

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, July 8, 2026 at 6:00 P.M.

AGENDA

1. Call to Order:
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of the Regular Meeting – June 17, 2026 – 6:00 P.M.
4. Delegation: None
5. Bylaws: a) Access to Information Bylaw – Request for Decision 26-42
6. Unfinished Business: None
7. New Business:
 - a) Engineering Contract – Request for Decision 26-40
 - b) Director of Emergency Management - Request for Decision 26-41
 - c) Lacombe Regional Emergency Management Partnership Agreement – Request for Decision 26-43
 - d) Park Re-naming – Request for Decision 26-44
8. Financial Reports: None
9. Committee Reports: a) Lacombe Regional Waste Services Commission – Councillor Fehr
10. Administrative Reports: a) CAO Report
11. Correspondence:
 - a) Lions Club of Alix – Gazebo project honouring Curt Peterson
 - b) Municipal Affairs – Municipal Accountability Program completion
 - c) Municipal Affairs – Local Government Fiscal Framework grant allocations
 - d) Town of Bashaw – Advocacy letter to fill staff vacancies at RCMP Detachment
 - e) Municipal Affairs – Invitation to meet with the Minister
 - f) Family and Community Support Services Association of Alberta – Advocacy Bulletin
 - g) Municipal Affairs - Municipal Government Act Change Summary sheets
 - h) AltaLink – Central East Transfer Out project update
12. Closed Meeting: None
13. Adjournment:

Village of Alix

"A Way of Life"

Mission

"We foster an open, cooperative government that encourages public participation and ensures levels of service our citizens expect and deserve"

Vision

"Vibrant Village by the lake"

Core Values

Community

Help citizens maintain the Villages unique qualities, nurture and preserve our quality of life and strive to meet local needs.

Collaborations/Cooperation

While planning together with internal organizations and neighboring communities, we will work collectively to find solutions and share resources.

Growth

We will strive for innovative solutions towards sustainable growth and land development for Alix residential, business and industrial sectors.

Advocacy

Actively engage with all levels of government on behalf of Alix and surrounding rural area.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, June 17, 2026, at 6:00 P.M. in the Village of Alix Council Chambers.

Present: Mayor Barbara Gilliat, Councillors Janice Besuijen, Edwin Cole and Rob Fehr

Also Present: Michelle White, Chief Administrative Officer

Regrets: Councillor Frank Laneuville

Call to Order: Mayor Gilliat called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Gilliat called for amendments to the agenda.

Approval of Agenda:

Resolution #140/26: Moved by Councillor Besuijen that the Village of Alix Council approve the agenda as presented.

CARRIED

Minutes: a) Regular Meeting – June 3, 2026

Resolution #141/26: Moved by Councillor Fehr that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, June 3, 2026, be accepted as presented.

CARRIED

Delegation: a) Jackie Seely, STARS Donor Relations (Virtual)

Ms. Jackie Seely, entered the meeting at 6:01 P.M.

Ms. Seely retired from the meeting at 6:19 P.M.

Bylaws: None

Unfinished Business: None

New Business: a) Resident Tax Request – Request for Decision 26-36

Resolution #142/26: Moved by Councillor Besuijen that the Village of Alix Council hereby cancels \$390.00 of municipal taxes for the 2026 tax year on tax roll 27600.

CARRIED

b) Rahr Park Revitalization Project – Request for Decision 26-35

Resolution #143/26: Moved by Councillor Fehr that the Village of Alix Council hereby directs administration to make application to Lacombe County under County Policy RC(1) for \$75,000.00 of funding for the Rahr Park Revitalization project.

CARRIED

c) Policy Review - Policy No. 29 – Electronic Sign - Request for Decision 26-38

Resolution #144/26: Moved by Councillor Besuijen that the Village of Alix Council hereby approves amended Policy No. 29: Electronic Sign as presented and sets a review date for 2030 for this policy.

CARRIED

- New Business: (cont.)
- d) Paving Projects – Request for Decision 26-39
- Resolution #145/26: Moved by Councillor Fehr that the Village of Alix Council hereby adds paving of the parking area located north of Highway 12, between 45 Street and 46 Street to the 2026 Capital Budget.
- CARRIED
- e) Lakeview Manor Alley Request – Request for Decision 26-37
- Resolution #146/26: Moved by Councillor Cole that the Village of Alix Council hereby directs staff to implement traffic calming and dust control for the alley between Main Street and 51 Street, between Lakeview Manor and Block CS, Plan 0322319, specifically in the form of calcium chloride and additional signage.
- CARRIED
- Financial Reports:
- a) Accounts Payable Cheque Listing – May 20 – June 3, 2026
- b) Bank Reconciliation – May 31, 2026
- c) Tax Trial Balance – June 11, 2026
- Resolution #147/26: Moved by Councillor Besuijen that the Village of Alix Council hereby accept the Financial Reports as presented.
- CARRIED
- Committee Reports:
- a) Alix Public Library Board Meeting, May 19, 2026 – Mayor Gilliat
- b) Parkland Regional Library System Meeting – Mayor Gilliat
- c) Alix Public Library Board Meeting, June 9, 2026 – Mayor Gilliat
- Resolution #148/26: Moved by Councillor Cole that the Village of Alix Council hereby accept the Committee Reports as presented.
- CARRIED
- Administrative Reports:
- a) Water Infrastructure Report
- Resolution #149/26: Moved by Councillor Fehr that the Village of Alix Council hereby accept the Administrative Report as presented.
- CARRIED
- Correspondence and Information:
- a) Alix Agricultural Society – Rodeo Sponsorship Request
- Resolution #150/26: Moved by Councillor Besuijen that the Village of Alix Council hereby sponsors the Alix Agricultural Society 11th Annual Rodeo in the amount of \$1,000.00.
- CARRIED
- b) Cpl. Grant Glasier, Acting Detachment Commander, Bashaw Royal Canadian Mounted Police – Quarterly Community Policing Report
- c) Alix and Area Community Resource Centre – 2022-2025 Year in Review Comparison
- d) Parkland Regional Library System – Board Meeting Highlights
- e) Tagish Engineering Annual Golf Tournament Invitation
- f) Dylan Bressey, President, Alberta Municipalities – Shared Municipal Needs and Priorities
- g) AltaLink – Staying Safe in Wildfire Season

Resolution #151/26: Moved by Councillor Cole that Correspondence Items (b) through (g) be accepted as information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #152/26: Moved by Councillor Cole that this Regular Meeting of the Village of Alix Council be adjourned at 7:25 P.M.

CARRIED

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: June 25, 2026 RFD 26-42
Memo To: Village Council
From: Michelle White
Subject: Access to Information Bylaw

1. **PURPOSE** – To present Council with draft Bylaw 500/26, Access to Information Bylaw.
2. **BACKGROUND** – When the Freedom of Information Act was repealed, Bylaw 472/22 could no longer be used as it had no legislative backing. Proposed Bylaw 500/26 is intended to replace the old FOIP Bylaw.
3. **OPTIONS** –
 1. To give all 3 readings of the bylaw at this time
 2. To give 1 reading and put the bylaw out for public consultation
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – Without having the Access to Information Bylaw in place, there is no legal authority to impose charges for information requests. Some information requests can be very large/difficult making an administrative and financial burden for the municipality.
6. **LEGAL** – Access to Information Act:

96(1) The head of a public body may require an applicant to pay to the public body fees for services as provided for in the regulations.

98 A local public body, by bylaw or other legal instrument by which the local public body acts,

(a) must designate a person or group of persons as the head of the local public body for the purposes of this Act, and

(b) may set any fees the local public body requires to be paid under section 96, which must not exceed the fees provided for in the regulations.
7. **POLITICAL/PUBLIC IMPLICATIONS** – This bylaw is replacing an existing bylaw with the only changes being updates to the legislative references, so the need for public consultation is minimal.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolutions:

“that the Village of Alix Council give first reading to Access to Information Bylaw 500/26, being a bylaw for the purpose of establishing the administrative structure of the Village of Alix in relation to the Access to Information Act, and to set fees thereunder.”

“that the Village of Alix Council give second reading to Access to Information Bylaw 500/26.”

“that the Village of Alix Council give permission for third and final reading to Access to Information Bylaw

500/26 at this time."

"that the Village of Alix Council give third and final reading to Access to Information Bylaw 500/26."

A handwritten signature in dark ink, appearing to be 'M. White', written over a horizontal line.

Author

VILLAGE OF ALIX

BYLAW #500/26

BEING a Bylaw of the Village of Alix, in the Province of Alberta, for the purpose of establishing the administrative structure of the Village of Alix in relation to the Access to Information Act, and to set fees thereunder.

