

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, September 6, 2023 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting – August 2, 2023 – 6:00 P.M.
4. Delegation: None
5. Bylaws: a) Road Closure Bylaw 476/23 – Request for Decision 23-35
b) Land Use Bylaw Amendment 453/20-02 – Request for Decision 23-36
6. Unfinished Business: a) Cemetery Trees – Request for Decision 23-34
b) 4904 47 Street, Alix – Request for Decision 23-37
7. New Business: a) Policy Review: Promotion of Causes – Request for Decision 23-38
8. Financial Reports: a) Bank Reconciliation July 31, 2023
9. Committee Reports: None
10. Administrative Reports: a) CAO Report
11. Correspondence and Information: a) RCMP Quarterly Community Policing Report
b) Ric McIver, Minister, Alberta Municipal Affairs – 2024 Fire Services Training Program Grant
c) ATCO Gas and Pipelines Ltd. Natural Gas Distribution Franchise Agreement
12. Closed Meeting: a) FOIP Section 16 – Business Interests of a Third Party – Re: Contract Discussions
b) FOIP Section 27 – Privileged Information – Re: Legal Briefing
13. Adjournment



This Strategic Plan provides a strong foundation for our organization to use as we move forward into the future. It reflects our commitment to the health, well-being, connectedness, and economic prosperity of our community. We want to make sure Alix is not just a great place to live, raise a family, and retire, but a place where one day your kids can live and raise a family of their own. And as we grow, we want to keep all the things that make our community special. In addition to the strategic goals in this plan, the Village of Alix will also continue delivering on fundamental municipal responsibilities such as fire protection, planning and development, water, waste collection, safe roads and more. Our community is much more than its elected representatives and municipal staff. It's the citizens who live, volunteer, work, play, and socialize here who shape this community and bring it to life. This plan shows our commitment to working for you and with you to help shape a bright future we can all be proud of.

Vision

Vibrant Village by the lake

Mission

We foster an open, cooperative government that encourages public participation and ensures levels of service our citizens expect and deserve.

Core Values

Community: We will help citizens maintain the Village's unique qualities, foster a strong sense of belonging and strive to meet needs locally.

Fiscal Responsibility: As stewards of community resources, we will deliver municipal services in a cost-effective way.

Innovation: We will seek innovative solutions for the growth and success of the community.

Respect: We will treat each other with respect and act with integrity.

Safety: We will work in partnership with the community to prevent crime and protect lives, property, and the public realm.

Teamwork: We will build strong relationships with our public, employees, and partners under the shared goal of continuous improvement.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, August 2, 2023 at 6:00 P.M.

Present: Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #146/23: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda as presented.

CARRIED

Minutes: a) Regular Meeting – July 5, 2023

Resolution #147/23: Moved by Councillor T. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, July 5, 2023, be accepted as presented.

CARRIED

Delegation: None

Bylaws: None

Unfinished Business: a) Policy Review – Policy No. 46, Workplace Violence - Request for Decision 22-33

Resolution #148/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby approves amended Policy No. 46, Workplace Violence as presented and sets a review date of 2025 for the policy.

CARRIED

New Business: a) Family and Community Support Services Funding – Request for Decision 23-29

Resolution #149/23: Moved by Councillor Cole that the Village of Alix Council hereby approves amending the funding agreement with Family and Community Support Services (FCSS) to accommodate the additional 4.5% funding retroactive to April 1, 2023.

CARRIED

b) Policy Review – Policy No. 16, Village Vehicle Use - Request for Decision 23-30

Resolution #150/23: Moved by Councillor Gilliat that the Village of Alix Council hereby approves amended Policy No. 16, Village Vehicle Use as presented and sets a review date of 2027 for the policy.

CARRIED

c) Fleet Vehicle Disposal – Request for Decision 23-31

Resolution #151/23: Moved by Councillor J. Besuijen that the Village of Alix Council hereby directs administration to dispose of the 2009 Chevy Silverado by means of sale.

CARRIED

New Business: (cont.) d) 4904 47 Street – Request for Decision 23-32

Resolution #152/23: Moved by Councillor Cole that, due to dangerous and detrimental condition, the Village of Alix Council hereby directs staff to take steps for demolition and disposal of the residence at 4904 47 Street Alix, provided costs of demolition and disposal will not exceed net sale proceeds after payment of property taxes.

CARRIED

Financial Reports: a) Bank Reconciliation – June 30, 2023

b) Accounts Payable Cheque Listing – June 21 – July 19, 2023

c) Tax Trial Balance – July 27, 2023

Resolution #153/23: Moved by Councillor Gilliat that the Village of Alix Council hereby accept the Financial Reports as presented.

CARRIED

Committee Reports: a) Highway 12/21 Regional Water Commission – Councillor J. Besuijen

Resolution #154/23: Moved by Councillor T. Besuijen that the Village of Alix Council accept the Committee Report as presented.

CARRIED

Administrative Reports: a) Chief Administrative Officer's Report

Resolution #155/23: Moved by Councillor Gilliat that the Village of Alix Council accept the Administrative Report as presented.

CARRIED

Correspondence and Information:

a) Lacombe Regional Tourism – 2022-2023 Activity Report

b) Alix Mirror Wellness Supports Society – Program Updates for the Second Quarter

c) Lacombe Foundation Annual Report 2022

d) Ric McIver, Minister, Alberta Municipal Affairs – 2023 MSI Operating, MSI Capital and Canada Community Building Fund (CCFB) Grant Allocations

e) Minister of Municipal Affairs' 2022-23 Annual Report

f) Canadian National – Rail Safety Week, September 18-24, 2023

Resolution #156/23: Moved by Councillor Gilliat that Correspondence Items (a) and (f) be accepted as information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #157/23: Moved by Councillor J. Besuijen that this Regular Meeting of the Village of Alix Council be adjourned at 6:54 P.M.

