Regular Meeting of the Village of Alix Council, to be held on
Wednesday, October 15, 2025 at 6:00 P.M.

AGENDA

1. Call to Order:	
2. Agenda	Amendments and Adoption
3. Adoption of the Minutes:	a) Minutes of the Regular Meeting – October 1, 2025 – 6:00 P.M.
4. Delegation:	None
5. Bylaws:	None
6. Unfinished Business:	None
7. New Business:	a) Organizational Meeting – Request for Decision 25-52 b) Land Preparation - Request for Decision 25-53
8. Financial Reports:	a) Accounts Payable Cheque Listing – September 17 – October 1, 2025 b) Bank Reconciliation – August 31, 2025 c) Bank Reconciliation – September 30, 2025 d) Tax Trial Balance – October 8, 2025
9. Committee Reports:	a) Parkland Regional Library Board Meeting – Councillor Gilliat b) Urban Indigenous Voices Society – Councillor Gilliat c) Buffalo Lake Management Team – Councillor J. Besuijen d) Alix Public Library Board – Councillor Gilliat e) Hwy 12/21 Regional Water Commission – Councillor J. Besuijen f) Parkland Community Planning Services – Councillor J. Besuijen g) Lacombe Foundation – Councillor Fehr
10. Administrative Reports:	CAO Report
11. Correspondence:	a) Alix Wagon Wheel Museum – Funding Request b) Family and Community Support Services – Fast Facts c) Alberta Council of Women's Shelters – Lift Her Up Campaign
12. Closed Meeting:	a) Access to Information Act - Section 32(1) Privileged Information – Re: Royal Canadian Mounted Police (RCMP)
13. Adjournment:	

Village of Alix
"A Way of Life"

Mission
"We foster an open, cooperative government that encourages public participation and ensures levels of service our citizens expect and deserve"

Vision
"Vibrant Village by the lake"

Core Values

Community
We will help citizens maintain the Village's unique qualities, foster a strong sense of belonging and strive to meet needs locally

Fiscal Responsibility
As stewards of community resources, we will deliver municipal services in a cost-effective way

Innovation
We will seek innovative solutions or the growth and success of the community.

Respect
We will treat each other with respect and act with integrity.

Safety
We will work in partnership with the community to prevent crime and protect lives, property, and the public realm.

Teamwork
We will build strong relationships with our public, employees, and partners under the shared goal of continuous improvement.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, October 1, 2025, at 6:00 P.M. in the Village of Alix Council Chambers.

Present:	Mayor Tim Besuijen, Councillors Barbara Gilliat, Janice Besuijen, Edwin Cole and Rob Fehr.
Also Present:	Michelle White, Chief Administrative Officer
Call to Order:	Mayor T. Besuijen called the meeting to order at 6:00 P.M.
Amendments/Deletions to Agenda:	Mayor T. Besuijen called for amendments to the agenda.
Approval of Agenda:	
Resolution #180/25:	Moved by Councillor Gilliat that the Village of Alix Council approve the agenda with the following amendment: Add: New Business: f) Blackfalds Bulldogs Battle of Central Alberta Invitation CARRIED
Minutes:	a) Regular Meeting – September 17, 2025
Resolution #181/25:	Moved by Councillor J. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, September 17, 2025, be accepted as presented. CARRIED
Delegation:	None
Bylaws:	None
Unfinished Business:	None
New Business:	a) Facebook Business Page Policy No. 41 – Request for Decision 25-49
Resolution #182/25:	Moved by Councillor Fehr that the Village of Alix Council hereby approves Policy No. 41, Facebook Business Page as presented and sets a review date of 2029 for this policy. CARRIED
	b) Online Payments Policy No. 32 – Request for Decision 25-50
Resolution #183/25:	Moved by Councillor Fehr that the Village of Alix Council hereby approves Policy No. 32, Online Payments as presented and sets a review date of 2029 for this policy. CARRIED
	c) Cemetery Fence – Request for Decision 25-47
Resolution #184/25:	Moved by Councillor Cole that the Village of Alix Council hereby accepts Request for Decision 25-47 as information. CARRIED
	d) Digital Sign – Request for Decision 25-48
Resolution #185/25:	Moved by Councillor Gilliat that the Village of Alix Council hereby directs administration to increase the budgeted replacement cost of the digital sign to $35,000.00 and further, that the sign replacement remains scheduled for 2026. CARRIED

e) Parkland Regional Library Budget – Request for Decision 25-51

Resolution #186/25: Moved by Councillor J. Besuijen that the Village of Alix Council hereby approves the proposed Parkland Regional Library Board 2026 Budget as presented.

CARRIED

f) Blackfalds Bulldogs Battle of Central Alberta Invitation

Resolution #187/25: Moved by Councillor Fehr that the Village of Alix will participate in the Battle of Central Alberta with the Blackfalds Bulldogs by sponsoring 50 reduced rate game tickets given out on a first come, first serve basis.

CARRIED

Financial Reports: None

Committee Reports: None

Administrative Reports: None

Correspondence and Information:

a) Honourable Danielle Smith, Premier of Alberta – Letter to the Honourable Dan Williams, Minster of Municipal Affairs

b) Wolf Creek Public Schools – Real Property Governance - School Ownership

c) Alberta-NWT Command Legion – Thank you for pledge of support

Resolution #188/25: Moved by Councillor Fehr that Correspondence Items (a) through (c) be accepted as information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #189/25: Moved by Councillor Fehr that this Regular Meeting of the Village of Alix Council be adjourned at 6:42 P.M.

CARRIED

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT

Date: October 3, 2025 RFD 25-52
Memo To: Village Council
From: Michelle White
Subject: Organizational Meeting

1. **PURPOSE** – To set the date and time of the 2025 Organizational Meeting of Council.

2. **BACKGROUND** – Typically the Organizational Meeting is held 1 hour before the first regular Council meeting in October. Because this is an election year and there have been changes to the MGA and Local Authorities Election Act (LAEA), the meeting needs to be held at a different time than usual.

3. **OPTIONS** – The timeframe to hold the Organizational Meeting is extremely tight since changes to the training requirements have been made. October 28th at 6 pm has been selected for the meeting.

4. **DISCUSSION** – . The required post-election training is also taking place on October 28th in Blackfalds. The plan is to return from training to Council chambers where supper will be brought in, and then we roll directly in to the Organizational meeting.

5. **FINANCIAL IMPLICATIONS** – Meal cost.

6. **LEGAL** – Procedural Bylaw 466/21 s 4.1 "Council shall hold an annual Organizational Meeting each year not later than two weeks after the third Monday in October.

   4.2 The Chief Administrative Officer shall set the time and place for the Organizational Meeting"

   Upon review of Policy 35, Remuneration and Expenses, there is no mention of compensation for the Organizational Meeting. This is because it has always been a short meeting held before a regular meeting and therefore Councillors do not get an additional $100 remuneration for attending two meetings in one night. Since legislative changes make this no longer possible, Council may want to consider amending Policy 35 to add a remuneration amount for that meeting as well.

7. **POLITICAL/PUBLIC IMPLICATIONS** – Because we are changing from what is regularly done, I thought it best to have the meeting time and date confirmed by resolution of Council. We will also advertise the Organizational Meeting in the same ways as a regular meeting as it will be open for the public to attend.

8. **OTHER COMMENTS** –

9. **RECOMMENDATIONS** – I recommend the following resolution:

"that the Village of Alix Council hereby approves the CAO recommendation to hold the annual Organizational Meeting of Council on October 28th at 6 p.m. in Council Chambers at 4849 50 Street."

M. White

Author

ADMINISTRATION REPORT

Date: October 7, 2025 RFD 25-53
Memo To: Village Council
From: Michelle White
Subject: Land preparation

1. **PURPOSE** – To determine if Council would like to take a pro-active approach to the preparation and development of the municipally owned 7-acre parcel of land on the north side of the Village.

2. **BACKGROUND** – Lot 2, Plan 7922897 was purchased by the Village in 2011 for $215,000. It was planned to be the location of a new arena / sport facility. A geotechnical study of the location found that there was a significant depth of topsoil on the property that was put there during construction of Highway 12. It would need to be stripped and stabilized to make that type of development possible.

   According to the 2013 engineering report, the cost of land preparation at that time was estimated at over $1 million dollars.

   The lot has been listed for sale for approximately 2 years at $175,000 and is zoned C2: Highway Commercial. The real estate listing agreement has recently expired and we did not choose to extend it at this time.

3. **OPTIONS** –
   1. To re-list the property for sale
   2. To look into options for removing the majority of topsoil on site
   3. To accept this report as information

4. **DISCUSSION** – It may be possible to find a buyer for the topsoil. If an agreement could be reached to have the bulk of topsoil stripped, removed and have the land set to grade it would result in significant development savings down the road.

5. **FINANCIAL IMPLICATIONS** – Unknown, costs or revenue would be dependent on the option chosen.

6. **LEGAL** – The Village owns this land and has full decision making authority. If topsoil were to be removed, a Development Permit would be required for mechanized excavation, stripping and grading which is a discretionary use in a C2 District.

7. **POLITICAL/PUBLIC IMPLICATIONS** – A local area farmer hays this field for us each year. If topsoil is to be removed, we would need to communicate with the farmer to ensure they have enough advance notice to make other arrangements for the lost feed.