WHEREAS, pursuant to Section 98(a) of the Access to Information Act, being Chapter A-1.4 of the Statutes of Alberta 2024 and amendments thereto, the Village of Alix must designate a person or group of persons as the Head of the Village for the purposes of the Act; and

WHEREAS, pursuant to Section 96(1) of the Access to Information Act, being Chapter A-1.4 of the Statutes of Alberta 2024 and amendments thereto, the Village of Alix may set fees payable to the Village of Alix for services provided under the Access to Information Regulations.

THEREFORE, be it resolved that the Council of the Village of Alix, in the Province of Alberta, duly assembled hereby enacts as follows:

INTERPRETATION

1. This Bylaw shall be cited as the "Access to Information Bylaw".
2. Headings in this Bylaw are for reference purposes only.
3. Words in the masculine gender will include the feminine gender whenever the context so requires and vice versa.
4. Words in singular shall include the plural or vice versa whenever the context so requires.

DEFINITIONS

1. In this Bylaw, unless the context otherwise requires:
 - a. **"Act"** means the Access to Information Act, being Chapter A-1.4 of the Statutes of Alberta 2024 and amendments thereto;
 - b. **"Applicant"** means a person who makes a request for access to a record under Section 7 of the Act;
 - c. **"Chief Administrative Officer"** also known as "CAO" means the person appointed CAO of the Village of Alix and includes any person who holds the position of CAO in an acting capacity;
 - d. **"Head"** means the person or group of persons designated under Section 98(a) of the Act; and
 - e. **"Province"** means the Province of Alberta;

- f. "Village" means the Village of Alix and includes any board, committee, commission, panel, agency or corporation that is created or owned by the Village of Alix and all the members or officers of which are appointed or chosen by the Village of Alix.

DESIGNATION

1. For the purpose of the Act, the CAO and the Assistant CAO are designated as the "Head" of the Village.
2. For the purpose of the Act, the CAO and the Assistant CAO may delegate any duties or responsibilities as deemed appropriate.

FEES

1. Where an Applicant is required to pay a fee for services, the fee payable shall be in accordance with the Access to Information Act Regulation, AR 133/2025, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.

SEVERABILITY

1. Each section of this Bylaw shall be read and construed as being separate and severable from each other section. Furthermore, should any section or part of this Bylaw be found to have been improperly enacted for any reason, then such section or part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

GENERAL

1. Historic copies of minutes and agendas within 2 years of the date of the request and copies of bylaws will be exempt from charges as outlined in the FEES Section of this Bylaw.
2. Where a request for information was submitted and not disposed of before the coming into force of this Bylaw, the request is deemed to be a request made July 8, 2026, under the provisions of the Act.
3. Bylaw #472/22 is hereby repealed.

Read a first time this ____ day of ____, 2026

Read a second time this ____ day of ____, 2026

Read a third time this ____ day of ____, 2026

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: June 19, 2026 RFD 26-40
Memo To: Village Council
From: Michelle White
Subject: Engineering Contract

1. **PURPOSE** – To determine if Alix will enter into an agreement for engineering services.
2. **BACKGROUND** – Typically, the Village has hired engineers for specific capital projects as needed, using a variety of firms. Alix now has an Infrastructure Master Plan outlining a significant amount of capital work for the Village over the next 10+ years.
3. **OPTIONS** –
 1. To continue to go through the hiring process for engineering services for each project as needed
 2. To contract with a specific engineering firm
4. **DISCUSSION** – Entering into a contract for engineering services is very similar to how we contracted Parkland Community Planning Services for help with our planning and development needs. It provides easy access to expert advice from someone who is familiar with our community and infrastructure. When reviewing historic documents, Tagish Engineering is the engineer of record on the majority of Village capital projects and studies.
5. **FINANCIAL IMPLICATIONS** – The main financial impact is to staff time. Currently, staff have to prepare and post tender packages for each capital project, or post a tender for engineering services to manage each capital project. This takes significant time as staff are not experts in the tender process.

A contract for services will include rates and fees for engineering services. This means administration would be able to more accurately prepare budgets.

6. **LEGAL** – Bylaw 467/21: The Chief Administrative Officer Bylaw
s. 6.3 "Council hereby delegates authority for signing agreements contracts,
and other negotiable instruments to the CAO and the Director or Corporate
Services. Council authorizes the designated officer to act alone."

NOTE: Though the CAO is authorized to execute agreements, the matter is being brought to Council for consideration as it is new and would change the current operational processes in place.

New West Trade Partnership Agreement; Part V – Exceptions; A. General Exceptions s. "1. Measures adopted or maintained relating to: (b) Water, and services and investments pertaining to water;"

Contract document is not included in the agenda package as it falls under Access to Information Act Exceptions to Disclosure s. 19(1) Disclosure harmful to business interests of a third party.

7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – By contracting engineering services, we would be able to have a consistent flow of work from the detailed design stage, to tendering / tender acceptance through

to construction. This would ensure that we are ready to move projects forward at the beginning of construction seasons, which usually means some degree of financial savings and better end product vs. trying to get projects done before freeze up.

Using the same company would also mean time savings as they will know what we have in place and plan infrastructure improvements that are consistent throughout the community. Sadly, we have many examples of different valve sizes, pipe sizes / materials, fire hydrants from different companies etc. This makes it difficult for Public Works to know what to have on hand when doing minor repairs and increases our inventory on hand for maintenance work.

9. RECOMMENDATIONS – Option #2, I recommend the following resolution:

“that the Village of Alix Council hereby authorizes the CAO to enter into an Engineering Services Agreement with Tagish Engineering.”



Author

ADMINISTRATION REPORT



Date: June 23, 2026 **RFD 26-41**
Memo To: Village Council
From: Michelle White
Subject: Director of Emergency Management

1. **PURPOSE** – To request a Council resolution appointing the Janene Anderson as the Director of Emergency Management (DEM).
2. **BACKGROUND** – The CAO was made Director of Emergency Management (DEM) in February due to a temporary staff leave of absence. We are now back to a full staff compliment for the foreseeable future.
3. **OPTIONS** –
 1. To leave the DEM appointment as is
 2. To appoint Janene Anderson as DEM at this time
4. **DISCUSSION** – Janene has a higher level of Emergency Management training and more practical experience than the CAO.
5. **FINANCIAL IMPLICATIONS** – None
6. **LEGAL** – Under the provincial Emergency Management Act and Village Emergency Management Bylaw 454/20, the Village must appoint a Director of Emergency Management.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Appointment of the CAO as DEM was always intended to be temporary. We are very glad to have Janene back – just in time for severe weather and fire season!
9. **RECOMMENDATIONS** – Option #2 – I recommend the following resolution:

“that the Village of Alix Council hereby appoints Janene Anderson as the Director of Emergency Management for the Village of Alix.”

A handwritten signature in black ink, appearing to read 'Michelle White', written over a horizontal line.

Author

ADMINISTRATION REPORT



Date: June 26, 2026
Memo To: Village Council
From: Michelle White
Subject: LREMP Agreement

RFD 26-43

1. **PURPOSE** – To present Council with a draft of the updated Lacombe Regional Emergency Management Partnership (LREMP) Agreement.
2. **BACKGROUND** – Our current LREMP Agreement was signed in 2011 when the partnership was originally formed. There have been many changes to legislation and member communities since that time, meaning the Agreement needs to be re-done.
3. **OPTIONS** –
 1. To approve the agreement as presented
 2. To send the draft back to administration for revision
 3. To withdraw from LREMP
4. **DISCUSSION** – A subcommittee of LREMP Agency members was formed and has been working on the Agreement for 2 years. There are so many municipalities, provincial bodies, volunteers, legislative changes etc. involved that it has taken a significant amount of time to reach a final draft stage.
5. **FINANCIAL IMPLICATIONS** – There are no additional costs to the Village under the new agreement.
6. **LEGAL** – Emergency Management Act s. 11 *“A local authority (c) may enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs.”*

Though there is no legal requirement to be part of a regional partnership for Emergency Management, LREMP provides Alix with additional resources and streamlines legislative compliance in many areas.
7. **POLITICAL/PUBLIC IMPLICATIONS** – The LREMP partners have been invited to a Signing Ceremony on September 29th. This will be a celebration of the work accomplished by LREMP in recent years, an in-person renewal of and commitment to the partnership as well as an efficient way of getting 26 signatures from the 13 member communities.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolution:

“that the Village of Alix Council hereby approves the Lacombe Regional Emergency Management Partnership Agreement as presented.”

