

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, January 4, 2023 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting – Wednesday, December 7, 2022 – 6:00 P.M.
4. Delegation: None
5. Bylaws: a) Bylaw 475/23 – Village of Alix Fire Department Bylaw – Request for Decision 23-03
6. Unfinished Business: None
7. New Business: a) Fire Ban Policy – Request for Decision 23-02
b) Intermunicipal Collaboration Framework (ICF) Review – Request for Decision 23-01
8. Financial Reports: a) Bank Reconciliation - November 30, 2022
9. Committee Reports: a) Parkland Regional Library Board Meeting – Councillor Gilliat
b) Lacombe Regional Waste Services Commission – Councillor Gilliat
c) Mayor's Report – Mayor Fehr
10. Administrative Reports: a) None
11. Correspondence and Information: a) Canadian Nurses Association – Nurse Practitioners
b) Lacombe Foundation 2023 Lodge Requisition
c) Honourable Mike Ellis, ECA, Minister - Alberta Public Safety and Emergency Services
d) Virtual Community Justice Centre Engagement Sessions
e) Mauro Chies, Interim President and CAO, Alberta Health Services
f) Parkland Regional Library Systems – Board Talk
12. Closed Meeting: a) Foip Section 17 – Personal Privacy RE: Human Resources Matter
13. Adjournment

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, December 7, 2022, at 6:00 P.M.

Present: Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #246/22: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda with the following addition:

Closed Meeting: a) FOIP Section 17 – Personal Privacy Re: Human Resources

CARRIED

Minutes: a) Regular Meeting – November 16, 2022

Resolution #247/22: Moved by Councillor T. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, November 16, 2022, be accepted as presented.

CARRIED

Delegation: None

Bylaws: a) Bylaw #474/22 – Amendment to the Alix Utilities Bylaw
Amendment #470/22, Schedule A3 – Request for Decision 22-55

Resolution #248/22: Moved by Councillor Gilliat that the Village of Alix Council give first reading to Alix Utilities Bylaw 474/22, being a bylaw to amend Bylaw 470/22.

CARRIED

Resolution #249/22: Moved by Councillor T. Besuijen that the Village of Alix Council give second reading to Alix Utilities Bylaw 474/22.

CARRIED

Resolution #250/22: Moved by Councillor Cole that the Village of Alix Council give permission for third and final reading to Alix Utilities Bylaw 474/22 at this time.

CARRIED UNANIMOUSLY

Resolution #251/22: Moved by Councillor J. Besuijen that the Village of Alix Council give third and final reading to Alix Utilities Bylaw 474/22.

CARRIED

Unfinished Business: None

New Business: a) Alix Arena Association Funding Request – Request for Decision 22-56

Resolution #252/22: Moved by Councillor Cole that the Village of Alix Council hereby approves the capital funds request of the Alix Arena Association in the amount of \$12,000.00 for the purpose of replacing Arena plexiglass. Arena Reserve funds will be used to fund this request in the 2023 fiscal year.

CARRIED

- New Business: (cont.) b) Rahr/Village Wastewater Services Agreement – Request for Decision 22-57
- Resolution #253/22: Moved by Councillor Gilliat that the Village of Alix Council hereby authorizes the Chief Administrative Officer to enter into the Wastewater Services Agreement between the Village of Alix and Rahr Malting Canada Limited as presented.
CARRIED
- Financial Reports: a) Accounts Payable Cheque Listing – October 20 – November 30, 2022
b) Bank Reconciliation – October 31, 2022
c) Tax Trial Balance – December 1, 2022
- Resolution #254/22: Moved by Councillor T. Besuijen that the Village of Alix Council accept the Financial Reports as presented.
CARRIED
- Committee Reports: a) Alix Public Library Board – Councillor Gilliat
b) Lacombe Foundation Board – Councillor Gilliat
c) Red Deer River Municipal Users Group Association – Councillor T. Besuijen
d) Lacombe Regional Emergency Management Meeting – Councillor Cole
- Resolution #255/22: Moved by Councillor Cole that the Village of Alix Council accept the Committee Reports as presented.
CARRIED
- Administrative Reports: a) Chief Administrative Officer's Report
- Resolution #256/22: Moved by Councillor Gilliat that the Village of Alix Council accept the Administrative Report as presented.
CARRIED
- Correspondence and Information: a) Alix Wagon Wheel Museum – Annual Activities Update
b) Lacombe County - Regional Water Services Operation Service Agreement
c) Town of Ponoka-Fire Department Advocacy to Minister of Health
d) Family and Community Support Services Association of Alberta - Food Bank Operations
e) Red Deer River Watershed Alliance-Background and Membership Request
- Resolution #257/22: Moved by Councillor J. Besuijen that Correspondence Items (a) through (e) be accepted as information.
CARRIED

Closed Meeting: a) FOIP Section 17 – Personal Privacy Re: Human Resources

Resolution #258/22: Moved by Councillor Gilliat that the Village of Alix Council go into a Closed Meeting at 6:40 P.M. to discuss FOIP Section 17, Personal Privacy regarding Human Resources.

CARRIED

Resolution #259/22: Moved by Councillor T. Besuijen that the Village of Alix Council return to the Public Meeting at 7:26 P.M.

CARRIED

Adjournment:

Resolution #260/22: Moved by Councillor Gilliat that this Regular Meeting of the Village of Alix Council be adjourned at 7:26 P.M.

CARRIED

Mayor

Chief Administrative Officer

DRAFT

ADMINISTRATION REPORT




Date: December 23, 2022
Memo To: Village Council
From: Michelle White
Subject: Fire Department Bylaw

RFD 23-03

1. **PURPOSE** – To update the Village of Alix Fire Department Bylaw.
2. **BACKGROUND** – Our current Fire Department Bylaw was passed in 1990. Since that time there have been several changes in legislation for things like care and control of fireworks and Alberta Safety Codes Fire Discipline regulations.
3. **OPTIONS** –
 1. To give first reading to proposed Fire Bylaw 475/23
 2. To give all 3 readings to the proposed Fire Bylaw
4. **DISCUSSION** – There are several new topics being covered in the new bylaw, such as fire bans, mutual aid, recovery of costs, fireworks, fines and enforcement. One other thing Council may want to include is 'no fire pits in front yards.' When reviewing old documents for disposal, I noted this came up a few times over the years. There is currently no restriction as to placement of a fire pit in a front yard within the Village.
5. **FINANCIAL IMPLICATIONS** – None
6. **LEGAL** – MGA s. 3 "The purposes of a municipality are (c) to develop and maintain safe and viable communities"
MGA s. 7 "Subject to section 7.1, a council may pass bylaws for municipal purposes respecting the following matters: (a) the safety, health and welfare of people and the protection of people and property"
7. **POLITICAL/PUBLIC IMPLICATIONS** – When developing the new bylaw, the Lacombe County Fire Bylaw was used where possible to ensure alignment on things like fireworks regulations, fire inspections and enforcement etc.
There are several areas of the new proposed bylaw that I would like to go over with Alix Fire Chief Darren Hiron before the bylaw is passed by Council. There may need to be amendments made after speaking with the Fire Chief.
8. **OTHER COMMENTS** – Re-doing the Fire Bylaw aligns with Council's Strategic Plan core value of Safety and the Strategic Plan goal to "make community safety and security a priority."
9. **RECOMMENDATIONS** – Option #1 – I recommend the following resolution:

"that the Village of Alix Council hereby gives first reading to Village of Alix Fire Bylaw 475/23, being a bylaw to provide for the establishment and operation of a Fire Department and to provide for the protection and preservation of life and property within the Village of Alix."



Author

VILLAGE OF ALIX

BYLAW NO. 475/23

A BYLAW IN THE VILLAGE OF ALIX IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE ESTABLISHMENT AND OPERATION OF A FIRE DEPARTMENT AND TO PROVIDE FOR THE PROTECTION AND PRESERVATION OF LIFE AND PROPERTY WITHIN THE VILLAGE OF ALIX.

WHEREAS the Municipal Government Act provides that a Council of a municipality may pass bylaws for the safety, health and welfare of people and the protection of people and property, services provided by or on behalf of the municipality and the enforcement of bylaws;

AND WHEREAS the Municipal Government Act further provides that a municipality may pass bylaws to regulate or prohibit, impose a system of licenses, permits or approvals and to collect costs and expenses incurred by the municipality for extinguishing fires;

AND WHEREAS the Council of the Village of Alix recognizes that fireworks are explosive devices and the sale, possession and use of fireworks by Persons not properly trained and authorized creates an unacceptable risk to life, health, safety and property;

AND WHEREAS the Council of the Village of Alix has deemed it necessary for the safety and well-being of the community to regulate Fireworks within the boundaries of the Village;

AND WHEREAS the Council of the Village of Alix wishes to establish a fire protection and emergency response service within the Village and provide for the efficient operation of such a service;

NOW THEREFORE the Council of the Village of Alix, in the Province of Alberta, duly assembled, enacts as follows:

1: SHORT TITLE

- 1.1 This Bylaw may be cited as the "Village of Alix Fire Bylaw".

