Regular Meeting of the Village of Alix Council, to be held on
Wednesday, November 20, 2024 at 6:00 P.M.

AGENDA

1. Call to Order:	
2. Agenda	Amendments and Adoption
3. Adoption of the Minutes:	a) Minutes of the Regular Meeting – November 6, 2024 – 6:00 P.M.
4. Delegation:	a) Austin Weaver, Executive Director, Lacombe Regional Tourism – 2024 – 2025 Annual Report
5. Bylaws:	a) Fee Schedule Bylaw 486/24 – Request for Decision 24-53
6. Unfinished Business:	a) 2025 Interim Operating Budget
7. New Business:	a) Multi Year Capital Budget 2025 – 2030 b) Highway 12/21 Regional Water Services Commission 2025 Draft Budget c) Lacombe County Invoice – Request for Decision 24-55 d) Elections Alberta Data Sharing Agreement – Request for Decision 24-54
8. Financial Reports:	a) Accounts Payable Cheque Listing – October 16 – November 6, 2024 b) Tax Trial Balance – November 14, 2024 c) Bank Reconciliation September 30, 2024 & October 31, 2024
9. Committee Reports:	a) Lacombe Regional Emergency Management Meeting – Councillor Cole
10. Administrative Reports:	a) CAO Report
11. Correspondence	a) Sergeant Trent A. Cleveland, Chief of Police, Bashaw Detachment, RCMP – Quarterly Community Policing Report b) Honourable Nate Glubish, Minister of Technology and Innovation – Bill 33 – Protection of Privacy Act c) Honourable Dale Nally, Minister of Service Alberta and Red Tape Reduction – Bill 34 – Access to Information Act d) Oldman River Regional Services Commission – NextGen 9-1-1
12. Closed Meeting:	None
13. Adjournment:	

Village of Alix





Council Members shall at all times conduct themselves and commit to ethical, businesslike, and lawful conduct, including the appropriate use of authority vested in them and appropriate decorum when acting as a Council Member.

Council Members shall:

- Govern their conduct in accordance with the requirements and obligations set out in the MGA;
- Commit to ethical, businesslike and lawful conduct, including proper use of authority and appropriate decorum when acting as Council Members;
- Not take action beyond the powers granted by the MGA without having the necessary authority from Council to do so;
- Represent the best interests of the Village;
- Debate in a manner that is respectful, considerate and healthy and will be limited to the topic that is directly related to the motion on the table;
- Take all points of view into account when making decisions;
- Have the option to respectfully disagree with other Members of Council;
- Preserve the integrity and impartiality of Council;
- Think independently and refrain from forming allegiances or factions within Council.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, November 6, 2024, at 6:00 P.M.

Present: Mayor Tim Besuijen, Councillors Barbara Gilliat and Edwin Cole

Also Present: Michelle White, Chief Administrative Officer

Regrets: Councillors Janice Besuijen and Rob Fehr

Call to Order: Mayor T. Besuijen called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor T. Besuijen called for amendments to the agenda.

Approval of Agenda:

Resolution #217/24: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda as presented.

CARRIED

Minutes: a) Regular Meeting – October 16, 2024

Resolution #218/24: Moved by Councillor Gilliat that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, October 16, 2024, be accepted as presented.

CARRIED

Delegation: a) Mark Sproule, Manager of County Peace Officer Services, Director of Emergency Management, Lacombe County – Bylaw Enforcement Update

Mark Sproule, Manager of County Peace Officer Services, Director of Emergency Management for Lacombe County entered the meeting at 6:01 P.M.

Mr. Sproule retired from the meeting at 6:19 P.M.

b) Dave Bain, Manager of Fire and Emergency Services, Lacombe County – Introduction and Statistics Report

Dave Bain, Manager of Fire and Emergency Services for Lacombe County entered the meeting at 6:19 P.M.

Mr. Bain retired from the meeting at 7:19 P.M.

Bylaws: None

Unfinished Business: a) Land Annexation – Request for Decision 24-52

Resolution #219/24: Moved by Councillor Gilliat that the Village of Alix Council hereby rescinds Resolution #110/06, being a resolution to initiate annexation proceedings with Lacombe County.

CARRIED

New Business: a) Tax Arrears 4904 – 47 Street - Request for Decision 24-50

Resolution #220/24: Moved by Councillor Cole that the Village of Alix Council hereby cancels $2,742.52 of tax arrears for the 2024 year on tax roll #34000.

CARRIED

New Business:(cont.) b) Utility Fees – Request for Decision 24-51

Resolution #221/24: Moved by Councillor Gilliat that the Village of Alix Council hereby accepts this report as information.

CARRIED

c) 2025 Interim Operating Budget

Resolution #222/24: Moved by Councillor Cole that the Village of Alix Council hereby accept the 2025 Interim Operating Budget as information.

CARRIED

Financial Reports: None

Committee Reports: None

Administrative Reports: None

Correspondence and Information:

a) Charles Andrews, President, Alix Wagon Wheel Museum Association

b) Alberta Municipalities – Update

c) Alberta Interim Police Advisory Board Report

d) Alix and Area Community Resource Centre – Summer Recap 2024

e) Alix Mirror Wellness Supports Society – 3rd Quarter Program Updates

Resolution #223/24: Moved by Councillor Gilliat that Correspondence Items (a) through (e) be accepted as information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #224/24: Moved by Councillor Gilliat that this Regular Meeting of the Village of Alix Council be adjourned at 7:56 P.M.

CARRIED

Mayor

Chief Administrative Officer

Lacombe Regional Tourism

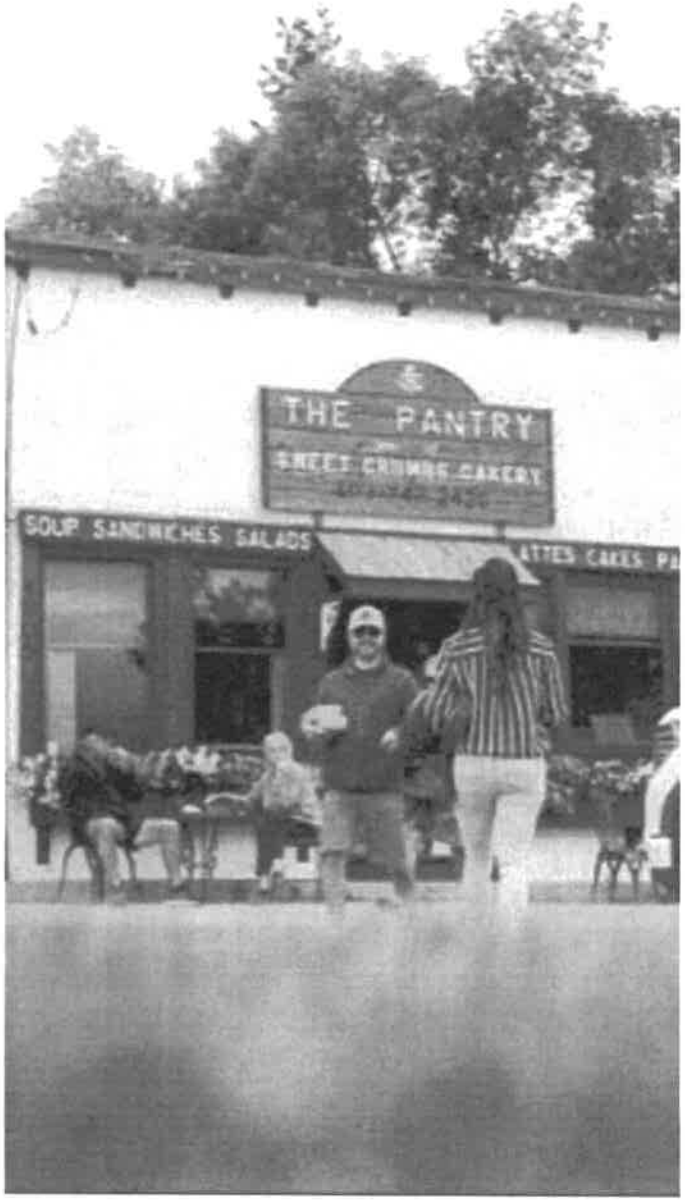
2024-2025 ANNUAL REPORT

Merry Kuchle - President
Austin Weaver - Executive Director

AGENDA

- Our Mandate
- The Team
- The Board
- Activities that went well
- Activities that did not go well
- What's next 2025
- Funding Ask
- Questions




THE PANTRY
SOUP SANDWICHES SALADS


ALIX WAGON WHEEL MU

OUR MANDATE

To responsibly for grow the regional visitor economy by

1.leveraging key public and private partnerships

2.leading regional destination promotion and development activity

3.engaging all community members across Lacombe County

so
together, we can welcome more visitors for the benefit of all.

MEET THE TEAM



Executive Director
Austin Weaver



Marketing Coordinator
Savannah Lalonde

Membership/Events Coordinator
Helen Peck

LET
IT SNOW

THE BOARD

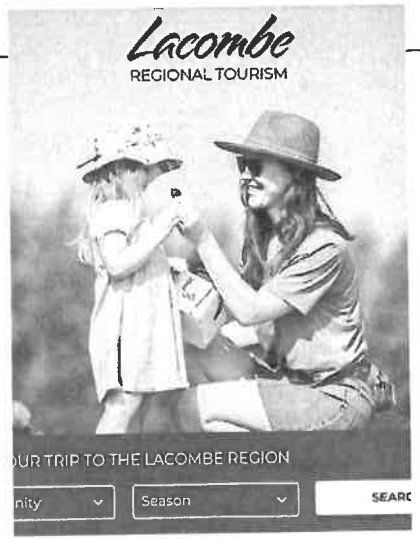
Executive
Merry Kuchle - President
Rieley Kay - Vice President
Alida Prins - Treasurer

Members
Scott Dallas - City of Lacombe rep
Kenneth Weenink- Lacombe County rep
Rachel Kraay - Past President
Rod Duhamel - Member at Large
Sarah Fahey - Member at Large
Jess Zylstra- Member at Large
Jacquie Corkery - Lacombe Business rep



ACTIVITIES THAT WENT WELL IN 2024









Marketing

2024 Visitor Guide

Route 12

Paid Media Visits

Marketing

Website Performance

1.18 M Impressions

Image Bank - 4956

Assets

Membership Growth

61- Businesses

13 - Non Profits

Events

Canada Day

Rally Cross

LCHF

Alix Rodeo

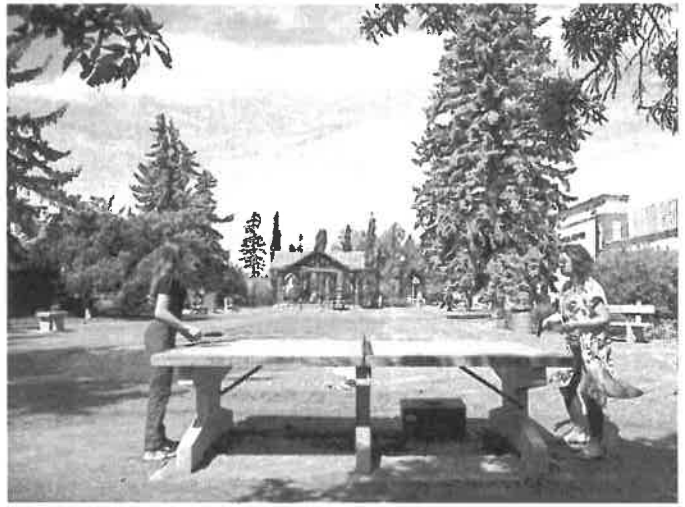
ACTIVITIES THAT WENT WELL IN 2024

TOURISM INDUSTRY ASSOCIATION ALBERTA









Member Services

- **Letters of Support**
- **Photo Shoots**
- **Member Advocacy**

Destination Development

- **Travel Alberta Olds to Lacombe Destination Development Plan**
- **Medicine Ski Lodge Grant Support**

Consumer Shows

- **Calgary Outdoor Adventure Show**
- **Edmonton Boat and Sportsman show**

OUR NUMBERS

	Staff	Membership Dues	Communities
2021	1 FT	$2,340	1 Community 1 County
2022	1 FT 1 PT 1 Contract	$3,200	3 Communities 1 County
2023	2 FT 1 Contract	$8,505	8 Communities 1 County
2024	2 FT 1 Contract	$11,330	8 Communities 1 County

ACTIVITIES THAT DIDN'T GO SO WELL



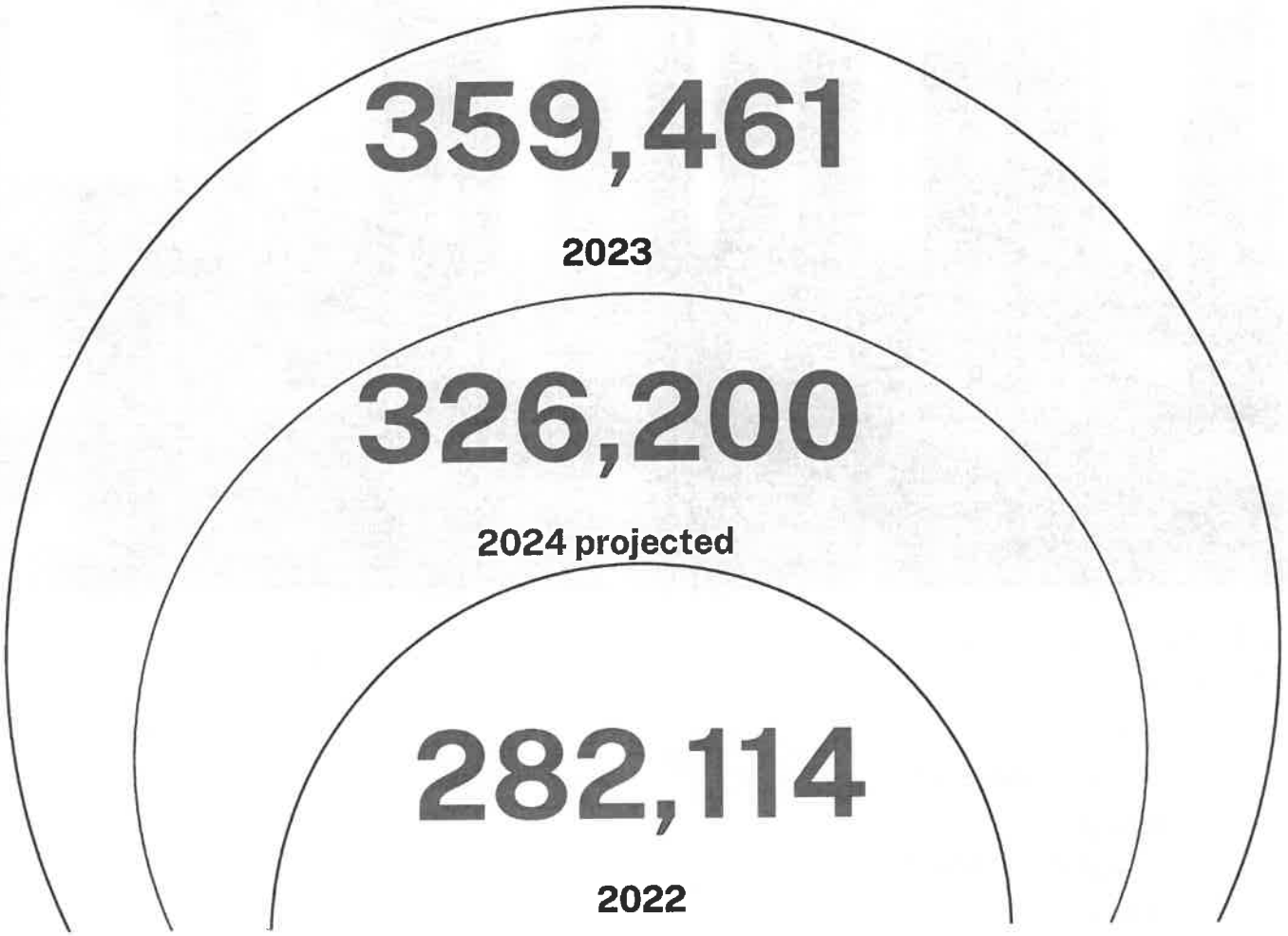
Industry Education & Research

- **Educational Opportunities for Members**
- **Providing Industry Research**

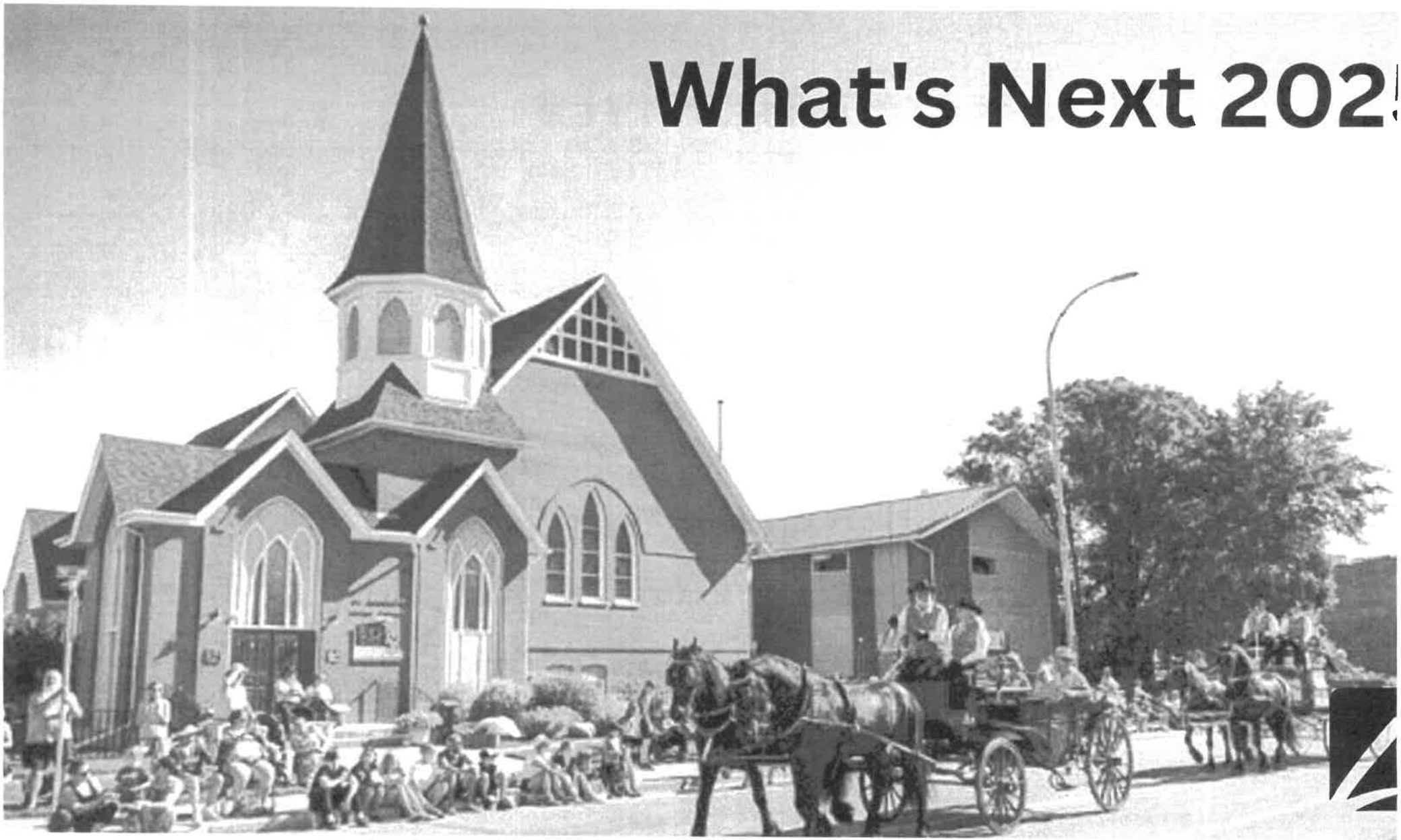
Growing Pains

- **Office Administration**

BRAND AWARENESS - SOCIAL MEDIA REACH



What's Next 202

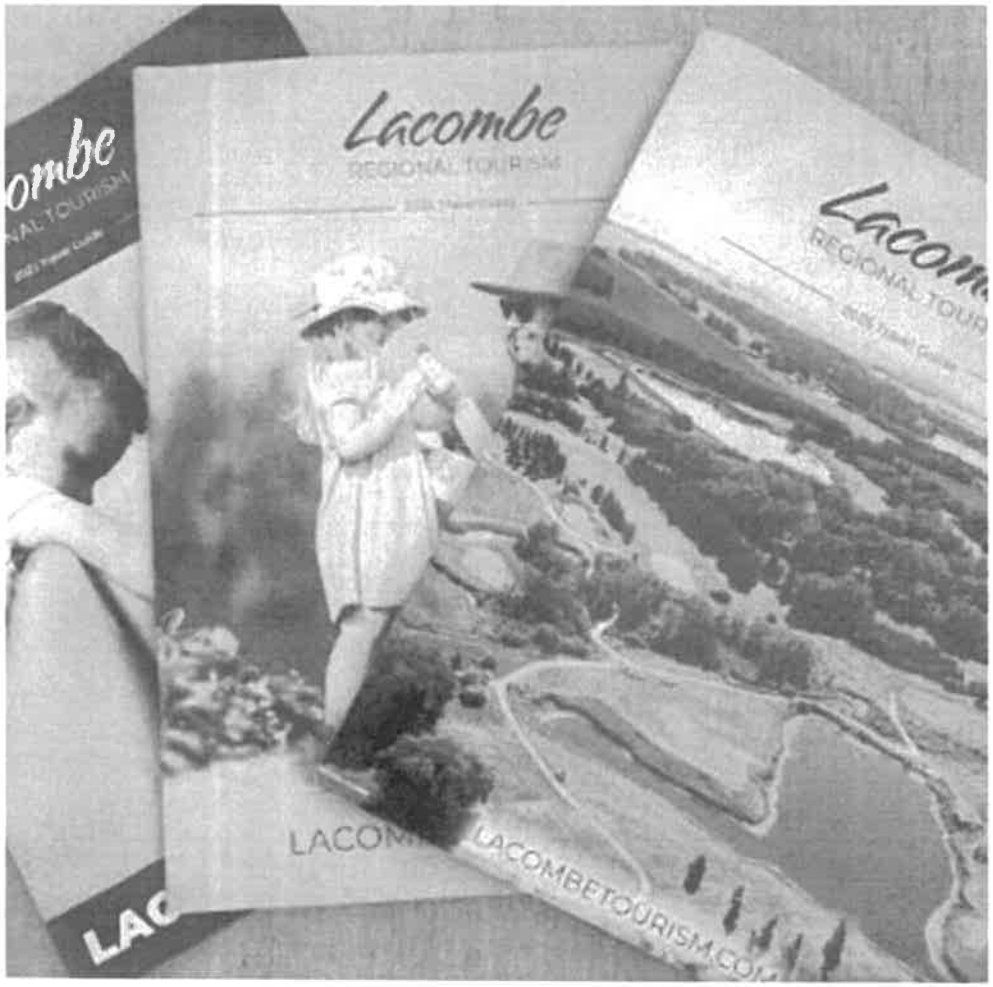


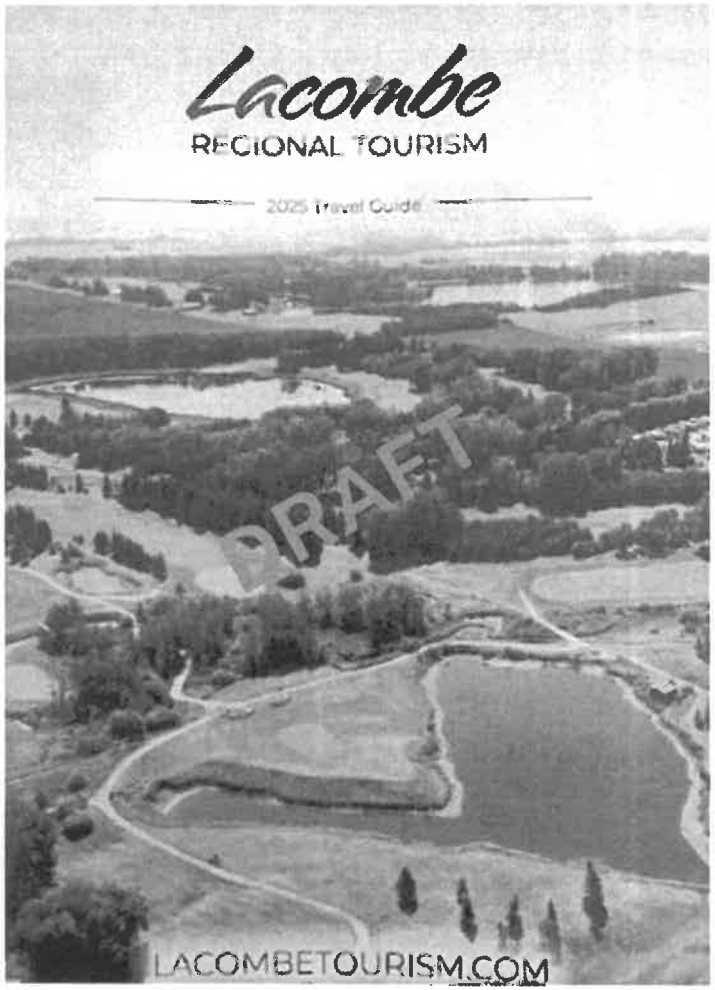
2025 STRATEGIC OBJECTIVES

1. Revaluate our strategic and tactical marketing plan for 2025-2028
2. Increase Business and Non-Profit Members
3. Increase Event Attraction Activities
4. Attend More Industry Functions