8. **OTHER COMMENTS** – The location and size of this property make it an excellent opportunity for development of either municipal buildings or commercial buildings. Water and sewer mains run to the property line meaning low servicing costs. Road access would require significant planning, development and cost.

9. **RECOMMENDATIONS** – Option #2, I recommend the following resolution:

“that the Village of Alix Council hereby directs administration to research options for topsoil removal at Lot 2, Plan 7922897.”

Author

VILLAGE OF ALIX

Cheque Listing For Council

2025-Oct-8
3:33:32PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20250405	2025-09-17	327241 ALBERTA LTD	1494	AUGUST PATROLS 2025	1,039.50	1,039.50
20250406	2025-09-17	ALBERTA NWT COMMAND	SEPT2025	AD IN MILITARY SERVICE RECO(	345.00	345.00
20250407	2025-09-17	ALIX DRUGS LTD.	SEPT2025	FIRST RESPONSE SUPPLIES	42.45	42.45
20250408	2025-09-17	ALIX HOME HARDWARE	155593	GARBAGE BAGS & SUPPLIES C/	96.58	272.97
			155602	PAINT SUPPLIES	10.49	
			155696	SHOP SUPPLIES GARBAGE BAG	45.14	
			155709	PVC CAP	3.45	
			155723	CAMPGROUND BATHROOM SUP	59.84	
			155727	OFFICE CLEANING SUPPLIES	7.64	
			155876	PAINTING SUPPLIES	14.68	
			155909	CAMPGROUND BATHROOM SUP	35.15	
20250409	2025-09-17	ARBY'S GLASS	2850	WINSHIELD REPAIR 2014 CHEV	257.25	257.25
20250410	2025-09-17	CENTRAL LABS	2501256	TESTING AT MAIN LIFT STATION	52.12	509.29
			2501278	TESTING AT LAGOONS	352.93	
			2501304	TESTING AT MAIN LIFT STATION	52.12	
			2501350	TESTING AT MAIN LIFT STATION	52.12	
20250411	2025-09-17	COLLICUTT ENERGY SERVICES LTD.	29890	SERVICE TO GENERATOR AT LIF	954.61	954.61
20250412	2025-09-17	ENVIRONMENTAL 360 SOLUTIONS LTD.	1020001-03993	GARBAGE & COMPOST AUGUST	3,699.91	3,699.91
20250413	2025-09-17	GOLDEN WEST BROADCASTING	26449-1055-138	ALIX DAYS RADIO ADVERTISING	1,050.00	1,417.50
			26449-1069-290	ALIX DAYS ADVERTISING	367.50	
20250414	2025-09-17	LACOMBE COUNTY	IVC00047061	2ND QUARTER ALIX FIRE COSTS	1,757.75	1,757.75
20250415	2025-09-17	LACOMBE REGIONAL WASTE SVCS COMMISSIC	38545	3RD QUARTER REQUISITION	13,768.50	13,768.50
20250416	2025-09-17	M & M MOWING	2025016	LAGOON 2ND MOWING	2,047.50	2,940.00
			2025027	2ND ROAD SIDE MOWING	892.50	
20250417	2025-09-17	MPE , A DIVISION OF ENGLOBE	4420-001-00-92	MAIN LIFT STN TROUBLESHOOT	190.58	190.58
20250418	2025-09-17	PETTY CASH	SEPT2025	PETTY CASH EXPENSES	244.35	244.35
20250419	2025-09-17	SKYBOX SIGNS LIMITED	1291	SOFTWARE UPGRADE FOR VILL	1,181.25	1,181.25
20250420	2025-09-17	TAXervice	2438911	PUBLICATION EXPENSE ROLL 5	75.60	226.80
			2438912	PUBLICATION EXPENSE ROLL #	75.60	
			2438913	PUBLICATION EXPENSE ROLL 3	75.60	
20250421	2025-09-17	WOLF CREEK PUBLIC SHOOLS	SEPT2025	ALIX MAC SPONSORSHIP SIGN F	100.00	100.00
20250422	2025-09-17	ZONE 3 BUSINESS SOLUTIONS INC.	186928	COPY CHARGES	165.86	165.86
20250423	2025-09-25	ANDERSON, JANENE	SEPT172025	TRIP TO CLIVE	32.54	32.54
20250424	2025-09-25	BASHAW CONCRETE	BC35411	SCREENED TOP SOIL FOR CEMI	424.78	424.78
20250425	2025-09-25	BESUIJEN, JANICE	SEPT2025	COUNCIL EXPENSE CLAIM SEPT	508.14	508.14
20250426	2025-09-25	BESUIJEN, TIMOTHY W	SEPT2025	COUNCIL EXPENSE CLAIM SEPT	746.24	746.24
20250427	2025-09-25	BETH RICHARDSON (CHAUTAUQUA)	SEPT2025	GRADING RFP ADVERTISING	100.00	100.00
20250428	2025-09-25	CANADIAN PACIFIC RAILWAY CO	1000-00111706	CROSSING MAINTENANCE SEPT	731.00	731.00
20250429	2025-09-25	CANOE PROCUREMENT GROUP OF CANADA	AB885661	OFFICE SUPPLIES	91.71	317.37
			AB894774	OFFICE SUPPLIES	14.70	
			AB895664	PRINTER PAPER	210.96	
20250430	2025-09-25	CENTRAL LABS	2501398	TESTING AT MAIN LIFT STATION	52.12	52.12
20250431	2025-09-25	COLE, EDWIN	SEPT2025	COUNCIL EXPENSE CLAIM SEPT	475.00	475.00
20250432	2025-09-25	CYBERUS PROTECTION SERVICES	202599	PATROLS FOR OCTOBER 2025	3,154.89	3,154.89
20250433	2025-09-25	FEHR, ROBERT LEE	SEPT2025	COUNCIL EXPENSE CLAIM SEPT	464.09	464.09
20250434	2025-09-25	FUTURE AG INC	WS25402	REPAIR TO WEEDEATER	313.67	313.67

VILLAGE OF ALIX

Cheque Listing For Council

2025-Oct-8
3:33:32PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20250435	2025-09-25	GAM TECH	INV-3381	COMPUTER SERVICE AUG 2025	1,018.50	1,018.50
20250436	2025-09-25	GILLIAT, BARBARA JEAN	SEPT2025	COUNCIL EXPENSE CLAIM SEPT	884.54	884.54
20250437	2025-09-25	HIGH PRESSURE FLUSHING INC.	2712	FLUSH & CAMERA FOR INFRAST	31,500.00	38,598.00
			2725	FLUSHING AT 47 AVE AND 47 STI	4,914.00	
			2726	FLUSHING AT 47 ST AND DOWN	2,184.00	
20250438	2025-09-25	HWY 12/21 REGIONAL WATER SERVICES COMM	1408	CONSUMPTION FOR AUG 2025	19,364.09	19,364.09
20250439	2025-09-25	JUST SAFETY SUPPLIES & SERVICES	8184	FIRST AID SUPPLIES	86.34	86.34
20250440	2025-09-25	LOCAL AUTHORITIES PENSION PLAN	SEPT2025	PREMIUMS SEPT 2025	5,794.62	5,794.62
20250441	2025-09-25	MENAGE, WENDY	SEPT2025	PREMIUMS SEPT 2025	280.99	280.99
20250442	2025-09-25	ZOOM DRAIN AND SEWER SERVICES	629	4924 49 ST. WATER & SEWER	7,875.00	7,875.00
20250443	2025-10-01	ALIX MIRROR WELLNESS SUPPORTS SOCIETY	OCT2025	FUNDING REQUEST 2ND PAYME	12,371.25	12,371.25
20250444	2025-10-01	AMSC INSURANCE SERVICES LTD.	OCT2025	BENEFIT PREMIUMS OCT 2025	5,257.75	5,257.75
20250445	2025-10-01	HUMBKE ENTERPRISES LTD.	421948	CAMPGROUND CONTRACTOR S	3,600.00	3,600.00
20250446	2025-10-01	PARKLAND REGIONAL LIBRARY SYSTEMS	250004	4TH QTR REQUSITION PAYMENT	1,993.13	1,993.13
20250447	2025-10-01	SERVICEWORX	231	SERVICE ON GMC 1 TON TRUCK	240.00	240.00

Total 133,797.62

*** End of Report ***

VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
August 31, 2025

SERVUS CREDIT UNION

			CHEQUING	CHEQUING (2)	INVESTMENTS (1)
Balance from Bank Statement:			2,648,453.16	12,650.96	0.00
Plus:	Deposits in Transit		10,766.60		
Plus:	JE in Transit		-		
Less:	Outstanding Cheques		(150,401.03)		
	Reconciled Bank Balance:		2,538,818.73	12,650.96	0.00
31-Aug-25	GL balance	3-120	2,538,818.73		
31-Aug-25	GL balance	3-121		12,650.96	
31-Aug-25	GL balance	3-300			-
		Variance:	-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS 15TH DAY OF OCTOBER, 2025

VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
September 30, 2025

SERVUS CREDIT UNION

			CHEQUING	CHEQUING (2)	INVESTMENTS (1)
Balance from Bank Statement:			2,325,480.78	12,680.51	0.00
Plus:	Deposits in Transit		10,380.85		
Plus:	JE in Transit		-		
Less:	Outstanding Cheques		(42,629.56)		
	Reconciled Bank Balance:		2,293,232.07	12,680.51	0.00
30-Sep-25	GL balance	3-120	2,293,232.07		
30-Sep-25	GL balance	3-121		12,680.51	
30-Sep-25	GL balance	3-300			-
		Variance:	-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS 15TH DAY OF OCTOBER, 2025

2025-Oct-8
3:34:35PM

VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2025-10-08

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3

Tax Levy	1,912,269.43	**Local Improvement Levy**	0.00
Additional Tax Levy	0.00	**Accumulated Penalty**	29,824.92
		Outstanding Penalty	18,175.77

Sub Ledger		General Ledger	
Current	165,401.85		
1 Year	27,031.54	3-00-00-00-210	209,939.21
2 Years	380.82	**Totals**	209,939.21
3 Years	17,125.00		
Over 3	0.00		
Outstanding	209,939.21		

Total GL	209,939.21
Total SL	209,939.21
Proof	0.00

*** End of Report ***

Parkland Regional Library Regular Board Meeting
September 11, 2025
Lacombe, AB

The meeting was called to order at 9:10 am.