Author

**Lacombe Regional Emergency Management Partnership
Agreement**

MEMORANDUM OF AGREEMENT BETWEEN:

Lacombe County, a Municipal Corporation of the Province of Alberta;

- and -

The City of Lacombe, a Municipal Corporation of the Province of Alberta;

- and -

The Town of Blackfalds, a Municipal Corporation of the Province of Alberta;

- and –

The Town of Bentley, a Municipal Corporation of the Province of Alberta;

- and -

The Town of Eckville, a Municipal Corporation of the Province of Alberta;

- and -

The Village of Alix, a Municipal Corporation of the Province of Alberta;

- and -

The Village of Clive, a Municipal Corporation of the Province of Alberta

- and -

The Summer Village of Birchcliff, a Municipal Corporation of the Province of Alberta

- and -

The Summer Village of Gull Lake, a Municipal Corporation of the Province of Alberta

- and -

The Summer Village of Half Moon Bay, a Municipal Corporation of the Province of Alberta

- and -

The Summer Village of Sunbreaker Cove, a Municipal Corporation of the Province of Alberta

- and –

The Summer Village of Norglenwold, a Municipal Corporation of the Province of Alberta

- and –

The Summer Village of Jarvis Bay, a Municipal Corporation of the Province of Alberta

INTRODUCTION

1. WHEREAS:

- (a) The Municipal Corporations of **Lacombe County, the City of Lacombe, The Town of Blackfalds, The Town of Bentley, The Town of Eckville, The Village of Alix, The Village of Clive, The Summer Village of Birchcliff, The Summer Village of Gull Lake, The Summer Village of Half Moon Bay, The Summer Village of Jarvis Bay, The Summer Village of Norglenwold and The Summer Village of Sunbreaker Cove** (referred to hereinafter as "the Parties") are local authorities situated within the Lacombe region, of the Province of Alberta;
- (b) Each of the Parties have appointed a Director of Emergency Management pursuant to the provisions set out in *The Emergency Management Act R.S.A. 2000, c. E-6.8*;
- (c) The Parties recognize that many of the local resources controlled by each of the Parties could be required by more than one municipality in order to cope with a Disaster or Emergency that affects one or more of the Parties;
- (d) The Parties desire to operate a Regional Emergency Management Partnership for the purpose of emergency planning, preparedness, mitigation, response and recovery
- (e) The regional framework provides for the opening of Regional Emergency Operations Centers, when required, to provide support to the Municipal Emergency Operations Centre.

NOW THEREFORE the parties hereto agree as follows:

DEFINITIONS

2. For the purpose of this Agreement, the following words and terms shall have the following meanings:

- (a) "Act" means the *Emergency Management Act*, R.S.A 2000, Chapter E-6.8, amendments thereto, including provincial regulations such as the Local Authority Emergency Management Regulation 203/2018 and amendments thereto.
- (b) "CEMP" means Community Emergency Management Program, an internet-based application for the evaluation of regional municipal emergency preparedness and the development of regional emergency preparedness plans;

- (c) "Lacombe Regional Emergency Management Partnership" or "LREMP" means the municipalities who are the parties to this agreement;
- (d) "Director of Emergency Management" or "DEM" means the person appointed by resolution of council of each of the Parties who shall be responsible for the Emergency Management Program in each of their respective municipalities;
- (e) "Disaster" means an event that results in serious harm to the safety, health or welfare of people, or in widespread damage to property;
- (f) "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property;
- (g) "Emergency Management Advisory Committee" means the Lacombe Regional Emergency Management Committee as established by this Agreement and the by-laws of the respective municipal councils of the Parties hereto. The Emergency Management Committee shall consist of elected members appointed by and from each of those councils, and Directors of Emergency Management;
- (h) "ECC" means Emergency Coordination Centre which is described as the physical location at which the coordination of information and resources to support incident management activities normally takes place. An ECC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. ECCs may be organized by major functional disciplines (e.g., fire, law enforcement, and medical services), by jurisdiction or some combination thereof. Sometimes referred to as Emergency Operations Centers (EOC).
- (i) "Local Authority" means, where a municipality has a council within the meaning of the Municipal Government Act, that Council;
- (j) "Regional Emergency Management Agency" means the Lacombe Regional Emergency Management Agency as established by this Agreement and the by-laws of the respective municipal councils of the Parties hereto;
- (k) "Regional Emergency Plan" means the Lacombe Regional Emergency Management Plan prepared by the Directors of Emergency Management to co-ordinate response to an emergency or Disaster; and
- (l) "Regional Emergency Coordinator" means the person appointed by the Lacombe Regional Emergency Management Committee who is delegated the responsibility for program administration, and other duties described in Schedule A.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP

3. The Lacombe Regional Emergency Management Partnership is hereby established upon the execution of this Agreement.
4. The Municipal Councils of each of the Parties have resolved to enter into such Agreements as may be required to establish a Regional Emergency Management Partnership, including this Agreement.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE

5. The Lacombe Regional Emergency Management Advisory Committee (the "Committee") shall consist of municipal councillors appointed by each of the Parties, with each municipality appointing one member, each of whom shall have one vote regarding any matter coming before the Committee. Each Party shall also appoint at least one alternate council member to the Committee to attend and vote when the serving member cannot do so. Notwithstanding the foregoing, all councillors of all member municipalities shall be entitled to attend Committee meetings.
6. For regular meetings and business, seven (7) Committee members shall constitute a quorum of the Committee. A motion or resolution of the Committee may only be passed by an affirmative vote of the majority of the members voting on the motion or resolution.
7. In addition, the Committee may seek the advice of Agency members and others as deemed appropriate; but such advisors will have no right to vote on matters coming before the Committee and such advice is not binding. Advisors may include, but not be limited to, DEMs, DDEMs, Directors of Protective Services, or its equivalent, representatives from external organizations such as the RCMP, Emergency Social Services, Alberta Health Services, EMS, Fire, Hospitals, Public Utilities, Alberta Energy Regulator, Alberta Environment, Alberta Forestry, School Divisions, Industry or others.
8. The Committee shall oversee and approve activities of emergency planning, preparedness, mitigation, response and recovery within the Lacombe Emergency Management Region.
9. The Committee shall also cause to be developed and approve, a Regional Emergency Management Plan ("Lacombe Regional Emergency Management Plan"), which shall meet the requirements of the Act.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT AGENCY

10. The Lacombe Regional Emergency Management Agency (the "Agency") shall consist of municipal staff of each of the Parties, with each municipality appointing one member, each of whom shall have one vote regarding any matter coming before the Agency.

11. The Lacombe Regional Emergency Management Agency may be composed of, but not be limited to, DEMs and Deputy DEMs, Directors of Protective Services, or its equivalent, and representatives from external organizations such as the RCMP, Emergency Social Services, Fire, Alberta Health Services, EMS, Lacombe Hospital, Public Utilities, Alberta Energy Regulator, Alberta Environment, Alberta Forestry, School Divisions, Industry, or others as deemed appropriate.
12. Each of the Parties shall continue to have a Director of Emergency Management who shall be responsible for performing those duties, powers and functions set out in s. 11.2(2) of the Act, with advice and assistance from the Regional Emergency Coordinator.
13. The Agency shall also utilize key staff of the Parties to this Agreement as well as partners identified in the Lacombe Regional Emergency Management Plan, or any other external agencies or services as may be deemed necessary at the time of an emergency, including Emergency Social Services.
14. Staff and resources of the Parties shall be available to the Agency during emergency operations.

REGIONAL EMERGENCY COORDINATOR

15. One of the represented Parties shall maintain the finances on behalf of the Partnership. The selection of the Party to do so may be determined by volunteering, voting, or an appointment process. The Party who manages the finances for the LREMP partnership shall meet the obligations of payment to the Regional Emergency Coordinator, who shall be responsible for advising and assisting the Directors of Emergency Management for each of the Parties with the fulfillment of their responsibilities under the Act.
16. The Regional Emergency Coordinator will be responsible for those matters set out in Schedule "A" to this Agreement, or otherwise contemplated by the Act or the regulations passed thereunder.
17. The Regional Emergency Coordinator will be selected by the Lacombe Regional Emergency Management Advisory Committee.
18. Payment of compensation and any contractually associated expenses is the responsibility of the municipality taking on Coordinator employment duties, or as otherwise agreed by the Lacombe Regional Emergency Management Committee

PREPAREDNESS

19. Emergency Coordination Centers (ECCs) will be established and maintained as identified in the Lacombe Regional Emergency Management Plan.
20. Public education or public awareness programs may be undertaken within the region.

21. Key senior management, supervisory and support staff of each of the Parties to this Agreement will be assigned emergency operations roles suitable to their area of responsibility or skill set.
22. Personnel will be provided with training to fulfill their designated emergency operations role.
23. A list of all personnel assigned/ trained for each emergency operations role shall be maintained within the Lacombe Region Emergency Management Plan and/or on the LREMP website.
24. All Parties shall endeavor to have prepared in advance of an emergency event, a delegation of authority in case it is needed. It shall address matters regarding spending, including who has the authority, and what the initial funding to be spent during the event shall be.

