

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, July 2, 2025 at 6:00 P.M.

AGENDA

- | | |
|-----------------------------|--|
| 1. Call to Order: | |
| 2. Agenda | Amendments and Adoption |
| 3. Adoption of the Minutes: | a) Minutes of the Regular Meeting – June 18, 2025 – 6:00 P.M. |
| 4. Delegation: | None |
| 5. Bylaws: | None |
| 6. Unfinished Business: | None |
| 7. New Business: | a) Municipal Historic Resources – Request for Decision 25-31
b) Policy No. 1 Amendment – Remuneration, Expense Claims and Accounts Payables Submission Deadlines – Request for Decision 25-35 |
| 8. Financial Reports: | None |
| 9. Committee Reports: | a) Ardley Reservoir Scoping and Feasibility Study – Mayor T. Besuijen
b) RCMP Community Group Meeting – Councillor Cole
c) Lacombe Regional Emergency Management Meeting – Councillor Cole |
| 10. Administrative Reports: | a) Assistant CAO Report – Municipal Affairs Level of Fire Service - Engagement Opportunity
b) Director of Emergency Management – Janene Anderson – OHS Report |
| 11. Correspondence: | a) Fortis Alberta – Next Generation Advanced Metering Infrastructure (AMI) Program
b) Lacombe County Media Release – New Fire Chiefs for Clive and Alix Fire Departments
c) Alix and Area Community Resource Centre – Quarterly Newsletter |
| 12. Closed Meeting: | None |
| 13. Adjournment: | |

Village of Alix

"A Way of Life"

Mission

"We foster an open, cooperative government that encourages public participation and ensures levels of service our citizens expect and deserve"

Vision

"Vibrant Village by the lake"

Core Values

Community

We will help citizens maintain the Village's unique qualities, foster a strong sense of belonging and strive to meet needs locally

Fiscal Responsibility

As stewards of community resources, we will deliver municipal services in a cost-effective way

Innovation

We will seek innovative solutions for the growth and success of the community.

Respect

We will treat each other with respect and act with integrity.

Safety

We will work in partnership with the community to prevent crime and protect lives, property, and the public realm.

Teamwork

We will build strong relationships with our public, employees, and partners under the shared goal of continuous improvement.

Minutes of the Regular Meeting of the Village of Alix Council, held on
Wednesday, June 18, 2025, at 6:00 P.M.

Present: Mayor Tim Besuijen, Councillors Barbara Gilliat, Janice Besuijen, Edwin Cole and Rob Fehr.

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor T. Besuijen called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor T. Besuijen called for amendments to the agenda.

Approval of Agenda:

Resolution #123/25: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda with the following amendment:

Add: Committee Reports: a) Parkland Community Planning Services Report – Councillor J. Besuijen

CARRIED

Minutes: a) Regular Meeting – June 4, 2025

Resolution #124/25: Moved by Councillor J. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, June 4, 2025, be accepted as presented.

CARRIED

Delegation: None

Bylaws: None

Unfinished Business: None

New Business: a) Municipal Excellence Award – Request for Decision 25-30

Resolution #125/25: Moved by Councillor Cole that the Village of Alix Council proudly nominates Councillor Rob Fehr for the Alberta Municipalities Distinguished Service Award.

CARRIED

b) Tax Recovery – Request for Decision 25-32

Resolution #126/25: Moved by Councillor J. Besuijen that the Village of Alix Council hereby approves the presented Terms and Conditions of Sale for the 2025 Public Auction.

CARRIED

Resolution #127/25: Moved by Councillor Gilliat that the Village of Alix Council resolves that the 2025 Public Auction for the purpose of tax recovery will be held on Wednesday, October 15, 2025 at 10:00 A.M. at the Municipal Office located at 4849 50 Street, Alix, AB.

CARRIED

Resolution #128/25: Moved by Councillor Fehr that the Village of Alix Council sets the reserve bids for the 2025 Public Auction as follows:

Lot 18; Block 4; Plan XXX (RN30)	\$26,200
Lots 18, 19; Block 6, Plan XXX (RN30)	\$25,100
Lot 33; Block 24; Plan 5257TR	\$50,700

CARRIED

- New Business: (cont.) c) Urban Indigenous Voices Society – Request for Decision 25-33
- Resolution #129/25: Moved by Councillor J. Besuijen that the Village of Alix Council hereby approves Mayor T. Besuijen and Councillor Gilliat to attend the 2025 Annual Respected Guests Gathering of the Urban Indigenous Voices Society being held September 10, 2025 in Red Deer.
CARRIED
- d) Dedicated Chief Administrative Officer Award – Request for Decision 25/34
- Resolution #130/25: Moved by Councillor Gilliat that the Village of Alix Council proudly nominates Chief Administrative Officer Michelle White for the Alberta Municipalities Dedicated Chief Administrative Officer Award.
CARRIED
- Financial Reports: a) Accounts Payable Cheque Listing – May 20 – June 4, 2025
b) Bank Reconciliation – May 31, 2025
c) Tax Trial Balance – June 12, 2025
- Resolution #131/25: Moved by Councillor Fehr that the Village of Alix Council hereby accept the Financial Reports as presented.
CARRIED
- Committee Reports: a) Parkland Community Planning Services Report – Councillor J. Besuijen
- Resolution #132/25: Moved by Councillor Gilliat that the Village of Alix Council accept the Committee Report as presented.
CARRIED
- Administrative Reports: a) Chief Administrative Officer's Report
- Resolution #133/25: Moved by Councillor Fehr that the Village of Alix Council hereby accept the Chief Administrative Officer's Report as presented.
CARRIED
- Correspondence and Information: a) Alix Agricultural Society – 10th Annual Alix Rodeo – Sponsorship Opportunity
- Resolution #134/25: Moved by Councillor J. Besuijen that the Village of Alix Council hereby sponsors the Alix Agricultural Society 10th Annual Rodeo in the amount of \$1,000.00.
CARRIED
- Closed Meeting: None
- Adjournment:
- Resolution #135/25: Moved by Councillor Gilliat that this Regular Meeting of the Village of Alix Council be adjourned at 7:00 P.M.
CARRIED

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: June 18, 2025 RFD 25-31
Memo To: Village Council
From: Michelle White
Subject: Municipal Historic Resources

1. **PURPOSE** – To inform Council of a request to designate St. Rita's Catholic Church as a Municipal Historic Resource.
2. **BACKGROUND** – We were contacted by the current owner of St. Rita's Catholic Church with a request to have the building designated as a Municipal Historic Resource. 4923 49 Street is located in an R1 Residential district and is being used as a residence. The owner is currently doing renovations to the property that include restoring many of the original features (removing vinyl siding, exposing original flooring etc.).
3. **OPTIONS** –
 1. To direct administration to take steps toward designation of St. Rita's Catholic Church as a Municipal Historic Resource
 2. To make a resolution to explore designation of St. Rita's Catholic Church and defeat it
3. **DISCUSSION** – Through contact with provincial staff and review of the "Evaluating Historic Places" document, the following information may be helpful:
 - It is recommended that communities do a heritage inventory – a list of resources that are historically significant and that retain the physical features necessary to convey that significance – before starting to designate Municipal Historic Resources.
 - The Alix Wagon Wheel Museum did an inventory of historically significant locations in 2020 when the Village partnered with them to do an "On This Spot" web-based historical tour of Alix. There were 15 locations on the list. 4923 49 Street was not included.
 - Following is an excerpt from the Evaluating Historic Places handbook "In order to decide what resources are locally significant and subsequently provide convincing arguments in support of designating them, it can be helpful to outline the history of the municipality, including a timeline of significant events, a 'who's who' of municipally significant individuals and a list of themes of particular local importance."
4. **FINANCIAL IMPLICATIONS** – Staff time for research, community consultation and bylaw development.
There could be additional costs depending on the outcome of the Compensation Agreement with the property owner (referenced in step 3 of Designation at a Glance, attached).
Additional costs for having the bylaw registered on title of the property.
6. **LEGAL** – Under the Historical Resources Act, municipalities have the power to designate historic resources within their jurisdiction as Municipal Historic Resources. The Act does not prescribe any particular method for selecting Municipal Historic Resources nor does it set any minimum requirements for designations.

The Government of Alberta's Historic Resources Management Branch has developed a standardized, three-part evaluation process. Places that are eligible possess significance, and maintain their integrity may be included on a Municipal Heritage Inventory or designated as a Municipal Historic Resource. The three part evaluation is as follows:

- i. Assess eligibility; Describe the resource (see attached)
- ii. Assess significance: Does the resource have municipal significance?
- iii. Assess integrity: Identify the resource's character defining elements and determine whether they are viable enough to convey their significance. Determine if the resource has integrity.

The designation process has many steps. Please see attached Designation at a Glance information page.

7. POLITICAL/PUBLIC IMPLICATIONS – If a property is designated a Municipal Historic Resource, the owner may be eligible for grants from the province. The Historic status gets registered on the property title and travels with the property, even after sales and regardless of who owns it. The historically significant aspects of the building/property are then protected. This could make the property harder to sell.

8. OTHER COMMENTS – More information can be found at open.alberta.ca:

Overview: [Municipal heritage | Alberta.ca](#)

Evaluation: [7029258-2010-Evaluating-Historic-Places-Eligibility-Significance-Integrity.pdf](#)

Designation: [7029262-2010-Managing-Historic-Places-Designating-Municipal-Historic-Resources.pdf](#)

9. RECOMMENDATIONS – Option #2, I recommend the following resolution:

“that the Village of Alix Council hereby directs administration to take steps toward designation of St. Rita's Catholic Church as a Municipal Historic Resource.”

NOTE: If this resolution is not passed by the majority of Council, no further action on the matter will be taken.



Author



Statement of Integrity

The intention is to keep the character elements of this 98 year old chapel primarily on the exterior of the building and preserving its history as a visual asset and window into the past in the community of Alix, based on the idea that "New Uses for Old Buildings" and "Community Histories" about the culture are illustrative of the evolution of human society and settlement over time. My intention is in restoring and re-purposing this historic landmark to the best of my ability as an existing piece of heritage in the center of town.

