

Regular Meeting of the Village of Alix Council, to be held on  
Wednesday, May 20, 2026 at 6:00 P.M.

**AGENDA**

1. Call to Order:
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of the Regular Meeting – May 6, 2026 – 6:00 P.M.
4. Delegation: a) Vicky Scoggins – Residents of Lakeview Manor Concerns
5. Bylaws: a) Bylaw 497/26 – Subdivision and Development Appeal Board (SDAB) Services Bylaw – Request for Decision 26-28  
b) Bylaw 498/26 – Subdivision Authority Bylaw - Request for Decision – 26-29
6. Unfinished Business: None
7. New Business: a) Privacy Management Policy No. 20 – Request for Decision – 26-30  
b) 47 Avenue Sidewalk Install - Request for Decision – 26-27  
c) Debenture Pay Out - Request for Decision 26-31
8. Financial Reports: a) Accounts Payable Cheque Listing – April 15 – May 6, 2026  
b) Bank Reconciliation – April 30, 2026  
c) Tax Trial Balance – May 14, 2026  
d) Year to Date Operating Budget
9. Committee Reports: a) Alix Public Library Board Meeting – Mayor Gilliat  
b) Lacombe Foundation Regular Board Meeting – Mayor Gilliat  
c) Buffalo Lake Management Team – Councillor Besuijen  
d) Lacombe Regional Waste Services Commission – Councillor Fehr
10. Administrative Reports: None
11. Correspondence: a) Blaine Calkins, MP Ponoka – Didsbury, Canada Day Pins and Flag  
b) Parkland Regional Library System 2025 Report  
c) Government of Alberta – Municipalities’ Guide to School Capital Planning  
d) MADD Canada – Donation Request  
e) Community Event – Touch a Truck at Alix MAC School Grounds
12. Closed Meeting: None
13. Adjournment:

# *Village of Alix*

## *“A Way of Life”*

### **Mission**

*“We foster an open, cooperative government that encourages public participation and ensures levels of service our citizens expect and deserve”*

### **Vision**

*“Vibrant Village by the lake”*

### **Core Values**

#### **Community**

*Help citizens maintain the Villages unique qualities, nurture and preserve our quality of life and strive to meet local needs.*

#### **Collaborations/Cooperation**

*While planning together with internal organizations and neighboring communities, we will work collectively to find solutions and share resources.*

#### **Growth**

*We will strive for innovative solutions towards sustainable growth and land development for Alix residential, business and industrial sectors.*

#### **Advocacy**

*Actively engage with all levels of government on behalf of Alix and surrounding rural area.*

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, May 6, 2026, at 6:00 P.M. in the Village of Alix Council Chambers.

- Present: Mayor Barbara Gilliat, Councillors Janice Besuijen, Edwin Cole, Rob Fehr and Frank Laneuville.
- Also Present: Michelle White, Chief Administrative Officer
- Call to Order: Mayor Gilliat called the meeting to order at 6:00 P.M.
- Public Hearing: a) Proposed Bylaw #494/26 – Road Closure Bylaw  
Mayor Gilliat called the Public Hearing to order at 6:00 P.M.
- Call for Written Submissions: Mayor Gilliat called for written submissions regarding the proposed Road Closure Bylaw #494/26.  
There were none.
- Call for Verbal Submissions: Mayor Gilliat called for verbal submissions from those present or attending virtually regarding the proposed Bylaw #494/26.  
There were none.
- Resolution #092/26: Moved by Councillor Besuijen that this Public Hearing of the Village of Alix Council be closed at 6:01 P.M.  
CARRIED
- Amendments/Deletions to Agenda: Mayor Gilliat called for amendments to the agenda.
- Approval of Agenda:
- Resolution #093/26: Moved by Councillor Cole that the Village of Alix Council approve the agenda as presented.  
CARRIED
- Minutes: a) Regular Meeting – April 15, 2026
- Resolution #094/26: Moved by Councillor Fehr that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, April 15, 2026, be accepted as presented.  
CARRIED
- New Business: a) 2026 Operating Budget and Operating Plan 2026 – 2029
- Resolution #095/26: Moved by Councillor Besuijen that the Village of Alix Council hereby approves the 2026 Operating Budget as presented.  
CARRIED
- Resolution #096/26: Moved by Councillor Fehr that the Village of Alix Council hereby approves the 2026 – 2029 Operating Plan as presented.  
CARRIED
- Delegation: None
- Bylaws: a) Bylaw #496/26 – Tax Bylaw – Request for Decision 26-26
- Resolution #097/26: Moved by Councillor Cole that the Village of Alix Council hereby give first reading to Tax Bylaw #496/26, being a bylaw to authorize the rates of taxation to be levied against assessable property within the Village of Alix in the Province of Alberta for the 2026 taxation year.  
CARRIED

Bylaws: (cont.)

Resolution #098/26: Moved by Councillor Fehr that the Village of Alix Council hereby give second reading to Tax Bylaw #496/26.

CARRIED

Resolution #099/26: Moved by Councillor Laneville that the Village of Alix Council hereby give permission for third and final reading to Tax Rate Bylaw #496/26 at this time.

CARRIED UNANIMOUSLY

Resolution #100/26: Moved by Councillor Besuijen that the Village of Alix Council hereby give third and final reading to Tax Bylaw #496/26.

CARRIED

Unfinished Business: None

New Business: (cont.) b) Draft Strategic Plan – Request for Decision 26-24

Resolution #101/26: Moved by Councillor Fehr that the Village of Alix Council hereby approves Strategic Plan 2026-2029 as presented.

CARRIED

c) Royal Canadian Mounted Police - Policing Priorities – Request for Decision 26-25

Resolution #102/26: Moved by Councillor Fehr that the Village of Alix Council hereby directs administration to communicate the following 3 policing priorities for the Village of Alix;

1. Night Presence
2. Community Involvement/Education
3. Hot Spot Follow-Up

CARRIED

Resolution #103/26: Moved by Councillor Cole that the Village of Alix Council will hereby begin advocacy efforts for Bashaw Royal Canadian Mounted Police Detachment to fill all staff positions and maintain a full staff compliment of regular members.

CARRIED

Financial Reports: None

Committee Reports: a) Lacombe Regional Waste Services Commission – Councillor Fehr

b) Alix Arena Association – Councillor Fehr

Resolution #104/26: Moved by Councillor Besuijen that the Village of Alix Council hereby accept the Committee Reports as presented.

CARRIED

Administrative Reports: a) Chief Administrative Officer's Report

Resolution #105/26: Moved by Councillor Cole that the Village of Alix Council hereby accept the Chief Administrative Officer's Report as presented.

CARRIED

Correspondence and  
Information:

a) Parkland Regional Library – Letter and Briefing Notes Re: Bill 28

Resolution #106/26:

Moved by Councillor Besuijen that the Village of Alix Council will hereby write to the Minister of Municipal Affairs and the Premier expressing concern about restrictions on access to library materials and provincial overreach into local governance regarding Bill 28 and the proposed impacts on public libraries.

CARRIED

b) Alix Mirror Wellness Supports Society – Notice of Annual General Meeting

c) Alix Mirror Wellness Supports Society – Quarterly Statistics

d) Alix Briefs Newsletter

Resolution #107/26:

Moved by Councillor Cole that Correspondence Items (b) through (d) be accepted as information.

CARRIED

Closed Meeting:

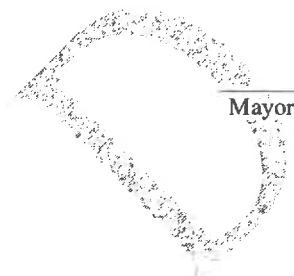
None

Adjournment:

Resolution #108/26:

Moved by Mayor Gilliat that this Regular Meeting of the Village of Alix Council be adjourned at 7:13 P.M.

CARRIED



Mayor

Chief Administrative Officer





May 7, 2026

From: Residents of Lakeview Manor  
4817 51 Street, Alix, Alberta, T0C 0B0

To: Alix Village Council

RE: speed and disregard by traffic using the alley that runs between the Lakeview Manor and the apartments on Main Street. See enclosed picture.

We, the undersigned, have observed drivers using this laneway at excessive speeds on a regular basis, endangering anyone walking down the alley or backing out of the apartment parking lot, and causing dust to fly up and into our homes.

There are children living in a home that also backs onto the laneway, and we're afraid they could become victims of these fast-moving vehicles.

Perhaps the existing speed bumps, which currently do nothing to slow traffic, need to be larger and more numerous. Could the laneway be oiled to address the dust problem? OR CALCIUM CHLORIDE

We're tired of the dust kicked up by excessive speed ending up in our homes. Not only is it unseemly, but it is also a health hazard. This is our home, and the problems we've outlined are interfering with our right to live a happy, healthy life without interference.

We would appreciate it if you would take our concern to heart and give us the courtesy of a reply explaining how you plan to address it.

Sincerely,  
Residents of the Lakeview Manor

Shankar Shankar #2  
Vicky Scoggins #6  
Bob Soesch #14  
Ken Sim #5  
Tyler Lundy #102 4838 50 Ave CONDO  
Penny Marin #102  
Damon Little Carolyn Dora  
Rabbi Hanna Conde  
Chloe Gratif + 2 small boys 3 & 2 yrs



Image submitted by Vicky SLOTT to accompany her letter of concern (May 7, 2026)



**CONCERN: Alley that runs between the Lakeview Manor and the Apartments on Main Street (indicated in YELLOW)**



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# ADMINISTRATION REPORT

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**Date:** May 12, 2026                      RFD 26-28  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Subdivision and Development Appeal Board

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1. **PURPOSE** – To present Council with a new Subdivision and Development Appeal Board (SDAB) Bylaw.
2. **BACKGROUND** – Parkland Community Planning Services (PCPS) was providing SDAB services for Alix up until their recent dissolution. After PCPS dissolved, we needed to find a new service provider. Several offers were reviewed and administration recommends Red Deer County as our new service provider.
3. **OPTIONS** –
  1. To give all 3 readings to Bylaw 497/26 at this time
  2. To provide SDAB services locally with Alix community members
4. **DISCUSSION** – SDAB Board members (and Clerk) need to take extensive training and recertify that training every 3 years. The Village of Alix has had one SDAB hearing in the last decade, but we are legally required to have one in place. (see LEGAL below)
5. **FINANCIAL IMPLICATIONS** – PCPS was charging \$480/ year for their regional SDAB until 2023, when these costs were rolled into the \$1,500 PCPS annual membership fee.  
  
Red Deer County is proposing a \$500/year charge, plus additional fees and charges (similar to PCPS) if an SDAB hearing is needed. Hearings can be done in person or virtually at a cost savings.
6. **LEGAL** – MGA s. 627(1) “A council must by bylaw
  - (a) establish a subdivision and development appeal board, or
  - (b) authorize the municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board, or both.”  
627(3) Unless an order of the Minister authorizes otherwise, a panel of a subdivision and development appeal board hearing an appeal must not have more than one councillor as a member.”  
MGA s. 677.1 outlines the requirements for an SDAB Bylaw
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Red Deer County’s SDAB agreement includes Clerk services at a reasonable rate. My Clerk training would need to be re-certified this year, but since that is now covered we will save approx. \$700.
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolutions:

“that the Village of Alix Council give first reading to Subdivision and Development Appeal Board Bylaw 497/26, being a bylaw to establish a Subdivision and Development Appeal Board and enter into an agreement with Red Deer County for the provision of Subdivision and Development Appeal Board services.”

“that the Village of Alix Council give second reading to Subdivision and Development Appeal Board Bylaw 497/26.”

“that the Village of Alix Council give permission for third and final reading to Subdivision and Development Appeal Board Bylaw 497/26, at this time.”

“that the Village of Alix Council give third and final reading to Subdivision and Development Appeal Board Bylaw 497/26.”

A handwritten signature in black ink, appearing to be 'M. White', written above a horizontal line.

Author

**VILLAGE OF ALIX  
BYLAW NO. 497/26**

A BYLAW OF THE VILLAGE OF ALIX IN THE PROVINCE OF ALBERTA, TO ESTABLISH A SUBDIVISION AND DEVELOPMENT APPEAL BOARD.

WHEREAS the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended requires a municipality to establish a subdivision and development appeal board by bylaw or to authorize the municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board;

AND WHEREAS the Council of the Village of Alix considers it beneficial to enter into an agreement with Red Deer County for the purpose of Red Deer County providing subdivision and development appeal board services for the Village of Alix.