2026 Budget

The budget was approved with an increase in the municipal levy of 18 cents. Two options were given; one which would provide staff with a COLA increase as well as a step increase in the salary grid and the second option would only provide for the step. The Board voted for the lessor amount which only provided staff with the step on the salary grid. The municipal requisition is based on a population of 223,641.

Voting Rights of Members Representing Multiple Municipalities

Presently there are three PRL Board members that represent multiple municipalities. The question was raised as to whether these members should have more than one vote on the condition that the multiply votes must be unanimous. After some discussion it was decided that the Board will continue the practice of only one vote per member.

2026 Meeting Dates

Proposed Meeting Dates
Feb. 26, 2026
May 21,2026
Sept. 17, 2026
Nov. 19, 2026
There was discussion as to whether the meetings will be held remotely or in person. PRL does not have the technology to hold a blended remote/in person meeting. There was some talk about having at least one meeting in person. The decision will be held over until the organizational meeting in November.

PD Session

Ron Shephard gave a brief explanation of how libraries are funded.

Meeting adjourned at 11:30 am

Urban Indigenous Voices Society
September 15, 2025
1:00 pm – 3:00 pm
Setters Place, Red Deer

On September 5th, Mayor Besuijen and Counsellor Gilliat attended the UIVS Annual Report Presentation. Th event started off with a brief welcome and introduction followed by an Opening Smudge and Prayer.

Red Deer Mayor gave a talk on how important the lack of pride is during the talks for reconciliation. Neither side will get anywhere if their pride gets in the way.

Miranda Hawrylis, the Community Facilitator, spoke briefly on what UIVS does. The Urban Indigenous Peoples of Red Deer and Central Alberta's focus is working together to enhance the well-being of people in the community. Leading through cultural ways, UVIS amplifies the voices of Indigenous people to take Indigenous-led community action on important matters. They work collaboratively among themselves and with governments and other organizations on issues and priorities affecting the indigenous community. UVIS was started in 2007 and has provided spaces for Indigenous people in the area to come together and develop a community under the guidance of Elders and according to the principles of Indigenous governance. Currently they are supporting collective action relating to culture, youth and family, health, employment, housing and education.

A brief open mike was held with people thanking their Elders and praising UIVS for what they do.

Lunch was served followed by the 2024 Annual Report

Priority 1 – Culture for Change
Key Initiatives – Advance Reconciliation. Preserve and promote First Nation and Inuit Culture

Priority 2 – Connection for Change
Key Initiatives – Develop a communication plan to increase public awareness of UIVS.

Priority 3 – Indigenous Community for Action
Key Initiatives – Improve Community engagement. Enhance leadership development.

Employment Domain – Increase the number of employment opportunities while minimizing the barriers by working collectively with the service providers in Red Deer.

Education Domain – Promote Indigenous language and culture within schools.

Justice Domain – Promote restorative justice programs. Enhance legal support for Indigenous people.

Housing Domain – To ensure Indigenous people in Red Deer have access to safe and affordable housing.

Culture Domain – Promote the preservation and revitalization of Indigenous Cultures and Languages and advancing reconciliation.

Health Domain – ensuring the Indigenous community has access to high quality health care services, prioritizing holistic health by integrating cultural practices within the mainstream health care system.

Youth & Family Domain – fostering family and individual healing by connecting Indigenous families to their culture and community.

Elders Advisory and Drop In – this group plays a pivotal role in preserving and promoting indigenous culture, wisdom and traditions within the community.

Someone from each of the above Domains discussed what they had been doing over the past year; this was followed by an open discussion and question period.

The meeting ended with a closing smudge and prayer.

Buffalo Lake Management Team
September 15, 2025
Councillor Janice Besuijen

Project Updates

Gull Lake Filtration Project

a) Gull Lake filtration project has full approval. They have a tender out for construction to expand the pumphouse and installation of the filtration system. Pumping is expected to start April 2027.
b) AB Environment sent a letter of requirements for Buffalo Lake to use the same measures to resume pumping. The Buffalo Lake application will be a more streamlined process as Gull Lake has already satisfied some of the criteria.

Website

a) BLMT has been unable to reclaim the web address from the current license holder. With the filtration project gaining momentum there is a need to ensure we have an up to date place for residents wanting information. BLMT has decided to let the old page go and make buffalolakemanagementteam.ca our permanent address.
b) The Terms of Reference, Code of Conduct and Membership all need to be updated. All members are to come to the table at the next meeting with proposed changes. Carlin will prepare a new document with the changes and update the website.

Alix Lake Outlet

a) Proposed replacement of the riprap with an articulated concrete block system as a more durable and aesthetic option.
b) Powder coating the structure around the outlet

Next meeting December 3, 2025 to include a tour of the pumphouse.

Alix Public Library
Regular Board Meeting
Sept. 16, 2025

Meeting was called to order at 6:00 pm

Managers' Report
The summer was quite successful. Our summer student Lydia did a great job.
Fall hours resumed September 2, 2025
The manager attended the PRL Library Conference September 15th
A new door knob is needed for upstairs door as door was accidently shut with no key to be found.

Financials
A motion was made to pay Options Inc a flat rate of $100 per month for accounting instead of an hourly rate. Library grant has been received from the Alberta Government.

Book Club
Resumed in September. Next meeting October 9th.

Old Business
- Alix Days was a success. The library had a book sale and provided temporary tattoos.
- Bathroom Renos – completed

New Business

- Library Conference – Cathy, Barb, Terry and Vicky attended the daylong event Sept 15th
- Outreach Budget – Cathy would like a small budget to try new programs in the community. She would like to try a trivia night.

Next Meeting – November 5th

Hwy 21/21 Special Meeting
September 26, 2025
Councillor Janice Besuijen

Special meeting

At the April 28, 2025 board meeting the Board directed Administration to seek out proposals for auditing services for the Commission.

The RFP was issued on May 29, 2025. The Commission received proposals from BDO LLP, Metrix Group LLP and MNP LLP.

After some discussion about the evaluation process the Board awarded a three year auditing services contract to Metrix LLP. It is expected that this change in auditing services will save the commission between $5,000-$7,500 annually over the next three years.

Janice Besuijen

PCPS

September 29, 2025

Councillor Janice Besuijen

1. Nominations for Board Chair and Vice Chair.
    a. Tracey Hallman was nominated and voted in as Chair
    b. James Nibourt was nominated and voted in as Vice Chair
2. Directors report
    a. PCPS remains in a financially precarious position. There are enough committed projects to carry the organization to January and some pending projects that have already been invoiced for. An additional $56,000 in project revenue will need to be secured to make budget by year's end.
    b. Ken advised that with this being an election year many communities are hesitant to commit to projects until their councils are formed and asked that the board allow some grace. Ken is putting a presentation together to be delivered to councils after the election.
3. Increase to Subdivision and Endorsement Fees
    a. At the previous meeting one of the member suggested changing the fee structure for SDAB. Ken presented 3 options. After much discussion it was determined that increasing or changing the fee structure would not make enough impact to justify the damage it would do to relationships with existing members. The board voted to leave the Subdivision and Endorsement Fees "as is".
4. Plotter
    a. The plotter owned by PCPS is no longer operational and all printing is being hired out impacting both project cost and project completion. This is an unbudgeted cost of approximately $3000. Ken advised that that cost could be covered by pulling from a few different areas (furniture and equipment, computer supplies, computer maintenance etc.)
    b. The Board approved the expense.

Janice Besuijen

The following items are provided in summary of key activities for Lacombe Lodge, Eckville Manor and the Affordable Housing portfolio:

Capital Projects

The handrail project at Eckville Manor House has been completed. The Facility Services Manager is currently coordinating a final review to ensure all deficiencies have been addressed prior to project sign-off.

The Nurse Call System upgrade at Eckville Manor House has also been completed. The new system is performing well, and staff have expressed appreciation for the enhanced functionality and advanced technology.

The Facility Services Manager is in the process of finalizing the necessary documentation to proceed with the mechanical room upgrade at Eckville Manor House, as well as the exhaust fan upgrade at Lacombe Seniors Lodge.

