

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, June 7, 2023 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting – Wednesday, May 17, 2023 – 6:00 P.M.
4. Delegation: a) Glenda Farnden, STARS Air Ambulance
5. Bylaws: None
6. Unfinished Business: None
7. New Business: a) Policy Review: Policy No. 39 – Director of Emergency Management (DEM) and Deputy Director of Emergency Management (DDEM) Honorariums – Request for Decision 23-23
b) Parkland Community Planning Services (PCPS) – New Funding Model
8. Financial Reports: None
9. Committee Reports: a) Alix Museum – Irene Parlby Exhibit Opening – Councillor Cole
b) Red Deer River Municipal User Group Association – Councillor T. Besuijen
c) Alix and Area Community Resource Centre Annual General Meeting – Mayor Fehr
10. Administrative Reports: None
11. Correspondence and Information: a) Ukrainian Day Celebration – Ukrainian Canadian Congress – Alberta Provincial Council
12. Closed Meeting: None
13. Adjournment

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, May 17, 2023 at 6:00 P.M.

Present: Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #100/23: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda with the following amendments:

Add: New Business: b) Lacombe County Workshop
c) Municipal Leaders Caucus
d) Lagoon Bids

CARRIED

Minutes: a) Regular Meeting – May 3, 2023

Resolution #101/23: Moved by Councillor T. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, May 3, 2023, be accepted as presented.

CARRIED

Delegation: a) Sergeant Cleveland, Bashaw Royal Canadian Mounted Police Detachment

Sergeant Cleveland of the Bashaw Royal Canadian Mounted Police Detachment entered the meeting at 6:03 P.M.

Councillor Cole entered the meeting at 6:14 P.M.

Sergeant Cleveland retired from the meeting at 6:34 P.M.

Bylaws: None

Unfinished Business: a) Minimum Tax Levy Public Participation Plan – Request for Decision 23-16

Resolution #102/23: Moved by Councillor J. Besuijen that the Village of Alix Council will inform property owners on at least three (3) occasions that a minimum tax levy will be implemented for the 2024 tax year, and further; that Council directs administration to develop information and resource materials regarding a minimum tax levy and make those materials available to the public.

CARRIED

Resolution #103/23: Moved by Councillor Gilliat that the Village of Alix Council has reviewed Policy No. 36, Public Participation and, finding it acceptable, sets a new review date of 2025.

CARRIED

Unfinished Business:
(cont.)

b) QR Code Guest Book for Alix Nature Trail – Request for Decision 23-21

Resolution #104/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby approves and directs administration to have a QR Code generated by Edge Marketing & Designs, to be linked with an email from the Alix Lake Nature Trail Society.

CARRIED

New Business:

a) Policy Review: Policy No. 30 – Electronic Recording of Council Meetings – Request for Decision 23-22

Resolution #105/23: Moved by Councillor Gilliat that the Village of Alix Council hereby approves amended Policy No. 30, Electronic Recording of Council Meetings as presented and sets a review date of 2025 for the Policy.

CARRIED

b) Lacombe County Workshop

Resolution #106/23: Moved by Councillor Cole that the Village of Alix Council hereby authorize any Councillor able to attend the Lacombe County Workshop on June 6, 2023 in the Lacombe County Council Chambers at 9:00 A.M.

CARRIED

c) Municipal Leaders Caucus

Resolution #107/23: Moved by Councillor Cole that the Village of Alix Council hereby approves Mayor Fehr's attendance at the Summer 2023 Municipal Leaders' Caucus in Delburne.

CARRIED

d) Lagoon Bids

Resolution #108/23: Moved by Councillor J. Besuijen that the Alix Lagoon Upgrade Project is hereby awarded to Nu Edge Construction Ltd. In the amount of \$2,718,477.25.

CARRIED

Financial Reports:

a) Bank Reconciliation – April 30, 2023

b) Accounts Payable Cheque Listing – April 19 – May 3, 2023

c) Tax Trial Balance – April 13, 2023 and May 11, 2023

Resolution #109/23: Moved by Councillor Gilliat that the Village of Alix Council hereby accept the Financial Reports as presented.

CARRIED

Committee Reports: None

Administrative Reports: a) Chief Administrative Officer's Report

Resolution #110/23: Moved by Councillor J. Besuijen that the Village of Alix Council hereby accept the Administrative Report as presented.

CARRIED

Correspondence and
Information:

- a) Lacombe County Fire Services Report - January 1 – March 31, 2023
- b) Lacombe County Community Peace Officers (CPO) 2022/23 Report
- c) Alix Mirror Wellness Support Society – Annual General Meeting
- d) Alberta Health Services – Community Engagement – Update on Improvements to the EMS System in Alberta
- e) Yellowhead County – Alberta Provincial Election

Resolution #111/23: Moved by Councillor Gilliat that Correspondence Items (a) through (e) be accepted as information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #112/23: Moved by Councillor J. Besuijen that this Regular Meeting of the Village of Alix Council be adjourned at 7:48 P.M.

CARRIED

Mayor

Chief Administrative Officer



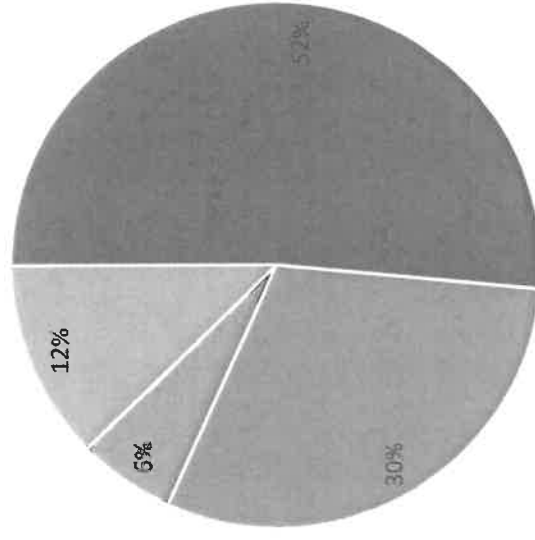
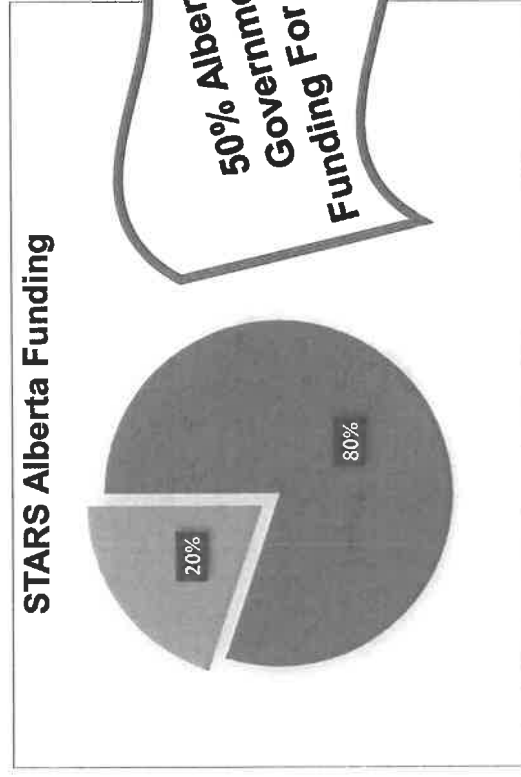
CRITICAL CARE, ANYWHERE.

ASTARS

FUELED BY GENEROSITY

Achieving successes together

STARS Alberta Expenditures
(3 Bases)



- Aviation operations
- Clinical operations
- STARS ELC
- Base operations and administration



Funding in Thousands			
AB Government Funding	\$	7,990	
AB Operating expenditures	\$	39,950	
AB Government funding as a Percentage of costs		20%	
STARS Gross Fundraising			
AB Lottery (net)	\$	17,310	
Calendar (net)	\$	12,810	
Site Registration/Emergency contact centre	\$	417	
	\$	2,702	

MUNICIPALITIES SUPPORT STARS

Recognizing STARS:

- An essential service
- A lifeline for their residents

Over 90% Alberta Regional Partnerships

New! 5 rural municipalities

New! 5 urban municipalities

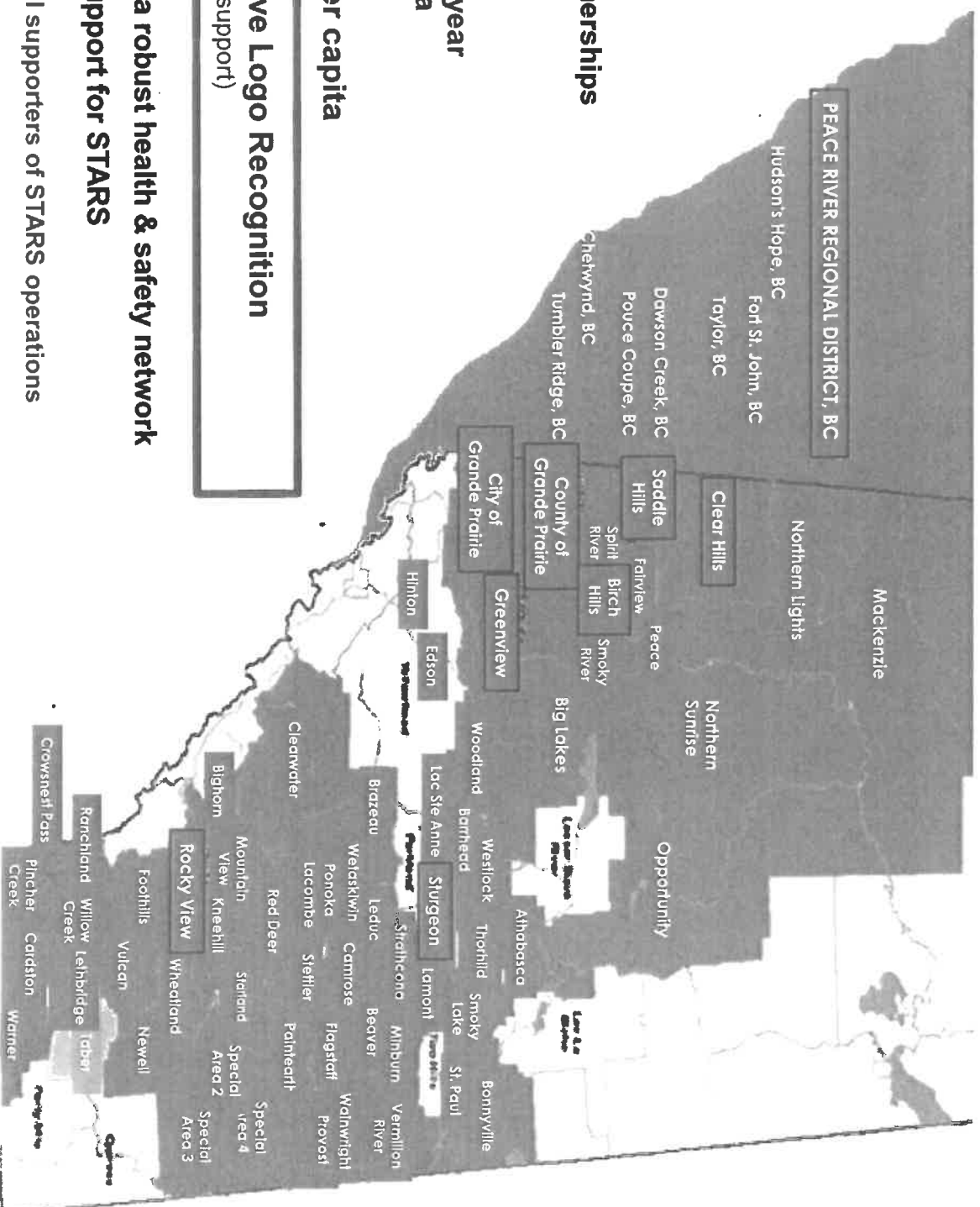
- Fixed rate up to \$210,000 per year
- Per capita up to \$90 per capita

LACOMBE COUNTY @ \$2 per capita

(9) Municipal Leaders Receive Logo Recognition (Reaching over \$500K+ in cumulative support)

