Regular Meeting of the Village of Alix Council, to be held on Wednesday, March 19, 2025 at 6:00 P.M.

AGENDA

	1	١.	Cal	l to	Oro	ler:
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2. Agenda Amendments and Adoption

3. Adoption of the Minutes: a) Minutes of the Regular Meeting – March 5, 2025 – 6:00 P.M.

4. Delegation: None

5. Bylaws: a) Bylaw 487/25 – Public Hearing Bylaw – Request for Decision 25-15

6. Unfinished Business: None

7. New Business: a) Remuneration and Expense Policy No. 35 – Request for Decision 25-14

b) Winterize Your Home Program – Request for Decision 25-13

8. Financial Reports: a) Accounts Payable Cheque Listing – February 19, 2025 – March 5, 2025

b) Bank Reconciliation – February 2025c) Tax Trial Balance – March 13, 2025

9. Committee Reports: a) Parkland Community Planning Services – Councillor J. Besuijen

b) Buffalo Lake Management Team - Councillor J. Besuijen

10. Administrative Reports: a) CAO Report

11. Correspondence a) Ric McIver, Minister of Alberta Municipal Affairs – Alberta Community Partnership

(ACP) Grant Application Approval

b) Reynolds Mirth Richards Farmer LLP – MGA s. 170 – Conflicts of Interest

c) Ric McIver, Minister of Alberta Municipal Affairs - Budget 2025

12. Closed Meeting: a) FOIP Section 27 – Privileged Information – Re: Legal Opinion on Fire Department

Invoicing

13. Adjournment:

Village of Alix





Council Members shall at all times conduct themselves and commit to ethical, businesslike, and lawful conduct, including the appropriate use of

authority vested in them and appropriate decorum when acting as a Council Member.

Council Members shall:

- Govern their conduct in accordance with the requirements and obligations set out in the MGA;
- Commit to ethical, businesslike and lawful conduct, including proper use of authority and appropriate decorum when acting as Council Members;
- Not take action beyond the powers granted by the MGA without having the necessary authority from Council to do so;
- Represent the best interests of the Village;
- Debate in a manner that is respectful, considerate and healthy and will be limited to the topic that is directly related to the motion on the table;
- Take all points of view into account when making decisions;
- Have the option to respectfully disagree with other Members of Council;
- Preserve the integrity and impartiality of Council;
- Think independently and refrain from forming allegiances or factions within Council.

Minutes of the Regular Meeting of the Village of Alix Council, held on

Wednesday, March 5, 2025, at 6:00 P.M.

Present: Mayor Tim Besuijen, Councillors Barbara Gilliat, Janice Besuijen, Edwin

Cole and Rob Fehr

Also Present: Tanya Meston, Assistant Chief Administrative Officer

Call to Order: Mayor T. Besuijen called the meeting to order at 6:00 P.M.

Amendments/Deletions

to Agenda:

Mayor T. Besuijen called for amendments to the agenda.

Approval of Agenda:

Resolution #038/25: Moved by Councillor Gilliat that the Village of Alix Council approve the

agenda as presented.

CARRIED

Minutes: a) Regular Meeting – February 19, 2025

Resolution #039/25: Moved by Councillor Fehr that the minutes of the Regular Meeting of the

Village of Alix Council held on Wednesday, February 19, 2025, be

accepted as presented.

CARRIED

Delegation: a) Alix Fire Chief, Darren Hiron – Recognition of Service

Mr. Darren Hiron entered the meeting at 6:03 P.M.

Mayor T. Besuijen presented Darren Hiron with a picture and plaque in

recognition of his 25 years service.

Mr. Hiron retired from the meeting at 6:12 P.M.

Bylaws: None

W. Carlotte

Unfinished Business:

None

New Business:

a) <u>Lacombe County Municipal Development Plan and Land Use Bylaw</u>
<u>Updates – Request for Decision 25-11</u>

Resolution #040/25:

Moved by Councillor Gilliat that the Village of Alix Council hereby accepts Request for Decision 25-11, County Municipal Development Plan and Land Use Bylaw Updates as information.

CARRIED

b) Village Office Phone Upgrade – Request for Decision 25-09

Resolution #041/25: Moved by Councillor J. Besuijen that the Village of Alix Council hereby

approves a \$6,000.00 increase in the Capital Budget for the Village Office

phone upgrade.

CARRIED

 c) Policy No. 43 – Municipal Election Candidate Information Disclosure – Request for Decision 25-12

Resolution #042/25: Moved by Councillor Gilliat that the Village of Alix Council hereby

adopts Policy No. 43 Municipal Election Candidate Information

Disclosure as amended.

CARRIED

d) Policy No. 46 – Workplace Violence – Request for Decision 25-10

Resolution #043/25: Moved by Councillor J. Besuijen that the Village of Alix Council hereby

approves amended Workplace Violence Policy No. 46 as presented.

CARRIED

Page 2 March 5, 2025	
New Business: (cont.)	
Resolution #044/25:	Moved by Councillor J. Besuijen that the Village of Alix Council hereby approves amended Village of Alix Personnel Policy as presented.
	CARRIED
Financial Reports:	None
Committee Reports:	None
Administrative Reports:	None
Correspondence and Information:	 a) Mark Sproule, Manager, Lacombe County Community Peace Officer Services - Community Update b) Alberta Municipalities - Potential Impacts of Tariffs on Municipalities c) Ric McIver, Minister of Alberta Municipal Affairs - 2025 Minister's Awards for Municipal and Public Library Excellence d) Ric McIver, Minister of Alberta Municipal Affairs - Joint Use Planning
Resolution #045/25:	e) Ric McIver, Minister of Alberta Municipal Affairs – Provincial Priorities Act Moved by Councillor Gilliat that Correspondence Items (a) through (e) be accepted as information.
Closed Meeting:	None
Resolution #046/25:	Moved by Councillor Cole that this Regular Meeting of the Village of Alix
	Council be adjourned at 6:32 P.M. CARRIED
	Mayor Assistant Chief Administrative Officer

ADMINISTRATION REPORT

Date: March 13, 2025 RFD 25-15

Memo To: Village Council From: Wichelle White

Subject: Public Hearing Bylaw



1. **PURPOSE** – To present Council with a bylaw regarding electronic means of conducting public hearings.