2: DEFINITIONS

- 2.1 "Apparatus" shall mean any vehicle provided with machinery, devices, equipment or materials used for the purpose of

- providing Fire Protection and Emergency Response Services, as well as vehicles used to transport firefighters or supplies;
- 2.2 "CAO" shall mean the Chief Administrative Officer of the Village of Alix, or his/her designate;
- 2.3 "Consumer Fireworks" mean fireworks which are designed for the recreational use and are classified as low-hazard fireworks within the Explosive Act but does not include sparklers;
- 2.4 "Council" shall mean the Council of the Village of Alix;
- 2.5 "Display Fireworks" means fireworks that are designed for professional use and are classified as high-hazard within the Explosive Act;
- 2.6 "Director of Emergency Management" shall mean the person appointed by Council to act as the Director of Emergency Management, or his/her designate;
- 2.7 "Disaster" shall mean a natural or manmade event that results or may result in serious harm to the safety, health or welfare of persons, property or the environment;
- 2.8 "Equipment" shall mean any tools, devices, or materials used by the Fire Department for the purpose of providing Fire Protection and Emergency Response Services;
- 2.9 "Fire Ban" shall mean the prohibition on the lighting of fires in the Village;
- 2.10 "Fire Chief" or "District Chief" shall mean that person appointed by the Council to act as the Chief of the Village of Alix Fire Department, or his/her designate;
- 2.11 "Fire Department" shall mean the department established by this bylaw and includes any/all members;
- 2.12 "Fire Protection and Emergency Response" shall mean all aspects of Fire Department responses including, but not limited to, fire prevention, firefighting and suppression, pre-fire planning, fire inspection, fire investigation, public education and information, training, search and rescue, and responses to Disasters and accidents, including motor vehicle accidents;

- 2.13 "Firecracker" shall mean the same as it is defined in the most recent version of the National Fire Code – Alberta Edition;
- 2.14 "Fireworks Permit" shall mean a document issued by the Regional Fire Chief or designate, pursuant to this Bylaw, on the form adopted by the County from time to time authorizing the possession, handling, discharging, firing or setting off of Consumer Fireworks or Display Fireworks;
- 2.15 "Fireworks Sale and Storage Permit" shall mean a document issued by the Regional Chief or designate, pursuant to this Bylaw, on the form adopted by the County from time to time authorizing the sale or storage for the purpose of sale, of Consumer Fireworks or Display Fireworks;
- 2.16 "Illegal Fire" shall mean any fire that is set in contravention of this Bylaw;
- 2.17 "Inspection Officer" shall mean the Regional Fire Chief, Village Fire Chief, Peace Officer or any member authorized to undertake inspections;
- 2.18 "Member" shall mean any person that is a duly appointed Member of a Fire Department and shall include the Fire Chief;
- 2.19 "Member in Charge" shall mean the Fire Chief, or in the absence of the Fire Chief, the highest ranking Member who first arrives at the site of an incident;
- 2.20 "Outside Fire" shall mean any fire that is not contained within a building, structure, or a container and shall include fires involving humus soil, coal, waste, wood scrap, bush, brush, grass and leaves.
- 2.21 "Peace Officer" shall mean:
- a) a police officer
 - b) a person appointed as a Peace Officer pursuant to the Peace Officer Act, SA 2006, c P-3.5; or
 - c) a person appointed as a bylaw enforcement officer pursuant to the Municipal Government Act, RSA 2000, c M-26;

- 2.22 "Portable Appliance" shall mean any appliance used for cooking food in the outdoors;
- 2.23 "Prohibited Debris" shall mean any flammable debris or waste material that when burned may result in the release to the atmosphere of dense smoke, offensive odors or toxic air contaminants pursuant to the Substance Release Regulation, AR 124/93 of the Environmental Protection and Enhancement Act;
- 2.24 "Recreation Fire" shall mean a fire contained within a non-combustible container which is set for the purpose of cooking, obtaining warmth or viewing for pleasure and may only be fueled with wood, charcoal, coal, natural gas or propane;
- 2.25 "Regional Fire Chief" shall mean that person appointed by the County Manager to act as the Fire Chief for Lacombe County, or his/her designate;
- 2.26 "Specified Penalty" shall mean a penalty which may be paid in response to an alleged contravention of any provision of this Bylaw as established in Schedule "A" of this Bylaw;
- 2.27 "Structure Fire" shall mean a fire confined to or within any building, structure, machine or vehicle, which will, or is likely to cause the destruction of or damage to such building, structure, machine or vehicle;
- 2.28 "Village" shall mean the Village of Alix;
- 2.29 "Violation Ticket" shall mean a ticket issued for an alleged contravention of any provision of this Bylaw and shall be issued in accordance with the Provincial Offences Procedure Act.

3: FIRE AND MUTUAL AID AGREEMENTS

- 3.1 The CAO is hereby authorized to enter into agreements with other municipalities and agencies for the purchase, use, operation and management of fire Apparatus, Equipment and facilities and for the purpose of providing Fire Protection and Emergency Response Services in the Village and in those municipalities participating in such agreements.

4: AUTHORITY AND RESPONSIBILITY OF THE COUNTY FIRE CHIEF AND DISTRICT CHIEFS

- 4.1 The Fire Chief shall be responsible to the CAO or designate for the performance of his/her duties pursuant to this Bylaw, other applicable policies of the Village and the Fire Chief job description.
- 4.2 The Members of the Fire Department shall be responsible to the Fire Chief for the performance of their duties pursuant to this Bylaw and other applicable policies of the Village and such other duties as may be assigned by the Fire Chief from time to time.

5: AUTHORITY AND RESPONSIBILITY OF MEMBERS IN CHARGE

- 5.1 The Member in Charge at an incident shall have control, direction and management of all Apparatus, Equipment and manpower assigned to that incident and shall continue to act as the Member in Charge until relieved by another Member authorized to do so.
- 5.2 The Member in Charge shall be responsible to direct and manage the operations necessary for the extinguishment of a fire or controlling other emergency incidents.
- 5.3 The Member in Charge shall take action as deemed necessary for preserving lives and property and protecting persons and property from injury or destruction from fire and other emergency incidents.
- 5.4 The Member in Charge is empowered to cause a building, structure or other thing to be pulled down, demolished or removed if deemed necessary to prevent the spread of fire to other buildings, structures or other things.
- 5.5 The Member in Charge is authorized to enter premises or property without permission where an incident is occurring and to cause any Member or Apparatus to enter without permission, as the Member in Charge deems necessary.
- 5.6 The Member in Charge is authorized to enter, pass through or over buildings, structures or property adjacent to the incident and to cause Members or Apparatus to enter or pass through or over the building, structure or property without permission, where the Member in Charge deems it necessary to gain access to the incident or protect any person or property.

- 5.7 The Member in Charge may establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limit unless authorized to enter by the Member in Charge. No person shall enter the boundaries or limits of an area unless authorized to enter by the Member in Charge.
- 5.8 The Member in Charge may request Peace Officers to enforce restrictions on persons entering within the boundaries or limits outlined in Section 5.7.
- 5.9 The Member in Charge is authorized to require any adult person who is not a Member, to assist in:
- a) extinguishing a fire or preventing the spread thereof;
 - b) removing furniture, goods and merchandise from any building or structure on fire or in danger thereof and in guarding and securing same; and
 - c) demolishing a building or structure at or near the fire or other incident.
- 5.10 The Member in Charge is authorized to secure and commandeer privately owned equipment which is considered necessary to deal with an incident and authorize payment for the use of said equipment.

6: COMPLIANCE AND ENFORCEMENT

- 6.1 No person, other than Members, employees, or agents of the Village shall, without prior approval from the Village, the Regional Fire Chief, or the Fire Chief, affix any tool, hose, or other device to any fire hydrant.
- 6.2 No person shall, without prior approval from the Village, paint or otherwise tamper with any fire hydrant or portion thereof.
- 6.3 No person, other than Members, employees or agents of the Village shall, without prior approval from the Village, the Regional Fire Chief, or the Fire Chief, set, permit or maintain an Outside Fire on private or public property.