**NOW THEREFORE** the Council of the Village of Alix duly assembled enacts as follows:

**SHORT TITLE**

- 1) The title of this bylaw shall be the "SDAB Services Bylaw."

**DEFINITIONS**

- 2) Except as otherwise provided, words in this Bylaw shall have the meanings prescribed in the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended.
- 3) In this Bylaw, the following terms shall have the meanings shown:
  - a) "Act" means *the Municipal Government Act*, RSA 2000, Chapter M-26 as amended from time to time, together with all Regulations passed.
  - b) "Agreement" means the Subdivision and Development Appeal Board Services Agreement executed by the Municipality and Red Deer County and amended from time to time.
  - c) "Board" means the Subdivision and Development Appeal Board established pursuant to the Agreement and this Bylaw.
  - d) "CAO" means the Chief Administrative Officer appointed by Council of the Village of Alix under section 205 of the Act.
  - e) "Member" means a person appointed to the Board.
  - f) "Municipality" means the Village of Alix

- g) "Red Deer County CAO" means the Chief Administrative Officer appointed by Red Deer County Council under section 205 of the Act.

#### **ESTABLISHMENT**

- 4) The Board is established for the purpose of exercising the functions of the Subdivision and Development Appeal Board in accordance with the Act and for the provision of services to the Municipality, by Red Deer County.

#### **AGREEMENT**

- 5) The CAO is hereby delegated the authorization to enter into an Agreement with Red Deer County to establish and provide services of the Board respecting matters including but not limited to:
- a) working boards (hearing directives or procedures of the Board),
  - b) membership of the Board,
  - c) appointment of Members,
  - d) training of Members,
  - e) eligibility to be a Member,
  - f) meetings and hearings of the Board,
  - g) panels of the Board,
  - h) conflict of Interest, Bias, and Confidentiality of Members,
  - i) remuneration for Members, and
  - j) general provisions such as hearings may be in person, by telephone or video; public notice of hearings will be provided on the Coordinator's website,
  - k) presiding officers,
  - l) preliminary hearings,
  - m) administration and records
  - n) appointment, powers, and duties of the clerk,
  - o) the appointment and removal of Members and the Clerk in accordance with the Act and the Agreement, and
  - p) severability.

#### **POWERS AND DUTIES OF BOARD**

- 6) The Board shall hear and decide upon appeals made with respect to a decision made by the Municipality's Subdivision Authority and the failure or refusal to make a decision by the Municipality's Subdivision Authority in accordance with the Act.
- 7) The Board shall hear and decide upon appeals made against a decision or order made by the Municipality's Development Authority and the failure or refusal to make a decision by the Municipality's Development Authority in accordance with the Act.

- 8) The Board shall hear and decide upon appeals made against a Stop Order made by the Municipality's Development Authority.

#### **FILING AN APPEAL**

- 9) A person may appeal to the Board in accordance with the Act.
- 10) Appeals must be filed with the Municipality.
- 11) A notice of appeal shall be deemed to be filed with the Board on the date the complete notice of appeal and appeal fee is received in the Municipality.

#### **APPEAL FEES**

- 12) Appeal fees are set out in the Village of Alix Fee Schedule Bylaw.
- 13) Appeal fees must be paid to the Municipality.

#### **SEVERABILITY**

- 14) Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

#### **TRANSITION AND EFFECTIVE DATE**

- 15) Bylaw No. 440/18 is hereby repealed.
- 16) The terms of current board members are ended upon this bylaw coming into force.
- 17) This Bylaw comes into force on the date of third reading and signing.
- 18) Where, prior to the coming into force of this Bylaw, a subdivision appeal, development appeal, or appeal from a stop order, was filed with or assigned to another subdivision and development appeal board of the Village of Alix, and remains outstanding, the appeal shall continue before the Board established under this Bylaw.
- 19) For greater certainty:
  - a) the appeal shall be treated as if it had been properly filed with the Board on the date it was originally filed;
  - b) all materials, records, fees, and steps taken in relation to the appeal before this Bylaw came into force remain valid; and

c) the Board may hear, determine, and dispose of the appeal in accordance with the Act and this Bylaw.

Read a first time this            day of            , 2026.

Read a second time this            day of            , 2026.

Read a third time and finally passed this            day of            ,  
2026.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

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# ADMINISTRATION REPORT

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**Date:** May 12, 2026 RFD 26-29  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Subdivision Authority Bylaw

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1. **PURPOSE** – To present Council with a new Subdivision Authority Bylaw.
2. **BACKGROUND** – In 2018, when Parkland Community Planning Services (PCPS) started providing SDAB services for Alix, Bylaw 439/18 had to be done designating Council as the Subdivision Authority for the Village. This was an amendment to Bylaw 399/11, which was our Bylaw granting authority to use PCPS for planning services. Both of those old Bylaws now need to be repealed and replaced with 1 new one.
3. **OPTIONS** –
  1. To give all 3 readings to Bylaw 498/26 at this time
  2. To only give one (or 2) readings to the Bylaw at this time
4. **DISCUSSION** – Though Council is already on record as being the Subdivision Authority for the Village in Bylaw 439/18, it references Bylaw 399/11. This 'circular reference' should be cleaned up for the sake of clarity.
5. **FINANCIAL IMPLICATIONS** – None
6. **LEGAL** – MGA s. 623 "A council must, by bylaw, provide for
  - (a) a subdivision authority to exercise subdivision powers and duties on behalf of the municipality "
7. **POLITICAL/PUBLIC IMPLICATIONS** – Having Council as the Subdivision Authority means that Council has the legal authority to approve or deny subdivision applications within the Village of Alix Corporate boundaries.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolutions:

"that the Village of Alix Council give first reading to Subdivision Authority Bylaw 498/26, being a bylaw to provide for the establishment of a Subdivision Authority in the Village of Alix."

"that the Village of Alix Council give second reading to Subdivision Authority Bylaw 498/26

"that the Village of Alix Council give permission for third and final reading to Subdivision Authority Bylaw 498/26 at this time."

"that the Village of Alix Council give third and final reading to Subdivision Authority Bylaw 498/26."

  
\_\_\_\_\_  
Author

# VILLAGE OF ALIX

## SUBDIVISION AUTHORITY BYLAW NO. 498/26

A Bylaw of the Village of Alix, in the Province of Alberta, pursuant to provisions of the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, to provide for the establishment of Subdivision Authority in the Village of Alix.

WHEREAS, the Municipal Council wishes to establish subdivision authority as required by the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended;

NOW THEREFORE the Municipal Council of the Village of Alix, duly assembled, enacts as follows:

### **Title:**

1. This Bylaw may be cited as the "Subdivision Authority Bylaw".

### **Definitions:**

2. The following words and terms are defined as follows:
  - a. "Act" means the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended;
  - b. "Land Use Bylaw" means the Land Use Bylaw adopted pursuant to the *Municipal Government Act*;
  - c. "Village" means the Village of Alix.

### **Establishment of Authority:**

3. The Subdivision Authority of the Village is Council.

### **Powers and Duties:**

4. The Subdivision Authority has those powers and duties as set out in the Act and any regulations made thereunder.

### **Administration:**

5. The signing authority for all subdivision related matters is the Chief Administrative Officer or designate.
6. When a registerable instrument is submitted for endorsement, the signing authority is authorized to accept minor modifications to the related registerable instrument from that approved by the Subdivision Authority provided:
  - a. the number of parcels does not increase;
  - b. municipal, school municipal and school environmental reserves are not compromised;
  - c. municipal roads and standards are not compromised; and
  - d. such adjustments comply with municipal bylaws, except that minor changes to Land Use Bylaw standards may be included as provided for in Section 654 (2) of the Act.

### **Transition:**

7. Bylaws #399/11 and #439/18 are hereby repealed.

**Effective Date:**

This Bylaw shall come into effect upon adoption of this Bylaw.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



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# ADMINISTRATION REPORT

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**Date:** May 12, 2026                      RFD 26-30  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Privacy Management Program

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1. **PURPOSE** – To present Council with Privacy Management Policy No. 20 for consideration.
2. **BACKGROUND** – In June 2025, the Freedom of Information and Protection of Privacy Act was repealed and replaced with the Access to Information Act and the Protection of Privacy Act. The new legislation comes with new rules, regulations and guidelines that public bodies must comply with.
3. **OPTIONS** –
  1. To pass Privacy Management Policy No. 20 as presented
  2. To return the Policy to administration for amendments
  3. To outsource the development of a Privacy Management Program
4. **DISCUSSION** – Municipalities were hopeful that the province would come out with templates, workbooks or training to help us comply with the new legislation or provide finances to help with the cost of developing the new programs. Unfortunately that didn't happen.

The only assistance we received is a 50 page template for Privacy Impact Assessments (PIA) from the Office of the Information and Privacy Commissioner last month. We were instructed to use this template unaltered to make it easier for the Privacy Commissioner to review our PIAs.

5. **FINANCIAL IMPLICATIONS** – Hiring a contractor to develop a Privacy Management Program would cost between \$2,200 - \$6,200. Using internal resources, the only cost is staff time.
6. **LEGAL** – Protection of Privacy Act: **Privacy management program**  
“**25(1)** A public body must establish and implement a privacy management program consisting of documented policies and procedures that promote the public body's compliance with its duties under this Act.  
**(2)** A privacy management program must
  - (a) be proportional to the volume and sensitivity of the personal information in the custody or under the control of the public body, and
  - (b) comply with the prescribed requirements.”

Public bodies were given one year from the date PoPA was passed (June 11, 2025) to have a Privacy Management Program in place.

7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – If the attached Policy is approved, more frequent policy review should be done to ensure our Privacy Management Program is compliant with legislation. Should any 'gaps' in the Policy be identified at any point, the matter can be brought to Council before the review date for correction/amendment.”
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolution:

“that the Village of Alix Council hereby passes Privacy Management Policy No. 20 as presented and sets a review date for 2028.”

A handwritten signature in black ink, appearing to read "M. White", is written above a horizontal line.

Author



**Department:** Administration

**Policy No:** 20

**Policy Title:** Privacy Management Policy (PMP)

**Resolution No:** /26

**Date:**

## **Village of Alix Privacy Management Policy (PMP)**

### **Purpose statement:**

The purpose of the PMP is to:

- Ensure compliance with the requirements, principles and intent of the *Protection of Privacy Act (PoPA)* to foster public trust and confidence.
- Ensure the privacy and protection of personal information by establishing the roles, responsibilities, principles and practices on how it is collected, retained, accessed, used, disclosed and disposed.
- Define roles and responsibilities of municipal employees, elected officials, contractors, consultants, and volunteers related to the management of personal information.

### **Scope:**

This policy applies to Village of Alix (Village) employees, elected officials, contractors, consultants, volunteers, public boards and agencies and to all personnel who have access to personal information that is in the custody or control of the Village. This policy does not apply to employees' personal information.

### **Policy:**

#### **1. Collection of personal information**

The Village shall only collect personal information that is required to provide its programs and services. Wherever possible, such information will be collected directly from the individual about whom it pertains. The amount and the type of information collected will be limited to that which is needed to fulfil the identified purpose(s).

Prior to the collection of personal information, the Village must obtain consent from affected individuals for particular uses and disclosures of personal information prior to the collection of the information unless legislation permits otherwise. Where possible, consent will be expressed (rather than implied) and in writing.

Whenever the Village collects personal information, a notice of collection shall be provided with, or in advance of collection and obtain explicit consent from the affected individual, unless the legislation permits otherwise.

The notice of collection must include the following information:

- 1.1 The legal authority that permits the collection of the personal information;
- 1.2 The purposes for which the personal information is being collected, used, retained and disclosed; and
- 1.3 The name, title and direct contact information for an individual who can answer questions about the specific collection, use, protection and disposal of personal information.

Wherever practical, notices of collection are provided in written format. Verbal notices of collection can be used for service interactions where written notices are impractical, such as telephone interactions. Implied consent may be obtained under some circumstances (e.g., a notice is posted in a publicly available space to inform individuals that their image may be captured where photography or videography is taking place, and they elect to enter the space).