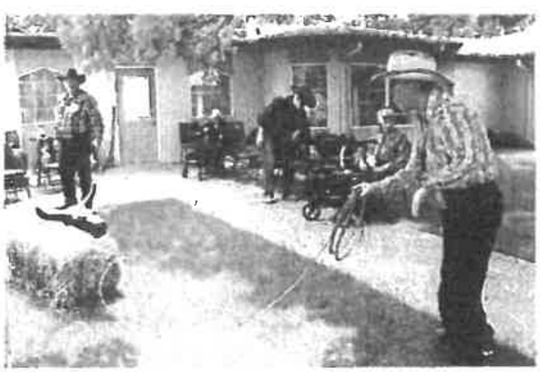
Staffing and Labour Relations

The Assistant Manager at Eckville Manor House has unexpectedly commenced a medical leave, with an anticipated return date of October 6th. In the interim, Administration is providing ongoing support to the Manager to ensure continuity of operations and maintain consistent service delivery.

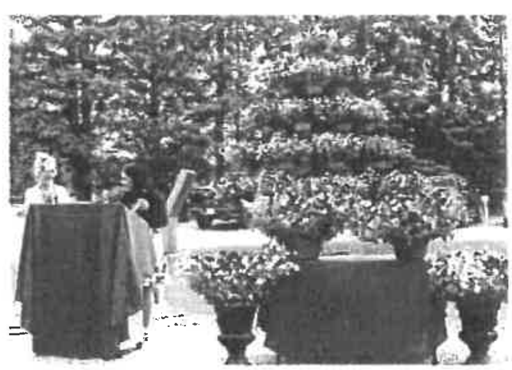
Lodge Events

- Many activities were offered over the summer at both lodges. Including BBQs and special trips.

Eckville Manor House



Roping in EMH



Petunia Tree Dedication

LAP Grant Income Threshold Increase

Announced August 6th and effective immediately, the LAP income threshold will align with the Alberta Seniors Benefit (ASB) income threshold, increasing the **2025 income threshold from $31,230 to $34,770** (an increase of $3,250). All lodge residents, regardless of age, with annual incomes equal to or less than $34,770 are now eligible to receive LAP.

Aligning the LAP income threshold with other Alberta benefits for seniors increases consistency and establishes a single eligibility threshold for residents living in lodge accommodations and receiving the ASB. ASB thresholds are updated annually in July and mirror cost-of living changes. The annual lodge income threshold will match the ASB amount in effect at the time of the LAP submission snapshot date (February).

This change has resulted in **5** more residents eligible.

LAP will remain based on our annual resident income submissions in February so the yearly amount will reflect actual number of residents eligible on February 28.

Meeting – APLETS (Alberta Prairies Life Enrichment Training Studio) Blackfalds request

Administration met with Tracy Sininger and her team from APLETS to discuss a potential Affordable Housing opportunity in Blackfalds that they would like to pursue. They had asked us for a letter of support from LF/TBG for this project however, administration had asked for some data in regards to the project which we are currently reviewing.

Lodge Redevelopment

Over the summer, Administration provided the Board with information regarding additional properties submitted by the City of Lacombe, seeking feedback on which properties should be prioritized for further consideration. Following this, we engaged with the Chief Administrative Officer (CAO) to obtain further details on the identified properties. We are currently awaiting a response and will bring the additional information to the Board for discussion once received.

Funding Advice

We finally received our 2025/26 Funding Advice for the Type B (DSL3) beds at Eckville Manor on August 29th from AHS, just prior to the legal turnover of all continuing care operations to Assisted Living Alberta (ALA) on September 1st. The Funding Advice letter is in your Board package and is somewhat alarming. The funding letters identify an overall care funding uplift of 1.5% in recognition of overall inflationary costs and also identify a "0% incremental increase for wages" with the statement that "Any potential changes to wages funding will require government approval and would be subject to budget availability".

These funding advices have caused a great reaction across the industry, which the new ALA leadership did not immediately understand. Letters to government have been sent by all

Lacombe Lodge

Wedding season at Lacombe Lodge – beautiful display

- Staff Appreciation Dinner is being held on September 18th to recognize all staff and the hard work they do throughout the year.
- Faith & Aging will be held on November 7th. This year's theme is Reconnecting to your JOY! Guest speakers will be Jessica Homes and Dr. Robyne Hanley-Dafoe.

ASCHA

The ASHCA regional meeting will be held Wednesday October 8th in Red Deer. Registration information has been shared with the board by email.

Waitlist Information:

Eckville Manor House: 1 Applications
Lacombe Seniors Lodge: 0 Applications

Affordable Housing: 73 Applications

EDI

Lacombe Foundation will be participating in recognizing National Day for Truth and Reconciliation on September 30th. We will also recognize National Seniors Day on October 1st as well Diwali (Festival of Lights) on October 20th.

Lodge Program Review

The long-awaited Lodge Program Review was released on Monday July 14th. The review panel presented to government 19 recommendations around the following themes:

- Foundational Program elements

- Addressing Funding Sustainability
- Strengthening and Improving Lodge Operations
- Enhancing Health Supports
- Strengthening Governance and Providing Operational Support

The GoA has established working group sessions on the following topics:

1. Health in Housing
2. Governance
3. Funding Formula
4. General Administration (e.g., Tenant Support Workers and Community Hubs)

These sessions are scheduled for September 17th – 19th in Sherwood Park and Administration has been invited to attend.

If anyone is interested in reading the report, it can be found here:
https://open.alberta.ca/publications/final-report-lodge-program-review-panel

New CEO of ALA

Many of you will have already seen the news that Assisted Living Alberta (ALA) has selected a new CEO. Effective August 1, 2025, ALA has been led by Gord Johnston. Gord has most recently served as CEO for Civida, providing affordable and supportive housing supports, but he has spent 25 years working in various positions in public service to Albertans, including as Assistant Deputy Minister of both Child and Family Services and Advanced Education. The Bethany Group leadership team has some experience in working with Gord as a colleague in the housing industry and we will work to further develop our relationship with him in this new role. It will be interesting to see how the change from Dr. Zielke (a heart surgeon) to Mr. Johnston (a housing provider and non-health related public servant) will impact the system transformation.

Government Building Condition Assessments

Some of the Auditor General recommendations to government have included better planning for management and maintenance of its social housing assets. As a result, the housing division of the Assisted Living and Social Services Ministry has put together a plan to initiate Building Condition Assessments (BCAs) for all Alberta Social Housing Corporation owned assets. This will include all of the Seniors Self-Contained and Community Housing units that we operate on behalf of government as well as government owned Lodges, like Eckville Manor. Government plans to have these BCAs completed on a 5-year cycle – we have already received communication for setting dates for this assessment in several of the sites that we operate.

industry associations advocating for a more realistic approach to funding. The Bethany Group is a member of both ASCHA and the Christian Health Association of Alberta (CHAA).
The CHAA Executive Director has had meetings with the ALA CEO, the ADM for Continuing Care and the ADM for Finance. CHAA has further updated a Funding Issues White Paper (still being treated as confidential), designed to be understandable for the 'lay person' and has shared this document with the aforementioned decision-makers. The CHAA Board will be meeting with ALA CEO, Gord Johnston on October 6th to further this discussion.

2025 COR Safety Audit

Our annual COR Safety Audit is scheduled to begin with a pre-audit meeting on November 21st. This is the first in-person audit that we will have received in 3 years and there will be 11 sites visited (Eckville being one of them) and approximately 85 staff interviews (across all Bethany operations). TBG's Abilities Advisor is visiting each of the sites that will be audited to support the managers in being prepared. We expect positive results from this audit.

LACOMBE FOUNDATION

September 15, 2025

Appointment of Auditors for Management Bodies

We invited five firms to submit proposals for audit services. In selecting which firms to approach, we focused on those that currently provide similar services to other HMB operations.

All five firms acknowledged our invitation, and we held an information-gathering meeting with one of them. Ultimately, we received two proposals. The remaining three firms declined to submit, citing insufficient resources to complete audits of the required scope within the indicated timeframe.

The two proposals received were from Metrix Group LLP (Edmonton), our incumbent audit firm, and Doane Grant Thornton (Edmonton). Both firms demonstrated that they are qualified and have the necessary resources to carry out the audits. However, Metrix's proposal offered the greatest value to our organization.

Metrix Group LLP has demonstrated a strong understanding of the not-for-profit sector and an in-depth familiarity with our day-to-day operations and accounting processes. Additionally, their proposed fees were the most economical overall.

Based on these considerations, we recommend the appointment of **Metrix Group LLP (Edmonton)** as HMB's auditors for the **2025–2029 fiscal years**.

Lacombe Foundation 4508 C & E Trail, Lacombe, AB, T4L 1V9 Telephone: 403-782-4118
e-mail: lacombe.foundation@bethanygrp.ca Fax: 403-782-4119

September 1, 2025

Lacombe Foundation
4612 - 53 Street
Camrose, AB T4V 1Y6

Attention: Carla Beck

Re: Notice Confirming Assignment of Agreement(s) reference number CLM116902, between Alberta Health Services ("AHS") and Lacombe Foundation (the "Service Provider") each as amended (the "Agreement")

On April 1, 2025, Assisted Living Alberta was formally established as a Provincial Health Agency under the *Provincial Health Agencies Act* (Alberta). Effective September 1, 2025, Assisted Living Alberta will be responsible for providing continuing care services in Alberta. As part of the transition of these services from AHS to Assisted Living Alberta, the Minister of Primary and Preventative Health Services has ordered that, effective September 1, 2025, the Agreement, together with all of AHS' rights, benefits, obligations and responsibilities associated with the Agreement, will be assigned from AHS to Assisted Living Alberta.