7: PERMITTED FIRES

- 7.1 A Fire Permit is not required under this Bylaw for the following:

- a) a Recreation Fire that is contained in a barbeque or fire pit provided that:
 - i. a minimum of 3.3 metres (10 feet) clearance from buildings, property lines and combustible materials is maintained;
 - ii. the barbeque or fire pit is constructed of bricks or concrete blocks, or heavy gauge metal, or other suitable non-combustible material;
 - iii. they are supervised until such time as the fire has been completely extinguished. For the purpose of this clause a fire shall be deemed to include hot ashes and smoldering embers resulting from the fire; and
 - iv. only wood, charcoal briquettes, manufactured fire logs, fireplace pellets, propane or natural gas is used.
- b) a Portable Appliance;
- c) fires that are set for the purpose of firefighter training.

7.2 This Bylaw does not apply to any industrial or commercial incinerator regulated under the Environmental Protection and Enhancement Act.

7.3 A Fire Permit is not required for Recreation Fires on Village owned property or municipal or environmental reserves that have been designated for such purpose provided that the Recreation Fire is fueled by natural gas or propane or is contained in a fire pit approved by the Village.

8: FIREWORKS

- 8.1 No person shall sell, offer for sale or store for the purpose of sale, Consumer Fireworks or Display Fireworks in the Village without first obtaining a Fireworks Sale and Storage Permit.
- 8.2 No person shall possess, handle, discharge, fire or set off Consumer Fireworks or Display Fireworks in the Village without first obtaining a Fireworks Permit.
- 8.3 No person other than an individual who has a valid display supervisor or pyrotechnician card issued pursuant to the Explosives Act (Canada) shall possess, handle, discharge, fire or set off Display Fireworks in the Village.

- 8.4 A display supervisor or pyrotechnician shall apply, in writing, to the Regional Fire Chief or designate, a minimum of 14 calendar days prior to the proposed Display Fireworks display for a Fireworks Permit. The application must address all information required by the Explosives Act (Canada) and the National Fire Code – Alberta Edition, including, but not limited to:
- a) date, time and location of the proposed display;
 - b) names, addresses and certification numbers of all display supervisors or pyrotechnicians and assistants participating in the display;
 - c) the name of the sponsor or purchaser of the display;
 - d) a full description of the planned display and a list of all materials to be fired, detonated, burnt or energized during the display;
 - e) the emergency plan for the display;
 - f) verification of liability insurance, in an amount acceptable to the issuer of the permit; and
 - g) any other information deemed necessary by the Village, Regional Fire Chief or the Fire Chief.
- 8.5 The Regional Fire Chief or designate may impose such conditions and restrictions on the Fireworks Permit as they deem appropriate. Such conditions and restrictions may include, but are not limited to:
- a) time of the day;
 - b) days of the week;
 - c) duration of display;
 - d) geographic location;
 - e) requirements for notification of affected residents;
 - f) on-site fire suppression materials and resources; and

- g) safety precautions to mitigate danger or nuisance to any person or property.
- 8.6 The Regional Fire Chief or designate, may choose not to issue a Fireworks Permit if, in his/her opinion, such a display may create a risk to life, safety or property.
- 8.7 The Regional Fire Chief or designate, may revoke any previously issued Fireworks Permit for reasons of:
 - a) non-compliance with:
 - i. the National Fire Code – Alberta Edition;
 - ii. the Explosives Act (Canada); or
 - iii. the Fireworks Permit.
 - b) changes in environmental conditions; or
 - c) safety to life, limb, or property.
- 8.8 A Fireworks Permit, when issued, shall be at no cost to the applicant.

9: FIRE BANS

- 9.1 The CAO or designate is hereby granted the authority to impose Fire Bans from time to time depending on weather conditions and any other conditions as he/she deems appropriate.
- 9.2 A Fire Ban may be imposed with or without conditions.
- 9.3 A Fire Ban declared by the Province of Alberta and the conditions imposed thereto take precedence over a Fire Ban issued by the Village.
- 9.4 Fire Bans shall remain in effect until terminated by the CAO or designate.
- 9.5 Notice of a Fire Ban shall be provided to the public. Notice may be in the form of signs posted throughout the municipality in locations determined by the Village through a public service message on the local radio stations, or by any other means which the CAO or designate determines is appropriate.

- 9.6 For the duration of a Fire Ban, the Fire Department is authorized to extinguish any fire that the Fire Ban applies to, whether controlled or not, within the area subject to the Fire Ban.

10: CONTROL OF FIRE HAZARDS

- 10.1 Inspection Officers shall be given access at reasonable hours to both private and public land for the purpose of inspecting the property to determine whether a fire hazard exists.
- 10.2 No person shall light an Outdoor Fire, incinerator fire, Recreation Fire or Structural Fire without first taking sufficient precaution to ensure that the fire can be kept under control at all times.
- 10.3 If an Inspection Officer determines, in his/her sole discretion, that a fire hazard exists on private or public land, the CAO may order the owner or person in control of the land on which the fire hazard exists to reduce or remove the hazard within a specified period of time and in a manner prescribed by the CAO.
- 10.4 No person shall set, permit or maintain any fire at any time of the year such that the smoke emitted from the fire impairs visibility on a highway, or which in the sole discretion of an Inspection Officer, becomes a nuisance or safety concern on any highway or property. The person who set, permitted or maintained such a fire shall extinguish the fire immediately upon the order of an Inspection Officer.
- 10.5 If an order made pursuant to Sections 10.3 or 10.4 has not been carried out within the time specified, the Village may enter the land with any equipment or personnel it considers necessary and perform any work required to reduce or remove the fire or smoke hazard.
- 10.6 The owner or person in control of the land in which work was performed by the Village pursuant to Section 10.5, shall, on demand, reimburse the Village for the cost of the work performed, and in default of payment, the amount levied and unpaid shall be added to the tax roll of the subject parcel of land.

11: ILLEGAL FIRE

- 11.1 Any Peace Officer or Member may extinguish an Illegal Fire using whatever Apparatus, Equipment or procedure may, at his/her sole discretion, be deemed appropriate.

- 11.2 The owner or person in control of the land on which work was performed by the Village pursuant to Section 11.1, shall, on demand, reimburse the Village for the cost of the work performed, and in default of payment, the amount levied and unpaid shall be added to the tax roll of the subject parcel of land.

12: RECOVERY OF COSTS

- 12.1 Where a Fire Department has taken any action whatsoever for the purpose of providing Fire Protection and Emergency Response Services in or outside of the Village, the Village may charge any fees and costs so incurred to any or all of the following persons, namely:

- a) the person or persons causing or contributing to the fire;
or
- b) the owner or occupant of the parcel of land or any other thing in respect to which the action was taken

and all persons charged are jointly and severally liable for payment of the fees and costs to the Village.

- 12.2 The fees and costs to be charged by the Village for Fire Protection and Emergency Response Services rendered pursuant to this Bylaw shall be established by Council from time to time.
- 12.3 Fees or costs levied or charged under this Bylaw may be recovered by the Village as an amount due and owing to the Village and in the event that the amount due and owing is not paid within 60 days of mailing of the invoice, collection of unpaid amounts may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien which the Village is entitled to on the parcel of land in respect of which the indebtedness is incurred.
- 12.4 The owner of a parcel of land within the Village to which Fire Protection and Emergency Response Services are provided is liable for fees and costs so incurred and the Village may add to the tax roll of the parcel of land all unpaid amounts, which forms a special lien against the parcel of land in favour of the Village from the date the amount was added to the tax roll.

13: OFFENCES

13.1 No person, or property owner shall:

- a) contravene any provision of this Bylaw;
- b) provide false, incomplete or misleading information to any person authorized to carry out duties authorized by this Bylaw;
- c) interfere with the efforts of any person authorized to carry out duties authorized by this Bylaw;
- d) damage or destroy any Fire Department Apparatus or Equipment;
- e) at an incident, drive a vehicle over any Fire Department Equipment without permission of the Member in Charge;
- f) falsely represent themselves as a Member or wear or display any Fire Department clothing, badge, insignia or other paraphernalia for the purpose of such false representation;
- g) burn Prohibited Debris;
- h) set, permit or maintain any fire such that the smoke emitted from the fire impairs visibility on a highway, or which in the sole discretion of an Inspection Officer, becomes a nuisance or safety concern on any highway or to neighboring persons or property;
- i) let a fire to burn out of control so as to threaten or cause damage to adjacent property;
- j) light a fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
- k) fail to take reasonable steps to control a fire for the purpose of preventing it from spreading onto neighboring property;
- l) affix any tool or other device to a fire hydrant or paint or otherwise tamper with a fire hydrant without prior approval from the Village;

- m) fail to extinguish a fire once a Fire Ban has been imposed;
- n) allow any fire to be lit upon land that is owned or occupied by him/her or under his/her control except when such fire is permitted by this Bylaw;
- o) sell, offer for sale or store for the purpose of sale, Consumer Fireworks or Display Fireworks in the Village without first obtaining a Fireworks Sale and Storage Permit;
- p) possess, handle, discharge, fire or set off Consumer Fireworks or Display Fireworks in the Village without first obtaining a Fireworks Permit.

