

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, September 7, 2022 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the a) Minutes of Regular Meeting - Wednesday, August 3, 2022 – 6:00 P.M.
4. Delegation: None
5. Bylaws: None
6. Unfinished Business: a) Personnel Policy Review – Request for Decision 22-40
7. New Business: a) Road Sign – Request for Decision 22-41
8. Financial Reports: a) Bank Reconciliation – July 31, 2022
9. Committee Reports: a) Lacombe Foundation – June 2022 - Councillor Gilliat
b) Alix Public Library – June 2022 – Councillor Gilliat
c) Alix Public Library – August 2022 – Councillor Gilliat
d) Parkland Regional Library – May 2022 – Councillor Gilliat
e) Lacombe Regional Solid Waste Commission – June 2022 – Councillor Gilliat
f) Lacombe Regional Solid Waste Commission – August 2022 – Councillor Gilliat
g) Hwy 12/21 Regional Water Services Commission – July 2022 – Councillor T. Besuijen
10. Administrative Reports: a) CAO Report
b) RCMP Quarterly Community Policing Report
c) Lacombe County – Community Peace Officer (CPO) Services – Quarterly Report
d) Cyberus Protection Services Report
11. Correspondence and Information: a) Alberta Transportation – Alberta Municipal Water/Wastewater Partnership
b) ATCO – Gas and Pipelines Ltd. Franchise Agreement
c) Hwy 12/21 Regional Water Services Commission – Project Completion Celebration
d) Alberta Justice and Solicitor General – Provincial Police Service – Engagement Opportunities
e) Alberta Justice and Solicitor General – Alberta Police Service Deployment Model Summary and Frequently Asked Questions
f) Alberta Municipalities – Alberta Provincial Police Service Deployment Model – Summary and Analysis
g) RCMP – Commanding Officer Alberta
h) Alberta Municipalities – Small Communities Newsletter
i) Town of Tofield – Victim Services Redesign
j) Alberta Justice and Solicitor General – Victim Services
k) Fortis Alberta – Application Respecting the Refund of the FortisAlberta Streetlight Investment
l) Ukrainian Canadian Congress – Alberta Provincial Council
12. Closed Meeting: None
13. Adjournment

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, August 3, 2022, at 6:00 P.M.

Present: Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #158/22: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda as presented.

CARRIED

Minutes: a) Regular Meeting – July 6, 2022

Resolution #159/22: Moved by Councillor T. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, July 6, 2022, be accepted as presented.

CARRIED

Delegation: None

Bylaws: None

Unfinished Business: None

New Business: a) Central Region All-Hazards Incident Management Team – Request for Decision 22-37

Resolution #160/22: Moved by Councillor Cole that the Village of Alix Council hereby authorizes Alix Director of Emergency Management, Janene Anderson, to train with and become a deployable resource for and with the Central Region All-Hazards Incident Management Team.

CARRIED

b) Canada Revenue Agency (CRA) Writ–Request for Decision 22-38

Resolution #161/22: Moved by Councillor Gilliat that the Village of Alix Council hereby accepts Request for Decision 22-38, Canada Revenue Agency (CRA) Writ as information.

CARRIED

c) Fire Department Response Fees – Request for Decision 22-39

Resolution #162/22: Moved by Councillor Cole that the Village of Alix Council hereby waives outstanding charges for Village of Alix issued invoices #20210145 and #20210172.

CARRIED

Financial Reports: a) Bank Reconciliation – June 30, 2022

b) Accounts Payable Cheque Listing – June 9 – July 21, 2022

c) Tax Trial Balance – July 28, 2022

d) Year to Date Budget – July 27, 2022

Financial Reports:
(continued)

Resolution #163/22: Moved by Councillor T. Besuijen that the Village of Alix Council accept the Financial Reports as presented.
CARRIED

Committee Reports: None

Administrative Reports: a) Chief Administrative Officer's Report
b) Cyberus Protection Services Report

Resolution #164/22: Moved by Councillor T. Besuijen that the Village of Alix Council accept the Administrative Reports (a) and (b) as presented.
CARRIED

Correspondence and
Information:

- a) Lacombe County Fire Service – Second Quarter Incident Response Report
- b) Brandy Cox, Deputy Minister of Municipal Affairs – Release of Municipal Affairs 2021-2022 Annual Report
- c) Call to Action to the Government of Alberta – Alberta Provincial Police Service
- d) Josephine Pon, Minister of Seniors and Housing – Affordable Housing Needs Assessment
- e) Walk to Breathe 2022 – Virtual Walk - September 1 – 10, 2022
- f) Canadian National (CN) – Building Safer Communities

Resolution #165/22: Moved by Councillor Gilliat that Correspondence Items (a) through (f) be accepted as information.
CARRIED

Closed Meeting: a) FOIP Section 27 – Privileged Information Re: Information from the Department of Justice and Solicitor General

Resolution #166/22: Moved by Councillor J. Besuijen that the Village of Alix Council go into a Closed Meeting at 6:45 P.M. to discuss FOIP Section 27, Privileged Information Re: Information from the Department of Justice and Solicitor General.
CARRIED

Resolution #167/22: Moved by Councillor T. Besuijen that the Village of Alix Council return to the Public Meeting at 7:11 P.M.
CARRIED

Adjournment:

Resolution #168/22: Moved by Councillor Gilliat that this Regular Meeting of the Village of Alix Council be adjourned at 7:11 P.M.
CARRIED

ADMINISTRATION REPORT



Date: August 31, 2022 RFD 22-40
Memo To: Village Council
From: Michelle White
Subject: Personnel Policy Review

1. **PURPOSE** – To continue the process of an in-depth review of the Village Personnel Policy.
2. **BACKGROUND** – This is the final section of the Personnel Policy needing review. A full copy of the most current version of the Policy has been provided to members of Council in advance of this meeting for your reference when reviewing the proposed amendments. Policies 23 (Confidentiality) through to 26 (Effective Date) are to be reviewed at this meeting.
3. **OPTIONS** – To accept this report as information.
4. **DISCUSSION** – After reviewing this final section of the policy, I will go over the proposed document with staff. This will allow them an opportunity to provide feedback, which I will then bring to Council with a complete draft copy of the Personnel Policy for review, amendment or adoption.
5. **FINANCIAL IMPLICATIONS** – No changes have been made to policies 23 - 26 that would have a financial impact.
6. **LEGAL** – Policies are being checked to ensure they meet the minimum legislated requirements. In the majority of cases, the Village policy surpasses the minimum standards. Policy 26, Harassment was reviewed by e2r (human resources consultants) for compliance with provincial legislation including OHS.
7. **POLITICAL/PUBLIC IMPLICATIONS** – None, this is an internal policy.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Accept as information. I recommend the following resolution:

“that the Village of Alix Council accept Personnel Policy Review – Request for Decision 22-40 as information.”

Author

POLICY 23 – CONFIDENTIALITY

- 23.01 All information pertaining to the Municipality to which any Employee becomes privy through their employment is expected to be maintained strictly confidential and may not, in any circumstance, be disclosed or used without the express consent of the Municipality. This information includes but is not limited to:
- i) rate payer information
 - ii) Closed Meeting Council Sessions
 - iii) Municipal strategies
 - iv) Planning
 - v) financial information
 - vi) any information specific to the Municipality
- 23.02 All Employees are bound by the policies and procedures of the Municipality and any other Provincial or Federal legislation regarding the protections of ratepayers personal information at all times
- 23.03 This requirement of confidentiality applies during the course of employment and survives the termination of employment.

POLICY 24 – CRIMINAL RECORD CHECK

- 24.01 Any Employee may be asked to complete a satisfactory Federal Criminal Record Check. Failure to provide the Federal Criminal Record Check within 90 days of when requested shall result in termination of employment.
- 24.02 The cost for a Criminal Record Check is the expense of the Municipality.

POLICY 25 - HARASSMENT

- 25.01 The Municipality is committed to providing a comfortable and safe working environment in which all individuals are treated fairly, with respect and dignity, where harassment is eliminated / controlled. All individuals have the right to work in a professional atmosphere which promotes equal opportunities and prohibits discriminatory practices.
- 25.02 This Policy applies to all those working for the Municipality including elected officials.
- 25.03 The Purpose of this policy is to:
- (a) maintain a working environment that is free from harassment;
 - (b) alert all Employees and elected officials that workplace harassment is prohibited under the laws of Alberta;
 - (c) set out the types of behaviour that may be considered objectionable, abusive or offensive;
 - (d) establish a mechanism for receiving complaints of workplace harassment and to provide a procedure by which the Municipality will deal with these complaints;
 - (e) provide an example of the steps a responsible employer can take towards maintaining a working environment in which members and employees treat each other with mutual respect.

25.04 This policy is not intended to constrain social interaction between people in the Municipality or to affect the ordinary and proper evaluation of the performance of a person's duties. The policy is intended to foster a working environment in which employees and elected officials treat each other with mutual respect.

25.05 **Definitions**

Personal Harassment includes Sexual Harassment as defined below and Retaliation as defined below and is one single incident or a series of incidents involving unwelcome comments or actions concerning a person's race, color, ancestry, place of origin, political belief, religion, marital status, physical or mental disability, age, sex, or sexual orientation, this includes bullying;

- i) when such conduct might reasonably be expected to cause insecurity, discomfort, offence or humiliation to another person or group
- ii) when submission to such conduct is made either implicitly or explicitly a condition of employment
- iii) when submission or rejection of such conduct is used as a basis for any employment decision including, but not limited to, matters of promotion, raise or decrease in salary, job security or benefits affecting the employee and evaluation; or
- iv) when such conduct has the purpose or the effect of interfering with a person's work performance or creating an intimidating, hostile or offensive work environment

Types of behavior which constitute personal harassment include, but are not limited to, any violent or threatening physical or verbal outburst or abuse, sarcastic or derogatory comments or actions which undermine, demean, belittle, or humiliate an individual or group or their ability or intelligence, yelling, screaming, swearing or similar behavior aimed at intimidating, frightening, coercing or offending those at whom it is directed. This list is not exhaustive.

Sexual Harassment is defined as one or a series of incidents involving unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature. Characteristics of sexual harassment can include:

- i) when such conduct might reasonably be expected to cause insecurity, discomfort, offence or humiliation to another person or group
- ii) when submission to such conduct is made either implicitly or explicitly a condition of employment
- iii) when submission or rejection of such conduct is used as a basis for any employment decision including, but not limited to, matters of promotion, raise or decrease in salary, job security or benefits affecting the employee and evaluation; or
- iv) when such conduct has the purpose or the effect of interfering with a person's work performance or creating an intimidating, hostile or offensive work environment

Types of behavior which constitute sexual harassment include, but are not limited to:

- i) sexist jokes causing embarrassment or offence
- ii) leering
- iii) the display of offensive material of a sexual nature
- iv) sexually degrading words used to describe a person
- v) drawing attention to a person's sex and having the effect of undermining the person's role in a professional and business environment
- vi) derogatory or degrading remarks directed towards a member of one sex or one sexual orientation
- vii) sexually suggestive or obscene comments or gestures
- viii) unwelcome sexual flirtations, advance or propositions
- ix) unwelcome inquiries or comments about a person's sex life

- x) persistent unwanted contact or attention after the end of a consensual relationship
- xi) requests for sexual favors
- xii) unwanted touching
- xiii) verbal abuse or threats
- xiv) sexual assault

Retaliation is any negative action taken against an individual in retaliation for;

- i) having invoked this policy whether on behalf of oneself or another individual
- ii) having participated or cooperated in any investigation under this policy or
- iii) for having been associated with a person who has invoked this policy or participated in these procedures.

25.06 **Procedures**

If you are being harassed:

- (a) tell the harasser their behavior is unwelcome and ask them to stop.
- (b) keep a record of incidents (date, time, locations, possible witnesses, what happened, your response). You do not have to have a record of events in order to file a complaint, but a record can strengthen your case and help you remember details over time.
- (c) file a complaint if after asking the harasser to stop their behavior, their harassment continues, report the problem to the CAO. In the event of the CAO being the harasser, report to Council. You can file a complaint immediately if the conduct is severe or you are not comfortable dealing with the harasser.

You also have the right to contact the Alberta Human Rights and Citizenship Commission to file a complaint of harassment and if circumstances warrant it, you may file a charge of assault with the Police.