## **2. Use and disclosure of personal information**

The Village will ensure that personal information is used only for the purpose for which it was collected, for a consistent purpose, when the individual to whom the personal information relates consents to another purpose, or in accordance with PoPA. The Village will take reasonable steps to ensure the accuracy of personal information in its records.

Personal information will only be disclosed in accordance with legislative requirements outlined in PoPA and Village procedures. Where disclosure is not clearly authorized under the legislation, the Village will obtain the express consent of the affected individual prior to doing so. Whenever personal information will be shared with third parties, the Village will ensure that an agreement with provisions to protect personal information in accordance with this policy, related internal procedures, and PoPA are in place prior to any information being shared.

### **3. Protection of personal information**

Personal information must be secured from the point of collection to the point of destruction. The Village will make reasonable effort to protect personal information from loss, theft, unauthorized access, use, disclosure, modification or destruction through appropriate administrative, technical, and physical security measures and safeguards. Access to personal information within the Village will be restricted to those staff members who need the information to carry out their duties. The Village will ensure that third party service providers adhere to this policy and include the requirement for similar level of protection in the contractual agreements. The Village's additional methods of protection include:

- 3.1 Staff training on privacy and the protection of personal information;
- 3.2 Granting access to information on a need-to-know basis;
- 3.3 Technical measures such as passwords, audit trails and firewalls;
- 3.4 Physical measures such as secured vaults and restricted access to stored information.

### **4. Access to and correction to personal information**

Individuals have a right to access their own personal information within a record that is in the custody or control of the Village, subject to legislated exemptions and exceptions outlined in PoPA. Village staff must verify the identity of persons requesting access to their own personal information before granting access.

Village staff will accept and process a request for correction to an individual's personal information where the individual demonstrates there are inaccuracies or incomplete information and is able to provide proof.

### **5. Public record redaction of personal information**

5.1 Individuals may request additional redaction of their personal information from public facing documents before or after publication by submitting a written request.

Requests must:

- a. Clearly identify the information to be redacted (e.g., provide a website link, meeting date, or screenshot).
- b. Provide a rationale outlining the reason for the request for redaction.

5.2 The Village will review requests on a case-by-case basis, considering:

- a. The presence or absence of a statutory requirement for disclosure.
- b. Any evidence that the individual has taken prior steps to limit public access to their information.
- c. The balance between public transparency and personal privacy protection.
- d. The availability of alternative solutions to mitigate harm.

5.3 The Village will not redact personal information required by provincial statutes unless there is a compelling, legally justified reason.

5.4 In cases where individuals provide detailed and compelling justification of safety risks (e.g., documented harassment, court orders, law enforcement concerns), the Village will prioritize removing or redacting requested personal information.

5.5 Decisions to redact personal information from public facing documents will be reviewed and approved or denied by the CAO or their designate.

5.6 If the Village grants a redaction request and amends its content, it will not take further action to remove the information from other sources (e.g., third-party websites, search engine caches). Individuals must pursue such actions independently.

5.7 To maintain compliance with legislation, unredacted records may still be available for in-person viewing upon request.

## **6. Retention and destruction of personal information**

The Village will only retain personal information for as long as necessary to fulfil the stated purpose as identified at the time of collection and PoPa in order to provide an individual with a reasonable opportunity to access their personal information.

Personal information will be disposed of in accordance with the Village's Record Retention Policy, authorized destruction procedures and in a secure manner that prevents loss, misuse, theft, or unauthorized access given its format.

## **7. Privacy breach and complaints**

The Village takes privacy breaches seriously and investigates each suspected or actual breach. Staff members must immediately report all suspected or known privacy breaches or complaints to their supervisor and the Office of the Information and Privacy Commissioner (OIPC) upon discovery.

The Access to Information Coordinator shall conduct breach management activities as described in the Privacy Incident Response Procedure, attached as Schedule “A”, to determine the nature and scope of the breach.

## **8. Definitions:**

For the purpose of this Policy, unless otherwise stated, the following definitions apply:

“disclosure” means the release of personal and confidential information by any method (i.e. sharing information by any means such as verbally, sending an email, posting online) to any person.

“disposition” means the action taken with regards to personal and confidential information including destruction, transfer to another entity, or permanent preservation.

“Protection of Privacy Act SA 2024, c P-28.5” or “PoPA” means provincial legislation as amended and includes any regulations passed under it, governing the collection, use and disclosure of information by certain institutions in Alberta including municipalities.

“personal information” means personal information as defined under the Protection of Privacy Act SA 2024, c P-28.5 as amended.

“business information” means information associated with an individual in a professional, business, or official capacity that is not personal information. Examples include name, position, title, business telephone number, and business email of an individual.

“privacy” means a set of interests and rights that an individual has regarding their ability to control the collection, use, disclosure and disposal retention of their own personal information that is in the custody or under the control of the Village. Privacy is not an absolute right in all situations. Personal information may be collected, used, disclosed or retained without the consent of individuals where specific legislation permits.

“privacy breach” means when personal information is collected, retained, used, disclosed or disposed in ways that are not in accordance with the provisions of PoPA and/or municipal policies.

“record” means a record as defined in the Access to Information Act, as amended.

“use” means the purpose(s) for which the information was obtained or compiled.

## **9. Responsibilities**

The Village is responsible for the personal information that we collect, retain, use, disclose, and destroy. The Village will continue to develop policies and practices to ensure that personal information is handled in strict accordance with legislation.

## **10. All employees and volunteers:**

10.1 Maintain the protection of personal information they collect, retain, use, disclose and dispose of for Village business in all work environments and locations where Village business is conducted;

10.2 Where work duties include access to personal information, take privacy awareness and training to understand their responsibility to protect privacy in executing their operational duties;

10.3 Understand and adhere to their access and privacy responsibilities as noted in this procedure and other Village policies and procedures;

10.4 Report any actual or suspected privacy breach arising from unauthorized, inadvertent collection use, or disclosure of personal information to the Access to Information Coordinator.

## **11. Managers and supervisors:**

Along with the responsibilities noted above:

11.1 Be accountable for ensuring personal information is collected, used, disclosed and disposed in accordance with legislation and associated regulations, standards and other Village policies, and for compliance with this policy;

11.2 Implement this policy and communicate requirements to employees under their direction;

11.3 Respond to requests for records from the Access to Information Coordinator in relation to access to personal information requests;

11.4 Ensure proper notice is given and/or the required level of consent is obtained prior to the collection or use of all personal information;

11.5 Restrict access to personal information to those individuals who require access to personal information in order to perform their duties and where access is necessary for the administration of their business;

11.6 Require vendors and contractors to comply with this policy and that privacy rules and concerns are referenced in all procurement documents where personal information will be processed;

11.7 Require that employees, vendors and contractors maintain a level of privacy awareness appropriate with their responsibilities;

11.8 Inform employees of the legal and administrative consequences of any inappropriate or unauthorized access to, or collection, use, disclosure, or disposition of, personal information related to a particular program, service or activity;

11.9 Ensure privacy impact assessments are conducted prior to implementation of any new technology, system, program or service involving the collection, use, disclosure or disposition of personal information.

11.10 Report any actual or suspected privacy breach arising from unauthorized, inadvertent collection use, or disclosure of personal information to the Office of the Information and Privacy Commissioner.

**12. The Access to Information Coordinator, will:**

12.1 Act as the Head under PoPA and as provided for through Council delegation;

12.2 Be accountable for overseeing the administration of PoPA and for decisions made under the above legislation;

12.3 Ensure oversight of and compliance with this policy;

12.4 Develop and implement policies, programs and services to ensure awareness of access to information processes and protection of personal information as necessary;

12.5 Investigate and respond to complaints regarding the misuse of personal information or reports of privacy breaches following the Privacy Incident Response Procedure;

12.6 Provide recommendations and sign-off on any privacy impact assessments prior to the implementation of a new application, system, program or service involving the collection or use of personal information or personal health information;

12.7 Ensure that legislative updates are incorporated into the Village's collection, use and disclosure processes;

12.8 Be responsible for the receipt, coordination, response and sign off for all formal information requests received pursuant to PoPA in collaboration with all departments; and

12.9 Assist the public with requests for access to information as required.

## Schedule "A"

### Privacy Incident Response Procedure

Designed to effectively manage and respond to privacy-related incidents, ensure compliance and minimize risks.

#### Overview of the Procedure:

1. **Preparation and Planning:** Education on compliance requirements and training staff to recognize and report privacy incidents promptly.
2. **Incident Detection and Reporting:** Staff should be trained to identify potential privacy incidents and report them immediately. This includes unauthorized access to personally identifiable information or cybersecurity breaches.
3. **Incident Assessment:** Once an incident is reported, the Access to Information Coordinator assesses the situation to determine the severity and potential impact of the incident. This includes gathering relevant information and identifying affected data.
4. **Containment:** Implement measures to contain the incident and prevent further unauthorized access or data loss. This may involve isolating affected systems or disabling compromised accounts.
5. **Eradication:** Identify the root cause of the incident and eliminate it. This may involve removing malware, closing vulnerabilities, or addressing procedural weaknesses that led to the incident.
6. **Recovery:** Restore affected systems and data to normal operations. This includes ensuring that all systems are secure before bringing them back online.
7. **Notification:** Depending on the nature of the incident and applicable laws, notify affected individuals, regulatory bodies, and other stakeholders as required. This is crucial for compliance and maintaining trust.
8. **Documentation:** Maintain detailed records of the incident, response actions taken, and communications. This documentation is essential for compliance and for reviewing the incident later.

9. **Post-Incident Review:** Conduct a thorough review of the incident to identify lessons learned and areas for improvement. This should involve all relevant stakeholders and lead to updates in policies and procedures as necessary.
10. **Continuous Improvement:** Use insights gained from the incident and the review process to enhance the incident response plan and overall privacy practices within the organization.
11. **Compliance Monitoring:** Regularly review and update the incident response procedure to ensure compliance with evolving laws and regulations related to privacy and data protection.

By following this structured approach, the Village of Alix aims to effectively manage privacy incidents, minimize risks, and ensure compliance with legislation while protecting sensitive information and fostering trust with stakeholders.



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# ADMINISTRATION REPORT

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**Date:** May 14, 2026 RFD 26-27  
**Memo To:** Village Council  
**From:** Chelsie Giesbrecht & Mike Carr  
**Subject:** 47 Avenue Sidewalk Install

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1. **PURPOSE** – To present Council with proposed options for the 47 Avenue Sidewalk.
2. **BACKGROUND** – Council discussed the option of installing a sidewalk along 47 Avenue during strategic planning. Currently there is a sidewalk that runs along the East side of 47 Avenue from Lake Street to the corner of 48 Street. It was brought to Council to extend that sidewalk from 48 Street to Railway Avenue for safety purposes.
3. **OPTIONS** –
  1. To proceed with extending the sidewalk along the East side of 47 Avenue, from 48 Street to Railway Avenue.
  2. To proceed with installing a sidewalk on the West side of 47 Avenue from 48 Street to Railway Avenue and adding an additional crosswalk at 48 Street.
  3. Not to proceed with sidewalk installation along 47 Avenue.
4. **DISCUSSION** –

*Option 1* - Continuing with a sidewalk on the East side of 47 Avenue, would result in property owners being responsible for maintaining the sidewalk in the winter (snow removal/maintenance), one portion of the sidewalk install would require a cut-in as it is on a sloped area, while another portion would require a buildup of the ground. Continuing this side of the road would make it so it connects directly to the existing sidewalk, provides a continuous pedestrian route without the need for additional road crossings, snow removal and maintenance would remain consistent with existing practice and Bylaws, and will improve pedestrian safety and accessibility.

*Option 2* - Adding a sidewalk along the West side of 47 Avenue would be an easier installation, as there is no extensive groundwork that would need to be completed like the East side. However, this would result in Public Works staff having to maintain the sidewalk in the winter (snow removal/maintenance), it would also require an additional crosswalk to be installed. In the winter months when a grader comes in for snow removal, it is the West side of 47 Avenue that gets the windrow of snow. This would require a change in snow removal and placement of snow. Adding a sidewalk to this side of the road would still increase pedestrian safety and accessibility.
5. **FINANCIAL IMPLICATIONS** – The approximate estimate for this project is \$60,000. Regardless of which side of 47 Avenue the sidewalk is installed in the cost would only fluctuate by a few thousand depending on the groundwork.