CARRIED

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: August 9, 2023
Memo To: Village Council
From: Michelle White
Subject: Road Closure Bylaw

RFD 23-35

1. **PURPOSE** – To finalize the closure process for a portion of 45 Street on the north side of Alix.
2. **BACKGROUND** – On January 18, 2023 first reading of Bylaw 476/23 was done by Council. A Public Hearing on the bylaw was held February 15, 2023. A Road Closure package was sent to Alberta Transportation March 8, 2023 for review and approval by the Minister. We have now received confirmation of approval to proceed.
3. **OPTIONS** –
 1. To give second and third readings to bylaw 476/23
 2. To give second reading only and table third reading to a future meeting
4. **DISCUSSION** – This matter has been in the works for nearly a year at this point. The public have had opportunity to provide feedback or register concerns at the Public Hearing this past winter. Delaying third reading of this bylaw would also mean a delay to the Land Use Bylaw amendment necessary to re-zone this piece of land and move forward with the consolidation and sale.
5. **FINANCIAL IMPLICATIONS** – No financial implications to passing the bylaw, but it is necessary in order to sell the property.
6. **LEGAL** – No further steps could be taken in this process until approval was received from the Minister of Transportation.
7. **POLITICAL/PUBLIC IMPLICATIONS** – The adjacent property owners who wish to buy the section of closed road are hoping the matter proceeds as quickly as possible.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1. I recommend the following resolutions:

“that the Village of Alix Council give second reading to Village of Alix Road Closure Bylaw 476/23, being a bylaw for the purpose of closing public travel and disposing of a portion of a public highway.”

that the Village of Alix Council give third and final reading to Village of Alix Road Closure Bylaw 476/23.”

Author

VILLAGE OF ALIX

BYLAW NO. 476/23

BEING A Bylaw of the Village of Alix in the Province of Alberta, for the purpose of closing public travel and disposing of a portion of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes Of Alberta 2000, as amended.

WEHEREAS the lands hereafter described are no longer required for public travel, and

WEHEREAS application has been made to Council to have the highway closed, and

WEHEREAS the Council of the Village of Alix deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same, and

WEHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and _____

WEHEREAS Council _____ petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

NOW THEREFORE, that the Council of the Village of Alix in the Province of Alberta does hereby close to public travel for the purpose of disposing of the following section of described highway, subject to rights of access granted by other legislation:

All that portion of 45th Street contiguous with Lots 1 – 3; Block L;
Plan 5676 AE
Excepting thereout all mines and minerals

Read a first time this 18th day of January, 2023

Mayor

< seal >

Chief Administrative Officer

APPROVED this ____ day of _____, 2023

ADMINISTRATION REPORT



Date: August 9, 2023
Memo To: Village Council
From: Michelle White
Subject: LUB Amendment

RFD 23-36

-
1. **PURPOSE** – To update the Village of Alix Land Use Bylaw (LUB) to reflect the road closure being done on a section of 45th Street north.
 2. **BACKGROUND** – Council has agreed to close a portion of 45th Street on the north side of Alix and sell the property to the adjacent land owner. The road closure package has been approved by Alberta Transportation.
 3. **OPTIONS** –
 1. To give the LUB amendment second and third readings
 2. To give second reading only and table third reading to a future meeting.
 4. **DISCUSSION** – First reading of this bylaw was done April 5, 2023 and a Public Hearing on the matter was held May 3, 2023.
 5. **FINANCIAL IMPLICATIONS** – None
 6. **LEGAL** – Road Closure Bylaw 476/23 needs to be passed by Council before LUB Amending Bylaw 453/20-02 can be passed.

In order for a portion of a public roadway to become part of a residential property, it must be re-zoned to be part of a residential district according to the Village of Alix LUB.
 7. **POLITICAL/PUBLIC IMPLICATIONS** – Once the land has been rezoned, we can proceed with the property sale to the adjacent land owners.
 8. **RECOMMENDATIONS** – Option #1. I recommend the following resolutions:

“that the Village of Alix Council hereby gives Land Use Bylaw Amending Bylaw 453/20-02 second reading.”

“that the Village of Alix Council hereby gives Land Use Bylaw Amending Bylaw 453/20-02 third and final reading.”

A handwritten signature in black ink, appearing to read 'Michelle White', written over a horizontal line.

Author

VILLAGE OF ALIX

BYLAW No. 453/20-02

Amendment to the Alix Land Use Bylaw No. 396/11

BEING a Bylaw of the Village of Alix, in the Province of Alberta, to amend Bylaw No. 396/11 being the Alix Land Use Bylaw.

NOW THEREFORE, the local authority of the Village of Alix, in Council duly assembled, enacts as follows:

THAT the Alix Land Use Bylaw No. 396/11 be amended as follows:

All that portion of 45th Street contiguous with Lots 1-3; Block L; Plan 5676 AE, Excepting thereout all mines and minerals, be re-designated from a **Road Allowance to Heavy Vehicle Residential District (R4)**

THIS Bylaw shall come into force and effect on final reading thereof.

Read a first time this 5th day of April, 2023.