HAZARD IDENTIFICATIONS AND RISK ASSESSMENT

25. A hazard identification and risk assessment shall be undertaken by/for each of the Parties as per the requirements of the Act.
26. Results of the individual municipal risk assessments shall be shared with the Committee to identify commonalities among the Parties and identify opportunities for shared mitigation programs.
27. LREMP will endeavour to utilize this information to create a regional Hazard Identification and risk assessment that will create trigger points for the stand-up of a regional ECC.

MITIGATION OF RISK

28. In response to a risk the council of any one of the Parties may direct that:
 - (a) A program be established to mitigate the risk within their boundaries.
 - (b) A program be jointly undertaken with one or more of the Parties to mitigate the risk.
 - (c) No action be taken where the council believes that the cost of mitigation is greater than the potential benefit, the benefit is not achievable, or such other reasons as the council may deem appropriate.

DEPLOYMENT

29. No Party shall act on behalf of another Party without a written delegation of authority, including budget limitations.

30. No action lies against the Party that has a delegation of authority to act on behalf of another Party's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under the Emergency Management Act or the regulations during a state of local emergency.
31. In the event of an emergency, supporting municipalities shall not be required to provide anything other than municipally owned equipment, employees, and resources normally used by the municipality when responding to a request from another Party.

RECOVERY

32. Recovery program efforts undertaken by the Agency shall be prioritized to accomplish the greatest good for the most people.
33. Business continuity programs will be the responsibility of each jurisdiction for their own municipality but may request regional assistance.

INSURANCE & INDEMNITY

34. The Parties each agree to obtain and maintain during the term of this Agreement public liability and property damage insurance in the amount of no less than \$2 million, which is normally offered by municipal insurers in the Province of Alberta. Each Party shall give evidence of this insurance to the other Party upon request.
35. Each Party must forward a copy of this Agreement to their municipal insurer and absorb any decrease or increase in premiums which may result.
36. The Party within whose jurisdiction an emergency occurs shall indemnify and save harmless any other Party to this Agreement responding to that emergency from and against all claims, demands, losses, costs, damages, actions, suits and proceedings arising out of the performance of that Party's obligations under this Agreement.

BINDING AGREEMENT

37. Upon coming into effect, this Agreement shall supersede any and all previous Disaster and emergency mutual aid agreements among the Parties, or either of them.

COMPENSATION

38. Each Party is responsible for the compensation, Workers Compensation Board premiums, and liability insurance of their own staff, personnel, volunteers, and council during their duties as outlined in this Agreement, and when the Emergency Response Plan is activated.
39. All time during an emergency event must be tracked and submitted to the jurisdiction having the event, as part of their records management.

40. If there is a potential of reimbursement for the event by the province or a private insurance company, the resources tracked may be added to the expense of the event for consideration of reimbursement.

BUDGET

41. Each Party is responsible for their own operating budget to cover emergency management program expenses, including but not limited to:
- (a) training course costs councillors, staff, volunteers, other personnel (wages, tuition, travel, etc.)
 - (b) compensation as described above
 - (c) materials, such as office supplies and ECC supplies
 - (d) hazard identification, risk assessment, mitigation planning
42. Regional training, tabletop and full exercises, may occur in any municipality. The Agency will budget for expenses related to these events through the annual budget process, however trainer costs may be invoiced out to each participant when applicable. The Agency will develop a training plan annually in the fall as part of the Regional Emergency Plan to ensure municipalities can budget for these expenses.
43. Each Party is responsible for its own expenses to cover the activation of the Emergency Response Plan occurring in their municipal jurisdiction.
44. Should a regional State of Local Emergency be declared, all municipalities involved may run under one Regional Emergency Response Plan using Unified Command, and all expenses are to be tracked through the Regional ECC.
45. Cost of recovery operations will be the responsibility of the municipality(ies) who have ordered the work which is occurring within their boundaries. Many aspects of the emergency/Disaster recovery work will be the responsibility of the property owners, their insurer, or other government programming.

TERM AND TERMINATION

46. This Agreement shall come into force when it has been signed by all the parties hereto. The term of this Agreement shall be for a period of five (5) years thereafter or until such time as the Parties mutually agree otherwise (the "Term"). However, any Party may withdraw from this Agreement by giving all other Parties not less than ninety (90) days written notice. If one or more Parties withdraw from this Agreement, this Agreement shall be deemed to have terminated regarding the withdrawing Parties but shall continue to survive and be effective for all other Parties. The withdrawing Party shall have no right or claim to any assets, or for a refund of contributions made pursuant to this Agreement.

47. No Party may opt in or out of this agreement during a major Emergency or Disaster.
48. Unless a Party gives written notice to the contrary no later than 90 days prior to the expiry of the Term or any renewal Term, the Term of this Agreement shall be automatically renewed for successive periods of five (5) years and all of the terms of this agreement shall remain in force.
49. Should any provision of this Agreement become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the Agreement and the remainder shall remain in force and be binding as though such provision had not been invalid.

IN WITNESS WHEREOF this Agreement is executed on behalf of the participating municipalities, by the hands of their officers duly authorized in that behalf and under each municipal seal affixed:

LACOMBE COUNTY

Reeve

CAO

CITY OF LACOMBE

Mayor

CAO

THE TOWN OF BLACKFALDS

Mayor

CAO

THE TOWN OF BENTLEY

Mayor

CAO

THE TOWN OF ECKVILLE

Mayor

CAO

THE VILLAGE OF ALIX

Mayor

CAO

THE VILLAGE OF CLIVE

Mayor

CAO

THE SUMMER VILLAGE OF BIRCHCLIFF

Mayor

CAO

THE SUMMER VILLAGE OF GULL LAKE

Mayor

CAO

THE SUMMER VILLAGE OF HALF MOON BAY

Mayor

CAO

THE SUMMER VILLAGE OF JARVIS BAY

Mayor

CAO

THE SUMMER VILLAGE OF NORGLLENWOLD

Mayor

CAO

THE SUMMER VILLAGE OF SUNBREAKER COVE

Mayor

CAO

Schedule A: Lacombe Regional Emergency Management Partnership Agreement

Responsibilities of the *Regional Emergency Coordinator*

Duties of Position Related to Emergency Management:

- Provide advice to each of the Chief Administrative Officers, Councils and DEMs of the parties relating to Emergency Management.
- Develop and maintain the Regional Emergency Management Plan and specific contingency plans as required.
- Develop and implement training programs for staff and volunteers relating to Emergency Management.
- Liaise with federal, provincial, local and non-government agencies relating to Emergency Management.
- Plan and coordinate tabletop or full exercises for ECC and volunteer staff.
- Plan and chair Emergency Management Advisory and Agency Committee meetings
- Plan and prepare Emergency Social Services meetings (or as part of Agency Meetings)
- Liaise with industrial operators relating to municipal involvement in industrial Emergency Management plans.
- Attend industrial emergency exercises and meetings to represent municipalities.
- Complete program self-assessment for the Regional Partnership in the "CEMP" Website.
- Facilitate Hazard identification/Risk Assessments for the Regional Partnership in CEMP.
- Manage mitigation programs (where appropriate) as necessitated due to risk assessments.
- Advise and assist the DEMs to fulfill duties of as required by the Act.
- Such other duties as may be assigned by the Lacombe Regional Emergency Management Partnership Advisory Committee or Agency.

ADMINISTRATION REPORT



Date: July 2, 2026
Memo To: Village Council
From: Michelle White
Subject: Park Re-Naming

RFD 26-44

1. **PURPOSE** – To give staff direction regarding re-naming Heritage Park to Peterson Park.
2. **BACKGROUND** – During Strategic Planning, Council discussed options for recognizing Curt Peterson's contribution to the community. The outcome of the conversation was to re-name Heritage Park, but to honour the history of the park by continuing to post signage at that location with historic details. Please see attached picture of the existing sign.
3. **OPTIONS** –
 1. To remove and replace the existing Heritage Park signage
 2. To alter the existing sign to show the new name
 3. To leave existing sign as-is and add new signs with the new name
 4. To take any other action determined by Council
4. **DISCUSSION** – Having conflicting signage could cause confusion (option 3 above). Option 1 would be costly, though likely within budget. For option 2 to work, there would have to be 2 different locations on the plaque where Heritage Park is covered over by bolting an additional brass plaque on top.
5. **FINANCIAL IMPLICATIONS** – A brass plaque the size of the one in the attached picture would be very expensive. I tried several local companies we've used in the past and no one is able to make an 18 inch x 30 inch x ½ inch thick sign. They were also not able to provide a cost estimate other than 'very likely over \$1,000.'
6. **LEGAL** – MGA s. 180(1) "A council may act only by resolution or bylaw."
7. **POLITICAL/PUBLIC IMPLICATIONS** – The local Lion's Club has generously donated funds for the construction of a gazebo to be placed in the park in Mr. Peterson's name. A dedication ceremony is planned for 11:00 am on August 15th, following the Alix Days parade and they have asked for the Mayor to say a few words.
8. **OTHER COMMENTS** – Looking for direction from Council regarding signage, when signs should be put up, how Council would like this rolled out to the public, etc.
9. **RECOMMENDATIONS** – One possible way to make this work could be to have new signage made naming Peterson Park and saying something like "In honour of our community history, the original signage for the park's history is displayed below."