Description of Historic Place

St. Rita's Catholic Church, formerly Our Lady of Perpetual Help, constructed in 1924 in the Village of Alix on 49th Street and 49th Avenue. The landmark building is a typical style chapel for that period, with the high peaked roof, large front entrance to the congregational hall and rear entrance to the lower level for after service meeting. It has the steeple atop of the entrance door with a mounted cross, 7 cathedral windows still exist, and clad siding remain on the spruce fir structure to this day regardless of the attempts to renovate to with modern materials.

Heritage Value

As early as 1914, Rev. Henri Voison, P.S.M., made occasional visits to the Alix area, travelling on horseback from Red Deer, saying Mass in the home of Mr. Andy Ditto. From 1918 to 1921, Rev. Paul Chauvin came several times a year from Tinchebray to visit the Catholic families in the Alix area.

In 1921, Rev. Graydon Harrison was sent as a missionary from Ontario to settle in Lacombe and serve the missions in the area. Services were held once a month in the old U.F.A. Hall in Alix, serving the 18 families.

In October 1926, The Catholic Church Extension Society of Canada sent a cheque for \$500.00 to Archbishop Henry O'Leary for a chapel to build in Alix and named Our Lady of Perpetual Help.

The donors were Misses Ellen and Catherine Kearins. Additional money was borrowed from Rev. Graydon Harrison of Lacombe, and the mortgage was finally paid off in March 1944.

The chapel was built in 1927 on a piece of land bought from Mr. Edward Jennings. There is no record when this chapel was blessed, but it was probably dedicated with St. Joseph as Patron Saint.

In the late 1940s, the ladies of the church organized an Altar Society to supply the needs of the church. In late 1985, the interior of the church was redecorated, and new windows were installed.

From 1962, the patron saint of the Alix church was unofficially changed to St. Rita. Since St. Rita had been the name given to Alix for such a long time, in 1986 Archbishop Joseph MacNeil decided to authorize that St. Rita be kept as the titular of the mission Church of Alix.

From July 1998, no regular masses have been scheduled in Alix.

Sources: Catholic Archdiocese of Edmonton, Alberta

Character-Defining Elements

The key elements that define the heritage value of this site to include.

Exterior

Wooden clad siding

Wooden trim on siding edges and eaves

Cathedral style windows

Steeple tower with mounted cross

Rear basement entrance with retaining concrete walls and steps

Lower-level window openings in the concrete foundation

Interior

Spruce fir planked floors

Spruce fir planked walls

Spruce fir trusses and floor joists

Wood chip insulated walls

Modified double entrance doors

Ceiling vent hole where the wood stove pipe would exit

(Period of significance: 1927 – 1998)

Buy Lots in Davis Subdividing to
On G. T. P. Ry.

ALIX

has 3 Railroads:
C. P. R., C. N. R. and
the G. T. P. Ry.

THE RAILROAD CENTRE OF ALBERTA

Alix has 3 railroads NOW and 4 other surveys running through. is located on the main line of G. T. P. Ry. from Edmonton to Calgary, on the main line C. N. R. from Saskatoon to Vancouver, B.C.

Alix is 120 miles from Edmonton and 121 miles to Calgary.

Alix Subdivision is on the G. T. P. R., 800 feet from C. P. R. Station, 230 feet from C. N. R. Station, centrally located between the C. P. R. and C. N. R., and overlooks a beautiful lake 1 mile long.

Beautiful Water Front

Alix has the greatest coal deposits in Alberta.

Alix has general stores, banks, lumber yard, hotels and openings for business men of all classes.

Enquire, 144 NINTH AVENUE EAST

PHONE 512

Board of Trade, or J. C. DAVIS, Owner, Alix, Alta.

An early advertisement promoting Alix, published in a Calgary paper 1910.

Before the railway came, the residents received their mail at Lamerton, some six miles to the northeast. The mail carrier was Maurice Brown, almost always called "Dad" Brown.

The first buildings erected in Alix in the fall of 1904 were Sim's Livery Barn operated by John W. Sims, the Imperial Hotel under the management of William Spurrel and the first restaurant in a building facing Railway Avenue. This was built by J. D. Skinner for the proprietor, "Pat" Earl. In the days before the churches were built, services used to be held there, and Pat had to cover his fruit to keep the children from sampling it. The first general store, built by D. G. Campbell was located south of where Lymbery's Garage now stands. This contained the first Post Office. William Pettet built the second general store. The first drug store was built by the first practitioner, Dr. Wilson. This was beside Campbell's store and both buildings burned down in the first big fire of 1907. In 1905 R. F. Sanderson built his hardware store.

The first blacksmith shop was built by Charles Woolgar who ran it until he retired. Billie McGee opened the first lumber yard before the railroad came through. The lumber for the three buildings and to stock the lumber yard had to be hauled from Lacombe with team and wagon. Later the lumber yard was operated by G. H. Finch. The first Harness Shop was built and operated by Ernest Klotz and was the original building of what much later became the Community Store owned by the Holsworths.

The first church was the Methodist located where the old Legion now the Community Hall stands, and the first minister was the Reverend Arthur Barner. He borrowed an ox-team to help haul stone for the foundation. The first school was built in 1906, and the first teacher was a Miss Campbell. The members of the first school board were E. Klots, W. R. Brown and Joseph Todd. The first local newspaper was founded in 1906 by Charles Frederick and had many different locations. After Frederick sold to Si Andrews it was moved to the building that became Peacock's store on the site where the Post Office now stands, and finally over to the little building beside the Red and White Store. Si Andrews



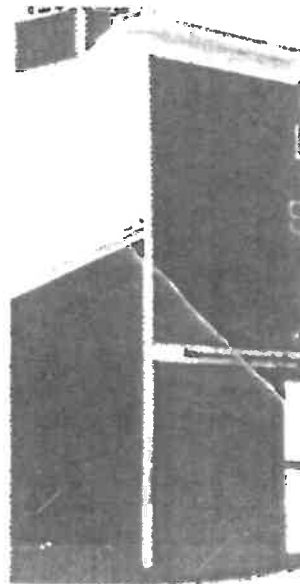
R. F. Sanderson

rechristened the paper, the but it was a good little paper.

Other businesses came barber shop built by F. Fel Watts and an I.H.C. Agency W. McKenzie kept a jewelry photograph studio and W. F. Panrucker and Holland operated by himself. Sandy business and G. G. Norris, merged with the Royal Bank.

Todd's Hall above the P enough to hold dances, conducted.

The first telephone switchboard was installed by Adair as the first operator. is today. Dad Lee had the first the Alix Hotel and is owned that Roy Hoppus managed Harry Hudkins was the Main Street approximately



See 2 Railroads:
C.P.R. C.N.R. and
the G.T.R. By.

CENTRE

A

is located on the main
to C.N.R. from Saskatoon

R. Station, 200 feet from
R. and overlooks a beautiful

Front

for business men of all

E EAST

PHONE 515

Also

ry paper 1910.

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old to Si Andrews it was
here the Post Office now
White Store. Si Andrews



R. F. Sanderson's Hardware Store in 1909. Next door is a harness shop.

rechristened the paper, the Alix Free Press. Local wags nicknamed it the Alix Distress; but it was a good little paper.

Other businesses came in. There was a Bowling Alley operated by Mr. Darland, a barber shop built by F. Fellows and operated by Ed Munroe, a bake shop owned by S. D. Watts and an I.H.C. Agency owned by F. R. Mitchell where Lymbery's Garage stands now, W. McKenzie kept a jewelry shop, Mr. Livernash, a music store, Mr. R. Beatty, a photograph studio and W. F. Puffer opened the first butcher shop which Archie Taylor ran. Panrucker and Holland opened a general store; Holland later moved to Mirror where he operated by himself. Sandy Mather had a flour and feed store, George Darlow a real estate business and G. G. Norris, a law office. The first bank was the Union Bank soon to be merged with the Royal Bank of Canada throughout the Dominion.

Todd's Hall above the Pool Hall was a very popular building with a new piano and space enough to hold dances, concerts and other entertainments.

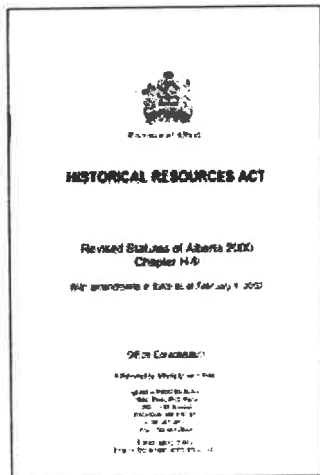
The first telephone switchboard was in Campbell's General Store with Miss Grace Adair as the first operator. Mr. King operated the Grand Hotel where the Catholic Church is today. Dad Lee had the Imperial Hotel and Maw Garrett was his cook; Today it is called the Alix Hotel and is owned by Eric and Roberta Sissons. Enoch Nelson built a livery barn that Roy Hoppus managed for years.