6. **LEGAL** – Maintenance would need to follow what is outlined in either Policy #31 Snow Removal and Ice Control or Bylaw #446-19 Traffic Bylaw. Council would have to name a responsible party for the maintenance of the sidewalk.
7. **POLITICAL/PUBLIC IMPLICATIONS** - Installing a sidewalk along 47 Avenue would improve overall safety, accessibility and connectivity for residents who regularly walk this stretch, including families, seniors and children attending school. If the East side is selected there could be concerns from residents who own the properties adjacent to the sidewalk (see attached letter).
8. **OTHER COMMENTS** – Public Works feels that with the paving of the entirety of 47 Avenue taking place this year that this will provide just as much of a safe path as an install of a sidewalk would. The surface will be smooth and no longer ridged and where the placement of the sidewalk would go, regardless of which side, there would be no barrier between the sidewalk and road. The sidewalks that are currently along 47 Avenue have a boulevard between them providing a barrier.
9. **RECOMMENDATIONS** – Option #3, Public Works and Administration recommend the following resolution:

“that the Village of Alix Council does not proceed with the sidewalk installation along 47 Avenue”



Author



Author



## CAO

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**From:** Rhonda Paul  
**Sent:** April 30, 2026 6:36 PM  
**To:** Barb Gilliat; Rob Fehr; Ed Cole; Janice Besuijen; Frank Laneuville  
**Cc:** CAO  
**Subject:** Sidewalk plans adjacent to 4627 48 Street

April 30, 2026

Village of Alix  
Box 87  
Alix, Alberta T0C 0B0

To Village Council,

I am writing in response to your letter dated April 22, 2026, informing me that along with the paving project coming up, a new sidewalk is going to be put adjacent to my property (4627 48 Street), and that in accordance with Municipal Bylaw, I will be responsible for maintaining this new sidewalk.

When I bought the property, I remember the agreement was to maintain the existing. I certainly don't remember there being a clause stating, "and any added adjacent sidewalk" in the contract. I truly don't feel like I should be held responsible for an addition that not only did I not agree to but definitely did not ask for. Therefore, I want to express my **absolute objection** with this, and I urge you to reconsider the sidewalk installation as it makes no sense whatsoever to place one there.

This does not seem like a value-added cost to taxpayers, and I am sure there are much more cost-effective things to place our hard-earned tax dollars on than a sidewalk that the property owner does not even want placed in their space.

For what purpose could it possibly be, to place a sidewalk on that strip that only leads to a back alley, unless you intend to extend the sidewalk beyond the back alley, past Novakovski's yard, towards 46th Street? Or even further? What difference could it possibly make to leave it exactly as it is? If a sidewalk truly needed to be installed, would it not make more sense to install it along the school grounds? It is longer, with less road crossings. That would be the safer path if your concern truly is the school kids? Most people I see walking along the avenue are walking alongside the school yard anyway due to the intersecting roads. Arguably, there are entrances to the school grounds from both 47th and 48th streets which the kids use to get to and from school. They tend to take the street path straight across rather than the avenue, because they are the shortest access routes.

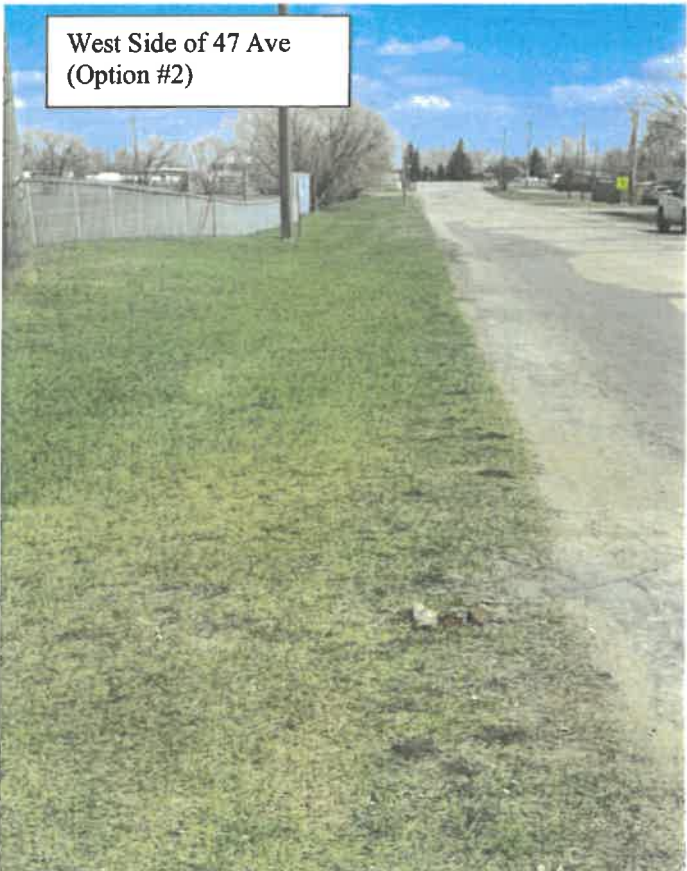
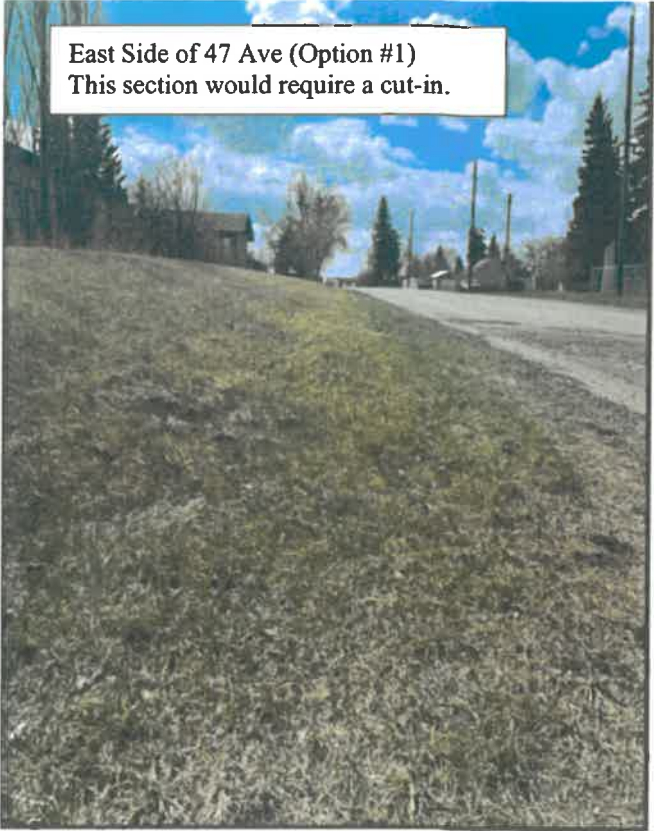
Not to mention, I do not need others adding to my already overwhelming chore list, particularly in the winter months. After working a full-time job, my free time is already wasted doing things I would rather not be doing. Especially as it is something I did not initially agree to. And as I live across the road from the school grounds, let me tell you, my property is in a wind tunnel. That wind tunnel creates a havoc of snow drifts in the winter months on both the front sidewalk and into my seemingly endless driveway. Quite often it is too much for one person to manage, and now you want to add more to my 7 months of winter burden? No thank you!

I realize that the role of a municipal councillor is immense and I can respect the positions you are in. It is not easy to decide on things that make sense for our town while trying to stick to a modest budget. Managing this while

trying to make our village attractive to investors as well as those looking for a place to call their hometown is a challenge. While I can appreciate all the council does for our town, I definitely question the decision here. Who truly will this benefit, because it certainly won't be the property owner you are impacting. I am not trying to be difficult, I am being my honest self. If this is intended to proceed, I can not with good conscience promise that I will maintain the extension properly. I don't want this and I certainly don't want to have to maintain it, nor pay additional taxes on it. Please think harder about what would benefit the town without imposing on its residents and then expecting them to comply.

With utmost sincerity (and disbelief),

Rhonda Paul (formerly Miller)





**Yellow Line** Option #1  
Processed with extension.

**Blue Line** – Option #2 West side  
sidewalk and crosswalk install.

**Purple Line** – existing sidewalk





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# ADMINISTRATION REPORT

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**Date:** May 14, 2026 RFD 26-31  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Debenture Pay Out

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1. **PURPOSE** – To formally approve early payment of 2 debentures as discussed at Strategic Planning.
2. **BACKGROUND** – At the April 16, 2026 Strategic Planning workshop, Council was supportive of paying out 2 municipal loans early.
3. **OPTIONS** –
  1. To make the recommended resolution below
  2. To defeat the resolution below, thereby not paying the loans early
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – The approximate cost of early payment totals \$410,573. Early payment means the Village will save over \$45,000 in interest payments and free up more than \$90,000 tax dollars per year that can be used for regular operations.
6. **LEGAL** – MGA s. 180(1) “A council may act only by resolution or bylaw.”
7. **POLITICAL/PUBLIC IMPLICATIONS** – Freeing up tax dollars for future years will significantly help stabilize the Village Operating Budget. This means (barring any significant changes from the province or changes to existing service levels) there is a strong chance Council can avoid significant municipal tax increases for several years.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolution:

“that the Village of Alix Council hereby authorize prepayment of loans #4000312 and #4000937 as of May 20, 2026.”

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Author





# VILLAGE OF ALIX

## Cheque Listing For Council

2026-May-14  
10:32:39AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20260145	2026-04-15	327241 ALBERTA LTD	1580	MONTHLY PATROLS MARCH 202	362.25	362.25
20260146	2026-04-15	ACCU-FLO METER SERVICE LTD	123579	ANNUAL NEPTUNE SUBSCRIPTI	3,013.50	3,013.50
20260147 20260147	2026-04-15	ALIX DRUGS	264658 MAR2026	EXAM GLOVES INTEREST CHARGE	31.48 0.31	31.79
20260148 20260148	2026-04-15	CENTRAL LABS	2600387 2600417	TESTING AT MAIN LIFT STATION TESTING AT MAIN LIFT STATION	52.12 52.12	104.24
20260149	2026-04-15	DOORS ON DEMAND (2022)	OS 4676	REPAIR TO BAY DOOR AT FIRE H	437.15	437.15
20260150	2026-04-15	ENVIRONMENTAL 360 SOLUTIONS LTD.	0000434278	GARBAGE PICKUP MARCH 2026	3,011.86	3,011.86
20260151	2026-04-15	GAM TECH	INV-5435	COMPUTER SERVICES MARCH :	1,071.00	1,071.00
20260152	2026-04-15	GOVERNMENT OF ALBERTA	1800029735	POLICE FUNDING FOR 2025 - 20	46,215.00	46,215.00
20260153	2026-04-15	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT	11687294	PW AND WATER SHIPPING	147.90	147.90
20260154 20260154 20260154 20260154	2026-04-29	2253676 ALBERTA LTD., (ALIX FOODS)	405081 409399 410372 412188	COFFEE SUPPLIES KITCHEN SUPPLIES COFFEE SUPPLIES COFFEE SUPPLIES	26.99 12.58 5.24 31.12	75.93
20260155	2026-04-29	ACCU-FLO METER SERVICE LTD	123573	17 - 5/8" E CODER M3 REGISTER	7,760.50	7,760.50
20260156 20260156 20260156 20260156 20260156 20260156	2026-04-29	ALIX HOME HARDWARE	157614 157629 157646 157694 157801 157837	SEWER CLEANER PAPER TOWELS FOR PW SHOP OFFICE GARBAGE BAGS WIRE FOR WELDING NUTS & BOLTS PROPANE CYLINDER	52.49 59.84 9.44 36.74 20.20 16.58	195.29
20260157	2026-04-29	BASHAW CONCRETE	BC36279	WATER LINE REPAIR ALONG CP	1,104.42	1,104.42
20260158	2026-04-29	BESUIJEN, JANICE	APR2026	COUNCIL EXPENSE CLAIM APRII	649.72	649.72
20260159	2026-04-29	CANADIAN PACIFIC RAILWAY CO	1000-001117617	CROSSING MAINTENANCE	731.00	731.00
20260160	2026-04-29	CANOE PROCUREMENT GROUP OF CANADA	72974953	COLORLED PAPER	92.57	92.57
20260161 20260161	2026-04-29	CENTRAL LABS	2600445 2600503	TESTING AT MAIN LIFT STATION TESTING AT MAIN LIFT STATION	52.12 52.12	104.24
20260162	2026-04-29	COLE, EDWIN	APR2026	COUNCIL EXPENSE CLAIM APRII	550.00	550.00
20260163	2026-04-29	CYBERUS PROTECTION SERVICES	202671	PATROLS FOR MAY 2026	3,154.89	3,154.89
20260164	2026-04-29	FEHR, ROBERT LEE	APR2026	COUNCIL EXPENSE CLAIM APRII	661.98	661.98
20260165	2026-04-29	GFOAALBERTA	MEMBCI2026-01	2026 MEMBERSHIP	157.50	157.50
20260166	2026-04-29	GILLIAT, BARBARA JEAN	APR2026	COUNCIL EXPENSE CLAIM APRII	1,026.29	1,026.29
20260167	2026-04-29	GRAYSON EXCAVATING	3942	WATER LINE REPAIR ALONG CP	11,666.82	11,666.82
20260168	2026-04-29	HWY 12/21 REGIONAL WATER SERVICES COM	1454	WATER CONSUMPTION MARCH	17,280.16	17,280.16
20260169	2026-04-29	LANEUVILLE, FRANCOIS	APR2026	COUNCIL EXPENSE CLAIM APRII	698.24	698.24
20260170	2026-04-29	LOCAL AUTHORITIES PENSION PLAN	APRIL2026	PREMIUMS FOR APRIL 2026	5,317.53	5,317.53
20260171	2026-04-29	MCES INC	1389	2025 CAMERA UPGRADE PROJE	4,651.53	4,651.53
20260172	2026-04-29	<b>RSP Premium Apr. 2026</b>	APR2026	RSP PREMIUM FOR APRIL 2026	255.91	255.91
20260173	2026-04-29	PROFESSIONAL DEVELOPMENT SOLUTIONS	15042026	PESTICIDE TRAINING COURSES	504.00	504.00
20260174	2026-04-29	ROADWAY TRAFFIC PRODUCTS	2337	SIGNS AND ROAD PAINT	585.19	585.19
20260175	2026-04-29	SENIUK & MARCATO	C26-6772	AUDIT FOR 2025	13,177.50	13,177.50
20260176 20260176	2026-04-29	TAXervice	2449333 2449334	ROLL # 2300 ROLL # 48100	173.25 173.25	346.50