"that the Village of Alix Council hereby directs administration to _____"

Author



HERITAGE PARK

Heritage Park is situated on former C.P.R. property.

This park was developed in 2002 by Communities in Bloom as their Historic Project.

The section foremans' house was on this site for many years and a small portion of the foundation is still standing. The section crew had a small bunkhouse further down Railway Ave..

The first passenger train stopped in Alix in 1905 travelling on the line from LaCombe to Stettler and we therefor assume this house was built shortly after. It was demolished in the late 1980s.

Many families lived in this home; including the Ekvalls from 1940, untill his retirement in 1958. George Jackowicki was the last resident.

The C.P.R. station
was demolished in
1968.

LRWSC Meeting Report

June 17, 2026

The topics covered were as follows:

- Presentation from Ultimate Services re: proposed new Compost Facility on NE corner of site. Will need about 22-25 acres and hope to start construction in the fall. Will dig 2 new cells for LRWSC and use the dirt from these cells to build berms around their facility. If this project goes ahead, it will be ready for operation in the spring of 2027. It will be a separate entity with it's own commission. They would lease this land from LRWSC and be responsible for maintenance and remediation should they cease operations.

The CEO of Ultimate (Colin) stated that they will work with municipalities such as Lacombe to address transportation routes, as they don't want to impact traffic in and around municipalities in a negative way. Colin indicated that as part of contracts with members, they will arrange for pickup with a large container and truck to ensure minimal trucks are on the road.

The finished product will be an advantage for farmers, as it greatly reduces their fertilizer and fuel costs. Bagging plant to be added at some point, then product can be sold in retail facilities.

- Please see attached reports.



Rob Fehr



AGENDA ITEM

Lacombe Regional Waste Services Commission

WS(13) Financial Reserves Policy Update

DATE: June 17, 2026

BACKGROUND:

Some of LRWSC Reserves' maximum balances need to be updated due to the inflationary environment of recent years.

ANALYSIS:

Unrestricted Surplus Reserve

Purpose:	To fund projects or purchase capital items not budgeted for in the annual budget fund special considerations as approved by resolution /bylaw to cover any deficits that may occur in the annual budget.
Source of Funding:	From annual operating surpluses as approved by the Commission or as a contribution approved in the annual budget. In addition, interest income earned.
Maximum/Minimum Balance:	The Commission will endeavor to maintain a minimum balance of \$150,000 and a maximum balance of \$300,000 in the reserve. Change to a minimum of \$300,000.00 and a maximum of \$500,000.00.

All expenses made to the reserves are to be allocated and approved by the Commission following the audited financial statement.

Equipment Maintenance Reserve

Purpose:	To ensure adequate funds are available to complete any non-warranty equipment repairs that occur outside of regular maintenance on any of the equipment that is owned by the Commission.
Source of Funding:	Annual budgeted contribution approved by the Commission.
Maximum Balance:	\$100,000. Change Maximum to \$200,000.

RECOMMENDATION:

The Commission Board approves the updated changes to WS(13) Financial Reserves Policy.



LRWSC

AGENDA ITEM

Lacombe Regional Waste Services Commission

Redistribution of Reserve Funds

DATE: June 17, 2026

BACKGROUND:

LRWSC has financial reserves to fund various aspects of the operation of the Commission. Different reserves have maximum or minimum amounts that must be maintained according to policies.

ANALYSIS:

Equipment Maintenance Reserve:

Due to rising costs to repair unwarranted equipment, and unexpected repairs such as Compactor cylinder replacement, the Reserve amount has been increased to \$200,000.00 from \$100,000.00. The current Reserve is \$94,658.92 and adding \$105,341.08 from Unrestricted Surplus will provide a final balance of \$200,000.00.

Future Initiatives Reserve:

Transferring \$121,336.63 from Unrestricted Surplus into the Future Initiatives Reserve will leave a balance of approximately \$781,406.74 for future projects.

Future Cell Reserve:

The current Future Cell Reserve balance is \$17,443.63 after Cell 6 excavation. We maintain a balance of \$200,000.00 to cover the cost of future cell excavations, so transferring \$182,556.37 from Unrestricted Surplus will provide a final balance of \$200,000.00 in the Future Cell Reserve, eliminating the need for annual contributions to fund the reserve.

Unrestricted Surplus Reserve:

According to Policy, The Commission will endeavor to maintain a minimum balance of \$300,000 and a maximum balance of \$500,000 in the Unrestricted Surplus Reserve. After transferring \$105,341.08 to the Equipment Maintenance Reserve, \$182,556.37 to the Future Cell Reserve, and \$121,336.63 into the Future Initiatives Reserve, there will be a balance of \$500,000.00 left in the Unrestricted Surplus Reserve.

RECOMMENDATION:

The Commission Board approves the redistribution of Reserve Funds.

LRWSC
AGENDA ITEM

Lacombe Regional Waste Services Commission

Manager's Report

DATE: June 17, 2026

Site Repairs:

We had the roads at Prentiss graveled at a cost of \$18,000.00.

Litter Picking:

We completed our Spring litter picking including Range Road 260 from Hwy 12 to Lakeside Sargeant Road, both quarters of land at Prentiss, and all four remote sites and surrounding adjacent areas.

High Wind/Prentiss Landfill Closures:

We closed the Landfill on May 14th due to high winds (70-80km/hr) as there is a safety risk to the public with flying debris.

We did provide bins to unload small Rubble loads, and all other areas remained open during the wind, but large Residential and Commercial Rubble loads were turned away.

We notified all Members and Commercial Contractors the day before and used various social media platforms to get the message out the prior. We do not have a wind closure policy at LRWSC but used our best judgment in deciding to close with those winds. We did have a few unhappy people that came out that day, but most people were understanding.

Alix/Mirror Transfer Station Fire:

On May 19th our burn pit at the Alix/Mirror Site started on fire after a staff member was there and pushed up the existing wood waste to make room for more wood to be dropped off by the public. The staff member pushed up the wood and left the site and a few hours later we got a call from a neighbor saying our pit was burning.

Since we were under a Fire Restriction with no Burn Permits being issued, we had to call for the Fire Department to come out and fully extinguish it at our expense. The fire was contained in the burn pit and did not spread to any grass areas.

Remote Site Burn Pit Closures:

From May 22nd until June 3rd we had to close all the Burn Pits at our Remote Sites until we were able to obtain Burn Permits once the Fire Restrictions were removed.

We notified all members to use their social media platforms to get the message out, as well we posted the closures on our website. We continued to accept wood waste at the Prentiss Facility as we have room for multiple wood waste stockpiles.

Household Hazardous Waste Roundup:

We will be hosting HHW Roundups this fall at our Alix/Mirror, Bentley, and Eckville Transfer Stations, as well we will be partnering with the City of Lacombe to host a Roundup in September.

Items that will be allowed are residential paint and paint products, used oil, and residential HHW products in original containers and less than 10L or 10kg in size. The City Roundup will collect the above items, plus electronics, light tubes, batteries, and ≤ 30 lb propane tanks.

The dates will be advertised later this summer.

Staff Recognition:

A staff member was recognized on May 21 for completing five years' service with LRWSC.

RECOMMENDATION:

That the Commission Board receive as information.

CAO REPORT JULY 2026

1. Data Center Information – As follow-up to inquiries made at a prior meeting, there are no proposed data centers near Alix at this time. Lacombe County Planning Department advised that if a data center with power generation was planned within the County, a re-zoning and approval from the Alberta Utilities Commission would be needed. If there is no power generation for a data center, no re-zoning would be needed and an Alberta Utilities Commission approval may or may not be needed. In both cases, there are clearly defined steps for a public notification process. Alix would be notified if a data center were proposed in the Village's 'fringe area' as defined by our Intermunicipal Development Plan. The Village of Clive and Lacombe County planning department will include us on communications regarding the proposed VL Energy/Armada Nowlit project on Haynes Road near Clive for the remainder of the process.
2. Alix MAC School – I met with Principal Birch and Vice Principal Grocholski to discuss how the Village and School can strengthen our relationship and increase communication. It was a great meeting with discussion of many new ideas and opportunities for future projects. Mr. Birch and Mr. Grocholski were able to confirm that the number of students leaving the school next year is minimal and that rumours within the community are not accurate. Opportunities for students to gain work experience within Alix were discussed, special projects such as community murals were brought up, increased promotion and advertising of School events, possible partnership with the Alix Library and even the idea of having a class attend a Council meeting.