2. BACKGROUND – Reduce Red Tape: Bill 20 took effect October 31, 2024.

From a Municipal Affairs brief: "To enable greater public participation in public hearings, changes to the MGA in Bill 20 require municipalities to offer electronic options for public hearings on planning and development matters." "Municipalities must, by bylaw, provide for electronic means of public hearings to be established within six months from the coming into force of the amendments."

- 3. OPTIONS 1. To give all 3 readings for Bylaw 487/25
 - 2. To give less than 3 readings of Bylaw 487/25 and bring it back to a future meeting
- 4. **DISCUSSION** This change in legislation will significantly increase administrative duties in the preparation and execution of public hearings. Unfortunately the change was made without sufficient consultation between the province and municipalities.
- 5. FINANCIAL IMPLICATIONS The Village already pays an annual Zoom membership. As long as that continues to be the method used, there should be no additional costs for taking this step.
- 6. LEGAL Bill 20 s (11) "Section 199 [of the MGA] is amended
 - (a) by adding the following after subsection (2):
 - (2.1) Every council must by bylaw provide for public hearings under Part 17 to be conducted by electronic means.
 - (c) by adding the following after subsection (3):
 - (3.1) A bylaw under subsection (2.1) must be passed within 6 months from the coming into force of this subsection."

All requirements under MGA s. 199, Meetings by electronic means, were included in the attached bylaw to ensure compliance with all applicable parts of legislation.

- 7. POLITICAL/PUBLIC IMPLICATIONS From Municipal Affairs: "Electronic options for public hearings will ensure more residents are aware and informed of, and may participate in, local planning and development matters."
- 8. OTHER COMMENTS -
- **9. RECOMMENDATIONS** Option #1 I recommend the following resolutions:

"that the Village of Alix Council give first reading to Electronic Means of Public Hearing Bylaw 487/25, being a bylaw to provide for electronic means of attending and conducting public hearings for the Village of Alix."

"that the Village of Alix Council give second reading to Electronic Means of Public Hearing Bylaw 487/25."

"that the Village of Alix Council give permission for third and final reading to Electronic Means of Public Hearing Bylaw 487/25 at this time."

"that the Village of Alix Council give third and final reading to Electronic Means of Public Hearing Bylaw 487/25."

Author

VILLAGE OF ALIX

BYLAW NO. 487/25

BEING A BYLAW OF THE VILLAGE OF ALIX IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR ELECTRONIC MEANS OF ATTENDING AND CONDUCTING PUBLIC HEARINGS FOR THE VILLAGE OF ALIX

WHEREAS the Municipal Government Act, RSAA 2000, Chapter M-26 and amendments thereto allows that a council may through bylaw establish a bylaw providing for electronic means of public hearings;

AND, WHEREAS Electronic options for public hearings will ensure more residents are aware and informed of, and may participate in, local planning and development matters;

NOW THEREFORE the Council of the Village of Alix, duly assembled and under the powers conferred upon it by the authority of the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto enacts as follows:

- 1) This bylaw may be called the "Electronic Means of Public Hearings Bylaw".
- 2) Public hearings required under Part 17 of the Municipal Government Act shall be conducted by electronic means.
- 3) Electronic options may include but are not limited to;
 - a) Telephone availability and or;
 - b) Online options and or;
 - c) Social media venues
- 4) Any meetings held by electronic means must have:
 - a) all members of Council and staff clearly identifiable at the start of the meeting.

- b) links to the electronic meeting provided publicly on the Village's website.
- c) notices of the public hearing provided in accordance with the Village of Alix Procedural Bylaw.
- 5) Council may temporarily adjourn a regular meeting to accommodate a public hearing.
- 6) Severability;
- a) Each separate provision of this Bylaw shall be deemed independent of all other provisions, and;
- b) Should any provision of this Bylaw be declared invalid for any reason by a court of competent jurisdiction, then that provision may be severed, and all other provisions of this Bylaw shall remain valid and enforceable.

This bylaw shall come into force and effect upon third and final reading.

Read a first time this day of , 2025

Read a second time this day of , 2025

Read a third and final time this day of , 2025

Mayor

CAO

ADMINISTRATION REPORT

Date: February 27, 2025 RFD 25-14

Memo To: Village Council From: Wichelle White

Subject: Remuneration and Expense Policy



- 1. PURPOSE To review Policy 35; Remuneration and Expense Policy.
- 2. BACKGROUND Mayor Besuijen brought up an inconsistency with Policy 35 regarding the compensation rate for mileage. The policy has a set amount of \$0.50/km, but also cites using CRA rates. This should be corrected and only one rate used in the policy.
- 3. OPTIONS 1. To provide staff with new remuneration rates and have amended Policy 35 brought back to a future Council meeting for approval
 - 2. To amend rates and approve the amended policy at the same meeting
 - 3. To leave the policy as is and set a new policy review date
- 4. **DISCUSSION** It is common to review remuneration rates of Council early in an election year. This ensures Council is being fairly compensated for their work while saving a newly elected Council from doing the review and possibly increasing rates early in their term which could give a poor public perception.

There are other areas of the Policy that should be updated for clarity. (e.g. Teleconference Meetings, etc.) Council may also want to provide more clarity under <u>Procedure: 3.</u> and provide a more detailed list of public relations events that would qualify for remuneration or, state that all public relations events require prior Council approval to qualify for remuneration.

- 5. FINANCIAL IMPLICATIONS Attached is a comparison of several similar size communities in the area. Alix, with a population of 781 is the lowest paying community in most categories. Financial impact of increases could be calculated based on council recommendations.
- 6. **LEGAL** The MGA is silent on Councillor remuneration, however it does state that Council may only act through bylaw or resolution. A resolution to approve a policy and a resolution to approve the Operating Budget are all that is required to set/change remuneration rates.

MGA s. 199(1)(a) "relectronic means" means an electronic or telephonic communication method that enables all persons attending a meeting to hear and communicate with each other during the course of the meeting;" – I suggest we change the policy's "Teleconference Meetings" to more closely match this definition.

- 7. POLITICAL/PUBLIC IMPLICATIONS If Option #1 is chosen, the amended policy would be brought back to a future meeting. This would give residents a chance to provide feedback on the proposed changes as the new policy would be included in a publicly available agenda package.
- **8. OTHER COMMENTS** Some communities have a rate for meetings less than 2 hours. Council may want to consider adding this.
- **9. RECOMMENDATIONS** Option #1 I recommend the following resolution:

"that the Village of Alix Council hereby Expenses Policy as follows and bring t	the amended policy to a future meeting for review and approval:
Monthly Payment	

 Monthly Payment Full day meeting rate (more than 4 hours) 	
 Half day meeting rate (2-4 hours) Meetings less than 2 hours 	
Mileage rate per km	
 Meals (amount per day) 	
Al. White	
Author	



Department: Council

Policy No: 35

Policy Title: Remuneration and Expenses Policy

Resolution No: 226/17

Date: October 4, 2017

Review Date: May 2021

Policy Statement:

The Village of Alix recognizes the need for defined rates of reimbursement for the Mayor, Councillors and staff while they are attending to Village of Alix business or acting as representatives on behalf of the Village of Alix.