25.07 **Dealing with a Complaint**

- (a) Once a complaint is received it will be kept strictly confidential, subject to the requirement to investigate. An investigation will be undertaken as soon as possible and all necessary steps taken to resolve the problem. If appropriate, based on the circumstances, action taken may include conciliation.
- (b) Both the complainant and the alleged harasser will be interviewed, as well any individuals who may be able to provide relevant information. All information will be kept in confidence and all parties advised to maintain confidentiality.
- (c) If the investigation reveals evidence to support the complaint of harassment, the harasser will be disciplined appropriately. Discipline may include suspension or dismissal, and the incident will be documented in the harasser's personnel file. No documentation will be placed on the complainant's personnel file where the complaint is filed in good faith, whether the complaint is upheld or not.
- (d) If the investigation fails to find evidence to support the complaint, there will be no documentation concerning the complaint placed in the personnel file of the alleged harasser.
- (e) Regardless of the outcome of a harassment complaint made in good faith, the

employee lodging the complaint as well as anyone providing information, will be protected from any form of retaliation by other employees or elected officials. This includes dismissal, demotion, and unwanted transfer, denial of opportunities within the company or harassment of an individual as a result of their having made a complaint or having provided evidence regarding the complaint. Retaliation will result in immediate disciplinary sanctions.

25.08 Responsibility of the CAO

It is the responsibility of the CAO or any person within this Municipality supervising employees to take immediate and appropriate action to report or deal with incidents of harassment of any type whether brought to their attention or personally observed. Under no circumstances should a complaint be dismissed or downplayed nor should the complainant be told to deal with it personally.

POLICY 26 - EFFECTIVE DATE OF PERSONNEL POLICY

- 26.01 The effective date of the Personnel Policy of the Municipality is the date on which a resolution respecting the Policies which make up the Personnel Policy is adopted by the Municipal Council.
- 26.02 On the date of the passing of the resolution adopting these policies, all previous policies, expressed or implied, are rescinded.
- 26.03 No provision in these policies shall be retroactive, unless specifically provided.

ADMINISTRATION REPORT



Date: August 31, 2022 RFD 22-41
Memo To: Village Council
From: Michelle White
Subject: Road Sign

1. **PURPOSE** – To determine if Council is in favour of a No Engine Retarder Brakes sign on Lakeside Sargent road.
2. **BACKGROUND** – We have had complaints from residents about trucks using their air brakes as they come into Alix on Lakeside Sargent road.
3. **OPTIONS** –
 1. To accept this report as information
 2. To have signage installed prohibiting the use of air brakes on that road
4. **DISCUSSION** – There are similar signs on the east and west sides of Alix along Hwy 12.
5. **FINANCIAL IMPLICATIONS** – The approximate cost of the sign would be \$450 plus staff time. We currently have \$1,500 in the street signs budget for the remainder of the year.
6. **LEGAL** – There is no provincial legislation to regulate the use of engine retarder brakes along provincial highways. There is also no provincial law to control noise levels generated by engine brakes, unless the vehicle is found to have deficient equipment.

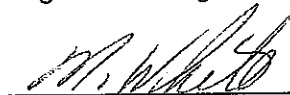
Traffic Bylaw 446/19 states: "(1) The C.A.O. is hereby authorized to: (a) prescribe the location and placement of every traffic control device and traffic signal in the Village and shall keep a record of such locations and placements..." (emphasis added)

The Bylaw allows the CAO authority to make these decisions within the corporate limits of the Village of Alix.

The recommended distance from a residential area for this signage is 300 to 400 meters and the municipal boundary is approximately 160 meters from the residential district affected (according to our GIS). This means the sign would need to be placed outside the Village limits.

7. **POLITICAL/PUBLIC IMPLICATIONS** – I contacted Lacombe County CAO Tim Timmons. He was very open to the signage and put me in touch with a member of their Operations staff to assist with placement. Normally this would be an administrative level process, but the wording of the Traffic Bylaw indicates Council approval is required to proceed.
8. **OTHER COMMENTS** – It will take approximately one month to have signage in place if Option #2 is chosen.
9. **RECOMMENDATIONS** – Option #2, I recommend the following resolution:

"that the Village of Alix Council hereby authorizes the installation of signage prohibiting the use of engine retarding brakes within the Village of Alix on Lakeside Sargent road.



Author

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
July 31, 2022**

SERVUS CREDIT UNION

		CHEQUING	INVESTMENTS
Balance from Bank Statement:		2,868,959.29	4,029.67
Plus: Deposits in Transit		93,248.99	
Less: Outstanding Cheques		(367,111.24)	
Reconciled Bank Balance:		<u>2,595,097.04</u>	<u>4,029.67</u>
GL balance @ :	July 31, 2022	<u>2,595,097.04</u>	<u>4,029.67</u>
Variance:		-	-

THIS STATEMENT SUBMITTED TO COUNCIL THIS _7TH DAY OF SEPTEMBER, 2022

Lacombe Foundation Regular Board Meeting

June 27, 2022

Meeting was called to order at 1:02 at the County of Lacombe Office

Seniors and Housing HMB Board Skills Requirements

The Bethany Group has been working with Alberta Seniors and Housing and is satisfied that this new policy will not affect the Lacombe Foundation. The Bethany Group provides training to their Board members will satisfy the requirements.

Financial Report

Low occupancy continues to plague (pun intended) the Lacombe and Eckville facility; coupled with higher utility costs we are a bit over budget. Luckily, we are still receiving help from the Government for Covid costs and Foundation received the same LAP grant as last year (based on occupancy as of Feb 1st each year)

CAO Report

There was an outbreak in Lacombe with one employee and 7 residents testing positive.

The Bethany Group has applied to provide Home Care in the Lacombe Lodge.

Business Plan

As usual, the main focus of the business plan is the replacement of the Lacombe Lodge. Fingers crossed the upcoming election may help

Capital requests for the Alix Lakeside Manor are for changing the security system to keyless entry. Funds for the replacement of the back door, new windows and blinds and paint for the common area have been requested.

Meeting adjourned at 2:30 pm

**Alix Public Library
Regular Board Meeting
June 7, 2022**

Meeting was called to order at 8:50 am

Managers Report

The library has been very busy, some days exceeding 40 people.

We did not get approved for summer student funding, but we can afford to keep our current student over the summer.

Alix was one of five libraries chosen by Parkland Regional Library Systems to have professional photos and a video taken in the library. The finished product will be used promote PRL.

After school programming attendance has ranged from 2 – 15 kids. Programs run from 3:30 – 5:00 pm in order not to compete with the Resource Centre.

Financial – Our chequing account is sitting at \$4,000 and our savings at \$19,000. Our operating grant application has been submitted.

Museum – The concert they held earlier in the year had a good turnout.

Alix Shoppes -The Shoppe approved the library's request for \$450 to go towards the Canada Day festivities.

Friends of the Library – Currently only 5 members. The meat draw at the Hotel has been raising funds to support the library.

Canada Day

Sue has found several local businesses to sponsor the festivities. So far there will be a petting zoo and a bouncy castle. She is looking for a face painter and a horse and buggy ride. Activities will be from 11 am – 3 pm in the Heritage Park. Fireworks are booked for 10 pm with Black Dragon Fireworks.

Alix Public Library Board
Regular Board Meeting
August 16, 2022

Meeting called to order at 4:00 pm

Managers Report - Saturdays have been slow over the summer. April our student, has been running the day programs. April will be leaving in September.

Financial Report – Arlene signed up for automatic payment of the Mastercard; there had been an issue with payments. The annual grant has been approved and received so the bank account looks good now.

Friends of the Library – made over \$900 at the meat draws at the Hotel. The draws were suspended over the summer but should start again in September.

Old Business – The Canada Day Celebration was a success; over 120 kids went through the petting zoo and bouncy castle. Sue has put together a binder of what she did and recommendations of what changes could be made for next year.

New Business – Sue will be going to do her practicum the end of September so the HR Committee will meet to discuss the job recruitment. We will need someone at the beginning of September so Sue can help train them. We will also need a new student helper; we will contact the school and put out the word through them.

Meeting adjourned at 4:35 pm

Parkland Regional Library Board

May 19, 2022

The meeting was called to order at 10:15am at the PRL office in Lacombe. This meeting was a combined in-person and Zoom meeting. Councillor Gilliat was in attendance in Lacombe.

Audit

A report was given by the Auditors; everything was in order. Audit for 2021 was approved.

2023 Requisition Increase

After much discussion it was agreed that there will be a .20 increase to the Municipal Requisition bringing it to \$8.75 per person.

2023 Budget and Population Numbers

This has been a contentious topic at PRL. Municipalities from Mountain View County are unhappy with Alberta Treasury Boards Population Estimates claiming they are far too high. They would like to use the Federal Census numbers instead as it shows their population to be less. PRL got a legal opinion, and it was recommended that PRL use the Alberta Treasury Board numbers as the PRL agreement states that the Municipal Affairs population figures will be used. Municipal Affairs no longer publishes population figures and has stated that the Alberta Treasury Board numbers will be used instead. The motion to use the Alberta Treasury Board population estimates as recommended by the lawyers was passed with two voting against the motion.

Strategic Plan Update

An update was presented, the final document should be available at the next Board meeting in September.

Indigenous Library Services

PRL has received money from the government to provide library services to Indigenous communities. A small satellite library was opened in the Howard Buffalo Community Centre in Maskwacis. The Centre has been closed due to Covid and has not reopened.

Lacombe Regional Solid Waste Commission

Regular Board Meeting June 22, 2022

Meeting was called to order at 1:15 pm at the Prentiss Office

Waste Haul Summaries: Nothing out of the ordinary, totals are down from last year probably because more people were home last year and had time to clear things out.

Requisition Policy Update – In previous years the administration contacted each member municipality asked for their population estimates; the yearly requisition was then based on the population figures given. The current policy allows both the commission and member municipalities to go back 5 years and adjust their population numbers and thereby receive a refund if the population figures were over estimated. The change requested will have the Commission calculate the requisition using Municipal Affair population figures (Alberta Treasury Board numbers); it is up to the municipality to check the posted figures and they have until June 30th to appeal the number.

Accepted as information; administration will work of policy changes.

Amendment to Hours of Operation

Effective October 1, 2022 Alix Transfer station hours will be amended to 1:00 pm – 4:45pm on Saturdays. This will allow one attendant to man Spruceville Saturday morning and Alix in the afternoon. All other facilities are only open 2 ½ days per week so will put these facilities in line with the others. The Commission will save approximately \$6000.00 per year. Councillor Gilliat requested that the public be informed as soon as possible to prevent as much upset as possible.

Managers Report

A full-time employee has been hired to dismantle mattresses on site. By removing the springs (and recycling the metal) it allows the compaction of the remaining material and it can be landfilled. Going forward we are hoping to find a cost-effective recycling for the fabric and foam. By dismantling the mattresses in house \$35,000 per year will be saved. It is estimated 25 MT of steel will be recycled generating \$2500.00 in revenue.

Compost Facility

Ultimate Services will apply to lease the required parcel of land from AEP. If accepted construction could begin this fall. If not approved LRSWC disposition will be automatically renewed without the parcel being removed from out lease.

Lacombe Regional Solid Waste Commission
Regular Board Meeting
August 24, 2022

Meeting was called to order at 1:19 pm at the Prentiss Office

Waste Haul summaries – nothing out of the ordinary, still lower than last year. Metal tonnage is up partly due to the dog food facility fire. Shingles tonnage is still down but could increase due to the weather this summer. We are under budget for tonnage going to WDML.

Policy Update – Municipal Requisitions

After discussions at the last meeting this policy has been updated. The Alberta Treasury Board population estimates will be used; each municipality is responsible to check their population figures and will be given to June 30th of each year to contest the numbers and an adjustment could be made the following year. No longer will municipalities be able to go back 5 years and dispute their population.

Managers Report

Mattress Recycling

The local U-Haul outlet has been contacted to see if they are interested in taking the felt pads removed from mattresses.

Compost Facility

Ultimate Services is waiting on their Indigenous Survey to be completed.

Lacombe County Campsites

Administration is working with the County to identify all the campgrounds within Lacombe County. Currently some summer villages are included in the requisition model, but others are not. There are approximately 1000 individual campsites within the 13 camping spots in the County.

Sandy Point Seasonal Residents

Administration is working with the County to decide the best way to be compensated for the waste generated at Sandy Point. Seasonal residents are not counted in the County population figures. Currently there are 275 seasonal residents for 22 weeks of the year.