**United municipal effort ensures a robust health & safety network
\$2M+ sustainable operational support for STARS**

*GREEN represents annual municipal supporters of STARS operations

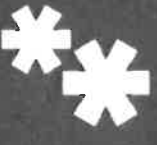
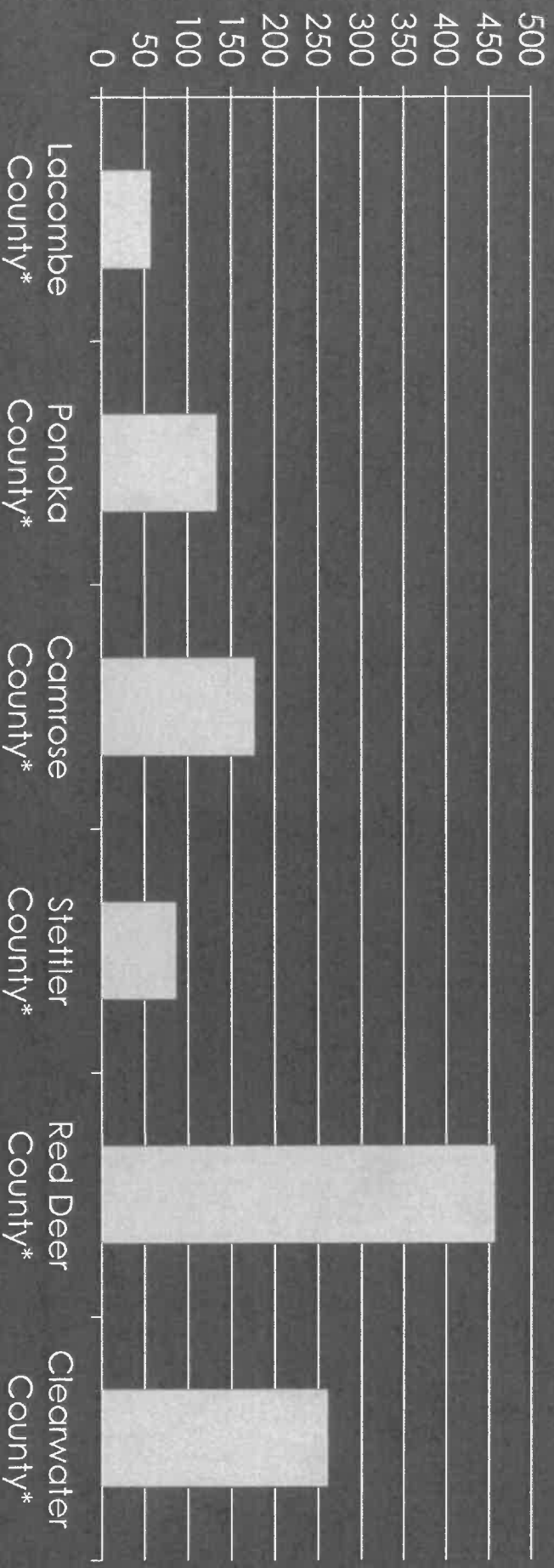


WITHIN LACOMBE COUNTY @ April 30, 2023										2018	2019	2020	2021	2022	2023	TOTAL
Near Alix										1	4		2			7
Near Bashaw (within Lacombe County)														1		1
Near Bentley											1	1		1	1	4
Near Blackfalds												1		1		2
Near Clive											1	1	1			3
Near Eckville														3	1	4
Near Gull Lake												1	1	2		4
Near Hespero											1					1
Lacombe Hospital (critical inter-facility transfers)										3		2	8	5		18
Near Lacombe										1	1	2	2	1		7
Near Mirror												1			1	2
Near Ponoka (within Lacombe County)											1		1			2
Near Rimbey (within Lacombe County)												1				1
Near Sylvan Lake (within Lacombe County)														1		1
TOTAL (Lacombe County averages 10 missions per year)										5	9	10	15	15	3	57

* Village of Alix and Lacombe County residents served by (2) STARS bases - Edmonton and Calgary

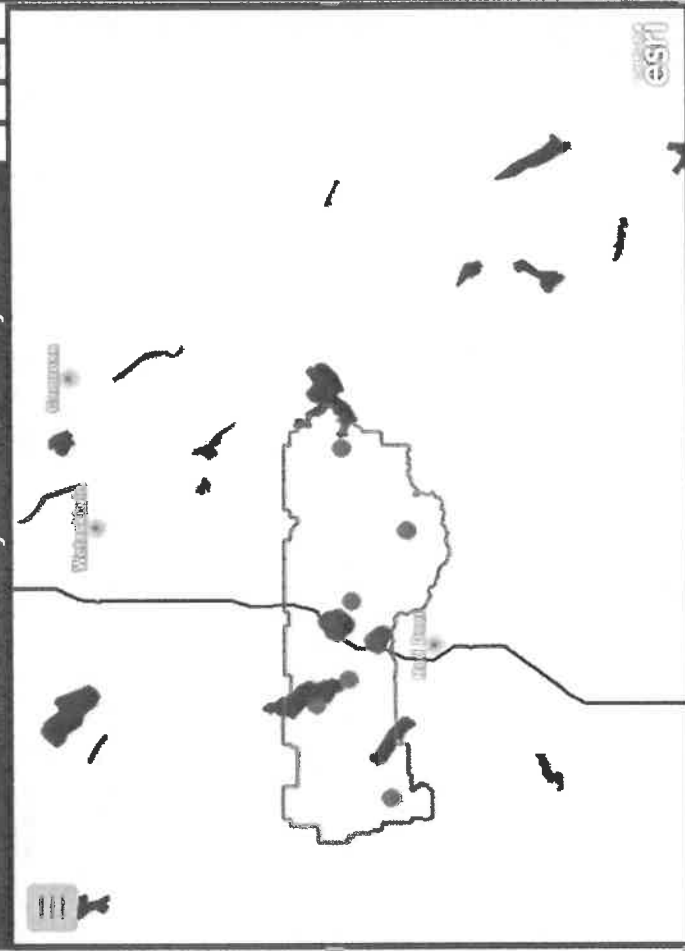
Neighbors Helping Neighbors = 1171 Missions

2018 – 2023 April 30

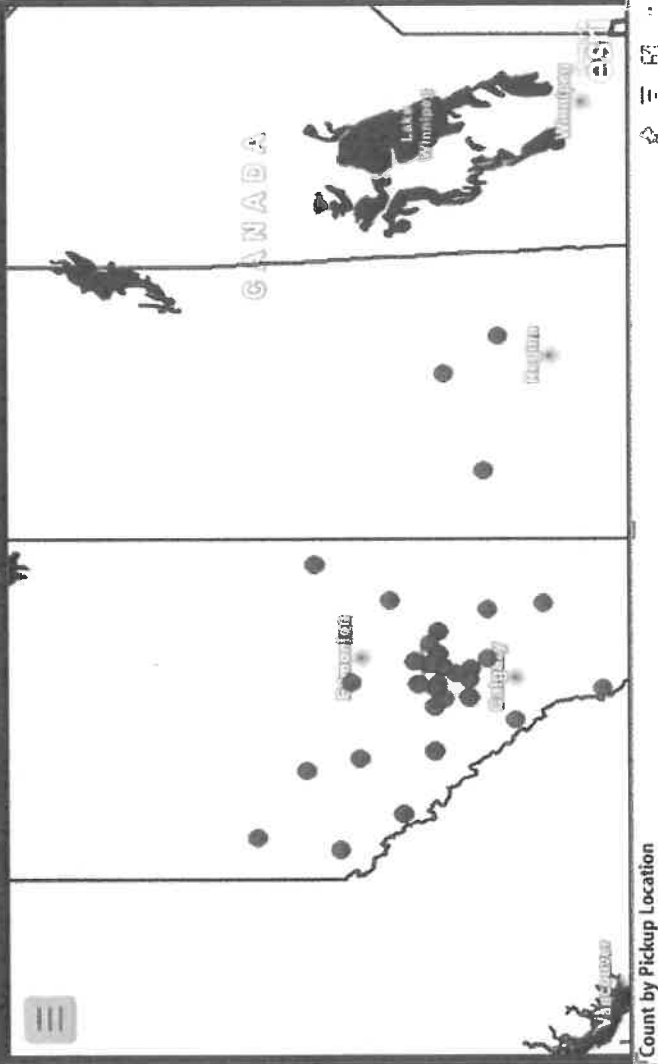


Within Lacombe County Boundaries - Patients Flown by STARS (2010-Present)

Lacombe County Residents Flown by STARS



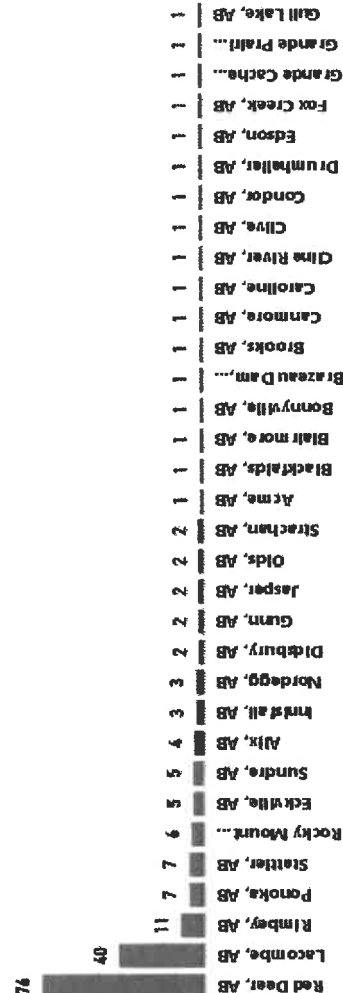
Locations where Lacombe County Residents Travelled and Needed STARS



Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Lacombe	5	4	7	10	9	35	87
Blackfalds	1	1	3	4	5	14	42
Bentley	3	1	1	2	1	8	13
Eckville	2	0	0	2	4	8	35
Alix	0	1	1	1	2	5	12
Clive	2	0	0	0	0	2	7
Mirror	1	0	0	0	1	2	4
Gull Lake	0	0	0	0	0	0	1
Total	14	7	12	19	22	74	201

74

Count by Pickup Location

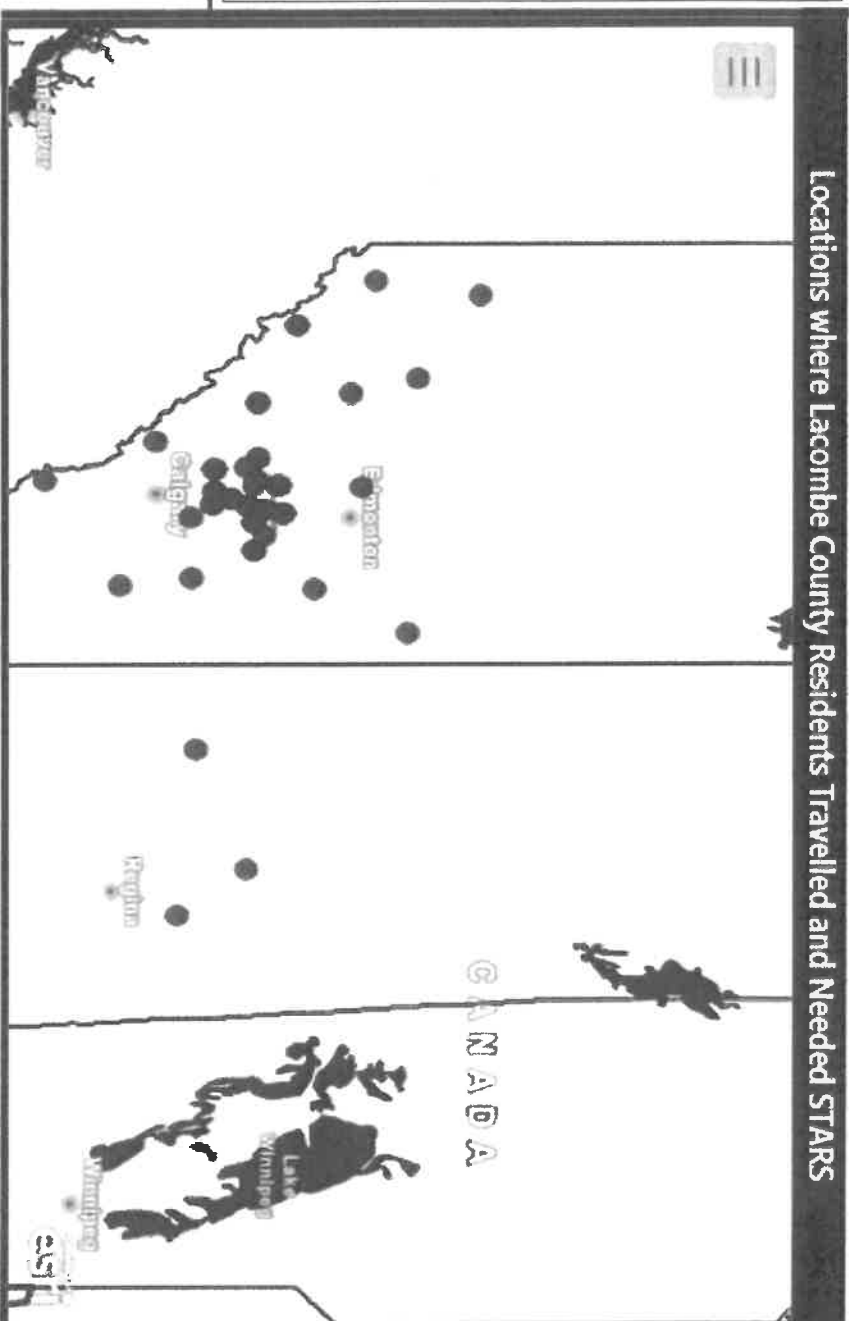


Red Deer, AB	87
Lacombe, AB	35
Rimbey, AB	8
Ponoka, AB	1
Stettin, AB	1
Rocky Mount, AB	1
Eckville, AB	1
Sundre, AB	1
Alix, AB	1
Winstall, AB	1
Nordeg, AB	1
Didsbury, AB	1
Gunn, AB	1
Jasper, AB	1
Olds, AB	1
Strathmore, AB	1
Acme, AB	1
Blackfalds, AB	1
Blairmore, AB	1
Bonnyville, AB	1
Brazeau Dam, AB	1
Brooks, AB	1
Canmore, AB	1
Caroline, AB	1
Clive River, AB	1
Clive, AB	1
Conder, AB	1
Edson, AB	1
Fox Creek, AB	1
Grande Cache, AB	1
Grande Prairie, AB	1
Gull Lake, AB	1