LAUNCH THE 2025 VISITOR GUIDE





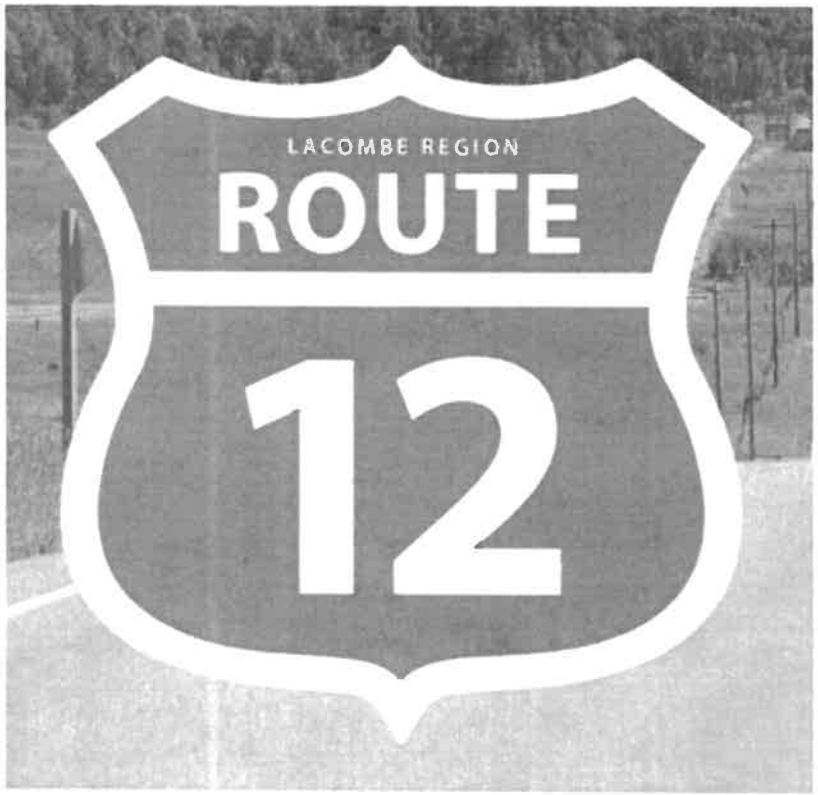
ATTEND CONSUMER & TRADE SHOWS

The Outdoor Adventure & Travel Show

EDMONTON BOAT & SPORTSMEN'S SHOW

SPORT EVENTS CONGRESS GOT GAME?

GROW ROUTE 12





At this time we would like to ask that the Village of Alix maintain their funding at $3,744.00

Thank you!



Lacombe
REGIONAL TOURISM

RE: Village of Alix

The following chart below shows the value of expenditure returned or service the Lacombe Regional Tourism Association brought to the Village of Alix for 2025

Activity	Direct benefit	Indirect benefit	Value
Community Profile - website	Raises brand awareness through joint promotion	Shared cost	$10,000
Social Media Engagement	Access to an engaged audience	Social Media Expertise	$9,360
Visitor Guide	Raises brand awareness	Shared Cost	$13,000
Paid Media	Family Fun Canada Back Road Map Books	Increased Destination Awareness	$9,200
Community Involvement	• In the community approximately once a month on businesses walks • Participating in local events	Localized information gathered and shared.	$2,832
Representation at Consumer Shows	• 2024 Calgary Outdoor Adventure Show • 2024 Edmonton Boat and Sportsman Show • 2024 Stettler Trade Show • 2024 Lacombe Tradeshow • 2024 Rocky Mountain House Tradeshow	Increased Destination Awareness	$7,000

Lacombe Regional Tourism's total leveraged value provided to the Village of Alix is worth approximately $51,392.

ADMINISTRATION REPORT

Date: November 8, 2024 RFD 24-53
Memo To: Village Council
From: Michelle White
Subject: Fee Schedule Bylaw

1. **PURPOSE** – To present Council with Fee Schedule Bylaw 486/24 which incorporates utility charges.

2. **BACKGROUND** – In the past, the utility rates were part of the Utility Bylaw. Some parts of these rates change every year resulting in a new Amending Bylaw being created. This was very difficult to track and hard for our residents to follow. Council has given first reading to the new draft Utility Bylaw that no longer includes utility rates.

3. **OPTIONS** – 1. To give the Fee Schedule Bylaw 486/24 all three readings and pass the bylaw

   2. To give the Bylaw one reading and revisit the Bylaw at a future meeting

   3. To send the Bylaw back to administration with amendments

4. **DISCUSSION** – Water/sewer cubic meter and flat fee rates as well as garbage and recycling rates were reviewed and approved by Council during review of the Interim Operating Budget at the November 6th meeting.

5. **FINANCIAL IMPLICATIONS** – Proposed changes to municipal rates/fees include:
   - NSF Cheque charge increased from $25 to $30 per occurrence
   - Weekly campground rate of $210 – this savings is in line with the monthly discount rate and may result in increased campground use during weekdays
   - Separating Retroactive Development Permit (Major) $500 and Retroactive Development Permit (Minor) $200 – this is used if development occurs before a permit has been applied for. Staff felt a $500 charge for minor infractions such as a sign or change in use of a building was a little steep.
   - License to Occupy – the old Fee Schedule didn't include a charge for this. I recommend $300 plus legal fees, the same as for an Encroachment Agreement. Both documents are similar in scope of work involved.
   - The following section has been removed from the Utility Rates section:

Tapping of Water and Sewer Lines

When tapping from the mains in the street (single residential service only)	- 75 % of the cost paid by the owner - 25% of the cost paid by the municipality
When tapping from the property line	- $2,000 deposit - all other costs paid by the owner

Tapping of water and sewer to all new residential developments, commercial and industrial services shall be as per an agreement separate from this bylaw.

- Though it is possible/legal to collect fees as stated in this section, Council has been moving in a "development friendly" direction and reducing barriers to new construction. This has resulted in many new homes for Alix.

6. **LEGAL** – The only way to change a bylaw is with another bylaw:

MGA s. 63(1) *"A council of a municipality may, by bylaw, revise any of its bylaws or any one or more provisions of them in accordance with this section."*

MGA s. 191(1) *"The power to pass a bylaw under this or any other enactment includes a power to amend or repeal the bylaw.*
(2) The amendment or repeal must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw, unless this or any other enactment provides otherwise."

7. **POLITICAL/PUBLIC IMPLICATIONS** – This Bylaw will need to be reviewed and amended in spring of 2025 when the Extended Producer Responsibilities (EPR) legislation comes into effect. Residential recycling rates will be affected at that time.

8. **OTHER COMMENTS** – Since the utility rates are likely to be adjusted annually, including them in the Fee Schedule Bylaw ensures that all municipal fees and charges get reviewed on a regular basis. If passed, this Bylaw would come into effect January 1, 2025.

9. **RECOMMENDATIONS** – Option #1, I recommend the following resolutions:

"that the Village of Alix Council give first reading to Fee Schedule Bylaw 486/24, being a bylaw to establish a fee schedule."

"that the Village of Alix Council give second reading to Fee Schedule Bylaw 486/24."

"that the Village of Alix Council give permission for third and final reading to Fee Schedule Bylaw 486/24at this time."

"that the Village of Alix Council give third and final reading to Fee Schedule Bylaw 486/24."

Author

VILLAGE OF ALIX
BYLAW NO. 486/24

BEING a Bylaw of the Village of Alix, in the Province of Alberta, to establish a Fee Schedule.

WHEREAS, pursuant to the provisions of the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, Council may pass a Bylaw for the purpose of establishing the fees, rates, and charges for services provided by the municipality, and;

WHEREAS, the Council of the Village of Alix considers it necessary to charge a fee for services the Village of Alix provides to the public, a Fee Schedule shall be established.

NOW THEREFORE, the local authority of the Village of Alix, in open Council duly assembled, enacts as follows:

1. This Bylaw shall be known as the "Fee Schedule Bylaw."

2. The fees, rates and charges contained in the attached Schedule "A" and forming part of this Bylaw, shall be the fees, rates, and charges in effect for the provision of goods and services stated.

3. Where applicable according to the Municipal Government Act, unpaid fees, rates and charges owed by Village of Alix property owners will be added to the property tax roll after a period of 90 days of the original billing unless otherwise specified by another bylaw.

SEVERABILITY

4. Should any section or part of this Bylaw be found to have been improperly enacted or ultra vires, for any reason, then such section or part shall be regarded as being severable from the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

THE previous Fee Schedule Bylaw 478/23 and any amendments thereto are hereby repealed by passage of this Bylaw.

THIS Bylaw shall come into force and effect on January 1, 2025.

Read a first time this 20th day of November, 2024.

Read a second time this 20th day of November, 2024.

Read a third time and finally passed this 20th day of November, 2024.

_____
Mayor

_____
Chief Administrative Officer

BYLAW #486/24
"SCHEDULE A"
Fee Schedule

ADMINISTRATION		
Faxing	Per page received	1.00
	Per page sent	2.00
N.S.F. Cheque		30.00
Photocopying	Black & white (per page)	0.10
	Colour (per page)	0.25
Pins	GST Included	3.00
BUSINESS LICENSES	Local	50.00
	Non-local	100.00
	Temporary	25.00
	Hawkers & peddlers	25.00
CAMPGROUND	Per stall/day (Power)	35.00
	Per stall/day (No Power)	25.00
	Per stall/week (Power)	210.00
	Per stall/month (Power)	850.00
CEMETERY		
Plot Sales	Full burial plot (each)	250.00
	Cremation burial plot (each)	100.00
	Veteran, full or cremation plot	50% of listed cost
Registration	Transfer fee	25.00
	Registration of additional burials per plot	25.00
Open & Close	Open & close for cremation burial (regular work hours – May 1 – Oct 31)	100.00
	Open & close for cremation burial (overtime work hours – May 1 – Oct 31)	200.00
	Open & close ground prep for any burial (winter rate, Nov 1 – Apr 30)	200.00
	Open & close ground prep for full burial (summer rate, May 1 – Oct 31)	50.00
Work Permit Fee	Work permit for monument companies	50.00

DRAFT

LAND USE BYLAW

Bylaw Amendment	Application to amend Land Use Bylaw only	300.00 + advertising cost
Compliance Certificate		100.00
Development Permits	Permitted uses	100.00
	Discretionary uses	200.00
	Subdivision Development Appeal Board Fee	250.00
	Retroactive Development Permit (Major) (major means building construction including accessory buildings on a foundation)	500.00
	Retroactive Development Permit (Minor) (minor means all other development requiring a permit but not included in major)	200.00
Encroachment Agreement	Includes registration on title	300.00 + legal fees
License to Occupy	Includes registration on title	300.00 + legal fees

TAXES

Assessment Review Board	Assessment complaint filing fee	100.00
Tax Certificates	Requested by persons not owning the property	35.00
	requested by registered owner	N/C
Tax Searches	No certificate issued	25.00

UTILITIES

Utility Rates

Connection Fee: (during regular office hours)	$ 50.00
Connection Fee: (after regular office hours)	$ 200.00

Residential Water & Sewer

Residential Water Rate:	Flat rate per month is $38.50 plus $3.56 per cubic meter consumption.
Residential Sewer Rate:	Flat rate per month is $26.25 per water meter plus $2.84 per cubic meter of water usage

Residential Garbage

Residential Garbage Rate:	Flat rate per month is $22.50 per dwelling unit

Residential Recycling & Composting

Recycling and Composting Rate:	Flat rate per month $5.93 all accounts

Commercial Water

Commercial Water Rate:	Flat rate per month is $36.00 plus $3.56 per cubic meter consumption.
Commercial Water Rate with attached living quarters	Flat rate per month $36.00 plus $3.56 per cubic meter.

Commercial Sewer

Commercial Sewer Rate:	Flat rate per month $26.25 plus $2.84 per cubic meter of water usage.
Commercial Sewer Rate with attached living quarters:	Flat rate per month $26.25 plus $2.84 per cubic meter of water usage.

Commercial Garbage

Commercial Garbage Collection Rate with or without living quarters:	Flat rate per month $41.50 (to a maximum of two totes)
High Volume:	Can be coordinated between Business Owner and Contractor with a copy of the contract to be forwarded to the Village of Alix Municipal Office.
Non Collection:	Regional Land Fill Fee - Flat rate per month is $10.25.
Vacant Commercial:	May appeal to the CAO to be exempt from Commercial Garbage Collection Rate less the Regional Land Fill Fee once tote is returned to Village.

Industrial Water/Sewer/Garbage

Industrial Water Rate:	Flat rate per month is $36.00 plus $3.56 per cubic meter consumption.
Industrial Sewer Rate:	Flat rate per month is $26.25 plus $2.84 per cubic meter of water usage.
Industrial Garbage Rate:	Flat rate per month is $41.50 (to a maximum of two (2) totes).

Commercial/Industrial Recycling & Composting

Low Volume:	Flat rate per month is $5.93 all accounts.
High Volume:	Can be coordinated between Business Owner and Contractor.

Bulk Water

The Village of Alix automated water dispensing station bulk rate will be $6.00 per cubic meter.

Bulk Water Cards:	Cost Recovery for new Cards Issued

Benevolent Group Rate

Churches, Societies, Boards and Organizations owning facilities may be exempted, by the CAO, from the garbage collection, compost and recycle fees upon written request.

2025 OPERATING BUDGET NOTES

- Upon review, changing the per cube water rate from $3.55 to $3.56 did not result in a significant variance and no adjustment to Water Revenue was needed.

- Water meter expenses were increased an additional $10,000 for 2025 since your first review of the draft Interim Operating budget. Total increase from 2024 to 2025 is now $18,000.

Village of Alix Current vs Future Operating Budget

Revenue by Category

Revenue by Category	2024 Budget	Proposed 2025 Budget	% of Total Revenue	Variance (%)
Property Taxes	-$1,805,332.09	-$1,812,955.09	60.26%	100.42%
Franchise Fees	-$116,500.00	-$139,600.00	4.64%	119.83%
Penalties and Fines	-$42,000.00	-$60,000.00	1.99%	142.86%
Interest Earned	-$70,000.00	-$80,000.00	2.66%	114.29%
Sale of Goods and Services	-$759,280.00	-$791,580.00	26.31%	104.25%
Rentals	-$17,000.00	-$20,000.00	0.66%	117.65%
Operating Transfers	-$87,441.00	-$104,566.00	3.48%	119.58%
TOTAL	**-$2,897,553.09**	**-$3,008,701.09**	**100.00%**	**103.84%**

Expense by Category

Expense by Category	2024 Budget	Proposed 2025 Budget	% of Total Expense	Variance (%)
Wages, Benefits & Remuneration	$693,250.00	$690,690.00	22.96%	99.63%
Memberships, Training & Mileage	$48,665.00	$54,000.00	1.79%	110.96%
Postage, Freight, Phone & Internet	$36,670.00	$36,520.00	1.21%	99.59%
Contracted Services	$628,020.00	$717,970.00	23.86%	114.32%
Utilities	$189,300.00	$180,100.00	5.99%	95.14%
Insurance	$79,850.00	$84,880.00	2.82%	106.30%
Materials, Goods & Supplies	$320,900.00	$353,900.00	11.76%	110.28%
Bank Charges & Interest	$82,320.89	$76,709.40	2.55%	93.18%
Grants/Donations to other Organizations	$87,498.00	$90,860.00	3.02%	103.84%
Transfers to Reserves	$74,682.57	$261,798.54	8.70%	350.55%
Requisitions (School, Seniors, Police)	$275,602.11	$277,524.71	9.22%	100.70%
Used to fund Capital Projects	$380,794.52	$183,748.44	6.11%	48.25%
TOTAL	**$2,897,553.09**	**$3,008,701.09**	**100.00%**	**103.84%**

Budget Surplus (deficit)	$0.00	$0.00

Village of Alix Current vs Future Year Operating Budget

Department		2024 Budget	2025 Proposed Budget	Variance (%)
Government Services				
Revenue		-$2,032,312.09	-$2,091,755.09	103%
Expense		$711,872.11	$731,794.71	103%
	Net	**-$1,320,439.98**	**-$1,359,960.38**	103%
Protective Services				
Revenue		-$31,900.00	-$43,400.00	136%
Expense		$210,860.00	$217,240.00	103%
	Net	**$178,960.00**	**$173,840.00**	97%
Public Works				
Revenue		$0.00	$0.00	
Expense		$444,743.37	$423,772.70	95%
	Net	**$444,743.37**	**$423,772.70**	95%
Utilities				
Revenue		-$727,000.00	-$759,080.00	104%
Expense		$626,025.63	$641,294.64	102%
	Net	**-$100,974.37**	**-$117,785.36**	117%
Community Services				
Revenue		-$48,400.00	-$56,400.00	117%
Expense		$133,791.89	$125,102.06	94%
	Net	**$85,391.89**	**$68,702.06**	80%
Recreation & Culture				
Revenue		-$57,941.00	-$58,066.00	100%
Expense		$314,783.00	$413,950.00	132%
	Net	**$256,842.00**	**$355,884.00**	139%
Total Revenue		-$2,897,553.09	-$3,008,701.09	104%
Total Expense		$2,442,076.00	$2,553,154.11	105%
Transfers to Reserves		$74,682.57	$271,798.54	
Operating $ for Capital Projects		$380,794.52	$183,748.44	48%
Surplus (deficit)		**$0.00**	**$0.00**	

NOTE: Operating $ for Capital Projects includes Debenture payments

Current vs Future Year Operating Budget: Government Services

Department		2024 Budget	2025 Proposed Budget	Variance (%)
Taxes				
Revenue		-$1,805,332.09	-$1,812,955.09	100%
Expenses		$225,302.11	$232,524.71	103%
	Net	-$1,580,029.98	-$1,580,430.38	100%
Legislative				
Revenue		-$680.00	-$1,400.00	206%
Expenses		$48,400.00	$53,200.00	110%
	Net	$47,720.00	$51,800.00	109%
Administration				
Revenue		-$226,300.00	-$277,400.00	123%
Expenses		$438,170.00	$446,070.00	102%
	Net	$211,870.00	$168,670.00	80%

Current vs Future Year Operating Budget: Protective Services

Department		2024 Budget	2025 Proposed Budget	Variance (%)
Fire Department				
Revenue		-$20,000.00	-$32,000.00	160%
Expense		$53,750.00	$64,250.00	120%
	Net	$33,750.00	$32,250.00	96%
First Responders				
Revenue		-$800.00	-$800.00	100%
Expense		$10,100.00	$9,550.00	95%
	Net	$9,300.00	$8,750.00	94%
Emergency Management				
Revenue		-$2,500.00	-$2,000.00	80%
Expense		$10,500.00	$9,500.00	90%
	Net	$8,000.00	$7,500.00	94%
Bylaw Enforcement				
Revenue		-$3,600.00	-$3,600.00	100%
Expense		$86,210.00	$88,940.00	103%
	Net	$82,610.00	$85,340.00	103%
Policing				
Revenue		-$5,000.00	-$5,000.00	100%
Expense		$50,300.00	$45,000.00	89%
	Net	$45,300.00	$40,000.00	88%

NOTE: Bylaw Enforcment expenses include Peace Officer & Cybrus contract, animal control, and security camera costs

Current vs Future Operating Budget: Public Works

Department		2024 Budget	2025 Proposed Budget	Variance (%)
Public Works				
Revenue		$0.00	$0.00	
Expense		$178,543.37	$172,232.70	96%
	Net	$178,543.37	$172,232.70	96%
Streets				
Revenue		$0.00	$0.00	
Expense		$266,200.00	$251,540.00	94%
	Net	$266,200.00	$251,540.00	94%

Current vs Future Year Operating Budget: Utilities

Department		2024 Budget	2025 Proposed Budget	Variance (%)
Water				
Revenue		-$344,700.00	-$361,580.00	105%
Expense		$316,245.56	$351,000.69	111%
	Net	-$28,454.44	-$10,579.31	37%
Sewer				
Revenue		-$227,900.00	-$260,900.00	114%
Expense		$165,300.07	$158,973.95	96%
	Net	-$62,599.93	-$101,926.05	163%
Garbage				
Revenue		-$154,400.00	-$136,600.00	88%
Expense		$144,480.00	$131,320.00	91%
	Net	-$9,920.00	-$5,280.00	53%