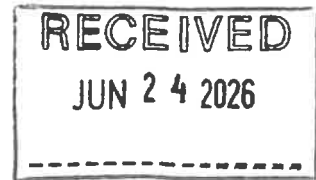
One of the issues the School is facing is lack of affordable housing / rental opportunities within Alix. A surprising number of families have had to leave the community due to rental properties being sold or otherwise becoming unavailable. There are several families who have expressed interest in registering students in the upcoming year if they are able to secure housing.

We discussed municipal census and demographic data as well as the results of the community survey related to gaps in the business community (specifically a garage/mechanic and a fitness centre) and Council's new Strategic Plan with the goal of Community Wellness. This led to a conversation about the big Wish List item of a new large School gym. The possibility of a shared fitness center in conjunction with a new gym was also discussed.

A follow-up meeting is planned for August to get into detail about some of the ideas above.

3. Municipal Leaders Caucus – Mayor Gilliat and I attended the Red Deer workshop put on by Alberta Municipalities. There was good discussion on a number of topics, including municipal viability triggers, Municipal Affairs financial indicator tracking, next steps on the Property Tax Reimagined advocacy and FCSS funding engagement with the province. Attendees were able to provide feedback to Alberta Municipalities that will help guide their ongoing advocacy in these areas.
4. Lagoon – I spoke with Mike about our lagoon on July 2nd to check in on how it's doing with all the rain. There are many other communities in serious trouble due to surface water infiltration to their Wastewater Treatment facilities. Mike said he took a measurement last week and cell 6 is up 3 feet from when the ice came off. That is a significant increase for such a short amount of time. There is still quite a bit of room in the cell, but he is already considering a release this fall unless we get enough evaporation in July and August. We haven't had to release the lagoon in decades – we count on evaporation from heat and wind, but this is an exceptional year. I have it noted to check in with him again at the end of July to see how things are progressing in case we need to start the paperwork with Alberta Environment.
5. Boat Launch – Public Works reported that significant damage was done to the boat launch recently and it was in need of repair. Staff have done what they can to fix it in place in order to minimize the 'down time' when it cannot be used. If they determine more serious repairs are needed, the structure will have to be pulled from the lake and taken to the shop until support structures can be welded in place. The Foreman noted that because of how shallow the lake is now, the boat launch extends out past the "groomed" gravel area that is nicely compacted and level, and it now goes out into the un-even silt covered lake bottom.

Lions Club of Alix Alberta
Box 35
Alix Alberta T0C 0B0



June 24, 2026

Village of Alix
Box 87
Alix, Alberta T0C 0B0

Dear Michelle White CAO:

Re: Alix Lions Club's contribution to Gazebo project in honour of Curt Peterson

On behalf of the Lions Club of Alix I am pleased to enclose a cheque for \$5000 (Lions Club of Alix Casing Account cheque #575) payable to the Village of Alix for assistance with the construction and placement of a memorial gazebo honouring Lion Curt Peterson. We appreciate your support and assistance with this project.

Yours truly,

A handwritten signature in black ink, appearing to be "Mark Kenney".

Mark Kenney
Treasurer, Alix Lions Club

3-12-990

AR120835

June 17, 2026

Ms. Michelle White
Chief Administrative Officer
Village of Alix
PO Box 87
Alix, AB T0C 0B0

Dear Ms. White:

Thank you for your email of June 9, 2026, regarding the completion of all items identified in the 2025-2026 Municipal Accountability Program (MAP) report for the Village of Alix.

I commend the village for moving forward and addressing these items, and I am pleased to advise that the Village of Alix's 2025-2026 MAP review has been completed to the satisfaction of the ministry.

On behalf of Municipal Affairs, I wish the village all the best for the future.

Yours truly,



Sarah Ranson
Director
Municipal Sustainability and Accountability

cc: Nnamdi Njoku, Municipal Accountability Advisor, Municipal Affairs
Clint Neufeld, Manager, Municipal Accountability, Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR122590

June 17, 2026

Her Worship Barbara Jean Gilliat
Mayor
Village of Alix
PO Box 87
Alix AB T0C 0B0

Dear Mayor Gilliat:

I am pleased to confirm the 2026 funding allocations for your community.

For the Village of Alix:

- The 2026 Local Government Fiscal Framework (LGFF) Capital allocation is \$260,056.
- The 2026 LGFF Operating allocation is \$36,466.
- The 2026 Build Communities Strong Fund-Community Stream (BCSF-CS) allocation is \$97,108.

LGFF Capital is a legislated program aimed at providing local governments with advanced notice of their future infrastructure funding. As indicated on the program website, in 2027, your community will be eligible for \$276,608. Information on 2028 LGFF Capital allocations will be shared with local governments this fall, after changes in provincial revenues between 2024/25 and 2025/26 have been confirmed. I would like to also inform you that work is underway to develop a new allocation formula for the LGFF Operating program, which will be announced later this year.

As you may be aware, in 2025, the Government of Canada launched the BCSF, which included a renaming of the Canada Community-Building Fund to the Community Stream under the BCSF. Please note that no program or funding changes are being made apart from the name change.

LGFF and BCSF-CS funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at www.alberta.ca/municipal-affairs-funding-programs.

.../2

- 2 -

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Williams', with a long horizontal flourish extending to the right.

Dan Williams, ECA
Minister of Municipal Affairs

cc: Michelle White, Chief Administrative Officer, Village of Alix



June 15, 2026
Mr. Trevor Daroux
Deputy Commissioner
Commanding Officer, Alberta RCMP
11140-109 Street
Edmonton, AB T5G 2T4
trevor.daroux@rcmp-grc.gc.ca

Dear Deputy Commissioner,

We would like to express our concerns in alignment with the Village of Alix.

The town of Bashaw continues to be a dedicated supporter of the RCMP. As a community within the Bashaw detachment service area, we witness firsthand the hard work, professionalism, and commitment demonstrated by detachment members in serving rural communities.

It is with this in mind that we write to you today. The Bashaw detachment has experienced ongoing challenges in achieving and maintaining full staffing levels. Of the six established regular member positions, only two are currently active, while the remaining four positions are soft vacancies due to various leaves. We appreciate the support provided by the K Division relief unit since October 2025; however staffing shortages have been a chronic issue in our region for some time.

Bashaw Town Council believes that the highest level of service is delivered by officers who know and understand the communities they serve. Consistent community policing fosters strong relationships, local knowledge, and familiarity with the individuals and issues within the area, allowing matters to be addressed more effectively and efficiently. We recognize and appreciate the excellent service provided by the two active members, who continue to work alongside rotating Relief unit personnel. At the same time, we strongly encourage continued efforts to restore and maintain full staffing levels for our area.

Under the new Police Funding Model, the Bashaw Detachment was allocated an additional member position, increasing staffing from five to six officers. To our knowledge, the detachment has not operated at full complement since that position was introduced. If the detachment study and staffing allocation review determined that our region required an additional officer to meet service demand, we hope you can appreciate the frustration felt by our community in consistently operating below even the original staffing levels while continuing to contribute funding for the added position.

We would welcome information regarding the steps currently being taken to support the long-term viability of rural Alberta detachments – and the Bashaw detachment specifically – as we understand this is a challenge your office is aware of.

Thank you for your attention to this matter. We appreciate the ongoing commitment of the RCMP to rural Alberta communities and look forward to your response.

Sincerely,

Cindy Orom, Mayor; Town of Bashaw
Cc: Staff Sergeant CR Lloy, District Advisory NCO – Central Alberta District
Cpl. Grant Glasier, Acting Detachment Commander – Bashaw
Mayor Barb Gilliat, Village of Alix

TOWN OF BASHAW
5011 - 52ND AVENUE OR BOX 510, BASHAW, AB T0B 0H0
EMAIL: admin@townofbashaw.com PHONE: 780.372.3911 FAX: 780.372.2335

From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: June 18, 2026 9:57 AM
To: MA Engagement Team
Subject: Meeting request with Minister Williams – 2026 ABmunis Fall Convention
Attachments: 2026 ABmunis Meeting Template.xlsx

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Dan Williams, Minister of Municipal Affairs, at the 2026 Alberta Municipalities (ABmunis) Fall Convention, scheduled to take place at the Edmonton Convention Centre (ECC) from September 23 – 25, 2026. These meetings will be in person, as scheduling permits.

Should your council wish to meet with Minister Williams during the 2026 ABmunis Fall Convention, please submit a request by email with potential topics for discussion on the attached meeting request template to ma.engagement@gov.ab.ca no later than July 13, 2026.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
 - It is highly recommended to provide details on the discussion topics, and provide no more than three topics.
- Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes. This allows the Minister to engage with as many councils as possible. All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

If you encounter any issues with the meeting request template, please email the Engagement Team for assistance.