# VILLAGE OF ALIX

## Cheque Listing For Council

2026-May-14  
10:32:39AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20260177 20260177	2026-04-29	TDI ENGINEERING SERVICE	FH2025-04 WW2026-03	INFRASTRUCTURE MASTER PL/ INFRASTRUCTURE MASTER PL/	18,900.00 6,300.00	25,200.00
20260178	2026-04-29	WHITE, MICHELLE	MAR2026	PERSONAL EXPENSE CLAIM	511.06	511.06
20260179	2026-04-29	WOLSELEY CANADA INC.	834452	WATER LINE REPAIR ALONG CP	5,006.97	5,006.97
20260180 20260180	2026-04-29	WOODYS AUTO STETTLER	612-997356 612-998440	HEATER SWITCH FOR GRAVEL T MINI BULB, WIPER BLADE	127.69 27.54	155.23
20260181	2026-04-29	ZONE 3 BUSINESS SOLUTIONS INC.	200417	PHOTOCOPIES MAR-APR 2026	89.92	89.92
20260182 20260182 20260182	2026-05-06	AIRFORCED DAYLIGHTING. LTD.	10357 10358 10359	WATER LINE REPAIR ALONG CP HYDRAULIC HOSES CONTRACTED WELDING ON SAI	11,492.25 287.70 126.00	11,905.95
20260183	2026-05-06	ALBERTA LAKE MANAGEMENT SOCIETY	MAY2026	DONATION FOR LAKE WATCH	500.00	500.00
20260184	2026-05-06	BETH RICHARDSON (CHAUTAUQUA)	MAY2026	ATCO FRANCHISE BYLAW AD	206.25	206.25
20260185	2026-05-06	CANOE PROCUREMENT GROUP OF CANADA	73115983	OFFICE SUPPLIES	28.91	28.91
20260186	2026-05-06	CENTRAL LABS	2600529	MAIN LIFT STATION TESTING	52.12	52.12
20260187	2026-05-06	CHEM INTERNATIONAL	117076	SANITARY CHEMICALS	2,142.00	2,142.00
20260188	2026-05-06	EMBER GRAPHICS TRIM & SIGNS	12578	WINDOW ENVELOPES	408.45	408.45
20260189	2026-05-06	ENVIRONMENTAL 360 SOLUTIONS LTD.	0000436736	GARBAGE & COMPOST APRIL 20	3,148.86	3,148.86
20260190	2026-05-06	TOP SHOT CONCRETE INC	3905	MANHOLE RESTORATION	16,432.50	16,432.50
20260191 20260191 20260191 20260191 20260191 20260191 20260191 20260191 20260191	2026-05-06	VILLAGE OF ALIX	50100APR2026 63900APR2026 69600APR2026 7000APR2026 72700APR2026 72800APR2026 72830APR2026 72841APR2026	BULK WATER APRIL 2026 LIBRARY APRIL 2026 PW YARD APRIL 2026 VILLAGE OFFICE APRIL 2026 FIRE HALL APRIL 2026 RAILWAY HOUSE BAY 1 & 2 APR RAILWAY HOUSE BAY 3 APRIL 20 RAILWAY HOUSE BAY 4 APRIL 20	221.89 118.09 126.31 123.26 327.39 224.84 109.68 111.62	1,363.08
20260192	2026-05-06	WILD ROSE ASSESSMENT SERVICES	10175	PROGRESS PAYMENT MAY 2026	1,338.75	1,338.75

**Total 193,632.45**

\*\*\* End of Report \*\*\*

**VILLAGE OF ALIX  
BANK RECONCILIATION  
FOR THE MONTH ENDING:  
April 30, 2026**

<b>SERVUS CREDIT UNION</b>
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	CHEQUING	CHEQUING (2)	INVESTMENTS (1)
<b>Balance from Bank Statement:</b>	<b>1,945,169.11</b>	<b>12,864.61</b>	<b>0.00</b>
<b>Plus: Deposits in Transit</b>	<b>7,726.85</b>		
<b>Plus: JE in Transit</b>	<b>-</b>		
<b>Less: Outstanding Cheques</b>	<b>(149,503.53)</b>		
 <b>Reconciled Bank Balance:</b>	 <b><u>1,803,392.43</u></b>	 <b><u>12,864.61</u></b>	 <b><u>0.00</u></b>
<b>30-Apr-26 GL balance 3-120</b>	<b><u>1,803,392.43</u></b>		
<b>30-Apr-26 GL balance 3-121</b>		<b><u>12,864.61</u></b>	
<b>30-Apr-26 GL balance 3-300</b>			<b><u>-</u></b>
<b>Variance:</b>	<b>-</b>	<b>-</b>	

**THIS STATEMENT SUBMITTED TO COUNCIL THIS 20TH DAY OF MAY, 2026**







## Village of Alix 2026 Operating Budget

### Revenue by Category

Revenue by Category	Budget	YTD (May 13/26)	Variance (%)
Property Taxes	-\$2,024,499.06	\$0.00	0%
Franchise Fees	-\$143,200.00	-\$41,336.20	29%
Penalties and Fines	-\$42,000.00	-\$23,934.42	57%
Interest Earned	-\$55,000.00	-\$17,566.94	32%
Sale of Goods and Services	-\$797,270.00	-\$258,749.76	32%
Rentals	-\$18,000.00	-\$10,307.69	57%
Operating Transfers/Grants	-\$94,935.00	-\$26,551.61	28%
<b>TOTAL</b>	<b>-\$3,174,904.06</b>	<b>-\$378,446.62</b>	<b>12%</b>

**NOTE: The following amounts are paid from Property Tax Revenue**

Provincial Property Tax	\$278,907.81
Seniors Requisition	\$8,485.21
Police Tax	\$57,463.28

### Expense by Category

Expense by Category	Budget	YTD (May 13/26)	Variance (%)
Wages, Benefits & Remuneration	\$707,250.00	\$229,011.35	32%
Memberships, Training & Mileage	\$50,670.00	\$13,068.88	26%
Postage, Freight, Phone & Internet	\$41,050.00	\$9,532.82	23%
Contracted Services	\$517,990.00	\$152,286.68	29%
Utilities	\$179,100.00	\$56,377.60	31%
Insurance	\$87,185.00	\$83,971.65	96%
Materials, Goods & Supplies	\$387,060.00	\$92,225.22	24%
Bank Charges & Debenture Interest	\$56,758.14	\$10,036.30	18%
Grants/Donations to other Organizatic	\$89,278.00	\$70,104.68	79%
Transfers to Reserves	\$117,419.16	\$117,419.16	100%
Requisitions (School, Seniors, Police)	\$344,988.98	\$75,121.20	22%
Used to fund Capital Projects	\$596,154.78	\$57,282.54	10%
<b>TOTAL</b>	<b>\$3,174,904.06</b>	<b>\$966,438.08</b>	<b>30%</b>
Budget Surplus / Deficit	\$0.00	\$587,991.46	



# Village of Alix Operating Budget Summary Page

Department	2026 Budget	YTD (May 13/26)	Variance (%)
<b><u>Government Services</u></b>			
Revenue	-\$2,263,699.06	-\$85,255.63	4%
Expense	\$790,030.70	\$243,013.89	31%
Net	<u><u>-\$1,473,668.36</u></u>	<u><u>\$157,758.26</u></u>	
<b><u>Protective Services</u></b>			
Revenue	-\$36,125.00	-\$10,993.17	30%
Expense	\$209,383.28	\$49,223.95	24%
Net	<u><u>\$173,258.28</u></u>	<u><u>\$38,230.78</u></u>	
<b><u>Public Works</u></b>			
Revenue	\$0.00	-\$20.00	
Expense	\$438,961.37	\$133,182.00	30%
Net	<u><u>\$438,961.37</u></u>	<u><u>\$133,162.00</u></u>	
<b><u>Utilities</u></b>			
Revenue	-\$763,320.00	-\$250,729.13	33%
Expense	\$673,589.39	\$211,739.40	31%
Net	<u><u>-\$89,730.61</u></u>	<u><u>-\$38,989.73</u></u>	
<b><u>Community Services</u></b>			
Revenue	-\$53,694.00	-\$24,854.69	46%
Expense	\$134,612.38	\$45,398.18	34%
Net	<u><u>\$80,918.38</u></u>	<u><u>\$20,543.49</u></u>	
<b><u>Recreation &amp; Culture</u></b>			
Revenue	-\$58,066.00	-\$6,594.00	11%
Expense	\$214,753.00	\$109,178.96	51%
Net	<u><u>\$156,687.00</u></u>	<u><u>\$102,584.96</u></u>	
Total Revenue	-\$3,174,904.06	-\$378,446.62	12%
Total Expense	\$2,461,330.12	\$791,736.38	32%
Transfers to Reserves	\$117,419.16	\$117,419.16	100%
Operating \$ for Capital Projects	\$596,154.78	\$57,282.54	10%
Surplus (deficit)	<u><u>\$0.00</u></u>	<u><u>\$587,991.46</u></u>	

**Department Headings include the following Municipal Services:**

**Government Services:** Property Taxes

Legislative Services

Administration

**Protective Services:** Fire Department

First Responders

Emergency Management

Bylaw Enforcement

Policing

**Operations:** Public Works

Streets

**Utilities:** Water

Sewer

Garbage

Recycling

Compost

**Community Services:** FCSS

Cemetery

Planning

Economic Development

**Recreation & Culture:** Recreation

Arena

Campground

Parks

Nature Trail

Community Hall

Library

# Village of Alix Operating Budget: Government Services

Department	2026 Budget	YTD (May 13/26)	Variance (%)
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## Taxes

Revenue	-\$2,024,499.06	\$0.00	0%
Expenses	\$287,525.70	\$72,004.57	25%
Net	-\$1,736,973.36	\$72,004.57	

## Legislative

Revenue	-\$700.00	\$0.00	0%
Expenses	\$50,700.00	\$13,986.40	28%
Net	\$50,000.00	\$13,986.40	

## Administration

Revenue	-\$238,500.00	-\$85,255.63	36%
Expenses	\$451,805.00	\$157,022.92	35%
Net	\$213,305.00	\$71,767.29	