Read a second time this day of , 2023

Read a third time and finally passed this day of , 2023

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: August 8, 2023
Memo To: Village Council
From: Michelle White
Subject: Cemetery Trees

RFD 23-34

1. **PURPOSE** – To determine if Council would like to proceed with planting trees at the perimeter of the cemetery.
2. **BACKGROUND** – This matter was brought to a Council meeting in June 2022 (RFD attached) and deferred to the fall Strategic Planning meeting. No decision was made at that time regarding how to proceed. This is a sensitive matter as it deals with both the ongoing maintenance of the cemetery and respectfully addressing the wishes of public to honour their loved ones.

Space was left to plant trees on the south border of the cemetery when installing the new cremation ribbons.

3. **OPTIONS** –
 1. To allow public to purchase memorial trees for planting at the cemetery
 2. The Village purchases and plants trees along the south boundary of the Cemetery and makes them available for memorial sponsorship
4. **DISCUSSION** – If the Village purchases the trees and plants them, we would be able to select trees that are appropriate to the location. Trees would also be more uniform along the property line as they would be planted all at once rather than as we are approached by the public for memorial trees.
5. **FINANCIAL IMPLICATIONS** – There is currently \$1,500 in the budget that could be used to purchase trees. If Option #2 is chosen, I recommend a charge for 'sponsorship' of a tree. This could either be an annual charge or a one time fee. I suggest the Village would be responsible for having a plaque made for each sponsored tree that could be attached to the tree by a chain – the chain would be loosened as the trunk of the tree grows. Funds for the plaque would come from the 'sponsorship' fee charged.

A plaque on the tree would mean lower maintenance than stakes in the ground or other types of memorial at ground level.
6. **LEGAL** – A policy should be developed if the trees will be made available for memorial purposes.
7. **POLITICAL/PUBLIC IMPLICATIONS** – We still get occasional requests from the public regarding memorial trees. We also get comments about how open and exposed the newer area of the cemetery is.
8. **OTHER COMMENTS** – There are a limited number of full burial plots available for purchase at this time. We will need to factor in new development (ribbon installation, possibly a survey as well) when discussing Capital Budget needs.
9. **RECOMMENDATIONS** – Option #2. I recommend the following resolution:

"that the Village of Alix Council hereby directs staff to proceed with the purchase of trees for the south boundary of the Alix Cemetery, and further, that administration develops a policy regarding memorial sponsorship of trees at the Cemetery."

A handwritten signature in dark ink, appearing to read "M. White", is written over a horizontal line.

Author

ADMINISTRATION REPORT



Date: May 26, 2022 RFD 22-29
Memo To: Village Council
From: Chelsie Giesbrecht
Subject: Cemetery Layouts for Cremation Ribbons

1. **PURPOSE** – To determine how Council would like to develop the open space above the new development of the cremation ribbons at the cemetery.
2. **BACKGROUND** – Recently there were additional ribbons placed to increase the amount of cremation plots in the cemetery. There are four ribbons, each having 25 plots. Future cemetery plans include having a total 200 cremation plots in that area. There is a space of approximately 33.5 feet between the existing fence line and the first ribbon. This space was left open for the option of developing Tree Memorial Plantings.
3. **OPTIONS** – The three layout options are attached to this RDF.
 1. To direct administration to move forward with layout option #1, where the Village would leave the open space to be able to plant and maintain trees when the budget allows for the purchase of trees.
 2. To direct administration to move forward with layout option #2, where the Village would use the open space for two more ribbons in the future.
 3. To direct administration to move forward with layout option #3, where the Village would map out space for Memorial Tree Plantings in the open space along the fence line.
4. **DISCUSSION** – There are already some trees along the fence line. However, these stop just before the new development of the cremation ribbons. Having the Village planting new trees along this fence line will bring shade, coverage, and privacy to our cemetery, and ensure they are maintained accordingly.

Having the space used for future ribbons to be placed would mean that this section would hold the 200 cremation plots and leave the space to the left open for other development, if necessary. However, this would put the ribbons close to the fence line and the area would remain very open.

Choosing to develop that space into Memorial Tree Plantings would require a new policy, outlining options of what purchasers could plant and how they would be maintained. Having a Memorial Tree area have been requested several times in the past.

5. **FINANCIAL IMPLICATIONS** – If Option #1 is chosen there would be a cost to the Village to purchase the tree, plant trees and have either staff maintain the trees or incorporate additional tree maintenance into the cemetery maintenance agreement. These expenses would be shared with Lacombe County according to the County's Cemetery Support Policy.

There is an abundance of space that is able to be developed, so condensing to save on area is not of concern to save on money or space.

6. **LEGAL** – MGA SECTION 3 states: “The purposes of a municipality are
(b) to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality,

(d) to work collaboratively with neighbouring municipalities to plan, deliver and fund intermunicipal services.”
7. **POLITICAL/PUBLIC IMPLICATIONS** – Those who visit the cemetery like to have it feel more park like – having trees also creates a feeling of privacy when visiting loved ones.
8. **OTHER COMMENTS** – Once a decision is made by Council, we will be able to go ahead with numbering the new cremation plots so they will be ready for sale. There are only 7 plots left in the Cremation Circle.
9. **RECOMMENDATIONS** – Option #1. I recommend the following resolution because it allows for the reduction of red tape that would be created for administration if the other options are chosen;

“That the Village of Alix Council hereby directs administration to move forward with layout option #1, where the Village would leave the open space to be able to plant and maintain trees when the budget allows for the purchase of trees”

Author

ADMINISTRATION REPORT



Date: August 23, 2023 RFD 23-37
Memo To: Village Council
From: Michelle White
Subject: 4904 47 Street Alix