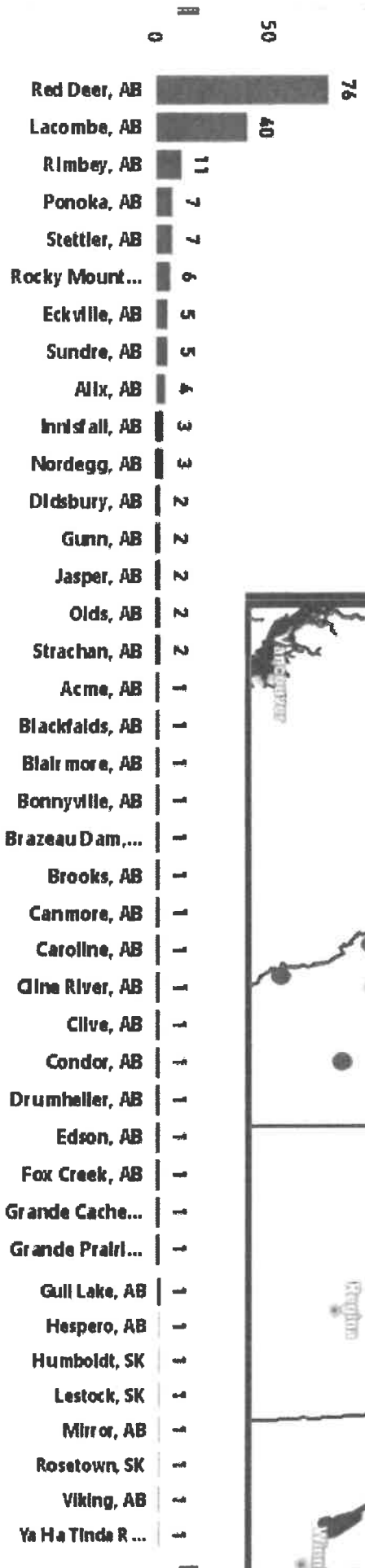
201 LACOMBE COUNTY & AREA RESIDENTS

- Flown from (5) STARS bases
- (3) in Alberta, (2) in Saskatchewan
- In (2) Provinces
- Across (20) Alberta municipalities
- Residents have access to STARS across Western Canada
- Partnerships ensure a robust health & safety network for all.

Locations where Lacombe County Residents Travelled and Needed STARS



Count by Pickup Location



EMERGENCY LINK CENTRE (ELC)

Over 36,000 emergency requests/year

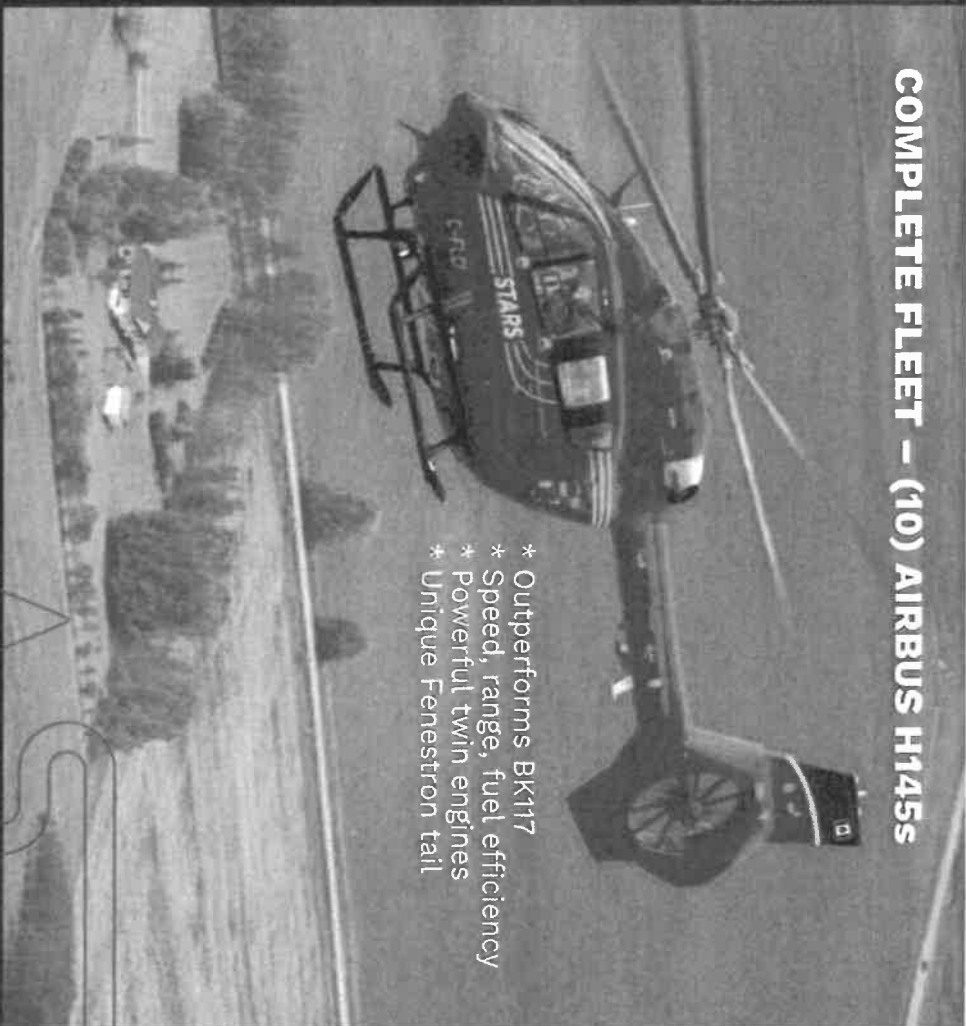
Transport Physicians provide medical oversight on every critical call





- * Advanced avionics
 - * Auto pilot / Auto hover
 - * Superior safety features
 - * Night Vision Goggles (NVG)
- STARS - 1st Civilian Org. in Canada (2002)

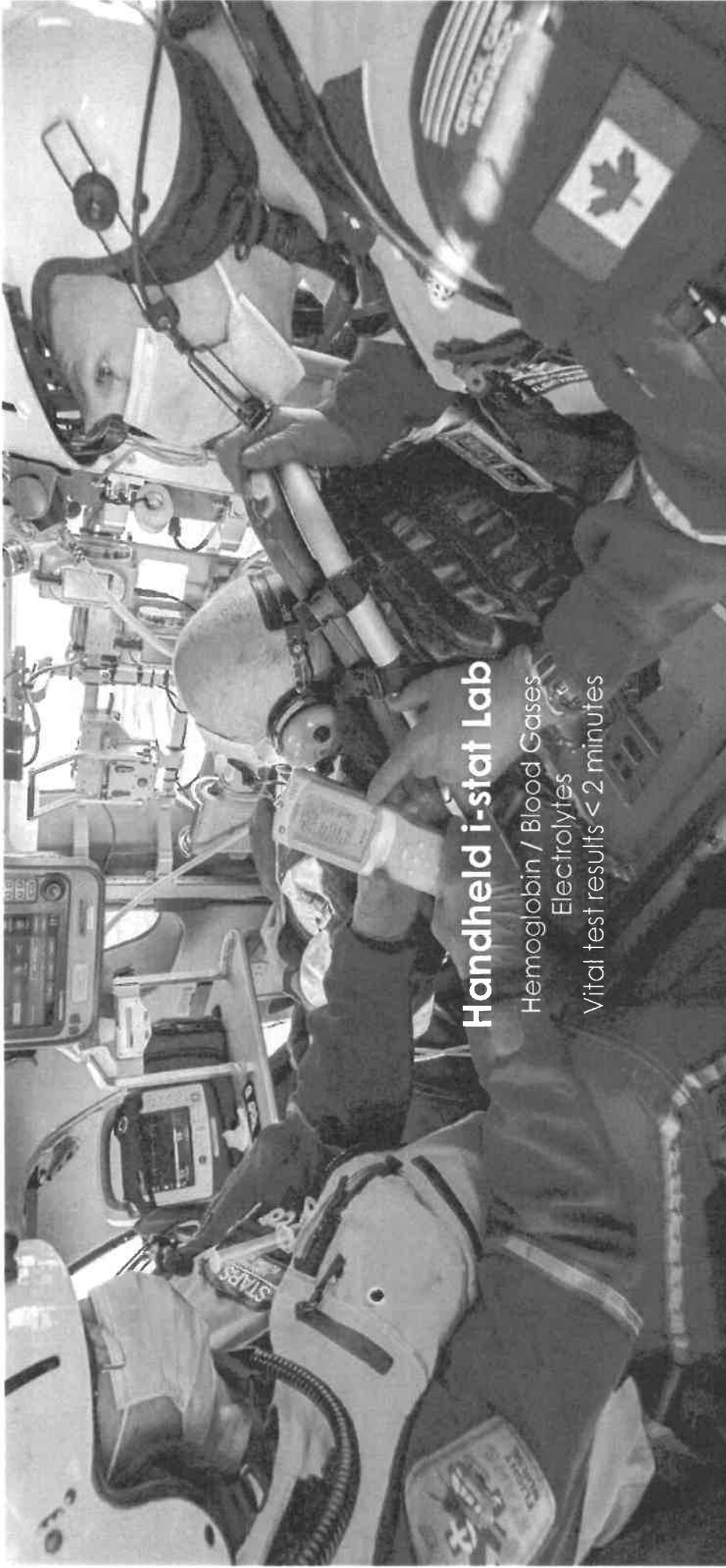
COMPLETE FLEET – (10) AIRBUS H145s



- * Outperforms BK117
- * Speed, range, fuel efficiency
- * Powerful twin engines
- * Unique Fenestron tail

GENERATIONAL INVESTMENT





Handheld i-stat Lab

Hemoglobin / Blood Gases
Electrolytes
Vital test results < 2 minutes

H145 INTENSIVE CARE UNIT (ICU)

STARS



Hamilton T-1 Ventilator

Fully featured (ICU)
Adult / Pediatric / Neonatal
Optimal ventilation therapy in transport



(2) Units Universal Blood

1st HEMS program in North America
Advanced care in trauma patients
The difference between life & death.