NOTE: Tax Revenue is billed through the system all at once. Tax expenses include Provincial Property Tax, Police Tax & Seniors requisitions

# Village of Alix Operating Budget: Protective Services

Department	2026 Budget	YTD (May 13/26)	Variance (%)
<b><u>Fire Department</u></b>			
Revenue	-\$24,325.00	-\$7,585.61	31%
Expense	\$64,170.00	\$17,471.57	27%
Net	\$39,845.00	\$9,885.96	
<b><u>First Responders</u></b>			
Revenue	-\$800.00	\$0.00	0%
Expense	\$9,750.00	\$7,019.22	72%
Net	\$8,950.00	\$7,019.22	
<b><u>Emergency Management</u></b>			
Revenue	-\$2,400.00	-\$901.56	38%
Expense	\$9,750.00	\$478.24	5%
Net	\$7,350.00	-\$423.32	
<b><u>Bylaw Enforcement</u></b>			
Revenue	-\$3,600.00	-\$1,710.00	48%
Expense	\$68,250.00	\$21,138.29	31%
Net	\$64,650.00	\$19,428.29	
<b><u>Policing</u></b>			
Revenue	-\$5,000.00	-\$796.00	16%
Expense	\$57,463.28	\$3,116.63	5%
Net	\$52,463.28	\$2,320.63	

NOTE: First Response expenses include honorariums, insurance etc. that are paid at the beginning of the year

Bylaw Enforcement expenses include Peace Officer & Cybrus contract as well as security camera costs

# Village of Alix Operating Budget: Public Works

Department	2026 Budget	YTD (May 13/26)	Variance (%)
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**Public Works**

Revenue	\$0.00	-\$20.00	
Expense	\$172,411.37	\$69,067.37	40%
Net	\$172,411.37	\$69,047.37	

**Streets**

Revenue	\$0.00	\$0.00	
Expense	\$266,550.00	\$68,243.33	26%
Net	\$266,550.00	\$68,243.33	

# Village of Alix Operating Budget: Utilities

Department	2026 Budget	YTD (May 13/26)	Variance (%)
<b><u>Water</u></b>			
Revenue	-\$375,820.00	-\$121,986.01	32%
Expense	\$393,239.87	\$144,723.17	37%
Net	\$17,419.87	\$22,737.16	
<b><u>Sewer</u></b>			
Revenue	-\$260,000.00	-\$86,386.69	33%
Expense	\$159,269.52	\$53,405.56	34%
Net	-\$100,730.48	-\$32,981.13	
<b><u>Garbage</u></b>			
Revenue	-\$127,500.00	-\$42,356.43	33%
Expense	\$121,080.00	\$34,261.09	28%
Net	-\$6,420.00	-\$8,095.34	

# Village of Alix Operating Budget: Community Services

Department	2026 Budget	YTD (May 13/26)	Variance (%)
<b><u>FCSS</u></b>			
Revenue	-\$24,744.00	-\$12,372.00	50%
Expense	\$30,930.00	\$18,772.00	61%
Net	\$6,186.00	\$6,400.00	
<b><u>Cemetery</u></b>			
Revenue	-\$8,950.00	-\$400.00	4%
Expense	\$17,160.00	\$155.83	1%
Net	\$8,210.00	-\$244.17	
<b><u>Planning</u></b>			
Revenue	-\$2,000.00	-\$1,775.00	89%
Expense	\$11,375.00	\$3,616.16	32%
Net	\$9,375.00	\$1,841.16	
<b><u>Economic Development</u></b>			
Revenue	-\$18,000.00	-\$10,307.69	57%
Expense	\$75,147.38	\$38,672.61	51%
Net	\$57,147.38	\$28,364.92	

NOTE: Economic Development includes Railway House Revenues & Expenses

# Village of Alix Operating Budget: Recreation & Culture

Department	2026 Budget	YTD (May 13/26)	Variance (%)
<b><u>Recreation</u></b>			
Revenue	-\$1,600.00	-\$1,594.00	100%
Expense	\$6,150.00	\$3,000.00	49%
Net	\$4,550.00	\$1,406.00	
<b><u>Arena</u></b>			
Revenue	-\$36,466.00	\$0.00	0%
Expense	\$55,300.00	\$54,439.86	98%
Net	\$18,834.00	\$54,439.86	
<b><u>Campground</u></b>			
Revenue	-\$20,000.00	\$0.00	0%
Expense	\$28,655.00	\$1,732.16	6%
Net	\$8,655.00	\$1,732.16	
<b><u>Parks</u></b>			
Revenue	\$0.00	-\$5,000.00	
Expense	\$64,650.00	\$20,767.55	32%
Net	\$64,650.00	\$15,767.55	
<b><u>Nature Trail</u></b>			
Revenue	\$0.00	\$0.00	
Expense	\$25,325.00	\$7,954.24	31%
Net	\$25,325.00	\$7,954.24	
<b><u>Community Hall</u></b>			
Revenue	\$0.00	\$0.00	
Expense	\$11,000.00	\$10,585.22	96%
Net	\$11,000.00	\$10,585.22	
<b><u>Library</u></b>			
Revenue	\$0.00	\$0.00	
Expense	\$23,673.00	\$10,699.93	45%
Net	\$23,673.00	\$10,699.93	

NOTE: Recreation expense includes annual payments to organizations made in January

Arena Revenue is the MSI Operating grant; Parks Revenue is a playground grant

**Alix Public Library  
Regular Board Meeting  
March 10, 2026**

**Annual General Meeting called to order at 6:02**

**Chair - Cathy Perry**

**Vice Chair – Cheryl Sidor**

**Treasurer – Arlene Gauthier**

**Meeting adjourned at 6:02 pm**

Regular meeting called to order at 6:06

**Managers Report**

183 patrons in January

172 patrons in February

Annual survey and statistics have been completed and submitted.

**Village Report** – Mayor Gilliat reported TDI Engineering has presented their report on the library, among other village owned buildings. The library is in good shape for its age; the Board will be receiving a copy of the report.

**Book Club** - 6 members. Next month they will get together to watch the movie version of the chosen book and discuss the differences.

**Old Business –**

**Filing cabinet** – we had one donated. Arlene will donate hanging file folders. Money saved will be put towards a new vacuum.

**Renovations** - Brant is getting quotes for electrical and paint work.

Board members – Deb Boswell would like to join the board. Motion passed letter will be sent to council for approval.

Meeting adjourned at 6:57 pm



**Lacombe Foundation  
Regular Board Meeting  
May 4, 2026  
Eckville Manor**

The meeting was called to order at 13:12 pm

The Bethany Group gave an orientation presentation explaining how the TBG/Lacombe Foundation relationship works.

**Financial Report**

Lodge rental revenues are higher than budgeted. Eckville occupancy is 94%, Lacombe is 91%

**CAO Report**

The Bethany Group is interviewing for a new lodge manager for Eckville.

No funding was given to Lacombe Foundation for upgrades and repairs (request was over \$3,000,000.00). Money was received for a building envelope for Parkview Manor.

We did receive \$44,000 in funding from the government. Option to allocate it will be forthcoming.

June 22<sup>nd</sup> MLA Johnston will be touring the Lacombe Lodge.

ASCHA Conference is in Red Deer next year so we will try and budget so all board members can attend.

A report was received from the two board members who attended this year, both said it was well worth going to and they learned a lot.

## **New Business**

The Board reviewed the Business Plan. We will approve it next meeting and it will be sent to the government.

TBG will arrange for Graham Capital to present their lodge upgrade proposal. As the board is all new only Tracey from Clive has seen what the new proposal looks like.

Discussions were held regarding requisitions. TBG will bring data regarding province wide requisitions rates.

Discussions were held regarding land reserves; purchasing land to be held in reserve for the new lodge instead of holding it in cash.

Next Meeting June 22, 2026

Meeting adjourned at 3:30 pm

## **Buffalo Lake Management Team**

April 10, 2026

Councillor Janice Besuijen

### **Invasive Species-Pumping Project**

- Alberta Agriculture and Irrigation has submitted an application to Alberta Environment and Protected Areas to remove the suspension on the Water Act licence for lake stabilization – contingent on the installation of filters to exclude invasive Prussian carp and their eggs from water pumped from the Red Deer River into Buffalo Lake. The public has until April 25, 2026 to submit a statement of concern.
- If the application is approved, pumping is expected to resume in the summer of 2027

### **Water Level**

- Water levels remain low. There was some discussion about the boat launches around Buffalo Lake and whether or not they would be functional this summer.
- Discussion about properties expanding outbuildings and firepits onto the environmental reserve and the need to engage in an information campaign about where the environmental reserve begins.




## LRWSC Meeting Report

April 22, 2026

The topics covered were as follows:

- Noel Chin from Metrix Group provided final audit report to the board and management. No significant findings were identified. Metrix Group is the commissions new auditor, as BDO now specializes in larger scale companies and entities. The presentation was quite detailed with opportunities to ask questions. Board was pleased with the findings of the audit, and explanation of how the audit process works.
- Waste numbers will start to climb now that we are into the warmer season. Many construction-based projects increase now that spring/summer is here, thus creating more waste.
- Manager Hohn stated the commission has a good relationship with the Dried Meat Lake facility.
- Attached you will find Waste Haul Summaries and Manager Hohn's report.



Rob Fehr

LACOMBE REGIONAL WASTE SERVICES COMMISSION

WASTE HAUL SUMMARY

FOR THE MONTH OF: FEBRUARY 2026



COMPACTOR WASTE

FROM	2026		HISTORY - YTD TONNES					
	TONNES	YTD TONNES	2025	2024	2023	2022	2021	2020
ECKVILLE	54.515	119.470	115.73	184.88	124.85	123.780	152.60	149.080
BENTLEY	37.400	82.165	85.03	83.07	81.56	87.005	87.89	73.140
SPRUCEVILLE	30.770	59.180	206.18	72.30	72.77	51.340	48.47	74.300
PRENTISS	436.045	985.825	838.20	959.60	898.81	930.455	899.99	987.460
ALIX/MIRROR	18.520	29.690	43.03	27.52	37.46	36.660	45.98	49.210
<b>TOTAL</b>	<b>577.250</b>	<b>1276.330</b>	<b>1,288.15</b>	<b>1,327.36</b>	<b>1,215.44</b>	<b>1229.24</b>	<b>1234.91</b>	<b>1333.19</b>

DRY RUBBLE TO PRENTISS LANDFILL

FROM	2026		HISTORY - YTD TONNES					
	TONNES	YTD TONNES	2025	2024	2023	2022	2021	2020
ECKVILLE	15.840	29.530	17.79	26.49	19.02	15.025	22.885	19.275
BENTLEY	15.780	37.970	28.40	30.49	35.05	22.650	23.985	30.060
SPRUCEVILLE	7.410	16.830	16.29	20.32	19.35	12.360	13.810	20.665
PRENTISS	692.145	1,034.475	792.90	791.26	1,016.12	1,014.082	945.680	1,038.980
ALIX/MIRROR	12.880	30.760	18.57	19.31	21.84	25.770	25.910	17.825
<b>TOTAL</b>	<b>744.035</b>	<b>1,149.565</b>	<b>873.94</b>	<b>887.86</b>	<b>1,111.38</b>	<b>1,089.89</b>	<b>1,032.27</b>	<b>1,126.81</b>

WASTE METAL

FROM	2026		HISTORY - YTD TONNES					
	TONNES	YTD TONNES	2025	2024	2023	2022	2021	2020
ECKVILLE	4.530	4.530	4.97	4.72	5.21	15.025	6.635	16.790
BENTLEY	5.840	5.840	3.52	6.28	5.50	22.650	5.680	8.080
SPRUCEVILLE		2.170		1.77		12.360	1.750	2.645
PRENTISS	12.505	15.175	118.54	14.45	11.24	1014.082	19.860	6.485
ALIX/MIRROR				2.42	1.98	25.770	2.155	8.945
<b>TOTAL</b>	<b>22.875</b>	<b>27.715</b>	<b>127.03</b>	<b>29.63</b>	<b>23.90</b>	<b>1,089.89</b>	<b>36.08</b>	<b>42.95</b>

OTHER PRODUCTS - PRENTISS SITE

	2026	
	TONNES	YTD TONNES
BURNABLE	93.990	119.165
METAL	22.875	27.715
CONCRETE		
SHINGLES	7.760	14.180
<b>TOTAL</b>	<b>124.625</b>	<b>161.060</b>