Current vs Future Year Operating Budget: Community Services

Department		2024 Budget	2025 Proposed Budget	Variance (%)
FCSS				
Revenue		-$23,700.00	-$23,700.00	100%
Expense		$29,600.00	$29,600.00	100%
	Net	$5,900.00	$5,900.00	100%
Cemetery				
Revenue		-$6,700.00	-$11,700.00	175%
Expense		$16,620.00	$6,650.00	40%
	Net	$9,920.00	-$5,050.00	-51%
Planning				
Revenue		-$1,000.00	-$1,000.00	100%
Expense		$7,000.00	$7,000.00	100%
	Net	$6,000.00	$6,000.00	100%
Economic Development				
Revenue		-$17,000.00	-$20,000.00	118%
Expense		$80,571.89	$81,852.06	102%
	Net	$63,571.89	$61,852.06	97%

NOTE: Economic Development inlcudes Railway House Revenues & Expenses

Current vs Future Year Operating Budget: Recreation & Culture

Department		2024 Budget	2025 Proposed Budget	Variance (%)
Recreation				
Revenue		-$1,475.00	-$1,600.00	108%
Expense		$5,700.00	$9,062.00	159%
	Net	$4,225.00	$7,462.00	177%
Arena				
Revenue		-$36,466.00	-$36,466.00	100%
Expense		$53,500.00	$54,100.00	101%
	Net	$17,034.00	$17,634.00	104%
Campground				
Revenue		-$20,000.00	-$20,000.00	100%
Expense		$30,900.00	$31,700.00	103%
	Net	$10,900.00	$11,700.00	107%
Parks				
Revenue		$0.00	$0.00	
Expense		$166,430.00	$261,400.00	157%
	Net	$166,430.00	$261,400.00	157%
Nature Trail				
Revenue		$0.00	$0.00	
Expense		$25,790.00	$24,590.00	95%
	Net	$25,790.00	$24,590.00	95%
Community Hall				
Revenue		$0.00	$0.00	
Expense		$10,300.00	$10,700.00	104%
	Net	$10,300.00	$10,700.00	104%
Library				
Revenue		$0.00	$0.00	
Expense		$22,163.00	$22,398.00	101%
	Net	$22,163.00	$22,398.00	101%

NOTE: Parks Expenses includes $100,000 for Alix Lake Improvement Project

2025 Operating Budget		2025 Budget
GENERAL REVENUE		
1-00-00-00-110	Gen - Residential Taxes	(703,865.89)
1-00-00-00-112	Gen - Non-Residential Taxes	(290,001.78)
1-00-00-00-113	Gen - Machinery & Equipment Taxes	(557,101.34)
1-00-00-00-115	Gen - Minimum Tax Levy	-
1-00-00-00-120	Gen - AB School Foundation Taxes	(162,000.00)
1-00-00-00-130	Gen - AB School Fdn Taxes Non Res	(62,800.00)
1-00-00-00-140	Gen - Seniors Requisition	(7,599.51)
1-00-00-00-150	Gen - DIP Requisition	(124.92)
1-00-00-00-190	Gen - Linear	(27,520.14)
1-00-00-00-200	Gen - Fed/Prov Grants in Lieu of Tax	(1,941.51)
1-00-00-00-510	Gen - Penalties and Cost Tax	(48,000.00)
1-00-00-00-511	Gen - Penalties and Costs Utilities	(5,000.00)
1-00-00-00-540	Gen - ATCO Franchise Fee	(19,600.00)
1-00-00-00-541	Gen - FORTIS Franchise Fee	(120,000.00)
1-00-00-00-550	Gen - Investment Income	(80,000.00)
1-00-00-00-600	Gen - Gain/Loss on Disposal of Assets	
1-00-00-00-990	Gen - Misc. Revenue	(300.00)
		(2,085,855.09)
GENERAL EXPENSE		
2-00-00-00-700	Gen - Alberta School Requisition	224,800.00
2-00-00-00-701	Gen - Lacombe Foundation Requisition	7,600.00
2-00-00-00-702	Gen - Ambulance Requisition	-
2-00-00-00-704	Gen - DIP Requisition	124.71
		232,524.71
COUNCIL REVENUE		
1-11-00-00-990	Legislative - General Revenue	(1,400.00)
		(1,400.00)
COUNCIL EXP		
2-11-00-00-150	Legislative - Council Fees(CRA)	4,400.00
2-11-00-00-210	Legislative - Travel & Subsistence	-
2-11-00-00-211	Legislative - Training & Registration	700.00
2-11-00-00-231	Legislative - Legal Fees	-
2-11-00-00-270	Legislative - Insurance	700.00
2-11-00-00-290	Legislative - Election Costs	1,500.00
2-11-00-00-295	Legislative - Council Recognition	500.00
2-11-00-00-590	Legislative - General Council Expenses	1,000.00
2-11-11-00-150	Leg - Fehr Council Fees	7,800.00
2-11-11-00-210	Leg - Fehr Travel & Subsistence	1,000.00
2-11-11-00-211	Leg - Fehr Taining & Registration	1,000.00
2-11-15-00-150	Leg - Besuijen T. Council Fees	7,800.00
2-11-15-00-210	Leg - Besuijen T. Travel & Subsistence	1,200.00
2-11-15-00-211	Leg - Besuijen T. Training & Registration	1,000.00
2-11-16-00-150	Leg - Gilliat Council Fees	6,800.00
2-11-16-00-210	Leg - Gilliat Travel & Subsistence	1,000.00
2-11-16-00-211	Leg - Gilliat Training & Registration	1,000.00
2-11-19-00-150	Leg - Besuijen J. Council Fees	6,800.00
2-11-19-00-210	Leg - Besuijen J. Travel & Subsistence	1,000.00
2-11-19-00-211	Leg - Besuijen J. Training & Registration	1,000.00
2-11-18-00-150	Leg - Cole Council Fees	5,500.00
2-11-18-00-210	Leg - Cole Travel & Subsistence	500.00
2-11-18-00-211	Leg - Cole Training & Registration	1,000.00
		53,200.00
ADMIN REV		
1-12-00-00-490	Admin - Office Services	(1,500.00)
1-12-00-00-520	Admin - Business Licenses	(3,000.00)
1-12-00-00-560	Admin - Building Rental/Other	
1-12-00-00-564	Admin - Rental Revenue	-
1-12-00-00-840	Admin - Provincial Gov Grants	
1-12-00-00-841	Admin - Mun. Sustain Grant	-
1-12-00-00-920	Admin - Transfer From Reserve	
1-12-00-00-990	Admin - General Revenue	-

2025 Operating Budget		2025 Budget
		(4,500.00)
ADMIN EXP		
2-12-00-00-110	Admin - Salaries	237,800.00
2-12-00-00-130	Admin - Benefits	72,200.00
2-12-00-00-210	Admin - Travel & Subsistence	1,500.00
2-12-00-00-211	Admin - Training & Registration Fees	2,000.00
2-12-00-00-214	Admin - Land Charges	-
2-12-00-00-215	Admin - Freight & Postage	9,000.00
2-12-00-00-220	Admin - Advertising	3,000.00
2-12-00-00-221	Admin - Promotion	5,500.00
2-12-00-00-223	Admin - CAO Emergency Expense Fund	
2-12-00-00-224	Admin - Memberships & Licenses	2,500.00
2-12-00-00-226	Admin - TCA Expenses	
2-12-00-00-230	Admin - Professional Fees	20,000.00
2-12-00-00-232	Admin - Audit Contract	14,000.00
2-12-00-00-233	Admin - Assessment Costs	15,100.00
2-12-00-00-250	Admin - Contracted Repairs & Maintenance	3,500.00
2-12-00-00-251	Admin - Cleaning Meeting Room	
2-12-00-00-263	Admin - Equipment Rental	800.00
2-12-00-00-270	Admin - Insurance	5,900.00
2-12-00-00-290	Admin - General	200.00
2-12-00-00-295	Admin - Employee Recognition	1,500.00
2-12-00-00-510	Admin - Office Supplies	7,000.00
2-12-00-00-511	Admin - Computer Services & Supplies	24,000.00
2-12-00-00-514	Admin - Consumable Supplies	800.00
2-12-00-00-520	Admin - Equipment Parts & Supplies	
2-12-00-00-530	Admin - Construciton/Maintenance	
2-12-00-00-540	Admin - Utilities	12,000.00
2-12-00-00-541	Admin - Telephone	7,020.00
2-12-00-00-542	Admin - Security System	550.00
2-12-00-00-761	Admin - Transfer to Op Res	-
2-12-00-00-810	Admin - Bank Charges	200.00
2-12-00-00-900	Admin - Amortizaiton Expense	
2-12-00-00-920	Admin - Uncollectable Accounts	-
2-12-00-00-990	Admin - Other Expenses	
		446,070.00
FIRE& DISASTER SERV REV		
1-23-00-00-490	Fire - County Reimbursement	(32,000.00)
1-23-00-00-920	Fire - Transfer from Reserves	
1-23-00-00-940	Fire - Transfer from Capital	
1-23-08-00-490	Fire - County Reimburse - First Response	(800.00)
1-23-08-00-920	Fire - Transfer from Reserves	
1-23-08-00-990	Fire - 1st Response - Other Revenues	
1-24-00-00-490	Dist - General Revenue	(2,000.00)
1-24-00-00-840	Dist - Provincial Revenue	-
		(34,800.00)
FIRE & DISASTER SERV EXP		
2-23-00-00-210	Fire - Travel & Subsistence	
2-23-00-00-211	Fire - Training & Registraiton	7,500.00
2-23-00-00-224	Fire - Memberships (Regional)	7,000.00
2-23-00-00-230	Fire - Professional/Engineering Fees	3,200.00
2-23-00-00-250	Fire - Equipment Repair & Maintenance	5,600.00
2-23-00-00-270	Fire - Insurance	7,800.00
2-23-00-00-514	Fire - Consumable Supplies	150.00
2-23-00-00-520	Fire - Equipment Parts & Supplies	9,000.00
2-23-00-00-521	Fire - Fuel & Oil	6,500.00
2-23-00-00-530	Fire - Construction & Maintenance	-
2-23-00-00-540	Fire - Utilities	11,000.00
2-23-00-00-541	Fire - Telephones	2,500.00
2-23-00-00-764	Fire - Transfer to Reserves	
2-23-00-00-770	Fire - Fireman's Honorarium	4,000.00

2025 Operating Budget		2025 Budget
2-23-08-00-210	Fire FR - Travel & Subsistence	
2-23-08-00-211	Fire FR - Training & Registration	
2-23-08-00-270	Fire FR - Insurance	550.00
2-23-08-00-514	Fire FR - Consumable Supplies	
2-23-08-00-520	Fire FR - Equipment Repairs	1,000.00
2-23-08-00-521	Fire FR - Fuel & Oil	800.00
2-23-08-00-541	Fire FR - Telephone	1,200.00
2-23-08-00-770	Fire FR - Honorarium	6,000.00
2-24-00-00-210	Disaster - Travel & Subsistence	800.00
2-24-00-00-211	Disaster - Training & Registration	7,000.00
2-24-00-00-250	Disaster - Repairs & Maintenance	-
2-24-00-00-265	Disaster - Building Lease	-
2-24-00-00-270	Disaster - Insurance	-
2-24-00-00-510	Disaster - Office Supplies	700.00
2-24-00-00-520	Disaster - Office Equipment	500.00
2-24-00-00-530	Disaster - Equipment Maintenance	-
2-24-00-00-540	Disaster - Utilities	-
2-24-00-00-541	Disaster - Telephone	500.00
2-24-00-00-550	Disaster - COVID 19	-
2-24-00-00-762	Disaster - Contributed to Capital	
2-24-00-00-770	Disaster - Director Remuneration	-
2-24-00-00-831	Disaster - Debenture Interest	-
2-24-00-00-832	Disaster - Debenture Principal	
		83,300.00
BYLAW REVENUES		
1-26-00-00-520	Bylaw - Dog Licenses	(1,600.00)
1-26-00-00-530	Bylaw - Fine Revenue	(2,000.00)
1-26-00-00-531	Bylaw - Provincial Fines	(5,000.00)
		(8,600.00)
BYLAW EXPENSES		
2-26-00-00-230	Bylaw - Enhanced Policing	-
2-26-00-00-231	Bylaw - County Peace Officer	36,500.00
2-26-00-00-250	Bylaw - Contracted Services	44,200.00
2-26-00-00-270	Bylaw - Insurance	240.00
2-26-00-00-510	Bylaw - General	8,000.00
2-26-00-00-770	Bylaw - Police Cost Funding	45,000.00
		133,940.00
PW REVENUES		
1-31-00-00-490	Public Works - General Revenue	
1-31-00-00-590	Public Works - Debenture	
1-31-00-00-840	Public Works - STEP Grant	
1-31-00-00-920	Public Works - Transfer frm Reserve	
1-31-00-00-940	Public Works - Transfer frm Capital	
1-31-00-00-120	Public Works - Salaries (STEP Grant)	
PW EXPENSES		
2-31-00-00-110	Pub Works - Salaries	56,800.00
2-31-00-00-130	Pub Works - Benefits	15,000.00
2-31-00-00-210	Pub Works - Travel & Subsistence	500.00
2-31-00-00-211	Pub Works - Training & Registration Fees	1,000.00
2-31-00-00-215	Pub Works - Freight	200.00
2-31-00-00-220	Pub Works - Advertising	
2-31-00-00-224	Pub Works - Memberships & Licenses	
2-31-00-00-230	Pub Works - Professional Fees	5,000.00
2-31-00-00-250	Pub Works - Contracted Repairs & Maint	8,000.00
2-31-00-00-263	Pub Works - Equipment Rental	
2-31-00-00-270	Pub Works - Insurance	9,500.00
2-31-00-00-510	Pub Works - Office Supplies	
2-31-00-00-513	Pub Works - Tools	1,000.00
2-31-00-00-514	Pub Works - Consumable Supplies	
2-31-00-00-520	Pub Works - Equip Parts & Supplies	18,000.00

2025 Operating Budget		2025 Budget
2-31-00-00-521	Pub Works - Fuel & Oil	19,000.00
2-31-00-00-530	Pub Works - Construction & Maintenance	-
2-31-00-00-540	Pub Works - Utilities	13,200.00
2-31-00-00-541	Pub Works - Telephone	11,000.00
2-31-00-00-542	Pub Works - Security Alarm	550.00
2-31-00-00-762	Pub Works - Transfer to Capital	
2-31-00-00-764	Pub Works - Transfer to Reserves	
2-31-00-00-831	Pub Works - Debenture Interest	13,482.70
2-31-00-00-832	Pub Works - Debenture Principal	
2-31-00-00-900	Pub Works - Amortization Expense	
		172,232.70
ROADS & STREETS REVENUES		
1-32-00-00-490	Streets - General Revenue	-
1-32-00-00-600	Streets - Gain/Loss on Disposal of Asset	
1-32-00-00-920	Streets - Transfer frm Reserve	
1-32-00-00-940	Streets - Transfer frm Capital	
		-
ROADS & STREETS EXPENSES		
2-32-00-00-110	Streets - Salaries	65,000.00
2-32-00-00-130	Streets - Benefits	17,340.00
2-32-00-00-210	Streets - Travel & Subsistence	
2-32-00-00-211	Streets - Training	
2-32-00-00-215	Streets - Freight	
2-32-00-00-230	Streets - Professional Fees	1,500.00
2-32-00-00-250	Streets - Contracted Repairs & Main	60,000.00
2-32-00-00-251	Streets - Railway Crossing Maintenance	9,700.00
2-32-00-00-252	Streets - Snow Removal	30,000.00
2-32-00-00-263	Streets - Equipment Rental	-
2-32-00-00-270	Streets - Insurance	5,400.00
2-32-00-00-290	Streets - General Expenses	
2-32-00-00-516	Streets - Signs	2,000.00
2-32-00-00-520	Streets - Equip Parts, Supplies, Flowers	5,000.00
2-32-00-00-521	Streets - Fuel & Oil	
2-32-00-00-530	Streets - Construction & Maintenance	-
2-32-00-00-531	Streets - Chemicals	-
2-32-00-00-534	Streets - Sand & Gravel	2,000.00
2-32-00-00-535	Streets - Dust Control	2,000.00
2-32-00-00-540	Streets - Utilities	51,600.00
2-32-00-00-762	Streets - Transfer to Capital	
2-32-00-00-764	Streets - Transfer to Reserves	
2-32-00-00-900	Streets - Amortizaiton Expense	
		251,540.00
WATER REV		
1-37-00-00-490	Storm Sewer - General Revenue	
1-41-00-00-400	Water - Utility Charges	(166,800.00)
1-41-00-00-401	Water - Bulk Water	(5,000.00)
1-41-00-00-402	Water - Utility Flat Rate	(187,780.00)
1-41-00-00-403	Water - Toilet Rebates	
1-41-00-00-490	Water - General Revenue	(2,000.00)
1-41-00-00-593	Water - Highway 12/21 Rebate	
1-41-00-00-920	Water - Transfer frm Reserve	
		(361,580.00)
WATER EXP		
2-41-00-00-110	Water - Salaries	37,800.00
2-41-00-00-130	Water - Benefits	13,850.00
2-41-00-00-210	Water - Travel & Subsistence	500.00
2-41-00-00-211	Water - Training & Registraiton Fees	2,200.00
2-41-00-00-215	Water - Freight	1,000.00
2-41-00-00-217	Water - Educational Materials	

2025 Operating Budget		2025 Budget
2-41-00-00-230	Water - Professional Fees	
2-41-00-00-250	Water - Repairs, Maint & Equip	20,000.00
2-41-00-00-251	Water - Water Main Breaks	
2-41-00-00-263	Water - Equipment Rental	
2-41-00-00-270	Water - Insurance	9,000.00
2-41-00-00-290	Water - General Expenses	
2-41-00-00-510	Water - Office Supplies	3,000.00
2-41-00-00-513	Water - Tools	
2-41-00-00-520	Water - Equip Parts & Supplies	30,000.00
2-41-00-00-521	Water - Fuel & Oil	
2-41-00-00-530	Water - Construction/Maintenance	
2-41-00-00-531	Water - Chemicals	1,750.00
2-41-00-00-532	Water - Water Sample Costs	500.00
2-41-00-00-540	Water - Utilities	24,000.00
2-41-00-00-541	Water - Telephone	
2-41-00-00-543	Water - River Water	191,700.00
2-41-00-00-762	Water - Transfer to Capital	
2-41-00-00-764	Water - Transfer to Res	-
2-41-00-00-831	Water - Debenture Interest	11,900.69
2-41-00-00-832	Water - Debenture Principal	
2-41-03-00-251	Water - Maintenance Bulk Water Station	
2-41-03-00-530	Water - Construct/Main Distribution	
2-41-04-00-543	Water - Bulk Water Usage	3,800.00
		351,000.69

SEWER REV		
1-42-00-00-400	Sewer - Utlity Charges	(130,000.00)
1-42-00-00-402	Sewer - Flate Rate	(128,400.00)
1-42-00-00-490	Sewer - General Revenue	(2,500.00)
1-42-00-00-920	Sewer - Transfers frm Reserves	
		(260,900.00)
SEWER EXP		
2-42-00-00-110	Sewer - Salaries	31,000.00
2-42-00-00-130	Sewer - Benefits	8,500.00
2-42-00-00-210	Sewer - Travel & Subsistence	500.00
2-42-00-00-211	Sewer - Training & Registration Fees	1,500.00
2-42-00-00-215	Sewer - Freight	
2-42-00-00-230	Sewer - Professional Fees	1,000.00
2-42-00-00-250	Sewer - Contracted Repair & Main	48,000.00
2-42-00-00-251	Sewer - Lab Testing	6,250.00
2-42-00-00-263	Sewer - Equipment Rental	
2-42-00-00-270	Sewer - Insurance	6,800.00
2-42-00-00-510	Sewer - Office Supplies	
2-42-00-00-520	Sewer - Equip Parts & Supplies	3,000.00
2-42-00-00-521	Sewer - Fuel & Oil	-
2-42-00-00-530	Sewer - Construction & Maintenance	-
2-42-00-00-531	Sewer - Chemicals	7,500.00
2-42-00-00-540	Sewer - Utilities	27,500.00
2-42-00-00-541	Sewer - Telephone	2,850.00
2-42-00-00-762	Sewer - Transfer to Capital	
2-42-00-00-764	Sewer - Transfer to Reserves	-
2-42-00-00-821	Sewer - Debenture Interest	
2-42-00-00-822	Sewer - Debenture Principal	
2-42-00-00-831	Sewer - Debenture Interest	14,573.95
2-42-00-00-832	Sewer - Debenture Principal	
2-42-00-00-900	Sewer - Amortization Expense	
		158,973.95
GARBAGE REV		
1-43-00-00-400	Garbage - Utility Charge	(122,000.00)
1-43-00-00-401	Garbage - Recycle Fees	(14,000.00)
1-43-00-00-402	Garbage - County Reimburse Recycle Fee	(600.00)
1-43-00-00-900	Garbage - LRSWA Refund	-

2025 Operating Budget		2025 Budget
1-43-00-00-920	Garbage - Transfer frm Reserves	
		(136,600.00)
GARBAGE EXP		
2-43-00-00-110	Garbage - Salaries	18,500.00
2-43-00-00-130	Garbage - Benefits	5,000.00
2-43-00-00-215	Garbage - Freight	
2-43-00-00-230	Garbage - Professional Fees	
2-43-00-00-250	Garbage - Contracted Repairs & Maint	33,900.00
2-43-00-00-251	Garbage - Contracted Recycling	14,600.00
2-43-00-00-263	Garbage - Equipment Rental	
2-43-00-00-270	Garbage - Insurance	950.00
2-43-00-00-290	Garbage - General Expenses	
2-43-00-00-350	Garbage - Regional Land Fill Fee	55,070.00
2-43-00-00-510	Garbage - Office Supplies	500.00
2-43-00-00-520	Garbage - Equip Parts & Supplies	
2-43-00-00-521	Garbage - Fuel & Oil	
2-43-00-00-530	Garbage - Construction & Maintenance	
2-43-00-00-531	Garbage - Compost	2,800.00
2-43-00-00-540	Garbage - Utilities	
2-43-00-00-762	Garbage - Transfer to Capital	
2-43-00-00-764	Garbage - Transfer to Reserves	
		131,320.00
FCSS REV		
1-51-00-00-490	FCSS - General Revenue	
1-51-00-00-840	FCSS - Conditional Grant	(23,700.00)
1-51-00-00-850	FCSS - County Funding	
		(23,700.00)
FCSS EXP		
2-51-00-00-770	FCSS - Transfer to Other Organizations	29,600.00
2-51-00-00-831	FCSS - Debenture Interest	-
2-51-00-00-832	FCSS - Debenture Principal	-
		29,600.00
CEMETERY REV		
1-56-00-00-400	Cemetery - Plot Sales	(1,000.00)
1-56-00-00-410	Cemetery - Open & Close Charges	(500.00)
1-56-00-00-490	Cemetery - General Revenue	(200.00)
1-56-00-00-800	Cemetery - County of Lacombe Grants	(10,000.00)
1-56-00-00-990	Cemetery - Donations	
		(11,700.00)
CEMETERY EXP		
2-56-00-00-250	Cemetery - Contracted Repairs & Main	15,000.00
2-56-00-00-270	Cemetery - Insurance	150.00
2-56-00-00-290	Cemetery - General Expenses	500.00
2-56-00-00-521	Cemetery - Fuel & Oil	
2-56-00-00-530	Cemetery - Construction & Maint Material	1,000.00
2-56-00-00-762	Cemetery - Transfer to Capital	
2-56-00-00-764	Cemetery - Transfer to Reserves	
		16,650.00
MUNI PLAN & DEVELOP REVENUES		
1-61-00-00-490	Dev - General Revenue	
1-61-00-00-520	Dev - Development & Building Permits	(1,000.00)
1-61-00-00-920	Dev - Transfers frm Reserves	
1-62-00-00-551	Eco Dev - Lease Revenue (Bays 1,3 & 4)	(20,000.00)
1-62-00-00-990	Eco Dev - Building Cost Recovery	
		(21,000.00)
MUNI PLAN & DEVELOP EXPENSE		
2-61-00-00-220	Planning - Advertising	-
2-61-00-00-224	Planning - Memberships	1,500.00