14: VIOLATION TAGS

14.1 A Peace Officer is hereby authorized and empowered to issue a Violation Tag to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

14.2 A Violation Tag may be issued to such person:

- a) personally;
- b) by regular mail sent to the postal address of the person as shown on their Operator's License issued in accordance with the Traffic Safety Act, their tax assessment roll, or on the certificate of title for the property; or
- c) by leaving it with a person apparently over 18 years of age at the place of residency of the person to whom the Violation Tag is addressed.

14.3 The Violation Tag shall be in a form approved by the CAO and shall state:

- a) the name of the person to whom the Violation Tag is issued;
- b) a description of the offence and the applicable Bylaw section;

- c) the Specified Penalty for the offence;
- d) that the penalty shall be paid within 30 days of the issuance of the Violation Tag in order to avoid prosecution; and
- e) any other information as may be required by the CAO.

14.4 Where a Violation Tag has been issued pursuant to this Bylaw the person to whom it has been issued to may, in lieu of being prosecuted for the offence, pay the Village the penalty specified within the time period indicated on the Violation Tag.

15: VIOLATION TICKETS

15.1 In the event a Violation Tag has been issued and the Specified Penalty has not been paid within the prescribed time, a Peace Officer may issue a Violation Ticket, pursuant to Part 2 of the Provincial Offences Procedure Act, to the person to whom the Violation Tag was issued.

15.2 Notwithstanding Section 14.1, a Peace Officer may immediately issue a Violation Ticket to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

15.3 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:

- a) specify the fine amount established by this Bylaw for the offence, or
- b) require a person to appear in court without the alternative of making a voluntary payment.

15.4 A Violation Ticket issued with respect to a contravention of any provision of this Bylaw shall be served upon the person responsible for the contravention in accordance with the Provincial Offences Procedure Act.

15.5 The person to whom a Violation Ticket with a Specified Penalty has been issued may plead guilty by making a voluntary payment in respect of the summons by delivering to the Provincial Court, on or before the initial appearance date, the

Violation Ticket together in amount equal to the Specified Penalty.

- 15.6 When a clerk records in the Court records the receipt of a voluntary payment pursuant to Section 15.5 and the Provincial Offences Procedure Act, the act of recording receipt of that payment constitutes acceptance of the guilty plea and also constitutes the conviction and the imposition of a fine in the amount of the Specified Penalty.

16: SEVERABILITY

- 16.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, the such section or part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section or part found to be improperly enacted had not been enacted as part of this Bylaw.

17: GENERAL

- 17.1 This Bylaw shall come into full force and effect on the date it is finally passed by Council.

Read a first time on the day of January, 2023.

Read a second time on the day of , 2023.

Read a third and final time on the day of , 2023.

Mayor

C.A.O

Schedule A

Fire Protection and Emergency Response Bylaw

Bylaw Section	Offence	First Offence	Second Offence	Third Offence
13.1 (a)	Contravene any provision of this Bylaw	\$250	\$500	\$1,000
13.1 (b)	Provide false, incomplete or misleading information to any person authorized to carry out duties authorized by this Bylaw	\$500	\$1,000	\$2,500
13.1 (c)	Interfere with the efforts of any person authorized to carry out duties authorized by this Bylaw	\$1,000	\$2,000	\$5,000
13.1 (d)	Damage or destroy any Fire Department Apparatus or Equipment	\$1,000	\$2,000	\$5,000
13.1 (e)	At an incident, drive a vehicle over any Fire Department Equipment without permission of the Member in Charge	\$250	\$500	\$1,000
13.1 (f)	Falsely represent themselves as a Member or wear or display any Fire Department clothing, badge, insignia or other paraphernalia for the purpose of such false representation	\$500	\$1,000	\$2,500
13.1 (g)	Burn Prohibited Debris	\$250	\$500	\$1,000
13.1 (h)	Set, permit or maintain any fire such that the smoke emitted from the fire impairs visibility on a highway, or which in the sole discretion of an Inspection Officer, becomes a nuisance or safety concern on any highway or to neighboring	\$250	\$500	\$1,000

persons or property

13.1 (i)	Let a fire to burn out of control so as to threaten or cause damage to adjacent property	\$500	\$1,000	\$2,500
13.1 (j)	Light a fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times	\$250	\$500	\$1,000
13.1 (k)	Fail to take reasonable steps to control a fire for the purpose of preventing it from spreading onto neighboring property	\$500	\$1,000	\$2,500
13.1 (l)	Affix any tool or other device to a fire hydrant or paint or otherwise tamper with a fire hydrant without prior approval from the Village	\$500	\$1,000	\$2,500
13.1 (m)	Fail to extinguish a fire once a Fire Ban has been imposed	\$1,000	\$2,000	\$5,000
13.1 (n)	Allow any fire to be lit upon land that is owned or occupied by him/her or by his/her control except when such fire is permitted by this Bylaw	\$250	\$500	\$1,000
13.1 (o)	Sell, offer for sale or store for the purpose of sale, Consumer Fireworks or Display Fireworks in the Village without first obtaining a Fireworks Sale and Storage Permit	\$250	\$500	\$1,000
13.1 (p)	Possess, handle, discharge, fire or set off Consumer Fireworks or Display Fireworks in the Village without first obtaining a Fireworks Permit	\$250	\$500	\$1,000

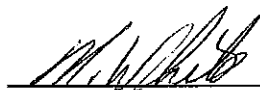
ADMINISTRATION REPORT



Date: December 21, 2022 RFD 23-02
Memo To: Village Council
From: Michelle White
Subject: Fire Ban Policy

1. **PURPOSE** – To avoid duplication of authority between bylaw and policy.
2. **BACKGROUND** – The Village of Alix Fire By-Law 168/90 was passed in July of 1990. There is no reference in the bylaw to the ability or authority to issue fire bans. Policy No. 6; Issuing and Removal of Fire Bans was passed in 2006 and has not been updated since that time.
3. **OPTIONS** –
 1. To remove reference of fire ban authority from the new proposed Fire Bylaw and keep Policy No. 6 in place.
 2. To rescind Policy No. 6.
4. **DISCUSSION** – This matter came up as a result of re-working the Village Fire Bylaw.
5. **FINANCIAL IMPLICATIONS** – None
6. **LEGAL** – Bylaws are harder to change than policies. Matters that have the potential to change frequently are often handled through policies for this reason. The authority to impose fire bans is not likely to change often.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #2. I recommend the following resolution:

“that the Village of Alix Council hereby rescinds Policy No 6. Issuing and Removal of Fire Bans.”



Author



Department Name: Administration and
Public Works
Departments # 12, 23 and 31

Policy No.
6. 2006

Policy Title:

Issuing and Removal of Fire Bans

Status:

Approved

Res. #

616/06

Date

Oct. 17 2006

Policy Statement:

The Village of Alix recognizes the necessity of issuing fire bans from time to time to ensure public safety therefore, The Village shall issue fire bans when climate and/or water supply conditions dictate in an effort to help prevent fires and/or conserve water. Fire bans and removal of fire bans is hereby authorized and shall be in accordance with the following guidelines and procedures.

Guidelines/Procedures:

The CAO (Chief Administrative Officer) or the Assistant Administrator in consultation with the Maintenance Supervisor and the Alix Fire Chief or Deputy Fire Chief may order a Fire Ban within the Village of Alix Municipal Limits.

When the Village of Alix receives notice from Lacombe County that a Fire Ban has been issued for the Lacombe County the Village may impose a fire ban for the Village.

The CAO or the Assistant Administrator in consultation with the Fire Chief or Deputy Fire Chief shall have the authority to remove a fire ban.

Mayor

CAO

Date

ADMINISTRATION REPORT

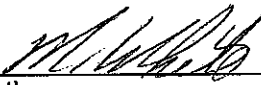


Date: December 7, 2022
Memo To: Village Council
From: Michelle White
Subject: ICF Review

RFD 23-01

1. **PURPOSE** – To inform Council of the need to schedule an Intermunicipal Collaboration Framework meeting in 2023.
2. **BACKGROUND** – The Village of Alix & Lacombe County Intermunicipal Collaboration Framework was passed in September of 2019.
3. **OPTIONS** –
 1. To initiate discussion with County scheduling a meeting for 2023
 2. To accept this report as information
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – Meeting fees associated with 1 meeting (minimum) for the 2 appointed members of Council to the Village of Alix / Lacombe County IDP/ICF Committee.
6. **LEGAL** – ICF s. 5.3 "It is agreed by the Village of Alix and Lacombe County that the Intermunicipal Collaboration Framework Committee shall meet at least once every four years to review the terms and conditions of the agreement."
7. **POLITICAL/PUBLIC IMPLICATIONS** – During last term, a joint Council meeting was held at the County office to promote intermunicipal communication. Since this is the fourth year of the ICF cycle, there are likely to be meetings between Lacombe County and all other urban municipalities within the County. Alix may want to consider suggesting a joint meeting of Councils in the first quarter of the year to promote regional collaboration.
8. **OTHER COMMENTS** – This meeting would be beneficial to have once work on the Village Municipal Development Plan (MDP) starts back up.
9. **RECOMMENDATIONS** – Option #1. I recommend the following resolution;

"that the Village of Alix Council hereby authorizes the Mayor, on behalf of Council to write a letter to Lacombe County regarding intermunicipal communication and the pending Intermunicipal Collaboration Framework meeting to be held in 2023."