1. **PURPOSE** – To determine how Council would like to proceed with disposal of the above noted Tax Recovery property.
2. **BACKGROUND** – 4904 47 Street was transferred to the Village in February, 2022 as a result of the tax recovery process. It went through 2 public auctions and when a real estate agent was contacted to list it for sale, they declined, feeling the property was unsafe for habitation. As per Council resolution, the property was tested for potential remediation and was found to have 2 exterior walls containing asbestos. Public Health also inspected the building and found it non-compliant with Minimum Housing and Health Standards and Alberta Housing Regulations.
3. **OPTIONS** –
 1. To allow the house to remain on the property and continue to try and sell it
 2. To demolish the house and sell the property as a bare lot
4. **DISCUSSION** – This is being brought back to Council because demolition and disposal of the house would exceed the reserve bid amount on record. Asbestos was found in the stucco of 2 exterior walls.
5. **FINANCIAL IMPLICATIONS** – The reserve bid / price for the property is \$29,500, but the assessed value of the land is \$40,800. The reason for the difference is the home on the property decreases the value of the land. If the home was removed, Council should set a new price for the property based on the most current market value as is required by the MGA.

Financial projection:

Revenue from sale of property	\$40,800
Expenses: Asbestos remediation	\$19,296.60
Demolition, taxes and other expenses	\$23,040.24

Project shortfall of \$1,536.84

6. **LEGAL** – MGA s 419 "The council must set (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel"
7. **POLITICAL/PUBLIC IMPLICATIONS** – Municipal staff are maintaining the property / grass etc. so it does not become a nuisance to the surrounding home owners.
8. **OTHER COMMENTS** – If demolition is not done, the property will need to be boarded up and will remain non-taxable due to municipal ownership. If demolition is done and the property is sold, it would become taxable again.

9. **RECOMMENDATIONS** – Option #2. I recommend Council amends the reserve bid / asking price of the property to the assessed value of the land. If and when the land sells for that amount, most costs owing to the Village will be recovered.

“that the Village of Alix Council hereby sets a sale price of \$40,800 for 4904 47th Street.”

A handwritten signature in dark ink, appearing to read "M. White", is written over a horizontal line.

Author

ADMINISTRATION REPORT



Date: August 24, 2023 RFD 23-38
Memo To: Village Council
From: Michelle White
Subject: Policy Review: Promotion of Causes

1. **PURPOSE** – To review Policy No. 3, Promotion of Causes
2. **BACKGROUND** – This policy was reviewed in 2006 and was reviewed in 2022. Council members asked that it be brought to a meeting for consideration
3. **OPTIONS** –
 1. To confirm approval of Policy 3 as presented and set a new review date
 2. To amend the policy and set a new review date
 3. To repeal the policy
4. **DISCUSSION** – This policy was approved without amendments in 2022. Having a policy regarding Promotion of Causes in place streamlines agenda packages and Council meetings because those making requests of this nature receive a reply referencing this policy.
5. **FINANCIAL IMPLICATIONS** – None
6. **LEGAL** – None
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Council may decide to have all requests for proclamations, dedications and other promotions included in agenda packages with the intent of accepting them as information. This would provide you with the information about such requests. Since according to the policy no action will be taken, the requests are currently not being included in your packages.
9. **RECOMMENDATIONS** – Option #1. I recommend the following resolution:

“that the Village of Alix Council hereby approves Policy No. 3, Promotion of Causes as presented and sets a review date of 2027 for the policy.”

Author



Department Name: **Administration**

Department # **12**

Policy No.

3. 2006

Policy Title:

Promotion of Causes

Status: **Approved**

Res. #616/06

Date: Oct.17, 2006

Reviewed: **Approved**

Res. #060/22


Date: Mar. 2, 2022

Policy Statement: The Village of Alix recognizes the necessity of remaining neutral in the promotion of causes. Requests for the promotion of causes are hereby authorized in accordance with the following guidelines and procedures.

Guidelines/Procedures:

The Village will not promote or endorse any month, week or day on behalf of any non-local agency or cause.

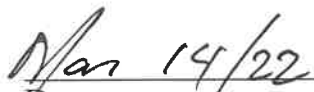
All requests for the promotion of causes will be forwarded to the appropriate group or body in the public sector.



Mayor



CAO



Date

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
July 31, 2023**

SERVUS CREDIT UNION

		CHEQUING	INVESTMENTS (1)	INVESTMENTS (2)
Balance from Bank Statement:		4,976,420.38	-	11,094.56
Plus:	Deposits in Transit	42,143.23		
Less:	Outstanding Cheques	(301,243.59)		
Reconciled Bank Balance:		<u>4,717,320.02</u>	<u>-</u>	<u>11,094.56</u>
30-Jun-23 GL balance	3-120	<u>4,717,320.02</u>		
30-Jun-23 GL balance	3-300			<u>11,094.56</u>
Variance:		-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS __ 6th DAY OF SEPTEMBER, 2023