Video Laryngoscope

Advancement in intubation
Video screen view of trachea
Difficult airway management
Trauma / Burns / Crushed on impact

TIME – TOOLS – TALENT

ASTARS



EZIO Drill

Time-sensitive

Life-threatening cases
Immediate IV access required
Stabilization / Pain Management



Handheld Ultrasound

(test results for rapid diagnosis)

Collapsed lungs
Trauma-related internal bleeding
Heart abnormalities
Fetal Compromise
* Expedite treatment plans



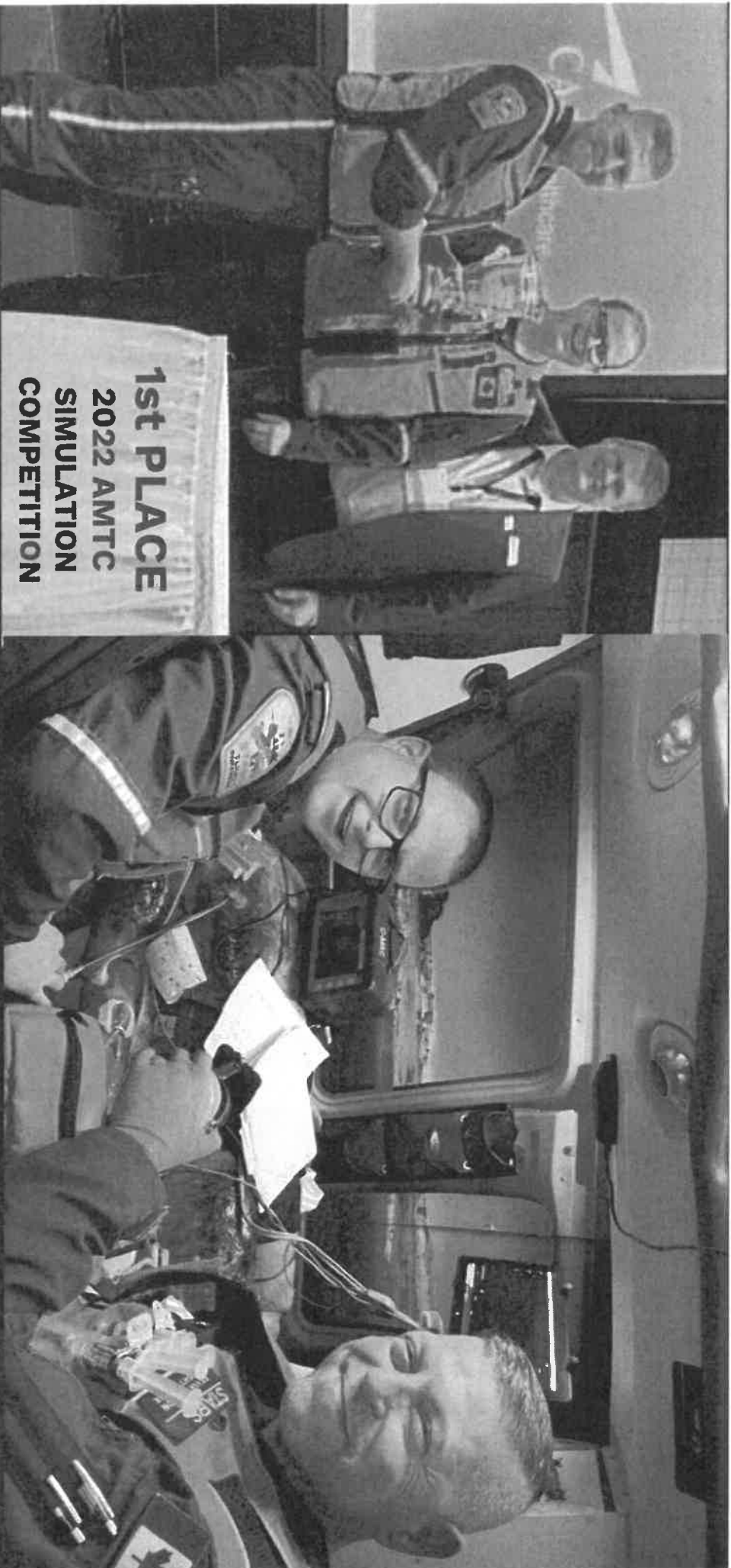
Pain Management Drugs Thrombolytics

(stroke patients / requires CAT scan)

Physicians Kit
Central Venous Catheterization
(central lines)
Temporary Pacemaker

ASTARS

TIME - TOOLS - TALENT



2022 AMTC CHAMPIONS! Kevin Easton and Chris Fay





Kelly Waldron, 1st patient, December 1, 1985

BORN OUT OF NECESSITY.

- * Critically-ill newborn radically changed the delivery of critical care in Alberta.
- * Today, more than 55,000 missions flown.
- * No cost to the patient.

A life is saved every day. Partnerships make it possible.

Welcome Village of Alix

Please join Lacombe County & municipal neighbors in partnership.

OUR REQUEST

\$1 per capita commitment

2023, 2024, 2025

(In conjunction with council term)



ADMINISTRATION REPORT



Date: May 31, 2023 RFD 23-23
Memo To: Village Council
From: Michelle White
Subject: Policy Review: DEM & DDEM Honorariums

1. **PURPOSE** – To review Policy No. 39, DEM & DDEM Honorariums.
2. **BACKGROUND** – This policy was amended in 2021 and is due for review.
3. **OPTIONS** –
 1. To confirm approval of Policy 39 as presented and set a new review date
 2. To amend the policy and set a new review date
 3. To repeal the policy
4. **DISCUSSION** – This policy was amended in 2021 when the roles of DEM & DDEM were assigned to in-house staff. The policy is intended to be used if either of those roles are done by volunteers again in the future.
5. **FINANCIAL IMPLICATIONS** – None at this time, even if honorarium amounts are changed.
6. **LEGAL** – The legislated requirements regarding disaster services have significantly increased over the last several years. It may be difficult to find volunteers to take on a lead role in this department in the future, but by having this policy in place, we have an operating framework in place should it occur.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1. I recommend the following resolution:

“that the Village of Alix Council hereby approves amended Policy No. 39, DEM & DDEM Honorariums as presented and sets a review date of 2027 for the policy.”

Author



Department: Administration

Policy No: 39

Policy Title: DEM & DDEM Honorariums

Resolution No. 163/19 Date: June 23, 2019

Amendment:

Resolution No. 039/21 Date: February 17, 2021

Review Date: 2023

Policy Statement:

The Village of Alix recognizes the need for defined rates of reimbursement for the Director of Emergency Management (DEM) and Deputy Director of Emergency Management (DDEM) while they are attending to Village of Alix business or acting as representatives on behalf of the Village of Alix.

Guidelines/Procedures:

If the position(s) of DEM or DDEM for the Village of Alix are held by a volunteer, the following rates of remuneration shall apply:

A. Monthly Honorarium:

- | | |
|---|-------------|
| • Director of Emergency Management | \$200/month |
| • Deputy Director of Emergency Management | \$100/month |

B. Meeting and Training rates:

- | | |
|---------------------------|-------|
| • 4 hours or less | \$ 75 |
| • Over 4 hours in one day | \$150 |

1. Meetings claimed must only be in relation to Village of Alix Emergency Management services.
2. Training claimed, including workshops, courses, seminars and conferences must be pre-approved by the CAO to be eligible for payment.
3. Above times relate to meeting/training time only and do not include travel time.

C. Active Duty rates:

- | | | |
|---|-----------|----------------|
| • Director of Emergency Management | \$250/day | \$125 half day |
| • Deputy Director of Emergency Management | \$200/day | \$100 half day |

The DEM and/or DDEM will be considered on Active Duty at the point when they are formally requested to respond to an emergency situation which is affecting or has the potential to affect the Village of Alix.

D. Expenses:

1. **Mileage:** To attend out-of-Village meetings, training, or to attend to Village business shall be reimbursed at a rate of \$0.50 per kilometer.
2. **Overnight Accommodation:** Attendance at meetings, conferences, conventions, workshops requiring an overnight stay will be reimbursed at actual cost of the room and related expenses (parking), **reimbursed with receipt.**
3. **Meals:** Reimbursed per receipts to a maximum of \$50.00 per day. Reimbursement of meals does not include alcohol purchases and gratuities will be limited to a maximum of 15%.

E. General:


1. Training attendance shall be up to a maximum of \$1,500 per budget year per position including honorarium, mileage and any additional related expenses.
2. Local Community Functions such as parades, suppers or public relations events are not eligible for an honorarium claim.
3. The DEM and/or DDEM are expected to report to the CAO on any attended conference, convention, course or seminar within one (1) month of his/her return.
4. The DEM and/or DDEM shall submit their expenses, meeting fees and any other related claims within one (1) month from when they were incurred.
5. If the position(s) of DEM or DDEM for the Village of Alix are held by a Village of Alix staff member, the rate of pay for the position shall correspond to the rate of pay for the staff member assigned to that role. All other expenses related to performance of the duties of the position shall correspond to the approved municipal operating budget.



Mayor



CAO



Date



Dear CAO's:

Thank you to those of you who participated in our conversation in early March and provided thoughtful suggestions for improving the proposed PCPS funding model.

The concerns we heard included:

- Higher costs create barriers, especially for our smallest members and we could end up losing some members.
- The challenge of paying for something without tangible benefits; the current funding model is a retainer system and creates a credit to draw down, while the new approach would involve a membership fee plus hourly rates.
- It would be helpful to add value in some way; including the SDAB membership (\$480 per year) was suggested.
- Municipalities would like to know how the new funding model would be phased in.

We have refined the proposal and received endorsement from the Board to move forward. The changes are as follows:

- We re-examined the financial requirements, and reduced the proposed membership fees across the board. The lowest membership cost is now planned at \$1,250 per year.
- We have included the SDAB fees in the membership fee, which means that the net cost of a Tier Two membership for our smallest communities would be \$770 per year, and relative to market rates, the membership cost would be recovered with the use of just 31 hours' worth of PCPS services.
- Existing projects that are currently underway and those for which a proposal has been provided will be completed at the current rates (\$150 per hour for members).

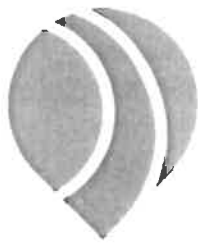
Please review the attached document carefully. It represents a summation of the work done to date and lays out the costs and benefits of being a member of Parkland Community Planning Services.

We would appreciate it if you could take this to your respective Councils and ask for their approval in principle. We would like to confirm this approach at the AGM in late June, with a view to having new agreements in place in 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Woitt", is written over a light blue horizontal line.

Ken Woitt
Director, PCPS



Parkland Community Planning Services

New Funding Model May 2023

Executive Summary

Parkland Community Planning Services has existed in its present form since 1995. It is an intermunicipal services agency, providing professional land use planning and development services to a roster of member municipalities and other clients. It is in essence a non-profit consultancy, owned by its members.

PCPS has a reputation for professionalism and quality work. However, PCPS has gone through challenging times in the past and struggled to ensure financial viability. In 2022, projected workload was very positive, but the agency has struggled to recruit and retain qualified staff in a labour market that clearly favours skilled workers. In addition, the long serving director of PCPS chose to resign to pursue another career opportunity.

In November 2022, the Board of Parkland Community Planning Services held a strategy session to develop an action plan to manage a transition to new leadership and to take steps to strengthen the viability of the agency. As such a new Director and Senior Planner have been hired. A new funding model has been developed that identifies rates based on industry standards, allows discounted rates for members that share business risk by “buying in” to the agency, and provides a stronger based of funding for core operating expenses. Even with these changes the ability of PCPS to continue to compete on remuneration, attract and retain staff, and to ensure long-term financial sustainability remains a concern

New Funding Model

1.0 The Problem

The existing financial model is not sustainable. It has required Directors to fully fund their salary and benefits, and to run a very lean operation. Experience has shown that it takes significant effort to achieve annual surpluses and to create a financial cushion to see the organization through lean years.

The current approach means that the Director has limited time and capacity for work outside of managing staff and working directly on projects to generate revenue, which has affected business development efforts.

A financial model that frees up time and energy would mean that the Director would be able to focus on business development and member relations, and work on projects that enhance the brand, image and

profile of PCPS as a preferred employer of career-focused planners. These kinds of initiatives might include outreach with schools, authoring articles and promoting PCPS as an innovative organization. It could also include being actively involved with Alberta Professional Planners Institute, the Community Planning Association of Alberta, and the Local Government Administrators Association to actively promote a vision for rural and small urban planning in Alberta.

2.0 The Current PCPS Funding Model

The current funding model involves agreements with member municipalities that commit them to a minimum annual usage amount over a three-year period. The amounts contributed are credited to the account of each member and are drawn down as work is performed. When the credit is used, monthly invoices go to the members for services performed.

Table 1 – Current Rate Schedule

Population	Minimum Annual Amount
Under 750	\$2,500
>750 and <1500	\$5,000
1500 to <3000	\$10,000
3000+	\$20,000

The limitation of this system is that while it enables members to recover all their contributions through services performed, PCPS is not able to use these funds to cover costs until the work is done. Core operating costs must be covered by the “profit” generated by each hour billed.

While some members don’t use up their annual allocations in the first year or two, others will use 3x or more, especially for special projects such as new Land Use Bylaws and statutory plans. Members and non-members also obtain Geographic Information System (GIS) hosting and maintenance services from PCPS and pay separately for those services.

Services for planning are billed at \$150 per hour, regardless of the planner doing the work. The GIS Technician rate is \$95 per hour, and the Administrative Support rate is \$70 per hour. These rates have been in place since 2017. Where non-members are served, they pay rates that are generally \$25 per hour higher.

“Core costs” – rent, computers, telephone, insurance, office manager, etc. have amounted to about \$160,000 per year. As previously noted, the current model also requires the Director to bill as much time as the planners to ensure the agency breaks even.