Engagement Team
Municipal Services Division
Municipal Affairs

FCSS Moves to Ministry of Arts, Culture and Status of Women

The move to the Ministry of Arts, Culture and Status of Women affected the entire FCSS portfolio, as well as the provincial FCSS team, and took effect in early June.

In FCSS's 60 years, we have seen these types of changes and shifts before, but we know it is natural to wonder what *this* change means for the future of FCSS. We can confirm that there are no planned changes to the FCSS program, legislation, accountability framework, or funding as a result of the ministry shift.

Shortly after the announcement, President Kayla Blanchette met with Kindy Joseph, Assistant Deputy Minister. We were pleased to have our partners Marilea Pattison-Perry, Executive Director, Civil Society & Community Initiatives (Ministry of Arts, Culture and Status of Women), and Dana Mackie, CEO of Alberta Municipalities, join the conversation.

Together, we emphasized the long-term sustainability of FCSS and the need for a multi-year plan to support funding growth.

To support continuity during this transition, FCSSAA will maintain regular standing meetings with provincial leadership.

FCSSAA Advocacy Bulletin

We are pleased to share this update on FCSSAA advocacy efforts in this issue of the FCSSAA Advocacy Bulletin.

Please share this with your local representatives, boards and councils.



Overall, the discussion was very positive. Ms. Joseph shared her extensive experience within the Alberta Public Service and expressed genuine enthusiasm to learn more about FCSS and the vital role it plays in communities across the province.

We have requested a meeting with Minister Tanya Fir, Minister of Arts, Culture and Status of Women, and will continue to share updates as they become available.



ADVOCACY BULLETIN

JUNE 2026

Funding Requests and Government Activities

Minister Nixon Meeting

In February, FCSSAA met with Minister Jason Nixon in advance of the provincial budget to reinforce the importance of increased investment in prevention and early intervention services. The conversation focused on the growing pressures facing FCSS programs, including population growth, rising costs and increasingly complex community needs. We also discussed the continued relevance of the FCSS model in delivering locally responsive supports and the opportunity for ongoing dialogue with government on long-term funding sustainability.

No Funding Increase in Budget 2026

Despite our collective efforts with Alberta Municipalities and Rural Municipalities of Alberta to advocate for increased provincial investment in FCSS, Budget 2026 maintained funding at previous levels. While this was not the outcome we had hoped for, our commitment to advancing this conversation remains unchanged.

Minister Nixon appointed President of Treasury Board and Minister of Finance

Through previous engagement with FCSSAA, Minister Nixon has demonstrated an understanding of the important role FCSS plays in communities across Alberta. We will continue to build on the relationships and advocacy efforts established in recent years as we advance the priorities of FCSS programs.

Reaction to Budget 2026

President's Public Statement

Following the release of the provincial budget, FCSSAA President Kayla Blanchette issued a statement on behalf of the Association expressing disappointment that FCSS funding did not see an increase this year.

[Read the Statement](#)

Cross Border Podcast

The Association's President also participated in an interview with Cross Border Network to share perspectives on how flat funding impacts prevention efforts in communities across the province.



[Watch the Podcast](#)

Media Event with ABMunis

We joined ABMunis in a media event to address questions on FCSS in the budget.

Continued Government Relations

We continue to work closely with our new Minister and Ministry to explore every opportunity for progress in the next budget cycle.



ADVOCACY BULLETIN

Volume 10, Issue 1

Sharing the FCSS Story

Impact Site

This spring, FCSSAA invited all FCSS programs to take part in a short survey about their experience with the FCSS Community Impact Tool. Respondents affirmed the value of the tool for advocacy and reporting, noting that it provides a centralized way to showcase FCSS impact.

At the same time, programs identified key challenges, including duplication with the provincial annual report, limited ability to edit or review submitted data, and a need for clearer definitions.

Several suggestions for additional supports such as templates and training were provided as a method to reduce barriers to using the public-facing side of the tool.

Overall, the survey results point to strong support for the tool alongside clear priorities for improving usability, alignment and functionality. We are evaluating the full report and will use these insights to help guide the coming updates and improvements.

Thank you to everyone who participated.

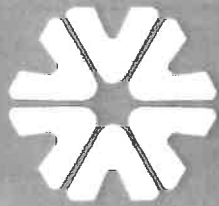
RMA

FCSSAA participated in a session at the RMA's spring convention. We had the opportunity to meet with many rural municipal leaders and share about FCSS.



Education

The FCSSAA hosted webinars with Alberta Supports to share information about the Income Support program and the upcoming changes to AISH and ADAP. Be sure to [bookmark this webpage](#) and check back often for the most up to date information.



June 2026

ADVOCACY BULLETIN

Resolutions: Guiding Advocacy Efforts

Approved resolutions help guide the Association's advocacy efforts, driving potential changes in policy or legislation to strengthen and streamline FCSS work across the province.

All Resolutions Closed

The 2026 Resolution Committee met in January. As a result of the committee's recommendations, the Board formally closed the last open resolutions.

While the Association has no remaining open resolutions, the Board remains committed to understanding emerging challenges and evolving community needs.

Resolution Call for 2026 Open

Resolutions play an important role in shaping the FCSSAA's work each year. They help the Board understand what matters most to FCSS programs across Alberta, including the challenges you're seeing, the opportunities emerging in your communities and the issues that need a stronger provincial voice.

As we look ahead, now is a great time to start thinking about the issues, trends or system-level conversations you'd like the FCSSAA Board to consider.

Your insights drive this work. Your resolutions shape the path forward. Check out the resolution manual for more details. When you're ready, check out how to submit your resolution to the Board.

[Review the Resolution Manual](#)

[Reach the Submission Details](#)

Submission Deadline

September 26, 2026 at noon.
This is 60 days prior to the AGM, in accordance with FCSSAA Bylaws.

**Stay tuned for more updates
in future bulletins.**

Questions?

Please email FCSSAA's Executive Director at director@fcssaa.org.

Connect with us!



fcssaa.org

Municipal Government Act Change Summary

Bill 28, *Municipal Affairs and Housing Statutes Amendment Act, 2026*

Governance and Accountability

This fact sheet has been developed as an information resource. It is not legal advice and cannot be used in place of consulting with a lawyer. In the event of a conflict between the legislation and this fact sheet, the legislation prevails.

Relevant *Municipal Government Act* sections

- Section 130.1
- Section 146.011(1)
- Section 146.02(1)
- Section 146.021(1)
- Section 146.03(1)
- Section 146.04
- Section 146.05(1)
- Section 146.06(1)
- Section 146.07(1)
- Section 146.08(1)
- Section 146.09(1)
- Section 153
- Section 201.1(1)(b)

Councillor Accountability Framework

Previous *Municipal Government Act* requirements

Since the repeal of councillor codes of conduct in 2025, municipalities cannot pass or continue to implement or enforce bylaws or resolutions related to councillor behavior.

What has changed

A new councillor accountability framework will address unacceptable councillor behaviour including misuse of municipal assets and services, confidentiality of information, and rules regarding egregious or threatening behaviour and improper use of influence.

New provisions in the Act establish rules, processes, and procedures for submitting a complaint, conducting preliminary reviews, investigations, and appeals.

Only councillors are eligible to file a complaint, and a complaint can only be made against a councillor on the same council. The Minister can also initiate an investigation at the local level.

Preliminary reviews and investigations will be conducted by an investigator chosen by council from a roster designated by the Minister. For any complaint filed by a councillor, a preliminary review must occur to determine if the complaint, in whole or in part, is frivolous, vexatious, or out of scope. If the investigator determines that any part of the complaint is frivolous, vexatious, or out of scope, the investigator must end that part of the investigation.

After conducting the preliminary review, the investigator must report the results to the Minister and council and advise if all or a part of the investigation has ended.

If the complaint is potentially valid following the preliminary review, it must proceed to an investigation. Once the investigation is complete, a report is prepared that contains a summary of the investigation, as well as a recommendation as to whether a contravention has occurred and what sanctions, if any, should be applied. It is the council's decision, by resolution, to determine if the framework was contravened and whether to apply sanctions.

The framework establishes an appeal mechanism for council's decisions as to whether there was a contravention and imposition of any sanctions. An appeal commissioner appointed by the Minister hears the appeal and provides recommendations to the Minister on whether to accept, reject, or vary the council's resolution. If the appeal commissioner's recommendations are different from council's decisions, the appeals commissioner must provide reasons.

To conclude the appeal, the Minister, by order, determines if there was a contravention and may apply sanctions. When issuing an order, the Minister must publish the appeal commissioner's recommendations and, if applicable, reasons for the recommendation as well as the Minister's decision. If the Minister's decision varies from the appeals commissioner's, the Minister must include reasons in writing.

If at any point during the preliminary review or investigation, the investigator finds that a complaint, or part of a complaint, pertains to pecuniary interest, the framework establishes a process for mandatory referral to the Court of King's Bench.