2025 Operating Budget		2025 Budget
2-61-00-00-230	Planning - Professional Fees	5,000.00
2-61-00-00-231	Planning - Permit Fees	
2-61-00-00-290	Planning - General Goods & Services	500.00
2-62-00-00-210	Eco Dev - Travel & Subsistence	-
2-62-00-00-211	Eco Dev - Training & Registration	-
2-62-00-00-220	Eco Dev - Advertising	1,000.00
2-62-00-00-250	Eco Dev - Repair & Maint	5,000.00
2-62-00-00-265	Eco Dev - Lease Bay 1	-
2-62-00-00-270	Eco Dev - Insurance	5,500.00
2-62-00-00-290	Eco Dev - General Expenses	2,500.00
2-62-00-00-291	Eco Dev - Lease Bay 3	-
2-62-00-00-292	Eco Dev - Lease Bay 4	-
2-62-00-00-514	Eco Dev - Consumable Supplies	
2-62-00-00-520	Eco Dev - Office Equipment	-
2-62-00-00-540	Eco Dev - Utilities - Lease Bays	29,500.00
2-62-00-00-541	Eco Dev - Telephone	1,800.00
2-62-00-00-831	Railway House - Debenture Interest	36,552.06
2-62-00-00-832	Railway House - Debenture Principal	
2-66-00-00-230	Land Dev - Subdivision Professional Fees	-
		88,852.06
RECREATION REVENUES		
1-72-01-00-490	Rec - General Revenue	-
1-72-01-00-800	Rec - Lacombe County (Skateboard Park)	(1,600.00)
1-72-01-00-840	Rec - Provincial Grants	-
1-72-01-00-990	Rec - Community Donations	-
		(1,600.00)
RECREATION EXPENSES		
2-72-01-00-210	Rec - Travel & Subsistence	-
2-72-01-00-211	Rec - Training & Registration	-
2-72-01-00-220	Rec - Advertsing	-
2-72-01-00-240	Rec - Events	-
2-72-01-00-250	Rec - Repair & Maintenance	-
2-72-01-00-265	Rec - Building Rental	-
2-72-01-00-270	Rec - Insurance	-
2-72-01-00-414	Rec - Summer Camps	-
2-72-01-00-450	Rec - Youth Center	-
2-72-01-00-510	Rec - Office Supplies & Computer Service	-
2-72-01-00-511	Rec - Supplies	-
2-72-01-00-530	Rec - Construction & Maintenance Materia	-
2-72-01-00-540	Rec - Utilities	-
2-72-01-00-541	Rec - Telephone	-
2-72-01-00-771	Rec - Transfer to Other Organizaitons	9,062.00
2-72-01-00-831	Rec - Debenture Interest	-
2-72-01-00-832	Rec - Debenture Principal	-
		9,062.00
ARENA REV		
1-72-02-00-401	Arena - General Revenue	
1-72-02-00-841	Arena - MSI Grant	(36,466.00)
1-72-02-00-920	Arena - Transfer from Reserves	
		(36,466.00)
ARENA EXP		
2-72-02-00-230	Arena - Professional Fees	
2-72-02-00-250	Arena - Contract Repairs & Maint	1,100.00
2-72-02-00-270	Arena- Insurance	22,600.00
2-72-02-00-290	Arena - General Expenses	-
2-72-02-00-540	Arena - Utilities	-
2-72-02-00-541	Arena - Telephone	-
2-72-02-00-762	Arena - Transfer to Capital	-
2-72-02-00-764	Arena - Transfer to Reserves	-

2025 Operating Budget		2025 Budget
2-72-02-00-770	Arena - Transfer to Board	30,400.00
		54,100.00
CAMPGROUND REV		
1-72-03-01-410	Campground - Fees	(20,000.00)
1-72-03-01-840	Campground - MRTA Operating Grant	
1-72-04-00-110	Trails - General Revenue	
1-72-04-00-920	Trails - Transfers frm Reserves	
		(20,000.00)
CAMPGROUND EXP		
2-72-03-01-110	Campground - Salaries	
2-72-03-01-130	Campground - Benefits	
2-72-03-01-215	Campground - Freight	
2-72-03-01-220	Campground - Advertising	350.00
2-72-03-01-250	Campground - Contract Repair & Maint	18,500.00
2-72-03-01-270	Campground - Insurance & Permits	1,200.00
2-72-03-01-290	Campground - General Expenses	3,700.00
2-72-03-01-514	Campground - Consumable Supplies	-
2-72-03-01-520	Campground - Equip Parts & Supplies	1,000.00
2-72-03-01-521	Campground - Fuel & Oil	
2-72-03-01-530	Campground - Construc & Maint Materi	
2-72-03-01-531	Campground - Sand & Gravel	
2-72-03-01-536	Campground - Firewood	
2-72-03-01-540	Campground - Utilities	6,500.00
2-72-03-01-541	Campground - Telephone	450.00
		31,700.00
PARKS EXP		
2-72-03-00-110	Parks - Salaries	38,800.00
2-72-03-00-130	Parks - Benefits	10,500.00
2-72-03-00-215	Parks - Freight	
2-72-03-00-250	Parks - Contracted Repairs & Maint	4,000.00
2-72-03-00-263	Parks - Equipment Rental	
2-72-03-00-270	Parks - Insurance	1,100.00
2-72-03-00-290	Parks - General Expenses	4,000.00
2-72-03-00-520	Parks - Equipment Parts & Supplies	3,000.00
2-72-03-00-521	Parks - Fuel & Oil	
2-72-03-00-530	Parks - Construction & Maint Material	
2-72-03-00-532	Parks - Lake	200,000.00
2-72-03-00-761	Parks - Transfer to Reserves	
2-72-03-00-762	Parks - Contributed to Capital	
2-72-03-00-764	Parks - Transfer to Operating Reserv	
2-72-03-00-770	Parks - Transfer to Local Boards	
		261,400.00
TRAIL EXP		
2-72-04-00-110	Trail - Salaries	18,500.00
2-72-04-00-130	Trail - Benefits	5,000.00
2-72-04-00-270	Trail - Insurance	90.00
2-72-04-00-521	Trail - Fuel & Oil	
2-72-04-00-530	Trail - Construction & Maint Materia	1,000.00
2-72-04-00-770	Trail - Transfers to Local Boards	
		24,590.00
HALL REVENUE		
1-74-04-00-590	Community Hall - General Revenue	
HALL EXP		
2-74-04-00-250	Community Hall - Repairs & Maintenan	500.00
2-74-04-00-251	Community Hall - Contracted Cleaning	
2-74-04-00-270	Community Hall - Insurance	4,200.00
2-74-04-00-762	Community Hall - Transfer to Capital	
2-74-04-00-764	Community Hall - Transfer to Reserve	

2025 Operating Budget		2025 Budget
2-74-04-00-770	Community Hall - Trnsf to Local Board	6,000.00
		10,700.00
LIBRARY REV		
1-74-06-00-500	Library - User Fees	-
1-74-06-00-501	Library - Grants	-
1-74-06-00-502	Library - Provincial Grants	-
1-74-06-00-920	Library - Transferes frm Reserves	
1-74-06-00-990	Library - Utility Reimbursement	
		-
LIBRARY EXP		
2-74-06-00-250	Library - Contract Repairs & Maintenance	
2-74-06-00-270	Library - Insurance	3,200.00
2-74-06-00-400	Library - General Expenses	1,000.00
2-74-06-00-530	Library - Construction & Miantenance Mat	
2-74-06-00-540	Library - Utilities	4,800.00
2-74-06-00-764	Library - Transfer to Reserves	
2-74-06-00-765	Library - PRL Requisition	7,600.00
2-74-06-00-770	Library - Transfer to Local Board	5,798.00
		22,398.00
Total Revenue		**(3,008,701.09)**
Total Expenses		**2,563,154.11**
Variance		**(445,546.98)**

Transfers to Reserves

General	
Fire Department	15,000.00
Streets	30,000.00
Water	
Sewer	186,798.54
Cemetery	5,000.00
Arena	
Parks/Playgrounds	25,000.00
Lake	
Community Hall	
Library	

Debenture Principal Payments

PW Principal	47,891.29
Water Principal	35,366.35
Sewer Principal	45,640.54
Eco. Development (Railway House)	30,850.26
Cemetery Ribbons (funded by taxes)	14,000.00
Office Phone replacement (funded by taxes)	10,000.00
	445,546.98

Total Surplus/Deficit -

Accumulated Surplus from 2023 Financial Statements **14,148,543.00**
(includes equity in capital assets)

MULTI YEAR CAPITAL BUDGET (2025-2030)

- Railway Ave boulevard needed time to settle after services were installed to the new commercial buildings. In 2025, the Boulevard will have a concrete drainage swale installed for drainage between the street and the boulevard and the boulevard will be paved to facilitate the switch to angle parking.

- More headstone ribbons are needed for full burial plots at the cemetery. There are only 8 full burial plots remaining for sale until this is done.

- The de-sludging of lagoon cells 1 & 2 was only a temporary fix. The 4 small cells need to have a synthetic liner installed (same as cells 5 & 6) to properly extend the useful life of the lagoon. We will find out in spring 2025 if our Alberta Municipal Water / Wastewater grant application for this project is successful

- We applied for an Alberta Community Partnership (ACP) grant in partnership with Lacombe County to do an Infrastructure Master Plan in 2025. We will find out in spring of 2025 if the application is successful.

- Infrastructure projects for future years were reviewed and prioritized by the Public Works Foreman based on condition of the current infrastructure. CAO prioritized based on grants and available funding for projects.

- In 2030, the debenture (loan) for the "new" public works shop will be paid off!

- Municipal Reserves need to be built back up following the Village's major capital work over the last few years. 2025 reserve transfer amounts reflect what is shown in the 2025 Interim Operating Budget. Reserve allocations for 2026 – 2030 are estimates and will be finalized through approval of the final Operating Budget in the spring.

- A Lagoon Project funding sheet is included as information. It shows a complete breakdown of how the $3,816,453.54 project was funded.

MULTI YEAR CAPITAL PLAN

	Project Name	Estimated Cost	Funding Source	Actual	Variance
2024	Lagoon Cell 5 rebuild	$1,186,306.35	Municipal/AMWWP	$1,246,752	-$60,446
	Lagoon Cells 1-4	$2,569,531.25	Municipal/AMWWP		$2,569,531
	Fire Department (AFRRCS)	$29,900.00	Reserves		$29,900
	Public Works Debenture Principal 2-	$45,870.62	Municipal taxes	$45,871	$0
	Water Debenture Principal 2-41-832	$34,421.48	Municipal taxes	$34,421	$0
	Sewer Debenture Principal 2-42-832	$44,014.42	Municipal taxes	$44,014	$0
	Railway House Debenture Principal 2	$29,830.43	Municipal taxes	$29,830	$0
	2024 Total	**$3,939,874.55**			
	Project Name	**Estimated Cost**	**Funding Source**	**Actual**	**Variance**
2025	Paving Railway Boulevard	$62,000.00	CCBF		
	Office Phone system replacement	$10,000.00	Municipal Taxes		
	PW Truck	$50,000.00	CCBF		
	Cemetery Ribbons	$14,000.00	Municipal taxes		
	Infrastructure Master Plan	$200,000.00	ACP/Reserves		
	Lagoon cells 1-4 re-build	$2,200,000.00	AMWWP/LGFF		
	Fire Department (AFRRCS)	$22,352.00	Reserves		
	Public Works Debenture Principal 2-	$47,891.29	Municipal taxes		
	Water Debenture Principal 2-41-832	$35,366.35	Municipal taxes		
	Sewer Debenture Principal 2-42-832	$45,640.54	Municipal taxes		
	Railway House Debenture Principal 2	$30,850.26	Municipal taxes		
	2025 Total	**$2,718,100.44**			
	Project Name	**Estimated Cost**	**Funding Source**	**Actual**	**Variance**
2026	Paving Campground road	$48,000.00	CCBF		
	Paving 47th Street	$320,000.00	LGFF		
	Office Roof re-build	$30,000.00	Municipal Taxes		
	Replace Digital Sign	$23,000.00	Municipal Taxes		
	Playground re-build	$50,000.00	Reserves		
	Cemetery Fencing	$12,000.00	Municipal taxes		
	Public Works Debenture Principal 2-	$50,001.24	Municipal taxes		
	Water Debenture Principal 2-41-832	$36,337.17	Municipal taxes		

	Sewer Debenture Principal 2-42-832	$47,329.42	Municipal taxes		
	Railway House Debenture Principal 1	$31,904.94	Municipal taxes		
	2026 Total	**$648,572.77**			
	MULTI YEAR CAPITAL PLAN				
2027	**Project Name**	**Estimated Cost**	**Funding Source**	**Actual**	**Variance**
	Pave Railway w of Main	$140,000.00	CCBF/Reserves		
	Replace small mower	$8,500.00	Municipal taxes		
	Sidewalk for 47th Street	$32,000.00	Reserves		
	Sisson Lift Station Rebuild design	$46,000.00	Reserves		
	Public Works Debenture Principal 2-	$52,204.44	Municipal taxes		
	Water Debenture Principal 2-41-832	$37,334.65	Municipal taxes		
	Sewer Debenture Principal 2-42-832	$49,083.55	Municipal taxes		
	Railway House Debenture Principal 1	$32,995.69	Municipal taxes		
	2027 Total	**$398,118.33**			
	Project Name	**Estimated Cost**	**Funding Source**	**Actual**	**Variance**
2028	Pave 49th Close	$125,000.00	LGFF		
	Replace Large Mower	$43,000.00	Taxes/CCBF		
	Playground re-build	$32,000.00	Reserves		
	Public Works Debenture Principal 2-	$54,505.02	Municipal taxes		
	Water Debenture Principal 2-41-832	$38,359.52	Municipal taxes		
	Sewer Debenture Principal 2-42-832	$50,905.59	Municipal taxes		
	Railway House Debenture Principal 1	$34,123.72	Municipal taxes		
	2028 Total	**$377,893.85**			
	Project Name	**Estimated Cost**	**Funding Source**	**Actual**	**Variance**
2029	Sisson Lift Station rebuild	$600,000.00	LGFF/AMWWP		
	Lakeside Sgt. Chip seal coat	$225,000.00	CCBF/Reserves		
	Public Works Debenture Principal 2-	$56,907.29	Municipal taxes		
	Water Debenture Principal 2-41-832	$39,412.51	Municipal taxes		
	Sewer Debenture Principal 2-42-832	$52,798.25	Municipal taxes		
	Railway House Debenture Principal 1	$35,290.32	Municipal taxes		
	2029 Total	**$1,009,408.37**			

MULTI YEAR CAPITAL PLAN

	Project Name	Estimated Cost	Funding Source	Actual	Variance
2030	Emergency Generator	$56,000.00	Reserves		
	Convert pumphouse to gas	$80,000.00	CCBF		
	Paving north mall parking area	$64,000.00	CCBF		
	Repalce Skid Steer	$84,000.00	Reserves		
	Public Works Debenture Principal 2-	$34,518.78	Municipal taxes	**Paid Off**	
	Water Debenture Principal 2-41-832	$40,452.55	Municipal taxes		
	Sewer Debenture Principal 2-42-832	$44,226.15	Municipal taxes		
	Railway House Debenture Principal 1	$36,496.80	Municipal taxes		
	2028 Total	**$439,694.28**			

	LGFF	CCBF
Carry forward from previous year	$0.00	$0
2024 grant amount	$242,582.00	$95,091
2024 spent/allocated	$0.00	$0
Total carry forward to 2025	**$242,582.00**	**$95,091.00**

2025 LGFF Allocation	$257,253.00	
2026 LGFF Allocation	$260,056.00	

2025 Capital Budget Breakdown

Project	Cost estimate	Funding source	Funding from each source
Paving Railway Ave Boulevard	$62,000.00	CCBF	$62,000.00
Office Phone System replacement	$10,000.00	Municipal Taxes	$10,000.00
PW Truck	$50,000.00	CCBF	$50,000.00
Cemetery Ribbons	$14,000.00	Municipal Taxes	$14,000.00
Lagoon cells 1-4 re-build	$2,200,000.00	AMWWP	$1,650,000.00
		Municipal Portion	$550,000.00
Infrastructure Master Plan	$200,000.00	ACP Grant	$150,000.00
		Alix Reserves	$25,000.00
		Lacombe County	$25,000.00
Fire Department (AFRRCS)	$22,352.00	Municipal Reserves	$22,352.00
Public Works Debenture Principal	$47,891.29	Municipal taxes	$47,891.29
Water Debenture Principal	$35,366.35	Municipal taxes	$35,366.35
Sewer Debenture Principal	$45,640.54	Municipal taxes	$45,640.54
Railway House Debenture Principal	$30,850.26	Municipal taxes	$30,850.26
2022 Total	**$2,718,100.44**		**$2,718,100.44**

NOTE: the Lagoon Cells 1-4 Rebuild will only go forward if Alix receives the Alberta Municipal Water / Wastewater Program grant. The Infrastrucutre Maser Plan will only go forward if the Alberta Community Partnership (ACP) grant application is successful.

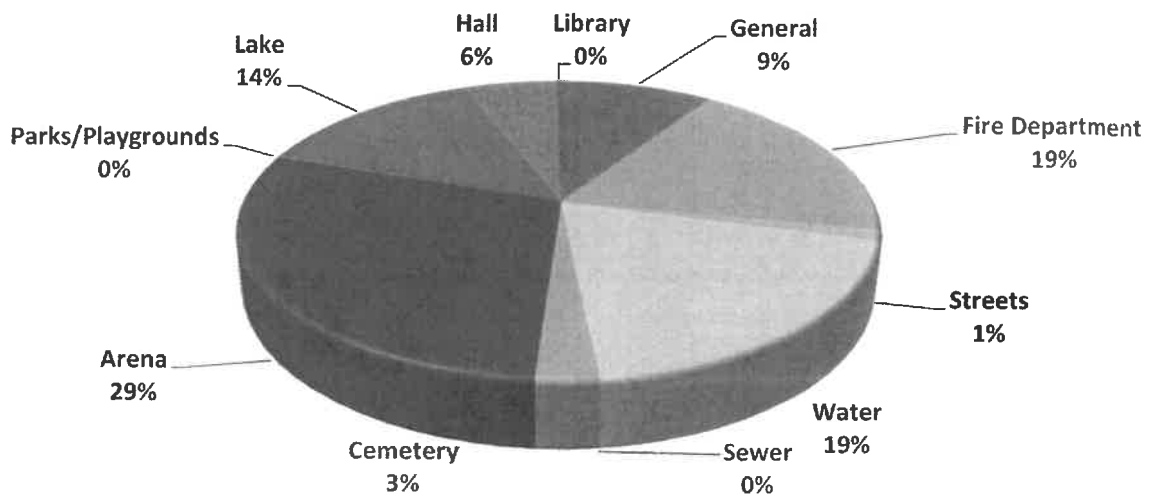
RESERVES (2025)

Department	2024 Opening Balance	2024 Expeneses	2024 Allocated	2024 Additions	Year End Balance	2025 Budgeted transfers
General	$68,000				$68,000	
Fire Department	$151,072		$29,838	$15,000	$136,234	$15,000
Streets	$8,370				$8,370	$30,000
Water	$142,187				$142,187	
Sewer	$454,465		$454,465		$0	$186,799
Cemetery	$20,000				$20,000	$5,000
Arena	$213,034				$213,034	
Parks/Playgrounds	$3,000				$3,000	$25,000
Lake	$99,585				$99,585	
Hall	$41,529				$41,529	
Library	$2,250				$2,250	
TOTAL	**$1,203,492**	**$0**	**$484,303**	**$15,000**	**$734,189**	**$261,799**

NOTE: Fire Dept is scheduled for a new truck in 2031 that the Village will need to partly fund. The $52,200 used from reserves for new F.D. radios will need to be replaced before then. Three playgrounds are in need of upgrades. There is usually a requirement for matching funds

Proposed additions:

	2026	2027	2028	2029	2030
Fire	$30,000	$30,000	$30,000	$15,000	$15,000
Water		$35,000		$25,000	
Sewer	$160,000	$160,000	$160,000	$160,000	$160,000
Streets	$20,000	$50,000	$50,000	$50,000	$50,000
Lake					
Parks	$25,000	$25,000	$25,000	$25,000	$25,000
Cemetery			$5,000		
Hall				$5,000	



Lagoon Project

Original ICIP grant approved in 2020 for $619,000
Breakdown:

ICIP @40% = $247,000
ICIP @ 33.33% = $206,313
Municipal = $165,687

AMWWP grant approved March 2023 for $3,081,817
Breakdown:

Province @ 75% = $2,311,362.75
Municipal @ 25% = $770,454.25

Total project estimate from engineers = $4,730,000
Breakdown:

Project cost = $4,052,020
Contingency @ 8% = $324,162
Engineering @8% = $350,095

Grants:

ICIP	$247,000
ICIP	$206,313
AMWWP	$2,311,363
MSI	$440,087

Total grants:	$3,204,763
Minus total project:	$4,730,000
Project shortfall	**$1,525,237**

NOTE: The LEAST the municipality must pay toward the project to meet grant requirements is $936,141.25 unless total project comes in at less than $3,700,817. MSI-CAP grant can be stacked and used as municipal portion of above grants.