In the interim, applicable AHS teams will continue to support the transition to Assisted Living Alberta.

If you have any questions regarding this Notice, please contact:

Alberta Health Services
9th Floor, North Tower, Seventh Street Plaza
10030 107 Street NW
Edmonton, Alberta T5J 3E4
E-mail: bonnie.taylor@ahs.ca

Sincerely,

Alberta Health Services

Bonnie Taylor
Executive Director, CPSM

CC:
Gord Johnston, CEO Assisted Living Alberta
Erin O'Neil, Senior Vice President Finance & Shared Services, AHS

2025/26 Type B Facility-Based Care (formerly Designated Supportive Living)
Minimum Accountable Targets

Site Funded Values

	LPN	HCA	Recreation Therapist	Activities Aide	Director of Care	Staff Educator
Base Funded Type B Non-Secured (formerly SL3) Wk Hrs	-	9,043	303	485	404	253
Base Funded Type B Non-Secured (formerly SL4) Wk Hrs	-	-	-	-	-	-
Base Funded Type B Secured (formerly SL4D) Wk Hrs	-	-	-	-	-	-
Minimum Staffing Top-up Hrs	-	-	-	-	1,113	(253)
Total Funded Wk Hrs	-	9,043	303	485	1,517	-
Total Funded Pd Hrs	-	10,625	303	570	1,517	-
Care Staff Funding	-	374,398	13,860	19,638	118,208	-

Accountabilities Minimum Targets

Accountability #1: Operators will be required to deliver at least 90% of the LPN, HCA, Recreation Therapist and Recreation Aide/Activities Aide funded worked hours.

Minimum Required LPN Worked Hours (75%) and 24X7 on-site LPN	Minimum Required HCA Worked Hours (75%) and 24x7 on-site HCA	Minimum Required Recreation Therapist Worked Hours (75%)	Minimum Required Recreation Aide/Activities Aide Worked Hours (75%)
-	8,760	227	364

Minimum Required Total LPN, HCA, Recreation Therapist and Recreation Aide/Activities Aide Worked Hours (90%)
8,848

Accountability #2: The Director of Care and Staff Educator paid hours are to be provided by a regulated health professional and will be at least at the combined funded paid hours for both positions.

Minimum Required Director of Care Paid Hours 0.75 FTE	Minimum Required Director of Care and Staff Educator Paid Hours
1,517	1,517

Notes:

Please see funding constants page for accountability explanations.

Alberta Health Services

If you have any questions about the values in the attached funding advice(s), please feel free to contact Rochelle Loewen, Director of AHS Business Advisory Services (BAS), at rochelle.loewen@albertahealthservices.ca and Shady Yacoub, Director of ALA Continuing Care Funding at shady.yacoub@assistedlivingalberta.ca.

Sincerely,

Alberta Health Services

Alberta Health Services

August 26, 2025

Lacombe Foundation
4612 - 53 Street
Camrose AB T4V 1Y6

Sent via email to: carla.beck@bethanygrp.ca

Attention: Carla Beck, Chief Executive Officer

Re: Funding Annual Service Letter – 2025/26 Type A (Long-Term Care) and Type B (Designated Supportive Living) Funding Advice(s)

The Funding Annual Service Letters set out the applicable revised Accountabilities, Funding Methodology and Service Fees with respect to the Services for the 2025/26 funding year effective April 1, 2025.

AHS is pleased to provide a 1.25% increase on all funded rates. This increase follows a 2% increase in 2024/25, as AHS continues to support providers with their various cost pressures. The increase will be retroactive to April 1, 2025. The funding increase was determined based on the expected changes to the various components of the funding and include a 0% incremental increase for wages. Any potential changes to wages funding will require Government approval and would be subject to budget availability.

In addition, the following updates are being made to Type A (LTC) Patient/Care-Based Funding (PCBF) model:

CMI and Occupancy Changes:
For 2025/26, PCBF Type A sites will be funded at the 2024 occupancy and CMI levels to reflect the most recent updates to activity levels. These updates will ensure sites are funded for higher occupancy and/or acuity levels if their activity levels increased.

Funding Floor Methodology:
Beginning in 2024/25, the funding floor methodology was enhanced to better address cost pressures and ensure a more equitable and transparent allocation of funding. Under the updated approach, funding increases (e.g., inflation adjustments) will no longer be offset against the funding floor, ensuring providers receive the full value of increases to support rising costs.

Additionally, starting in 2025/26, the funding floor will transition to a single-year protection model; safeguarding provider activity based on the previous fiscal year only, rather than protecting all historical years as was done in previous years. This change ensures providers continue to receive stable funding if activity decreases while also providing a one-year period to adjust staffing levels accordingly.

Furthermore, to further support smaller operators and help maintain safe, quality care, sites with 30 beds or fewer will have their Case Mix Index (CMI) and occupancy assumptions set at a minimum of 100 (or higher if supported by assessments) and 100%, respectively.

This Funding Annual Service Letter should be read together with the Master Services Agreement between AHS and the Service Provider. This Funding Annual Service Letter together with the Master Services Agreement, as amended, constitutes the complete agreement (the "Agreement") between the Service Provider and AHS for the provision of the Services for 2025/26. If there is a conflict between the terms of this supplemental Annual Service Letter and any prior agreement between the Service Provider and AHS regarding the Services, then the terms of this supplemental Annual Service Letter prevail.

Unless otherwise defined, the capitalized terms used in this supplemental Annual Service Letter have the same meaning ascribed to them in the Agreement.

Attached to this letter as Appendix I is the Funding and Accountabilities for the 2025-2026 fiscal year.

1.0 FUNDING

In consideration of the provision of the Services, AHS shall pay the Service Provider in accordance with Appendix I.

2.0 ACCOUNTABILITIES

The Service Provider shall comply with and report on the accountabilities set out in Appendix I. The updated Type A and Type B accountabilities for 2024/25 and forward years were distributed to providers in November 2023 and have been aligned with the new Continuing Care Act and Regulations. Starting in 2024/25, AHS will pursue recoveries for unmet funding accountabilities.

Type A (LTC):
Note that Service Providers have not had Accountabilities for floor funding since 2017/18 fiscal year due to the anticipated change in floor funding methodology in that year. This has been reflected in the annual accountability reports distributed to applicable Long Term Care Service Providers since 2017/18. Starting with the 2023/24 fiscal year, providers will be held accountable for the funding floor. See the respective funding advice for accountabilities associated with the funding floor.

Type B (DSL):
Note that as part of the transition from legacy funding models to DSL, DSL sites that were historically funded more than the IPM funding model will be protected from 2022/2023 base funding reductions at the program and site levels. Please note that any future funding increases (e.g., hours of care uplift) will continue to be offset against the overfunded amounts (interim funding adjustment) until the overfunding is fully offset. Note that sites will be held accountable for the interim funding adjustment amounts via hours (see funding advice for more details).

2025/26 Type B Facility-Based Care (formerly Designated Supportive Living) Funding Advice

Organization	Lacombe Foundation	**Site ID**	82057
Site Name	Eckville Manor House	**Contract No**	CLM116902-1
Effective Date	01/Apr/2025	**Issue Date**	23/Jun/2025

SITE FUNDING INPUTS

Funded Type B Non-Secured (formerly SL3) Beds	Funded Type B Non-Secured (formerly SL4) Beds	Funded Type B Secured (formerly SL4D) Beds	Funded Occupancy	Funded CMI	Total Funded WRDs
15	-	-	100.00%	100.00	15.0

INTERIM PROVINCIAL MODEL (IPM) FUNDED HOURS & FUNDING

	LPN	HCA	Recreation Therapist	Activities Aide	Director of Care	Staff Educator	TOTAL
Base Funded Wk Hrs	-	9,043	303	485	404	253	10,488
Minimum Staffing Top-up Hrs	-	-	-	-	1,113	(253)	861
Total Funded Wk Hrs	-	9,043	303	485	1,517	-	11,348
Funded Pd Hrs	-	10,625	303	570	1,517	-	13,016
Funding	$ -	$ 374,398	$ 13,860	$ 19,638	$ 118,208	$ -	$ 526,104

TOTAL IPM FUNDING $ **526,104**

OTHER FUNDING

Description	Amount	
Other	$ -	$ -
Administration of Facility-Based Care Services Funding	$ 52,610	$ 52,610
Other	$ -	$ -
Other	$ -	$ -
Other	$ -	$ -
Other	$ -	$ -

TOTAL OTHER FUNDING $ **52,610**

TOTAL SITE CARE FUNDING $ 578,714

Notes:

AHS considers all elements of cost for employees engaged in direct care, including but not limited to employee wages, pensions, benefits, vacation, sick pay, statutory holiday pay, relief and replacement workers, education time, course costs, travel, etc. In addition, any costs not specifically covered by direct care and administration funding allocations (such as capital and minor equipment costs, debt servicing costs, accommodations cost pressures and profit margin) may be covered by the difference between AHS funded and operator paid rates. AHS does not hold the operator accountable to pay employees at the same or similar rates as may be stated in the funding advice.

The 2025/26 Type B Facility-Based Care funding is calculated based on the Type 2 Interim Provincial Model (IPM), which is a standardized provincial Type B funding model that does not yet include any acuity and occupancy adjustments.