Purpose:

To specify rates of remuneration for attending meetings, committee and board meetings, courses, seminars and conventions, expense reimbursement, mileage rates, available benefits and declaration of honorariums for tax purposes.

Definitions:

- "Committees, Boards and Commissions" are those meetings in which either the designate/alternate Councillor shall be remunerated as per policy, depending on which is in attendance at any meeting.
- "Regular Council Meetings" are those meetings of Council regularly scheduled to deal with municipal business.
- "Special Council Meetings" are those meetings called by the Mayor acting upon instruction of Council or a majority of Council to deal with specific items that cannot wait until the next regular meeting of Council and includes Public Hearings not scheduled on a regular Council meeting date.
- "Teleconference Meetings" are those meetings called by a committee, board or commission that are held by telephone conference call rather than the group gathering together to meet in person.

Procedure:

1. The Mayor or a member of Council shall be remunerated when Council forms an ad hoc committee and the Mayor or Councillor is required to attend as a representative of Council.

- 2. Conventions, Courses, Seminars are those conventions, courses, seminars that pertain to Council, Municipal Affairs, and/or concerns. Attendance shall be approved by motion of Council and a maximum of two conventions, or seminars, or courses per Council member are allowed each budget year, in addition to the AUMA Convention. The Mayor or members of Council qualify for per diem remuneration.
- 3. Public relation events that require a member of Council to attend such as bringing greetings, parades, etc.

Rates of Remuneration:

1. a) Monthly Payment:

\$250.00 - Mayor **\$150.00 -** Councillors

b) Half-day Regular/Special Council Meetings and in-town Committee Meetings, Special Functions, Greetings (Greetings and Special Functions as approved by Council/CAO, Minutes not required.)

\$100.00 per meeting

c) Full-Day Council Meetings and in-town Committee Meetings, Special Functions, Greetings (Greetings and Special Functions as approved by Council/CAO, Minutes not required.)

Mayor and Councillors \$175.00 per meeting

d) Half - Day Meetings and Seminars/Evening Meetings, out-of-town (less than 4 hours).

Mayor and Councillors \$100.00 per meeting

e) Full - Day Meetings, Seminars and Conventions, out-of-town (Per Diem).

Mayor and Councillors \$175.00 per day

f) Teleconference Meetings, Mayor and Councillors.

\$100.00 – Half Day **\$175.00** – Full Day

g) Other Board/Committee Meeting Fees and Per Diem

Mayor and Councillors – Council members who attend out-of-town seminars and conventions on behalf of other boards and committees will be reimbursed the difference in per diems between those boards and committees' rates and the Village rate.

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2.	 a) Mileage to attend out-of-town meetings, conventions, training, public relations activities and to attend to Village business.
	Mayor, Councillors and staff50 per kilometer. (Mileage rate shall be based on the latest Revenue Canada Tax Guide calculations for maximum deductible cents per kilometer allowance).
	b) Overnight Accommodation:
	Mayor, Council and Staff Actual cost of room and related expenses (i.e parking), reimbursed with receipt.
	c) Meals: Mayor, Council and Staff - reimbursed per receipts to a maximum of;
	i) A maximum of \$60.00 per day will be allotted for meals and entertainment with receipts submitted.
	ii) Reimbursement of meals does not include alcohol purchases and gratuities will be limited to a maximum of 15%.
3.	All expenses, meeting fees and per diems will be paid to Councillors monthly. Mayor to review Councillor expense sheets, Deputy Mayor to review Mayor's expense sheets.
4.	Other Benefits:
	Mayor and Councillors - AUMA Council Off-Duty Plan D coverage.
5.	Income Tax:
	T-4 Slips will be issued indicating a percentage of honorarium earnings (as per Revenue Canada rates) for each year.
	Mayor CAO
	Date

VILLAGE OF ALIX

COMPARISOIN OF COUNCIL REMUNERATION AS AT FEBRUARY 20, 2025

	848	7	1163	-	715	7	1078	2	781	Population
Mayor	Councillor	Mayor	Councillor	Mayor	Councillor	Mayor	Councillor	Mayor	Councillor	Position
s 475,00 nil	\$ 350.00	\$ 733.00 \$	\$ 446.00	\$ 379.00	\$	\$ 612.00	\$ 161.00	\$ 250.00	\$ 150.00	Base Rate
⊒:	nil	\$ 137.00	\$ 137.00	\$ 126.00	\$ 126.00	\$ 122.00	\$ 122.00	\$ 100.00	\$ 100.00	1/2 day Mtg
\$ 5.700.00	\$ 4,200.00	\$ 10,440.00	\$ 6,996.00	\$ 6,060.00	\$ 1,512.00	\$ 8,808.00	\$ 3,396.00	\$ 4,200.00	\$ 3,000.00	TOTAL*
<u>2</u> .	nii	\$ 275.00	\$ 275.00	\$ 192.00	\$ 192.00 \$	\$ 230.00	\$ 230.00	\$ 175.00	\$ 175.00	Full day Mtg
		\$	\$	\$		230.00 CRA (\$.72/km)	CRA (\$.72/km)	\$	₩.	Mileage
Receipts	Receipts	0.50 \$60/ day	0.50 \$60/ day	0.65 \$75/ day	0.65 \$75/ day	CRA (\$69/day)	CRA (\$69/day)	0.50 \$60/ day	0.50 \$60/ day	Meals

^{*}TOTAL Column above indicates annual amount for 12 months of Base Rate and 24 Council meetings

policy that this rate is applied to local committee appointments where travel is not a factor. (e.g. Library, Ag Society, Recreation Board) NOTE: Most communities have a 2 hr or less meeting rate that is approximately 1/2 of the half day rate. In one case it is stipulated in the

ADMINISTRATION REPORT

Date: February 27, 2025 RFD 25-13

Memo To: Village Council From: Wichelle White

Subject: Winterize Your Home program



- 1. PURPOSE To get Council's feedback on a public service idea from Public Works.
- 2. BACKGROUND Public Works (PW) staff spend a significant amount of time each winter and spring dealing with frozen water lines on private property. This happens more often for trailer units than stick built dwellings, but all dwelling types have a list of common tasks that can help ensure infrastructure is kept safe and properly maintained.