CAO REPORT SEPTEMBER 2023

1. Council Self Evaluation Forms – Everyone will receive a printed copy of the new Self Evaluation tool at the September 6th meeting. Please advise if you would like a closed session added to the next meeting agenda to go over these as a group or if you would prefer to use them strictly for personal / internal reflection.
2. CAO Performance Evaluation – Sticking with the theme... Councillors will also receive a copy of the CAO Performance Evaluation. This is a legislated requirement through the MGA.
3. Lagoon – Work is proceeding at the site. Though it was anticipated there would be “soft spots” in cell 6 once the vegetation was removed, it appears the area is significantly larger than anticipated. There was no way anyone could have know how much of the cell was affected until they were down to bare clay. To remediate, contractors must dig down and remove base material, install a non-woven geo-textile material and re-pack dry base material brought in. Everyone is doing their best to keep costs down (including sourcing new base fill from approx. 2 km away) but mitigating this problem is likely to use the entire project contingency funding, possibly more. Contingency funding is \$175,000. Unfortunately there has been a delay to receiving the liner for the cells. As a result of this supply chain issue, we would be looking at late November for liner installation on cell 5. Temperatures at that time of year are not favourable to installing synthetic liner and getting a proper heat seal on liner seams. As a result, the cell 5 portion of this project will not be completed until 2024. It is also anticipated there will be significant ‘soft spots’ needing mitigation in cell 5. We will not know the extent until the cell is de-watered and the sludge is removed.
4. Minimum Tax Levy – We will be doing the first of three public information steps about the Minimum Tax Levy coming into effect in 2024. The attached sheet will be sent as a flyer to every Village of Alix mail box. We will also be sending a copy by regular mail to every tax roll that has an address outside of the Village of Alix. Two more engagements will be done (January and March of 2024) before tax notices are sent out.

Minimum Tax Levy will be in effect for the Village of Alix come 2024 tax year



Calculating Minimum Tax Levy

Your municipal taxes will be the greater of the minimum tax or the *ad valorem* tax calculation. In other words, you will pay either the minimum tax or the *ad valorem* tax. For example, let's assume that the municipality has implemented a minimum tax of \$400. The mill rate is 10.0 mills, and we have two properties - Property "A" has an assessed value of \$81,700 and Property "B" is assessed at \$13,000.

Frequently asked questions:

Q: What is a minimum tax levy?

A: A minimum tax levy may be established by bylaw to increase the amount of taxation revenue generated from lower assessed properties within one or more property classifications. Minimum tax will generally be a specified value or amount; however, it may also be expressed in a formula.

Q: Who will be affected by this?

A: Approximately 8.5% of properties within municipal limits will be affected by the tax levy. Vacant landowners will be most affected.

Q: Can a municipality impose a minimum property tax?

A: Yes. A municipality may set a minimum tax on each property. The minimum property tax is not a fixed surcharge; it is a tax floor amount. The minimum tax only applies if the calculated tax rate multiplied by the assessed value of the property is lower than the amount set as the minimum tax.

The minimum tax levy for the Village of Alix will be set at \$400. Effective for tax year 2024.

Villages with populations of 500-1000 and their minimum tax levy

Place	Min. Tax Levy
Spring Lake	1000
Barnwell	1000
Delburne	300
Kitscoty	550
Clive	0
Irma	850
Beiseker	853
Boyle	500
Marwayne	850
Rycroft	750
Breton	625
Forestburg	800
Linden	0
Alix	400
Consort	700
Berwyn	500
Foremost	0
Acme	0
Mannville	1050
Caroline	300

Using the *ad valorem* tax calculation, the municipal tax levy relative to Property "A" is $\$81,700 \times 10.0 / 1,000 = \817 . As this amount is greater than \$400, the municipal portion of property taxes for Property "A" will be \$817.

Using the *ad valorem* tax calculation, the municipal tax levy relative to Property "B" is $\$13,000 \times 10.0 / 1,000 = \130 . As this amount is less than \$400, the municipal portion of property taxes for Property "B" will be \$400.

**The Village of Alix tax year runs from January to December.
Tax/Assessment notices are mailed out in May of each year.**

How do they determine my assessment value?

Property assessments are prepared using mass appraisal and reflect a value for July 1 (valuation date) the previous year and a physical condition on December 31 (condition date). Up to 3 years of sales are compiled and adjusted to determine the assessments. Since your property assessment is based on market value, it is affected by market changes caused by supply and demand. The age, size, condition, and improvements done to the property will also affect the assessed value.

2023-08-02

Rob Fehr
Mayor
Alix, Alberta

Dear Rob Fehr,

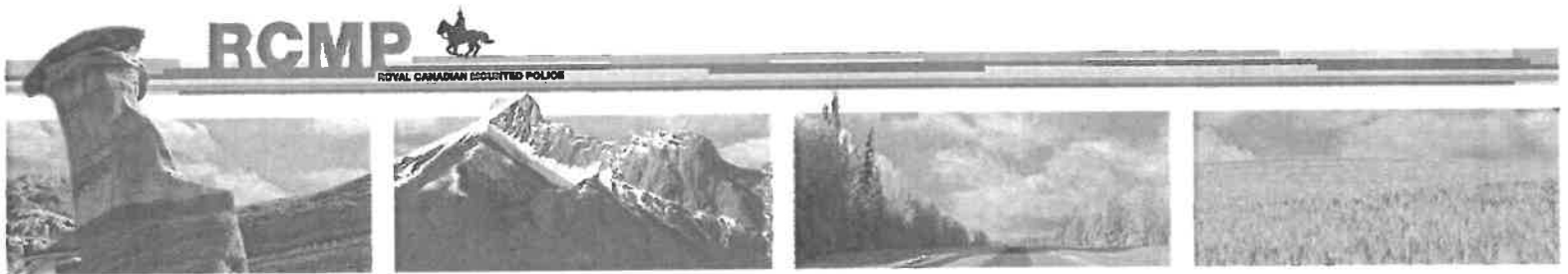
Please find the quarterly Community Policing Report attached that covers the April 1st to June 30th, 2023 reporting period. The attached report outlines a quarterly snapshot of the human resources, financial data and crime statistics for the Bashaw RCMP Detachment.