3.0 A New Funding Model

3.1 Proposed Changes

- Rate increases commensurate with inflation (current fees unchanged since 2016/17)
- Differential rates depending on the job titles of the staff members assigned to the work
- Continuing with different rates for members/non-members
- Create membership tiers to create options for communities – a higher membership fee brings lower hourly rates

- A lower base amount, but no “draw-down” of this amount; these membership fees would be used to offset core operating costs and hourly rates would be billed to cover costs.

Table 2 – Core Operating Costs (anticipated)

Budget Area	Amount
Operations including insurance, accounting, recruitment, etc.	\$25,000
Supplies	\$4,700
Facility & equipment, including lease, computers, depreciation	\$54,000
Communications – internet and telephone costs	\$5,000
Board costs	\$1,300
Office Manager	\$70,000
Director cost – 50% of maximum salary + benefits	\$90,000
Total	\$250,000

If we include 50% of the Director cost, there is a need to recover \$250,000 per year from membership fees.

With a targeted membership complement of 20 municipalities, this would require an average contribution of \$12,500.

3.2 Membership Fee Considerations

The smallest municipalities are understandably cost-sensitive, particularly when property tax revenues are only \$200,000 to \$300,000 per year. This means that membership fees must be modest. However, if rates are too low, larger municipalities will subsidize the smaller.

This is being done quite consciously at Oldman River Regional Services Commission (ORRSC), and with the new funding model that has been proposed (as of November 2022) for Palliser Regional Municipal Services (PRMS). Those organizations are incorporated as commissions, and their funding takes the form of requisitions that are tied to equalized assessment. Further, their rural municipal members pay higher rates. PRMS receives significant funding from the Special Areas; however, this is justified in part by the fact that it helps to ensure the continued viability of the smallest municipalities.

Notwithstanding equalized assessment, the floor rate for ORRSC is \$2,100 for small villages, while the ceiling is \$70,000 for municipal districts. This is the total requisition for all day-to-day planning and development services, except for subdivisions, GIS, and projects such as new statutory plans and Land Use Bylaws. Project costs, e.g., the fees charged for a Land Use Bylaw update, appear similar to the fees charged by PCPS.

The proposed PRMS funding model, currently under consideration, will have requisitions ranging from \$5,000 to \$228,000 and a total budget of about \$750,000 per year. This model will cover operating costs and allow each member to access regular planning and development services plus additional services such as new IDPs, MDPs, ASPs, and LUBs on a predetermined schedule, e.g., a new major document every third year.

PCPS is not a commission, and therefore does not requisition funds. Currently PCPS provides services on a fee for service basis, with a minimum amount paid by each member annually. This could be likened to a retainer paid to consulting firm; however, there is a base cost to “keeping the doors open” and being

able to provide services. Essential services like rent, insurance, IT, telephone, and base administrative costs have been tightly controlled over time but will likely rise at some point. Further, the existence of the agency is in itself a clear benefit to its membership.

3.3 The Goal

The goal is to have a stable base of funding for the future while respecting the choices made by individual members, and not moving to a commission structure. Accompanying goals are to recruit and retain qualified staff, and to ensure a steady volume of paying work to ensure viability.

The Board has discussed a system where core costs would be covered by membership fees, while services would be paid on a fee for service basis. These fees would cover the actual costs of the staff resources, plus a modest premium to ensure solid reserves to provide a buffer in less successful years.

To summarize, the goals of this funding model update are to:

1. Ensure long term viability
 - a. Solid membership base
 - b. Steady flow of work
 - c. Strong leadership
 - d. Ensuring a continued role as leaders within the planning profession
 - e. Continued emphasis on high quality work that meets the needs of member communities
 - f. Provide strong reasons for members to use PCPS services
2. Maintain a solid reserve to offset slower years
 - a. \$1,000,000 to provide a full year of funding with a full complement of staff, including remuneration and core operating costs
 - b. Seek a surplus in most years, consistent with an industry norm of 9%

4.0 Financial Details

Table 3 sets out proposed hourly billing rates by membership class (Tier One, Tier Two, Non-Member).

The “Non-Member” rates are comparable to the Consulting Engineers Rate Guideline for 2023, published by the Consulting Engineers of Alberta. The Tier One and Tier Two rates are discounted, reflecting the fact that members would be paying non-refundable membership fees and sharing in the risk (and potential dividends) of owning the agency.

The current rate has been \$150 per hour since 2017. Adjusted for inflation, this equals about \$180 in 2023. After inflation, the revised funding model would generally represent a decrease in fees for municipalities that choose to pay an annual membership fee.

Non-member rates for larger projects with substantial billable hours, e.g., 200 or more, may also be discounted in accordance with industry norms.

Table 3 – Proposed Hourly Rates

Position	Tier One	Tier Two	Non-Member
Director	\$185	\$200	\$225
Senior Planner	\$165	\$180	\$205
Planner	\$140	\$155	\$180
GIS Technician	\$90	\$105	\$135
Admin Support	\$75	\$90	\$115

Table 4 shows the total cost of operating with a full staff complement. It assumes that all staff are being paid at the top of their pay range. Benefits include participation in the Local Authorities Pension Plan. Actual costs may be lower unless PCPS achieves a high level of staff retention in the future and planners rise to the top of the salary grid.

Table 4 – Cost With a Full Staff Complement

Expenditure	Anticipated budget including benefits
Core operating	\$90,000
Director	\$185,000
Office Manager	\$70,000
GIS Technician	\$75,000
2 Senior Planners	\$280,000
2 Planners	\$200,000
Total	\$900,000

Table 5 below shows anticipated gross revenue with a full staff team fully engaged, doing work for Tier One members. This assumes that 50% of the Director's time is billable, with a total capacity of about 6,000 hours per year. (Total hours billed in recent years have been in the range of 4,000 hours per year including non-member work). While hourly rates will vary, the expectation is that more experienced staff will work more efficiently, offsetting their higher costs.

Table 5 – Anticipated Gross Revenue

Position	Hourly Rate	Annual Billed Hours	Total Revenue
Director	\$185	575	\$106,375
2 Senior Planners	\$165	2300	\$379,500
2 Planners	\$140	2300	\$322,000
GIS Technician	\$90	800	\$72,000
Administrative Support	\$75	50	\$3,750
Membership Fees needed for 9% surplus			\$97,375
Total Revenue			\$981,000

The billed revenue total, if the billable time targets are fully achieved, is \$883,625.

The net revenue target is 9%, consistent with the consulting industry's standard target profit of 9%. This target is used to provide an operating cushion and ensure long-term viability, as with any business enterprise. The target here is \$97,375 per year.

4.0 Risk Factors

No proposal like this is complete without identifying potential risk factors and seeking to mitigate them.

1. The first risk factor is not achieving full productivity in terms of billable hours.

The annual target of 1150 billable hours per planner has been used by PCPS for a number of years. This is a reasonable and fair number. It accounts for vacations, holidays, sick time, staff training, and administrative time that cannot be billed to a member or a client. Risk of not achieving this target is mitigated through consistent management of staff time, and weekly internal reporting of achieved billings.

2. The second risk factor is a lack of planning work.

At this time there is a backlog of projects identified by members. There is no guarantee that this work will materialize, but ongoing business development efforts can be expected to maintain a flow of projects for staff to work on. Freeing up the Director's time to make this happen is an important goal of this new funding model.

3. The third risk factor is the retention and recruitment of qualified staff.

Like all employers, PCPS is subject to the ups and downs of the labour market. However, the Board has already identified initiatives intended to address this issue. Recruiting a new director to further build the profile of PCPS emphasizes the role as a developer of young planners. Recruiting interns from universities, colleges, and even high schools is also a key factor in mitigating staffing risk. Additionally, there are opportunities to hire trusted and experienced contract staff to oversee specific projects, which provides flexibility as well.

5.0 Proposed Membership Rate Changes

Table 6 sets out a proposed update to the PCPS funding model, based on the foregoing analysis, and following consultation with member municipality CAOs.

Table 6 – New Rate Schedule

Population	Tier One	Tier Two	Min. Annual Hours to Break Even - Tier One	Min. Annual Hours to Break Even - Tier Two
Under 500	\$2,500	\$1,250	51	31
500 to 1,000	\$3,000	\$1,500	63	41
1,000 to 2,000	\$4,000	\$2,000	88	61
2,000 to 3,000	\$5,000	\$2,500	113	81
3,000 to 5,000	\$6,000	\$3,000	138	101
5,000+	\$9,000	\$4,500	213	161

Note: These member rates include \$480 for Regional SDAB membership, which is factored into the “break-even” number of hours

If the current list of members and regular non-member clients renew their memberships at Tier One, we would expect total membership revenue of \$99,000 per year. To the extent that members choose Tier Two, we will expect to make up the difference in higher hourly rates.

This approach is intended to encourage members to make full use of PCPS services. It also shows that business development efforts to ensure continued work and expand the membership base are important.

5.0 Regional Subdivision and Development Appeal Board

Participation in the Regional SDAB is not limited to members. In fact, there are approximately 30 participating municipalities.

Each participating municipality pays service fees. These are \$300 per year, where participating municipalities train and provide their own clerk for SDAB hearings, or \$480 (total) where PCPS ensures a roster of trained clerks.

The fee for participating in the Regional SDAB is included in the PCPS membership fee for both Tier One and Tier Two members.

6.0 Cash Reserves

At present, PCPS has an unrestricted operating reserve in range of \$400,000 – sufficient to cover operating costs with less than full staffing, with limited income, for perhaps 8 months.

Any surplus achieved by PCPS is allocated to reserves, or returned to members as dividends, as provided for in the PCPS Policy and Procedure Manual.

In the case of PCPS, the Master Agreement states that “The Agency shall maintain a cash reserve of an amount no less than the equivalent to one-quarter (25%) of the budgeted annual expenditures. This reserve amount shall be set aside for expenses related to staff severances and liabilities in the event that the Agency is terminated.” The Master Agreement also says, “The Board has the responsibility to set policy for and approve the use of the Agency’s reserve funds”.

Apart from this, the purpose of an operating reserve to provide a cushion against unplanned expenses or periods of low revenue, and to fund planned future expenses.

The actual amount is a matter for discussion by the Board based on the organization’s needs. PCPS has fairly significant fixed costs in terms of rent, insurance, administrative staffing, etc., and it is also important to retain qualified staff where feasible through lean periods. At full staff, operating costs can be expected to be about \$900,000 per year. An operating reserve of \$1 million is suggested as a reasonable target.

Additionally, the PCPS reserve should be seen as funding for future leasehold/tenant improvements. The office has not been renovated in many years, and the change to a hybrid work model with staff

working from home or even at client/member locations means that there is merit in considering how the current space (or a future space) might be redesigned to meet these new needs. There is no formal meeting room within the office. Smaller individual workspaces combined with a dedicated meeting room designed for collaborative work may be an appropriate solution.

7.0 Summary of March 2023 Consultation with CAOs

A consultation session been held with member CAOs, who offered constructive feedback to the initial proposal. Their concerns focused on costs, the possibility of losing some smaller members, and how this new approach might be phased in. Also, a suggestion was made to incorporate the based SDAB fees (\$480 per year) into the membership fees.

Consideration was given to membership fees that would be split between a non-refundable amount and a retainer amount. The anticipated budget and membership fees were re-examined, and the revised membership fees are substantially reduced and better aligned with population sizes. Therefore, making the framework more complex would not be helpful. It is our hope that a floor rate of only \$1,250 per year for a small Tier Two member will be sufficiently attractive and moving to a membership fee model with preferred hourly rates will strengthen the sense of ownership felt by the member municipalities.

With respect to phasing, we have asked our members to extend their agreement to at least the end of 2023, which means that these provisions will not apply until 2024. New members will be able to join with new rates after AGM in June.

Further, we have a number of projects either underway, or proposed yet deferred. We are expecting to move forward on these in 2023 and 2024, and plan to complete these based on previously quoted pricing. We anticipate that this backlog should be addressed by the end of 2024.

For the 2024-2025 Fiscal Year, the new membership fees would be payable, and hourly rates will change, consistent with the rate guideline published by the Consulting Engineers of Alberta. The spread between market rates and member rates will continue to be \$25 and \$40 per hour, for Tier Two and Tier One members respectively.

The revisions to this proposal respond to the concerns expressed by CAOs – that the prospect of membership fees without distinct benefits will be hard to sell. The revised proposal would generate \$99,000 in membership fees if every member buys in at the Tier One rate. PCPS would still be viable with non-members paying market rates, as long as work volume is commensurate with staffing levels. Increasing the membership base will be needed to achieve the long-term goal of covering core operating costs with membership fees.

8.0 Next Steps

Member CAOs are asked to present this document to their respective Councils. PCPS is asking for approval in principle, with a view to discussing and adopting this new funding model at the June 2023 Annual General Meeting.