PW Foreman Mike Carr suggested that Village staff could provide homeowners with a friendly visit (upon request) to give them some tips on how to winterize a home effectively, including how to protect your water meter and water/sewer service connections.

- 3. **OPTIONS** 1. To direct staff to develop a new Winterize Your Home program
 - 2. To do public consultation and see if this service is something the community would want/use
 - 3. To accept this report as information
- 4. DISCUSSION Some home owners may not be aware of simple things that can be done to prevent damage to water lines/meters such as installation of heat tape and checking it regularly to ensure it is operating properly, properly enclosing/insulating the skirting of trailers, not driving over curb stops etc.
- 5. FINANCIAL IMPLICATIONS Expense of the program would be staff time for site visits plus approximately \$100 to put together a 'demonstration kit' visual aids for staff use.

It is expected this would be offset by cost savings from fewer emergency site visits due to failed infrastructure.

6. LEGAL – MGA s. 3 "The purposes of a municipality are (b) to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality"

A policy would need to be developed outlining the scope of the program and how it would operate. This would provide clarity and direction for residents and staff.

In order to protect the Village from liability, a "Tip Sheet" could be developed that would be left with the home owner or occupant that would include a waiver of liability statement.

7. POLITICAL/PUBLIC IMPLICATIONS – Working with the community in a preventative way helps both residents and staff. Residents may be able to avoid costly plumbing bills or bills for replacement of water meters. The Village could avoid damage to curb stops that would result in the need to dig and replace infrastructure.

- 8. OTHER COMMENTS If this program is developed, information about it could be included in the Village Welcome Packages.
- 9. **RECOMMENDATIONS** Option #1 I recommend the following resolution:

"that the Village of Alix Council hereby directs staff to develop a policy for a Winterize Your Home program, whereby upon request of residents, municipal staff would provide information regarding common practices to prepare a property for winter weather."

Author Author



VILLAGE OF ALIX

Cheque Listing For Council

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2025-Mar-13 8:54:10AM

20250079 20250080 20250081 20250082		Invoice #	Invoice Description	Amount	Amount
20250081	2025-02-19 327241 ALBERTA LTD	1414	JANUARY PATROLS	378.00	378.00
20250082	2025-02-19 ALIX HOME HARDWARE	153115 153225 153395	LOCK FOR 5207 47 STREET POLY FOR SHOP FIRE HALL KEYS	26.24 24.14 31.44	81.82
	2025-02-19 ALIX WAGON WHEEL MUSEUM	FEB2025	ADDITIONAL FUNDING RES.#207	3,000.00	3,000.00
	2025-02-19 AMSC INSURANCE SERVICES LTD.	46979 47326 47576	INSURANCE POLICY 2025 ALIX PUBLIC LIBRARY INSURANI ALIX ARENA INSURANCE	73,758.00 1,185.00 3,496.00	78,439.00
20250083	2025-02-19 BAGSHAW ELECTRIC LTD.	IC062889 IC063171	LED BULBS FORTIS GRANT FOR LED BULBS FORTIS GRANT OFF	720.83 778.50	1,499.33
20250084	2025-02-19 CANOE PROCUREMENT GROUP OF CANADA	AB278946 AB279361 AB280763	OFFICE SUPPLIES FOR ARENA CREDIT FOR RETURNED ITEMS OFFICE SUPPLIES FOR ARENA	41.16 (7.74) 24.19	57.61
20250085	2025-02-19 CENTRAL LABS	2500151	MAIN LIFT STATION TESTING	52.12	52.12
20250086	2025-02-19 CYBERUS PROTECTION SERVICES	202542	PATROLS FOR MARCH 2025	3,154.89	3,154.89
20250087	2025-02-19 ENVIRONMENTAL 360 SOLUTIONS LTD.	RD0000358621	GARBAGE & RECYCLING JAN 20	5,834.27	5,834.27
20250088	2025-02-19 GAM TECH	INV-1050	COMPUTER MANAGEMENT JAN	1,018.50	1,018.50
20250089	2025-02-19 GREGG DISTRIBUTORS CO LTD	000-160033 000-160034	CLEAR COVER LENS DIESEL EXHAUST FLUID	4.35 38.33	42.68
20250090	2025-02-19 GULLY'S RESCUE AND REMOVAL	111	STAND BY	1,890.00	1,890.00
20250091	2025-02-19 HWY 12/21 REGIONAL WATER SERVICES COMM	1367	WATER CONSUMPTION JAN 202:	15,794.87	15,794.87
20250092	2025-02-19 JOHN DEERE FINANCIAL	7403697	REPAIR TO JD 2305 TRACTOR	5,848.27	5,848.27
20250093	2025-02-19 KEITH'S REFRIGERATION LTD.	25059 25061 25063	RAHR LIFT STATION FURNACE RAILWAY HOUSE BAY 1 PUBLIC WORKS SHOP FURNACE	367.50 367.50 294.00	1,029.00
20250094	2025-02-19 LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2:	11224810	SHIPPING ACCU FLOW METERS	53.20	53.20
20250095	2025-02-19 MCES INC	0989	2025 CAMERA UPGRADES	997.50	997.50
20250096	2025-02-19 MPE , A DIVISION OF ENGLOBE	4420-015-06-20	GEN ENGINEERING LAGOON CE	11,772.86	11,772.86
20250097	2025-02-19 PARKLAND COMMUNITY PLANNING SVCS.	22554	SUBDIVISION SERVICES ALI2440	1,182.50	1,182.50
20250098	2025-02-19 TAXervice	2428037 2428038	ROLL #5400 ROLL #28000	73.50 73.50	147.00
20250099	2025-02-27 ANDERSON, JANENE	FEB2025	TRAVEL EXPENSE CLAIM FEB 20	59.00	59.00
20250100	2025-02-27 BESUIJEN, JANICE	FEB2025	COUNCIL EXPENSE CLAIM FEB:	484.63	484.63
20250101	2025-02-27 BESUIJEN, TIMOTHY W	FEB2025	COUNCIL EXPENSE CLAIM FEB:	314.58	314.58
20250102	2025-02-27 CANADIAN PACIFIC RAILWAY CO	1000-001116528	FLASHER MAINTENANCE FEB 20	731.00	731.00
20250103	2025-02-27 CENTRAL LABS	2500188 2500207	MAIN LIFT STATION TESTING MAIN LIFT STATION TESTING	52.12 52.12	104.24
20250104	2025-02-27 COLE, EDWIN	FEB2025	COUNCIL EXPENSE CLAIM FEB:	473.58	473.58
20250105	2025-02-27 CONTACT SAFETY SERVICE LTD	16485 16486 16487 16488 16489 16490 16491	FIRE EXTINGUISHER SERVICE F FIRE EXTINGUISHERS AT LIBRAI FIRE EXTINGUISHER SERVICE A FIRE EXTINGUISHER SERVICES FIRE EXTINGUISHER SERVICE A FIRE EXTINGUISHER SERVICE A	506.10 68.25 131.25 131.25 110.25 75.60 353.33	1,376.03
20250106	2025-02-27 FEHR, ROBERT LEE	FEB2025	COUNCIL EXPENSE CLAIM FEB:	346.53	346.53
20250107	2025-02-27 GILLIAT, BARBARA JEAN	FEB2025	COUNCIL EXPENSE CLAIM FEB:	386.53	386.53