As part of the Alberta RCMP's ongoing priority to ensure public safety, encouraging citizens to report all crimes plays a vital role in building community well-being. We recognize that non-urgent crimes such as minor thefts and property crime may go unreported due to various reasons such as perceived insignificance or fear of inconvenience. Thus, the Alberta RCMP continues to engage citizens on the importance of reporting non-urgent crimes to help us optimize our crime prevention efforts.

To help facilitate this, we have made reporting of non-urgent crime easier through the Alberta RCMP APP (available as a free download on the [Apple App Store](#) or [Google Play](#)). Online crime reporting offers a convenient way for citizens to report non-emergent crime to Alberta RCMP from their computer or smartphone without having to phone or visit the police detachment.

An informed community is a safer community. Here are some reasons why online reporting of non-urgent crimes matters:

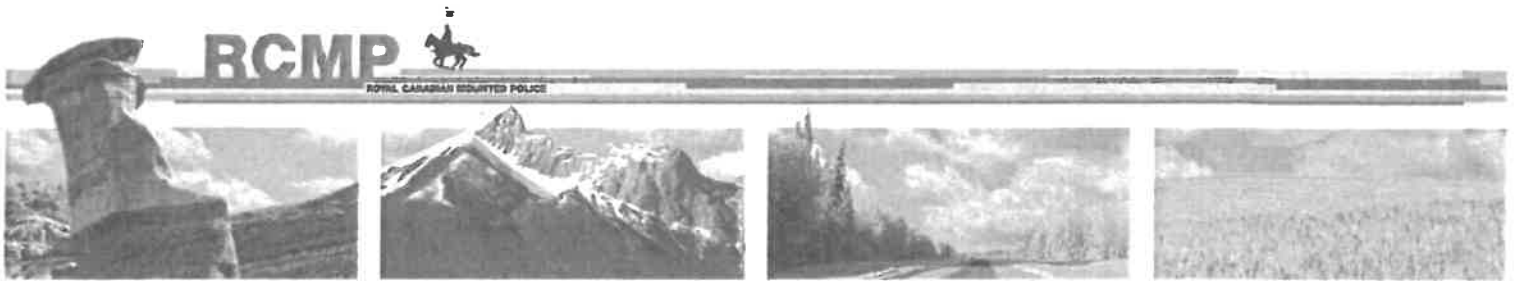
- Alberta RCMP police officers in the Call Back Unit are responsible for investigating online crime reports, thus reducing the need for frontline police officers to respond. Encouraging the public to use online crime reporting gives the Detachment frontline officers an opportunity to spend more of their time for proactive policing activities in the community.
- Non-urgent online crime reporting also has the potential to reduce those same non-urgent phone calls to our 911 Operators (OCCS) and Detachment Staff.



- The Alberta RCMP encourages citizens to report every crime to allow us to leverage reliable data to identify patterns and trends in criminal activities in our communities. We also use this intelligence to distribute our resources strategically and ensure that our police officers are deployed where they are most needed.

Thank you for your ongoing support and continued guidance in ensuring that we are consistently meeting your community's evolving policing needs. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sgt. Trent A. Cleveland
Detachment Commander
Bashaw RCMP Detachment

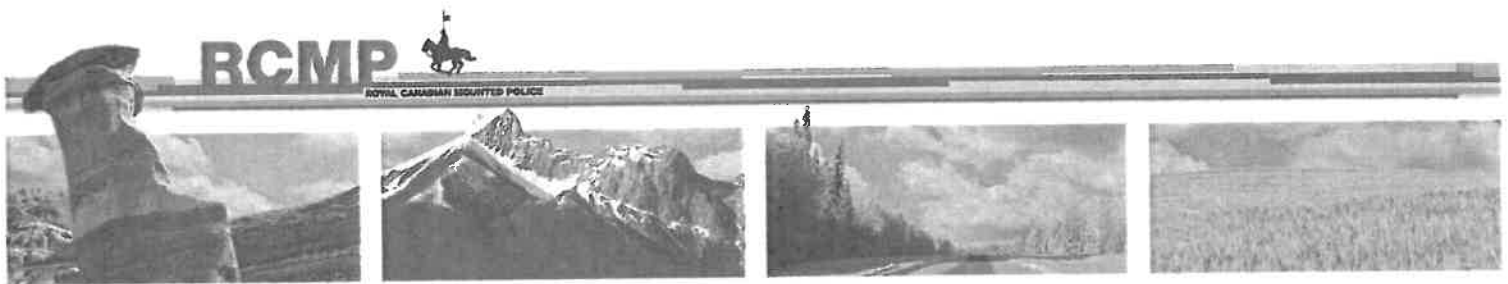


RCMP Provincial Policing Report

Detachment	Bashaw
Detachment Commander	Sergeant Trent A. Cleveland
Quarter	Q1
Date of Report	2023-06-30

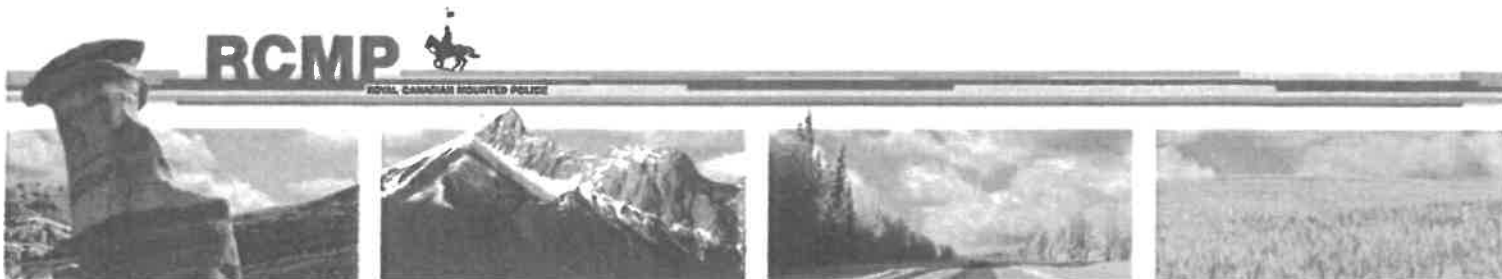
Community Consultations

Date	May 17, June 7, June 23, 2023
Meeting Type	Meeting with Elected Officials
Topics Discussed	Introduce New Detachment Commander, APP's, Community Initiatives / Events, Detachment Update (resources), CCG, Memorial Award for S/Sgt. Holliday
Notes/Comments	None identified