Hwy 12/21 Water Commission
July 15th, 2022
Councilor Tim Besuijen
Hwy 12/21 Water Commission

Regular meeting

1. Reviewed reports from Chair, Manager, Operations and Financial reports.
 - a. Of note there have been a number of issues with SCADA communication system, attributed to aging equipment and infrastructure.
 - b. Has a 3-year Administrative and Financial Services Agreement and a management Service Agreement with the county of Lacombe. Pricing is contingent on the base price at the time of signing and changes based on the CPI (Consumer price Index). With the inflationary economy this has been quite high and the commission will negotiate with the county to reduce the impact.
2. Phase 6&7 Edberg and Clive Transmissions Mains. This is the project to connect Edberg and Clive to the water commissions.
 - a. Reviewed a report by Colliers who has been hired to act as project managers for the project.
 - b. Commissioning of the lines is set for September. Many of the latest delays have been related to procurement of specialized electrical equipment due to market shortages and long lead times.
3. As not there have been issue with radios and communication equipment. There will requirements to procure new equipment. This cost maybe offset somewhat by reduced operating costs. The manager will be providing a proposal at our next meeting.
4. Historically Alix has provided operators to carry out inspections from time to time on the commissions water system. The training requirement was made more stringent which will preclude the Village from doing this in 2023. Overall, this is a benefit for the Village, although the commission paid for the workers time, it did pull them away from regular duties.

Regards



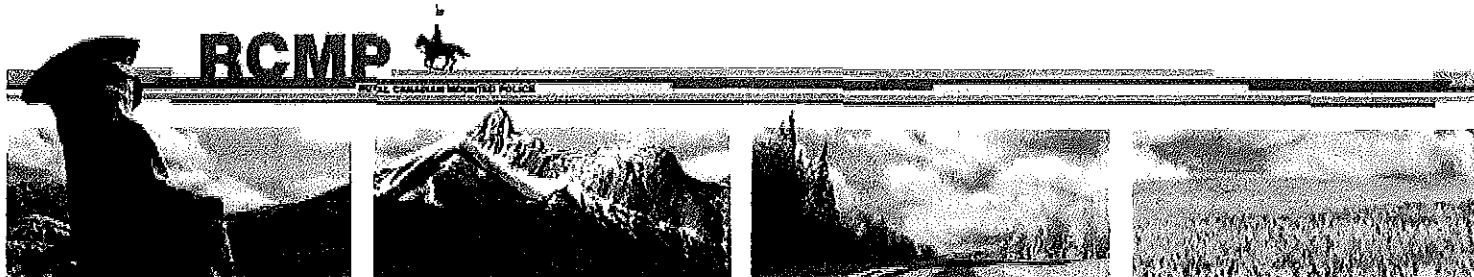
Councilor Tim Besuijen

CAO REPORT AUGUST 2022

1. Council Meeting – The September 21st regular Council meeting falls during the Alberta Municipalities conference. As 3 members of Council will be attending, there will not be a quorum for that night. Council has the option to re-schedule or cancel that meeting. According to the MGA, this needs to be done by resolution of Council. Please note, your Strategic Planning session is scheduled for September 27th from noon to 4 pm.
2. CRA Writ Update – A very nice lady who retired from CRA reached out after reading the article in the ECA Review to let me know where I should be inquiring for help within the Canada Revenue Agency. It was very promising, but after many more calls and referrals, I am no farther ahead on this than I was at the last meeting. A letter was sent to MP Calkins' office on August 5th. No response to the letter has been received as of this time. I also emailed Municipal Affairs again to update them on this and ask for guidance.

On the same topic, while preparing for the upcoming tax recovery public auction sale scheduled for September 13, 2022, it was discovered there are 2 more CRA Writs registered on title for a property up for sale that day. In my email to Municipal Affairs, I asked for advice on how to proceed since it is very possible we could have an interested buyer at the auction.

3. Gator Park – Unfortunately we were delayed on the project by concrete contractors, but I have been assured the project will be complete by the end of the month. Possible exceptions may be a couple of picnic tables and other above ground fixtures on order and awaiting shipping. The grant funders have allowed us a project timeline extension due to the very wet spring putting contractors behind schedule this season.



2022-07-29

Cpl. Mark CUSACK
Acting Detachment Commander
Bashaw, Alberta

Dear Mayor Fehr,

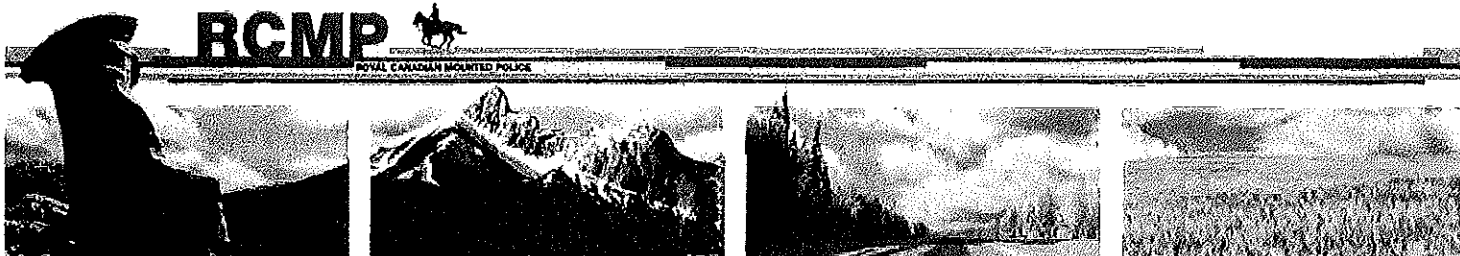
Please find attached the quarterly Community Policing Report that covers the April 1st to June 30th, 2022 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for Bashaw.

In addition to the local priorities established collaboratively between your community and our local Detachment team, the Alberta RCMP has developed broader priorities for the provincial police service. Also attached as an appendix is the Alberta RCMP/Alberta Justice and Solicitor General 2022-2025 Joint Business Plan (JBP), which has been finalized and is now in effect. Created through a united effort between the Alberta RCMP and Justice and Solicitor General, this three-year plan is focused on ensuring Albertans are safe and protected.

Meetings with subject matter experts from the Alberta RCMP, Justice and Solicitor General, and community partners were a foundational aspect in developing collective priorities for the next three years. These meetings, in addition to recommendations from the Interim Police Advisory Board, helped identify emerging trends and best practices while providing clarity on the needs of our communities.

The 2022-2025 Joint Business Plan is focused on the following six priorities:

- **Enhancing Engagement and Communication with Communities and Stakeholders:** Engaging with our communities to collectively develop policing priorities that are community-led and enhancing communication about matters related to local policing services.
- **Community Safety and Well-Being:** Working with partners in an integrated, multifaceted manner to interrupt the cycle of crime and victimization.
- **Indigenous Communities:** Strengthening relationships, working together in support of Reconciliation, and responding to the needs of Indigenous communities in Alberta.



- **Equity, Diversity, and Inclusion:** Promoting inclusion and building trust with diverse communities by addressing the behaviours that threaten their sense of safety and belonging.
- **Crime Reduction:** Understanding the drivers of crime and focusing on priority offenders to increase community safety.
- **Enhancing Service Delivery:** Ensuring service delivery models and strategies effectively meet the policing needs of our communities.

The Alberta RCMP is committed to a transparent and collaborative approach in assessing performance, including establishing appropriate indicators to track progress in achieving these goals. As such, the Alberta RCMP has secured an external Consultant to assist in developing performance metrics with ongoing consultations with the Rural Municipalities of Alberta and Alberta Municipalities to ensure alignment with the needs and expectations of our communities.

The result of our collaborative efforts is a plan that is robust, responsive to community needs, and in alignment with Ministry and partner plans and priorities. You can download a full copy of the 2022-2025 Joint Business Plan at: <https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d'activites-conjoint-eng.htm>.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Cusack', written in a cursive style.

Cpl. Mark Cusack
Acting Detachment Commander
Bashaw Detachment



Bashaw Provincial Detachment Crime Statistics (Actual) April to June (Q1): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

July 7, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death	=====	0	0	0	0	0	N/A	N/A	0.0
Robbery	=====	0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults	^v^v^v	1	3	1	0	1	0%	N/A	-0.3
Other Sexual Offences	^v^v^v	3	0	0	1	0	-100%	-100%	-0.5
Assault	^v^v^v	14	14	3	11	11	-21%	0%	-0.9
Kidnapping/Hostage/Abduction	=====	0	0	0	0	0	N/A	N/A	0.0
Extortion	=====	0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment	^v^v^v	2	1	3	4	5	150%	25%	0.9
Uttering Threats	^v^v^v	8	1	1	18	3	-63%	-83%	0.7
TOTAL PERSONS	^v^v^v	28	19	8	34	20	-29%	-41%	-0.1
Break & Enter	^v^v^v	21	25	14	20	5	-76%	-75%	-3.7
Theft of Motor Vehicle	^v^v^v	11	6	7	31	6	-45%	-81%	1.5
Theft Over \$5,000	^v^v^v	1	1	3	6	4	300%	-33%	1.1
Theft Under \$5,000	^v^v^v	39	19	16	30	14	-64%	-53%	-3.9
Possn Stn Goods	^v^v^v	10	9	10	18	3	-70%	-83%	-0.5
Fraud	^v^v^v	12	7	7	7	12	0%	71%	0.0
Arson	^v^v^v	1	1	2	3	0	-100%	-100%	0.0
Mischief - Damage To Property	^v^v^v	0	0	7	23	6	N/A	-74%	3.5
Mischief - Other	^v^v^v	22	14	3	5	2	-91%	-60%	-4.9
TOTAL PROPERTY	^v^v^v	117	82	69	143	52	-56%	-64%	-6.9
Offensive Weapons	^v^v^v	5	0	1	0	1	-80%	N/A	-0.8
Disturbing the peace	^v^v^v	9	4	2	4	0	-100%	-100%	-1.8
Fail to Comply & Breaches	^v^v^v	8	4	5	1	5	-38%	400%	-0.9
OTHER CRIMINAL CODE	^v^v^v	6	5	7	8	2	-67%	-75%	-0.5
TOTAL OTHER CRIMINAL CODE	^v^v^v	28	13	15	13	8	-71%	-38%	-4.0
TOTAL CRIMINAL CODE	^v^v^v	173	114	92	190	80	-54%	-58%	-11.0



Crime Statistics (Actual) April to June (Q1): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

July 7, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	3	0	2	100%	N/A	0.2
Drug Enforcement - Trafficking		2	3	2	0	0	-100%	N/A	-0.7
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	3	5	0	2	-33%	N/A	-0.5
Cannabis Enforcement		0	1	0	0	1	N/A	N/A	0.1
Federal - General		0	1	2	0	1	N/A	N/A	0.1
TOTAL FEDERAL		3	5	7	0	4	33%	N/A	-0.3
Liquor Act		2	1	1	2	1	-50%	-50%	-0.1
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		13	23	23	26	14	8%	-46%	0.5
Other Provincial Stats		36	31	44	44	20	-44%	-55%	-1.9
Total Provincial Stats		51	55	68	72	35	-31%	-51%	-1.5
Municipal By-laws Traffic		1	0	0	0	0	-100%	N/A	-0.2
Municipal By-laws		7	1	5	8	3	-57%	-63%	-0.1
Total Municipal		8	1	5	8	3	-63%	-63%	-0.3
Fatals		0	0	0	2	1	N/A	-50%	0.4
Injury MVC		1	6	2	2	1	0%	-50%	-0.4
Property Damage MVC (Reportable)		34	28	19	33	27	-21%	-18%	-0.9
Property Damage MVC (Non Reportable)		3	3	3	3	2	-33%	-33%	-0.2
TOTAL MVC		38	37	24	40	31	-18%	-23%	-1.1
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	5	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		250	284	188	310	199	-20%	-36%	-7.6
Other Traffic		1	2	1	2	0	-100%	-100%	-0.2
Criminal Code Traffic		10	10	2	3	2	-80%	-33%	-2.3
Common Police Activities									
False Alarms		38	7	4	3	1	-97%	-67%	-7.8
False/Abandoned 911 Call and 911 Act		19	15	15	6	0	-100%	-100%	-4.7
Suspicious Person/Vehicle/Property		51	39	50	71	30	-41%	-58%	-1.0
Persons Reported Missing		4	0	2	2	2	-50%	0%	-0.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		24	10	9	10	15	-38%	50%	-1.8
Form 10 (MHA) (Reported)		0	0	0	1	0	N/A	-100%	0.1