Author

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
November 30, 2022**

SERVUS CREDIT UNION

	CHEQUING	INVESTMENTS
Balance from Bank Statement:	2,278,518.27	4,051.41
Plus: Deposits in Transit	6,343.74	
Less: Outstanding Cheques	(149,571.98)	
Reconciled Bank Balance:	<u>2,135,290.03</u>	<u>4,051.41</u>
GL balance @ : November 30, 2022	<u>2,135,290.03</u>	<u>4,051.41</u>
Variance:	-	-

THIS STATEMENT SUBMITTED TO COUNCIL THIS _4TH DAY OF JANUARY, 2023

Parkland Regional Library
Board Meeting
November 17, 2022
Organizational Meeting

Meeting was called to order on Zoom at 10:15 AM

Election of Board Chair – Teresa Rillings (Sylvan Lake)

Election of Executive Committee

10 members - based on population

Blackfalds, County of Lacombe & Alix – Barb Gilliat

Provincial Advocacy Committee

A report was given on the meeting held with members of all 7 library systems. Letters were sent to congratulate the Premier Smith and Minister Schulz.

Election of Advocacy Committee

Chair - Gord Lawlor (Stettler)

Vice Chair – Norma Penney (Clive)

Returning member – Barb Gilliat

Board Signing Authorities

Barb Gilliat & Norma Penney

Dates for meetings 2023

It was decided to have two in person meetings and two zoom meetings a year.

A draft of the Strategic Plan was presented

Meeting adjourned 11:25 am

Lacombe Regional Waste Services Commission
Board Meeting
November 23, 2022
Prentiss Office

Organizational Meeting

Chair – Grant Creasey
Vice Chair – Dana Kreil
Executive Committee Member – Barb Gilliat

Regular Meeting

Ultimate Waste Services Presentation

Colin Campbell gave a presentation of the proposed Ultimate Waste Compost Facility. Things are slowly moving along; he is waiting to hear from Alberta Environment regarding his lease.

Commercial Mattress Fee

Although the Board approved a fee of \$20.00 per mattress in October the cost of recycling has been reduced because they are now doing it in house and saving the transportation costs. It was recommended the charge be reduced to \$10.00. Motion passed.

Managers Report

A Managers truck was purchased for \$24,000.
Investments aren't doing great but will stay where they are.
Farmland has been leased to 7D Farms
The cost to recycle the green wood is very high compared to previous years. LRWSC will incinerate the wood over the winter.

Management is looking into ways to recover the cost of the campground waste. The number of Sandy Point residents increases dramatically in the summer. These residents are not included in the Lacombe Population count. The cost to LRWSC was approximately \$10,500 in the 2022 season.

Meeting dates were set for 2023

Meeting adjourned at 4:00pm

Mayor's Report

December 23, 2022

Attended Mayors caucus meeting on December 14,, 2022. Representatives from the Central Alberta Search & Rescue (CASR) gave a presentation about what they do, and issues they face. Below are some of the key points I took away from the presentation.

- The organization started as Red Deer Search & Rescue in 1993. The name was changed a few years ago to better reflect the area they serve. They are now known as the Central Alberta Search & Rescue.
- There are currently 38 teams, with approximately 2800 volunteers serving in various capacities. Of that number, 1500 volunteers can be pulled in quickly to address disasters, missing persons, etc. Red Deer County has it's own team of volunteers.
- Some of the services they provide are Ice Water Rescue, Collapsed Structures, High Angle Rescue, Swift Water Rescue, Missing Persons Search etc. The teams work in conjunction with the local Fire Department, and assist them when requested.
- When called upon by the RCMP, billing is submitted to K Division for services rendered. Currently, there are 9 years left on the contract with the RCMP.
- CASR is willing to come out to communities in Central Alberta and participate in Mock Disaster exercises.
- CASR is very self-sufficient and relies on donations to function for the most part. The Government of Alberta gives 100K annually for training to be split amongst ALL the Search & Rescue teams in Alberta. CASR requires 4K per month to operate, and with rising costs (fuel, insurance, inflation), this is getting difficult to do. A letter will be sent out in early 2023 asking for municipalities to donate .05 cents per resident to help offset some of these costs. The leadership from CASR would be pleased to come out and speak to individual councils, and answer any questions they may have. Most Mayors felt .05 cents was a minimal ask, and agreed they should come speak to councils directly. Very informative session that opened the eyes of everyone in attendance. Very valuable service Albertans are lucky to have was the immediate feedback from all mayors.

Rob Fehr



Mayor, Village of Alix

NURSE PRACTITIONERS – Untapped Resource

NURSE PRACTITIONERS (NPs) IMPROVE TIMELY ACCESS TO HIGH-QUALITY, COST-EFFECTIVE CARE in a broad range of health-care models. Through their practice and collaboration with other health-care providers, NPs reduce pressure on the health-care system.¹

Education

Minimum 6 years of academic training plus clinical experience



Baccalaureate degree in nursing



RN licence/registration



Graduate NP education



NP licence/registration

93%

of Canadians

are confident that NPs can meet their day-to-day health needs²

Number of Canadians receiving primary care from an NP:

3 million

Estimated 800 patients per NP³

AUTONOMOUS ROLES FOR NPs:



PERFORM PHYSICAL EXAMS



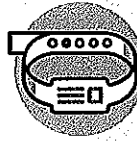
ORDER TESTS



DIAGNOSE & TREAT ILLNESSES



WRITE PRESCRIPTIONS



ADMIT / DISCHARGE



PROVIDE REFERRALS

IMPACT

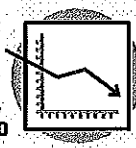
IMPROVED ACCESS TO CARE⁴



Decreased appointment wait times by offering same-day appointments for urgent patients or within 3 days⁵

20%

reduction in emergency department admissions from long term care⁶



24%

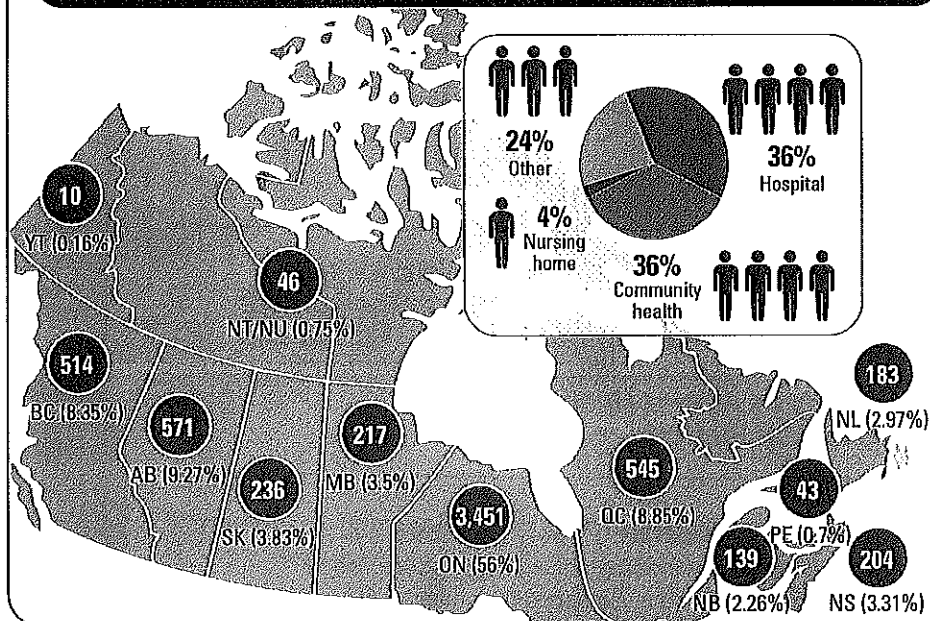
increase in family satisfaction with quality of care⁷

55%

reduction in the use of multiple medications⁸



WHERE DO THEY WORK?⁹



1960s

Begin practising to increase the quality of health care in northern and underserved locations