What it means

Municipal Affairs will establish, by regulation, further details to implement the councillor accountability framework. The regulation is expected to include types of contraventions, sanctions, fees, timelines for each step, and further guidance on investigator and appeal commissioner rosters.

While the framework includes a process for complaints related to pecuniary interest matters, existing disclosure and disqualification requirements continue to apply. These rules have not changed.

What do municipalities have to do?

It is recommended that municipalities and their councillors review the rules, processes, and procedures regarding the accountability framework established in the *Municipal Government Act (MGA)*. Further information and requirements to support implementation will be in a forthcoming regulation.

Viability Reviews – Vote of Electors

Previous *Municipal Government Act* requirements

The *MGA* establishes a municipal viability review process administered by Municipal Affairs. Following a review, electors vote on whether the municipality should dissolve. The Minister could only recommend dissolution of the municipality to Cabinet if electors voted in favour of it.

What has changed

Changes to the *MGA* retain the step for electors to vote on a question of dissolution after a viability review has been completed and before dissolution can occur. However, the results of this vote are no longer binding, though they remain an important consideration in the Minister's decision. This change is in effect immediately.

What it means

This change enables the Minister and Cabinet to consider the results of the vote alongside other considerations when making recommendations and decisions on the dissolution of a municipality.

What do municipalities have to do?

No action is required from municipalities.

Effective Date

The amendments to the *MGA* took effect upon Bill 28's Royal Assent on May 14, 2026.

While provisions in the Act related to the accountability framework are in force, implementation requires the creation of a forthcoming regulation.

Resources

To learn more, please refer to:

- Amendment summary for Bill 28:
<https://www.alberta.ca/system/files/ma-bill-28-legislation-information-guide.pdf>
- *Municipal Government Act*

Contact us

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Municipal Government Act Change Summary

Bill 28, *Municipal Affairs and Housing Statutes Amendment Act, 2026*

Municipal Transparency

This fact sheet is for information only. It is not legal advice and cannot be used in place of consulting with a lawyer. In the event of a conflict between the legislation and this fact sheet, the legislation prevails.

Relevant *Municipal Government Act* sections

- Section 208
- Section 208.1
- Section 215.1
- Section 215.2
- Section 215.3
- Section 215.4
- Section 215.5
- Section 215.6
- Section 215.7
- Section 334(4)

- employee name;
- position, appointment or classification;
- amount of compensation;
- total value of non-monetary benefits; and
- severance (if applicable).

Municipalities may apply to the Deputy Minister, in writing, to exempt an employee or class of employees from having their information published if it could unduly threaten the safety of the employee or class of employees.

The Minister of Municipal Affairs may aggregate or publish part or all the information received on the Municipal Affairs website.

The Minister may also direct an audit of a municipality to determine compliance. The municipality would be responsible for the cost of the audit.

Municipal Salary Disclosure

Previous *Municipal Government Act* requirements

Salary disclosure for municipal employees was limited to the chief administrative officer (CAO) and an aggregate amount for designated officers, reported through each municipality's Financial Information Return. Disclosure was total compensation and benefits with no threshold amount.

What has changed

Municipalities must now publish employee compensation annually on the municipality's website if the employee's compensation, benefits and severance from the previous year is greater than the threshold established in Section 1(o)(ii) of the *Public Sector Compensation Transparency Act*.

Municipalities must continue to disclose annual compensation for the CAO and designated officers in Financial Information Returns.

What it means

This change aligns municipalities with provincial public sector disclosure and strengthens transparency around how public dollars are used.

Municipalities must publish a list of employees whose compensation is above the threshold, including:

What do municipalities need to do?

Starting in 2027, on or before June 30 of each year, municipalities must publish on their website a list of employees whose total compensation, benefits, and severance received from the municipality during the previous calendar year is greater than the threshold established under Section 1(o)(ii) of the *Public Sector Compensation Transparency Act*.

Municipalities are required to provide the list of compensation information to the Minister prior to publishing it on their website.

If no employees meet the threshold, the municipality shall inform the Minister and publish a notice to that effect on the municipality's website.

The *Justice Statutes Amendment Act, 2026* set the salary threshold at \$130,000 for 2026. Future increases will reflect provincial wage settlements published by the Government of Alberta.

Tax Notices – Police Costs

Previous *Municipal Government Act* requirements

The *Municipal Government Act* (MGA) did not enable municipalities to list municipal policing costs as a separate rate or amount on tax notices.

What has changed

Municipalities may now show the portion of the tax rate and/or the amount of tax imposed to pay for RCMP police services on property tax notices. This is under Section 4(1) of the *Police Act* or under an agreement referred to in Section 22(1) of the *Police Act*.

Upcoming changes to the Matters Related to Assessment and Taxation Regulation will establish required wording for displaying policing costs on property tax notices. Municipalities who choose to display policing costs on property tax notices must do so in accordance with the regulation once it is in force.

What it means

Urban municipalities (5,000 or under), rural municipalities, and specialized municipalities with RCMP services under the Provincial Police Service Agreement may display policing costs on property tax notices as a separate line item.

What do municipalities need to do?

Relevant municipalities may choose to list RCMP police service costs on property tax notices as a rate or an amount. This is at the discretion of the municipality and is not a requirement. The policing costs displayed are for information only and do not constitute a separate tax rate established under the municipal tax rate bylaw.

Administrative Accountability

Previous *Municipal Government Act* requirements

The MGA provides municipalities with natural person powers but did not set out rules regarding reporting the use of these powers.

Amendments in 2025 made it a requirement for information requested by a councillor to be provided as soon as practical, and once the information was provided to one councillor it must be shared with all other councillors within 72 hours. If the requested information is personal or confidential, the CAO may

refuse to provide the information considering factors in Section 208.1(2).

What has changed

The Act now requires the CAO to notify council in writing each time natural person powers are used. Notice must be provided at the first council meeting following the use of the natural person power or 14 days after the use of the natural person power, whichever occurs earliest. Notice is not required when the natural person power is used for a matter already approved by bylaw or resolution of council, a personnel matter, a routine operational matter, an emergency response, or when seeking a legal opinion on behalf of the municipality.

Additional amendments provide greater clarification regarding how the CAO responds to councillor requests for information, as well as when and how that information is to be shared with the rest of council.

If the information requested is publicly available, the CAO may, but is not required to, provide it to all other councillors.

A council may establish a bylaw to manage substantial information requests. The bylaw must define a 'substantial information request' and may specify whether a resolution of council is needed before the CAO must provide the information, specific reporting requirements, and any other provisions necessary to carry out the purposes of the bylaw.

If a council does not pass a substantial information request bylaw, Section 208.1 applies. The information request must be responded to as soon as practicable. Once information is shared with one councillor, it must be shared with all other councillors within 72 hours.

What it means

CAOs must be aware of natural person powers reporting exemptions. If the use does not fall under an exemption, the CAO must notify council at the first council meeting following the use of the natural person power or after 14 days, whichever occurs the earliest.

Councillors and CAOs must be aware of amendments related to information sharing including the circumstances and timelines to share information with all councillors.

Municipalities may establish a substantial information request bylaw to manage requests that may take significant administrative time and resources. This is at

the discretion of the municipality and is not a requirement.

What do municipalities need to do?

Municipalities may wish to review their CAO bylaw to ensure alignment with amendments to natural person powers and information requests.

Updates to Privacy Legislation

Previous *Municipal Government Act* requirements

The MGA referenced the *Freedom of Information and Protection of Privacy Act (FOIP)*.

What has changed

Outdated references to *FOIP* in the MGA have been replaced with references to the *Access to Information Act* and the *Protection of Privacy Act*, as appropriate in each provision.

What it means

The amendments ensure that the MGA correctly references current privacy and access to information legislation.

What do municipalities have to do?

Municipalities must abide by the *Access to Information Act* and the *Protection of Privacy Act* and ensure their bylaws align with provincial legislation.

Effective Date

Amendments in the MGA related to municipal transparency to took effect upon Bill 28's Royal Assent on May 14, 2026.

Resources

To learn more, please refer to:

- Amendment summary for Bill 28:
<https://www.alberta.ca/system/files/ma-bill-28-legislation-information-guide.pdf>
- [*Municipal Government Act*](#)

Contact us

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Central East Transfer-Out (CETO) Project

Stage: Construction Complete	
Anticipated Project Schedule	
23-Nov	Start Construction
26-Jun	Complete Construction

 / Central East Transfer-Out (CETO) Project

Overview

Thank you for your ongoing support and co-operation in the completion of the Central East Transfer-Out (CETO) project.

Built in partnership with ATCO, the new line is now energized and electricity is flowing from the central east region to the rest of the province, ensuring reliable electricity for Albertans.

During 2026 and into 2027, you may still see us in the area completing reclamation activities and conducting surveys along our right-of-way.