Harry Hudkins was the popular blacksmith whose shop was situated on the east side of Main Street approximately where the Bank and Liquor Store are today. He manufactured

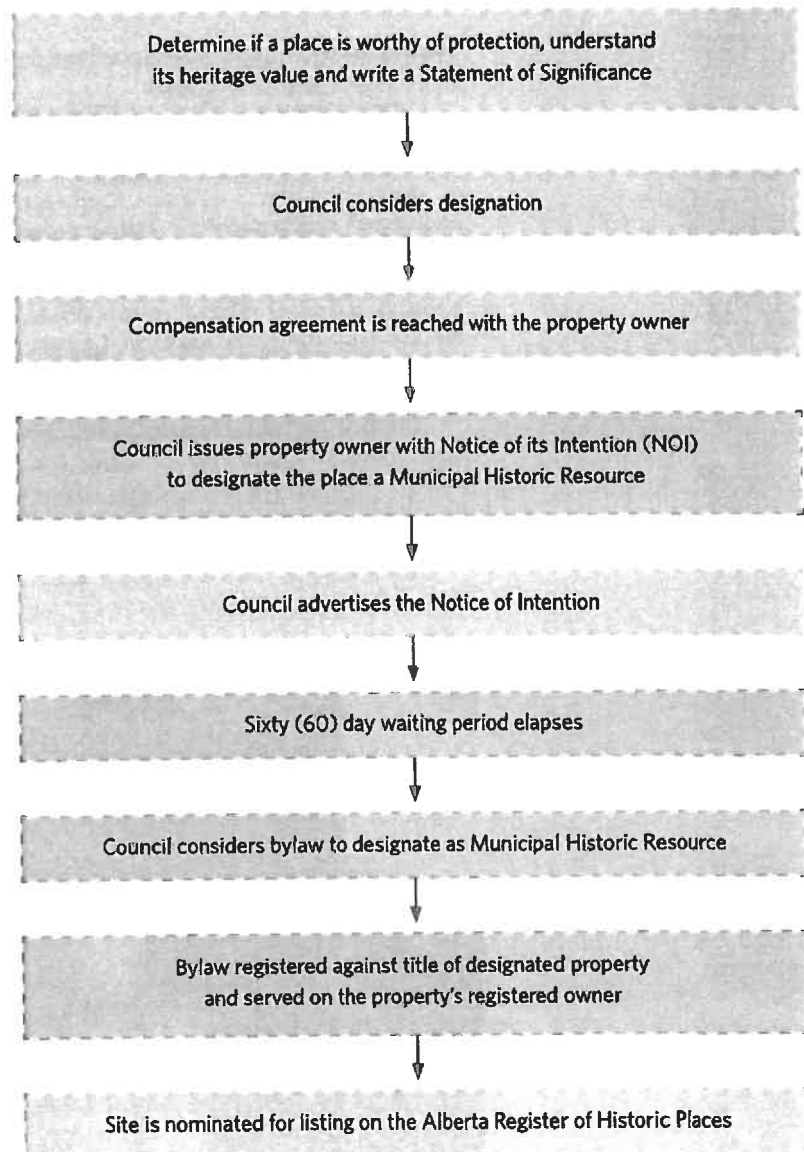


John Sim's Livery Barn, a hotel for horses.

Designation at a Glance



 Required by the *Historical Resources Act*.
 Strongly recommended by the Municipal Heritage Partnership Program.



This guide explains:

- how municipalities designate Municipal Historic Resources;
- how designations can be amended or repealed; and
- how to review requests for permission to alter a designated place.

ADMINISTRATION REPORT



Date: June 26, 2025
Memo To: Village Council
From: Tanya Meston
Subject: Policy No. 1 Amendment - Remuneration, Expense Claims and Accounts Payables Submission Deadlines

RFD 25-35

1. **PURPOSE** – To review and update Policy No.1 – Remuneration, Expense Claims and Accounts Payable Submission Deadlines.
2. **BACKGROUND** – The Remuneration, Expense Claims and Accounts Payable Submission Deadlines policy was approved in 2006 and has not been reviewed/amended since.
3. **OPTIONS** –
 1. To amend the policy with the draft policy provided
 2. To rescind the policy
 3. To leave the policy as it is
4. **DISCUSSION** – the attached policy is followed by administration for the running of accounts payable cheques. Signing of accounts payable cheques works well to coincide with the two monthly regular Council meetings. Council remuneration and expense claims may be subject to Canada Revenue Agency payroll deductions that must be remitted prior to the end of each month.
5. **FINANCIAL IMPLICATIONS** – Scheduled accounts payable cheque runs ensure timely payments to Council members, employees and vendors and will avoid any late payment fees that may occur.
6. **LEGAL** – Deadlines for submissions will ensure legally required Canada Revenue Agency remittances and vendor payments are paid promptly and efficiently.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Vendors will be made aware of submission deadlines for submitting invoices for payment.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – I recommend option No.1

“ that the Village of Alix Council hereby directs administration to amend Policy No.1, Remuneration, Expense Claim and Accounts Payables Submission Deadlines with the provided draft”

A handwritten signature in cursive script, appearing to read 'Tanya Meston', written over a horizontal line.
Author



Department Name: **Administration**

Department # **12**

Policy No.

1. 2006

Policy Title:

**Remuneration, Expense Claims and Accounts Payables
Submission Deadlines**

Status:

Approved

Res. #

616/06

Date

Oct. 17 2006

Policy Statement:

The Village of Alix recognizes the necessity of submission deadlines for remuneration, expense claims and accounts payables to ensure timely fair and equitable payment to all parties. Payment for remuneration, expense claims and accounts payables are hereby authorized in accordance with the following guidelines and procedures.

Guidelines/Procedures:

The Village Accounting Department will run cheques for remuneration and expense claims the middle of the month (15th) and the end of the month (30th /31st).

Persons requesting payment shall:

- submit remuneration and/or expense claims or invoices 2 working days prior to the 15th or 30th /31st of each month.


Mayor


CAO


Date



Department: **All Departments**

Policy No: **1**

Policy Title: **Remuneration, Expense Claims
and Accounts Payables Submission Deadlines**

Resolution No. Date:

Amendment:
Resolution No. Date:

Review Date: **2028**

Policy Statement:

The Village of Alix recognizes the necessity of submission deadlines for remuneration, expense claims and accounts payables to ensure timely, fair and equitable payment to all parties. Payment for remuneration, expense claims and accounts payables are hereby authorized in accordance with the following guidelines and procedures.

Guidelines/Procedures:

The Village administration will run cheques for remuneration, expense claims and accounts payable invoices to coincide with regular Council meetings for signing.

Council expense claims and remuneration shall be submitted for payment following the second Council meeting of each month and prior to the end of the month, to meet requirements of Canada Revenue Agency payroll deduction remittances.

Persons requesting payment shall submit remuneration, expense claims or invoices two working days prior to the first Wednesday of the month or second Wednesday of the month.

Mayor

CAO

Date

RCMP COMMUNITY GROUP MEETING

June 19, 2025

The meeting was held at 7:00 pm at the Bashaw RCMP Detachment, opening at 7:03 pm.

Including myself there were 4 present plus Sgt Cleveland. .

STAFFING

On paper, the detachment is fully staffed, 2 NCO's and 4 Cst's, however as one Constable is on extended sick leave since February with no return date known, and one of the Constables is a brand new recruit who cannot work alone " fully staffed " is an inaccurate term. As such the CPL, is working as the OPS NCO but is filling a Constable position

One Constable is fully ERT trained and may be transferred shortly to Ottawa.

A reservist, retired S/SGT will be rejoining in the fall.

CENTRAL ALBERTA DISTRICT

Been changes as District, new people as below noted

District Officer: Chief Superintendent Dale Kendall
Assist District Officer: Inspector Carson Creaser (acting)
Ops Officer: S/SGT Brandon Humbke (acting)
DANCO: S/Sgt Carolyn Lloyd

ANNUAL PERFORMANCE PLANS

The three APP's, crime reduction, community engagement (youth interaction) and traffic safety are ongoing however staff shortages are on issue. Each Bashaw member is expected to have 10 traffic contacts a month. This is not a ticket quota, contacts can be either tickets or warnings.

COMMUNITY ENGAGEMENT

Members will attend parades but staff shortages may affect participation, often one member is working alone. .

Community and school participation continues. Programs such as a pumpkin carving contest, Christmas Poster Contest and Coffee with a Cop

Sgt Cleveland advised if we wish a member to attend a function simple send him an email with if possible 30 days notice.

The RCMP Youth Camp for was approved and will be held July 8-10, . Will be open to youths in Garde 10-12, and will be a mini Depot. Det is attempting to get approval for a 5 day course. A pipeline company is interested in funding. Participants will receive 3 credits toward high school diploma.

Community Resource Officer

The Community Resource/ Crime Reduction Officer is on hold until staffing issues are addressed.

BUDGET RESTRAINTS

No extra funding or spending for the next year, and spending on necessary purchases only

RECOGNITION

Sgt Cleveland and Public Servants DUBITZ and GREENHALGH were all awarded the King Charles III Coronation Medal.

CRIME STATS

The 76% persons crimes is misleading, in a small detachment 1 or 2 occurrences can appear to be a dramatic increase.

NEXT MEETING

Next meeting to be determined.

Meeting concluded at 8:00 pm.

E.W. (ED) Cole CD
Village Councillor

Alberta RCMP

DCAS - Strategic Analysis and Research Unit

Bashaw (Provincial) Crime Statistic Summary – January to April**2025/05/06*****Bashaw (Provincial) – Highlights***

- **Break & Enters** are showing a 44.4% decrease when compared to the same period in 2024 (January to April). There were 8 fewer actual occurrences (from 18 in 2024 to 10 in 2025).
- **Theft of Motor Vehicles** decreased by 42.9% when compared to the same period in 2024 (January to April). There were 3 fewer actual occurrences (from 7 in 2024 to 4 in 2025).
- **Theft Under \$5,000** increased by 15.4% when compared to the same period in 2024 (January to April). There were 2 more actual occurrences (from 13 in 2024 to 15 in 2025).

Bashaw (Provincial) – Criminal Code Offences Summary

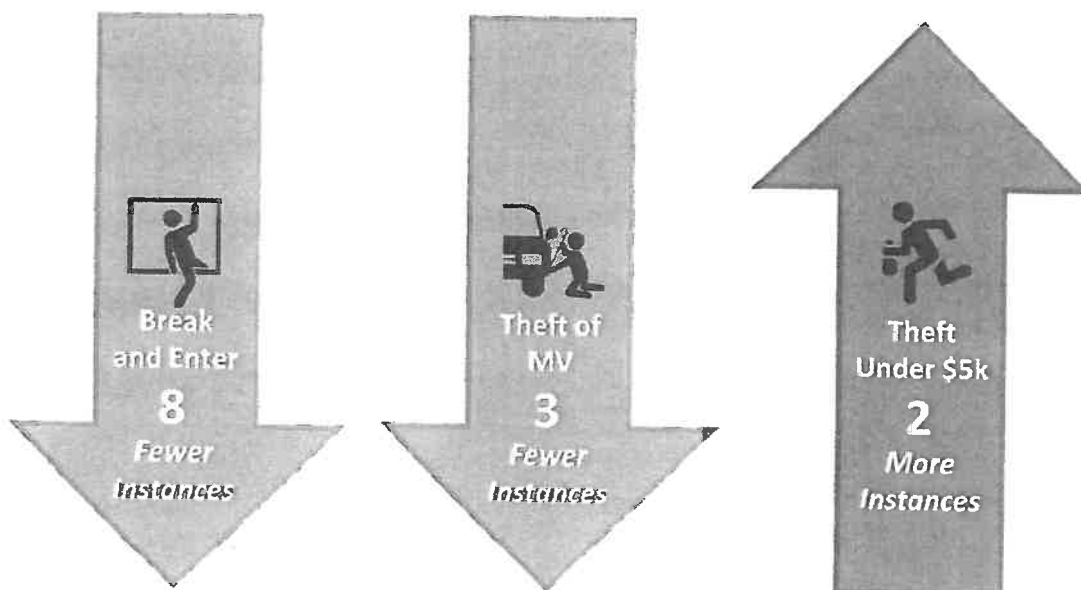
Crime Category	% Change 2024 – 2025 (January to April)
Total Persons Crime	76.0% Increase
Total Property Crime	15.3% Decrease
Total Criminal Code	12.0% Increase