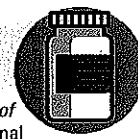


2006

1,162 NPs; Canadian Nurse Practitioner Initiative formed

2012

Federal government passes *New Classes of Practitioners Regulations*, granting additional prescribing authority for controlled drugs



1997

Becomes a regulated profession to address the increasing demand for primary health care



2009

New regulations broaden scope of practice

2019

6,159 NPs



CANADIAN
NURSES
ASSOCIATION®
cna-aiic.ca/np

¹Canadian Nurses Association. (2017). *The nurse practitioner* [Position statement]. Ottawa, Author. ²Nanos, N. (2016). Canadians' opinions on home healthcare and nurses. (Nanos Polling Series 2016-854). Ottawa, Canada. ³Martin-Misener, R., Donald, F., Kilpatrick, K., Bryant-Lukosius, D., Rayner, J., Landry, V., Viscardi, V., & McKinlay, R. J. (2015). *Benchmarking for nurse practitioner patient panel size and comparative analysis of nurse practitioner pay scales: Update of a scoping review*. Retrieved from https://fhs.mcmaster.ca/ccapn/documents/np_panel_size_study_updated_scoping_review_report.pdf ⁴Sangster-Gormley, E., Griffith, J., Schreiber, R., Feddema, A., Boryki, E., & Thompson, J. (2015). Nurse practitioners changing health behaviours: One patient at a time. *Nursing Management*, 22(6), 26-31. ⁵Roots, A., & MacDonald, M. (2014). Outcomes associated with nurse practitioners in collaborative practice with general practitioners in rural settings in Canada: A mixed methods study. *Human Resources for Health*, 12, 2-11. ⁶Klaassen, K., Lamont, L., & Krishnan, P. (2009). Setting a new standard of care in nursing homes. *Canadian Nurse*, 105(9), 24-30. ⁷Ibid. ⁸Ibid. ⁹Canadian Institute for Health Information. (2020). *Nursing in Canada, 2019 – Data Tables*. Retrieved from <https://www.cihi.ca/en/nursing-in-canada-2019> © CANADIAN NURSES ASSOCIATION and the CNA flame design are registered trademarks of the Canadian Nurses Association. © Copyright 2020 Canadian Nurses Association. June 2020



N P A A

Nurse Practitioner
Association of Alberta

NURSE PRACTITIONERS: EXPANDING ACCESS TO PRIMARY CARE WHILE BENDING THE COST-CURVE IN HEALTHCARE.

THE PROBLEM: 25% of Albertans cannot access primary care, leading to care being provided by walk-in clinics, urgent care and emergency departments. Albertans are not getting optimal care as guaranteed by the Canada Health Act.

HOW NPS CAN BE PART OF THE SOLUTION:

NPs are trained to be General Practitioners and can help fill the needs of Albertans by providing "timely and geographically feasible access" to care ensured by the Canada Health Act (Health Canada, 2010). NPs can manage the same number of patients as a family physician with similar outcomes, improved cost effectiveness and equal or better patient satisfaction.

"Provide Albertans with increased choice of medical practitioners by increasing the number and scope of nurse practitioners in Alberta and allowing nurse practitioners the ability to bill directly to Alberta Health."
2019 UCP Platform

	NURSE PRACTITIONER	FAMILY PHYSICIAN
Act as most responsible provider	✓	✓
Health screenings (pap, prostate)	✓	✓
Manage chronic health conditions	✓	✓
Order x-rays and act on results	✓	✓
Order blood work and act on results	✓	✓
Prescribe medications & narcotics	✓	✓
Prescribe substance over-use therapies (e.g. suboxone)	✓	✓
Procedures such as stitches, casting, injections, biopsies	✓	✓
Specialist referrals	✓	✓
Driver's Medicals, disability forms, WCB assessment	✓	✓

WHAT IS A NURSE PRACTITIONER?

Nurse Practitioners are Masters or PhD prepared health professionals, who have expanded their nursing role to provide advanced health care in communities, clinics and hospitals. Nurse practitioners are completely independent health professionals and require no outside supervision of their practice. They combine medicine and nursing to provide care that engages Albertans in their own health.

WHAT NPS NEED FROM THE GOVERNMENT OF ALBERTA:

1. Any model needs to be equitable, allowing NPs to work to their full capacity
2. The model needs to be sustainable (a grant-based model should lead to more permanent changes to legislation to allow for an NP ARP-style funding approach)
3. Decisions about where positions will be available should not be any more restrictive than how physician positions are distributed

NURSE PRACTITIONER FAQs

- Nurse Practitioners have been shown to provide safe, comprehensive, and cost-effective health care services equal to family physicians.
- Nurse Practitioners place a significant focus on teaching patients about their health conditions and treatment recommendations
- Nurse Practitioners listen to patients and strive to understand how their health problems are affecting them
- Patients of Nurse Practitioners report very high satisfaction with the care they receive
- People who see Nurse Practitioners for their health care often have fewer emergency room visits, shorter hospital stays and lower medication costs
- There are over 500 Nurse Practitioners in the province of Alberta
- Nurse Practitioners Improve access to healthcare



December 8, 2022

Ms. Michelle White, CAO
Village of Alix
4849 Main Street, Box 87
Alix, AB T0C 0B0

Dear Ms. White:

Re: 2023 Lodge Requisition

At the Lacombe Foundation meeting on December 5, 2022 the Board passed the 2023 budget that included a lodge requisition for a total of \$775,000. This is the first increase to the requisition since 2012. Below is a table outlining your portion of the requisition payable:

Municipality	2023 Equalized Assessment	%	Requisition Payable
City of Lacombe	\$ 1,875,215,197	18.11%	\$ 140,353
Lacombe County	\$ 6,744,211,338	65.12%	\$ 504,680
Town of Bentley	\$ 105,413,472	1.02%	\$ 7,905
Town of Blackfalds	\$ 1,342,599,912	12.96%	\$ 100,440
Town of Eckville	\$ 110,959,615	1.07%	\$ 8,293
Village of Alix	\$ 101,834,509	0.98%	\$ 7,595
Village of Clive	\$ 76,655,892	0.74%	\$ 5,735
	\$ 10,356,889,935	100.00%	\$ 775,000

A formal invoice will be sent separately in the new year.



The Board approved budget reflects a cautious approach to revenues. Occupancy has been projected lower than the three-year average, recognizing the impact of the Covid-19 pandemic is still being felt by seniors housing operators across the province. Additionally, provincial Covid-19 support funding for occupancy loss is not anticipated in 2023. The requisition represents 16.7 % of total revenues.

Expenses reflect inflationary pressures in the areas of salaries, food costs, natural gas and carbon tax, general operating and maintenance costs. The projected deficit of \$185,351 will be addressed with retained earnings. Updated reserve policies are being developed and will be circulated once complete.

Prior to 2020, Lacombe Foundation had been directing annual surplus funds to a restricted reserve to support the Lacombe Lodge redevelopment project. Current forecasts do not anticipate additional funds being directed to this reserve in 2023 as the organization focuses on addressing operational pressures. The Board continues to advocate for provincial funding for the Lodge redevelopment proposal. It is of note that included in the budget is window replacement for the D-wing of the Lacombe Lodge. This repair can no longer wait for a capital funding announcement.

Lacombe Seniors Lodge and Eckville Manor remain important to the health and wellbeing of the Seniors who live in the Lacombe County service area. Both sites continue to be operated with a focus on the quality of life for residents through the most efficient operations possible and provide a strong working environment for local community members.

If you should have any questions, please feel free to contact me at any time.

Yours truly,

A handwritten signature in cursive script that reads 'Carla Beck'.

Carla Beck, CEO
The Bethany Group
carla.beck@bethanygrp.ca
780-679-3056



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
MLA, Calgary-West*

AR 53295

Dear Community Leader:

Over the last number of weeks, many of our Alberta municipalities have been in contact with government, requesting further information and clarification on a number of items related to the provincial changes to victim services announced July 19, 2022, and scheduled for implementation by April 1, 2024.

I have heard from the many of you about your concerns with the redesign initiative. I am writing to provide clarification on a number of points.

I would like to reassure you the move to a regional governance model for police-based victim services units has always been intended to improve the consistency, stability, and continuity of services received by victims of crime across all regions of the province - municipal, rural and remote. It was also designed to ensure that all victims would continue to be supported locally, by dedicated workers and volunteers from within and around their own communities. While board governance is moving toward integration, all front-line services remain local. I appreciate this opportunity to provide further information about the ongoing redesign work that has occurred to date as it relates to your community and others like it.

Is victim services being removed from your community?