The rates are proposed to be incorporated into new three-year membership agreements, starting in 2024. As new members join, they will be asked to make a commitment by signing agreements binding until the end of the regular three-year membership term.

IRENE PARLBY EXHIBIT OPENING ALIX MUSEUM MAY 18

I attended to represent the Mayor, who had been invited but due to illness could not attend and presented his regrets.

Several members of the Parlby family (grandson Geoff, great grandson Jim and great great granddaughter Ashley) were in attendance. Members of the Famous Five Foundation were present and gave speeches as well as members of several museums from Calgary and Fort Macleod. There were approx 20 Alixians present.

Regrets were sent by our MP Blaine Calkins and outgoing MLA Ron Orr. Letters from both were read.

I was asked to “say a few words “ on behalf of the Village (which I wasn’t expecting) and therefore I kept it short. I thanked the members of the Famous Five Foundation, and out of town Museums and thanked the Wagon Wheel Museum staff for keeping Irene Parlby’s name alive.

The Famous Five Foundation was impressed that we hade recently renamed a street after Parlby, and asked me to pass on their thanks to Council.

E.W. COLE
COUNCILLOR

Red Deer River Municipal User Group Association

May 18, 2023

Councilor Tim Besuijen

For more information see the RDRMUG web page rdrmug.ca
(Web page includes minutes of meetings and presentations, not printed here to reduce paper usage)

1. Executive Committee

- a. Review of Agenda and minutes from previous meeting
- b. Financial Statement review
- c. Review of Memorandum of results drought simulation exercise
 - i. Understanding of stresses on Red Deer River with respect to droughts or flood mitigation
- d. MD Acadia Valley Special Areas Irrigation Project
 - i. Update on project, currently feasibility studies underway and looking at moving to more of the design, reviewing critical infrastructure. RFP for engineering out, contract to be inked June.
- e. SSROM Workshop
 - i. South Saskatchewan River Operating Model
 - ii. Reviewed reports on Model developing for best use of available on this watershed. Red Deer River allocations were discussed and future usage of water available.
 - iii. Red Deer River flow seen as a risk if sustained drought occurred.
- f. Membership/Executive representation for 2023
 - i. Reviewed executive operations.
 - ii. Meetings will move to Zoom primarily and will be focused on agenda and other committee management on separate day from the regular meetings.

2. Regular Meeting of RDRMUG

- a. Adoptions of agenda and previous meetings
 - b. Financial review
- ### 3. Presentations
- a. Both presenters were unable to attend.
- ### 4. Executive Committee Recommendations
- a. Review decisions from morning meeting and adopted.
- ### 5. Executive Director Report
- a. Internal audit is underway and will be presented when ready.
 - b. Reviewed SSROM meeting, see executive summary.
 - c. Red Deer Agency Day
 - i. Executive Director and other reps provided information about RDRMUG to City Council as part of the agency day. Exec Dir had a 30-minute presentation.
- ### 6. Municipal round table
- ### 7. Next Meeting July 20th, 2023

Regards,



Tim Besuijen

May 25, 2023

Attended Alix & Area Resource Centre AGM

Discussed a number of topics such as:

- Grant application process. Jill Hilman does the grants as they become available.
- Recent grant application made by the Bashaw and Camrose Resource Centre for a bus for seniors. Grant request was accepted. Alix Resource Centre will likely be able to access this bus once all the details are worked out.
- John Ireland from the County of Lacombe requested Mirror user stats be included in the tracking, as that would improve the chances for more county funding for the Centre. This will be done moving forward.
- Please see the attached stats etc in this report.

Rob Fehr,
Mayor, Village of Alix

A handwritten signature in black ink, appearing to be 'Rob Fehr', with a long horizontal line extending to the right.

ALIX MIRROR WELLNESS SUPPORTS SOCIETY

2022



Annual Report

Our goal is to help to improve the health, quality of life and well-being for all by making connections to people, support and resources.

-Alix Mirror Wellness Supports Society



MISSION STATEMENT

The Board of Directors present the Annual Report of the Society
together with the Statements of Accounts for the
Financial Year ending December 31, 2022.

BOARD OF DIRECTORS

Melody McBride	Chair
Mandi Peterson	Vice Chair
Trish Verveda	Treasurer
Vanessa Massey	Director
Rozanna Steenbergen	Director

EMPLOYEES

The Board of Directors appreciates and acknowledges the unstinting efforts
put in by all employees of the Alix and Area Community Resource Centre.

They continually achieve by increasing productivity levels, responding to
programming needs and maintaining a cordial work atmosphere. Thank you!

VOLUNTEERS

The Board of Directors acknowledges and appreciates the unending
commitment and contributions made by the Society volunteers.



Alix Mirror Wellness Supports Society and the Alix and Area Community Resource Centre is essential to the day to day lives of the citizens of our community and the surrounding area. This is demonstrated by the programs offered, providing support and essential services to all ages and stages. Our programs and services range from early childhood- connecting parents and childcare providers, to assisting seniors to stay in their homes longer and age in place. Essential programming and services are constantly being researched and developed and those that are established are being assessed and adapted to best meet the needs of the community.

Alix Mirror Wellness Supports Society continues to be active in their governing role of the facility. Together the board, facility staff and volunteers collaboratively work to provide the services and programming that are essential to the vision of Alix Mirror Wellness Supports Society. The year 2022 brought on the transition from being under the umbrella of B.D.S.S. to being completely stand alone. This was a learning curve for all of us, but with everyone's support the transition went smoothly.

Building partnerships and collaborating with external organizations is proving to be a huge part of the day to day operations of the Alix and Area Community Resource Centre. Working together makes a more successful community. Partnerships have been maintained locally, regionally, provincially and federally. Without maintaining these existing partnerships, and seeking out new partnerships through exploration and collaboration, the Alix and Area Community Resource Centre would not see the success that it has so far. Alix and Area Community Resource Centre employs 8 staff from our community and surrounding area. I would venture to say, that it has impacted every family in our community and surrounding area in one way or another either by services offered, programming, employment or volunteering. Each are an essential part to our organization.

Through the Alix and Area Community Resource Centre, Alix Mirror Wellness Supports Society has been able to provide our rural community with the access and support to the same level of services as those in urban areas. As a community we are collaborating and collecting statistics, helping to prove that working together will help us build a stronger community for everyone to thrive.

As the Board Chair of Alix Mirror Wellness Supports Society, I rely heavily on the staff, directors and volunteers of the community. I sincerely appreciate everyone and all that you bring to the table. You are all instrumental in the success of our organization. Thank you to each and everyone of you!

Melody McBride,
Alix Mirror Wellness Supports Society Board Chair

MESSAGE FROM THE CHAIR 2022

Program Descriptions

Information & Referral

Information and referral provides the opportunity for any individual or family who walks through the doors of the Alix and Area Community Resource Centre to be greeted by front desk staff with a welcoming and friendly smile. They are offered information for any need or concern they may encounter. This service is available to everyone and provides a channel to connect the community to local resources or external agencies to help meet their needs.

Statistics have indicated and proved a high need for support services in the areas of mental health, social supports, transportation, program supports and family supports. Much of this service is accessed on a walk-in basis. Assistance in finding and assessing resources or general information is available to every community member who visits us or connects via phone, by email or through social media.

Engagement statistics from 2022 are as follows:

During 2022, our services were engaged 7388 times. Of these, 59% were from the Village of Alix. 36% from Lacombe County and 5% other.

Information & Referral

Village of Alix: 59%

Lacombe County: 36%

Other: 5%

Forms & Technology Support: 4%

Program Assistance: 70%

Health & Wellness: 6%

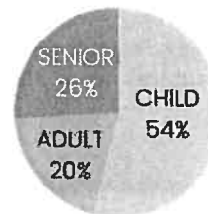
Client Care: 11%

Other: 6%

Food Bank: 3%

7388
ENGAGEMENTS

8009
of Needs Served



Information and referral is where the first impression is made and the onset of trust, security and a relationship is established. These engagements are the cornerstone of building a long lasting relationship with clients and establishing a safe place for them to return with any future needs.



Program Descriptions

Administration Services

How We Connect-

The website (www.alixcrc.com), Facebook page (@AlixandAreaCommunityResourceCentre), monthly program calendars, quarterly newsletter (Alix Briefs), highlight columns found in newspapers and posters all serve the community as a go to sources for locals to stay connected. These communication tools promote all of the services available at the centre, feature external supports, other partner organizations and share current information for important resources available in our region and remotely.

Community Resources-

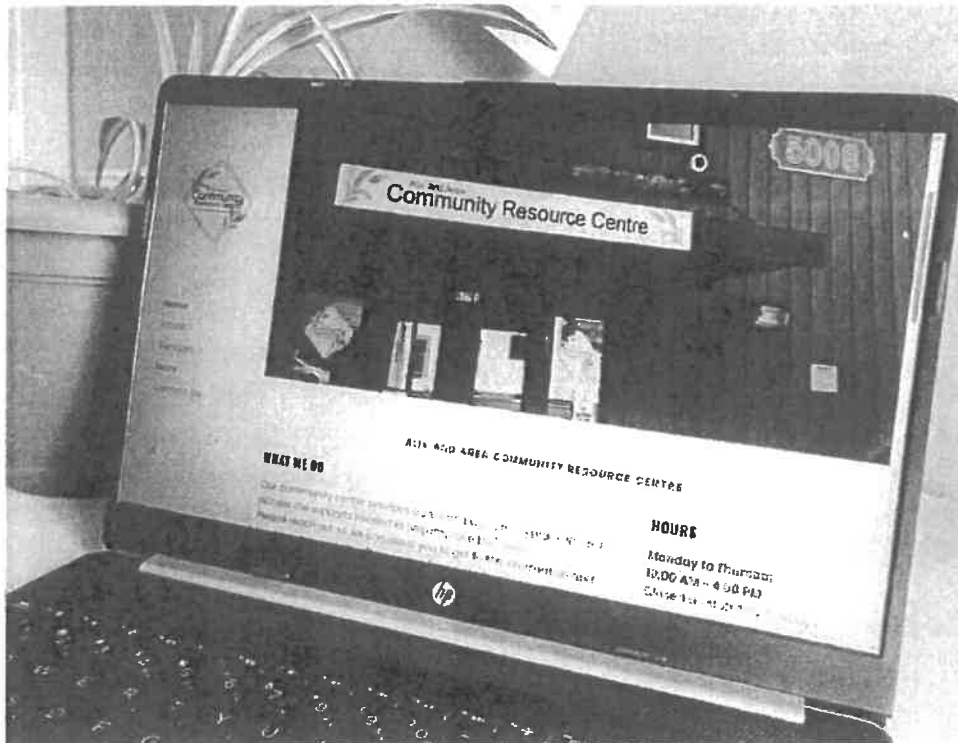
This service includes all steps involved to provide client care such as assistance with booking appointments, referral to partner organizations, filling out forms, photocopying, printing, faxing, access to technology services and providing information for any supports or local information as needed.

Community Capacity Building-

The board and staff are committed to community building, actively participating in meetings/conversations to build resources, programs and gain feedback from citizens.

Board Support-

The staff assist the Alix Mirror Wellness Supports Society by providing marketing and administrative activities for all board meetings, training opportunities and any events.



2022 Engagements:

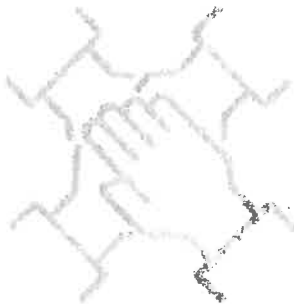
Throughout 2022, our services were engaged 7388 times (see Information & Referral for statistic details).

Program Descriptions

Family Wellness

The Family Wellness position exists to compliment traditional social support systems for students and their families. The Alix and Area Community Resource Centre provides this program and collaborates with staff at the Alix MAC School and Wolf Creek Public to better serve the students and families and meet individual needs based on shared outcomes for overall success.

The position of Family Wellness Worker proactively serves those in need at the Alix MAC School and within the community and surrounding. This role is constantly evolving and adapting to ensure that supports are in place where needed. This involves assisting students academically and socially within the community and also connecting in the home setting. Programs are in place and being utilized to support students in various areas such as social skills, confidence building, life skills and coping skills. In collaboration with the Alix Community Wellness Team, we are ensuring the students in our community have the tools they need to achieve success. Input from staff, students, parents and partners are utilized to adapt and conform the Family Wellness Program to best meet needs.