From January to April 2025, when compared to the same period in 2024, there have been:

- 19 more **Persons Crime** offences;
- 11 fewer **Property Crime** offences; and
- 13 more **Total Criminal Code** offences;

Bashaw (Provincial) – April, 2025

- There were 1 **Thefts of Motor Vehicles** in April: 0 cars, 1 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 0 **Break and Enters** in April: 0 businesses, 0 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 0 **Provincial Roadside Suspensions** in April (0 alcohol related and 0 drug related). This brings the year-to-date total to 1 (1 alcohol related and 0 drug related).
- There were a total of 5 files with the **Spousal Abuse** survey code in April (April 2024: 4). This brings the year-to-date total to 15 (2024: 16).
- There were 106 files with **Victim Service Unit** referral scoring in Bashaw Provincial: 2 accepted, 37 declined, 0 proactive, 0 requested but not available, and 67 files with no victim.

Bashaw Provincial Crime Gauge**2025 vs. 2024
January to April*****Criminal Code Offences*****Total
Criminal Code
Offences:****12%*****Increase***When compared to
January to April, 2024***Select Property Crime***

LACOMBE REGIONAL EMERGENCY MANAGEMENT MEETING

The meeting was held in person on June 25, at 7 pm, at the LMC in Lacombe, with 11 in attendance and 5 online, via Zoom.

LREMP ERP PLAN UPDATE

All documents have been signed.

EMERGENCY WEEK

Agency meeting all communities did some form of recognition for the week.

LREMP AGREEMENT

Presented by Diane P (Corporate Services Director City of Lacombe. The agreement replaces one from 2011.

Discussion held and several items need to be added, such as Terms of Reference , provisions for electronic meetings, The agreement was accepted with the pending provisions and amendments. To be presented to the LREMP Agency.

TRAINING UPDATE

The ICS 100 was completed on April 22, 2025

The IVS 200 scheduled for May 6-7 was cancelled due to lack of participants. Julian Veuger the LREMP Co-Ordinator advised this was because almost all communities staff are already trained.

The ESS facility training through AEMA was completed on June 10-11 with 10 of 13 in attendance.

Exercise scheduled for November 19, 2025 is still a go. Julian V recently attended an exercise run by the contractor hired for our exercise and was quite impressed by the individual.

BUDGET UPDATE

Modified budget attached.

AEMA REPORT

Lorne Thompson (AEMA) advised changes to the name of the Municipal Officials Course now Local Authorities Course.

AEMA now looking at impact of flooding and wildfires and anticipating trouble wish spots.

NEXT MEETING

Due to upcoming election and November exercise, next meeting will be in January 2026.

Meeting adjourned at 8: 22 pm.

E.W. (ED) COLE
Councillor

Lacombe Regional Emergency Management Partnership Agreement

MEMORANDUM OF AGREEMENT BETWEEN:

Lacombe County, a Municipal Corporation of the Province of Alberta;
- and -

The City of Lacombe, a Municipal Corporation of the Province of Alberta;
- and -

The Town of Blackfalds, a Municipal Corporation of the Province of Alberta;
- and -

The Town of Bentley, a Municipal Corporation of the Province of Alberta;
- and -

The Town of Eckville, a Municipal Corporation of the Province of Alberta;
- and -

The Village of Alix, a Municipal Corporation of the Province of Alberta;
- and -

The Village of Clive, a Municipal Corporation of the Province of Alberta;
- and -

The Summer Village of Birchcliff, a Municipal Corporation of the Province of Alberta;
- and -

The Summer Village of Gull Lake, a Municipal Corporation of the Province of Alberta;
- and -

The Summer Village of Half Moon Bay, a Municipal Corporation of the Province of Alberta;
- and -

The Summer Village of Sunbreaker Cove, a Municipal Corporation of the Province of Alberta;
- and -

The Summer Village of Norglenwold, a Municipal Corporation of the Province of Alberta;
- and -

The Summer Village of Jarvis Bay, a Municipal Corporation of the Province of Alberta

INTRODUCTION

1. WHEREAS:

- (a) The Municipal Corporations of **Lacombe County, the City of Lacombe, The Town of Blackfalds, The Town of Bentley, The Town of Eckville, The Village of Alix, The Village of Clive, The Summer Village of Birchcliff, The Summer Village of Gull Lake, The Summer Village of Half Moon Bay, The Summer Village of Jarvis Bay, The Summer Village of Norglenwold and The Summer Village of Sunbreaker Cove** (referred to hereinafter as "the Parties") are local authorities situated within the Lacombe region, of the Province of Alberta;
- (b) Each of the Parties has appointed a Director of Emergency Management pursuant to the provisions set out in *The Emergency Management Act R.S.A. 2000, c. E-6.8*;
- (c) The Parties recognize that many of the local resources controlled by each of the Parties could be required by more than one municipality in order to cope with an emergency that affects one or more of the Parties;
- (d) The Parties desire to operate a Regional Emergency Management Partnership for the purpose of emergency planning, preparedness, mitigation, response and recovery;
- (e) The regional framework provides for the opening of Regional Emergency Coordination Centers when required, to support the Municipal Emergency Coordination Centre.

NOW THEREFORE the parties hereto agree as follows:

DEFINITIONS

2. For the purpose of this Agreement, the following words and terms shall have the following meanings:

- (a) "Act" means the *Emergency Management Act, R.S.A 2000, Chapter E-6.8*, amendments thereto, including provincial regulations such as the Local Authority Emergency Management Regulation 203/2018 and amendments thereto.
- (b) "CEMP" means Community Emergency Management Program, an application for the evaluation of municipal emergency preparedness and the development of emergency preparedness plans;
- (c) "Lacombe Regional Emergency Management Partnership" or "LREMP" means the municipalities who are the parties to this Agreement;
- (d) "Director of Emergency Management" or "DEM" means the person

appointed by resolution of Council of each of the Parties who shall be responsible for the Emergency Management Program in each of their respective municipalities;

- (e) "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property;
- (f) "Emergency Management Advisory Committee" means Emergency Management Committees as established by this Agreement and the bylaws of the respective municipal councils of the Parties hereto.
- (g) "ECC" means Emergency Coordination Centre, which is described as the physical location at which the coordination of information and resources to support incident management activities usually takes place. An ECC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. ECCs may be organized by major functional disciplines (e.g., fire, law enforcement, and medical services) by jurisdiction or some combination thereof.
- (h) "Incident" means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;
- (i) "Local Authority" means where a municipality has a council within the meaning of the Municipal Government Act, that Council;
- (j) "Regional Emergency Management Agency" means the Lacombe Regional Emergency Management Agency as established by this Agreement and the bylaws of the respective municipal councils of the Parties hereto;
- (k) "Regional Emergency Plan" means the Lacombe Regional Emergency Management Plan prepared by the Directors of Emergency Management to coordinate response to an emergency;
- (l) "Regional Emergency Coordinator" means the person appointed by the Lacombe Regional Emergency Management Committee who is delegated the responsibility for program administration, as well as other duties described in Schedule A.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP

3. The Lacombe Regional Emergency Management Partnership is hereby established upon the execution of this Agreement.
4. The Municipal Councils of each of the Parties have resolved to enter into such Agreements as may be required to establish a Regional Emergency Management Partnership, including this Agreement.
5. The Partnership's purpose is for all municipalities involved to coordinate

emergency planning, preparedness, mitigation, response, and short and intermediate-term recovery. The partnership coordination will ensure consistent training, plan preparation, emergency management bylaws, and an inventory of available resources.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE

6. The Lacombe Regional Emergency Management Advisory Committee (the "Committee") shall consist of municipal councillors appointed by each of the Parties, with each municipality appointing one member, each of whom shall have one vote regarding any matter coming before the Committee. Each Party shall appoint at least one alternate council member to the Committee to attend and vote when the serving member cannot. Notwithstanding the foregoing, all councillors of all member municipalities shall be entitled to attend Committee meetings.
7. For regular meetings and business, seven (7) Committee members shall constitute a quorum of the Committee. A motion or resolution of the Committee may only be passed by an affirmative vote of the majority of the members voting on the motion or resolution.
8. In addition, the Committee may seek the advice of Agency members and others as deemed appropriate, but such advisors will have no right to vote on matters coming before the Committee, and such advice is not binding. Advisors may include, but not be limited to, DEMs, DDEMs, Directors of Protective Services, or its equivalent, representatives from external organizations such as the RCMP, Emergency Social Services, Alberta Health Services, EMS, Fire, Hospitals, Public Utilities, Alberta Energy Regulator, Alberta Environment, Alberta Forestry, School Divisions, Industry or others.
9. The Committee shall oversee and approve activities of emergency planning, preparedness, mitigation, response and recovery within the Lacombe Emergency Management Region.
10. The Committee shall also cause to be developed and approve, a Regional Emergency Management Plan ("Lacombe Regional Emergency Management Plan"), which shall meet the requirements of the Act.
11. Each Party will maintain its own Municipal Emergency Management Advisory Committee. These committees will provide direction through their representatives to the LREMP Advisory Committee, which will give further direction to the LREMP Agency.

ESTABLISHMENT OF LACOMBE REGIONAL EMERGENCY MANAGEMENT AGENCY

12. The Lacombe Regional Emergency Management Agency is to make recommendations to and take direction from the Advisory Committee to coordinate and implement emergency planning, preparedness, mitigation, response and short-term and intermediate-term recovery of emergencies.
13. The Lacombe Regional Emergency Management Agency (the "Agency") shall consist of municipal staff of each of the Parties. If an Agency member represents more than one

Party, that member can only vote once. They do not get to vote multiple times for an item at an Agency meeting.