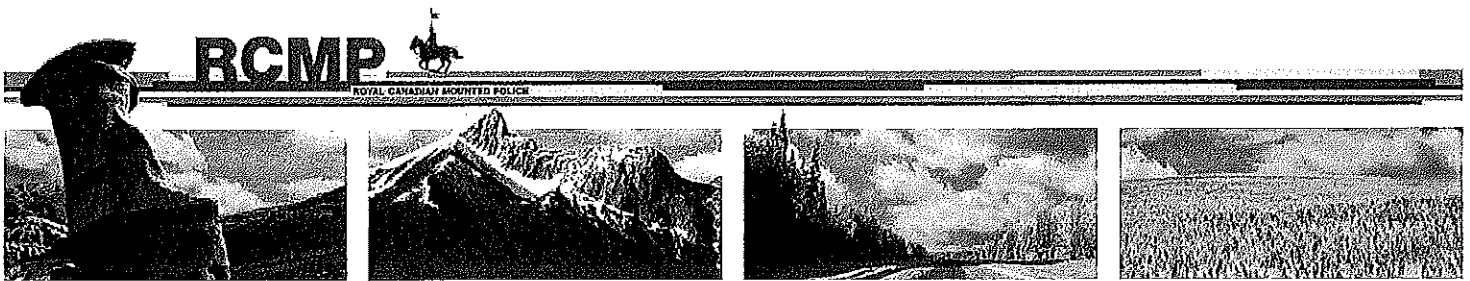


RCMP Provincial Policing Report

Detachment	Bashaw Provincial
Detachment Commander	Cpl. Mark Cusack
Quarter	Q1 2022
Date of Report	

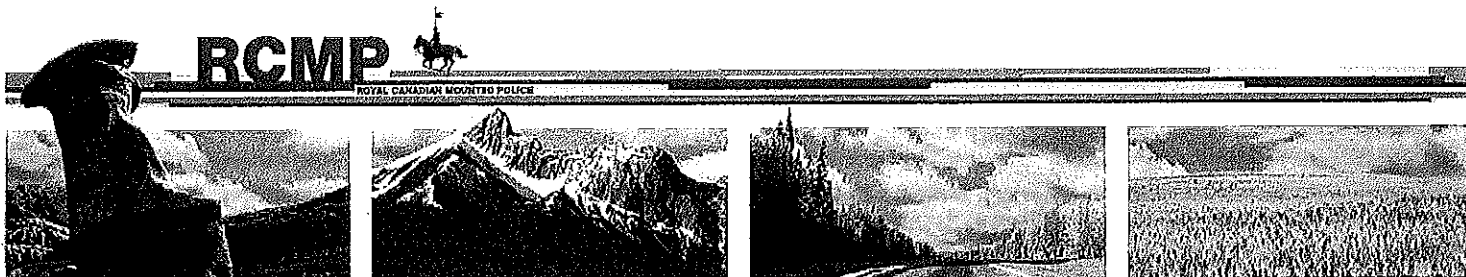
Community Consultations

Date	2022-05-17
Meeting Type	Town Hall
Topics Discussed	Regular reporting
Attendees	
Notes/Comments	Attended a meeting at the Bashaw Rec. Centre to introduce the interim Commander, provide an update on Crime Stats, Crime Prevention Initiatives and education about trends.



Community Priorities

Priority 1	Crime Reduction
Current Status & Results	Over the reporting period Bashaw Detachment has shown a 10 percent increase from 2018-2022. This trend upwards is not out of the normal range. There was a small influx early on in the year which seems to have leveled out. Currently over the reporting period from 2021-2022 Bashaw has seen a decrease of 31 percent.
Priority 2	Enhance Awareness and Education
Current Status & Results	2022-05-16 - Conducted Town Hall with Bashaw elected officials and community representatives. Provided Crime Stats and crime prevention. Initiatives going forward. This event was attended by the public in person and virtually. On 2022-06-13 attended Lacombe County Meeting of the Whole with other detachment commanders and upper management within CAD and Lacombe County. This meeting was very well received. A status update on the current staffing actions and levels was presented on for Bashaw Detachment. There is currently a Town Hall Meeting planned for September 2022 in Bashaw and there is one planned for Alix in November of 2022.



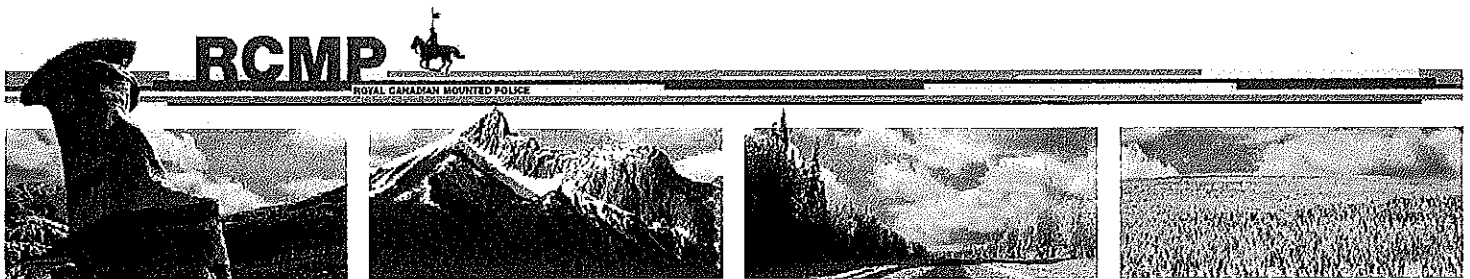
Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2021	2022	% Change Year-over- Year	2020	2021	% Change Year-over- Year
Total Criminal Code	190	80	-58%	384	549	43%
<i>Persons Crime</i>	34	20	-41%	61	98	61%
<i>Property Crime</i>	143	52	-64%	281	410	46%
<i>Other Criminal Code</i>	13	8	-38%	42	41	-2%
Traffic Offences						
<i>Criminal Code Traffic</i>	3	2	-33%	21	20	-5%
<i>Provincial Code Traffic</i>	310	199	-36%	942	810	-14%
<i>Other Traffic</i>	2	0	-100%	4	3	-25%
CDSA Offences	0	2	N/A	14	2	-86%
Other Federal Acts	0	4	N/A	21	6	-71%
Other Provincial Acts	72	35	-51%	233	234	0%
Municipal By-Laws	8	3	-63%	15	24	60%
Motor Vehicle Collisions	40	31	-23%	162	212	31%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	5	7	0	0
Detachment Support	2	1	0	1

²Data extracted on June 30th, 2022 and is subject to change over time.

³Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

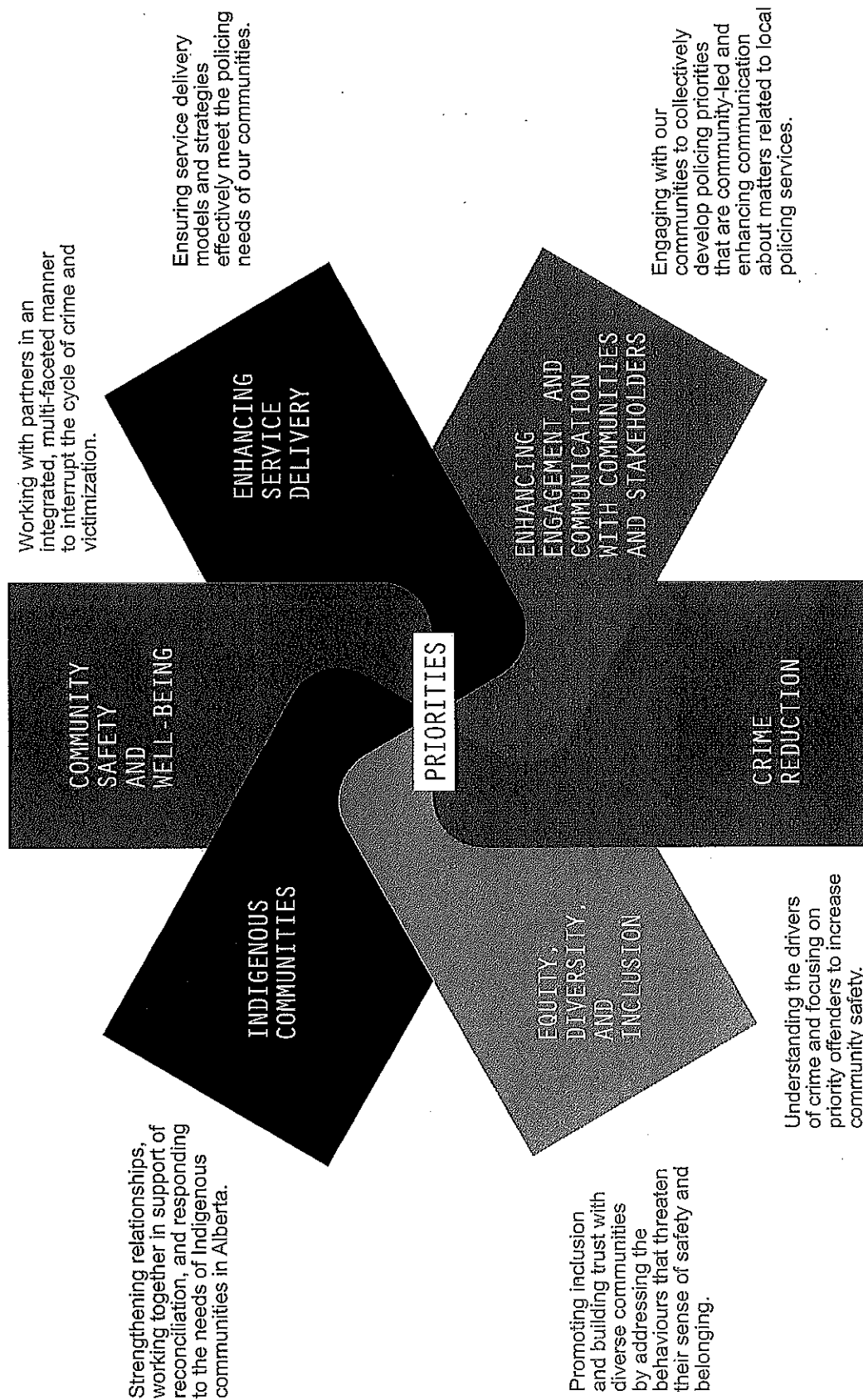
Comments

Police Officers – There are 5 established positions. Out of the 5 established positions, 7 officers are working. 2 positions have 2 officers assigned to each.

Detachment Support - Of the 2 established positions, 1 support staff is currently working. There is 1 hard vacancy.

Quarterly Financial Drivers

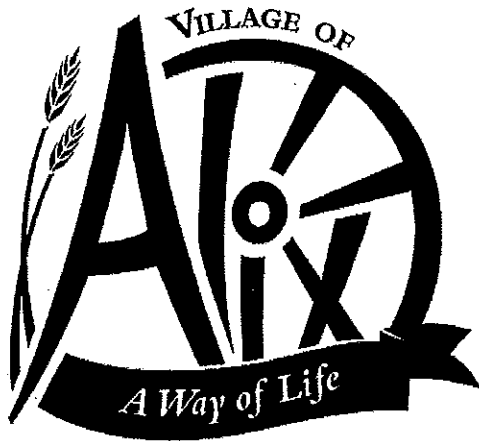
Alberta Provincial Police Service Priorities Alberta RCMP and JSG Joint Business Plan (2022-2025)



For more information about the Alberta RCMP's provincial policing priorities, please visit:
<https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d-activites-conjoint-eng.htm>