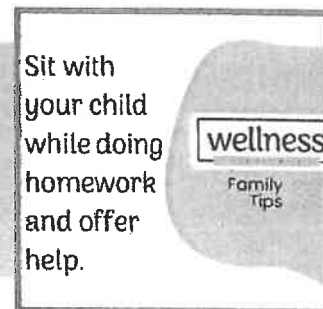
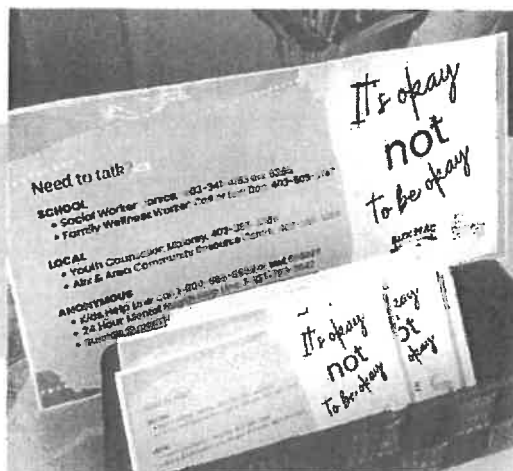
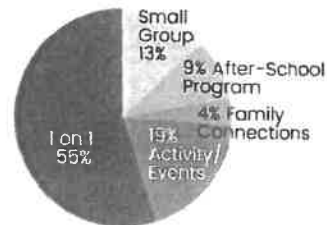


Family Wellness

280
PARTICIPANTS

Elementary: 74%
Junior: 22%
Senior: 3%
Family: 3%

1261 ENGAGEMENTS



The Family Wellness program offers support through one on one interactions, small group activities, school wide activities and community engagements. Support is also given to those students who might otherwise not continue to attend school without it. Opportunities such as work experience within the community, participation in the school nutrition program and the school leadership program provide further interactions with the Family Wellness worker.

Students, staff, parents or community members can reach out to the Family Wellness program to access support, referrals to the Resource Navigation Program or external resources depending on the request. In 2022 a tracking program was developed to better expose the gaps in the needs of the participants and areas most utilized. This information is used to evolve the program to better meet the needs and ensure success. This program has been well received within the community and has helped assist individuals and families with the valuable connections needed.

Program Descriptions

At Home Services

Wise Owls (and Home Support)

The Wise Owls (and Home Support) programs provide individuals in the community access to support within their home. Home Support is phasing out to our newly developed Wise Owls program; Home Support is limited to light housekeeping, lawn care and snow removal. Wise Owls services include friendly visiting, menu planning & preparation, pet care, transportation, errand & social assistance, support liaison and home support. The majority of clients are seniors but can also be those who have health and mobility issues or require some extra support. This program enables the client to have someone caring spend a few hours with them in their home on a weekly, bi-weekly or monthly basis allowing them to stay in their own home independently. All services are available within any package, custom to suit each individual client's needs.

This service can provide family members who live away peace of mind and improve the mental health and overall well-being of the client. This service is a vital component in enabling the seniors in our community the ability to age in place.



Meals on Wheels

The Meals on Wheels program provides clients with a warm meal delivered to their door three times a week. Clients are most often seniors but also include those that have suffered an accident, illness or are unable to care for themselves for a period of time.

It is an essential service that requires the coordination of volunteers to deliver the meals. Our group of dedicated volunteers are the driving force of this service. As an important component to the program we always welcome new volunteers.

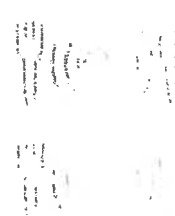
A local partnership with Sally's Kitchen was established to offer the meals that are now delivered. A monthly menu for the clients to choose from is provided by print and digitally. This gives the flexibility for clients to choose and order meals weekly or monthly, whichever suits their needs best.

Clients are appreciative of this service and have expressed positive feedback on the portion size, variety and quality of the meals received.



Meals on Wheels

MEALS DELIVERED
13 Clients
7 Volunteers



Program Descriptions

Contracted/ Partner Services

Collaboration with external agencies, to offer additional services to the community, is another way that we can provide diversity in what we offer at the Alix and Area Community Resource Centre. These various partnerships help us provide the community with opportunities to utilize services and programs that previously were not as easily accessible.

Bib's to Bookbags
Lacombe Lifelong Learning Association **Big Brothers Big Sisters**
Alberta Food Bank Association **Sally's Kitchen** **Bashaw RCMP** **Bethany Group**
Alix Village Shoppe **BASHAW REGIONAL WELLNESS INITIATIVE**
Bashaw & District Support Services **Alix Chamber of Commerce**
Alix MAC School **Lacombe and Area Family Resource Network**
Alix Drugs I.D.A **Alix Family and Community Services Society**
Alberta Health Services **Lacombe & District FCSS** **Mae's Kitchen**
Alix Lion's Club **Bashaw Adult Learning** **Alberta Sexual Assault Centre**
Camrose Association For Community Living **Lifeline**



Partnership with the Alix Family and Community Services Society has given us the opportunity to collaborate with them to house and provide the day to day operations of the Alix Food Bank. This enables us to assist locals with essential and emergency food needs. We also work with them in providing the Volunteer Income Tax Assistance Program, which is offered to seniors and low income individuals to complete their income tax returns. A partnership with Bashaw Adult Learning enables us to provide individuals with support in education and employment. The Extended Learning Program, managed by B.D.S.S., allows us to offer tutoring for K-12 students who need additional help. Collaboration with Lacombe & Area Family Resource Network gives us access to programming and support services for families, parents, teens and children that promote and foster parenting skills, family connections and child development. Through the Bashaw Regional Wellness Initiative collaboration with the Bashaw RCMP, Mental Health and Addictions, Healthy Families, AHS and B.D.S.S., provides us with valuable extensions of services, supports and programming. Other valuable partnerships like Alberta Health Services, Lacombe F.C.S.S., Alberta Food Bank Association and Alberta Sexual Assault Center give clients the opportunity to participate in a variety of additional programs and services. The Alix Village Shoppe has also been an important partner in the community by giving the centre access to items such as clothing and household items for clients in need. Utilizing these extensions, our community can easily access support and improve well-being.

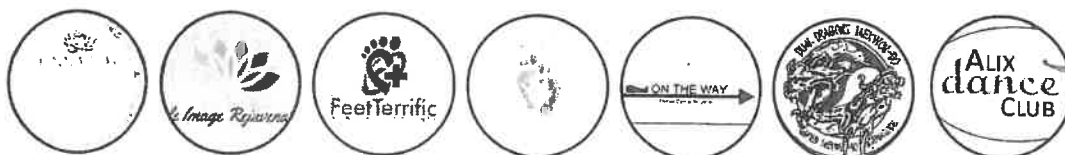
External Partnerships

Private Partner Long-Term



FACILITY USE

The Alix and Area Community Resource Centre also provides space to host wellness services. The community now benefits from these services without a transportation barrier. These partnerships include Henna Rose Massage Therapy, Sole Image Rejuvenation, Foot Care by Kaitlin, Feet Terrific and On the Way Mobile Dental Hygiene. We look forward to expanding wellness services, by partnering in the future with more providers that will serve a variety of needs. Community input plays an important role in the services we will attempt to bring to the community.



Program Descriptions

Alix Food Bank

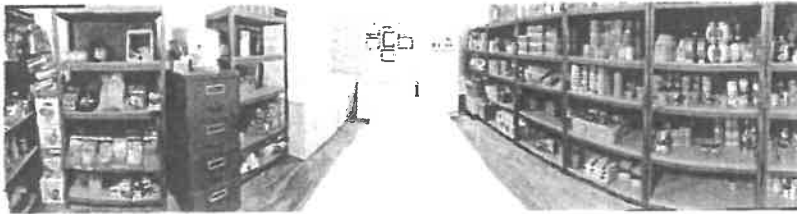
The Alix Food Bank is located at the Alix and Area Community Resource Centre and provides one hamper per month per household for anyone who needs to utilize this primary service. The Alix Food Bank benefits as a member of the Alberta Food Banks Association and has established connections with Bashaw Meats and Alix Foods. Much gratitude to continuous support from community food drives and donations.

"23% of us are eating less than we think we should because there isn't enough money for food"
-Food Banks Canada.

"1 in 8 Canadians access a community food program like a food bank..."
-Alberta Food Banks

FOOD HAMPERS

Children: 99
Adults: 163
Seniors: 115



Volunteer Services

Community Participation-

To promote and encourage ways to give back, an inventory of community services and volunteers has been developed and continuously being added to and utilized. Volunteerism is essential to provide many of the services offered, such as Meals on Wheels delivery, board member involvement and individual support of various projects including fundraising activities, program delivery, outings, event preparation/ set up and updates/ upkeep of the facility. We are truly grateful to our volunteers!

Hours Volunteered in 2022:

Volunteers donated 1,058 hours of service during 2022.

This not only includes all of the efforts by board members and mentors in partnership development, community engagement and training along with our program volunteers; but also the time of numerous individuals who support our fundraising activities.

Emergency Assistance Program

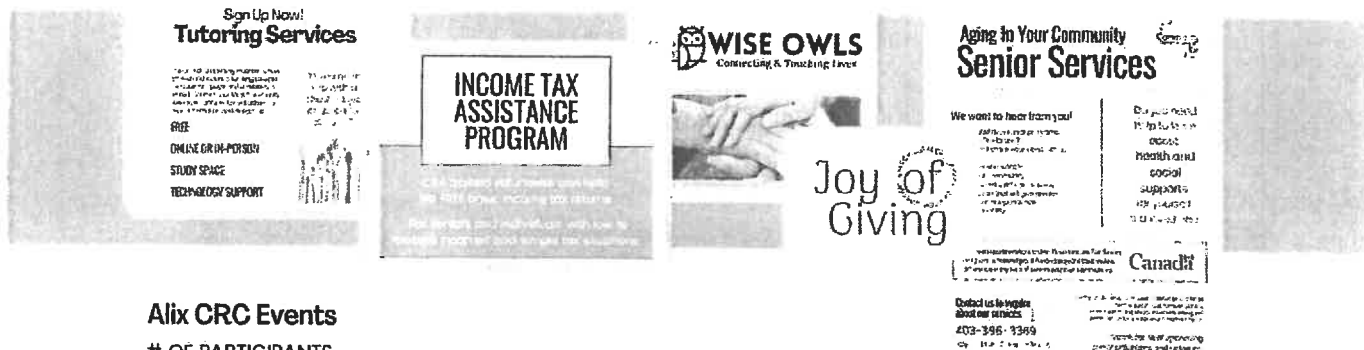
The Emergency Assistance Program was developed through the generous donations from members of the community. The donations entrusted to us are to be utilized to offer assistance and cover individual needs, when all other options have been exhausted. Upon approval of need, at the Program Manager's discretion, the funds from the Emergency Assistance Program can help offer assistance to individuals when an unexpected need may arise. The intended purpose is to be a one-time use fund per client. It is reassuring to know these funds are available and accessible to the community.



Alix Mirror Wellness Supports Society

Community Development

The Alix and Area Community Resource Centre has become a welcomed facility and now plays an important role in the community. This is greatly due to the many partnerships that Alix Mirror Wellness Supports Society has developed along with continuous community feedback. The governing board is dedicated to, and continues, to connect and engage with the Alix Community Wellness Team, Bashaw Regional Wellness Team, B.D.S.S., the Village of Alix, Lacombe County, Alix MAC School and other valuable external agencies to maintain relationships and partnerships.



Alix CRC Events

OF PARTICIPANTS

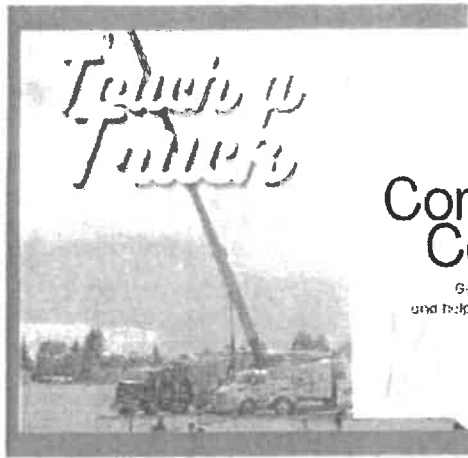
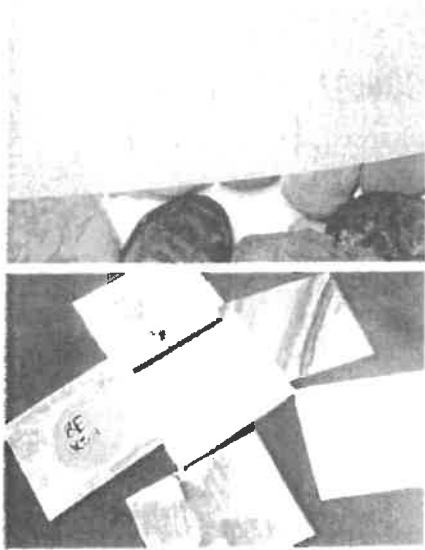
SENIOR FUN	203
SENIOR WEEK	38
FITNESS FUN	68
1ST AID	8
ADULT/ SENIOR OUTINGS	33
INTERNET CAFE	10
SENIOR COOKING	22
ROCK NINJA	44
COMM. COOKING	5
CONNECTING CLANS	313
OTHER COMMUNITY EVENTS	299
GRIEF SUPPORT	11
SWIMMING LESSONS	31
SUMMER CAMPS	319
TEEN EVENTS	50
AFTER-SCHOOL PROGRAMMING	2,280
CHILD & YOUTH SAFETY WEEK	53
KIDS COOKING	42

Seasonal Programs & Events

JOY OF GIVING	84
LIGHTS TOUR	17
FILL A FRIDGE	27
WINTER WISHES	25
INCOME TAX ASSISTANCE	48
SANTA'S AN.	11



Partnership meetings and presentations have been held locally, regionally and provincially sharing our vision of providing our rural community with the services available to those in urban areas. Over the past few years partnerships were fostered, and with collaboration and communication, they played an important role in the evolution of the services and programs we were able to provide to the community and surrounding area. Past programs, which were developed and launched in the community, have been evolving as the needs have changed too. Community engagement is ongoing, as partnerships and programs respond and adjust, to continuously serve the community.