VILLAGE OF ALIX

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Cheque Listing For Council

2025-Mar-13 8:54:10AM

Cheque	Cheque # Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20250108	2025-02-27	LOCAL AUTHORITIES PENSION PLAN	FEB2025	PREMIUMS FEB 2025	5,389.57	5,389.57
20250109	2025-02-27	RSP Contributions	FEB2025	CONTRIBUTIONS FEB 2025	243.53	243.53
20250110	2025-02-27	TOWN OF BLACKFALDS	IVC066141	2025 LREMP MEMBER CONTRIB	6,050.00	6,050.00
20250111	2025-02-27	ZONE 3 BUSINESS SOLUTIONS INC.	173564	COPY CHARGES FEB 2025	92.03	92.03
20250112	2025-03-05	ACCU-FLO METER SERVICE LTD	117740 117748	12 5/8" E-CODER M3 REGISTER 7 - 5/8' E-CODER M3 REGISTER	5,229.00 3,050.25	8,279.25
20250113	2025-03-05	AMSC INSURANCE SERVICES LTD.	MAR2025	PREMIUMS MARCH 2025	5,257.75	5,257.75
20250114	2025-03-05	BAGSHAW ELECTRIC LTD.	ICO63543	BULBS FOR FORTIS ENERGY GF	720.83	720.83
20250115	2025-03-05	CENTRAL LABS	2500233	MAIN LIFT STATION TESTING	52.12	52.12
20250116	2025-03-05	ENVIRONMENTAL 360 SOLUTIONS LTD.	0000363735	WASTE & RECYCLING PICKUP F	5,978.23	5,978.23
20250117	2025-03-05	GAM TECH	INV-1372	COMPUTER SERVICE FEB 2025	1,018.50	1,018.50
20250118	2025-03-05	GARY MOE CHEVROLET BUICK GMC	307656	DOOR HANDLE KIT FOR TRUCK	158.62	158.62
20250119	2025-03-05	GOVERNMENT OF ALBERTA	0006177101	BOAT LAUNCH LICENSE 2025	52.50	52.50
20250120	2025-03-05	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2	11249003	WATER METER FREIGHT	68.79	68.79
20250121	2025-03-05	PITNEY BOWES LEASING	3202530964	LATE FEE INVOICE	12.34	12.34
20250122	2025-03-05	POSTAGE BY PHONE	MARCH2025	POSTAGE METER FUNDS	5,000.00	5,000.00
20250123	2025-03-05	TOP SHOT CONCRETE INC	3664-2	MANHOLE RESTORATION SEPT	15,067.50	15,067.50
20250124	2025-03-05	TOWN TROPHY & GIFTS	16122	FIRE CHIEF RECOGNITION GIFT	94.50	94.50
20250125	2025-03-05	VILLAGE OF ALIX	50100FEB2025 63900FEB2025 69600FEB2025 7000FEB2025 72700FEB2025 72800FEB2025 72830FEB2025 72841FEB2025	BULK WATER FEB 2025 LIBRARY FEB 2025 PW YARD FEB 2025 VILLAGE OFFICE FEB 2025 FIRE HALL FEB 2025 BAY 1 & BAY 2 RAILWAY HOUSE I BAY 3 RAILWAY HOUSE FEB 202! BAY 4 RAILWAY HOUSE FEB 202!	105.78 115.44 95.71 125.04 111.60 168.56 121.20 109.68	953.01
20250126	2025-03-05	WILD ROSE ASSESSMENT SERVICES	9700	PROGRESS PAYMENT MARCH 2	1,319.50	1,319.50

Total 192,358.11

*** End of Report ***

VILLAGE OF ALIX BANK RECONCILIATION FOR THE MONTH ENDING: February 28, 2025

SERVUS CREDIT UNION

			CHEQUING	CHEQUING (2)	INVESTMENTS (1)
Balance fro	om Bank Statem	ent:	1,646,288.78	12,463.42	0.00
Plus:	Deposits in Tra	nsit	14,416.02		
Less:	Outstanding Ci	neques	(27,278.06)		
	Reconciled Bar	nk Balance:	1,633,426.74	12,463.42	0.00
28-Feb-25	GL balance	3-120	1,633,426.74		
28-Feb-25	GL balance	3-121	,	<u>12,463.42</u>	
28-Feb-25	GL balance	3-300			
		Variance:		-	
]		

THIS STATEMENT SUBMITTED TO COUNCIL THIS 19TH DAY OF MARCH, 2025

VILLAGE OF ALIX

Tax Trial Balance (Full Listing) Trial Balance As Of 2025-03-13

2025-Mar-13 2:39:18PM

Over 3

Title Holder	der	Tax Levy	Accum. Penalty	Out. Penalty	Out. Penalty Outstanding	Current	1 Year	2 Years	3 Years
								7 Cal 2	2 2 2 2
	-	Tax Levy	1,805,263	3.71 Lc	1,805,263.71 Local Improvement Levy	ent Levy	0	0.00	
	Additional Tax Levy	Tax Levy	0	0.00	Accumulated Penalty	d Penalty	20,758.18	.18	
					Outstanding Penalty	g Penalty	19,839.61	9.61	
		Sub Ledger	_		9	General Ledger	_		
		Current	(38,255.16)	5.16)					
		1 Year	72,731.31	11.31	3-00-00-210	-210	72,010.34	4	
	.4	2 Years	16,368.01	38.01	Totals		72.010.34	4	
	es.	3 Years	19,960.24	0.24		!			
		Over 3	1,20	1,205.94					
	Outstal	anding	72,010.34	0.34					
				-	Total GL	۳	72,010.34	72	

*** End of Report ***

0.00

Total SL Proof

72,010.34



Roll #

PCPS Board Meeting

February 18, 2025 Councillor Janice Besuijen

Directors Report

- A. The SDAB has gained a new member- Summer Village of Grandview.
- B. Rent has been reduced by \$10,000/year so PCPS will remain in its current location.
- C. Staff hours were reduced to 3 days per week mid November, as projects have increased staff have been brought up to 4 days a week.
- D. The budget will be completed for the end of March to be discussed at the April 7, 2025 meeting.