QUARTERLY REPORT – 2022

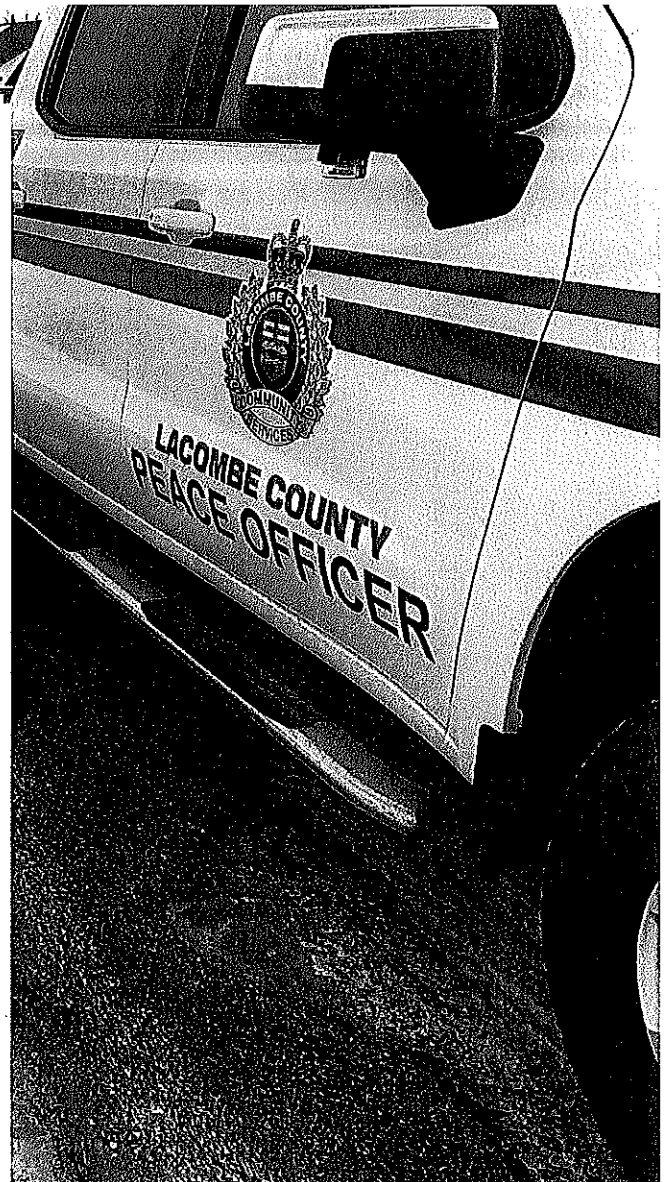
Village of Alix



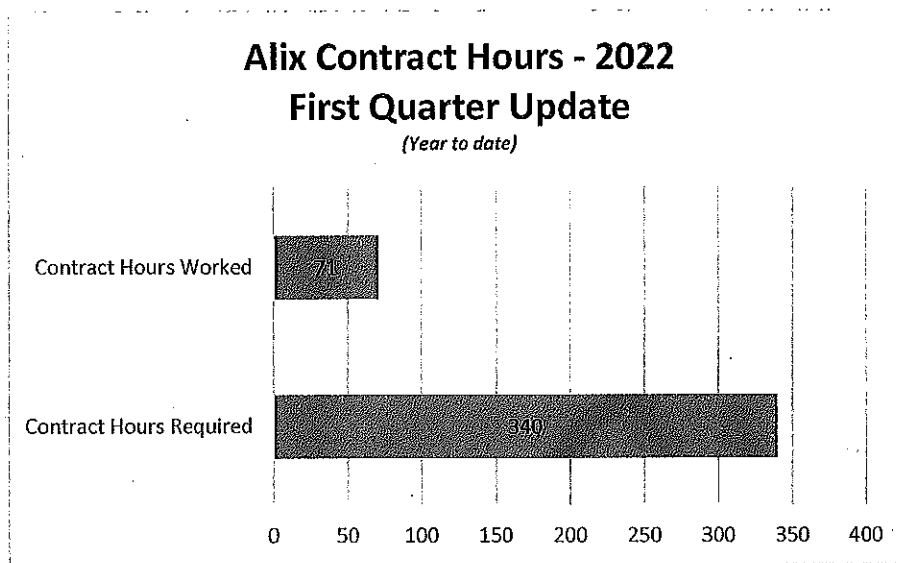
AUGUST 18, 2022

Lacombe County – CPO Services

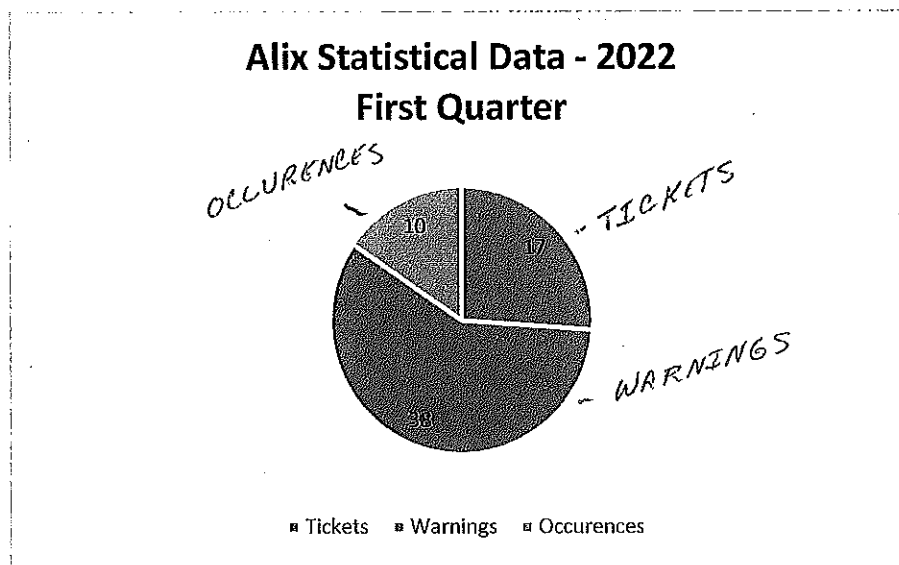
Prepared by: Mark Sproule, Manager



STATISTICAL OVERVIEW

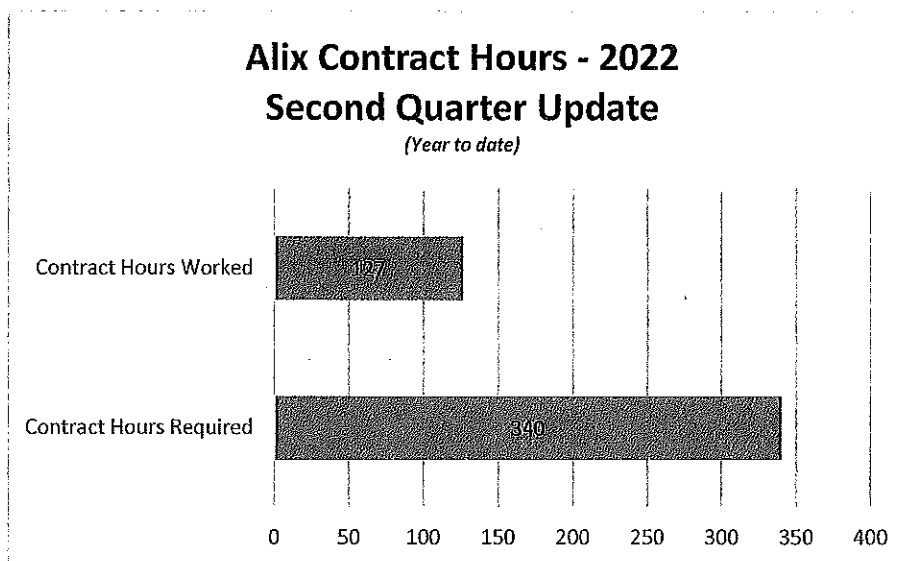


'2022 Peace Officer Services, Schedule E of the Peace Officer Services Agreement.'



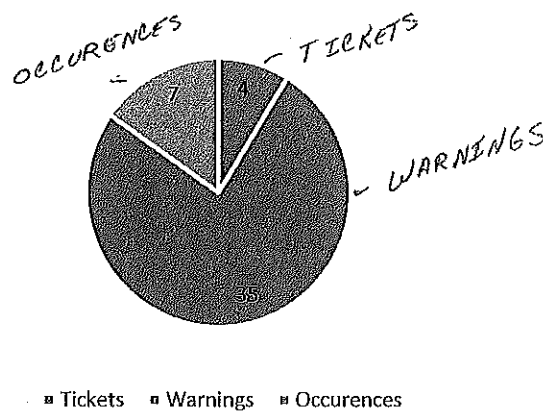
'Data collected from January 1st – March 31st, 2022 as per Section 11, Peace Officer Service Agreement'

STATISTICAL OVERVIEW



'2022 Peace Officer Services, Schedule E of the Peace Officer Services Agreement.'

Alix Statistical Data - 2022
Second Quarter



'Data collected from March 31st – June 30th, 2022 as per Section 11, Peace Officer Service Agreement'

PEACE OFFICER HIGHLIGHTS

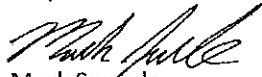
Bylaw Enforcement – During first half of 2022 Peace Officers engaged with several residents regarding Bylaw issues and a total of 49 warnings were issued.

Interagency Cooperation – County Officers continue to host and participate with our local enforcement partners in joint agency stop checks. These checks bring additional resources into the Village at no extra cost and provide the added benefit of increased community safety.

CPO Services went live with electronic ticketing in June of this year. This reduces the administrative burden placed on our admin staff and officers which in turn translates to more time on the road. Once an officer issues a violation ticket roadside, the violation notice is registered electronically with the provincial courthouse, making it easier not only for our officers and staff, but also our court houses.

For more information on Community Peace Officer Services, please contact Lacombe County at 403-782-8959.

Prepared and submitted by,



Mark Sproule
Manager – CPO Services
Lacombe County

Cyberus Protection Services

Village of Alix Patrol Report

Summary July 18, 2022 – July 24, 2022

New agent working first patrol week independently had problems navigating computer system to log rounds effectively. July 22, ringing coming from the access pad at rear of Railway House. All doors secure. July 23, agent had a truck traveling at a high rate of speed leaving Village from the bar towards Lacombe. Vehicle was spotted multiple times this night. July 23, agent had a truck speed by patrol car at excessive speed and recklessly, agent warned driver of a car with the truck about behavior. July 23, upon rounds noticed doors open on a parked vehicle, a call to the RCMP was made by agent. The owner woke up and approached the agent confirming he forgot to shut them and thanked us for looking into it. July 24, a house was having a party in the yard which was starting to get loud at 2 a.m., upon patrol vehicle driving by they quieted down.

Summary July 25, 2022 – July 31, 2022

July 26 a suspicious vehicle with loud exhaust driving with no taillights and limited headlights, as the patrol vehicle turned to follow for license plate and description it fled down on RR 231. July 29, taillights noted in the parking lot of the gas station with someone yelling, the vehicle left town before the patrol vehicle arrived. July 29, side by side was seen driving through Village at 2 a.m. July 29 agent patrolled Village outside of normal hours due to power outage from storm. Notified public works about a tree down across the road on the north side of the Village. July 31, vehicle seen leaving Village with aftermarket lightbars on, blinding agent. Upon turning around to attempt a description of the vehicle, left extremely fast or turned off lights as no taillights were seen. July 31, worth noting a drone was seen approx. 200 feet above Lake Street where it circled then hovered for a time before disappearing.

Summary August 1, 2022 – August 7, 2022

Aug 2, sounds of loud argument including a female, as a result called out female agent in case needed. Argument ended before agents could locate the area it was coming from. Aug 2, a suspicious vehicle came into Village, slowed down, looked at parked patrol car, noticed a second agent in the patrol car, then sped up and left Village. Aug 3, vehicle backed into the boat launch with movement in the back seat when they noticed the patrol vehicle. Aug 5, stopped two kids walking Main Street at 2 a.m. as several kids were seen by an agent running from a business on Main Street. Kids informed them they were playing man tracker. Agent checked the area they ran from (found no concerns) and informed them that 2 a.m. is not the time to be playing in this manner. Aug 5, speed sign at corner of 53 Street and 49 Avenue missing the bottom bolt and top one is loose. Notified maintenance staff in the morning. Aug 7, a vehicle parked in boat launch, had left area before next rounds.

Summary August 8, 2022 – August 14, 2022

Aug 8, suspicious vehicle. Aug 11, had a message from a community member that two guys were checking cars with flashlights, no sign of individuals upon patrolling the Village in depth. Aug 12, Fire Chief informed the agent that he approached an individual by drug store that when asked by the Fire Chief he replied using the internet. Upon security arriving on site the individual left the area. Aug 13, a larger group of kids walking around Village started getting vocal, brought out a second agent and kids dispersed. Aug 13 while sitting at Railway House a dodge truck came into Village and started accelerating hard down 50 Avenue. Agent turned on the car and started to pull out, truck shut down aftermarket lightbars and slowed down. Agent chose to follow at a distance, truck drove respectful till it parked at residence.

Cyberus Protection Services

Village of Alix Patrol Report

Summary August 15, 2022 – August 22, 2022

Aug 19, noted odd parked car however checked out, nothing suspicious. Aug 19, noted burn out marks in several areas of Village from prior to patrol. Aug 19, graffiti and broken glass noted on the doorway to the old public works shop. Agent did foot patrol through part of Main Street a few hours after due to foot traffic on the northside of Main Street. Nothing suspicious noted from foot patrol. Aug 21, noted a possible suspicious vehicle that had abnormal driving habits and then parked by the gas station. Nothing suspicious noted after that.