Type B Facility-Based Care (formerly Designated Supportive Living) Funding Constants

	Funded Hourly Rate	Worked to Paid Factor	Worked Hour / Weighted Resident Day			Worked Hours / Bed Day	Minimum Required Hours per Day	Minimum Hrs Percent	Minimum FTE
			Non-Secured (formerly SL3)	Non-Secured (formerly SL4)	Secured (formerly SL4D)				
LPN / Hour	$ 43.11	1.195	-	0.65	0.72	-	24	75%	-
HCA / Hour	$ 35.24	1.176	1.65	2.25	2.49	-	24	75%	-
Recreation Therapist	$ 45.73	1.000	0.06	0.06	0.06	-	-	75%	-
Recreation Aide/Activities Aide	$ 34.47	1.175	0.09	0.11	0.11	-	-	75%	-
Director of Care	$ 77.90	1.000	-	-	-	0.07	4.2	-	0.75
Staff Educator	$ 62.31	1.000	-	-	-	0.05	-	-	-
Days in Year	365								
Hours per Day	24								
Inflation	1.25%								
Administration of Care Services with less than 20 Beds	10%								
Administration of Care Services between 21 to 50 Beds	7.5%								
Administration of Care Services with more than 51 Beds	5%								

Type B Facility-Based Care (formerly Designated Supportive Living) Accountabilities:

The objective of the Type B Facility-Based Care funding accountabilities is to ensure that the funded hours are used to provide quality and safe care, while also enabling some staffing flexibility. Note that funding for Type B Facility-Based Care may be adjusted (increased or decreased) accordingly if the Operator has been granted an exemption to a legislated requirement, where the requirement is the basis of a corresponding accountability.

Accountability #1: The Operator will be required to deliver at least 90% of the LPN, HCA, Recreation Therapist and Recreation Aide/Activities Aide funded worked hours.

i.LPN: at least one LPN must be on-site 24X7 if a site has what was formerly referred to as SL4 and SL4D spaces, and minimum 75% of funded worked hours will be provided.

ii.HCA: at least one HCA must be on-site 24X7, and minimum 75% of funded worked hours will be provided.

iii.Recreation Therapist: Minimum 75% of funded worked hours will be provided.

iv.Recreation Aide/Activities Aide: Minimum 75% of funded worked hours will be provided

Accountability #2: The Director of Care and Staff Educator paid hours must be delivered at least at the combined funded paid hours for both positions.

I. A Type B Facility-Based Care operator must have at least 0.75 FTE of regulated health professional as Director of Care.

II. Director of Care may provide Staff Educator hours.

III. The Director of Care and Staff Educator must be a regulated health professional.

Accountability #3: Multi-Site Accountabilities: Accountabilities 1 and 2 are shareable and will be evaluated in aggregate for sites within each zone from the same parent organization.

I. Quality of care must be maintained at all sites and sharing is only intended to reduce the number of violations of accountabilities 1 and 2 due to extraordinary circumstances and sharing of staffing between facilities in close proximity.

II. If issues with the quality of care are identified for an Operator then AHS reserves the right to limit or remove the Operator's ability to share accountabilities across sites.

III. The exception to the sharing provision is the 24/7 LPN and HCA requirement in accountability 1. The Operator is required to meet 24/7 LPN and 24/7 HCA at the site level. The Operator cannot share LPN and HCA hours between their sites to meet the 24/7 requirement.

Accountability #4: Multi-Skilled Worker: The Operator shall report in funded worked hours in FIRMS based on the actual personal care services functions performed by HCAs or other care staff providers. The Operator shall report in FIRMS, in the appropriate accommodation related categories, the actual hours of the HCA or other care staff providers' services that are Client Centric Accommodation Services.

If actual hours tracking is not possible, the Operator may report a percent allocation by function and shall disclose the methodology used for allocation of hours/cost between Care and Accommodation in the FIRMS Comments Section.

Note #1: Recoverable dollar amount of any shortfall of hours identified above will be calculated per AHS funded rate for the position.

Note #2: Total recoverable will be the cumulative dollar amount for all accountable positions. To ensure client health, well-being and safety are maintained within these settings, the Operator is required to immediately notify Zone Lead/designate if these minimum levels are not able to be met. This will allow both the Operator and zone to work together, and develop contingency staffing plans.

Note #3: If these accountabilities are different from current accountabilities, and result in a significant challenges for the Operator, Zones will be flexible in allowing Operators a reasonable amount of time to adjust their operations to meet these different accountabilities.

Occupancy/Waitlist

For Selected Properties
Date From: 08/01/2025 to 08/31/2025

Building Name	Type	Town	No. Of Units	Move Outs	Move Ins	Vacant Units	Current Avg. Age	Current Gender		Avg. Length of Stay (Years)	Occupancy
BLACKFALDS AFFORDABLE HSG	Affordable Housing	BLACKFALDS	20	0	0	0	20	FEMALE	37	3	100%
								MALE	30		
TERRACE HEIGHTS LANDING	Affordable Housing	LACOMBE	28	1	0	1	29	FEMALE	38	4	96%
								MALE	23		
LACOMBE HOUSING 1	Community Housing	LACOMBE	8	0	0	0	15	FEMALE	12	3	100%
								MALE	11		
LACOMBE HOUSING 2	Community Housing	LACOMBE	3	0	0	0	29	FEMALE	5	6	100%
								MALE	3		
LACOMBE HOUSING 3	Community Housing	LACOMBE	1	0	0	1		FEMALE		14	0%
								MALE			
LACOMBE HOUSING 4	Community Housing	LACOMBE	1	0	0	0	27	FEMALE	0	15	100%
								MALE	3		
ECKVILLE MANOR HOUSE	DSL	ECKVILLE	15	0	1	0	87	FEMALE	1	1	100%
								MALE	5		
STPS-Lacombe	STPS	LACOMBE	90	1	0	5	18	FEMALE	130	3	94%
								MALE	80		
ECKVILLE MANOR HOUSE	Lodge	ECKVILLE	35	1	0	13	81	FEMALE	15	3	63%
								MALE	10		
LACOMBE SENIOR CITIZENS LODGE	Lodge	LACOMBE	97	0	4	12	83	FEMALE	50	3	88%
								MALE	36		
PLRS-Lacombe	PLRS	LACOMBE	4	0	0	2	32	FEMALE	1	7	50%
								MALE	1		
LAKEVIEW MANOR	Senior Self Contained	ALIX	16	0	0	2	72	FEMALE	8	5	88%
								MALE	7		
OXFORD COURT	Senior Self Contained	BENTLEY	6	0	0	0	75	FEMALE	7	7	100%
								MALE	0		
TOWER MANOR	Senior Self Contained	BLACKFALDS	4	0	0	0	73	FEMALE	4	6	100%
								MALE	0		
LIONS GOLDEN VILLA	Senior Self Contained	ECKVILLE	8	0	0	0	73	FEMALE	6	8	100%
								MALE	2		
CAMERON MANOR	Senior Self Contained	LACOMBE	24	1	0	2	77	FEMALE	20	6	92%
								MALE	4		
PARKVIEW MANOR	Senior Self Contained	LACOMBE	40	2	0	3	71	FEMALE	23	4	93%
								MALE	15		
SPRUCE TERRACE	Senior Self Contained	LACOMBE	26	0	0	0	78	FEMALE	20	6	100%
								MALE	6		
LAMERTON PLACE	Senior Self Contained	MIRROR	8	0	0	3	67	FEMALE	1	4	63%
								MALE	4		
Totals			**434**	**6**	**5**	**44**	**58**	**FEMALE**	**378**	**6**	
								MALE	**240**		
								UNSPECIFIED	**9**		

LACOMBE FOUNDATION
STATEMENT OF OPERATIONS - LODGES
Operated by Bethany Nursing Home of Camrose, Alberta as Management Body
For the 8 month ended August 31, 2025