2024 PROJECT SPENDING UPDATE

	2023	2024
ICIP FED Contribution	$ 76,056.51	$171,543.49
ICIP PROV Contribution	$ 63,374.08	$142,938.92
TOTALS	**$139,430.59**	**$314,482.41**

	2023	2024
AMWWP	$1,747,573.60	$563,789.15

MSI funds fully spent in 2023; $440,087 (interest not included)

Grant Funding		
MSI	$ 440,087	
ICIP	$ 453,913	
AMWWP	$2,311,362.75	
Sub Total		$3,205,362.75
Municipal Funding		
Reserves	$ 515,429.16	
Operating	$ 43,083.24	
Interest on held grant funds	$ 52,578.39	
Sub Total		$ 611,090.79
Project Total		**$3,816,453.54**

NOTE: The above financial breakdown does not include installation of the monitoring wells at the lagoon, required by Alberta Environment. Estimates for this part of the project are $80,000 plus engineering expenses.

Hwy 12/21 Regional
Water Services Commission

November 12, 2024

Village of Alix
Box 87
Alix AB T0C 0B0

Attention: Ms. White

RE: Highway 12/21 Regional Water Services Commission 2025 Draft Budget

The Highway 12/21 Regional Water Services Commission Board of Directors, at the November 8, 2024, regular Board meeting, directed the Commission Manager to circulate the draft 2025 Operating Budget to Commission Members for comment in accordance with Bylaw No. 21-2021.

Bylaw No. 21-2021

Section 11.6 *"Any Member may submit comments and questions to the Board in writing in Relation to the Budget and the Financial Plan within thirty (30) days immediately following the date of distribution of the Budget and Financial Plan."*

Please find attached a copy of the Highway 12/21 Regional Water Services Commission draft 2025 Operating budget for your organization's review.

The Board will consider the draft 2025 Operating Budget at its regular meeting on December 6, 2024.

Regards,

Dion Burlock
Manager
Highway 12/21 Regional Water Services Commission

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET

OPERATING REVENUE

		2024 Budget	2024 To Sep 30th	2025 Budget	% Change	2026 Forecast	2027 Forecast
1-00-00-410	Sale of Water	1,012,990	756,449	1,036,410	2.31%	1,085,020	1,101,010
1-00-00-510	Penalties and Costs	-	-	-	0.00%	-	-
1-00-00-551	Interest Income	5,000	21,208	10,000	100.00%	10,000	10,000
1-00-00-556	Dividends	-	-	-	0.00%	-	-
1-00-00-840	Provincial Conditional Grants	-	-	-	0.00%	-	-
1-00-00-750	Local Government Contributions	157,290	65,029	155,550	-1.11%	182,050	182,660
1-00-00-901	Transfer from Reserve	-	-	-	0.00%	-	-
	TOTAL OPERATING REVENUE	1,175,280	842,685	1,201,960	2.27%	1,277,070	1,293,670

OPERATING EXPENDITURES

2-00-00-214	Membership Fees	250	77	300	20.00%	310	200
2-00-00-216	Postage & Courier	500	30	500	0.00%	510	520
2-00-00-217	Telephone & Communication	15,000	30,387	18,180	21.20%	18,540	18,910
2-00-00-230	Contract Administration	47,970	35,802	48,696	1.51%	49,670	50,660
2-00-00-231	Accounting & Contract Service	69,370	46,459	74,160	6.91%	75,640	77,150
2-00-00-232	Legal Fees	1,000	-	1,000	0.00%	1,020	1,040
2-00-00-250	Purchased Line Repairs & Maintenanc	45,000	38,957	55,000	22.22%	56,100	57,220
2-00-00-251	Contract Pipeline Operation	112,420	81,239	115,110	2.39%	117,410	119,760
2-00-00-260	Rentals	2,100	-	2,100	0.00%	2,140	2,180
2-00-00-270	Licenses, Permits, Insurance	11,360	9,496	11,360	0.00%	11,590	11,820
2-00-00-510	Goods and Supplies	10,000	4,494	8,000	-20.00%	8,160	8,320
2-00-00-520	Small Tools & Equipment	500	116	500	0.00%	510	520
2-00-00-540	Purchase of Water	469,430	319,127	477,630	1.75%	471,020	480,440
2-00-00-541	Utilities	20,200	20,081	23,100	14.36%	23,560	24,020
2-00-00-810	Bank Charges & Short Term Interest	500	70	500	0.00%	510	520
2-00-00-815	Amortization	661,490	-	661,490	0.00%	661,490	661,490
2-00-00-831	Interest on Long Term Debt	152,100	58,760	140,390	-7.70%	184,620	175,450
2-00-00-920	Allowance for Doubtful Accounts	-	-	-	0.00%	-	-
	TOTAL EXPENDITURES	1,619,190	645,095	1,638,016	1.16%	1,682,800	1,690,220
	Surplus/(Deficit)	(443,910)		(436,056)	48.70%	(405,730)	(396,550)
Add back non-cash Items							
	Amortization Expense	661,490		661,490	45.17%	661,490	661,490
Adjust for cash items not recognized as revenues and expenses							
2-00-00-762	Reserve Contributions	(60,000)		(60,000)	0.00%	(60,000)	(60,000)
2-00-00-832	Current Portion of Long Term Debt	(157,580)		(165,430)	4.98%	(195,760)	(204,940)
	Budget Balance	-		-		-	-

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET REVENUE

1-00-00-410 **SALE OF WATER**

Sale of water by the commission to member municipalties

Historical Consumption in cubic meters

	2020	2021	2022	2023	2024
					As of Sep 30th
Village of Alix	47,767	56,766	51,732	54,459	44,084
Village of Clive	0	0	0	28,998	39,316
Village of Edberg	0	0	2,565	7,977	6,200
Hamlet of Ferintosh	12,348	11,549	12,349	21,838	8,988
Hamlet of Mirror	36,596	39,638	42,323	38,382	27,189
Hamlet of Duhamel	2,078	2,175	2,103	2,079	1,604
Hamlet of New Norway	19,046	18,898	18,285	19,224	15,008
Town of Bashaw	89,172	107,150	101,735	94,790	70,052
Silver Creek Golf	0	2,593	2,131	2,322	1,494
Camrose County Fill Station	8,604	12,303	10,656	13,072	12,360
Total	215,610	251,072	243,879	283,141	226,295

2025	Estimate Cu. Meters	Rate	Total
Village of Alix	54,000	3.555	191,970
Village of Clive	53,000	3.555	188,420
Village of Edberg	9,000	3.555	32,000
Hamlet of Ferintosh	10,433	3.555	37,090
Hamlet of Mirror	38,490	3.555	136,830
Hamlet of Duhamel	1,660	3.555	5,900
Hamlet of New Norway	18,995	3.555	67,530
Town of Bashaw	89,000	3.555	316,400
Silver Creek Golf Course	2,260	3.555	8,030
Camrose County Fill Station	14,575	3.555	51,810
Camrose County Fire Hall	120	3.555	430
Total	291,533		

1,036,410

1-00-00-510 **PENALTIES AND COSTS**

Penalties charged on overdue Accounts Receivable Invoices
Penalties charged at a rate of 2%

2020	0
2021	0
2022	0
2023	0
2024	0 to Sep 30th

2025 Estimate -

-

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET REVENUE

1-00-00-551 **INTEREST INCOME**

Interest paid to the general account at a rate of prime minus 2.5%
Net of interest paid to capital projects.

2020	2,552
2021	1,785
2022	6,144
2023	16,331
2024	21,207 to Sep 30th

2025 Estimate 10,000

10,000

1-00-00-556 **DIVIDENDS**

RMA Dividend

2020	0
2021	0
2022	0
2023	0
2024	0 to Sep 30th

2025 Estimate -

-

1-00-00-840 **PROVINCIAL CONDITIONAL GRANTS**

Provincial operating grants

2020	0
2021	0
2022	0
2023	0
2024	0 to Sep 30th

2025 No Grants Anticipated -

-

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET REVENUE

1-00-00-750 **LOCAL GOVERNMENT CONTRIBUTIONS**

Participating municipalities contribution to debenture debt reduction and contribution to Operating Reserve

Debenture # 4000616 Annual Repayment		$133,742.18			
Debenture # 4000830 Annual Repayment		$25,807.10			
Debenture #4001869 Annual Repayment		$24,660.84			
Debenture #4002563 Annual Repayment		$47,039.28			
Debenture #NEW Annual Repayment		$74,568.72	Half payment in 2025		
2025 Debenture costs		$305,818.12			
Village of Alix	28.20%	86,241	-		
Town of Bashaw	10.75%	32,875	-		
Lacombe County	15.66%	47,891	47,891		
Hamlet of Mirror	6.47%	19,786	-		
Village of Clive	7.70%	23,548	-		
Village of Edberg	2.62%	8,012	-		
Hamlet of Ferintosh	3.07%	9,393	-		
Hamlet of New Norway	5.10%	15,585	-		
Hamlet of Duhamel	0.64%	1,968	-		
Silver Creek Golf Course	0.13%	388	-		
Camrose County Water Fill station	0.60%	1,843	-		
Camrose County	19.06%	58,287	58,287		
		305,818	106,178	106,178	
Operating Reserve		60,000			
Village of Alix	28.20%	16,920	-		
Town of Bashaw	10.75%	6,450	-		
Lacombe County	15.66%	9,396	9,396		
Hamlet of Mirror	6.47%	3,882	-		
Village of Clive	7.70%	4,620	-		
Village of Edberg	2.62%	1,572	-		
Hamlet of Ferintosh	3.07%	1,843	-		
Hamlet of New Norway	5.10%	3,058	-		
Hamlet of Duhamel	0.64%	386	-		
Silver Creek Golf Course	0.13%	76	-		
Camrose County Water Fill station	0.60%	362	-		
Camrose County	19.06%	11,436	11,436		
		60,000	20,832	20,832	

Participating municipalities contribution to administrative and board costs

2025 Estimated costs attributed to the Board of Directors	124,616	
Number of members	6	
Cost per member	20,769	
Lacombe County Portion less Mirror water usage		14,701
Camrose County Portion less Duhamel, New Norway, Ferintosh & fill station water usage		13,841

155,550

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET REVENUE

1-00-00-901 **TRANSFER FROM RESERVE**

Transfers from Reserve

2020	51,462
2021	0
2022	0
2023	0
2024	0 to Sep 30th

2025 Estimate -

-

DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET EXPENDITURES

2-00-00-214 **MEMBERSHIP FEES**

Membership in RMA and other organizations

2020	195
2021	195
2022	253
2023	292
2024	77 to Sep 30th

2025 Estimate 300

300

2-00-00-216 **POSTAGE & COURIER**

Reimbursement to Lacombe County for postage & courier relative to the administration of the financial records of the Commission
Courier and freight charges to ship supplies from suppliers

2020	300
2021	329
2022	344
2023	30
2024	30 to Sep 30th

2025 Estimate 500

500

2-00-00-217 **TELEPHONE & COMMUNICATION**

Data Costs

2020	27,493
2021	25,974
2022	27,351
2023	29,877
2024	to Sep 30th

2025 Estimate - Data Costs for Line Operations 18,180

18,180

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET EXPENDITURES

2-00-00-230 **CONTRACT ADMINISTRATION**

Management of the Water Commission on a sub-contract basis.

2020	44,700
2021	44,700
2022	45,929
2023	46,802
2024	35,802 to Sep 30th

2025 Estimate 48,696

48,696

2-00-00-231 **ACCOUNTING & CONTRACT SERVICE**

	2020	2021	2022	2023	2024 to Sep 30th	2025 Budget
Accounting & Administration services	42,930	42,930	44,111	45,263	34,623	47,088
Audit Fees	10,536	10,547	11,000	12,250	11,000	22,470
Sage -Financial Software	2,181	1,773	2,036	1,821	836	2,100
AB One Call	102	227	-	-		-
Contracted Line Locates	-	-	-	-	-	2,500
Business Plan Review	-	-	-	-	-	-
	55,750	55,477	57,147	59,334	46,459	74,158

74,160

2-00-00-232 **PROFESSIONAL - LEGAL**

Costs relative to services provided by the legal profession

2020	554
2021	0
2022	0
2023	0
2024	0 to Sep 30th

2025 Estimate 1,000

1,000

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET EXPENDITURES

2-00-00-250 **PURCHASED LINE REPAIRS & MAINTENANCE**

Costs relative to repair and maintenance provided for line operations.

TLC Hach analyzer service all sites	5,000
Hach reagents for the CL17 Hach analyzer	6,000
Caro Lab Analysis	500
Summit Valve to tune 2 PRSV/year	7,000
Backflow Prevention Certification	1,000
Sterling Generator Service (EQ & Tees)	4,000
Sterling Pump Service (Tees Booster)	2,500
Other Repairs & Maintenance as Required	29,000

2020	52,024	
2021	30,824	
2022	60,681	
2023	89,848	
2024	38,954	to Sep 30th

2025 Estimate 55,000

55,000

2-00-00-251 **CONTRACT PIPELINE OPERATION**

Pipeline checks and inspections.
Includes line locates, maintenance, and on-call service.

2020	99,399	
2021	91,495	
2022	99,288	
2023	105,554	
2024	81,239	to Sep 30th

	Total Hours	2025 Rate	Total
Labour	1,464	$ 64.17	$ 93,945
On call	96	$ 64.17	$ 6,160
Equipmen	600	$ 25.00	$ 15,000
	2,160		$ 115,110

2025 Estimate 115,110

115,110

2-00-00-260 **RENTALS**

Office facility rental

2020	200	
2021	0	
2022	1,365	
2023		
2024		to Sep 30th

2025 Estimate - Board Costs 600
Lease Agreement - Camrose County 1,500

2,100

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET EXPENDITURES

2-00-00-270 **LICENSES, PERMITS, INSURANCE**

Insurance				
Master Bond & Crime	2020	378		
	2021	486		
	2022	486		
	2023	486		
	2024	to Sep 30th		
	2025 Estimate		490	
Property	2020	3,736		
	2021	3,833		
	2022	3,448		
	2023	3,893		
	2023	to Sep 30th		
	2025 Estimate		5,530	
Boiler & Machinery	2020	62		
	2021	50		
	2022	68		
	2023	67		
	2024	to Sep 30th		
	2025 Estimate		80	
Master Liability	2020	3,532		
& Genesis	2021	3,756		
	2022	4,389		
	2023	5,208		
	2024	to Sep 30th		
	2025 Estimate		5,200	
Cyber Liability	2020	0		
	2021	129		
	2022	644		
	2023	0		
	2024	to Sep 30th		
	2025 Estimate		0	
Heavy Equipment	2020	9		
	2021	52		
	2022	53		
	2023	53		
	2024	to Sep 30th		
	2025 Estimate		60	
				11,360

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET EXPENDITURES

2-00-00-510 **GOODS and SUPPLIES**

General goods & supplies, chemical reagents, and parts.

2020	1,161	
2021	5,438	
2022	9,812	
2023	4,232	
2024	4,494	to Sep 30th
2025 Estimate		8,000

8,000

2-00-00-520 **SMALL TOOLS and EQUIPMENT**

Purchase of non-capital equipment as required

2020	0	
2021	4,387	
2022	1,193	
2023	74	
2024	116	to Sep 30th
2025 Estimate		500

500

2-00-00-540 **PURCHASE OF WATER**

This includes a contigency to account for water losses

	Cu. Metres	Rate	TOTAL
Town of Stettler	301,533	1.58	477,628

2024 rate was 1.52 m3

477,630

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET EXPENDITURES

2-00-00-541 **UTILITIES**

Electricity for Meter Vault, Equalization Tank and Tees Booster Station

2020	15,563
2021	19,063
2022	14,798
2023	15,817
2024	20,081 to Sep 30th

2025 Estimate 23,130

23,100

2-00-00-810 **BANK CHARGES & SHORT TERM INTEREST**

Bank overdraft charges as a result of potential cash shortfalls

2020	20
2021	325
2022	20
2023	0
2024	70 to Sep 30th

2025 Estimate 500

500

2-00-00-815 **AMORTIZATION**

Amortization expense for Tangible Capital Assets.

Phase	**2020** Actual	**2021** Actual	**2022** Actual	**2023** Actual	**2024** Budget	**2025** Estimate
Stettler to Alix	93,421	93,421	93,421	93,421	93,421	93,421
Alix to Mirror	62,039	62,038	62,039	62,039	62,039	62,039
Bashaw to Ferintosh	66,671	66,671	66,671	66,671	66,671	66,671
Ferintosh to Duhamel	98,806	98,806	98,806	98,806	98,806	98,806
Mirror to Bashaw	125,774	125,774	125,774	125,774	125,774	125,774
Ferintosh to Edberg	-	-	-	9,185	64,256	64,256
Alix to Clive	-	-	-	22,403	150,518	150,518
Operating	-	-	-	-	-	-
	446,710	446,710	446,710	478,300	661,490	661,490

661,490

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET EXPENDITURES

2-00-00-831 **INTEREST ON LONG TERM DEBT**

Interest portion on repayment of debentures

Debenture repayment based on estimated principal amount of
1,851,947 @ 5.667% over 25 years
381,482 @ 4.589% over 25 years
434,291 @ 2.943% over 25 years
811,301 @3.1320% over 25 years
2,131,953 @ 5.440% over 25 years (half year)

	Debenture #	Amount	Budget	
2023	4000616	57,038		
2023	4000830	10,663		
2023	4001869	9,762		
2023	4002563	22,736		
2024	4000616	52,967		
2024	4000830	9,960		
2024	4001869	9,320		
2024	4002563	21,969		
2024	NEW	0		
2025	4000616		48,678	
2025	4000830		9,225	
2025	4001869		8,866	
2025	4002563		21,177	
2025	NEW		52,446	
				140,390

2-00-00-920 **ALLOWANCE FOR DOUBTFUL ACCOUNTS**

2020	0	
2021	0	
2022	0	
2023	0	
2024	0 to Sep 30th	
2,025	No write-offs anticipated	0

-

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET WATER RATE

ADMINISTRATIVE BOARD COSTS			
Interest Income	-10,000		
Membership Fees	300		
Postage & Courier	500		
Telephone & Communication	0		
Contract Administration	48,696		
Accounting & Contract Service	71,660		
Legal Fees	1,000		
Rentals	600		
Licenses, Permits, Insurance	11,360		
Small Tools & Equipment	0		
Bank Charges & Short Term Interest	500		
Total Administrative/Board Expenditures	124,616		
COSTS INCLUDED IN WATER RATE			
Transfer From Reserve		0	
Administrative Board Costs		96,074	
Debenture Costs		199,640	
Operating Reserve Contribution		39,168	
Meter Calibration Testing Contribution		0	
Telephone (data Costs for Operation)		18,180	
Line Locations		2,500	
Rentals		1,500	
Professional - Contract Service Line Operation		55,000	
Contract Services - Line Operations		115,110	
Goods and Supplies		8,000	
Small Tools & Equipment		500	
Purchase of Water		477,630	
Utilities		23,100	
Total Cost			1,036,403
Total Estimate Water Consumption			291,533
Rate = total cost divided by consumption			3.5550

Water Allocation	Cu Meters	Percent
Village of Alix	589,699	28.20%
Town of Bashaw	224,699	10.75%
Lacombe County	327,491	15.66%
Hamlet of Mirror	135,185	6.47%
Village of Clive	161,093	7.70%
Village of Edberg	54,727	2.62%
Hamlet of Ferintosh	64,213	3.07%
Hamlet of New Norway	106,535	5.10%
Hamlet of Duhamel	13,456	0.64%
Camrose County fill station	12,600	0.60%
Silver Creek Golf Course	2,650	0.13%
Camrose County	398,444	19.06%
	2,090,792	100.00%

2025 DRAFT

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2025 OPERATING BUDGET NON-CASH

2-00-00-762 **RESTRICTED SURPLUS TRANSFER**

Transfer of funds to reserves for operating contingencies

	Balance Jan 1	Contrbution	Reductions	Balance Dec 31	
2021	229,208	60,000	0	289,208	
2022	289,208	60,000	0	349,208	
2023	349,208	60,000	41,086	368,122	
2024	368,122	60,000	0	428,122	Estimated
2025	428,122	60,000	0	488,122	Estimated

60,000

2-00-00-832 **CURRENT PORTION OF LONG TERM DEBT**

ACFA Debentures - Projected 5 year Repayment Schedule

Debenture #4000616

	Principal	Interest
2025	85,064	48,678
2026	89,579	44,163
2027	94,335	39,407
2028	99,343	34,399
2029	104,617	29,126

Debenture # 400830

	Principal	Interest
2025	16,582	9,225
2026	17,352	8,455
2027	18,158	7,650
2028	19,000	6,807
2029	19,882	5,925

Debenture #4001869

	Principal	Interest
2025	15,795	8,866
2026	16,263	8,397
2027	16,746	7,915
2028	17,242	7,419
2029	17,753	6,908

Debenture #4002563

	Principal	Interest
2025	25,862	21,177
2026	26,678	20,361
2027	27,520	19,519
2028	28,389	18,650
2029	29,285	17,754

Debenture #NEW

	Principal	Interest
2025	22,123	52,446
2026	45,892	103,246
2027	48,177	100,960
2028	50,577	98,561
2029	53,096	96,042

2025 Portion of Long Term Debt #4000616	85,064
2025 Portion of Long Term Debt #4000830	16,582
2025 Portion of Long Term Debt #4001869	15,795
2025 Portion of Long Term Debt #4002563	25,862
2025 Portion of Long Term Debt #New	22,123

165,430

ADMINISTRATION REPORT

Date: November 13, 2024 RFD 24-55
Memo To: Village Council
From: Michelle White
Subject: Lacombe County Invoice

1. **PURPOSE** – To get direction from Council regarding Lacombe County invoice IVC00045464 (attached)

2. **BACKGROUND** – Lacombe County passed a policy regarding charges for Fire Department calls in January 2021. Alix has a similar policy (attached) based on the County's policy.

3. **OPTIONS** – 1. To pay the invoice and forward the charges to the property owner

   2. To pay the invoice from the operating budget and not forward the charges to the property owner

   3. To request an ICF meeting to discuss the matter at a Council level

4. **DISCUSSION** – A residential property fire occurred in Alix on May 23, 2024. We received the attached invoice from Lacombe County in mid September. This was the first invoice Alix has received from County for fire services.

   Not expecting any other expenses for this incident, the property owner was invoiced on June 14, 2024.

5. **FINANCIAL IMPLICATIONS** – The invoice to the property owner was for $5,675 according to Village Policy 42. The County invoice was received approximately 4 months later.

6. **LEGAL** – It is Regional Fire Services policy to automatically page out for mutual aid for structure fires. We are likely to see this type of invoice for all future structure fires in the Village.

7. **POLITICAL/PUBLIC IMPLICATIONS** – I would recommend a public information campaign advising residents of the importance of proper insurance coverage and the possible scope of fire suppression bills.