Summary August 22, 2022 – August 28, 2022

Aug 23, agent heard the sound of spinning gravel then noticed a dodge one ton truck leaving the Village westbound. Aug 26, vehicle came into Village noticed agent walking and vehicle promptly left Village. Aug 28, was flagged down by two individuals that wanted me to know they were walking home instead of drinking and driving. Agent had a chat thanking them for letting me know but they don't have to worry if they are acting appropriately. Aug 28, vehicle came into Village drove past patrol vehicle on Main Street then drove through residential area not appearing to stop the second time seeing patrol vehicle it appeared to speed up and leave Village.



Transportation

Office of the Infrastructure Manager
Central Region

401, 4920-51 Street
Red Deer, Alberta
Canada T4N 6K8

Telephone 403/340-5209
Fax 403/340-4810

1560-ALIX-WWP

August 18, 2022

Ms. Michelle White, CAO
Village of Alix
PO Box 87
Alix, AB T0C 0B0

Dear Ms. White:

Re: Alberta Municipal Water/Wastewater Partnership
Wastewater Lagoon upgrade – Phase 2 (Cell 6)

I am writing with regard to your application regarding grant funding for the Wastewater Lagoon upgrade- phase 2 (cell 6) project under the Alberta Municipal Water/Wastewater Partnership (AMWWP). Unfortunately the project was not successful in receiving funding for the 22/23 fiscal year. The application for the Wastewater lagoon upgrade-phase 2 project will remain in our system for consideration for funding under future budgets. Please be sure to have any project scope and/or cost updates submitted by the application deadline of November 30, 2022.

Further information on the AMWWP, as well as other Alberta Transportation grant programs, is available on the Internet at www.transportation.alberta.ca. If you have any questions or concerns, please call me at (403) 340-5069.

Sincerely,

A handwritten signature in cursive script that reads "Denette Leask".

Denette Leask
Infrastructure Technologist

August 24, 2022

Village of Alix
PO Box 87
Alix, AB T0C 0B0

Attention: Ms. Michelle White, Chief Administrative Officer

RE: ATCO Gas and Pipelines Ltd. Franchise Agreement

Pursuant to our franchise agreement, your municipality has the option to change the franchise fee percentage in 2023. A request to change the franchise fee must be received by ATCO Gas in writing prior to November 1, 2022. If you are considering changing the franchise fee in 2023, please contact us as soon as possible to begin the process.

As you are aware, ATCO Gas pays the Village of Alix a franchise fee. The franchise fee is collected from customers in the community based on a percentage of our Delivery Tariff. In the Village of Alix, this percentage is 12.00%.

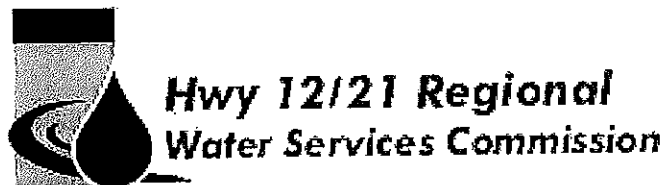
In 2021, our Delivery Tariff revenue in the Village of Alix was \$243,067. Our forecast Delivery Tariff revenue for 2023 is \$293,431. Therefore, based on the current franchise fee percentage, your forecast 2023 franchise fee revenue would be \$35,212.

We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to contact me at Bruce.Legault@atco.com.

Yours truly,

Bruce Legault

**Bruce Legault
Manager, Red Deer
ATCO Natural Gas Division**



cao@villageofalix.ca

August 18, 2022

Mayor Fehr and Village Councillors
Box 87, 4849 – 50 Street
Alix AB T0C 0B0

Dear Mayor Fehr and Village Councillors:

**Re: Village of Edberg and Village of Clive
Regional Waterline Project Completion Celebration**

The Highway 12/21 Regional Water Services Commission is pleased to announce we are hosting an event to celebrate the completion of the construction of the regional water transmission lines to the Village of Edberg and the Village of Clive. The completion of these two segments marks the complete build-out of the Highway 12/21 Regional Water Transmission Line which has taken place over the past 18 years.

The Commission Board extends our invitation to you to attend the event which will be held on Friday, October 14, 2022. The day will begin with a tour of the Highway 12/21 facilities followed by lunch and a short ceremony. All those wishing to tour the facilities please meet at the Lacombe County Tees Remote Shop 40404 HWY 821 at 8:45 a.m.

9:00 a.m. - 11:45 a.m.	Facilities Tour
12:00 p.m. - 1:15 p.m.	Lunch
1:30 p.m. - 2:15 p.m.	Ceremony

The lunch and ceremony will take place at the Lacombe County Tees Remote Shop site, 40404 HWY 821. Further directions will be provided upon confirmation of your attendance.

We ask that you RSVP by October 3, 2022 indicating if you will be attending all or a portion of the event. Please RSVP to Donna Mae Grant, dmgrant@lacombecounty.com.

Sincerely,

Brenda Knight
Chairperson
Highway 12/21 Regional Water Services Commission

c/o Lacombe County
RR 3
Lacombe AB T4L 2N3



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary-Acadia*

August 30, 2022

Dear Mayor/Reeve,

I am writing to you to invite your municipality's participation in an upcoming engagement opportunity regarding Alberta's ongoing consideration of re-establishing a provincial police service.

At the Spring 2022 conventions of both the Rural Municipalities of Alberta (RMA) and Alberta Municipalities (AM), I committed to having further discussions with municipal leaders on the topic of the provincial government's exploration of a made-in-Alberta provincial police service. Since making that commitment, I have met with well over a hundred municipalities as well as the Board of Directors of both RMA and AM. We have also launched a new website www.futureofabpolicing.ca to provide Albertans with further information on the topic of provincial policing, and on August 16, 2022, we publically released a provincial police deployment model that would see an Alberta police service greatly increase the number of front line police officers serving rural and smaller detachments. See the following link for more details:

<https://www.alberta.ca/release.cfm?xID=8441787ED317B-026D-6A3C-A617AA3F3CB5A842>

I am committed to continuing this discussion and I am pleased to offer additional engagement opportunities for municipal leaders throughout the month of September. During this time, the Ministry of Justice and Solicitor General will be facilitating a series of in-person engagement meetings for municipal leaders and myself. Each meeting will be an opportunity for focused dialogue between municipal leaders and myself on the topic of provincial policing, as well as, any other justice and public safety topic important to municipal leaders.

Dates/Locations:

- September 13 (Edmonton)
- September 14 (Edmonton)
- September 16 (Grande Prairie)
- September 19 (Cold Lake)
- September 27 (Lethbridge)
- September 28 (Calgary)
- September 29 (Calgary)

Venues:

- Venue locations and addresses will be provided and updated via the registration process.

Meetings Format:

- There will be six (6) meeting timeslots available per day.
 - 9:00am to 9:50am

- 10:00am to 10:50am
- 11:00am to 11:50am
- 1:00pm to 1:50pm
- 2:00pm to 2:50pm
- 3:00pm to 3:50pm
- Each meeting will be between 50-60 minutes in length.
- Each meeting will have up to twenty (20) attendees from various municipalities to enable focused discussions on local issues, or other items of interest to municipalities.
- Municipalities are requested to register a maximum of two (2) attendees per municipality. This is to ensure that all municipalities are provided with an opportunity to participate.
- There is no set agenda for the meetings, discussion will be guided by items of interest to municipalities.

Government of Alberta attendees:

- Honourable Tyler Shandro, Minister of Justice and Solicitor General
- Staff members, Ministry of Justice and Solicitor General

Registration Details

- All registration will be through Eventbrite, which is an online registration system. Please choose the location/date/time most convenient for your municipality's attendees, and then use the links below to complete the registration process.

Date	Location	Timeslot	Eventbrite Registration Link
September 13, 2022	Edmonton	9:00am to 9:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409942658527
		10:00am to 10:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409963510897
		11:00am to 11:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409968716467
		1:00pm to 1:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409977613077
		2:00pm to 2:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409977613077

			jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409980732407
		3:00pm to 3:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409982176727
September 14, 2022	Edmonton	9:00am to 9:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409983791557
		10:00am to 10:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409989107457
		11:00am to 11:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409992567807
		1:00pm to 1:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410000722197
		2:00pm to 2:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410002286877
		3:00pm to 3:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410004894677
September 16, 2022	Grande Prairie	9:00am to 9:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410009438267

		10:00am to 10:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410010330937
		11:00am to 11:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410019127247
		1:00pm to 1:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410021363937
		2:00pm to 2:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410023089097
		3:00pm to 3:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410051684627
September 19, 2022	Cold Lake	9:00am to 9:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410052567267
		10:00am to 10:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410057271337
		11:00am to 11:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410058866107
		1:00pm to 1:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-

			410061072707
		2:00pm to 2:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410061955347
		3:00pm to 3:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410071674417
September 27, 2022	Lethbridge	9:00am to 9:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410073028467
		10:00am to 10:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074001377
		11:00am to 11:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074723537
		1:00pm to 1:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410075766657
		2:00pm to 2:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410076990317
		3:00pm to 3:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410078073557

September 28, 2022	Calgary	9:00am to 9:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078534937
		10:00am to 10:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078885987
		11:00am to 11:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410079949167
		1:00pm to 1:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410080771627
		2:00pm to 2:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410081684357
		3:00pm to 3:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410082356367
September 29, 2022	Calgary	9:00am to 9:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083078527
		10:00am to 10:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083559967
		11:00am to 11:50am	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085224947

		1:00pm to 1:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085716417
		2:00pm to 2:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086197857
		3:00pm to 3:50pm	https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086599057

Alberta's government is continuing to listen to a wide variety of viewpoints on this topic, and I look forward to speaking with you, or other representatives from your municipality as we work together to ensure that all Albertans feel safe, secure, and protected in their communities, no matter where they live.

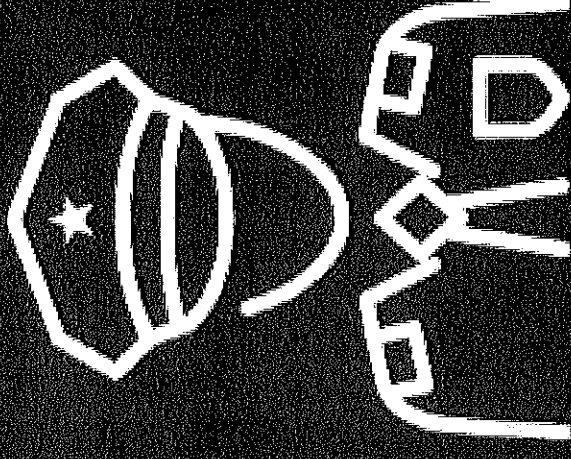
Sincerely,



Honourable Tyler Shandro, QC, ECA
Minister

cc: Honourable Ric McIver, ECA

Alberta Police Service Deployment Model Summary



Alberta Justice and Solicitor General

August 2022

Alberta

Improving policing services for Albertans

The deployment model for the Alberta Police Service enables:



An organization structure that prioritizes the unique needs of Alberta's diverse communities



Increased service delivery in smaller communities and rural areas

These allow Alberta to:

- Increase the amount of police officers working in the smallest detachments (42 out of 113 total detachments), resulting in an increase in the number of police officers in rural Alberta,
- Increase front line response by reducing the number of police officers deployed in headquarters and administrative roles, and
- Provide better access to specialist policing services in rural and remote areas of Alberta.