Appointment of Auditor-RSM was appointed at the auditor for the 2024-2025 fiscal year.

Janice Besuijen

BLMT

February 24, 2025 Councillor Janice Besuijen

Project Updates:

Gull Lake Watershed Filtration Application-the application was submitted in January and is under review. A decision is expected in March or April.

Buffalo Lake Water Level- No new information.

- 779.97m end of season water level Nov 15 (88cm below FSL, 63cm below pump trigger elevation)
- 780.85m Full Supply Level/Target Level
- 780.60m pump trigger

Janice Besuijen

CAO REPORT MARCH 2025

- 1. Automatic Bank Payments Administration has looked into offering EFT (Electronic Fund Transfers) to our residents for tax and utility accounts. This will allow us to automatically withdraw funds from their bank accounts if they sign up to do so, i.e. monthly tax installment payments or the full amount of monthly utility bills. This has been requested by many of our residents over the last year, and we believe it will be very beneficial to not only our residents but our staff as well. We have the licensing modules for this option through our Catalis software at no extra cost to our agreement. We are waiting to hear back from Servus Credit Union on the next steps needed for us to submit the withdraw reports to the bank. Once we have the understanding on both portions of the process, we will have an internal month of testing/training before we offer it to our residents as a payment option.
- 2. <u>CP Rail</u> Council may have noticed, work is well underway for improvements to the east entrance CP Rail crossing. The first stages of work were able to be done without impacting traffic flow, but we have been advised that the second stage of work installing the new mast and lights will cause temporary traffic interruption. CP feels the project should be complete by the end of the month or early in April.
- 3. <u>Tax Bylaw</u> Now that the 2025 provincial budget is out, the annual School Requisition has been released. This means we can start preparing the Tax Rate Bylaw and finalize the 2025 Operating Budget. It is worth noting that the School Requisition is significantly higher this year (6.3% for residential and farm land, and 6.4% for non-residential). Council may want to consider informing residents of this increase from the province so that it is not perceived as a tax increase by/for the Village of Alix.
- 4. <u>Lagoon</u> We continue to wait for the groundwater monitoring wells to be finished out at the lagoon. Most of the wells around the lagoon are done, but there is at least one additional well outside of the project area that is required. MPE is working on approvals for the site as it is not owned by the Village. Once all wells are complete, Alberta Environment requires an initial round of sampling plus a final report before this part of the project will be considered complete and operational.
- 5. <u>Arena</u> Village staff continue to work with OHS, Arena Board and staff members toward compliance with regulations. We thought all requirements were met, but OHS indicated they wanted a higher level of detail in the Evacuation Plan (specific to the Arena) and they would like to see completed copies of some of the new forms to be used (Job Site Assessment forms etc.)



AR117964

March 10, 2025

His Worship Timothy William Besuijen Mayor Village of Alix PO Box 87 Alix, AB T0C 0B0

Dear Mayor Besuijen:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of every Albertan.

I am pleased to inform you the Village of Alix has been approved for a grant of \$200,000 under the Intermunicipal Collaboration component of the 2024/25 ACP in support of your Infrastructure Master Plan project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for any milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by dialing 310-0000, then 780-422-7125, or at acp-grants@gov.ab.ca.

.../2

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

Ric McIver Minister

Ric M Jver

cc: Honourable Devin Dreeshen, MLA, Innisfail-Sylvan Lake

Honourable Jason Nixon, MLA, Rimbey-Rocky Mountain House-Sundre

Jennifer Johnson, MLA, Lacombe-Ponoka Barbara Shepherd, Reeve, Lacombe County

Michelle White, Chief Administrative Officer, Village of Alix

Tim Timmons, County Manager, Lacombe County

Classification: Public

Casual Legal: Conflicts of interest

Mar 11, 2025

By Ben Throndson, Reynolds Mirth Richards Farmer LLP Alberta Municipalities Casual Legal Service Provider

Recent amendments to the *Municipal Government Act* (MGA) include new conflict of interest provisions in section 170. Before these amendments were made, section 170 only dealt with "pecuniary interests" – financial interests of a non-trivial nature. Now, the new provisions also cover the broader subject of "conflicts of interest," which helps fill a legislative gap in the MGA.

Before the amendment, municipal councillors were only permitted to abstain from discussion and voting on matters before council in two instances. The first was when the councillor had a pecuniary interest in the matter under discussion. The second was if the councillor was absent from the meeting. Otherwise, a councillor present at the council meeting was obligated to vote on the resolution or bylaw before council or risk disqualification.

This occasionally resulted in a situation whereby individual councillors with a personal (albeit a non-financial) interest in a matter before council would arrange to be "absent" from the meeting to avoid voting on the matter.

To combat this issue, the new amendments have added conflict of interest provisions to section 170. A councillor is deemed to have a conflict of interest in a matter if it could affect a private interest of the councillor or an employer of the councillor, or the councillor knows or should know that the matter could affect a private interest of the councillor's family.

This raises the further question: what does it mean for a person's private interest to be affected? Summarized broadly, the MGA states that a person's private interest is affected by a matter if the matter affects the person directly, or a corporation or partnership in which the person is a shareholder or key member. The courts may yet provide more guidance on how this language is to be interpreted, but it has not yet been judicially considered.

If a councillor believes they have a conflict of interest or a perceived conflict of interest, they may disclose the general nature of that conflict prior to or during any discussion of the matter. If the councillor makes such a disclosure, they may abstain from voting on any question relating to the matter, abstain from any discussion on the matter, or leave the room in which the meeting is being held until the discussion is concluded. The disclosure of the conflict or perceived conflict is to be recorded in the minutes of the meeting.