Community Priorities

Priority 1	Crime Reduction
Current Status & Results	<p>This quarter, Bashaw Detachment has had 27 theft-related property offenses. Currently, this would keep us on pace with reducing our property crime to approximately one-hundred occurrences for the fiscal year. Additional crime preventative measures are being put in place.</p>
Priority 2	Enhance Awareness and Education
Current Status & Results	<p>This quarter, the Bashaw Detachment participated in the Bashaw School Breakfast Club that takes place on Tuesdays and Thursdays. Our members were able to attend nine times. Members also participated in the Mirror Day Parade. The Detachment Commander has attended four council meetings with Alix, Donaldia, Bashaw, and Camrose County. The Detachment Commander is reaching out to each council for a representative to start up the Community Consultative Group.</p>



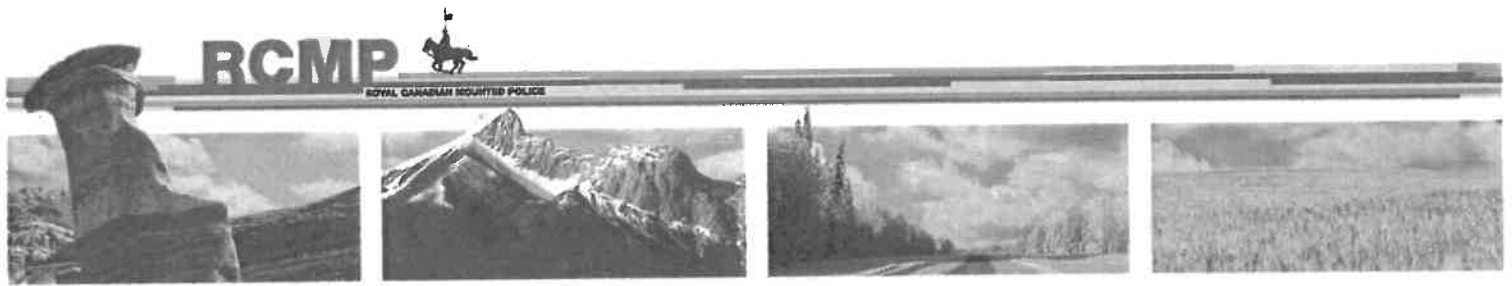
Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	84	90	7%	556	387	-30%
<i>Persons Crime</i>	22	18	-18%	95	73	-23%
<i>Property Crime</i>	53	64	21%	414	267	-36%
<i>Other Criminal Code</i>	9	8	-11%	47	47	0%
Traffic Offences						
<i>Criminal Code Traffic</i>	3	4	33%	18	10	-44%
<i>Provincial Code Traffic</i>	201	308	53%	779	659	-15%
<i>Other Traffic</i>	0	1	N/A	3	2	-33%
CDSA Offences	2	0	-100%	3	8	167%
Other Federal Acts	4	1	-75%	7	12	71%
Other Provincial Acts	37	40	8%	226	130	-42%
Municipal By-Laws	3	13	333%	21	16	-24%
Motor Vehicle Collisions	36	33	-8%	231	253	10%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	5	4	1	0
Detachment Support	2	1	0	1

² Data extracted on June 30, 2023 and is subject to change.
³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the five established positions, four officers are working. There is one officer on special leave (One Parental leave). There is no hard vacancy detected at this time.

Detachment Support: Of the two established positions, one resource is working with none on special leave. There is one hard vacancy detected at this time.

Quarterly Financial Drivers



Bashaw Provincial Detachment Crime Statistics (Actual) Q1: April to June 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		3	1	0	2	1	-67%	-50%	-0.3
Other Sexual Offences		0	0	1	0	1	N/A	N/A	0.2
Assault		14	3	12	12	6	-57%	-50%	-0.7
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		1	3	4	5	3	200%	-40%	0.6
Uttering Threats		1	1	18	3	7	600%	133%	1.4
TOTAL PERSONS		19	8	35	22	18	-5%	-18%	1.2
Break & Enter		25	14	20	5	13	-48%	160%	-3.3
Theft of Motor Vehicle		6	7	31	6	10	67%	67%	0.7
Theft Over \$5,000		1	3	6	4	4	300%	0%	0.7
Theft Under \$5,000		19	16	31	14	15	-21%	7%	-1.0
Possn Stn Goods		9	10	19	3	1	-89%	-67%	-2.3
Fraud		7	7	6	13	5	-29%	-62%	0.2
Arson		1	2	2	0	1	0%	N/A	-0.2
Mischief - Damage To Property		0	7	24	6	13	N/A	117%	2.5
Mischief - Other		14	3	4	2	2	-86%	0%	-2.5
TOTAL PROPERTY		82	69	143	53	64	-22%	21%	-5.2
Offensive Weapons		0	1	0	1	0	N/A	-100%	0.0
Disturbing the peace		4	2	4	0	6	50%	N/A	0.2
Fail to Comply & Breaches		4	5	1	5	1	-75%	-80%	-0.6
OTHER CRIMINAL CODE		5	7	8	3	1	-80%	-67%	-1.2
TOTAL OTHER CRIMINAL CODE		13	15	13	9	8	-38%	-11%	-1.6
TOTAL CRIMINAL CODE		114	92	191	84	90	-21%	7%	-5.6