LACOMBE REGIONAL WASTE SERVICES COMMISSION

WASTE HAUL SUMMARY

FOR THE MONTH OF: MARCH 2026



COMPACTOR WASTE

FROM	2026		HISTORY - YTD TONNES					
	TONNES	YTD TONNES	2026	2024	2023	2022	2021	2020
ECKVILLE	59.985	179.455	176.11	267.68	209.92	191.605	250.58	201.03
BENTLEY	37.885	120.050	120.24	113.71	126.28	120.870	125.19	105.26
SPRUCEVILLE	23.495	82.675	233.35	104.15	100.14	71.240	86.95	95.05
PRENTISS	504.285	1490.110	1356.91	1,403.15	1,382.78	1424.255	1470.60	1477.73
ALIX/MIRROR	16.320	46.010	52.84	47.32	53.68	58.410	67.20	66.92
<b>TOTAL</b>	<b>641.970</b>	<b>1918.300</b>	<b>1,939.45</b>	<b>1,935.99</b>	<b>1,872.79</b>	<b>1866.38</b>	<b>2000.51</b>	<b>1945.99</b>

DRY RUBBLE TO PRENTISS LANDFILL

FROM	2026		HISTORY - YTD TONNES					
	TONNES	YTD TONNES	2026	2024	2023	2022	2021	2020
ECKVILLE	11.970	41.500	31.54	38.28	33.74	29.515	37.660	28.26
BENTLEY	21.010	58.980	53.41	47.44	54.05	38.020	39.175	50.32
SPRUCEVILLE	10.630	27.460	23.97	32.67	29.70	26.215	23.325	29.40
PRENTISS	458.560	1,493.035	1232.00	1,282.38	2,070.78	1,620.028	1,664.550	1,575.90
ALIX/MIRROR	11.290	42.050	35.47	29.98	37.90	33.965	43.700	35.04
<b>TOTAL</b>	<b>513.460</b>	<b>1,663.025</b>	<b>1,376.37</b>	<b>1,430.74</b>	<b>2,226.16</b>	<b>1,747.74</b>	<b>1,808.41</b>	<b>1,718.91</b>

WASTE METAL

FROM	2026		HISTORY - YTD TONNES					
	TONNES	YTD TONNES	2026	2024	2023	2022	2021	2020
ECKVILLE	3.120	7.650	7.48	4.72	7.17	10.520	11.845	22.30
BENTLEY	3.220	9.060	7.74	8.08	7.75	7.265	14.095	8.08
SPRUCEVILLE	1.300	3.470		1.77	1.89	2.780	4.495	7.19
PRENTISS	4.990	20.165	129.40	20.92	18.75	21.450	36.505	10.72
ALIX/MIRROR	1.260	1.260	2.62	2.42	4.39	9.310	8.055	12.51
<b>TOTAL</b>	<b>13.890</b>	<b>41.605</b>	<b>147.23</b>	<b>37.89</b>	<b>39.94</b>	<b>51.33</b>	<b>75.00</b>	<b>60.79</b>

OTHER PRODUCTS - PRENTISS SITE

	2026	
	TONNES	YTD TONNES
BURNABLE	36.465	155.630
METAL	13.890	41.605
CONCRETE		
SHINGLES	2.240	16.420
<b>TOTAL</b>	<b>52.595</b>	<b>213.655</b>

**Lacombe Regional Waste Services Commission**  
**Year to Date Budget Report**  
**at March 31, 2026**



	Year to Date	Budget	Difference	% Budget
<b>REVENUE</b>				
<b>SALES AND USER CHARGES</b>				
Dry Rubble Disposal Fees	53,966.80	320,000.00	-266,033.20	16.86
White Goods Disposal Fees	3,970.00	22,000.00	-18,030.00	18.05
Shingle Disposal Fees	1,232.36	12,000.00	-10,767.64	10.27
Recycled Waste	5,570.05	59,400.00	-53,829.95	9.38
<b>TOTAL SALES AND USER CHARGES</b>	<b>64,739.21</b>	<b>413,400.00</b>	<b>-348,660.79</b>	<b>15.66</b>
<b>OTHER REVENUE FROM OWN SOURCES</b>				
Penalties & Costs	297.96	100.00	197.96	297.96
Interest on Investments	30,638.02	120,000.00	-89,361.98	25.53
Other Revenue	15,753.75	61,000.00	-45,246.25	25.83
Contribution from Surplus	0.00	40,000.00	-40,000.00	0.00
Land Rentals	32,725.00	28,050.00	4,675.00	116.67
<b>TOTAL OTHER REVENUE FROM OWN SOURCE</b>	<b>79,414.73</b>	<b>249,150.00</b>	<b>-169,735.27</b>	<b>31.67</b>
<b>GOVERNMENT TRANSFERS</b>				
Aspen Beach Provincial Park	7,480.00	7,370.00	110.00	101.49
Lacombe County	185,402.00	741,610.00	-556,208.00	25.00
City of Lacombe	247,486.00	989,940.00	-742,454.00	25.00
Town of Eckville	18,955.00	75,820.00	-56,865.00	25.00
Town of Bentley	19,006.00	76,020.00	-57,014.00	25.00
Village of Alix	14,620.00	58,480.00	-43,860.00	25.00
Village of Clive	15,113.00	60,450.00	-45,337.00	25.00
Seasonal Lots	18,768.00	34,572.00	-15,804.00	54.29
Summer Villages	79,920.40	79,920.00	0.40	100.00
<b>TOTAL GOVERNMENT TRANSFERS</b>	<b>606,750.40</b>	<b>2,124,182.00</b>	<b>-1,517,431.60</b>	<b>28.56</b>
<b>TOTAL REVENUE</b>	<b>750,904.34</b>	<b>2,786,732.00</b>	<b>-2,035,827.66</b>	<b>26.95</b>
<b>EXPENSE</b>				
<b>SALARY, WAGES AND BENEFITS</b>				
Salary and Wages	188,133.79	1,099,280.00	911,146.21	17.11
Employer Contributions	42,703.01	305,710.00	263,006.99	13.97
Staff Training	275.00	7,175.00	6,900.00	3.83
<b>TOTAL SALARY, WAGES AND BENEFITS</b>	<b>231,111.80</b>	<b>1,412,165.00</b>	<b>1,181,053.20</b>	<b>16.37</b>
<b>CONTRACTED &amp; GENERAL SERVICES</b>				
Taxable Benefits, Travel & Meals	299.98	10,700.00	10,400.02	2.80
Membership Fees	511.92	630.00	118.08	81.26
Postage and Courier	0.00	500.00	500.00	0.00
Telephone and Communication	4,183.42	16,500.00	12,316.58	25.35
Administration	403.67	25,860.00	25,456.33	1.56
Recycling Costs *	2,953.55	39,000.00	36,046.45	7.57
Professional Services	960.00	32,000.00	31,040.00	3.00
Site Disposal Contract (WDML)	5,592.70	251,100.00	245,507.30	2.23
Repair and Maintenance - Site - Labour	853.85	15,500.00	14,646.15	5.51

# Lacombe Regional Waste Services Commission

## Year to Date Budget Report at March 31, 2026



# LRWSC

	Year to Date	Budget	Difference	% Budget
Repair and Maintenance - Equipment - Labour	17,242.54	137,900.00	120,657.46	12.50
Contracted Equipment Hiring	7,307.50	16,100.00	8,792.50	45.39
Rentals	291.67	1,000.00	708.33	29.17
Insurance, Taxes and Advertising	16,244.41	27,950.00	11,705.59	58.12
<b>TOTAL CONTRACTED &amp; GENERAL SERVICES</b>	<b>56,845.21</b>	<b>574,740.00</b>	<b>517,894.79</b>	<b>9.89</b>
<b>GOODS, SUPPLIES &amp; UTILITIES</b>				
Goods and Supplies	3,949.67	18,647.00	14,697.33	21.18
Small Tools and Equipment	-33.06	5,000.00	5,033.06	-0.66
Fuel and Lubricants	1,261.85	186,920.00	185,658.15	0.68
Tires	852.12	12,500.00	11,647.88	6.82
Vehicle Parts & Batteries	1,377.23	55,800.00	54,422.77	2.47
Site Supplies	1,020.57	32,000.00	30,979.43	3.19
Utilities	14,600.14	45,000.00	30,399.86	32.44
<b>TOTAL GOODS, SUPPLIES &amp; UTILITIES</b>	<b>23,028.52</b>	<b>355,867.00</b>	<b>332,838.48</b>	<b>6.47</b>
<b>TRANSFER PAYMENTS</b>				
Transfer to Capital	0.00	0.00	0.00	0.00
Reserve Contributions	0.00	439,460.00	439,460.00	0.00
<b>TOTAL TRANSFER PAYMENTS</b>	<b>0.00</b>	<b>439,460.00</b>	<b>439,460.00</b>	<b>0.00</b>
<b>FINANCIAL SERVICES CHARGES</b>				
Bank Charges and Interest	1,004.39	4,500.00	3,495.61	22.32
Write-off Doubtful Accounts	0.00	0.00	0.00	0.00
Loss on disposal of Capital Assets	0.00	0.00	0.00	0.00
<b>TOTAL FINANCIAL SERVICES CHARGES</b>	<b>1,004.39</b>	<b>4,500.00</b>	<b>3,495.61</b>	<b>22.32</b>
<b>TOTAL EXPENSE</b>	<b>311,989.92</b>	<b>2,786,732.00</b>	<b>2,474,742.08</b>	<b>11.20</b>
<b>CURRENT YEAR SURPLUS/(DEFICIT)</b>	<b>438,914.42</b>	<b>0.00</b>	<b>438,914.42</b>	

*Summary of Recycling Costs Expense	
Description	Amount
<b>Diversionsary Credit</b>	-
CITY OF LACOMBE	
LACOMBE COUNTY	
TOWN OF BENTLEY	
TOWN OF ECKVILLE	
VILLAGE OF ALIX	
VILLAGE OF CLIVE	
<b>Other</b>	<b>2,953.55</b>
SIGNAGE	
DBS ENVIRONMENTAL	2,953.55
<b>Grand Total</b>	<b>2,953.55</b>



LRWSC

## AGENDA ITEM

Lacombe Regional Waste Services Commission

### Manager's Report

---

**DATE:** April 22, 2026

**Bin Repairs:**

We had four Compactor Bins repaired that needed bottom rail and door hinge replacement at a cost of \$10,200.00.

**Staffing:**

We hired a 0.6FTE Transfer Station Operator April 7, 2026 at the Prentiss facility to work Thursday – Saturday as a Spotter at the tipping face of the Landfill and fill in where needed.

A staff member who was a Full-Time Equipment Operator and was filling in for the vacant Truck Driver position, will be transitioning into the role as Full-Time Truck Driver effective April 20, 2026. We will not be filling the position of Equipment Operator at this time.

**Lacombe County:**

We will be selling Lacombe County some of our excess excavated clay from Cell 6 to be used for road construction. Volume and revenue to be determined this summer but is expected to be approximately 5000m<sup>3</sup> and \$15,000.00.

**Land Lease:**

We had budgeted a reduced acreage to lease to the land renter for 2025 due to the expected construction of the third-party Compost Facility. The construction will not occur this spring or summer, so we added back the acreage so we could recapture additional revenues and would not be responsible for weed control for this crop year. The number of acres added back is 11 acres at \$175.00/acre totaling \$1925.00.

**RECOMMENDATION:**

That the Commission Board receive as information.



# Blaine Calkins MP

Ponoka-Didsbury

[www.blainecalkinsmp.ca](http://www.blainecalkinsmp.ca)  
f /BlaineCalkins  
@BlaineCalkins  
✉ @BlaineCalkins

HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

May 6, 2026

Dear Village of Alix,

As Canada Day approaches, we look forward to celebrating the founding of Canada as a nation, and the shared values of freedom, democracy, justice and hopeful opportunity that brings Canadians together from coast to coast to coast.

In recognition of this important national holiday, our office is pleased to share a small token celebrating Canadian identity with your community. Enclosed, you will find Canadian flag pins as well as a new Canadian flag, which we hope can be used and distributed during your local Canada Day events and celebrations.

These items are provided to help foster a sense of connection and patriotism among residents, and to celebrate the meaningful role your community plays in strengthening our country.

