



Shelter-In-Place What You Need to Know

If hazardous materials are released into the air, you may be asked to shelter-in-place. Those situations usually last a few hours. Information on how to protect yourself will be shared on radio, TV, the internet, and the Alberta Emergency Alert app.

At Home:

- Close windows and exterior doors.
- Lock windows and exterior doors.
- Turn off fans, heating, and air conditioning, close fireplace damper.
- Close window shades, blinds, or curtains.
- Call your emergency contact.
- If you don't have a hard-wired phone, bring a cell phone and charger.
- Get your emergency kit and make sure the radio is working.
- Use duct tape and plastic sheeting, or wet towels to seal cracks around doors and vents.
- Go to an interior room with above ground windows. Above ground locations are safer, as some chemicals are heavier than air and seep into basements, even if windows are closed.
- Bring pets with you along with food and water.
- Listen to the radio or TV, check the Alberta Emergency app, for further instructions.

Driving:

- If you are close to home, office or a public building get inside immediately and follow recommendations above.
- If you cannot get to a building, pull over and stop in the safest place possible. If it is sunny, stop in the shade to avoid over heating.
- Turn the engine off. Close the windows and vents. If possible, seal them with duct tape.
- Listen to the radio for updated instructions.
- Stay where you are until its safe to go.

At Work:

- Lock all doors, window openings. Close window shades, blinds, or curtains.
- Keep customers/visitors inside with you.
- Ask everyone to call their emergency contacts.
- Turn on call forwarding and answering systems. Change voice mail to say the business is closed and everyone is staying inside, until further instructions.
- Ensure employees know how to turn off fans, heating, and air conditioning systems.
- Turn off systems that automatically exchange inside air with outside air.
- Gather non-perishable food bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, garbage bags.
- Go to interior room(s) above ground floor with the fewest windows or vents. Large rooms with no exterior windows. Avoid rooms with mechanical equipment like ventilation blowers or pipes that may be difficult to seal off.
- If you don't have a hard-wired phone, bring a cell phone and charger.
- Use duct tape and plastic sheeting, or wet towels to seal cracks around the door(s) and vents into the room.
- Write down everyone's name and call your business's designated emergency contact.

Contact the Alberta Emergency Management Agency at: 780-422-9000 or dial 310-0000.
Website:
www.alberta.ca/emergencypreparedness.aspx