14. The Lacombe Regional Emergency Management Agency may be composed of, but not be limited to, DEMs and Deputy DEMs, Directors of Protective Services, or its equivalent, and representatives from external organizations such as the RCMP, Emergency Social Services, Fire, Alberta Health Services, EMS, Lacombe Hospital, Public Utilities, Alberta Emergency Management Agency, Alberta Energy Regulator, Alberta Environment, Alberta Forestry, School Divisions, Industry, or others as deemed appropriate.
15. Each of the Parties shall continue to have a Director of Emergency Management who shall be responsible for performing those duties, powers and functions set out in s. 11.2(2) of the Act, with advice and assistance from the Regional Emergency Coordinator.
16. The Agency shall also utilize key staff of the Parties to this Agreement and partners identified in the Lacombe Regional Emergency Management Plan, or any other external agencies or services deemed necessary during an emergency, including Emergency Social Services.
17. Staff and resources of the Parties shall be available to the Agency during emergency operations.

REGIONAL EMERGENCY COORDINATOR

18. One of the represented Parties shall maintain the finances on behalf of the Partnership. The selection of the Party to do so may be determined by volunteering, voting, or an appointment process. The Party who manages the finances for the LREMP partnership shall meet the obligations of payment to the Regional Emergency Coordinator, who shall be responsible for advising and assisting the Directors of Emergency Management for each of the Parties with the fulfillment of their responsibilities under the Act.
19. The Regional Emergency Coordinator will be responsible for those matters set out in Schedule "A" to this Agreement or otherwise contemplated by the Act or the regulations passed thereunder.
20. The Lacombe Regional Emergency Management Agency will recommend the Regional Emergency Coordinator to the Regional Emergency Management Advisory Committee for approval.
21. Payment of compensation and any contractually associated expenses is the responsibility of the municipality that maintains the Partnership's finances on behalf of LREMP or as otherwise agreed by the Lacombe Regional Emergency Management Agency.

PREPAREDNESS

22. Emergency Coordination Centers (ECCs) will be established and maintained as identified in the Lacombe Regional Emergency Management Plan.

23. Incident Command Posts (ICPs), primary and secondary locations, will be established and maintained as identified in the Lacombe Regional Emergency Management Plan.
24. Public education or public awareness programs may be undertaken within the region.
25. Key senior management, supervisory and support staff of each of the Parties to this Agreement will be assigned emergency operations roles suitable to their area of responsibility or skill set.
26. Personnel will be provided with training to fulfill their designated emergency operations role.
27. A list of all personnel assigned/ trained for each emergency operations role shall be maintained within the Lacombe Region Emergency Management Plan.
28. All Parties shall endeavour to have prepared, in advance of an emergency event, a delegation of authority in case it is needed. It shall address matters regarding spending, including who has authority and the budget amount allowed to spent during the event.
29. Business continuity programs will be the responsibility of each jurisdiction for their own municipality, but may request regional assistance.

HAZARD IDENTIFICATIONS AND RISK ASSESSMENT

30. A hazard identification and risk assessment shall be undertaken by/for each of the Parties as per the requirements of the Act.
31. Results of the individual municipal risk assessments shall be shared with the Committee to identify commonalities among the Parties and identify opportunities for shared mitigation programs.
32. LREMP will endeavour to utilize this information to create a regional Hazard Identification and risk assessment that will create trigger points for the stand-up of a regional ECC.

MITIGATION OF RISK

33. In response to a risk, the Council of any one of the Parties may direct that:
 - (a) A program be established to mitigate the risk within their boundaries.
 - (b) A program be jointly undertaken with one or more Parties to mitigate the risk.
 - (c) No action be taken where the Council believes that the cost of mitigation is greater than the potential benefit, the benefit is not achievable, or such other reasons as the Council may deem appropriate.

ACTIVATION

34. No Party shall act on behalf of another Party without a written delegation of authority, including budget limitations.
35. No action lies against the Party that has a delegation of authority to act on behalf of another Party's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under the Emergency Management Act or the regulations during a state of local emergency.
36. In the event of an emergency, supporting municipalities shall not be required to provide anything other than municipally owned equipment, employees, and resources normally used by the municipality when responding to a request from another Party.
37. When an emergency is activated in multiple municipalities, the response should reference the Lacombe Regional Emergency Management Plan.

RECOVERY

38. Recovery program efforts undertaken by the Agency shall be prioritized to accomplish the greatest good for the most people.

INSURANCE & INDEMNITY

39. The Parties each agree to obtain and maintain during the term of this Agreement public liability and property damage insurance in the amount of no less than \$2 Million, which is normally offered by municipal insurers in the Province of Alberta. Each Party shall give evidence of this insurance to the other Party upon request.
40. Each Party must forward a copy of this Agreement to their municipal insurer and absorb any decrease or increase in premiums which may result.
41. The Party within whose jurisdiction an emergency occurs shall indemnify and save harmless any other Party to this Agreement responding to that emergency from and against all claims, demands, losses, costs, damages, actions, suits and proceedings arising out of the performance of that Party's obligations under this Agreement.

BINDING AGREEMENT

42. Upon coming into effect, this Agreement shall supersede any and all previous Disaster and Emergency Mutual Aid agreements among the Parties.

COMPENSATION

43. Each Party is responsible for the compensation, Workers Compensation Board premiums, and liability insurance of their own staff, personnel, volunteers, and Council during their duties as outlined in this Agreement, and when the Emergency Response Plan is activated.

44. All time spent during an emergency event must be tracked, and the timesheets must be submitted to the jurisdiction having the event as part of their records management.
45. If there is a potential of reimbursement for the event by the province or a private insurance company, the resources tracked may be added to the expense of the event for consideration of reimbursement.

BUDGET

46. Each Party is responsible for their own operating budget to cover local emergency management program expenses, including but not limited to:
 - (a) training course costs councillors, staff, volunteers, other personnel (wages, tuition, travel, etc.)
 - (b) compensation as described above
 - (c) materials, such as office supplies and ECC supplies
 - (d) hazard identification, risk assessment, mitigation planning
47. Regional training, tabletop and full exercises may occur in any municipality. The Agency will budget for expenses related to these events through the annual budget process, however trainer costs may be invoiced out to each participant when applicable. The Agency will develop a training plan annually in the fall as part of the Regional Emergency Plan to ensure municipalities can budget for these expenses.
48. Each Party is responsible for its own expenses to cover an activation of the Emergency Response Plan occurring in their respective municipal jurisdiction.
49. Should multiple States of Local Emergency be declared for a singular incident, all municipalities involved may operate using Unified Command, and all expenses will be tracked through the Regional ECC.
50. Cost of recovery operations will be the responsibility of the municipality(ies) who have ordered the work which is occurring within their boundaries. Many aspects of the emergency/incident recovery work will be the responsibility of the property owners, their insurer, or other government programming.

TERM AND TERMINATION

51. This Agreement shall come into force when it has been signed by all the parties hereto. The term of this Agreement shall be for a period of five (5) years thereafter or until such time as the Parties mutually agree otherwise (the "Term"). However, any Party may withdraw from this Agreement by giving all other Parties not less than ninety (90) days written notice. If one or more Parties withdraw from this Agreement, this Agreement shall be deemed to have terminated regarding the withdrawing Parties but shall continue to survive and be effective for all other Parties. The withdrawing Party shall have no right or claim to any assets, or for a refund of contributions made pursuant to this Agreement.

52. No Party may opt in or out of this Agreement during a major Emergency or Incident.
53. Unless a Party gives written notice to the contrary no later than 90 days prior to the expiry of the Term or any renewal Term, the Term of this Agreement shall be automatically renewed for successive periods of five (5) years and all of the terms of this Agreement shall remain in force.
54. Should any provision of this Agreement become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the Agreement and the remainder shall remain in force and be binding as though such provision had not been invalid.

IN WITNESS WHEREOF this Agreement is executed on behalf of the participating municipalities, by the hands of their officers duly authorized in that behalf and under each municipal seal affixed:

LACOMBE COUNTY

Reeve

CAO

CITY OF LACOMBE

Mayor

CAO

THE TOWN OF BLACKFALDS

Mayor

CAO

THE TOWN OF BENTLEY

Mayor

CAO

Schedule A: Lacombe Regional Emergency Management Partnership Agreement

Responsibilities of the Regional Emergency Coordinator

Duties of Position Related to Emergency Management:

- Provide advice to each of the Chief Administrative Officers, Councils and DEMs of the parties relating to Emergency Management.
- Develop and maintain the Regional Emergency Management Plan and specific contingency plans as required.
- Develop and implement training programs for staff and volunteers relating to Emergency Management.
- Liaise with federal, provincial, local and non-government agencies relating to Emergency Management.
- Plan and coordinate tabletop or full exercises for ECC and volunteer staff.
- Plan and chair Emergency Management Advisory and Agency Committee meetings
- Plan and prepare Emergency Social Services meetings (or as part of Agency Meetings)
- Liaise with industrial operators relating to municipal involvement in industrial Emergency Management plans.
- Attend industrial emergency exercises and meetings to represent municipalities.
- Complete program self-assessment for the Regional Partnership in the "CEMP" Website.
- Facilitate Hazard identification/Risk Assessments for the Regional Partnership in CEMP.
- Manage mitigation programs (where appropriate) as necessitated due to risk assessments.
- Advise and assist the DEMs to fulfill duties of as required by the Act.
- Such other duties as may be assigned by the Lacombe Regional Emergency Management Partnership Advisory Committee or Agency.