We thank you for your continued dedication to your municipality and for all the work you do to bring people together. Please accept our best wishes for a safe, enjoyable, and memorable Canada Day celebration!

Should you require additional pins or have any questions, please do not hesitate to contact our office.

Warm regards,

Blaine Calkins MP

Ponoka-Didsbury

## Ottawa Constituency

Room 401, Justice Building, Ottawa, ON K1A 0A6 #201-5025 Parkwood Road, P.O. Box 59, Blackfalds, AB, T0M 0J0  
Tel.: 613-995-8886 Fax: 613-996-9860 Tel.: 587-621-0020 Toll Free: 1-800-665-0865 Fax: 587-621-0029  
[blaine.calkins@parl.gc.ca](mailto:blaine.calkins@parl.gc.ca) [blaine.calkins.c1@parl.gc.ca](mailto:blaine.calkins.c1@parl.gc.ca)





# Parkland Regional Library System 2025 Annual Report

Libraries, Value Beyond Words



**1,389,049 books, DVDs, and eContent circulated in 2025**

Photo from Camrose Public Library

## Thank you!

The Parkland Library Board thanks our member municipalities and the Government of Alberta for continued funding. With your help we supported 49 public libraries in 2025.



Photo of Annual Report Workshop at PRLS



Photo of books being sorted at PRLS

## Parkland libraries have...

596,738 items in their collections.

## Virtual Library Services

- 260,269 website and online catalogue visits.
- 186,378 digital checkouts.
- 1,510,864 WiFi sessions at libraries.

## Parkland HQ

- Completed workshops, training, analysis, and reports on multiple topics for library staff.
- Housed and managed **10,020** print items plus **3,529** non-print items like kits and audiobooks.
- Maintained a collection of **22,567** virtual items like eBooks and eAudiobooks.

Libraries, Value Beyond Words



# 2025 Annual Report



Photo from PRLS annual conference

## Resource Sharing

- Van drivers made 3,120 deliveries driving 175,700 kilometers.
- 982,300 items delivered in van runs in 2025.
- Finance staff ordered and processed 24,552 new library materials

## Advocacy Activity

In 2025 Parkland lead advocacy initiatives across the province with the main goal of getting increased, predictable funding from the province. Both Alberta Municipalities and Rural Municipalities of Alberta made motions to advocate for this goal as well. Toward the end of the year, an additional goal of protecting intellectual freedom was added, with work on both fronts ongoing by the Coalition of Alberta Public Libraries.

## IT Support

- Implemented multi-factor authentication for all Microsoft 365 accounts throughout the region.
- Replaced 41 desktop and 22 laptop computers throughout the region.
- Replaced all the FortiGate network appliances within each member library – 50 in total.
- Began implementing the CloudNine reservation service which helps library staff manage patron sessions on public-use computers.

## Library Services Support

- 112 visits to 46 member libraries.
- 2,356 consulting sessions by Parkland Staff.
- Held 23 training events for 466 attendees.
- Completed 6 visits to municipal councils.

## Marketing Support

- Organized and provided prizes for Library Card Sign Up Month and Canadian Library Month.
- Distributed bookmarks, brochures, flyers, stickers, and swag to member libraries to help them market their services.
- Supported member libraries with content creation, marketing plans, and training.

### Contact Us:

Parkland Regional Library System  
4565 46th Street  
Lacombe, AB T4L 0K2  
403-782-3850

Board Chair Barb Gilliat

Director: Ron Sheppard (ext. 230)

Deputy Director: Andrea Newland (ext.221)

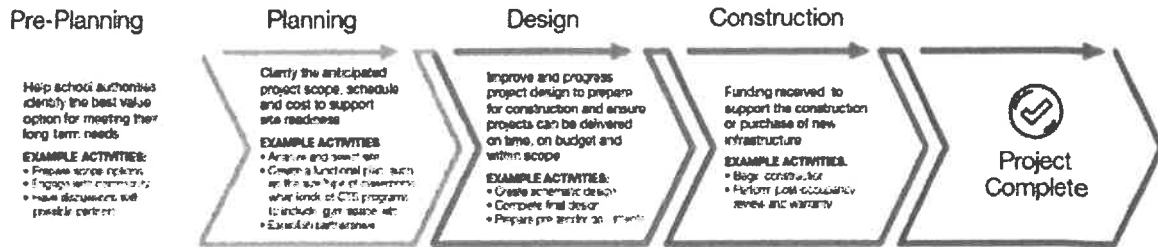
Manager of Technology Infrastructure: Tim Spark (ext. 212)

IT Helpdesk (ext. 600)

[Complete Board  
and Municipality  
list here.](#)

# Municipalities' Guide to School Capital Planning

The School Capital Manual is a resource for municipalities and school authorities (not including independent, private Early Childhood Service [ECS] operators, and federal schools) that outlines roles and responsibilities in the provincial capital planning process. Municipalities play a key role in preparing a school authority's project proposal for funding consideration at all stages of development.



## School Project Preparedness

Municipalities play an essential role in preparing sites for a potential school priority project. It is important that all parties work collaboratively to ensure municipal permitting, zoning, and servicing are secured in a timely fashion to allow projects to advance to subsequent stages of development.

Entities work together to assign and plan for future potential school sites to support the school capital planning process. This includes:

- communicating current approved projects and timelines, with regular check-ins;
- conducting pre-application meetings and engage early on-site requirements;
- identifying expected application dates and required by dates, and timelines, with regular check-ins; and
- where a municipality has multiple projects, assigning a municipal lead to coordinate municipal processes.

## Site Readiness

School authorities are required to submit a signed and complete [Site Readiness Checklist](#) with supporting documentation for each capital project submission to assess site suitability. Municipalities provide key inputs to the Site Readiness Checklist and are required to provide school authorities with a serviced site. Improper documentation, zoning issues, or a lack of suitable site may preclude the school authority's project from moving forward to approval.

A serviced site means that all municipal utilities are installed up to the property line. If a serviced site is not available, municipalities must provide written confirmation that services will be available before the scheduled start of construction to support the proposed project.

To ensure that projects progress in a timely manner, the school site subdivision should be complete, and the property owned by the municipality and/or the school authority.

If the site has not been transferred to the school authority, municipalities must provide a letter authorizing the school authority or its agents to access the site to perform the required testing. It is appropriate for the municipality to outline any concerns regarding that access in the letter, such as safety restrictions, environmental sensitivities, or limitations due to adjacent municipal infrastructure work.

## Municipalities are responsible for providing:

- proper zoning to allow for a school facility;
- temporary roadway access for school construction if required;
- permanent roadway access and transportation connections;
- safety provisions;
- street frontage requirements; and
- services and offsite improvements required to serve the school site.

## Schools Now Program

The Schools Now initiative (also known as the School Construction Accelerator Program) will invest in up to 90 new schools and up to 24 modernizations and replacement schools. The final year for school authorities to submit projects under this program is 2027.

The intent of the program is to add more capacity (more than 200,000 student spaces) to the education system, including new schools, updating or replacing existing schools, creating additional charter school facilities, and supplying modular classrooms.

Municipalities play an important role in this program by removing obstacles at the early stages of a project. Please see sections on Site Readiness and the Modular Classroom Program for more information.

## Modular Classroom Program

The Modular Classroom Program provides relief to school authorities with urgent space needs.

Municipalities play a critical role by facilitating timely installation of approved modular classrooms. Once a school authority receives approval, municipalities should expedite development, building, electrical, plumbing, gas, and occupancy permits while ensuring compliance with municipal bylaws and the Alberta Building Code.

Under the *Municipal Government Act*, municipalities are required to establish how land or buildings will be used, including through the use of permits. Because modular classrooms are often required for occupancy as soon as possible, school authorities and students are best served by a process that prioritizes efficiency without compromising regulatory standards.

## Joint Use and Planning Agreements (JUPA)

JUPAs establish how municipalities and school boards collaborate on planning school sites and are a legislated requirement under the *Municipal Government Act* and *Education Act*. Key aspects addressed in a JUPA include shared use of school sites and municipal facilities, management of municipal and school reserves, coordination on long term planning and service provisions, and formation of committees for ongoing collaboration.

Municipalities have until June 10, 2026, to enter into an agreement with all school boards that are currently

operating, or will be operating, within the municipal boundary.

## Real Property Governance School Ownership Model

Real Property Governance (RPG) refers to the way real property assets are managed, with the intent of improving asset management. The objective of RPG is to strengthen program delivery to Albertans.

### New School Construction

The *Municipal Government Act* and *Education Act* enable Alberta's government to own all new Kindergarten to Grade 12 school real property including sites, buildings, playgrounds, sports fields, and parking lots.

Beginning in 2025/26, the transfer of ownership will occur once provincial design or construction funding is approved, and written notice is provided. The change in ownership will not be applied retroactively.

### Existing Schools and Declaring Surplus Real Property

For consolidated entities, including school authorities, the Offer to Transfer (OTT) process under s.7 of the *Real Property Governance Act* applies when real property is no longer used for a specific program or is determined to be surplus and is intended for disposal. The OTT process is as follows:

1. School authority determines property is surplus to its program needs and offers the property to Infrastructure at its net book value. This may include fee simple lands and buildings, and lands held as municipal or school reserve.
2. Infrastructure assesses the OTT to determine if the property should be retained or repurposed for other uses.
3. If the OTT is accepted, the property is transferred to Infrastructure.
4. If the OTT is declined, the school authority is notified and may proceed with disposal of the property in accordance with the *Education Act* and *Disposition of Property Regulation*.

Dear Mayor Gilliat & Council, c/o Michelle

I had the pleasure of speaking to Wendy who was kind in providing me with an email to send along my request. I am hoping to add my request to the agenda as correspondence for an upcoming Council meeting or go through due process. Please accept this email as our official sponsorship advertising request. We hope to have the Village of Alix join us in support of MADD Canada. Thank you for your time and consideration. Together, we can make a lasting impact and help prevent impaired driving. I look forward to hearing from you soon!

The MADD Message Yearbook is an annual publication dedicated to raising awareness and funds for MADD Canada's vital programs. These programs include life-saving educational seminars in schools, designed to reach young and new drivers with critical information about the dangers of impaired driving. MADD Canada's School Presentation is a powerful dramatization about the tragic consequences of impaired driving. The video ends with testimonials from real-life victims who share their heartbreaking stories with the audience. MADD Canada's School Presentation targets students in grades 7 through 12.

(<https://maddyouth.ca/school-program>)

By placing a sponsorship ad, your company will:

**\*Demonstrate Leadership:** Showcase your commitment to public safety and community well-being.

**\*Gain Visibility:** Your ad will be featured in a widely distributed, free publication available in high-profile public locations and mailed directly to all advertisers.

**\*Make an Impact:** Directly contribute to programs that educate youth and save lives.

To learn more, view a recent edition, or explore our sponsorship **\*\*RATES\*\***, visit [www.maddmessage.ca](http://www.maddmessage.ca). Your support is critical in making this publication a success, and we truly couldn't do it without the generosity of community leaders like you.

Please don't hesitate to reach out if you have any questions or would like to discuss sponsorship further. You can contact me via email or at 1-866-767-1736.

**Sponsorship Advertising Rate/Size Chart.**

**Back Covers \$2200.00**

**Inside Covers \$1600.00**

**Full page \$1300.00**

**1/2 page \$899.00**

**1/4 page \$699.00**

**Banner \$599.00**

**1/8th page \$419.00**

**Business Card \$319.00**

**Honour Roll Listing \$199.00 (three lines-non-graphical)**

**Yours truly,**

**Stacey Biekx**

**T: (866) 767-1736**

**E: [message@maddmessage.ca](mailto:message@maddmessage.ca)**

**W: [www.maddmessage.ca](http://www.maddmessage.ca)**

**ALL AGES  
WELCOME**

**This event offers hands on opportunities for the community to explore, climb and touch trucks, emergency response vehicles, heavy machinery and other equipment.**

*connecting*  *clans*  
Quality time spent together.



bringing the community together

# Touch a Truck

**Barbecue ~ Carnival Games ~ Face Painting**

presented in partnership with



Alix MAC  
School



Alix MAC  
Parent  
Council

*Family  
Resource  
Network*

**Monday,  
June 1st**

*free*

**5:30PM to dusk  
at the  
school grounds**