Crime Statistics (Actual) Q1: April to June 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	3	0	2	0	N/A	-100%	-0.1
Drug Enforcement - Trafficking		3	2	0	0	0	-100%	N/A	-0.8
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	5	0	2	0	-100%	-100%	-0.9
Cannabis Enforcement		1	0	0	1	0	-100%	-100%	-0.1
Federal - General		1	2	0	1	1	0%	0%	-0.1
TOTAL FEDERAL		5	7	0	4	1	-80%	-75%	-1.1
Liquor Act		1	1	2	1	1	0%	0%	0.0
Cannabis Act		0	0	0	0	1	N/A	N/A	0.2
Mental Health Act		23	23	26	15	16	-30%	7%	-2.2
Other Provincial Stats		31	44	45	21	22	-29%	5%	-4.1
Total Provincial Stats		55	68	73	37	40	-27%	8%	-6.1
Municipal By-laws Traffic		0	0	0	0	1	N/A	N/A	0.2
Municipal By-laws		1	5	8	3	12	1100%	300%	2.0
Total Municipal		1	5	8	3	13	1200%	333%	2.2
Fatals		0	0	2	1	1	N/A	0%	0.3
Injury MVC		6	2	2	2	3	-50%	50%	-0.6
Property Damage MVC (Reportable)		28	19	34	30	27	-4%	-10%	0.9
Property Damage MVC (Non Reportable)		3	3	3	3	2	-33%	-33%	-0.2
TOTAL MVC		37	24	41	36	33	-11%	-8%	0.4
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	5	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Total Provincial Traffic		284	188	316	201	308	8%	53%	6.1
Other Traffic		2	1	2	0	1	-50%	N/A	-0.3
Criminal Code Traffic		10	2	2	3	4	-60%	33%	-1.1
Common Police Activities									
False Alarms		7	4	3	2	5	-29%	150%	-0.6
False/Abandoned 911 Call and 911 Act		15	15	5	0	3	-80%	N/A	-3.9
Suspicious Person/Vehicle/Property		39	50	71	31	20	-49%	-35%	-5.7
Persons Reported Missing		0	2	2	2	0	N/A	-100%	0.0
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		10	9	10	16	4	-60%	-75%	-0.5
Form 10 (MHA) (Reported)		0	0	1	0	1	N/A	N/A	0.2



*Office of the Minister
MLA, Calgary-Hays*

AR111878

August 9, 2023

Subject: 2024 Fire Services Training Program Grant

Dear Chief Elected Officials:

It is my pleasure to announce that Municipal Affairs is providing \$500,000 in grant funding for the 2024 Fire Services Training Program. Public safety is always a priority and, while we respect that fire services is a municipal responsibility, the Government of Alberta recognizes that a strong provincial-municipal partnership is key to keeping Albertans safe.

This grant provides supplemental funding supports to assist Alberta communities in ensuring their local fire services are adequately trained to respond to identified community risks. Courses that may be approved for delivery under this grant will align with key outcomes below:

- public safety is preserved in Alberta;
- community risks are being effectively managed by local authorities; and
- firefighters are able to receive training in alignment with best practices.

The grant guidelines and application form are available at www.alberta.ca/fire-services-training-grant.aspx. Please forward this information to your chief administrative officers and fire chiefs, so they may complete the application form. Collaboration involving multiple municipalities is permitted, but not required.

If you have any questions regarding the grant applications or the program guidelines, please contact Municipal Affairs at 1-866-421-6929 or firecomm@gov.ab.ca.

This government recognizes the important work of fire services. This grant program will provide fire departments across the province with knowledge and skills to protect their communities.

Sincerely,

A handwritten signature in black ink, appearing to read "Ric McIver", with a stylized flourish at the end.

Ric McIver
Minister

31 August 2023

Village of Alix
PO Box 87
Alix, AB, T0C 0B0

Attention: Ms. Michelle White, Chief Administrative Officer

RE: ATCO Gas and Pipelines Ltd. Natural Gas Distribution Franchise Agreement

As you are aware, ATCO Gas pays the Village of Alix a franchise fee. The franchise fee is collected from customers in Alix and is based on a percentage of our Delivery Tariff. In Alix, this percentage currently is 12.00%.

In 2022, our Delivery Tariff revenue in Alix was \$293,664. Our forecast Delivery Tariff revenue for 2024 is \$266,603. Therefore, based on the current franchise fee percentage, your forecast 2024 franchise fee revenue would be \$31,992.

Please note that the forecast 2024 Delivery Tariff revenue can be impacted by changes in customer operations and weather. Additionally, ATCO Gas has utilized forecast 2024 delivery rates, however, they are not yet approved by the Alberta Utilities Commission. ATCO Gas commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to the update of these forecast assumptions.

Pursuant to our franchise agreement, you have the option to change the franchise fee percentage in 2024. A request to change the franchise fee must be received by ATCO in writing prior to November 1, 2023. If you are considering changing the franchise fee in 2024, please contact us as soon as possible to begin the process.

We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to contact me at Bruce.Legault@atco.com.

Yours truly,

Bruce Legault

Bruce Legault
Manager, Red Deer Operations
ATCO Natural Gas Division