Lacombe Regional Emergency Management Partnership (LREMP)

2025 Budget

Revenue

Carry Over from 2024 (Operating Reserve)	22,870	
Carry Over from 2024 EMPP Grant	22,014	
LCMAO Contribution (Anticipated)	11,625	
2025 LREMP Revenue (Membership Fees)	<u>58,850</u>	
Total Revenue		<u>115,359</u>

Expenditures

Contract Services HHID Consultants	43,000	
Contract Services Edge Design Solutions	1,200	
Professional Fees / Training	5,000	
Meetings, Meals, other	1,000	
LREMP 2025 Field Exercise	46,500	
LREMP ERP/ ESS Re-write Consultant Fee Allowance	13,000	
Miscellaneous	1,000	
Emergency Preparedness' Week	<u>1,000</u>	
Total Expenditures		<u>111,700</u>
Net Operating Surplus (Deficit)		
Transfer from LREMP Field Exercise Reserve	3,659	
Operating Reserve - Ending 2025	<u>15,000</u>	<u>18,659</u>
Field Exercise Reserve – Ending 2025		<u>0</u>

Assistant CAO REPORT JUNE 2025 – Tanya Meston

1. Level of Fire Service - *Municipal affairs is initiating legislative changes to the MGA “requiring municipalities and Metis Settlements in Alberta to establish a level of service for their fire service.” They will be doing an engagement session to “allow [municipalities] the opportunity to provide valuable insight or raise issues regarding establishing a level of service, and any supports or guidance that Municipal Affairs could provide to support municipalities and Metis Settlements in the development of a level of service.” From CAO Report June 2025*

As a follow up to the CAO Report for June 2025 regarding the Level of Fire Service engagement session for municipalities, I would like to report what I learned from sitting in on the session.

There was a great virtual turnout for the engagement session from municipal administrators and fire services staff from all regions of the province. Also attending and facilitating the session were members from Alberta Municipal Affairs and from the Alberta Government.

The general question of “Do you think a level of service for fire service should be mandated?” was posed to the group. There were many comments from participants that echoed one another stating that each municipality is unique in size, ability, and financial capacity to meet legislative requirements. Concerns were raised regarding increased liability to municipalities if a higher level of fire service was set than what a particular municipality could sustain.

The response from the Province was that their idea behind mandating a level of service for fire service would be for each municipality to draft a level of service that is suitable and feasible for what their community could reasonably provide according to staffing, training, logistical and financial availability. They do not propose a “cookie cutter” approach, where all municipalities would have the same level of requirements to abide by.

It was suggested that each municipality could do a risk assessment and determine how the risk could be mitigated and gauge their level of service for fire service according to their assessment. Also suggested was that a plan for mutual aid could be part of the level of service.

The session was very beneficial in getting a better understanding for what the Province’s goal is in their proposal for mandating a level of service for fire services for municipalities.

OHS

Starting in March 2025 the Village had four audits from Occupational Health and Safety.

To my knowledge this is the first time that the Arena has been audited. I work with the board and Gregg Martins. We are making some significant changes to the day-to-day operations for the area .

- Made standard operating procedures(SOP) we made six (this will be continuation throughout the year)
- I have made an evacuation plan for the arena. This plan includes information on the following
 - fire extinguisher locations
 - shut off location, gas, water, power
 - emergency exit locations
 - Muster point locations
 - Ammonia alarm
 - Injury procedure
 - Power outage
 - Earthquake
 - Heavy rain/hail
 - Flood
 - Active shooter
 - Blood procedure
- Safety Data Sheet Book(SDS)
- Snow load documentation(this is a file for the movement of truss from year to year, there has been no significant movement)
- Monthly in-house inspection
- Job safety analyses (JSA)
- Maintenance log
- Daily Zamboni inspection
- Weekly compressor log
- Emergency numbers
- Training documentation

On April 17,2025 we had the Alix Arena inspection . The four infractions were

- Employer could not provide an emergency response plan
- Employer could not provide a hazard assessment for work activities at the work site
- Employer could not provide worker/training competency records for the operation of the Zamboni
- Stairs to the announcer booth did not have a handrail(the steps have been remover)

All infraction were completed by March 4,2025

On May 7,2025, we had the Village Office inspection, The five infractions were

- Health and safety representative training
- Failed to assess the work for existing or potential hazards

- Failed to establish a site-specific -emergency response plan
- Failed to ensure that the workers who work with or near hazardous products and were WHMIS trained
- Employer must ensure workers were trained on the harassment plan and violence policies and procedures.

I am the Health and safety representative, for taking the position I have received the following courses

- Workplace harassment and violence prevention
- WHMIS
- Occupational health and safety regulations
- Privacy legislation training

I have made a documentation binder with the following information

- OHS Representative training certification
- Training document form
- Health and safety policy
- Site specific hazards
- Field hazard assessment
- Incident investigation
- Employee orientation
- Health and safety advocate regulation
- Emergency response plan(same information listed above for the arena)
- First aid- logs for all the municipal buildings
- Workplace violence/harassment
- Working alone information

All infractions were completed by May 29,2025

On June 17,2025, The Alix fire hall had an OHS inspection. There were four infractions

- The employer failed to ensure that safety data sheets for hazardous products on site were readily available for workers
- The employer had failed to have a working alone procedure in place
- Worker failed to have fit testing for N-95 masks
- The employer had non-secured compressed or liquified gas cylinders (fire extinguishers were not secured

I have done Safety data sheet binders, made a working alone document for all members to sign.

Also had in place an emergency response plan(same information as above)

Three of the four infractions were completed June 16,2025 . The county is arranging fit testing for the N-95 mask.

On June 18,2025, the maintenance shop had OHS inspection. There were four infractions

- Employer had failed to ensure that the bench grinder had guards(just need to put the guards on ,we have some)
- Employer must ensure a noise exposure assessment has been conducted
- Employer must ensure that workers who are required to use hearing protection are fit tested
- Employer must ensure that workers who are or may be exposed to excess noise receive audiometric testing

July 17,2025 is the compliance date.

Janene Anderson

AMI Network Installation Information Package

June | 25 | 2025

FORTIS
ALBERTA

**Next Generation
AMI Program**

June 25, 2025

Village of Alix

Attn: Michelle White, Chief Administrative Officer
4849 50 Street
Alix, AB T0C 0B0

FortisAlberta electricity network and meter upgrade in the Village of Alix

Dear Michelle,

FortisAlberta is excited to announce our Next Generation Advanced Metering Infrastructure (AMI) program. We will install new network equipment and upgrade the electricity meters in your community. As with any technology, upgrades are essential to meet evolving needs and requirements. AMI metering technology is becoming the standard throughout North America with a proven record of increasing sustainability, reliability and being a cost-effective choice for customers.

In the coming weeks, FortisAlberta technicians will begin installing AMI network equipment (gateways, routers and streetlight controllers) on poles and streetlights owned and operated by FortisAlberta. We will also replace a series of home and business meters in select locations to establish the AMI network.

Following the AMI network equipment installation, FortisAlberta will begin the mass installation of AMI electricity meters for all homes and businesses across our service territory. This process will start in the fall of 2025 and continue through the end of 2029. Most of these meter exchanges will be performed by Olameter Inc., FortisAlberta's AMI mass meter installation vendor. We will provide additional information on future mass meter installations and timelines three months before work begins in your community.

Approximate timeline:

- » **Network equipment installation:** August 11 through September 8, 2025
- » **Mass Meter Installation:** October 2025 through December 2029

The new AMI meters use radio frequency (RF) waves or cellular communication to transmit data automatically from the installed AMI meters.

If you have further questions or concerns, please contact me directly at (780) 288-4719, or Chris.Burt@fortisalberta.com.

Thank you for your cooperation in making this project a success. We appreciate your ongoing support and understanding as we make this upgrade to improve the electricity service experience in Alix.

Sincerely,

Chris Burt, Stakeholder Relations Manager
Stakeholder Engagement
FortisAlberta Inc.

AMI Network Installation in the Village of Alix

What it means for Alix?

Network equipment will be installed on poles and streetlights owned and operated by FortisAlberta.

No digging or other ground disturbance is required.

Limited traffic disruptions for very short durations.

Meter exchanges only on select homes and businesses to establish the network.

Mass meter installation timelines will be provided before work begins.

What it means for customers?

- Fewer future visits to their homes or businesses to change or read meters.
- Improved electricity grid reliability.
- Faster detection of meter tampering or electricity theft.
- Ability to accommodate future programs that may help better manage electricity usage.

What to expect?

FortisAlberta crews will install new AMI network equipment and then install select AMI meters over the coming weeks.

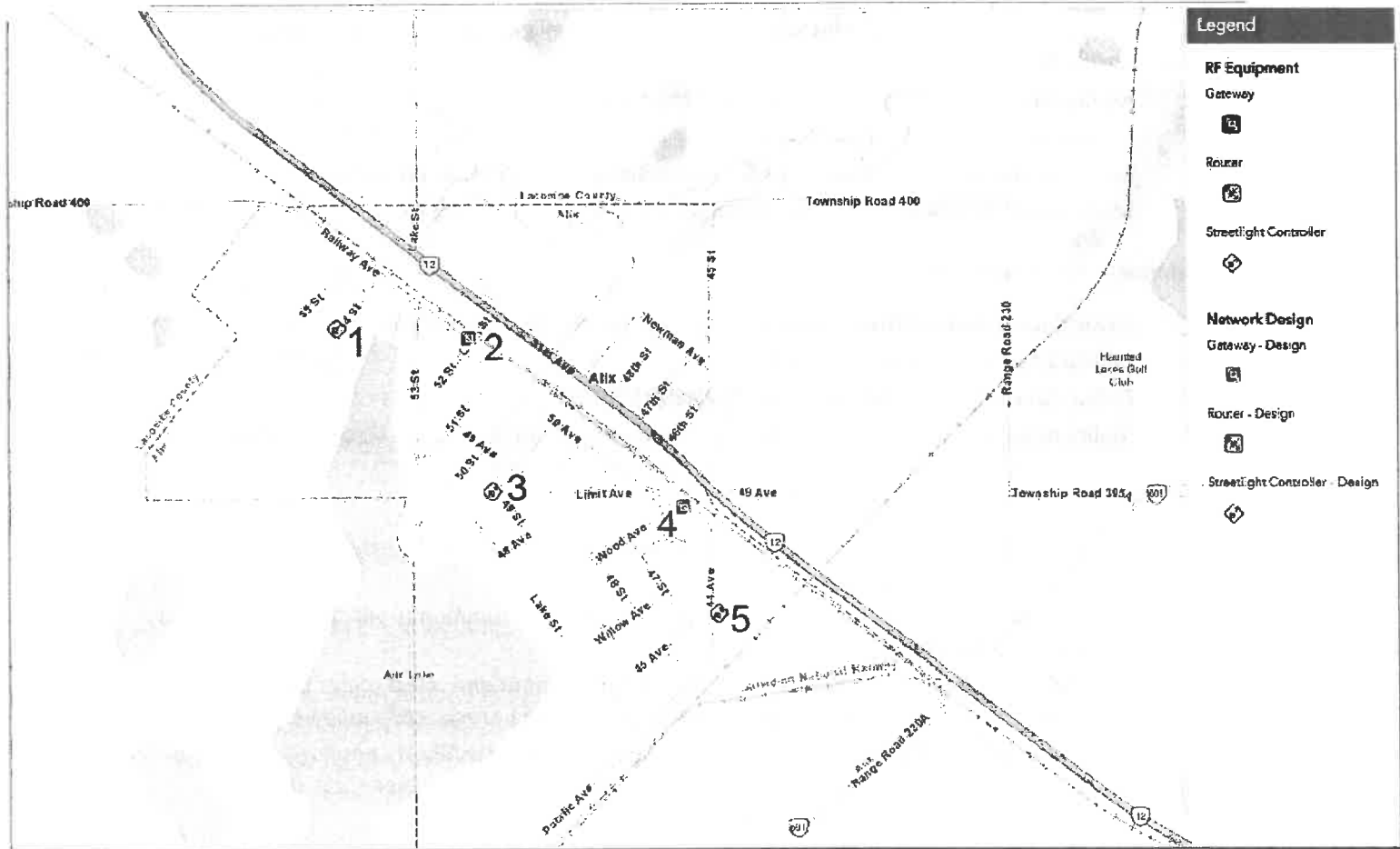
Once the AMI network is established, the remainder of the community will be transitioned to the upgraded technology by the end of 2029.