In short, no. The new governance model will empower more than 130 paid, front-line victim caseworkers (full and part-time equivalents), each of them living and working in the communities they serve now. Our new model never contemplated centralizing front-line victim caseworkers in a regional office. They will continue to be co-located with RCMP members in their local detachments, work alongside their volunteer advocates, and be supported not only by their regional boards but also by a new, full-time centralized professional support staff (CPSS); one CPSS for each region. These CPSS teams will consist of, at minimum: an executive director; human resources professional; regional operations manager; regional court support coordinator; cultural safety specialist; admin/office manager; qualified financial management professional; and a retained legal resource.

For smaller, rural and remote communities in Alberta, the new regional governance model for police-based victim services means all areas of the province will have uniform, flexible and sustainable victim services. The new layer of full-time, professional support staff for front-line victim caseworks will stabilize and improve programs above and beyond what is offered under the current governance structure. Front-line caseworkers will have more time to focus on working alongside volunteer advocates and with their local RCMP officers to support victims in the immediate aftermath of a crime, to provide court support within an integrated and coordinated court support program, and for engaging with local and community partners.

How will our communities be represented at the regional level?

As stated, front-line staff will work in the same detachment areas in which they live, as will their cadre of volunteer advocates. The new regional governance boards themselves will be virtual in nature, and will consist of members from communities all across the region. While every detachment area will not necessarily be represented at the board level, no more than one board member per detachment area will be selected.

Did the MLA-led review ever seek to engage municipalities, and did it engage local victim services units (VSUs)?

The MLA-led review of victims services took place over 2020/21 and included participants from the Rural Municipalities of Alberta and the Alberta Municipalities. Other individuals and organizations engaged during this period included MLAs from across the political spectrum, volunteers and staff at police-based VSUs, victim-serving community organizations, a variety of police service representatives, the RCMP, legal experts and Indigenous organizations. Alberta held about 40 engagement sessions, with around 150 stakeholders and organizations attending. The Victim Service Redesign is based on feedback received during these engagements and reflects the final report and recommendations of the MLA-led review. The Victims Services Redesign team continues to meet with affected and/or interested groups and municipalities to gather any outstanding questions, concerns and suggestions. These meetings have already been instrumental in informing improvements to the model.

Will there be a reduction in scope of services provided by the new victim services model, and will this new model serve Albertans who have been traumatized by non-criminal and tragic events?

As Minister of Public Safety and Emergency Services, I recognize that services other than those provided solely to victims of crime, such as for victims of non-criminal trauma, are incredibly important to Albertans. As such, Albertans will not experience a reduction in services currently available, now nor when the new zonal model is implemented. If legislative amendments to the Victims of Crime and Public Safety Act are required to assure this, then our government will pursue those.

Are program managers and other staff guaranteed jobs or do they have to re-apply for positions within the new zonal model?

The hiring of the victim caseworker positions will be the responsibility of each new executive director and respective support staff group. GOAVS will collaborate with the support staff groups, preferring a process that honours the skills and experience of the current cadre of police-based victim services workers. We will be recommending that current VSU employees be invited into a stream-lined on-boarding process prior to any positions being advertised publicly.

These changes to victim services in Alberta are an exciting step forward to ensure victims in our province have the help they need when they need it most. Over the next year, we will continue to work closely with municipalities and Indigenous communities to design and implement the new service delivery model. To ensure that you continue to have the most accurate and up to date information about the new victim services redesign, I encourage you to maintain direct contact with the Director of Victim Services Trent Forsberg at Trent.Forsberg@gov.ab.ca. He would be happy meet with you should you have any future questions, concerns, or suggestions. We look forward to continuing to engage Alberta municipalities on this important initiative.

Thank you for your ongoing commitment to ensuring the needs of victims in your community continue to be met.

Sincerely,



Honourable Mike Ellis, ECA
Minister

cc: Trent Forsberg, Director, Victims Services, Strategy, Support and Integrated Initiatives

From: JSG Engagement <JSG.Engagement@gov.ab.ca>
Sent: December 22, 2022 12:04 PM
Cc: JSG Engagement
Subject: Invite to Virtual Community Justice Centre Engagement Sessions

Hello,

The Ministries of Alberta Justice and Public Security and Emergency Services are excited to be starting virtual stakeholder engagement on Community Justice Centre's (CJC) in early 2023.

CJCs are places where justice processes are integrated with health and social services to facilitate a coordinated approach that more effectively addresses the root causes of crime, breaks the cycle of re-offending, and improves public safety and community well-being. CJCs can take on a physical form where a "brick and mortar" location unites the court, justice programs, and local social services, or a virtual form that offers better integration of justice initiatives and community services.

The design of CJCs needs to be driven by communities, providing the ability to directly address the unique challenges they face, and being informed by their own priorities and cultural protocols. These conversations will inform a report back to the federal government and may inform the establishment of CJCs in Alberta in the future.

In-person engagement and conversations occurred between September 2022 and November 2022, held in medium-sized, rural and Indigenous communities throughout Alberta. Elected and unelected community leaders, governmental and community-based organizations shared to CJCs could work within their specific contexts and potential challenges to ensuring this concept's success.

Now it is time for our virtual sessions!

Two-hour engagement sessions will focus on key themes to enable you to make recommendations on what CJCs could and should look like. While these virtual sessions were designed for large urban centres, all are welcome to attend if interested or you missed your in-person community session. You are invited to self-determine whether to attend all, or specific topics of your choosing.

The engagement sessions will explore the concepts of CJCs, gather feedback on these ideas that will then be used to refine the CJC proposed model and inform federal government decision making. Your participation in this engagement is highly valued and is an integral part of understanding how CJCs could be implemented in Alberta. We also acknowledge that we may not have all relevant stakeholders on our list, please pass on this information to others you feel should attend and if you don't mind, please cc JSG.Engagement@gov.ab.ca so we can expand our stakeholder list.

Specific Sessions:

Please register using the hyperlinked dates.

January 20th, 9:30-11:30am

Current state - What is working with how justice is delivered in Alberta today? What is not working with how justice is delivered in Alberta today? What collaboration within the criminal justice system exists today? What is working? Not working? What innovative programs exist in Alberta or elsewhere that we should consider in the context of developing community justice centres in Alberta? What has been tried but did not proceed and why not?

February 3rd, 9:30-11:30am

Locally-Based Thinking - What services would be delivered through a CJC and by whom? What would be critical to the success of this approach, governance structure (e.g. supported or led by government/ or community-based organizations/ or a hybrid?) What outcomes should government and system partners

strive for when considering formation of CJs? What services would be delivered via a CJC and by whom?

February 24th, 9:30-11:30am

Future planning - What principles should guide the formation of CJs in Alberta? What current issues in the justice system could be overcome/addressed through CJs? What has Covid taught us about delivering justice services through technology and does this impact our vision of a CJC? How do CJs support or enable the medium and longer term vision for the delivery of justice services in Alberta? What services would be delivered via a CJC and by whom?

Kind Regards,

The Justice and PSES Engagement Team

A stylized, handwritten-style signature of the word "Alberta" in a dark, textured font, followed by a small square icon.

Classification: Protected A



Good afternoon,

Today Dr. John Cowell provided an update to media on his first 30 days as AHS's Official Administrator. His focus has been on four priority areas:

- Improving EMS response times
- Decreasing emergency department wait times
- Reducing wait times for surgeries
- Improving patient flow throughout the system

As part of Improving EMS response times, Premier Smith, Minister Copping and Dr. Cowell spoke to the decision to reduce EMS transports of medically stable patients. The non-ambulance transfer (NAT) program has been piloted in Calgary, Bonnyville, Valleyview, Athabasca and St. Paul for six months. Evaluation of those pilots suggests that adoption of this algorithm could divert 15 per cent of transports from emergency medical services. This is already happening in many places across the province, and this policy formalizes this expectation. We are now expanding the program across the province.

In his comments to media, Dr. Cowell identified non-ambulance transfer as a service Health Advisory Councils have requested in their communities and have deemed a high priority for Albertans. AHS Zone leaders will be working to identify options for supporting patients for whom getting a ride from a family member or friend is not an option. Alternative transportation options may include community shuttles, wheelchair-accessible taxis and other locally available options. AHS will cover the cost of transportation for patients who express they are financially unable to do so.

Community partners and operators interested in learning about how to join the preferred vendor list Dr. Cowell referenced in his remarks can contact AHS at cpsm.customersupport@albertahealthservices.ca or 1-877-595-0007.

This program supports using EMS when their skillset is truly required and will support patient flow, allowing for safe, faster discharges for medically stable patients, which can then provide other patients access to a hospital bed sooner. Read the full News Release [here](#).

We plan to host a virtual session with you, our community partners, to provide further information and to answer your questions. Please watch for an invitation to that conversation early in the New Year.