	LACOMBE SENIORS LODGE				ECKVILLE MANOR HOUSE				LODGES COMBINED				
	YTD Actual	YTD Budget	Variance	% Var	YTD Actual	YTD Budget	Variance	% Var	YTD Actual	YTD Budget	Variance	% Var	Notes
REVENUE													
Rental Revenue	1,152,844	1,143,867	8,978	1	511,592	487,333	24,259	5	1,664,436	1,631,200	33,236	2	1
Grant - AB Seniors	263,104	226,133	36,971	16	91,615	70,333	21,282	30	354,719	296,467	58,253	20	2
Alberta Health Services Contract	-	-	-	N/A	396,423	381,047	15,376	4	396,423	381,047	15,376	4	
Guest Meals	12,390	12,400	(10)	(0)	2,343	2,000	343	17	14,733	14,400	333	2	
Recoveries	54,802	54,833	(31)	(0)	14,727	19,913	(5,187)	(26)	69,529	74,747	(5,218)	(7)	3
Investment Income	70,590	76,333	(5,743)	(8)	9,414	21,533	(12,119)	(56)	80,004	97,867	(17,862)	(18)	4
Donations	-	-	-	N/A	10,169	-	10,169	N/A	10,169	-	10,169	N/A	
TOTAL REVENUE	**1,553,731**	**1,513,567**	**40,164**		**1,036,283**	**982,160**	**54,123**		**2,590,014**	**2,495,727**	**94,287**		
EXPENSES													
Utility Costs	129,422	141,500	12,078	9	67,526	76,533	9,007	12	196,948	218,033	21,085	10	5
Carbon Tax	10,586	20,000	9,414	47	6,898	19,000	12,102	64	17,485	39,000	21,515	55	
Operating Expenses	41,355	51,400	10,045	20	35,187	33,800	(1,387)	(4)	76,542	85,200	8,658	10	6
Food	197,824	226,867	29,042	13	88,982	100,667	11,685	12	286,806	327,533	40,727	12	7
Maintenance	43,504	68,067	24,562	36	33,787	37,567	3,779	10	77,292	105,633	28,342	27	8
Salaries and Benefits	990,982	1,041,800	50,818	5	1,001,243	1,008,107	6,864	1	1,992,225	2,049,907	57,682	3	9
Administration - All other Admin	49,800	65,100	15,300	24	50,773	57,620	6,847	12	100,573	122,720	22,147	18	
Administration - Management Fee	68,763	68,767	4	0	35,445	35,467	22	0	104,208	104,233	25	0	
TOTAL EXPENSE	**1,532,237**	**1,683,500**	**151,263**	**9**	**1,319,841**	**1,368,760**	**48,919**	**4**	**2,852,079**	**3,052,260**	**200,181**		
SURPLUS (DEFICIT) BEFORE OTHER ITEMS	**21,493**	**(169,933)**	**191,427**		**(283,558)**	**(386,600)**	**103,042**		**(262,065)**	**(556,533)**	**(105,894)**		
OTHER ITEMS													
Requisition Revenue	196,733	196,733	-	-	386,600	386,600	(0)	(0)	583,333	583,333	(0)	(0)	
TOTAL OTHER ITEMS	**196,733**	**196,733**	**-**	**-**	**386,600**	**386,600**	**-**	**-**	**583,333**	**583,333**	**-**	**-**	
SURPLUS (DEFICIT)	**218,227**	**26,800**	**191,427**	**-**	**103,042**	**-**	**103,042**	**-**	**321,269**	**26,800**	**-**		

Central Region Meeting

October 8, 2025
Holiday Inn & Suites Red Deer South
33 Petrolia Dr., Gasoline Alley, Red Deer County, AB T4E 1B3
Register Here
9:30 am – 3:15 pm (Includes Lunch)

ASCHA
ALBERTA SENIORS & COMMUNITY HOUSING ASSOCIATION

9:00 am	**Informal Networking - Mix and Mingle** (Optional) ***Objectives:*** *Introduce yourself. Talk to someone you don't know. Meet someone dealing with a similar issue. Meet your Region Reps.*	

AGENDA

		Outcomes
9:30 am	**1. Welcome from Meeting Chair, Melodie Stol –VP, Central Region**	
9:45 am	**2. Sector & Association Updates** ▪ Hear about updates across the entire housing and continuing care continuum ▪ Receive pertinent information about upcoming association initiatives ▪ ASCHA Bylaw Review & Interactive AGM Bylaw Results	• *Collective insights from members across the region*
10:15 am	**3. Advocacy Priority Review** Your regional representatives, as part of the Board of Directors, have identified four key priority areas of focus over the next twelve months – and we'll need all members to support our focus and efforts to achieve results. Come prepared to talk about: ▪ Capital Investment, Maintenance and Renewal ▪ How Best to Inform Continuing Care Transformation ▪ Operational Funding Models, Policies and Regulation ▪ How to Optimize Housing and Support Options Across the Housing Continuum	• *Clearer picture of how member voices shape ASCHA's work*
10:30 am	**4. Networking Break**	• *A renewed commitment to advocacy, innovation, and community impact*
10:45 am	**5. Advocacy Priority Interactive Session** This is an opportunity for members to share their real-life examples and talk about next steps in our advocacy efforts on our four key priorities (mentioned above). Together, we will strategize how best to work together, what tactics we can use, and how to leverage support in our communities and across our region.	
12:15 pm	**6. Networking Lunch**	
1:00 pm	**7. Future Forward: Housing & Continuing Care Policy Chat with ADMs David Williams (Housing Division) and Maggie Carroll (Continuing Care) TBC**	
2:00 pm	**8. Networking Break**	
2:15 pm	**9. ASCHA Business** **a) Additions to/Approval of Agenda; Approval of Minutes** **b) Elections (2 Directors, 1 Alternate)** **c) New Business** **d) Adjournment**	
3:00 pm	**10. Collective Commitment & Wrap Up** – Thank you for attending! Next Meeting: October 7, 2026	

Lacombe Foundation
Statement of Financial Position
For the 8 months ended August 31, 2025

	Assets
Current	
Cash and cash equivalents	1,197,960
Short-term investments	5,471,140
Accounts receivable	202,412
Other receivable	25,372
Prepaids	46,519
	6,943,403
Non-current	
Tangible capital assets	5,967,269
	12,910,672
	Liabilities
Current	
Accounts payable and accruals	181,518
Unearned income and deposits	457,340
	638,858
Non-current	
Loan	1,340,048
Deferred contributions - tangible capital asset	2,131,212
	4,110,118
	Net Assets
Unrestricted net assets	3,066,418
Net assets internally restricted	2,345,204
Net assets invested in tangible capital assets	2,933,150
Current year to date surplus	455,782
	8,800,554
	12,910,673

TERRACE HEIGHTS LANDING & BLACKFALDS AFFORDABLE HOUSING PROJECTS
Operated by Bethany Nursing Home of Camrose, Alberta as Management Body
Statement of Operations
For the 8 months ended August 31, 2025

	TERRACE HEIGHTS LANDING				BLACKFALDS AFFORDABLE				AFFORDABLE COMBINED				
	YTD Actual	YTD Budget	Variance	% Var	YTD Actual	YTD Budget	Variance	% Var	YTD Actual	YTD Budget	Variance	% Var	Notes
REVENUE													
Rental Revenue	181,132	180,867	265	0	159,980	155,467	4,513	3	341,112	336,333	4,778	1	1
Recoveries	16,728	9,400	7,328	78	2,250	1,600	650	41	18,978	11,000	7,978	73	
Investment Income	10,543	14,667	(4,123)	(28)	3,214	8,000	(4,786)	(60)	13,757	22,667	(8,910)	(39)	
Sundry	858	-	858	N/A	-	-	-	N/A	858	-	858	N/A	
Donations	-	-	-	N/A	-	-	-	N/A	-	-	-	N/A	
TOTAL REVENUE	**209,261**	**204,933**	**4,328**		**165,444**	**165,067**	**377**		**374,705**	**370,000**	**4,705**		
EXPENSES													
Utility Costs	30,235	31,667	1,432	5	337	4,333	3,996	92	30,572	36,000	5,428	15	2
Carbon Tax	1,986	4,000	2,014	50	-	1,200	1,200	100	1,986	5,200	3,214	62	
Taxes	14,441	20,167	5,725	28	40,592	38,000	(2,592)	(7)	55,033	58,167	3,133	5	
Operating Expenses	10,505	11,600	1,095	9	10,157	13,467	3,310	25	20,662	25,067	4,405	18	
Maintenance	10,630	18,667	8,036	43	16,844	26,733	9,889	37	27,475	45,400	17,926	39	3
Salaries and Benefits	11,316	13,000	1,684	13	8,089	9,067	977	11	19,406	22,067	2,661	12	4
Administration - All other Admin	11,285	14,133	2,848	20	8,344	12,000	3,656	30	19,629	26,133	6,504	25	
Administration - Management Fee	10,728	10,733	5	0	7,664	7,667	3	0	18,392	18,400	8	0	
TOTAL EXPENSE	**101,127**	**123,967**	**22,840**		**92,029**	**112,467**	**20,438**		**193,156**	**236,434**	**43,278**		
SURPLUS (DEFICIT) BEFORE OTHER ITEMS	**108,134**	**80,966**	**27,168**		**73,415**	**52,600**	**20,815**	**40**	**181,550**	**133,566**	**47,983**		
OTHER ITEMS													
Mortgage	40,500	44,600	4,100	9	51,850	58,400	6,550	11	92,350	103,000	10,650	10	
TOTAL OTHER ITEMS	**40,500**	**44,600**	-	-	**51,850**	**58,400**	-	-	**92,350**	**103,000**	**10,650**	-	
SURPLUS (DEFICIT)	**67,634**	**36,366**	**31,268**	-	**21,565**	**(5,800)**	**27,365**	-	**89,200**	**30,566**	**37,333**		

NOTES
1 Rental Revenue: We saw some movement in Terrace Heights. Overall occupancy continues to be strong.
2 Utility Costs: Utilities have been estimated for the month of August. We are also in the summer months.
3 Maintenance: No major expenses at Terrace Heights. A Unit reno is being done in the Blackfalds Affordable Project.
4 Salaries: Salaries are very close to budget.

LACOMBE FOUNDATION
STATEMENT OF OPERATIONS - LODGES
Operated by Bethany Nursing Home of Camrose, Alberta as Management Body
For the 8 month ended August 31, 2025

NOTES

1 Rental Revenue: Lacombe Lodge continues to see strong occupancy. The DSL in Eckville Manor House continue to be strong.
2 LAP Grant. Lacombe Lodge saw an increase in LAP while Eckville Manor saw a decrease. We should still be good to budget by the end of the year.
3 Recoveries: This is parking, laundry and cable tv. It is under budget is Eckville as we have fewer lodge residents than anticipated.
4 Investment Income: August's GICs have matured. We will have another GIC maturing in December. Interest rates are also lower than anticipated.
5 Utility Costs: Utilities for the month of August were estimated. We are also in the summer months.
6 Operating: Eckville Manor overage is due to the purchases from donated funds (warming blanket and Petunia Tree). Revenue is in Donations to offset these expenses.
7 Food: Both lodges are under budget. It also is partly due to the timing of invoices.
8 Maintenance: No major expenses in either lodge.
9 Salaries and Benefits : Both are good to the budget. Eckville did have some over-time in the summer months due to staff coverage.