- FortisAlberta employees will perform all network equipment and select meter installations. They will carry ID and use identifiable FortisAlberta clothing, trucks and equipment.
- The AMI mass meter installs will be performed by a mix of FortisAlberta employees, and our installation vendor Olameter Inc. Additional information will be provided three months before mass meter installations begin in the area.

Who to Contact?

- If you have questions or concerns, please contact me directly at (780) 288-4719, or Chris.Burt@fortisalberta.com.

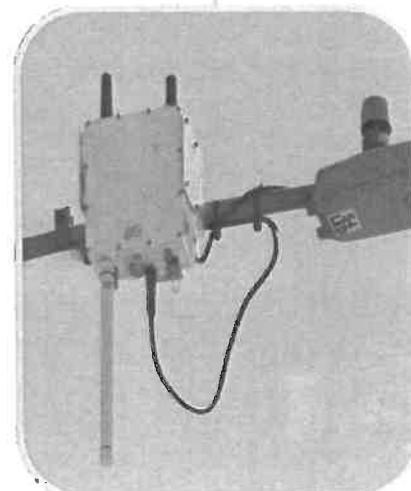
AMI Network Installation Map



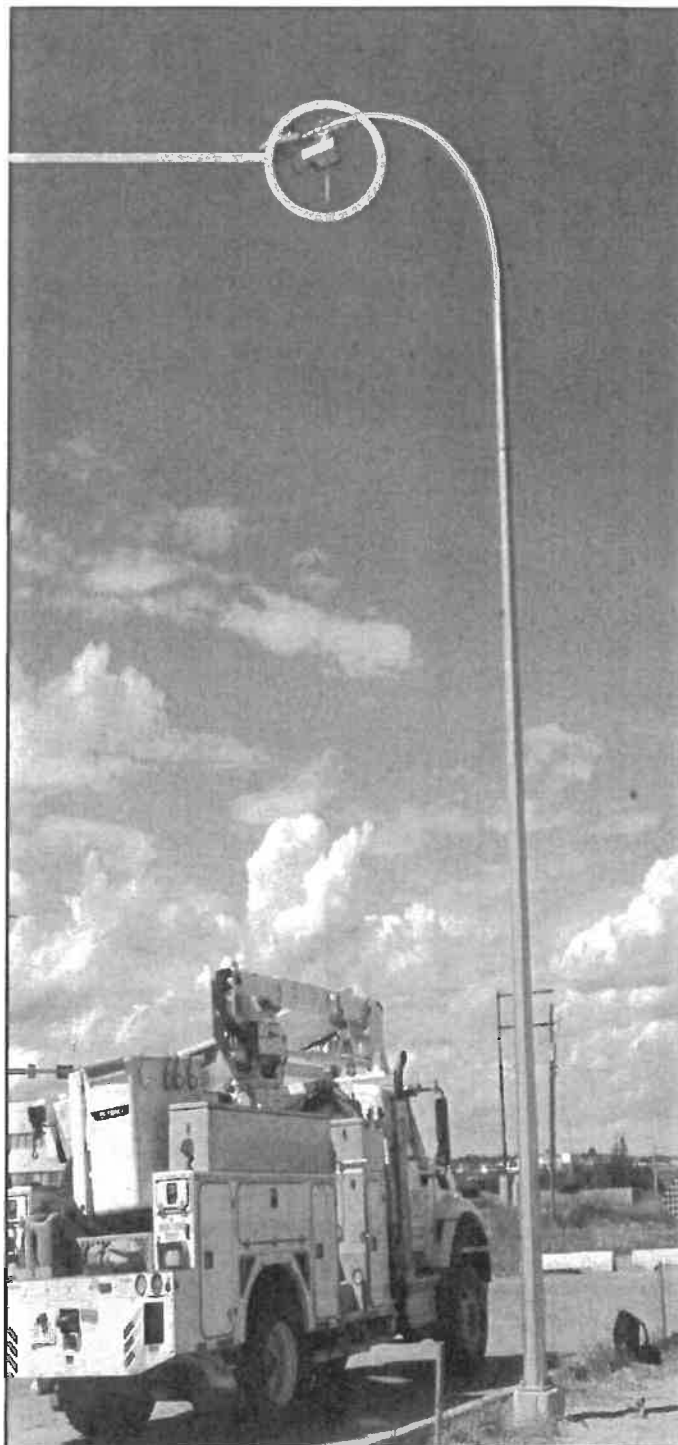
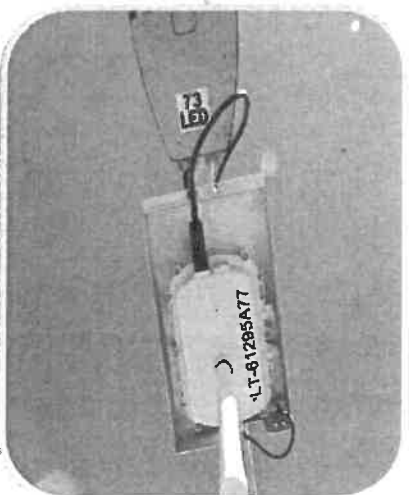
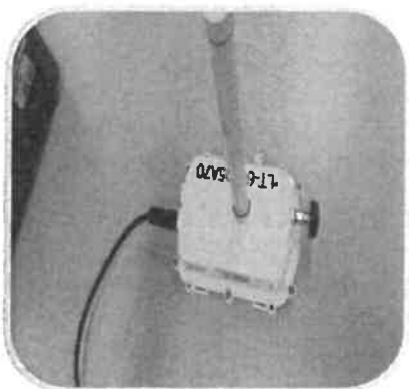
AMI Network Installation Table

Map Points	Municipal Code	Municipal Code - Text	Device Type	FD	FD Latitude	FD Longitude
1	03-0005	Alix	SLC	6187393	52.40183	-113.198879
2	03-0005	Alix	Gateway	6643733	52.401555	-113.193481
3	03-0005	Alix	SLC	6339434	52.397737	-113.192561
4	03-0005	Alix	Gateway	6091864	52.397313	-113.184823
5	03-0005	Alix	SLC	2000824795	52.394652	-113.183385

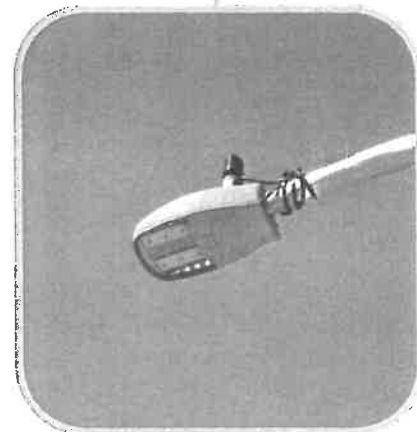
AMI Gateway Pictures



AMI Router Pictures



AMI Streetlight Controller Pictures





MEDIA RELEASE

June 20, 2025

Lacombe County appoints new fire chiefs for Clive and Alix fire departments

(Lacombe, Alberta, June 20, 2025) – Lacombe County is pleased to announce the appointments of Steve Zaytsoff as District Fire Chief for the Clive Fire Department and Corrie Anderson as District Fire Chief for the Alix Fire Department. Both individuals bring decades of combined experience, deep ties to the fire service, and a shared commitment to public safety, leadership, and community service.

On June 17 (Clive) and June 19 (Alix), Change of Command ceremonies were held to officially recognize the leadership changes at those district departments and welcome the new fire chiefs to their departments.

"These two individuals exemplify the professionalism, dedication, and community spirit we value in our fire service leadership," said Dave Bain, Lacombe County's Manager of Fire & Emergency Services. "Steve and Corrie have earned the respect of their peers through their experience and integrity, and I am confident they will continue to build strong, effective, and community-focused departments in Clive and Alix."

Steve Zaytsoff – District Fire Chief, Clive Fire Department

For Steve Zaytsoff, firefighting is more than a career—it's been part of his life since childhood.

"The fire department has been part of my family for years," said Zaytsoff. "Since I was young, I always knew I wanted to be part of it."

Steve's journey began in 2004 through Lacombe Composite High School's work experience program. At just 19, he completed his NFPA 1001 training at Lakeland College. Over the years, he advanced through the ranks of the Clive Fire Department, serving as a firefighter, captain, and, most recently, deputy fire chief. In his former role, Steve was responsible for day-to-day operations, incident command, and supporting training efforts. He has also participated in provincial wildfire deployments, including deployments to Nordegg, Fox Creek, and most recently Swan Hills and Red Earth—experiences that further shaped his leadership under pressure.

Now stepping into the role of District Fire Chief, Steve is focused on expanding the department's membership and enhancing its training programs.