Key benefits of the model



Distribute resources across the province to prioritize rural, remote, and Indigenous communities



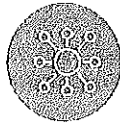
Increase the number of police officers in detachments to ensure greater local coverage and the delivery of high quality services in rural communities



An organizational structure designed to deliver consistent 'core' policing services, including community policing, mental health responses, and investigations, throughout the province



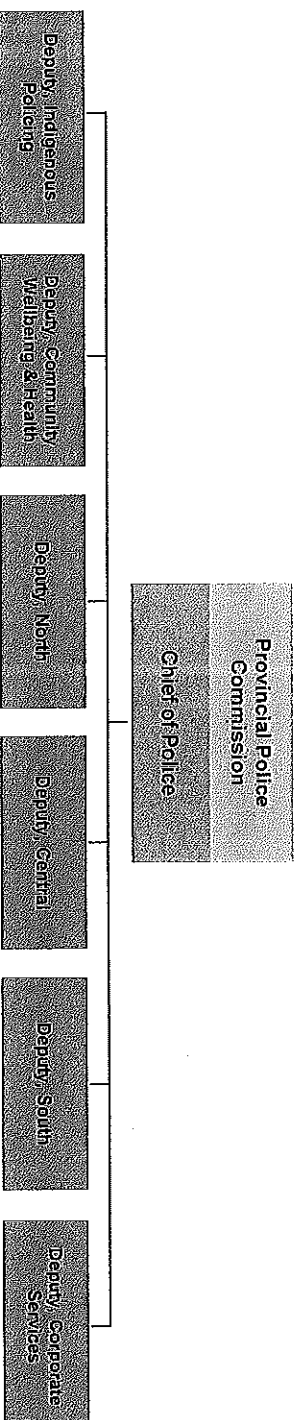
Better access to specialized policing resources and services in rural, remote and Indigenous communities



Sharing the provincial police's resources across detachments to manage capacity and maintain service coverage

Alberta

Tailored for Alberta's diverse communities

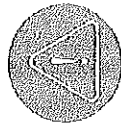


The Alberta Police Service's organization structure will:

- ensure the consistency of 'core' policing services, including community policing, mental health responses, and investigations, throughout the province.
- introduce a distinct collaborative approach to providing services for Indigenous communities, and enable better support for self-administered First Nations Police Services.
- build an integrated approach to the broader community safety ecosystem.
- embed specialized provincial police resources in every region.

More specialist resources for rural areas

Specialist Teams & Services



Tactical Teams &
Critical Incident
Response



Mental Health &
Addictions
Response



Specialist
Investigators



Forensic
Identification
Services



Air Support



'Hub Tables'



Canine Units

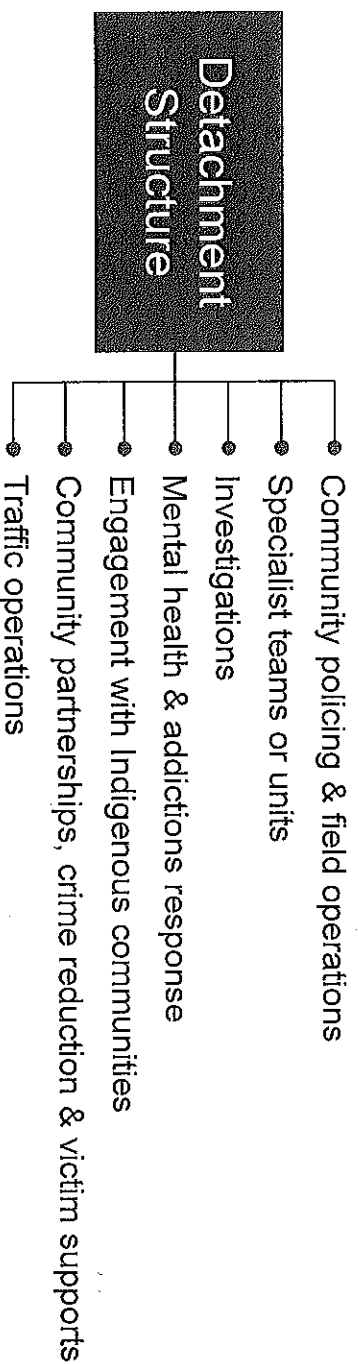
The current model typically deploys the majority its provincial police specialist teams and services from Alberta's biggest cities such as Edmonton and Calgary.

Under this detachment deployment model:

- Specialist policing teams and services are embedded, shared, and dispersed throughout the province.
- Locally delivered services are prioritized.
- Coordinated resources across each region help manage capacity, provide continuous coverage, and improve access to specialist services.
- Rural, remote and Indigenous communities have better access to services, as well as improved response times.

Consistent service throughout Alberta

- The Alberta Police Service has been designed to be integrated with healthcare partners, family and community supports, and other public safety partners.
- Dedicated roles and resources are embedded in detachment profiles to improve consistency of services throughout the province - regardless of size or location of a community.



Detachment types



Community Detachments

Located in smaller urban and rural communities with approximately 65-85 such detachments across the province.



Service Hubs

Located in medium-sized urban and rural communities with approximately 20-30 such detachments across the province.



Regional (Urban) Hubs

Located in larger communities with 3 such detachments across the province.



Detachments Serving Indigenous Communities

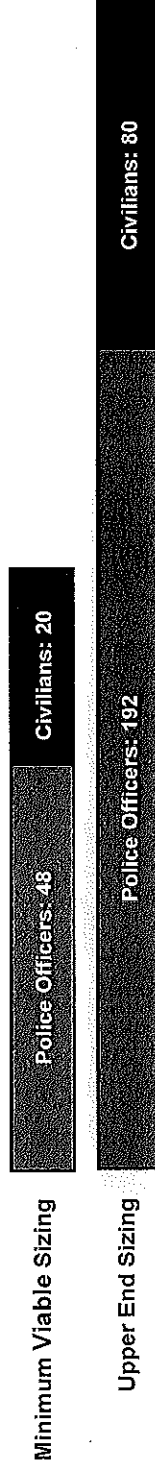
Indigenous communities that use the Alberta Police Service to provide policing services for their communities. Number of detachments to be determined in partnership with Indigenous communities.

Community detachments



- Located in smaller urban and rural communities with approximately 65-85 such detachments across the province.
- Implement a new 'minimum viable' detachment size of 10 police officers which would increase the number of provincial police officers working in the smallest detachments. This would increase police officer staffing levels in 42 out of 113 detachments (37%).
- Focus deployment of police officers towards frontline services in rural and remote areas, instead of headquarters or administrative roles.

Service hub detachments



- This deployment model includes 20-30 service hubs. Exact detachment sizes of the service hubs will depend on community needs.
- Service hubs will provide the same day-to-day services as community detachments, but will also be given more specialist policing resources for their local needs as well as to support adjacent community detachments, as required.

Regional (urban) hub detachments

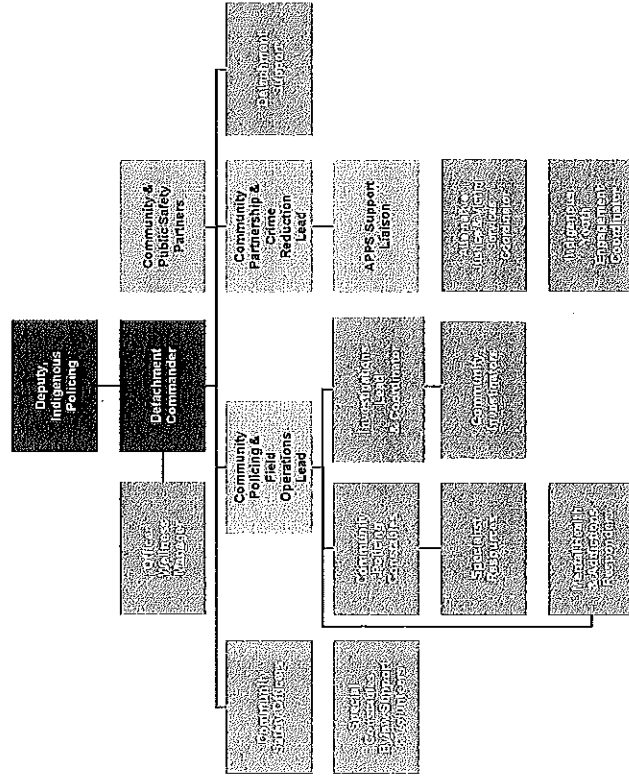
Sizing Example

Police Officers: 200

Civilians: 83

- Regional (urban) hubs are 'regional headquarters' and provide strategic services for their regions in addition to the full range of community policing and specialist services, complex forensics and investigations support, and other services within the region.
- This deployment model includes 3 regional (urban) hubs in the province (north, central and south). Exact detachment sizes will depend on community needs.

Community policing detachments for Indigenous Communities



- These detachment types will provide culturally-appropriate public safety and community well-being services for Indigenous communities.
- Detachment Commanders will work collaboratively with local community leadership to tailor services, capabilities, and align on outcomes that are important to the Indigenous communities being served.
- Staffing requirements and sizing for each detachment will be co-developed between the Government of Alberta and Indigenous communities.
- These detachments are part of a semi-autonomous Indigenous Policing Branch that will provide more support for self-administered First Nations police services, as well as serve Indigenous communities that use the Alberta Police Service.

Alberta

Designed for Alberta's future

Since 2020, Alberta has greatly increased funding to grow the RCMP's provincial policing staffing levels to help fight rural crime. This is achieved through the Police Funding Model and outlined in the *Police Funding Regulation AR 7/2020*.

RCMP Contract Policing Model (Provincial Police Service Agreement only)

Alberta Police Service (APS) Model

- | | |
|--|---|
| <ul style="list-style-type: none">• Since 2020, additional funding allowed for increase of 450 RCMP positions<ul style="list-style-type: none">– 245 additional RCMP officers– 207 additional civilians | <ul style="list-style-type: none">• This same funding will enable an increase of 553 APS positions from base model<ul style="list-style-type: none">– 383 additional police officers– 170 additional civilians<ul style="list-style-type: none">▪ 95 more mental health & social workers |
|--|---|

How would an Alberta Police Service use the Police Funding Model?

- 95-100% of APS detachments see an increase in their police officers positions.
- 146% increase to APS mental health and addictions response staff.
- Smaller detachment size increase even further from 10 police officers (base model) to 12 police officers.

Alberta

Additional information

- For more information on the future of provincial policing in Alberta see www.futureofabpolicing.ca
- Read the reports:
 - [Alberta Provincial Police Service Detachment Deployment Model](#)
 - [Alberta Provincial Police Service Transition Study Final Report](#)
 - [Alberta Provincial Police Service Transition Study Future State Report](#)
 - [Alberta Provincial Police Service Transition Study Current State Report](#)

Alberta Police Service Deployment Model

Frequently Asked Questions

1. Does this deployment model include closing detachments? Will our local detachment stay open under an Alberta provincial police?

- Should the province transition to its own provincial police, the Alberta police service deployment model does not include closing any existing detachments.
- Local detachments will remain open with smaller detachments experiencing an increase to the number of their police officers compared to the current model.
- For more information see:
 - [*Community Policing Deployment Model Detachment Design report*](#), pg. 26-27, 39, 55-56, 64-65,
 - [*Alberta Provincial Police Service Transition Study Final Report*](#), pg. 16, 77, 96.
 - [*Alberta Provincial Police Service Transition Study Future State report*](#), pg. 6, 103

2. How does this deployment model work? How will our service be improved under an Alberta provincial police model?

- Balancing the distribution of resources across the province in a way that prioritizes service delivery to rural, remote, and Indigenous Peoples and Communities
- 'Right sizing' detachments to increase the number of police officers throughout rural Alberta, ensure greater local coverage, and establishing a minimum number of dedicated resources to ensure the delivery of high quality services in smaller communities
- Implementing structures and roles that are 'hardwired' to deliver consistent 'core' policing services, including community policing, mental health responses, and investigations, throughout the province
- Decentralizing specialist resources and services out of urban centers and into rural, remote and Indigenous Communities
- Sharing resources to manage capacity and maintain service coverage - even in smaller rural, remote and Indigenous Communities
- For more information, see [*Community Policing Deployment Model Detachment Design report*](#), pg. 4-5, 24-36

3. How does this deployment model affect First Nations?

- The deployment model provides ideas and concepts that will inform the development of policing for Indigenous communities. Alberta's government understands that the ideas presented in the deployment model are part of a larger dialogue between the provincial government and Indigenous communities on the future of policing.
- The Government of Alberta supports the expansion of self-administered First Nations policing for First Nations who choose this option. First Nations police services are an opportunity to improve policing for First Nations communities, advance the goals of reconciliation, as well as address the National Inquiry into Missing and Murdered Indigenous Women and Girls' Calls for Justice.
- The Alberta provincial police deployment model envisions a new provincial police service that would be designed to support the creation and expansion of First Nations police services for additional First Nations and provide additional support for First Nations police service to ensure their continued viability.
- For more information, see [*Community Policing Deployment Model Detachment Design report*](#), pg. 12-13, 15, 17, 34-35, 51, 78-79, 84-87,

4. How will an Alberta provincial police increase the size of the smallest Detachments to a new 'minimum viability' of 10 members; wouldn't this cost more?

- Allocating the increased number of police officers is built right into the Alberta provincial police model that was developed. This can be done using the same budget allocated for the provincial police without increasing costs; it is just another way to approach building and deploying a provincial police.
- Minimizing the number of provincial police officers performing administrative or back office roles throughout the police service, including within a headquarters. These positions would be filled by civilian staff, which would free up the police officer to be deployed in a front line role.