Alberta Assisted Living and Social Services

Housing Operations North
Housing Division
3rd Floor, 44 Capital Boulevard
10044 - 108 Street Edmonton,
Alberta T5J 5E6
www.seniors-housing.alberta.ca

July 28, 2025

Carla Beck
Lacombe Foundation
3612 53 St.
Camrose, AB T4V 1Y6

Dear Carla:

Thank you for submitting your 2026–2028 three-year business plan and appendices for Lacombe Foundation.

As outlined in the April 1, 2025 email, which included the relevant guidelines and appendices, these submissions help ensure we remain informed about your community's specific housing needs, the operational pressures you face, and capital requirements for both maintaining the current portfolio and potential new development in the future.

This information equips senior management with the necessary context to explore options and develop business cases, should a request for additional funding be pursued with Alberta Treasury Board and Finance. It further informs decisions aligned with *Stronger Foundations: Alberta's 10-Year Strategy to Improve and Expand Affordable Housing*.

We appreciate the time and effort invested in your submission. If further information or clarification is needed, ministry staff will reach out to you directly.

For any questions, please contact me at 310-0000, then or at

Yours truly,

Janet Parsons
Housing Advisor

cc: Dan Grewal, Manager, Housing Operations, North

CAO REPORT OCTOBER 2025

1. Land Use Bylaw Amendment – I have drafted an amendment that deals with parking RVs and vehicles etc. on vacant properties within Alix and it is with legal right now for review. Once it has been vetted, it will come to Council for first reading. A date will need to be set for a Public Hearing at that time. This is a requirement for all Land Use Bylaw changes.

2. Postal Strike – Please be aware that due to the postal strike, we are now paying several of our suppliers by E-Transfer instead of cheque. E-Transfers are still signed off by a member of Council and an administrative signing authority (same as for cheques) but they will not appear on the Accounts Payable Cheque Listing in your agenda packs. Should postal services resume, we intend to resume payments by cheque as it provides a better paper trail for audit purposes and is much less labour intensive.

3. Municipal Election – The Candidate Forum had a great turn-out with 36 residents attending to hear from the nominees. The October 8th Advance Vote was very well attended, hitting double digit voters before 11 a.m. We are hopeful this means there will be a strong voter turn-out on October 20th.

4. CPKC Infrastructure Bill – The estimate provided last fall for work to install new railway crossing lights at the corner of 47 Ave and 44 Ave was $84,000. Council budgeted $45,000 for our half of this project as we are contractually obligated to pay for 50% of the costs of rail crossing work. The final bill came in at $126,897.32 without GST, making our half $63,448.66. We are currently in negotiations with CPKC regarding the cost escalation of the project and are asking for compensation due to project materials being dumped on municipal property. We don't feel we should be charged for moving the materials and subsequent clean-up of the site. Rail representatives are open to this negotiation and we expect the final project cost to be reduced.

5. Regional Fire Services Committee – Administration from all communities are currently trying to arrange a day/time for a meeting. This committee typically meets once per year in the fall as stated in the Fire Services Agreement. The Committee has not met for the past 2 years. CAOs are also hoping to resume meetings with County staff regarding 2026 Fire Department capital and operating budgets in the very near future.

Alix Wagon Wheel Museum

(403) 352-6227 or (403) 358-9848
alixmuseum@gmail.com
4912-50th Street
Box 245
Alix, AB T0C 0B0

Village of Alix Council
Village of Alix
Box 87
Alix AB T0C 0B0

Dear Mayor and Council, 8 October, 2025

On behalf of the Alix Wagon Wheel Museum Association, I am writing you to request your consideration of increasing the museum's annual operating grant from $2,500 to $3,000 for 2026.

We greatly appreciate the Village's support over the years. Our request, due to inflationary expenses, is presented at this time in order that council may consider it as you prepare your 2026 budget.

Again, may I express our gratitude for the support council has provided to enable us to continue to engage visitors with insight into the rich past of our community and those pioneering individuals who have contributed so much to Alix, Alberta, and Canada.

Sincerely,

Charles Andrews, President, Alix Wagon Wheel Museum Association

fcss fast facts

Family and Community Support Services

1 UNIQUE PARTNERSHIP

A partnership built on a shared commitment to prevention.

Funding comes from:

80% Government of Alberta

20% Municipalities & Métis Settlements

Prevention Focus

FCSS programs *must* be **preventive** in nature. Prevention:

- Strengthens protective factors
- Promotes well-being
- Reduces vulnerabilities
- Enhance quality of life
- Empower people to meet life's challenge

2 LEVELS of PREVENTION

FCSS in Action

FCSS DOES FUND

PRIMARY prevention

Tackling root causes

e.g., Workshops on parenting and employability

SECONDARY prevention

Early intervention

e.g., Short-term prevention counselling

FCSS *DOES NOT* FUND

TERTIARY prevention

Crisis response or direct aid

e.g., Food banks, financial assistance Services that are:

- Already provided by government
- Recreational or rehabilitative
- Direct assistance (money, shelter, food)

3 GUIDING FRAMEWORKS

FCSS Governance

FCSS Act

Provides legal authority & funding structure

FCSS Regulation

Outlines operational rules & expectations

Accountability Framework

Measures impact & ensures alignment

fcssaa Family and Community Support Services Association of Alberta

Did you know: *FCSS programs reach more than 300 communities across Alberta. Check out the Impact*

Lift Her UP

ACWS
Alberta Council of Women's Shelters

September 2025

Dear Colleagues,

As we prepare for Alberta's upcoming municipal elections, I am proud to share with you the next chapter of the Lift Her Up campaign. Since 2017, Lift Her Up has stood as a call to action against the harassment, discrimination, and harmful rhetoric that too often silence women and gender-diverse leaders in political life. What began as a pledge to campaign without hate has grown into a province-wide movement to build respectful, inclusive, and safe spaces in our municipal governments.

Enclosed in this package, you will find a high-level overview of the campaign, a roadmap of what's ahead, and answers to common questions. I invite you to take a few minutes to review these materials, not only to understand the campaign but to prepare your council and administration for what's next after the election.

This year, we are especially excited to introduce a new, **two-hour training curriculum** developed by the Alberta Council of Women's Shelters (ACWS). This curriculum is unique: it equips municipal councils and administrators with practical strategies to recognize, interrupt, and prevent harassment, while fostering governance rooted in dignity and respect. It is more than an educational resource — it is a tool for cultural change, designed specifically for the realities of political life in Alberta.

Right now, we ask you to **read through the enclosed materials** so that you and your elected officials are ready for the next phase. Following the election, your municipality will receive a second package containing the Lift Her Up pledge, a custom-designed pin, and details on how to access the curriculum. This is where commitment becomes action, and where leaders can publicly stand for inclusion, equity, and safer communities.

On behalf of ACWS, thank you for your participation and for the leadership you provide in your communities. Together, we can build a political culture that inspires hope, honours diversity, and reflects the dignity every Albertan deserves.

With respect and gratitude,

Cat Champagne
Executive Director
Alberta Council of Women's Shelters

Lift Her UP

ACWS
Alberta Council of Women's Shelters

Lift Her Up: Turning Respect into Action

Where it Began

In 2017, the Alberta Council of Women's Shelters (ACWS) launched Lift Her Up in direct response to a rise in misogynistic rhetoric in politics. Most famously the chant "Lock Her Up." Concerned by the impact on women seeking public office, ACWS created a non-partisan pledge and movement to champion respect, inclusion and issue-focused debate.

That year, 324 candidates across 26 communities signed the pledge to campaign without hate, sexism or personal attacks.

Why it Matters

Women and gender-diverse leaders continue to face disproportionate levels of harassment, discrimination and exclusion in political life. These systemic barriers discourage capable leaders from stepping forward, and weaken the health of our democracy.

Lift Her Up calls on leaders to reject harmful rhetoric and instead foster respectful, inclusive spaces where everyone can participate.

What's New in 2025

This year, Lift Her Up goes beyond a pledge.

ACWS is introducing a new municipal training curriculum designed specifically for councils and administrations. This two-hour session provides practical tools to:

- Recognize, interrupt, and prevent harassment.
- Build cultures of equity, respect, and accountability.
- Strengthen inclusive governance practices across Alberta municipalities.

By pairing this curriculum with the pledge and pin, Lift Her Up ensures leaders aren't just making commitments, they're gaining the skills to follow through.

The Invitation

Lift Her Up invites municipal leaders to:

1. Complete the training curriculum – practical learning that equips councils and staff to prevent harassment and build safe workplaces.
2. Sign the pledge – a commitment to lead and serve with dignity, respect and inclusion.
3. Wear the pin – a visible marker of your stand for safer, more inclusive communities.

Lift Her Up is about more than words. With training, education and visible leadership, it's a movement to create political spaces where dignity, respect and equality guide every decision.