8. **OTHER COMMENTS** – I met with County staff on the matter. They provided the following information as follow-up:

   "The subject fire occurred on May 23, 2024, and was a property loss structure fire requiring a fire loss lost report to be submitted to Provincial Fire Chiefs Office. The Incident Commander at the time of the event, determined arson could be a factor and requested a fire investigator to determine root cause.
   Lacombe County received an invoice from SCO Fire Investigation Services upon completion of their investigation on August 7, 2024.
   Lacombe County sent an invoice on September 4, 2024, as per the County's invoicing cycle. The County's accounts payable department communicated that they chose to invoice both the fire response fees and fire investigation services on one invoice. Upon receiving SCO Fire Investigation invoice in August, the subject invoice was mailed in September."

9. **RECOMMENDATIONS** – Please provide direction.

_____

Author

LACOMBE COUNTY

R.R. 3
Lacombe, AB
T4L 2N3
Phone: 403-782-6601
Fax: 403-782-3820
email: finance@lacombecounty.com

I N V O I C E

VILLAGE OF ALIX
BOX 87
ALIX AB T0C 0B0

GST Reg. #:	R121772545
Customer #:	VILL001
Invoice Date:	2024-08-23
Invoice #:	IVC00045464
Page:	1

Invoice Description	Quantity	U of M	Unit Price	GST	Amount
CLIVE ENGINE	1.50	Each	$500.00	$0.00	$750.00
CLIVE RESCUE	1.50	Each	$350.00	$0.00	$525.00
SCO FIRE INSPECTION INVOICE 306 FIRE REPORT MAY 23, 2024 CLIVE FIRE RESPONSE TO MUTUAL AID STRUCTURE FIRE FILE # 31-24-0070	1.00	Each	$1,330.00	$66.50	$1,330.00

Subtotal:	$2,605.00
Tax:	$66.50
Total:	$2,671.50

Payment is due within 30 days of date of invoice, interest will be charged at 2% per month on overdue accounts.

Visit Our Website at:
www.lacombecounty.com

Department: Fire Department and First Response

Policy No: 42

Policy Title: Fire Department Response Fees

Resolution No: 190/23

Date: October 4, 2023

Review Date: 2027

Policy Statement:

The Village of Alix recognizes the importance of providing effective fire protection and emergency response service to its residents, ratepayers, the municipality, and the general public.

Pursuant to the Village of Alix Fire Bylaw #168/90, the Village of Alix provides fire protection and emergency response services to its residents, ratepayers, other municipalities and the general public with firefighting equipment and personnel.

Charges for Fire and Emergency Response Equipment and Personnel

1. The Village of Alix will charge fees to residents and ratepayers of the Village of Alix in accordance with "Schedule A".

    a) to the owner or occupant of the parcel of land, to the owner of the property or to the owner of the motor vehicle for fire response services inside the boundaries of the Village of Alix where Village of Alix Fire services have engaged in fire suppression activities;

    b) to the owner of the motor vehicle where Village of Alix Fire services have engaged in motor vehicle collision response services;

    c) to the person responsible for the incident, to the owner or occupant of the parcel of land, to other owner of the property or to the owner of the motor vehicle for the costs of any materials used and third-party costs where the Village has engaged in any response service for any duration of time; and

    d) to the Province of Alberta for a response to a motor vehicle collision or fire on a Provincial Highway.

2. A charge will be levied for responses in accordance with "Schedule A", unless otherwise provided for by an agreement;

    a) Of persons who are not residents or ratepayers of the Village of Alix.

b) To a fire intentionally set when a fire ban is in effect.

c) Originating on a railway right-of-way.

d) To a fire monitoring system nuisance alarm.

3. Charges shall be applied for the period commencing from when the equipment leaves its base facility until it is deemed back in service, rounded to the next one-half hour.

4. At the discretion of the Chief Administrative Officer:

a) a rate of charge levied for responses for other municipalities may be adjusted pursuant to a reciprocal arrangement with that municipality.

b) the charge levied for responses may be adjusted based on the level of fire suppression services provided at the incident.

c) other costs may be charged for items including, but not limited to:

i. Replacement of foam
ii. Meals and refreshments
iii. Fuel
iv. Lost or damaged equipment and clothing
v. Fire investigation costs
vi. Specialty firefighting services

5. Appeals regarding charges levied in accordance with this policy may be made to Alix Village Council within 14 days of the date of issue.

Mayor

CAO

October 5, 2023
Date

Schedule "A"

EMERGENCY RESPONSE FEES

Service	Fee
Fire Suppression Response	Total response time less than 1 hour: $0 Total response time greater than 1 hour: Fire Engine – First Hour - $500 Additional Hours - $250.00/half hour or part thereof Additional Units – First Hour - $350 Additional Hours - $175/unit/half hour or part thereof
Motor Vehicle Collision Response	Alberta Transportation Rates at a minimum of one hour
Any Response Other Than Medical First Response	Cost of material used and third-party costs
Response to Motor Vehicle Collision or Fire on Provincial Highway	Alberta Transportation Rates
Response to a Fire Monitoring System Nuisance Alarm may be charged as follows at the discretion of the Village of Alix Fire Chief. *Defined as any alarm system malfunction, including faulty equipment and misuse of alarm monitoring equipment or services.*	No charge first response $100 for second response $200 for third response $300 for subsequent responses

NOTE: Fees will not be charged for call outs that are strictly Medical First Response

ADMINISTRATION REPORT

Date: November 13, 2024 RFD 24-54
Memo To: Village Council
From: Michelle White
Subject: Elections Alberta Data Sharing Agreement

1. **PURPOSE** – To provide a copy of the Data Sharing Agreement between the Village and Elections Alberta.

2. **BACKGROUND** – Bill 20: Municipal Affairs Statute Amendment Act, amended the Local Authorities Election Act to include a requirement for municipalities to use the most current provincial register of electors from Elections Alberta. Bill 20 and section 49 of the Local Authorities Election Act, will require all municipalities to prepare a permanent electors register of residents in the municipality who are eligible to vote.

3. **OPTIONS** – There are no options. All municipalities in Alberta are now required to enter into an agreement with Elections Alberta.

4. **DISCUSSION** – This agreement outlines how municipalities will receive information from Elections Alberta that will assist municipalities in the creation and revision of the permanent electors register, and; provide information to Elections Alberta that will assist Elections Alberta in revising the provincial register of electors.

   NOTE: We are still not clear on how to collect all the data being required under the agreement. I am hopeful that will become clear in future webinars.

5. **FINANCIAL IMPLICATIONS** – There will be significant staff time involved in taking the training webinars and figuring out how best to compile a permanent electors register for Alix. On a good note… our GIS company will manage all required content under Schedule C of the agreement as part of our annual membership fee.

6. **LEGAL** – Bill 20 and the Local Authorities Election Act legally require us to do this as outlined above.

7. **POLITICAL/PUBLIC IMPLICATIONS** – Significant personal data is being collected. The Agreement outlines what safeguards we need to have in place in order to ensure protection of data.

8. **OTHER COMMENTS** – We have been informed several times that due to the high volume of Agreements that Elections Alberta has to do (every municipality in Alberta), there is no opportunity for changes or amendments to the Agreement. We have to sign it as is.

9. **RECOMMENDATIONS** – I recommend the following resolution:

"that the Village of Alix Council hereby agrees to enter into a Data Sharing Agreement with the Office of the Chief Electoral Officer of Alberta for the purpose of exchanging information pertaining to development and maintenance of a permanent electors register."

M. White

Author

DATA SHARING AGREEMENT

Between

_____
(hereinafter referred to as "the Municipality")

And

THE OFFICE OF THE CHIEF ELECTORAL OFFICER OF ALBERTA
(hereinafter referred to as "Elections Alberta")

Each a "Party" and together, the "Parties"

WHEREAS pursuant to the *Election Act*, R.S.A. 2000, c E-1 ("*Election Act*"), Elections Alberta must maintain the Provincial Register of Electors;

AND WHEREAS pursuant to the *Local Authorities Election Act,* R.S.A 2000, c L-21 ("*Local Authorities Election Act*"), the Municipality must

A. enter into an agreement with the Chief Electoral Officer to receive information to assist in the compilation or revision of the Municipality's Permanent Electors Register;

B. enter into an agreement with the Chief Electoral Officer to provide information to the Chief Electoral Officer to assist in the preparation or revision of information required for the compilation or revision of the Provincial Register of Electors; and

C. prepare a Permanent Electors Register using primarily information received from the Chief Electoral Officer;

AND WHEREAS the purpose of this Agreement is to facilitate the exchange of Electors Data between the Municipality and Elections Alberta, which exchange of Electors Data is necessary for the Municipality and Elections Alberta to fulfill their respective legislative requirements;

AND WHEREAS the Municipality and Elections Alberta understand and agree that the information they receive under this Agreement may only be used for the purposes of revising or compiling the Municipality's Permanent Electors Register or revising the Provincial Register of Electors;

NOW THEREFORE the Parties agree as follows:

DEFINITIONS

1. In this Agreement, the following words and expressions have the meaning assigned to them in this section:

   a. **"Electoral"** means for the purpose of an election, a by-election, a referendum or other activities prescribed under Electoral Legislation including activities related to preparation for the aforementioned events;

   b. **"Electors Data"** means data related to individuals residing within the Municipality's official boundaries extracted from either the Provincial Register of Electors or the Municipality's Permanent Electors Register as the context requires, but does not included Physical Address Data;

   c. "**Electoral Legislation**" means the *Election Act*, the *Local Authorities Election Act*, and any other provincial legislation under which the Provincial Register of Electors or Municipality's Permanent Electors Register can be used, as amended from time to time, and any regulations made under these pieces of legislation;

   d. **Municipality's Permanent Electors Register"** means the register containing information about individuals ordinarily resident in the Municipality who are electors or will be electors, as set out in the *Local Authorities Election Act;*

   e. **"Municipal Election"** means an election or by-elections held in the Municipality during the term of this Agreement pursuant to the *Local Authorities Election Act* and referendums held during the term of this Agreement;

   f. **"Provincial Register of Electors"** means the register containing information about persons ordinarily resident in Alberta who are electors or will be eligible to be electors, as set out in the *Election Act;*

   g. **"Physical Address Data"** means a list of every residential address in a Municipality that designates the location of a building or parcel of land, and includes Spatial Data;

   h. **"Spatial Data"** means imbedded information that allows for the Physical Address Data to be plotted on the surface of the earth, typically represented as coordinates (ex. Latitude and Longitude) and readable by geographic information system (GIS) software;

   i. **"Municipal Election Date"** means the election day as defined in the *Local Authorities Election Act*; and

   j. **"Secure Service"** means a password protected electronic data transfer technology.

RESTRICTIONS ON USE OF ELECTORS DATA

2. Each Party that receives Electors Data will:

a) hold the Electors Data in confidence;

b) exercise reasonable care over the Electors Data;

c) store the Electors Data in a secure location;

d) restrict access and disclosure of the Electors Data to those persons with a need to know, and not disclose the Electors Data to any other person; and

e) use the Electors Data only for the purpose of revising or compiling the Municipality's Permanent Electors Register or the Provincial Register of Electors, as the case may be.

3. The Municipality must ensure it has appropriate procedures and processes in place to preserve the security and confidentiality of the Electors Data, including but not limited to procedures consistent with the guidelines set out in the "Guidelines for Access and Security of Electors Data" document provided with this agreement.

4. Once a Party has updated, changed, manipulated, or integrated the Electors Data they receive from the other Party, the updated, changed, manipulated or integrated data is no longer Electors Data and not subject to this Agreement. For clarity, the receiving Party may still have legal obligations with respect to the use and protection of the new data outside the scope of this Agreement.

5. This Agreement is not intended to modify either Parties' legislative obligations regarding the Provincial Register of Electors or the Municipality's Permanent Electors Register, respectively.

REQUIREMENTS OF DATA TO BE PROVIDED TO ELECTIONS ALBERTA

Physical Address Data

6. The Municipality must provide Elections Alberta a complete dataset of Physical Address Data:

a) that is current within 12 months of the Municipal Election Date; and

b) by no earlier than 12 months prior to the Municipal Election Date and no later than March 1 in the year of a Municipal Election.

7. If the Municipality utilizes a third-party to manage their Physical Address Data, the Municipality may authorize the third-party to provide the Physical Address Data directly to Elections Alberta on their behalf using Schedule "D".

8. The Municipality must provide Elections Alberta Physical Address Data in accordance with the requirements set out in Schedule "C".

Electors Data

9. Following a Municipal Election, the Municipality must:

a) update the Municipality's Permanent Electors Register based on information received in the course of the Municipal Election; and

b) based on the updated Municipality's Permanent Electors Register transmit the Electors Data to Elections Alberta:

i) by March 1 of the year following the Municipal Election; and

ii) in the form set out in Schedule "B";

unless otherwise agreed to by Elections Alberta in writing.

10. The Municipality shall not destroy any election records required for the update of the Municipality's Permanent Electors Register prior to transmitting the Electors Data to Elections Alberta.

REQUIREMENTS OF DATA TO BE PROVIDED TO THE MUNICIPALITY

11. Elections Alberta will make reasonable efforts to provide the Municipality with Electors Data on the later of:

a) receipt of an executed copy of this Agreement; or

b) five months before the Municipal Election Date.

12. Elections Alberta, at its sole discretion, may provide the Municipality with access to updated Electors Data following the date set out in section 11.

13. Elections Alberta will provide the Municipality with Electors Data in the form set out in Schedule "B".

TRANSMISSION OF ELECTORS DATA

14. The Parties agree that the transmission of Electors Data will only occur via Secure Service.

15. If, due to technical failure of the Secure Service, the Parties are unable to use the Secure Service, the transfer of information will be postponed until the Secure Service is re-established or an alternative Secure Service is identified.

RECEIPT, ACCESS, AND USE OF ELECTORS DATA

16. Elections Alberta will provide login credentials for the Secure Service to two people from the Municipality:

a) the Municipality's designated Returning Officer; and

b) one alternate person designated by the Municipality.

17. To designate an alternate person, the Municipality must provide Elections Alberta with that person's name, title, work address, telephone number, and email address, in the form set out in Schedule "A".

18. The Municipality may change the alternate person by notifying Elections Alberta in writing and provide an updated Schedule "A". Upon receipt of an updated Schedule "A", Elections Alberta will make required changes to the Municipality's access to the Secure Service within a reasonable timeframe.

LOSS AND UNAUTHORIZED ACCESS OF ELECTORS DATA

19. If the Municipality becomes aware of an unauthorized access or loss of Electors Data, the Municipality must:

    a) notify Elections Alberta immediately and provide:

        i) the date, time, and place of the unauthorized access or loss;

        ii) details of what Electors Data has been accessed or lost;

        iii) details of the circumstances leading up to the unauthorized access or loss; and

        iv) details of the actions taken by the Municipality to address the unauthorized access or loss;

    b) take all reasonable actions to address the unauthorized access and retrieve the Electors Data;

    c) take any action that Elections Alberta directs, including notifying local law enforcement.

RIGHTS OF AUDIT

20. The Municipality agrees that:

    a) Elections Alberta may investigate any complaint which it receives concerning the use, disclosure, handling, storage or destruction of the Electors Data. Elections Alberta may require the Municipality to assist in such an investigation by providing such information as may reasonably be required in order to answer such complaint.

    b) For the purpose of confirming compliance with the terms of this Agreement, Elections Alberta may appoint an independent auditor to review the policies, procedures, practices and processes that the Municipality has in place in respect of the use, disclosure, handling, storage and destruction of the Electors Data. The Municipality will provide such assistance and access to records as the auditor may reasonably require to carry out such an audit.

    c) When conducting an audit pursuant to section 20.b), the independent auditor will:

i) sign any such agreement the Municipality may reasonably require to protect the privacy and confidentiality of information that the auditor has access to during the course of an audit;

ii) conduct the audit during the regular business hours;

iii) avoid the period of time between the close of nominations until after the Municipality has issued the results of the official count; and

iv) provide five business days' notice to the Municipality that such an audit will be performed.

RIGHT OF SUSPENSION OF DATA ACCESS

21. Elections Alberta may immediately suspend the Municipality's access to Electors Data if there is reasonable belief of improper use, access, disclosure, handling, storage, or destruction of the Electors Data or any non-compliance to this Agreement. Access will remain suspended until the Municipality demonstrates compliance with this Agreement to Elections Alberta's satisfaction.

TERM AND TERMINATION

22. This Agreement comes into effect on the date that it is signed by the Parties.

23. The term of this Agreement ends on March 2, 2026.

24. This Agreement may be terminated before March 2, 2026 upon both:

a) an amendment to the *Local Authorities Election Act* that removes the requirement for the Municipality to receive information from Elections Alberta; and

b) either Party providing written notice of termination to the other Party.

25. This Agreement may be extended for up to 12 weeks by Elections Alberta at the written request of the Municipality to accommodate a municipal by-election. A Municipality must request the extension prior to the termination of this Agreement.

SURVIVAL

26. Any provisions in this Agreement which, expressly or by their nature, extend beyond the termination of this Agreement, shall survive any termination of this Agreement. This includes, but is not necessarily limited to provisions restricting the use of, and maintaining confidentiality over, Electors Data, and the obligations of the Parties under section 49 of the *Local Authorities Election Act*.

27. The termination of this Agreement does not relieve the Municipality from its obligation to provide Elections Alberta with updated Electors Data following a Municipal Election.

COSTS

28. Each Party shall bear their own cost of producing and transmitting the Physical Address Data and Electors Data to the other Party. The cost of any processing required by the receiving Party to utilize the Physical Address Data and Electors Data shall be borne by the receiving Party.

MISCELLANEOUS PROVISIONS

29. The Parties do not make any warranty, express or implied, with respect to the accuracy or completeness of the Physical Address Data or Electors Data they transmit to the other Party. Neither Party will be liable to the other Party for any damage resulting from the transmission or use of incomplete or inaccurate Physical Address Data or Electors Data.

30. Despite section 29, the Parties shall make best effort to ensure that:

    a) The Physical Address Data transmitted by the Municipality to Elections Alberta is current and contains Spatial Data;

    b) The Electors Data transmitted by Elections Alberta is a true copy of the data recorded in the Provincial Register of Electors; and

    c) The Electors Data transmitted by the Municipality to Elections Alberta is a true copy of the data recorded in the Municipality's Permanent Electors Register following the Municipal Election.

INDEMNITY

31. The Municipality will indemnify and hold harmless Elections Alberta, its employees and agents from and against any and all liability, claims, suits or actions, costs (including costs as between solicitor and client), damages and expenses which may be brought or made against Elections Alberta as a result of or in connection with any breach, violation or non-performance of any covenant, condition or agreement of this Agreement required to be fulfilled, kept observed or performed by the Municipality or any person for which the Municipality is responsible at law, or any negligent act or omission of the Municipality or any person for which the Municipality is responsible at law, in connection with or arising out of this Agreement or the performance of this Agreement.

SCHEDULES

32. The Schedules to this Agreement form a part of this Agreement. In the event of a conflict between the body of the Agreement and the Schedules, the body of the Agreement will govern.

AMENDMENTS

33. To be effective, an amendment to this Agreement must be in writing and requires the agreement of both Parties.

APPLICABLE LAWS

34. This Agreement shall be governed by the laws in effect in Alberta.

CONFLICT AND SEVERANCE

35. Where there is a conflict between any provision of this Agreement, and Electoral Legislation, the Electoral Legislation prevails.

36. If any part of this Agreement is void, prohibited or unenforceable, this Agreement shall be interpreted as if such part had never been part of this Agreement.

NOTICE

37. Any notice required or contemplated to be given under this Agreement must be given to the other Party at the addresses set out in Schedule "A" this Agreement.

38. Notice will be deemed to have been delivered:

    (1) if by personal delivery, when actually delivered;

    (2) if by email, at the commencement of the next business day; and

    (3) if by mail, 5 business days after mailing, unless there is a postal interruption, in which case, notice will not be deemed to have been received during or within 7 days prior to and 7 days after the postal interruption unless actually received.

ENTIRE AGREEMENT

39. This Agreement, including the Schedules, contains the entire agreement between the parties with respect to the subject matter of this Agreement.

40. There are no terms, representations or warranties, express or implied, forming part of, affecting or relating to this Agreement, except those expressly provided in this Agreement.

41. This Agreement shall supersede and replace all prior agreements and understandings, oral or written, between the Parties regarding the subject matter of this Agreement.

COUNTERPARTS

42. This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original and all of which taken together will be deemed to constitute one and the same instrument.