Dr. Cowell also provided updates on each of the four priority areas. I have included summaries of those updates below for your information.

As we head into the holiday season, I want to thank you for your commitment to your communities, and your passion for healthcare. I look forward to meeting with you in the New Year as we continue to strive to improve Alberta's healthcare system, together.

Sincerely,

Mauro Chies
Interim President and CEO



Summary of AHS' progress on our 4 Priority Areas:

Improving EMS response times

Nineteen new ambulances have been added this year and we are aggressively working to recruit and retain EMS staff. Initiatives like the NAT program will help keep our ambulances and skilled crews on the roads. We will shortly be able to widely support our paramedics to treat patients on scene without transporting people to hospital, if clinically appropriate.

Decreasing emergency department wait times

For Emergency Departments, we have taken actions including expanding hours for non-urgent pediatric clinics, increasing supports in the ED to support assessment and discharge of elderly and frail patients and working with community partners to facilitate safe discharge for individuals experiencing homelessness. Dr. Cowell has met with the Alberta Medical Association, and they are jointly working to increase the availability of primary care for Albertans. This would, in turn, take some of the pressure off AHS, which becomes the only option for care in some communities on the weekend and in the evenings at times.

Reducing wait times for surgeries

Surgical activity provincewide is at 99 per cent of pre-pandemic levels. We continue to focus on surgical prioritization, central access and intake and Rapid Access Clinics for orthopedic patients. The province has expanded the number of surgeries performed at Chartered Surgical Facilities. We are working directly with surgeons who have longer waitlists to address this challenge. In the longer term, we are exploring ways to optimize surgical activity at rural sites.

Learn more about the [Alberta Surgical Initiative](#).

Improving patient flow throughout the system.

Patient flow is critical to our system, and it's critical to patient care. We are working to ensure that we have good flow across all our sites. Next year, 1,150 continuing care spaces will be added to our system. This creates more opportunity to quickly place patients who are assessed and ready to move into continuing care, making an acute care space available to someone who needs that level of care.

These are ambitious goals and these actions and measures are highlights of a series of strategic actions being put in place to better serve Albertans. AHS cannot achieve these targets alone and will therefore continue to look to you – our community partners – as we work to improve the healthcare system for all Albertans. Learn more here: [Community Partners & Stakeholders](#).



PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting NOVEMBER 17, 2022

Organizational Meeting

Parkland's board has approximately eight new members. Board members in attendance elected the new Executive Committee and a brand-new Board Chair. Welcome Teresa Rilling!

Executive Committee

The Executive Committee has several new faces, along with returning members. Welcome!

Teresa Rilling – Town of Sylvan Lake (Committee Chair)

Joy-Anne Murphy – City of Camrose

Deb Coombs – Town of Bowden

Len Phillips – Town of Rocky Mtn. House

Jamie Coston – Town of Rimbey

Norma Penney – Village of Clive

Barb Gilliat – Village of Alix

Debra Smith – Village of Lougheed

Shannon Wilcox – Town of Carstairs

Janice Wing – Town of Innisfail

Budget 2023

The Parkland budget has been approved by 76.56% of the municipalities representing 71.22% of the population, with five municipalities declining.

Advocacy Committee

The Advocacy Committee continues to enthusiastically serve PRLS. The volunteers for the Advocacy Committee for 2023 are:

Jul Bissell – Village of Elnora

Deb Coombs – Town of Bowden

Teresa Cunningham – Town of Penhold

Barb Gilliat – Village of Alix

Gord Lawlor – Town of Stettler

Stephen Levy – Village of Sedgewick

Joyce McCoy – Town of Didsbury

Shawn Peach – Town of Castor

Norma Penney – Village of Clive

Debra Smith – Village of Lougheed

Teresa Rilling – Town of Sylvan Lake (ex-officio)

Board Meeting Dates for 2023

Parkland will be holding board meetings virtually in November and February, with the May and September meetings held in person at headquarters. Board meeting dates are subject to change, but are set as follows:

- **February 23** - Annual Report, Year in Review
- **May 18** - 2022 Financial Statements presented
- **September 14** - Budget presentation for 2024
- **November 16** - Organizational Meeting

Strategic Plan Update

In addition to three focus group sessions held by Shari Hansen, Parkland conducted a system services survey, examined plans of service for our libraries, and examined the strategic plans, where available, of our member municipalities. After all the analysis and investigation, the new strategic plan is strikingly similar to the last ones.

The new strategic plan has been approved by the board and is effective from 2023-2025.

Board Meetings, Virtual or in-Person?

Parkland staff sent out a survey to board members to measure their appetite for in-person board meetings in 2023. After some discussion, the Executive Committee recommended holding the November and February meetings virtually, and the May and September meetings in-person. This would avoid requiring board members to travel during poor weather.

Systems Advocacy Committee

Normally, Parkland's Advocacy Committee would have met once in October between the September and November board meetings. This meeting was cancelled to accommodate a meeting of the seven library systems to discuss a provincial advocacy strategy. The meeting occurred on October 13th and was co-chaired by PRLS Board Chair Deb Smith and YRL Board Chair Hank Smit.

The seven systems are asking the provincial government for:

- An immediate increase in the per capita rate for funding
- Updated population figures for issuing grants and increase the base (minimum) rate for libraries serving smaller populations
- A commitment to look at COLA for library grants annually. Recently, the Government of British Columbia agreed in principle to do so.

Subsequent to the systems meeting, a joint letter has been sent to Minister Rebecca Schulz with a specific funding request. Welcome letters for the new premier and Minister of Municipal Affairs have also been sent. For the welcome letters only Parkland and Yellowhead Regional Library agreed to a joint letter.

Marketing and Advocacy Report

In September, Parkland delivered three advocacy workshops in Lougheed, Lacombe, and Olds. The workshops had 52 attendees total who learned about their role in advocacy and steps to create an advocacy plan for their library. The training was directed towards library and Parkland board members and library staff. Parkland has since solicited feedback from attendees and received positive reviews.

To celebrate Canadian Library Month, Parkland organized both a public and internal contest for the month of October for the second year. There were seven prizes for patrons including Google Play gift cards, Bluetooth Headphones, and a Galaxy A7 Tablet. Prizes were distributed to patrons at the libraries in Sundre, Cremona, Water Valley, Penhold, Blackfalds, and Donalda. The library that signed on the most new members per capita was Bashaw Municipal library, getting 77 new members (3.25% of their population)! They have chosen to hold a magic show paid for by Parkland at their library as their prize.

Committee News from Trustees

Sedgewick & District Municipal Library is excited to hold the grand opening of their new library building on November 24th.

Carstairs Public Library are partnering with the local high school and area FRN to offer free weekly tutoring for students K to 12. Also, Bob Green, a longtime advocate and board member, and past counsellor, has

stepped down as of November from our local board to enjoy family time and retirement.

Innisfail Public Library has a new Board Chair

Penhold & District Public Library's manager won the QE2 Queen's Platinum Jubilee award. Their library also won the Minister's award. Also, one of their students won the golden ticket!

Hardisty Public Library has been working on wheelchair access to their facility.

Stettler Public Library gave a shout out to Parkland staff who all go above and beyond.

Delburne Municipal Library held a joint meeting of their library board and friends' group with Ron Sheppard, who talked about the roles and responsibilities of the two groups. The library is also sponsoring a gingerbread house contest on December 10th.

Penhold & District Public Library is holding their community Christmas celebration on November 25th.

Board Members Present

Debra Smith (Board Chair), Gord Lawlor, Ray Reckseidler, **(Zoom)** Alison Barker-Jevne, Jul Bissell, Deb Coombes, Jaime Coston, Edna Coulter, Teresa Cunningham, Cal David, Jeff Eckstrand, Dwayne Fulton, Barb Gilliat, Pam Hansen, Cody Hillmer, Connie Huelsman, Dana Kreil, Stephen Levy, Julie Maplethorpe, Ricci Matthews, Joyce McCoy, Shawn Peach, Norma Penney, Leonard Phillips, Lori Reid, Teresa Rilling, Sandy Shipton, Justin Stevens (alt. for Les Stulberg), Michelle Swanson, Delaney Thoreson, Patricia Toone, Carlene Wetthuhn, Shannon Wilcox, Darren Wilson, Janice Wing, Patricia Young, (Guest) Donna Engel

With Regrets

Elaine Fossen, Barbara Gibson, Marc Mousseau, Joy-Anne Murphy, Bill Rock, Diane Roth and Jackie Northey

Absent

Doug Booker, Amanda Derksen, Clark German, Michael Hildebrandt, Guy Lapointe, Darryl Motley, Doug Weir

Next Meeting: February 23, 2023 (Zoom)

For more information, or if you want a copy of the draft minutes from this board meeting, please contact PRLS.