SENIOR COOKING

Come together to cook,
share recipes,
and

Community Cooking

Get
and help n

Kids Cooking

Learn some skills
and have fun
in the kitchen!



**Monday, June 13th,
4:30PM - 8:00PM**

*connecting
clans*
adult programming



*Great Support
this February 16*

One of the hardest
lessons in life is letting go.
Whether it's guilt, anger,
love, loss or betrayal. Change
is never easy. We fight to
hold on and we fight
to let go.

Every 3rd Thursday of 7PM

2022 EVENTS

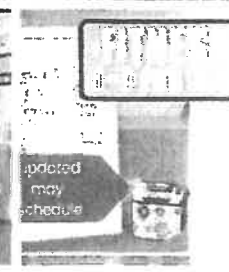
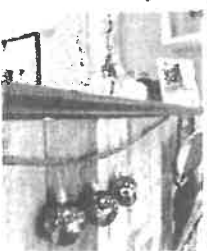


ADULT/SENIOR OUTINGS

**MAY
FREE for
ages 6**

**APRIL 8 & 22
FREE for 18+**

at 10:00 AM
with a luncheon at 12:00 PM



alix mirror wellness supports society

society

learning

navigate

help

let's connect

student

change

and

fund

shared

mental health

sur

energy

cc

fe

allevi

THANK YOU SUPPORTERS

service

age in place

success

respond

clans

develop

develop

leaders

awareness

inform

tion

creativity

connection

sustenance

resources

senior

eliminate barriers

wellness

knowledge

thrive

free

common

adult

FOUNDING PARTNERS

~Alix Mirror Wellness
Supports Society

~Bashaw & District
Support Services

~Bashaw Adult Learning

~Bashaw RCMP

~Alix Drugs I.D.A.

~Alix-MAC School

~Village of Alix

~Bibs to Bookbags
Child Care Centre

~Lacombe County

2022 FUNDERS

~FCSS- Lacombe County

~FCSS- Village of Alix

~New Horizon's for Seniors

~Canada Summer Jobs

~Community Initiatives
Program Funding

~AB Jobs Now

2022 ORGANIZATION/ BUSINESS DONORS

Rahr Malting, Alix Village Shoppe

Servus Credit Union, Chain Lakes

Gas Co-Op, Ember Resources

Premier Auctions, Western Financial

DOW Canada, Bar JH Transport Ltd.

The Pantry, Iron Tech Services

Security Watch and proceeds from

2022 Rafflebox 50/50

2022 INDIVIDUAL DONORS

Joe Carruthers, Cathy & Brant Perry

Bob Boush, Honish Family, Valerie

Logan, Wayne Rider, John Schweer

Sandy Kubash, Angie & James

Gessleman, Della Mae Thull, Jamie

& Ava Lawrence, John & Allison

Ireland, Mary Flexhaug and Don &

Marion Madsen

COMMON

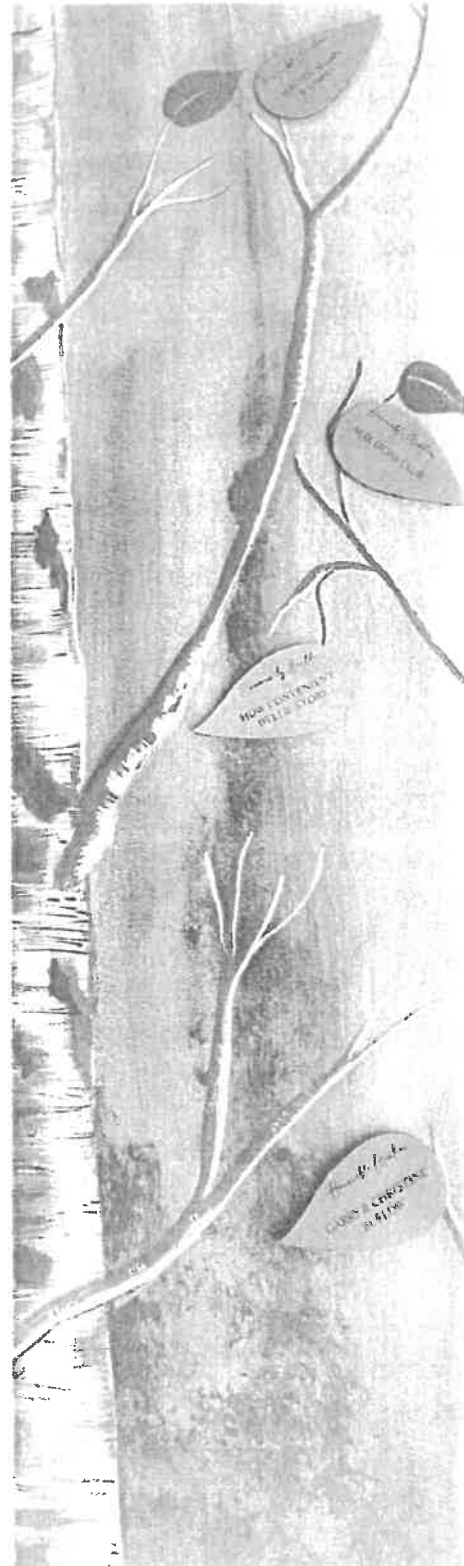
sustain

Inclusive

well-being

social

dream



ALIX AND AREA COMMUNITY RESOURCE CENTRE

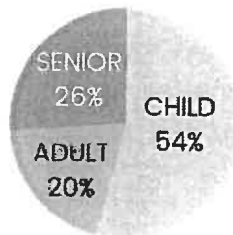
Information & Referral

Village of Alix: 59%
Lacombe County: 36%
Other: 5%

ENGAGEMENTS

Forms & Technology Support: 4%
Program Assistance: 70%
Health & Wellness: 6%
Client Care: 11%
Other: 6%
Food Bank: 3%

of Needs Served



Wise
Owls



CLIENTS

Home
Support



CLIENTS

Meals on Wheels

MEALS DELIVERED
13 Clients
7 Volunteers

FOOD BANK

VILLAGE
OF ALIX
62%

LACOMBE
COUNTY
38%

Children: 99
Adults: 163
Seniors: 115

FOOD HAMPERS

External Partnerships

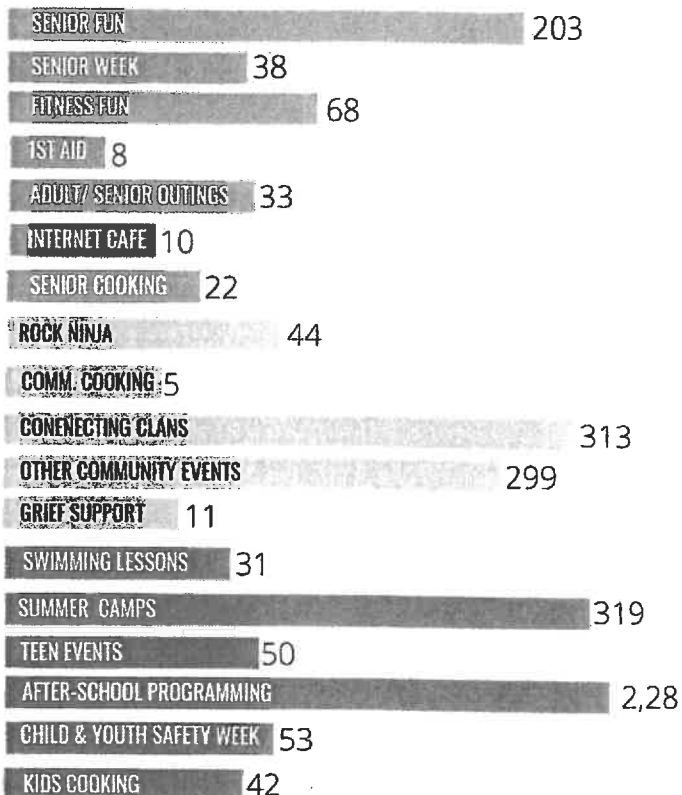
Private Partner Long-Term

FACILITY USE

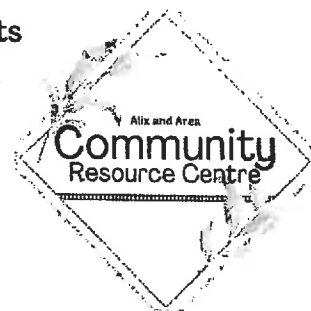
PROGRAM
PARTNERS

Alix CRC Events

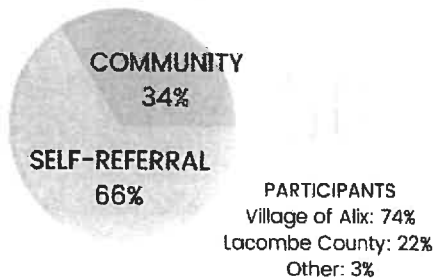
OF PARTICIPANTS



Seasonal Programs & Events



Resource Navigation



PARTICIPANTS
Village of Alix: 74%
Lacombe County: 22%
Other: 3%

Mental Health
& Addiction: 4%

Food Bank: 4%

Form Support: 79%

Housing: 2%

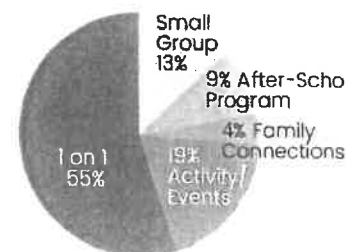
RCMP: 1%

Emergency,
Medical & Other: 10%

Family Wellness

PARTICIPANTS
1261 ENGAGEMENTS

Elementary: 74%
Junior: 22%
Senior: 3%
Family: 3%



CAO

From: Info <info@uccab.ca>
Sent: May 18, 2023 1:43 PM
To: Khrystyna Halchuk
Subject: Invitation to Ukrainian Day Celebration - August 20, 2023
Attachments: Sponsorship Package 2023.docx

Dear Mayor and Esteemed Council Members,

I hope this email finds you in good health and high spirits. I am writing to extend a warm invitation to you and the entire council to join us for the annual Ukrainian Day celebration, organized by the Ukrainian Canadian Congress - Alberta Provincial Council (UCC-APC). This highly anticipated event will take place on Sunday, August 20, 2023, at the picturesque Ukrainian Cultural Heritage Village.

Ukrainian Day holds great significance in our community and has been a cherished tradition for over 70 years. It is a joyous occasion where we come together to celebrate Ukrainian culture, heritage, and the vibrant contributions that Ukrainian Canadians have made to our society.

To provide you with more detailed information about the event and the various sponsorship opportunities available, we have attached our Sponsorship Package to this email. Should you have any questions or require further information, please do not hesitate to reach out to our office via phone or email at info@uccab.ca.

On behalf of the UCC-APC Ukrainian Day Committee, I extend our heartfelt thanks for considering our invitation. We truly hope that you and your esteemed council members will be able to join us in celebrating Ukrainian culture, heritage, and community spirit.

Thank you for your attention, and we look forward to the honor of your presence at Ukrainian Day.

UCC-APC Ukrainian Day Committee

Orysia Boychuk, President

Ukrainian Canadian Congress – Alberta Provincial Council

[Click here to subscribe to our e-newsletter!](#)

Follow us on [Facebook](#) and [Instagram](#)

Contact us:

#8, 8103 127 Avenue

T5C 1R9, Edmonton, AB

(780)414-1624