DISCLAIMER: This article is meant to provide information to Alberta Municipalities members only and is not intended to provide legal advice. You should seek the advice of legal counsel to address your specific set of circumstances. Although every effort has been made to provide current and accurate information, changes to the law may cause the information in this article to be outdated. This content is not intended for the general public.



AR117795

February 27, 2025

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2025*, tabled in the Alberta Legislature by my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance. Below are some details relevant to Alberta Municipal Affairs.

Budget 2025 is meeting the challenges facing Alberta with responsible decisions to fund today's priorities, investing more than \$1 billion to build stronger communities provincewide. Through these investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

Last year, Municipal Affairs introduced the Local Government Fiscal Framework (LGFF), delivering predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta. The LGFF represents years of collaboration between the province and local governments, replacing the Municipal Sustainability Initiative with a modern and predictable model.

LGFF funding allocations for the 2025/26 fiscal year have been known to communities for several months. Thanks to the LGFF's revenue index factor, which ties the funding level to provincial revenue from three years prior, *Budget 2025* increases LGFF capital funding by more than 13 per cent, from \$722 million to \$820 million. This increase will help your communities achieve their local infrastructure priorities. *Budget 2025* also maintains LGFF Operating funding at \$60 million to assist with operational costs and help respond to inflationary pressures. This grant was doubled in 2023 to reflect lost municipal revenue through the Grants in Place of Taxes program.

Budget 2025 also increases funding for the Grants in Place of Taxes program (GIPOT). Over the last few years, we heard loud and clear from municipalities that have provincially run buildings within their boundaries about the need for stronger recognition of the impact provincial properties have on municipal services. Starting in the 2025/26 fiscal year, GIPOT will be paid to municipalities at 75 per cent of the property tax amount that would be owed if the properties were subject to municipal taxation. Next year, in 2026/27, GIPOT will be fully restored to 100 per cent.

.../2

In light of these increases, the Local Growth and Sustainability Grant (LGSG) program will not continue. Introduced in *Budget 2024*, this three-year, \$60-million grant program aimed to alleviate pressures in fast-growing communities. We received numerous applications from municipalities for the initial \$20 million in LGSG funding allocated in 2024. Those funds will still be distributed, with successful applicants notified by the end of March 2025. However, after careful consideration, our government made the difficult decision to discontinue the LGSG program for *Budget 2025* and focus the investment of taxpayer dollars into other areas, including a comprehensive capital plan to enhance public infrastructure.

As in previous years, *Budget 2025* includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also maintaining funding levels for public libraries, with more than \$33 million going toward operating grants across the province.

Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets through lower personal income taxes and continuing investments in education and health care. Our municipal partners are integral to our work. As we face global uncertainties, I look forward to working together over the next year as we continue to build strong, vibrant, and sustainable communities that help keep our province the best place in Canada to live, work, and raise a family.

Sincerely.

Ric McIver Minister

How Budget 2025 Supports Municipalities

Core Capital Funding for Municipal Governments

_										
\$ millions	2024-25 Budget	2024-25 Estimate	2025-26 Budget	2026-27 Forecast	2027-28 Forecast	Budget 2025 vs. 2024				
Provincial Capital Funding										
Programs Available to Most Municipalities										
Local Government Fiscal Framework - Capital	724	724	820	800	871	96				
Municipal Water/Wastewater Partnership	66	54	45	67	84	(21)				
Water for Life	50	33	51	111	95	1				
Strategic Transportation Infrastructure Program	44	34	33	39	5 5	(11)				
Local Growth and Sustainability Grant	20	20	-	-	-	(20)				
Green Transit Incentives Program (GreenTRIP)	-	•	3	-	•	3				
First Nations Water Tie-In Program	8	2	8	15	27	-				
	912	867	960	1,032	1,132	48				
Directed Funding Separate from a Formal Full	nding Progra	m ²								
Edmonton and Calgary LRT (prov. portion)	470	502	372	556 ³	506 ³	(98)				
Edmonton major roads 4	108	45 ⁵	130	107	85	22				
Edmonton Downtown & Coliseum Site Improv.	-	-	6	30	70	6				
Calgary Rivers District & Events Centre	102	90	97	66	24	(5)				
YYC Rail Connection	2	2	6	_	-	4				
Capital Region Wastewater Treatment	10	40	10	-	-	-				
Designated Industrial Zone Pilot Project	4	3	18	10	10	14				
Sundre Wastewater Treatment Plant	-	-	8	-	-	8				
Red Deer Regional Airport Expansion	20	5	4	8	-	(16)				
	716	687	651	747	625	(65)				
Total Provincial Funding	1,628	1,554	1,611	1,779	1,757	(17)				
Year-over-year change in budget			-1%	10%	-1%					
Federal Capital Funding										
This funding is distributed by the province on										
Edmonton and Calgary LRT (federal portion)	379	411	400	539 ³	490 ³	21				
Canada Community-Building Fund	266	270	276	276	287	10				
Investing in Canada Infrastructure Program	73	71	48	20	1	(25)				
Clean Water Wastewater Fund	1	-			-	1				
	719	752	724	835	779	5				
Total Provincial + Federal Capital Funding	2,347	2,306	2,335	2,614	2,536	(12)				

² This category summarizes funding distributed directly to a municipality outside of any formal funding program that municipalities can apply for.

³ Based on historical breakdowns, ABmunis has made an assumption that the Government of Alberta is responsible for 51% of the Edmonton and Calgary LRT project for 2026-27 and 2027-28 and the Government of Canada is responsible for 49%.

^{4 &#}x27;Edmonton major roads' includes projects for 50 Street, Yellowhead Trail, Ray Gibbon Drive, and Terwillegar Drive.

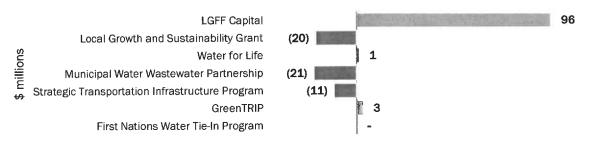
⁵ ABmunis noted inconsistencies in reported amounts in the 2025 Fiscal Plan versus the 2025 Government Estimates material.