THE REST OF THIS PAGE IS LEFT INTENTIONALLY BLANK

SIGNATURES

For the Municipality:

DATED and SIGNED at _____,

this _____ day of _____, 20

_____

Signature

_____

Title

For Elections Alberta:

DATED and SIGNED at Edmonton,

this 4 day of November, 2024

_____

Signature

Director, Data Coordination & Geomatics

Title

AFFIDAVIT OF CORPORATE SIGNING AUTHORITY

I, _____, of _____, in the
NAME *MUNICIPALITY*
Province of Alberta,

MAKE OATH AND SAY THAT:

1. That I am the _____ of the Municipality named in the within or annexed instrument.

2. That I am authorized by the Municipality to execute the instrument without affixing a corporate seal

SWORN BEFORE ME at the _____)
)
_____, in the Province of)
Alberta, this ____ day of _____,)
20___.)
_____) _____
SIGNATURE OF COMMISSIONER FOR OATHS IN AND FOR ALBERTA) SIGNATURE OF _____
)

NAME OF COMMISSIONER: _____
COMMISSION EXPIRES: _____

SCHEDULE "A"

PERSONS AUTHORIZED TO RECEIVE ELECTORS DATA

FOR THE MUNICIPALITY

DESIGNATE CHANGE REQUEST: ☐ YES

DESIGNATED RETURNING OFFICER

NAME:_____ TITLE:_____
First Name Last Name

MUNICIPALITY NAME_____

OFFICE ADDRESS:_____
Suite/Unit Building Number Street Name/Number

_____
Municipality Postal Code

TELEPHONE:_____ EMAIL:_____

DESIGNATED ALTERNATE

NAME:_____ TITLE:_____
First Name Last Name

MUNICIPALITY NAME_____

OFFICE ADDRESS:_____
Suite/Unit Building Number Street Name/Number

_____
Municipality Postal Code

TELEPHONE:_____ EMAIL:_____

FOR ELECTIONS ALBERTA

Elections Alberta Designated Contacts

NAME: Paul (First Name) Collins (Last Name) TITLE: Director, Data Coordination & Geomatics

OFFICE ADDRESS: 100 (Suite/Unit) 11510 (Building Number) Kingsway (Street Name/Number)

Edmonton (Municipality) T5G 2Y5 (Postal Code)

TELEPHONE: 780-427-1333 EMAIL: datacoordination@elections.ab.ca

NAME: Isoken (First Name) Odaro (Last Name) TITLE: Data Coordinator

OFFICE ADDRESS: 100 (Suite/Unit) 11510 (Building Number) Kingsway (Street Name/Number)

Edmonton (Municipality) T5G 2Y5 (Postal Code)

TELEPHONE: 825-410-3473 EMAIL: datacoordination@elections.ab.ca

SCHEDULE "B"

Elector data provided:

FIELD NAME	EXPLAINATION	EXAMPLES
SURNAME	elector's last name	Smith
GIVEN NAME	elector's first name	John
MIDDLE NAME/INITIALS	elector's middle name or initial (if provided)	H, Hector
GENDER	elector's gender (if provided)	M, F, Other
DATE OF BIRTH	elector's date of birth in the format of yyyy/mm/dd	1972/03/16
PHYSICAL ADDRESS	address indicating the location of elector's primary residence – at minimum, one of the following will be provided: civic address, emergency locator address (911 address), legal land description (quarter section-section-township-range-meridian), legal address (plan-block-lot), other	Civic: 8619 Alanwood Street SE Calgary, 911: 13, 52417 Rge Rd 15 Parkland County Legal Land Desc: NW-29-52-1-5 Legal Address: 13-1-7621715
TELEPHONE NUMBER	elector's telephone number (if provided)	780-919-0607
MAILING ADDRESS	elector's mailing address (if different from physical address)	Site 3 Box 33 RR 4, PO Box 6502 Stn Main EDSON AB, T8E 2B1
POSTAL CODE	elector's postal code (if provided)	T7E 3G8

SCHEDULE "C"

Approved physical address data file types:

- Shapefile (zipped)
  - Required files in zipped shapefile include:
    - .shp
    - .dbf
    - .shx
    - .prj
  - Required Geometry
    - Point
- File Geodatabase (zipped)
  - Required file in zipped File Geodatabase:
    - .gdb
  - Required Geometry
    - Point
- Excel
  - .xlsx
  - Requires Latitude and Longitude field

Required data fields:

FIELD NAME	EXPLAINATION	EXAMPLES
SUITE	suite or unit number or letter or other designation	A, B, C, 1, 2, 3, BSMT, REAR, UPPER
HOUSE_NUM	building number or access number (if 911 address)	118, 3697A, 10835, 391031
ST_NAME	name or number of street/road	2, 51, 135, Main, Grandin, Railway, West Ridge
ST_TYPE	street/road type (911 addresses must use this for Rge Rd, Twp Rd, and Hwy)	St, Way, Ave, Road, Blvd, Dr, Rge Rd, Twp Rd, Hwy,
DIR	street/road direction or quadrant	N, SW, E
MUNI	name of the municipality	Red Deer, Lac La Biche, County of Lethbridge, MD of Wainright No.61
RES	designates if address is residential or not	Yes, No
EMS_ADD	designates if address is a 911 address or not	Yes, No
LATITUDE	**Only required if using Excel**	52.53112761, 49.32363236
LONGITUDE	**Only required if using Excel**	-111.85293779, -113.75202244

SCHEDULE "D"

AUTHORIZATION FOR THIRD-PARTY TO PROVIDE DATA TO ELECTIONS ALBERTA

I, _____ _____, the undersigned, as the designated
given name surname

Returning Officer for _____ authorize
municipality

_____ to provide physical address data to
third-party data provider name

Elections Alberta on behalf of the Municipality.

I agree that:

- The Municipality remains responsible for ensuring all terms of this data sharing agreement are met including, and not limited to, the provision of Physical Address data to Elections Alberta.
- All costs associated with the production and transmission of data will be borne by the Municipality and/or the third-party as per the data sharing agreement unless explicitly agreed to in writing by Elections Alberta.
- The Municipality is responsible for informing the third-party of their duty to provide the required data to Elections Alberta before March 1st of the year of municipal election and all associated requirements outlined in Schedule "D" of this data sharing agreement.
- Elections Alberta reserves the right to refuse or suspend access to shared data until all terms of this agreement are met.

_____ _____/_____/_____
Signature Date

VILLAGE OF ALIX

Cheque Listing For Council

2024-Nov-14
11:27:20AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20240591	2024-10-16	2253676 ALBERTA LTD., (ALIX FOODS)	325678	COFFEE SUPPLIES	14.69	14.69
20240592	2024-10-16	327241 ALBERTA LTD	1358	ANIMAL SERVICES SEPT 2024	472.50	472.50
20240593	2024-10-16	ALIX HOME HARDWARE	151688	CAMPGROUND AND SHOP SUPF	33.60	255.84
			151728	PAINT	4.71	
			151737	PROPANE	29.39	
			151765	SHOP SUPPLIES	86.08	
			151818	OFFICE CLEANING SUPPLIES	13.40	
			151896	LIBRARY AND SHOP SUPPLIES	18.35	
			151911	CAMPGROUND SUPPLIES	34.63	
			151969	CAMPGROUND ANTIFREEZE	35.68	
20240594	2024-10-16	ANDERSON, JANENE	OCT2024	ICS 200 TRAINING SUPPLIES	99.69	99.69
20240595	2024-10-16	CENTRAL LABS	2401487	LIFT STATION AND LAGOON TES	405.05	509.29
			2401513	MAIN LIFT STATION TESTING	52.12	
			2401541	MAIN LIFT STATION TESTING	52.12	
20240596	2024-10-16	CYBERUS PROTECTION SERVICES	202495	PATROLS FOR NOV 2024	2,861.58	2,861.58
20240597	2024-10-16	DIAKONIA CONSTRUCTION LTD	274	UNSIGHTLY MAINT. ROLL 40600	65.63	273.01
			275	UNSIGHTLY MAINT. ROLL 7100	42.00	
			276	UNSIGHTLY MAINT. ROLL 5700	97.13	
			277	UNSIGHTLY MAINT. ROLL 28000	68.25	
20240598	2024-10-16	ECA REVIEW	22025	FIRE PREVENTION AD	50.40	50.40
20240599	2024-10-16	ENVIRONMENTAL 360 SOLUTIONS LTD.	RD0000337682	GARBAGE, RECYCLING & COMP	6,386.44	6,386.44
20240600	2024-10-16	GAM TECH	INV18052	COMPUTER SERVICES SEPT 20:	1,107.75	1,107.75
20240601	2024-10-16	GREGG DISTRIBUTORS CO LTD	000-980938	BATTERY	40.91	186.44
			000-991595	WASHER FLUID, PPE VESTS	145.53	
20240602	2024-10-16	HIGH PRESSURE FLUSHING INC.	2629	MAN HOLE FLUSHING	2,457.00	2,457.00
20240603	2024-10-16	HUMBKE ENTERPRISES LTD.	490148	CAMPGROUNG CARETAKER OC	3,600.00	3,600.00
20240604	2024-10-16	HWY 12/21 REGIONAL WATER SERVICES COMM	1339	CONSUMPTION FOR SEPT 2024	19,214.22	19,214.22
20240605	2024-10-16	JOHN DEERE FINANCIAL	1410718	JOHN DEERE MOWER PARTS	123.00	123.00
20240606	2024-10-16	KUBASH, SANDRA ANNE	2024-0136	ICS 200 TRAINING LUNCHES	627.20	627.20
20240607	2024-10-16	LACOMBE COUNTY	IVC00045659	THIRD QTR FIRE DEPT COSTS	143.26	143.26
20240608	2024-10-16	LANCASTER CONCRETE	231055	CURB AND GUTTER IN SUBDIVIS	8,489.25	8,489.25
20240609	2024-10-16	MPE , A DIVISION OF ENGLOBE	4420-015-06-16	LAGOON CELL 5 ENGINEERING	2,680.65	2,680.65
20240610	2024-10-16	PAYNE'S SEPTIC TANK SERVICE	1604	PUMP OUT CAMPGROUND, RV D	399.00	399.00
20240611	2024-10-16	SECURITY WATCH OF CANADA INC.	11737	RAILWAY HOUSE ALARM SYSTEI	1,386.00	2,545.20
			11738	SECURITY SYSTEM VILLAGE OF	1,159.20	
20240612	2024-10-16	TOP SHOT CONCRETE INC	3664	MAN HOLE SERVICING	15,067.50	15,067.50
20240613	2024-10-16	VILLAGE OF ALIX	50100SEPT202	BULK WATER SEPT 2024	3,459.24	4,812.39
			50300SEPT202	RV DUMP STATION SEPT 2024	96.22	
			54400SEPT202	CAMPGROUND SEPT 2024	301.80	
			63900SEPT204	LIBRARY SEPT 2024	146.47	
			69600SEPT202	PW SEPT 2024	94.35	
			7000SEPT2024	VILLAGE OFFICE SEPT 2024	120.53	
			72700SEPT202	FIRE HALL SEPT 2024	188.21	
			72800SEPT202	BAY 1 & 2 RAILWAY HOUSE SEP	179.74	
			72830SEPT202	BAY 3 RAILWAY HOUSE SEPT 20	117.15	
			72841SEPT202	BAY 4 RAILWAY HOUSE SEPT 20	108.68	
20240614	2024-10-16	WHITE, MICHELLE	SEPT2024	TRAVEL EXPENSE SEPT & OCT :	301.00	301.00
20240615	2024-10-16	ZONE 3 BUSINESS SOLUTIONS INC.	165884	PHOTOCOPY CHARGES	290.44	290.44
20240616	2024-10-31	ACCU-FLO METER SERVICE LTD	116072	6 - 3/4" METER	100.80	100.80

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20240617	2024-10-31	ALIX AUTO WRECKERS LTD.	34735	BATTERY FOR COMPRESSOR IN	189.00	189.00
20240618	2024-10-31	ANDERSON, JANENE	OCT232024	TRAVEL EXPENSE CLAIM OCT 2(	80.00	142.60
			OCT302024	LREMP MEETING TRAVEL	40.00	
			OCT312024	CLIVE FCSS TRAVEL	22.60	
20240619	2024-10-31	BASHAW CONCRETE	BC33616	SCREENED TOP SOIL	402.78	402.78
20240620	2024-10-31	BESUIJEN, JANICE	OCT2024	COUNCIL EXPENSE CLAIM OCT	296.53	296.53
20240621	2024-10-31	BESUIJEN, TIMOTHY W	OCT2024	COUNCIL EXPENSE OCT 2024	881.80	881.80
20240622	2024-10-31	CANADIAN PACIFIC RAILWAY CO	1000-001116191	CROSSING MAINTENENCE	731.00	731.00
20240623	2024-10-31	CANOE PROCUREMENT GROUP OF CANADA	AB234361	HYDRAULIC HOSE	388.99	388.99
20240624	2024-10-31	CENTRAL LABS	2401576	TESTING MAIN LIFT STATION	52.12	104.24
			2401609	TESTING MAIN LIFT STATION	52.12	
20240625	2024-10-31	COLE, EDWIN	OCT2024	COUNCIL EXPENSE CLAIM OCT	1,020.29	1,020.29
20240626	2024-10-31	EMBER GRAPHICS TRIM & SIGNS	9756	BUSINESS CARDS	193.20	219.45
			9761	COUNCILLOR NAME TAGS	26.25	
20240627	2024-10-31	FEHR, ROBERT LEE	OCT2024	COUNCIL EXPENSE CLAIM OCT	346.53	346.53
20240628	2024-10-31	GILLIAT, BARBARA JEAN	OCT2024	COUNCIL EXPENSE CLAIM OCT	346.53	346.53
20240629	2024-10-31	HACH SALES & SERVICE CANADA LP	366231	WATER CHEMICALS	1,440.81	1,440.81
20240630	2024-10-31	LEAD SERVICES	2024-016	FIRE PRACTICE - SKILLS PRACT	315.00	630.00
			2424-015	FIRE PRACTICE - RESCUE	315.00	
20240631	2024-10-31	LOCAL AUTHORITIES PENSION PLAN	OCT2024	CONTRIBUTIONS OCT 2024	6,009.95	6,009.95
20240632	2024-10-31	LOCKDOWN ESCAPE ROOMS INC	OCT2024	HALF DEPOSIT FOR BOOKING	498.75	498.75
20240633	2024-10-31	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2:	11103233	WATER METER SHIPPING	42.13	42.13
20240634	2024-10-31	RSP Contribution	OCT2024	RSP CONTRIBUTION OCT 2024	275.49	275.49
20240635	2024-10-31	PITNEY BOWES CANADA	1026255560	POSTAGE MACHINE INK	169.33	169.33
20240636	2024-11-06	ACCU-FLO METER SERVICE LTD	116218	5/8" E-CODER M3 REGISTER	8,079.75	8,113.35
			116292	3/4" METER COUPLING	33.60	
20240637	2024-11-06	AIRFORCED DAYLIGHTING. LTD.	9134	LIFT STATION CLEANING	1,113.00	1,113.00
20240638	2024-11-06	AMSC INSURANCE SERVICES LTD.	NOV2024	PREMIUMS NOV 2024	4,838.21	4,838.21
20240639	2024-11-06	BAGSHAW ELECTRIC LTD.	W14822	RAHR LIFT LEVEL FLOAT	195.56	195.56
20240640	2024-11-06	BROWNLEE LLP	575447	DEVELOPMENT OPINION ROLL #	1,482.50	2,962.48
			575449	DEVELOPMENT OPINION ROLL#	1,479.98	
20240641	2024-11-06	CENTRAL LABS	2401647	MAIN LIFT STATION	52.12	52.12
20240642	2024-11-06	ECA REVIEW	22503	REMEMBRANCE DAY AD	41.99	41.99
20240643	2024-11-06	ENVIRONMENTAL 360 SOLUTIONS LTD.	RD0000342970	GARBAGE & FUEL	6,509.31	6,509.31
20240644	2024-11-06	GAM TECH	INV18244	COMPUTER SRVS OCT 2024	2,304.30	2,304.30
20240645	2024-11-06	HIRON, PAMELA	NOV2024	SEPT & OCT CLEANING	225.00	225.00
20240646	2024-11-06	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2:	11111781	WATER METER SHIPPING	195.49	195.49
20240647	2024-11-06	PITNEY BOWES LEASING	3202457041	POSTAGE MACHINE LEASING	128.24	128.24
20240648	2024-11-06	RURAL MUNICIPALITIES OF ALBERTA	RMA010796	MEMBERSHIP FEES AUG 2024-JI	261.45	261.45
20240649	2024-11-06	SANDVAULT GROUP GLOBAL SOLUTIONS CORI	1110	BULK WATER CARDS	399.00	399.00
20240650	2024-11-06	VILLAGE OF ALIX	50100 OCT2024	BULK WATER UTILITIES	2,076.80	2,960.87
			63900 OCT2024	LIBRARY UTILITIES	114.89	
			69600 OCT2024	PUBLIC WORKS UTILITIES	91.54	
			7000 OCT2024	OFFICE UTILITIES	121.09	

VILLAGE OF ALIX

Cheque Listing For Council

2024-Nov-14
11:27:20AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20240650	2024-11-06	VILLAGE OF ALIX	72700 OCT2024	FIRE HALL UTILITIES	171.29	2,960.87
			72800 OCT2024	BAY 1 & 2 UTILITIES	160.00	
			72830 OCT2024	BAY 3 UTILITIES	116.58	
			72841 OCT2024	BAY 4 UTILITIES	108.68	
20240651	2024-11-06	WILD ROSE ASSESSMENT SERVICES	9571	PROGRESS PAYMENT NOV 2024	1,319.50	1,319.50

Total 118,824.61

*** End of Report ***

VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2024-11-14

2024-Nov-14
1:11:31PM

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3

Tax Levy	1,805,263.71	**Local Improvement Levy**	0.00
Additional Tax Levy	0.00	**Accumulated Penalty**	29,840.60
		Outstanding Penalty	18,542.29

Sub Ledger		**General Ledger**	
Current	129,915.18		
1 Year	29,964.20	3-00-00-00-210	183,820.56
2 Years	22,735.24	**Totals**	183,820.56
3 Years	1,205.94		
Over 3	0.00		
Outstanding	183,820.56		

Total GL	183,820.56
Total SL	183,820.56
Proof	0.00

*** End of Report ***

VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
September 30, 2024

SERVUS CREDIT UNION

			CHEQUING	CHEQUING (2)	INVESTMENTS (1)
Balance from Bank Statement:			**2,079,506.40**	**11,550.33**	**0.00**
Plus:	**Deposits in Transit**		**19,398.75**		
Plus:	**JE in Transit**		**(15,367.61)**		
Less:	**Outstanding Cheques**		**(26,447.14)**		
	Reconciled Bank Balance:		**2,057,090.40**	**11,550.33**	**0.00**
30-Sep-24	**GL balance**	**3-120**	**2,057,090.40**		
30-Sep-24	**GL balance**	**3-121**		**11,550.33**	
30-Sep-24	**GL balance**	**3-300**			**-**
		Variance:	-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS 6TH DAY OF NOVEMBER, 2024

VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
October 31, 2024

SERVUS CREDIT UNION

			CHEQUING	CHEQUING (2)	INVESTMENTS (1)
Balance from Bank Statement:			**1,845,498.02**	**12,318.68**	**0.00**
Plus:	**Deposits in Transit**		**4,843.23**		
Plus:	**JE in Transit**		**-**		
Less:	**Outstanding Cheques**		**(27,486.50)**		
	Reconciled Bank Balance:		**1,822,854.75**	**12,318.68**	**0.00**
31-Oct-24	**GL balance**	**3-120**	**1,822,854.75**		
31-Oct-24	**GL balance**	**3-121**		**12,318.68**	
31-Oct-24	**GL balance**	**3-300**			**-**
		Variance:	-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS 20TH DAY OF NOVEMBER, 2024

LACOMBE REGIONAL EMERGENCY MANAGEMENT MEETING

The meeting was held in person on November 13 , at 7 pm, with 16 in attendance at the LMC in Lacombe. There were no virtual participants.

MINISTERIAL ORDER

- There are3 sub commitees working on this, including 2 chaired by Alix's Michelle White and Janeen Anderson.

EMPP GRANT UPDATE

- Julian Veuger advised $22,017 of the requested $25,000 was approved. These funds will be used for the Field Exercise scheduled for November 27, 2024.

EMERGENCY SOCIAL SERVICES TRAIING

- There is a 4 hour course that can be put on for Mayors, Councillors and CEO's. Two courses are planned for the Spring of 2025 and post 2025 municipal election.

EML CANADA STATUS

- Julian Veuger advised 3 years ago the partnership retained the services of EML Canada and the website with resources for emergency management. Thus far no communities have registered. Julian also advised the Red Cross has paid for our participation this year and AEMA will be paying next year. As this is costing us nothing it was decided to continue participation.

EMPP EXERCISE

- There will be a table top dry run for the field exercise on November 19 with the field exercise to be held on November 27. The dry run table top was a requirement of the EMPP grant.

- Every community will be involved, the exercise is a wildfire affecting the Summer Villages surrounding Sylvan Lake.

HHID CONTRACT

- Veuger contract expires next year and he has expressed interest in renewing. There was discussion on changing the contract to a 3 year with an optional 4th.

-A sub Commitee at the agency level has been formed to investigate.

LREMP TRAIING UPDATE

- Julian advised they will be concentrating on ICS 300 and 400.

- ICS 200 courses coming up for Firefighters for Blackfalds and Lacombe.

BUDGET

The attached budget is not completed due to upcoming training etc in November 2024.

- LREMP Agency has a meeting in January 2025 to discuss budget.

AEMA REPORT

- Lorne Thompson is one of the new reps for Central Region and was in attendance.

- He has offered to come to each Council to discuss his role and training.

- Information on courses can be found on the AEMA website.

NEXT MEETING

- The next meeting is scheduled for 12 March 2025, at 7:00 pm, at the LMC.

Meeting was adjourned at 8:30 pm

E.W. (ED) COLE/Councillor

LACOME REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP

2024 BUDGET AND 2025 INTERIM BUDGET

Reserves Carried from 2023 $ 16,605.00

2024 BUDGET	2024 Budget	2024 3rd Quarter Projection to Year End	2025 Interim Budget	Comments
Revenues				
Member Contributions				
City of Lacombe	$ 6,050.00		$ 6,050.00	
Town of Blackfalds	$ 6,050.00		$ 6,050.00	
Village of Clive	$ 6,050.00		$ 6,050.00	
Village of Alix	$ 6,050.00		$ 6,050.00	
Town of Bentley	$ 6,050.00		$ 6,050.00	
Town of Eckville	$ 6,050.00		$ 6,050.00	
Lacombe County	$ 6,050.00		$ 6,050.00	
SV of Birchcliff	$ 2,750.00		$ 2,750.00	
SV of Sunbreaker Cove	$ 2,750.00		$ 2,750.00	
SV of Half Moon Bay	$ 2,750.00		$ 2,750.00	
SV of Gull Lake	$ 2,750.00		$ 2,750.00	
SV of Norglenwold	$ 2,750.00		$ 2,750.00	
SV of Jarvis Bay	$ 2,750.00		$ 2,750.00	
Total Member Contributions	$ 58,850.00	$ 58,850.00	$ 58,850.00	No Change to Member Contributions 2025 (reserve balances can fund exercis and member contributions continue to fund operations)
Functional Exercise Funding				
Estimated Contribution from LCMAO for Functional Exercise	$ -	$ -	$ 11,625.00	Estimated based on 25% of Functional Exercise Cost
Transfer in from Field Exercise Reserve			$ 19,125.00	Transfer from Field Exercise Reserve to fund Funtional Exercise 2025 (Total Co exercise is $46,500 LCMAO funding is estimated at $11,625 and Field Exercise Reserve Transfer is $19,125 for a total of $30,750, leaving $15,750 of functiona exercise funded by 2025 operating budget)
EMPP Grant	$ 23,400.00	$ 23,400.00	$ 23,400.00	Reserve Transfer In for Exercise in 2025
Total Revenue	$ 82,250.00	$ 82,250.00	$ 113,000.00	
Expenditure				
Contracted Services				
HHID Consultants	$ 40,000.00	$ 40,000.00	$ 40,000.00	Note: Contract expires April 1, 2025 (estimating same for interim budget) may change with new contract
Edge Design Solutions	$ 680.00	$ 790.00	$ 1,500.00	Increased costs due to anticipated LREMP Website improvements
Professional Fees/Training	$ 8,000.00	$ 5,000.00	$ 5,500.00	Allowance for ICS and ESS Training (available to all partners - will be refined estimate with training plan in 2025)
EML Canada	$ 2,000.00	$ -	$ -	No more fees in 2025 - covered either by Salvation Army or Alberta
Allowance for Consulting Fees (ERP & ESS Plans)	$ -	$ -	$ 10,000.00	Allowance for contracted services to finalize production of ERP and ESS Plan Documents
Total Contracted and Professional Services	$ 50,680.00	$ 45,790.00	$ 57,000.00	
Miscellaneous	$ 1,000.00	$ -	$ 1,000.00	Allowance for unforseen general operatinal costs
Transfers				
2026 Field Exercise (Transfer to reserve)		$ 7,500.00	$ 7,500.00	Continue Reserve Transfers to establish reserves for large functional excercise
EMPP Grant (Transfer to reserve)	$ 7,500.00	$ 23,400.00	$ -	
Total Transfers to reserve	$ 23,400.00	$ 30,900.00	$ 7,500.00	
LREMP Plan Allowance	$ 1,000.00	$ -	$ -	
Meetings, Meals, Other	$ 1,000.00	$ 600.00	$ 1,000.00	General allowance for training and exercise meetings
2025 Large Scale Functional Exercise (Funded EMPP Grant)	$ -	$ -	$ 46,500.00	Anticipated Costs of Funtional Exercise
2024 coordinator COLA Payment	$ 2,000.00	$ 2,100.00	$ -	
Total Expenditure	$ 82,250.00	$ 79,390.00	$ 113,000.00	
Net Surplus/(Deficit)	$ -	$ 2,860.00	$ -	

Reserve Balances for Year Ended 2024		
Operating Reserve		
Beginning Balance 2024 (Operating Reserve)	$ 16,605.00	
Anticipated Surplus at Year End	$ 2,860.00	
Total Operating Reserve Year End		$ 19,465.00
Restricted Reserve EMPP Grant Transfer		$ 23,400.00
Field Exercise Reserve		
Beginning Balance Field Exercise Reserve	$ 7,500.00	
Transfer in from 2024	$ 7,500.00	
Ending Balance Field Exercise 2024		$ 15,000.00
Total Ending Reserve Balances (All Reserves)		$ 57,865.00

Reserve Balances Projected for 2025		
Operating Reserve		
Beginning Balance 2025 (Operating Reserve)	$ 19,465.00	
Total Operating Reserve Year End		$ 19,465.00
Restricted Reserve EMPP Grant		
Beginning Balance 2025	$ 23,400.00	
Transfer to 2025 Operating to fund Functional Exercise	-$ 23,400.00	
Total Restricted Reserve EMPP Grant		$ -
Field Exercise Reserve		
Beginning Balance	$ 15,000.00	
Transfer in from 2025	$ 7,500.00	
Transfer out to fund deficit for Functional Exercise	-$ 19,125.00	Field Exercise Reserve should be used to fund functional Exercise not Operating Reserv (Exercise requirement every 4 years - will allow re-establishment of reserve in 4 years)
Total Field Exercise Reserves		$ 3,375.00

CAO REPORT NOVEMBER, 2024

1. LGAA Zone Meeting – Met with approximately 30 central Alberta CAOs on October 10th for updates from Municipal Affairs, Alberta Municipalities and Rural Municipalities of Alberta. There was much discussion about Code of Conduct bylaws and the potential role of an Integrity Commissioner... as well as who would be paying for an Integrity Commissioner if it was a provincial program vs. a 3rd party contractor to a municipality. Bill 18 regulations will be coming out soon, there will be changes coming to Intermunicipal Collaboration Framework requirements, Asset Management Plans are likely to soon be required/tied to a municipality's ability to get grant funding and Municipal Affairs election training will be rolling out soon.