"I'm excited to give back to the Clive community in a meaningful way," said Zaytsoff. "We have a strong department and a great group of volunteers. I'm looking forward to building on that foundation and helping our team grow even stronger."

Outside the firehall, Steve enjoys golfing and spending time with his wife and two children. He encourages anyone interested in volunteer firefighting—particularly those available during the day—to reach out and consider joining the Clive department.

Corrie Anderson – District Fire Chief, Alix Fire Department

Corrie Anderson began his fire service journey in Northwestern Ontario in 1992—an experience sparked by tragedy but driven by community.



"A good friend of mine was in a fatal motor vehicle collision, and the way the local volunteers stepped up really left an impression on me," said Anderson. "It made me realize I wanted to give back in the same way."

Since then, firefighting has become a core part of Corrie's identity. He has held positions as firefighter, captain, and deputy chief across two departments. In addition to his volunteer roles, Corrie works in the oilfield industry as an operations manager and emergency responder, bringing a wealth of hands-on knowledge in incident command and safety protocols. When the opportunity arose to lead the Alix Fire Department, Corrie saw it as a natural next step in his service.

"This is how I give back," said Anderson. "Some people coach sports or volunteer at clubs—this is my way of supporting the community."

As District Fire Chief, Corrie's top priority is recruitment. He aims to grow the team while strengthening its already strong sense of camaraderie.

"The Alix department feels like a second family," he added. "We're a tight-knit crew, and I'm proud to be part of it."

Corrie spends his free time with his family, camping and fishing in Central Alberta. Like many volunteer departments, Alix Fire is always looking for new members and welcomes anyone interested in joining their team.

THANK YOU FOR YOUR SERVICE

Lacombe County would like to thank both outgoing fire chiefs for their dedication and commitment.

Darren Hiron, Fire Chief, Alix Fire Department (2015-2025)

Darren began his dedicated service with the Alix Fire Department in 2000, motivated by a desire to give back to his community and supported from day one by his employer, Rahr Malting. Over the next 25 years, he witnessed—and helped guide—the department's evolution from a small regional service into an integral part of the Lacombe County Fire Service, peaking at 35 active members. In 2015, Darren was appointed Fire Chief, a moment he describes as one of the proudest of his career. His commitment deepened in 2005 when he, his wife, and their two daughters were involved in a serious car accident. Darren and his wife were critically injured in a car accident—only to be rescued by the very team he had joined, a memory he carries with him always.

As he steps down from the chief's role, Darren plans to continue his work with the Alix Medical First Response Team, as a medical first responder and asks the community to rally behind the department's next chapter.

"Please support your fire department by volunteering or backing our team—your involvement is crucial to keeping our service strong and delivering life-changing help when it matters most. It's an amazing feeling to give back to your community."

Monte Zaytsoff, Fire Chief, Clive Fire Department (1992-2025)

Lacombe County extends its sincere thanks to Monte Zaytsoff, who served as District Fire Chief of the Clive Fire Department for an incredible 33 years. Throughout his tenure, Monte provided steady leadership, mentored countless firefighters, and helped shape the department into the respected and capable team it is today. His dedication to public safety, commitment to his community, and decades of volunteer service are deeply appreciated and will leave a lasting legacy in Clive and Lacombe County.



LOOKING AHEAD

Both District Fire Chiefs will work closely with Lacombe County's Manager of Fire & Emergency Services and local municipal leaders to guide their departments, mentor volunteers, and strengthen fire services within their communities. Lacombe County extends a warm welcome to Steve and Corrie and looks forward to the positive impact they will bring to their teams and the people they serve.

For additional information, please contact:

Dave Bain
Manager of Fire & Emergency Services
Lacombe County
dbain@lacombecounty.com
403-782-8959

Nicole Plewis
Communications Coordinator
Lacombe County
Nplewis@lacombecounty.com
403-782-6601

ALIX BRIEFS

by the Alix and Area Community Resource Centre



Services Available

- Information & Referral
- Resource Navigation
- Family Wellness
- Alix Food Bank
- Meals on Wheels
- Community Services
- Adult Learning
- Volunteer Services
- Wise Owls

alixmirrorwellness@gmail.com

Follow us on social
@AlixandAreaCommunity
ResourceCentre

www.alixcrc.com

Summer activities
for all ages...
see reverse for
the details.

Coming Soon!

Alix and Area Community
Resource Centre
Open Monday to Thursday
10AM - 4PM

Closed all statutory holidays

5008 50 Ave, Alix, AB
403-396-3369

ROCK NINJA

2025



Bring the rocks to the
Alix and Area Community Resource Centre to
be entered into a draw to win a prize.

There will be 3 rounds of rock ninja. Draws will
be on the last business day of the month in
June, July and August.

INTRODUCING...

NEW ADDITION:

Community Rock Snake Project

We are looking for community members to contribute painted
rocks to Alice, our rock snake, starting at the Main Door of the
Centre to see how long we can grow her by the end of summer.



Meet Alice!



The goal of these projects is to bring the
community together!
Contact us with any questions,

Summer HIGHLIGHTS

Beach Days- On August 16 enjoy the Alix Days Parade and check out Alix Beach activities including petting zoo, carnival games and more!

UPDATES- Confident Squad continues all summer, every Tuesday from 1:30PM-4PM. Begins on July 8, we will talk about peer concerns, play games, build relationships, learn healthy skills and do fun activities!

For preteen/teen girls (target group is Grades 5, 6, 7).

-Cub Crew will pause for the summer, stay tuned for more information this fall.

Your collective efforts are valued so much... Thank you everyone who has stepped up to volunteer and cover numerous shifts during Ponoka Stampede! We will need all hands on deck for annual fundraiser at the following major event: Big Valley Jamboree: July 31 - Aug 3 AND Casinos: Date TBA

Summer Fun!

All youth attending school in the fall are welcome to join us for fun activities and adventures this summer.

Drop-in: 9AM-4PM

Outings: 9AM-6PM

Fees:

\$75 monthly

(Includes all drop-in, planned outings, sleepovers and Bashaw United Church Kids Summer Program)

OR

\$15 per drop-in

and \$25 per outing

Programs run July 3-August 28. Please stop in to sign up!

A one time waiver and registration package will be required. *Approved at our discretion.*

Adventures Planned

- Deer Valley Meadows
- Bashaw United Church Kids Summer Program
- Barney's Adventure Park Drumheller
- Night at the Centre
- Alix Wagon Wheel Museum
- Swimming Lessons (July and August)
- Stettler Town & Country Museum
- Edmonton Valley Zoo
- Blackfalds Abbey Centre
- Treehouse Indoor Playground Red Deer

AND we will check out our local parks, beaches and nature trails!

Don't Miss Out!
Exciting activities are planned this summer.

A Regional Partnership:



Thank you •

To all program sponsors and those who have contributed to planned outings and activities! We truly appreciate your support.

- Alix Village Shoppe - July 3, August 8 & 28 - Sponsored Outings: Deer Valley Meadows
- Well Mannered Mutts - July 16 and August 13 - Sponsored Sleepovers
- Saving Grace Animal Society - July 28 - Sponsored Outing: Edmonton Valley Zoo
- Servus Credit Union - July 15 and August 6 & 7 - Sponsored Outings: Barney's Adventure Drumheller, Blackfalds Abbey Centre and Red Deer Treehouse Indoor Playground
- Bibs to Bookbags Child Care Centre - August 12 - Sponsored Outing: Barney's Adventure Drumheller

ADULT/SENIOR OUTINGS...



charters to

Catch a ride on the bus for summer events. Meet new people and share new experiences!

Contact us to save your spot.

COST:
\$25.00/person per outing for transport



July 31:

Ford's Farmstead

Leave at 12:30PM. (Country Market Store)

August 28:

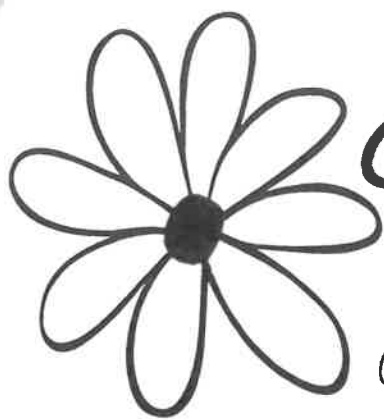
DNA Gardens

Leave at 12:30PM. (Cafe & Gift Shop)

*Meet at our office for pick-up.

For complete details on all upcoming events and programs visit online or contact us.

403-396-3369



confident squad

Celebrate uniqueness, friendship and empowerment.

UPDATE:

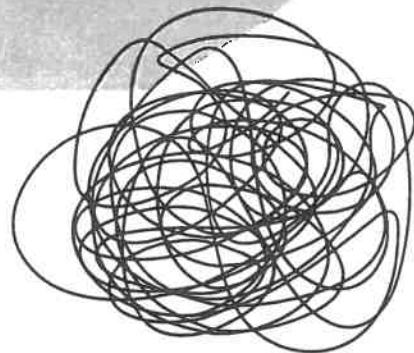
**Every Tuesday
During Summer!**

**Begins on July 8
1:30PM-4PM**

For preteen/teen girls
(target group is Grades 5, 6, 7)

*We will talk about peer
concerns, play games, build
relationships, learn healthy
skills and do fun activities!*

**BEING
YOU
IS YOUR
power**



**CONTACT US FOR MORE INFORMATION
403-396-3369.
HOSTED AT
BAY 1, 5008 50 AVE., ALIX, AB**

*Family
Resource
Network*

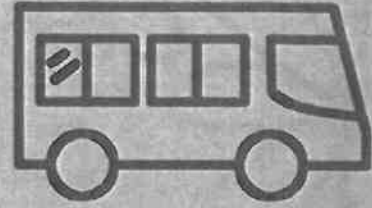


**Community
Resource Centre**

Alix and Area

ADULT/SENIOR OUTINGS...

charters to



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Leave at 12:30PM.
(Country Market Store)

August 28: **DNA Gardens**

Leave at 12:30PM.
(Cafe & Gift Shop)

HELLO
SUMMER

Catch a ride
on the bus for
summer events.

Meet new people
and share new
experiences!

COST:
\$25.00/person
per outing
for transport

Contact us to save your spot!



*Meet at our office for pick-up.

BAY 1, 5008 50 AVE

alixmirrorwellness@gmail.com or 403-396-3369