Preliminary Analysis on Alberta's 2025 Budget

Year-Over-Year Change in Budgeted Funding for Municipal Infrastructure Programs

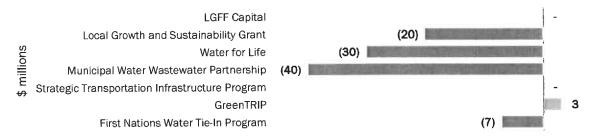
When looking at provincial infrastructure programs that most municipalities can access, those programs will see a collective net increase of \$48 million in funding in 2025-26, largely driven by the legislated increase in the Local Government Fiscal Framework Capital program.

Year-over-year change in budgeted funding from provincial capital programs Budget 2025 difference from Budget 2024



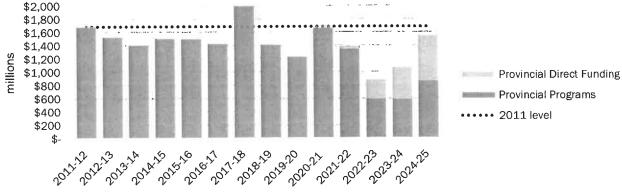
Program funding increased, but was almost \$100 million short of what was forecasted Funding for provincial capital programs increased to \$960 million, but the 2024 budget forecasted that funding for these programs would be \$1.05 billion in 2025-26. The Local Growth and Sustainability Grant was surprisingly discontinued and funding for water and wastewater infrastructure projects are a combined \$70 million less than what was projected for this year.

Difference between the 2024 Budget forecast for the 2025-26 year versus what was delivered in the 2025-26 budget



The province is increasingly delivering capital funding to municipalities outside of formal funding programs





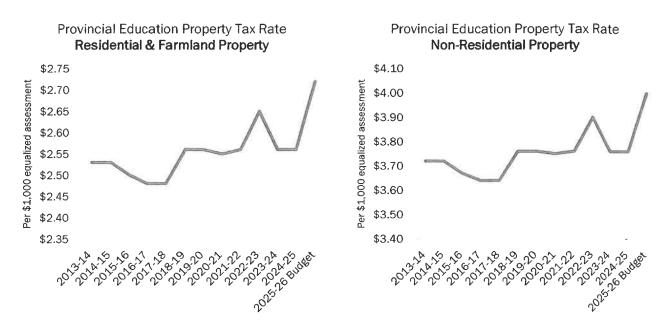
Provincial Education Property Tax

Over the last decade, the Government of Alberta has frequently changed its approach to how it determines the amount of provincial education property taxes to be collected from Alberta's property owners.

	Adjust the mill rates to cover a target % of the K-12 budgeted operating expense	Freeze the mill rates to match the previous year	Adjusted the mill rates to match the previous year's tax revenue amount
2015-16	√ (32% target)		
2016-17	√ (32% target)		
2017-18		✓	
2018-19			✓
2019-20		✓	
2020-21			√ 7
2021-22			✓
2022-23			✓
2023-24			✓
2024-25		✓	
2025-26	√ (31.6% target)		
2026-27 Plan	✓ (33.3% target)		

A shift in tax revenue from personal income taxes to property tax

The Government of Alberta has pivoted again to announce a new strategy to structure provincial property taxes to generate tax revenue that is equivalent to one-third of the operating cost for the Ministry of Education by 2026-27. To meet this goal, the province is increasing the provincial tax rate on residential and farmland properties by 6.3 per cent and increasing the rate on non-residential property by 6.4 per cent in 2025-26.



⁷ Budget 2020 set a plan to set the requisition amount based on Alberta's population growth and inflation but shortly after the release of the budget, the <u>province reverted</u> to freeze the revenue amount to the 2019-20 year due to the economic impact of the COVID-19 pandemic.

Preliminary Analysis on Alberta's 2025 Budget

Increase in provincial property tax to help fund K-12 education costs

Since 2014-15, the province's revenue from provincial property taxes represented an average of 30.3 per cent of the operating costs for K-12 education. Based on estimates for 2024-25, the ratio is currently at 28.9 per cent and the province's planned tax increase will bring that ratio to 31.6 per cent of the Ministry of Education's operating cost in 2025-26.8

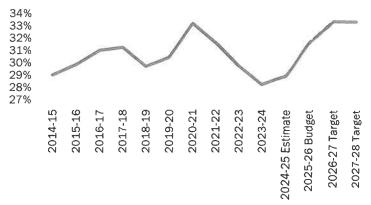
An additional 10 per cent increase in provincial property taxes is planned for 2026-27 to reach the target revenue of \$3.4 billion equivalent to one-third of the Ministry of Education's operating costs.

The combination of the tax rate increase plus new development in Alberta is budgeted to increase the province's revenue from property taxes by \$392 million, with total provincial property tax growing from \$2.7 billion in 2024-25 to \$3.1 billion in 2025-26. This is a substantial change from previous years where the province maintained a stable approach to its reliance on property taxes.

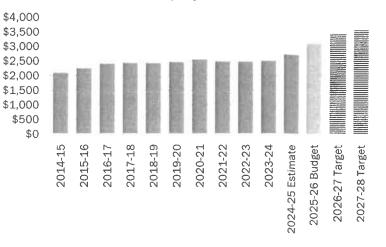
Municipal councils will be challenged by the increase in provincial property tax rates

Municipal councils are always aware that the Government of Alberta may increase provincial property taxes, but we had no forewarning of the province's plan to substantially increase its reliance on property taxes to fund its revenue needs. As always,

Provincial Education Property Tax Revenue as a % of the Operating Expense for K-12 Education



Provincial Property Tax Revenue



municipal governments will be responsible to collect this tax on behalf of the Government of Alberta and as a result, will wear much of the political blame for this tax increase.

Now that the province has released their budget, municipalities will finalize their 2025 budget and set their municipal tax rates for the 2025 year. Due to the increase in provincial property taxes, councils will face political pressure to limit any future increase in municipal property taxes, despite the long-term needs of their community. This will likely result in lower service levels in many communities and/or deferred maintenance of local infrastructure.

\$ millions	2023-24 Adual	2024-25 Estimate	2025-26 Budget	2026-27 Forecast	2027-28 Forecast
Provincial education property tax	2,504	2,732	3,124	3,435	3,576
Year-over-year change (%)		9.1%	14.3%	10.0%	4.1%

⁸ The spike in 2020-21 is a combination of the reduction in operating costs for K-12 education from \$8.1 billion in 2019-20 to \$7.7 billion in 2020-21 and an \$84 million increase in provincial property tax revenue that year.

×		