2. Canadian Association of Government Finance Officers (CAGFO) – I attended (virtually) a 2 day conference on Artificial Intelligence (AI) and how it fits in the context of municipal government. There were sessions on AI's role in sustainable service delivery, in asset management, in financial reporting and municipal audits as well as the ramifications of AI in ethical matters. There were a lot of good take-aways from the conference that taught me how to integrate Generative AI into streamlining administrative functions. It also warned of the need to verify sources, check accuracy, be cautious of what data is input on Open Source formats and to start budgeting for tech improvements!

3. CAO Meetings – Met with regional colleagues October 30th before the LREMP Agency meeting in Lacombe. This informal setting allows us to discuss topics of concern and see if a regional solution approach would be helpful.

4. Fortis Upgrade – Through discussion with Fortis, it has been determined that Fortis infrastructure needs to be upgraded to better serve the Arena. At certain times each year, the Arena draws more power and is overloading the current transformer. The project is estimated to cost approximately $28,000 but Fortis will bear the full expense. There will be no cost to the Village for the upgrade. Public works, the Arena Board and the Fire Department are all being advised on progress of this project.

5. Municipal Census – Municipal Affairs reported only 24 communities performed a municipal census in 2024. We were one of them!

6. Mail Strike – We are preparing for the possibility of a strike by Canada Post and have spoken with staff at the Alix branch about how it would affect our operations. The biggest impact would be that only local mail (those with Alix PO Boxes) can be

sent/delivered during the strike. We'll keep you posted on how we may have to adjust our internal processes should a strike occur.

7. I attended the Enhance Carbon Capture Road Show on November 13th. Learned a lot about their business, operations and community involvement.

8. On November 15th, I will be going to Alix MAC School to help the grade 5 & 6 students run a 'mock council meeting' as part of their Government Studies project.

9. On November 27th I will be presenting to the Alberta Municipalities Small Communities Committee (virtually) on the progress of my Audit Project.

RCMP

ROYAL CANADIAN MOUNTED POLICE

November 12, 2024

Michelle White
CAO
Alix, AB

Please find attached the quarterly Community Policing Report attached that covers the July 1st to September 30th, 2024 reporting period. The attached report serves to provide a quarterly snapshot of human resources, financial data, and crime statistics for the Bashaw Detachment.

This quarter I want to update you on the status of the Body Worn Camera (BWC) rollout, which will be starting this month. We will be conducting Province-wide media releases in mid-November that will include a demonstration of the new BWC along with an update on the Alberta RCMP deployment plan. As the deployment of BWCs to each detachment will take approximately 12-18 months, I will reach out to inform you of when you are expected to receive it. Shortly before the deployment of BWCs in our communities, I will also ensure there is communication locally so that residents are aware of this new piece of equipment being used by our officers.

I also want to let you know about the RCMP Public Consultation Tool that is anticipated to be launched in early 2025. This initiative is being launched in order to solicit feedback from RCMP stakeholders with the goal of increasing transparency in policing and contribute to our vision of becoming an inherently open RCMP. This public consultation tool will be secure and confidential for all participants who will remain anonymous. I encourage your engagement in this process and if you would like more information, you can contact the Open Government Office at EnterpriseTransparency-Transparenceauseindelorganisation@rcmp-grc.gc.ca

I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Cleveland,Trent Adam,000171367

Digitally signed by Cleveland,Trent Adam,000171367
Date: 2024.11.12 13:35:28 -07'00'

Sergeant Trent A. Cleveland
Chief of Police (Detachment Commander)
Bashaw Detachment

RCMP
ROYAL CANADIAN MOUNTED POLICE

Bashaw Provincial Detachment
Crime Statistics (Actual)
July to September: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

October 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	1	2	0	0	-100%	N/A	-0.5
Drug Enforcement - Trafficking		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		**4**	**1**	**2**	**0**	**0**	**-100%**	**N/A**	**-0.9**
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		1	1	0	1	1	0%	0%	0.0
TOTAL FEDERAL		**6**	**2**	**2**	**1**	**1**	**-83%**	**0%**	**-1.1**
Liquor Act		1	0	1	0	0	-100%	N/A	-0.2
Cannabis Act		1	0	0	1	0	-100%	-100%	-0.1
Mental Health Act		22	13	9	16	23	5%	44%	0.5
Other Provincial Stats		49	38	28	25	26	-47%	4%	-5.9
Total Provincial Stats		**73**	**51**	**38**	**42**	**49**	**-33%**	**17%**	**-5.7**
Municipal By-laws Traffic		2	1	0	0	0	-100%	N/A	-0.5
Municipal By-laws		5	8	4	5	10	100%	100%	0.7
Total Municipal		**7**	**9**	**4**	**5**	**10**	**43%**	**100%**	**0.2**
Fatals		1	1	2	1	0	-100%	-100%	-0.2
Injury MVC		8	4	4	8	2	-75%	-75%	-0.8
Property Damage MVC (Reportable)		28	41	57	47	25	-11%	-47%	0.0
Property Damage MVC (Non Reportable)		1	3	7	4	3	200%	-25%	0.5
TOTAL MVC		**38**	**49**	**70**	**60**	**30**	**-21%**	**-50%**	**-0.5**
Roadside Suspension - Alcohol (Prov)		0	4	7	4	6	N/A	50%	1.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		**300**	**184**	**168**	**187**	**226**	**-25%**	**21%**	**-14.5**
Other Traffic		**3**	**0**	**0**	**1**	**1**	**-67%**	**0%**	**-0.3**
Criminal Code Traffic		**7**	**8**	**2**	**5**	**15**	**114%**	**200%**	**1.3**
Common Police Activities									
False Alarms		**5**	**3**	**5**	**4**	**4**	**-20%**	**0%**	**-0.1**
False/Abandoned 911 Call and 911 Act		**8**	**1**	**2**	**1**	**0**	**-100%**	**-100%**	**-1.6**
Suspicious Person/Vehicle/Property		**55**	**53**	**55**	**38**	**41**	**-25%**	**8%**	**-4.3**
Persons Reported Missing		**4**	**0**	**2**	**3**	**2**	**-50%**	**-33%**	**-0.1**
Search Warrants		**1**	**0**	**0**	**0**	**0**	**-100%**	**N/A**	**-0.2**
Spousal Abuse - Survey Code (Reported)		**11**	**13**	**18**	**12**	**8**	**-27%**	**-33%**	**-0.7**
Form 10 (MHA) (Reported)		**2**	**0**	**3**	**4**	**5**	**150%**	**25%**	**1.0**

RCMP
ROYAL CANADIAN MOUNTED POLICE

Bashaw Provincial Detachment
Crime Statistics (Actual)
July to September: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

October 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		3	2	0	1	0	-100%	-100%	-0.7
Other Sexual Offences		1	1	1	0	0	-100%	N/A	-0.3
Assault		15	8	5	9	7	-53%	-22%	-1.5
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		4	5	6	2	3	-25%	50%	-0.5
Uttering Threats		4	1	3	3	6	50%	100%	0.6
TOTAL PERSONS		27	17	15	15	17	-37%	13%	-2.2
Break & Enter		12	12	15	8	8	-33%	0%	-1.2
Theft of Motor Vehicle		11	20	8	5	7	-36%	40%	-2.3
Theft Over $5,000		3	1	3	6	4	33%	-33%	0.7
Theft Under $5,000		21	29	24	12	16	-24%	33%	-2.7
Possn Stn Goods		11	11	4	0	4	-64%	N/A	-2.5
Fraud		5	3	6	7	4	-20%	-43%	0.2
Arson		2	0	0	0	1	-50%	N/A	-0.2
Mischief - Damage To Property		11	28	10	12	12	9%	0%	-1.4
Mischief - Other		6	4	7	1	13	117%	1200%	1.1
TOTAL PROPERTY		82	108	77	51	69	-16%	35%	-8.3
Offensive Weapons		3	3	6	0	0	-100%	N/A	-0.9
Disturbing the peace		3	2	3	1	4	33%	300%	0.1
Fail to Comply & Breaches		1	5	4	3	2	100%	-33%	0.0
OTHER CRIMINAL CODE		6	7	3	5	6	0%	20%	-0.2
TOTAL OTHER CRIMINAL CODE		13	17	16	9	12	-8%	33%	-1.0
TOTAL CRIMINAL CODE		122	142	108	75	98	-20%	31%	-11.5

Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name
Bashaw

Detachment Commander
Sergeant Trent A. CLEVELAND

Report Date	Fiscal Year	Quarter
October 1, 2024	2024-25	Q2 (July - September)

Community Priorities

Priority #1: Crime Reduction

Updates and Comments:
Second quarter, the Bashaw Detachment target is on pace for the annual target to reduce property crime. First quarter was 26 occurrences, second quarter was 23 occurrences. Each quarter has been consistent with each other averaging 24 theft occurrences.

Priority #2: Police / Community Relations - Crime Prevention

Updates and Comments:
This quarter, the Bashaw RCMP Detachment participated in the Bashaw Hometown Days parade. All of the Detachment members and staff were involved with the parade and the RCMP organized classic vintage RCMP patrol vehicles to participate in the parade and on main street. After the parade, members and employees set up on main street for Stuff the Cruiser. RCMP was able to raise over $400 in donations, along with donations for the food bank, school supplies and silent Santa.

Priority #3: Traffic - Safety (motor vehicles, roads)

Updates and Comments:
A detachment monthly expectation for traffic interactions was created for the fiscal year. Each month the constables are expected to interact with at least 10 motor vehicle drivers. This includes, issuing violation tickets, issuing warnings or conducting street checks. For the year, the Detachment has

already increased its road safety with traffic interactions from 142 to 268. The Detachment is on pace to meet or exceed the annual target.

Community Consultations

Consultation #1

Date	Meeting Type
August 24, 2024	Community Connection

Topics Discussed

Education Session; Youth

Notes/Comments:

Bashaw Hometown Days

- Bashaw RCMP participated in the Bashaw Hometown Days parade
- Members led the parade and all detachment members and employees participated
- The YIELD program attended with their RCMP race cars and had two vintage RCMP vehicles participate
- After the parade, members set up on the main street with two police vehicles for stuff the cruiser. Proceeds were raised for the food bank, and included cash donations and school supplies

Consultation #2

Date	Meeting Type
August 28, 2024	Community Connection

Topics Discussed

Education Session; Crime Reduction Initiatives

Notes/Comments:

Education sessions and Visits with Seniors (Coffee with a Cop):

- Started a new monthly initiative to meet with seniors at Bashaw Meadows
- Hosted educational sessions to keep seniors updated on how to protect themselves
- Continued visits to interact with the seniors

Consultation #3

Date	Meeting Type
August 29, 2024	Meeting with Stakeholders

Topics Discussed

Education Session; Crime Reduction Initiatives

Notes/Comments:

Meeting about the pilot project under the Red Deer Rural Restorative Justice Program and progress made. Six facilitators and the program's Executive Director, Alix Community Resource Centre, Alix MAC School Principal and Counselor, County Peace Officer(s) and members of our municipal Council all in attendance.

Consultation #4

Date	Meeting Type
September 12, 2024	Meeting with Elected Officials

Topics Discussed

Regular Reporting/Information Sharing; Crime Reduction Initiatives

Notes/Comments:

Quarterly Community Consultative Group meeting. Topics of discussion included:

- Updates on Detachment resources and vacancies
- Review and discussion on the Detachment's Annual Performance Plan
- Planned events/initiatives for the upcoming year, including school and community education sessions
- Crime reduction and prevention plans

Consultation #5

Date	Meeting Type
September 25, 2024	Community Connection

Topics Discussed

Education Session; Crime Reduction Initiatives

Notes/Comments:

Education Sessions and Visits with Seniors (Coffee with a Cop). Continued visits with seniors to continue building relationships and educate this community on protecting themselves.

Crime Statistics

The following table provides policing statistics on actual offences within the periods listed. Please see the Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2023	2024	% Change YoY	2022	2023	% Change YoY
Total Criminal Code	75	98	+ 31%	381	364	- 4%
Persons Crime	15	17	+ 13%	66	69	+ 5%
Property Crime	51	69	+ 35%	262	252	- 4%
Other Criminal Code	9	12	+ 33%	53	43	- 19%
Drugs Offences	0	0	n/a	8	0	- 100%
Total Federal Acts	1	1	0%	13	7	- 46%
Total Provincial Acts [4]	42	49	+ 17%	132	152	+ 15%
Municipal By-Laws	5	10	+ 100%	16	25	+ 56%
Motor Vehicle Collisions	60	30	- 50%	257	251	- 2%
Total Traffic Offences	193	242	+ 25%	672	842	+ 25%
Provincial Code Traffic	187	226	+ 21%	660	824	+ 25%
Criminal Code Traffic	5	15	+ 200%	10	16	+ 60%
Other Traffic	1	1	0%	2	2	0%

Notes:

1. Data is extracted from a live database (PROS) and is subject to change over time.
2. Statistics for the July - September period reflect RCMP records as of October 8, 2024.
3. Full-year statistics reflect RCMP records as of January 5, 2024.
4. "Total Provincial Acts" include records of non-offence activities that are undertaken by Detachment members, in addition to actual offences under various provincial acts. Non-offence activities may include activities under the *Mental Health Act*, *Coroners Act*, and other provincial legislation in Alberta.

Trends / Points of Interest

Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	6	4	0	2
Detachment Support	2	2	0	0

Notes:

1. Data extracted on September 27, 2024 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:
Police Officers: Of the six established positions, four officers are currently working with none on special leave. There are two hard vacancies at this time. NOTE: For quarter 3 (current), the Bashaw Detachment filled the Corporal Ops. NCO position with a lateral transfer who started October 25, 2024. The vacant Constable position will be filled with a lateral transfer in January 2025. The selected constable is on a 90 hold with the current detachment that the constable is working in.

Detachment Support: Of the two established positions, two resources are currently working with none on special leave. There is no hard vacancy at this time.

Cleveland,Trent Adam,000171367

Digitally signed by Cleveland,Trent Adam,000171367
Date: 2024.11.12 13:33:10 -07'00'

Alberta Technology and Innovation

Memorandum

Office of the Minister
419 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6
Canada
www.alberta.ca/technology-and-innovation.aspx

From: Honourable Nate Glubish
Minister of Technology and Innovation
419 Legislature Building

Our File Reference: AR12115

Your File Reference:

To: All Public Bodies

Date: November 7, 2024

Telephone: 780-644-8830

Subject: **Bill 33 - Protection of Privacy Act**

The protection of privacy is of the utmost importance. Albertans expect public bodies to protect their personal information. Bill 33 - Protection of Privacy Act was tabled in the Alberta Legislative Assembly on November 6, 2024. This bill is part of the Government of Alberta's ongoing efforts to modernize the protection of privacy in the province. This proposed bill will replace Part 2 Protection of Privacy of the existing *Freedom of Information and Protection of Privacy Act* (FOIP Act). The new bill incorporates existing provisions from the FOIP Act as well as new or revised provisions that are aimed at strengthening protection of personal information and data in an increasingly digital world.

Bill 33 will require public bodies to create new programs and services with a privacy by design approach, requiring the use of tools such as privacy management programs, privacy impact assessments, and privacy breach reporting to aid in increasing Albertans' confidence on how public bodies are protecting their personal information. The Bill will facilitate data-driven innovation by enabling the use of non-personal data to support research and analysis. It also will clarify the ability for public bodies to work together to ensure the right information is in the right hands at the right time to ensure Albertans receive the best possible services and programs. The Bill also introduces the strictest penalties in Canada for the misuse of personal information.

The Act will not come into force until late Spring 2025 when the supporting Regulation is approved. In the interim, the FOIP Act will continue to apply to public bodies' daily operation of privacy protection in Alberta. There will also be a transition period for public bodies to adjust to and comply with the new legislation and regulations. Further information about the Bill is available https://www.alberta.ca/strengthening-the-protection-of-personal-information.

.../2

The Bill is the culmination of several years of engagement with Albertans, public bodies, and the Office of the Information and Privacy Commissioner. The input and feedback was integral to helping government modernize this legislation and provide better privacy protections for Albertans.

Prior to the bill coming into force in the spring, the Government of Alberta will provide further information to public bodies, including new and updated reference guides, resources, and interpretative materials, to support the implementation of the new Act and Regulation.

Sincerely,

Honourable Nate Glubish
Minister of Technology and Innovation

Alberta | Service Alberta and Red Tape Reduction

Memorandum

Office of the Minister
103 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6
Canada
www.alberta.ca/service-alberta.aspx

From: Honourable Dale Nally
Minister of Service Alberta and Red Tape Reduction
103 Legislature Building

To: Public Bodies

Our File Reference: 50402

Your File Reference:

Date: November 5, 2024

Telephone: 780-422-6880

Subject: **Bill 34 - Access to Information Act**

Bill 34, Access to Information Act, was tabled in the Alberta Legislative Assembly on November 6, 2024. This bill is part of the Government of Alberta's ongoing efforts to modernize access to information legislation in the province. This proposed bill will largely replace Part 1: Freedom of Information of the existing *Freedom of Information and Protection of Privacy Act* (FOIP Act) and other provisions related to the Office of the Information and Privacy Commissioner. The new bill incorporates both existing provisions in the FOIP Act, as well as new or revised provisions that focus on increased clarity, regulatory accountability, and administrative updates.

Specifically, Bill 34 includes amendments to existing FOIP Act provisions such as updated reasons and processes for extensions for responding to requests; clarifying terminology and exceptions related to documents prepared for decision-makers; and empowering public bodies to proactively disclose information outside formal requests. It also clarifies and enhances regulatory functions for the Office of the Information and Privacy Commissioner, including setting out clear timelines for the completion of inquiries.

The Act will not come into force until late Spring 2025 when the supporting Regulation is approved. In the interim, the FOIP Act will continue to apply to all public bodies' daily access to information operations. Further information about the bill is available at [insert web link].

Prior to the bill coming into force, the Government of Alberta will provide further information to public bodies, including new and updated reference guides, resources, and interpretive materials to support the implementation of the new Act and Regulation.

.../2

The bill is the result of several years of engagement with Albertans, public bodies, and the Office of the Information and Privacy Commissioner. The input provided by Albertans and stakeholders was integral to helping government modernize this legislation and improve clarity for public bodies.

Sincerely,

Honourable Dale Nally
Minister of Service Alberta and Red Tape Reduction

OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: admin@orrsc.com
Website: www.orrsc.com

October 30, 2024

File: 60D-37

ORRSC GIS Members
Chief Administrative Officers & Councils

To Whom in May Concern:

RE: NextGen 9-1-1

We wish to inform you that the GIS Staff at the Oldman River Regional Services Commission are currently working through a large enhancement project on behalf of the membership to align existing datasets with the new NextGen 911 (NG9-1-1) standard. All partnering municipalities are members of AMDSP (Alberta Municipal Data Sharing Partnership) which sees that their address, road, and points of interest data are updated and uploaded to a centralized repository where it can then be consumed by entities such as Alberta Health Services, police departments, Elections Alberta, and Government of Alberta agencies.

NG9-1-1 is the transition of 9-1-1 from analogue systems to digital IP-based systems. The change will enhance emergency number (9-1-1) services to create a faster, more resilient system allowing voice, data, photos, videos and text messages to flow seamlessly from the public to 9-1-1.

The AMDSP board, of which Jaime Thomas, GIS Analyst, is a member of, has been working with both the National Emergency Number Association (NENA) and the Canadian Radio-television Telecommunications Commission (CRTC) to ensure the datasets are to the required NG9-1-1 format.

This behind the scenes but, vital project will be completed by the end of November by the ORRSC GIS Staff. We appreciate the loyalty and support that we have received since the inception of the ORRSC GIS Project and over the last two decades. We continue to be dedicated to providing exceptional value to our members.

If you have any questions about NG 9-1-1 and this project, please contact Jaime Thomas at 403-329-1344 or jaimethomas@orrsc.com or myself at admin@orrsc.com.

Sincerely,

Lenze Kuiper
Chief Administrative Officer

LK/rk