- Redeploying specialist policing teams, resources, and units that are traditionally deployed out of Edmonton or larger urban communities to be dispersed more evenly across the province (doing so provides an increase of between 100-150 positions to front line policing services).
 - For more information see:
 - Community Policing Deployment Model Detachment Design report, pg. 26-27, 39-43, 55-56, 59-67.
 - Alberta Provincial Police Service Transition Study Current State report, pg. 46-50
- 5. The report has a number of detachment profiles, which detachment profile will be serving my community?**
- The Alberta Government will work with municipalities and Indigenous communities to determine the appropriate detachment profile that provides the resources and the services tailored to local community needs.
 - Some of the factors that will help determine the detachment profile that will serve your community are:
 - Community population (i.e., size and service needs)
 - Geography of community served
 - Location and geographic characteristics
 - Relative location of the Detachment to other Detachments
 - Physical size/infrastructure of detachment
 - Number of police officers and frontline resources required in the detachment to serve the community
 - Access to other service providers within, or near, the community
 - Demand for services and historical crime data
 - For more information, see Community Policing Deployment Model Detachment Design report, pg. 29-36, 47-68).
- 6. Is the Alberta provincial police deployment model one-size-fits-all?**
- No, the Alberta provincial police service deployment model was specifically created to address the unique needs of each individual community; taking into consideration the culture differences, values and historical context that affects the delivery of policing services.
 - Input from communities will be incorporated into the deployment model including required resources, public safety priorities, and needs as an additional data point to be incorporated into a detailed deployment plan
 - The differences between the community safety and well-being environments across Alberta are significant. Community priorities, the nature of crimes, and public safety needs demanded by communities differ from community to community; and region to region and both this information and community input will be used in determining suitable detachment profiles for communities.
 - For more information, see Community Policing Deployment Model Detachment Design report, pg. 11, 15, 36, 45-47
- 7. Are service HUBs about urban areas receiving more resources than rural areas?**
- No, the HUB model developed for the Alberta provincial police is about redirecting provincial police officers, specialists and crisis response from being stationed in larger metropolitan areas like Edmonton and Calgary and shifting them towards rural areas.
 - For more information, see Community Policing Deployment Model Detachment Design report, pg. 18, 26-27, 29, 37-43, 55-56.
- 8. What will happen when there is a major incident near my community; how will this deployment model ensure that our local police officers have the support they need?**
- The Alberta provincial police service deployment model approach prioritizes balancing the distribution of resources across the province in a way that prioritizes service delivery to rural and Indigenous communities.
 - This is accomplished by the Alberta provincial police service internal service layers; with shared resources directed to Community and Indigenous Detachments from the larger Service Hub and Regional (Urban) Hub Detachments when there is a 'major incident.'
 - This also applies when there is a need for additional general duty officers within a smaller detachment; a Service Hub or Regional Hub Detachment is staffed appropriately to serve both the local population; as well as, neighbouring Community and Indigenous Detachments.
 - The Service Hub proposed shift make-up has been designed for greater coverage to support Community and Indigenous Detachments by creating a more efficient shift model to maximize the use of specialist police units and teams
 - Many police officers in the proposed Regional (Urban) Hubs would be dedicated to investigative and specialized services; as well as, strategic positions to guide Community and Indigenous Detachments and Service Hubs, and to liaise with Headquarters, ALERT, and other specialized portfolios
 - For more information, see Community Policing Deployment Model Detachment Design report, pg. 39-43, 44-58, 61-64.

9. How would an Alberta provincial police be able to staff detachments that would now be larger in size?

- The deployment model will allow provincial police officers to be recruited to work in areas they want to live and to do meaningful work to respond to community needs. There will be less of a need for an officer to drive hours away from home or stay away from their family for days at a time.
- The deployment model will allow for more flexible resourcing that will allow officers to take time away, have greater access to health and wellbeing supports, and be deployed in communities and specialties where they are interested. This deployment model changes the equation for career growth - an officer no longer needs to put their family through the stress of transfers or relocating to facilitate promotion or career growth. This model enables police officers to stay in their communities longer, and allow for long-term career development.
- For more information see:
 - Community Policing Deployment Model Detachment Design report, pg. 14-18, 26-27, 39-43, 45-58.
 - Alberta Provincial Police Service Transition Study Final Report, pg. 45-46, 50-51, 63-65, 67-68, 72.
 - Alberta Provincial Police Service Transition Study Future State report, pg. 20-22, 76-79, 96-98.

10. Since 2020, the RCMP in Alberta have been increasing their staffing levels based on new funding coming from the Alberta Government; would an Alberta provincial police reflect this growth, and how would an Alberta police service use this funding in its staffing model?

- The additional funding currently provided by the Alberta Government to the RCMP was initiated to address a significant rural crime issue by placing more front line police officers in rural communities; presently, the RCMP have autonomy to determine where the additional police officers are placed.
- In the proposed Alberta provincial police deployment model, there will be even greater emphasis for placing the additional police officers into front line policing positions located within rural communities. In fact, the Alberta provincial police model will actual increase the number of front line police officers; the proposed future resourcing model, with the additional funding from the police funding model, would be invested primarily in increases to police officers in rural communities.
- The proposed resourcing model prioritizes front line services, increasing presence in the community, and improving access to specialist services in rural parts of the province. The proposed resourcing model will have a significant impact on the deployment model and detachment profile sizing concepts presented in PwC's report:
 - Minimum baseline sizing of Community Detachments will be increased from 10 members to 12 members
 - Average size of Community Detachments increased from 15 members to 18 members
 - Minimum baseline sizing of Service Hubs increased from 48 members to 50 members
 - Average size of Service Hubs increased from 55 members to 58 members
 - 95 -100% of detachments will have increased numbers of sworn officers
 - Average increase in sworn officer complement of 65% across all detachments in the province.
- This proposed increase in resources will allow for the Alberta provincial police to increase service coverage across the province and expand the presence of Alberta provincial police officers in rural communities. This is in addition to the expected impact of redeployment of sworn members or specialist teams from the urban centers in the province. The increased resourcing from the changes to the policing funding model will dramatically improve the ability of the provincial police to deliver public safety services and to substantially increase police officer presence in rural and remote parts of the province
- For more information see:
 - Community Policing Deployment Model Detachment Design report, pg.64-68
 - Alberta Provincial Police Service Transition Study Final Report, pg. 32, 67-68, 77
 - Alberta Provincial Police Service Transition Study Future State report, pg. 76-77, 101
 - Alberta Provincial Police Service Transition Study Current State report, pg. 46-54

Alberta Provincial Police Service Deployment Model

Alberta Municipalities' Summary and Analysis

August 2022



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Background

On August 16, 2022, Justice and Solicitor General released a report on a potential Alberta Provincial Police Service (APPS) deployment model. This report, prepared by PricewaterhouseCoopers (PwC), is part of the larger APPS transition study. The news release accompanying the report states that “while Alberta’s government hasn’t made a decision about establishing a police service, this process can help ensure Alberta is ready to make a transition on its own terms if the federal government ends RCMP contract policing or reduces subsidies to provinces, territories, and municipalities policed by the RCMP under contract.”

The proposed deployment model is based on seven values, also referred to as design principles, which are reiterated throughout the report. A summary of these values, along with PwC’s explanation of how their deployment model supports each value, is provided in Appendix I. The deployment model prioritizes:

- Balancing the distribution of resources across the province to prioritize service delivery to rural, remote, and Indigenous Communities.
- Decentralizing specialist resources and services.
- Implementing structures and roles to deliver consistent ‘core’ policing services throughout the province.
- ‘Right sizing’ detachments to ensure adequate local coverage and establishing a ‘floor’ or minimum number of resources for all communities.
- Sharing resources to manage capacity and maintain service.

The report claims that the impacts of this model on frontline services will be:

- An increase in the number of sworn officers in rural, remote and Indigenous Communities, achieved by rebalancing resources to rural communities and reducing the number of sworn members deployed in headquarters or administrative roles.
- The implementation of a ‘minimum viable’ detachment size of 10 sworn officers, increasing the number of officers in the smallest 37% of detachments by an average of 65% (i.e., adding 275 front-line police officers to the smallest 42 detachments).
- Improved access and service coverage in rural and remote areas due to decentralization of specialist teams and resource sharing.

The deployment model describes five detachment prototypes, all of which would be fully staffed and resourced to deliver the following core services: community policing, investigations, mental health and addictions response, traffic operations, community engagement, and victim services (see following table).

Detachment prototype	Number of detachments	Number of sworn officers	Community characteristics	Types of services provided
Headquarters	1	n/a	Located in Edmonton	Not specified, but likely to include corporate services (finance, procurement, human resources, asset management, IT, communications, and legal services)
Regional (urban) hub	3	125-200	Larger rural communities acting as centres in Northern, Central, and Southern Alberta	Full range of operational and strategic services
Service hub	20-30	48-192	Medium sized rural communities in Alberta, likely acting as a "centre" in rural areas	• Community policing and field operations • Investigation teams • Mental health and addictions response • Specialist service teams
Community detachment	10-80	65-85	Rural and remote communities in Alberta, likely smaller in size	• Community policing and field operations • Investigation teams • Mental health and addictions response • Specialist service teams
Detachment in Indigenous communities	TBD	TBD	Indigenous communities that chose to contract the APPS to provide services	To be determined with input from Indigenous communities and leaders

Detailed descriptions of the types of services to be provided in each detachment, as well as the top-level organization for the APPS, are included in the report's appendix. The report does not specify where each type of detachment would be located, but suggests several factors that should be considered when determining these locations, such as:

- Population (size and service needs)
- Location and geographic characteristics
- Physical size/infrastructure of detachments
- Number of officers and frontline resources required in the detachment to serve the community
- Relative location of other detachments:
- Access to other service providers (municipal police services, mental health and addictions, child advocacy centres)
- Demand for services and historical crime data
- Community input

Key assumptions and cautions in the report include:

- The physical space and available infrastructure that exists today can accommodate the deployment model proposed.
- Team supervisory ratios and composition are presented for illustrative purposes only and must be refined and validated for alignment with leading practice guidelines and considering capabilities and service complexity.
- Staffing levels in community detachments are based on having a minimum of two officers on shift for a single shift 7 days a week (i.e., will not have 24-hour availability).
- Staffing levels in service hubs are based on having 24-hour frontline availability as well as teams of investigative and specialist services.
- Numerous additional data points should be considered in further detailed analysis, including crime volume, community service demands, other agency demands, population projections, Crime Severity Index scores, case clearance ratios, and geographic spread of jurisdictions for each detachment as a part of detailed deployment model design.
- Input from communities should be incorporated into the deployment model including required resources, public safety priorities, and needs as an additional data point to be incorporated into a detailed deployment plan.

Analysis

The PwC report describes a high-level, conceptual deployment model that was developed in a top-down manner based on design principles, organizational priorities, and a pre-defined target operating model. The report acknowledges that the model was not developed in consultation with the communities that would be served by an APPS and would need to be validated based on community need, as well as numerous other relevant data points (crime rates, caseloads, etc.). ABmunis has previously expressed concerns with the province's failure to engage meaningfully with municipalities throughout the APPS transition study. This latest report again demonstrates how provincial models for an APPS are being developed in isolation from key stakeholders, including municipalities and the RCMP.

In 2021, ABmunis approved set of principles that would apply to any provincial police service, regardless of the service provider (Appendix II). In evaluating PwC's deployment model against these principles, there is broad alignment between the model's design principles and ABmunis' principles. In particular, the model's commitment to provide a province-wide minimum standard of core policing services significantly aligns with ABmunis' principle on police service levels. ABmunis also supports the model's recognition of the need to integrate police services with other key services within the public safety ecosystem, such as mental health and addictions services.

However, certain elements of the deployment model directly contradict the stated design principles. For example, the methodology used to develop the deployment model contradicts the principles of community-oriented and collaborative. The deployment model notes that the resourcing and sizing requirements for Detachments in Indigenous Communities will be co-developed with those communities; it is unclear why this collaborative, community-centre approach is not being offered to all Alberta communities. Additionally, the report states that the design principle of efficient and integrated will be achieved by "centralizing services and capabilities where it is operationally and fiscally advantageous to do so", which contradicts the stated priority of "decentralizing specialist resources and services out of urban centers and into rural, remote, and Indigenous communities."

In PwC's previous transition study, the cost of contracting the RCMP as Alberta's provincial police service was estimated at \$783 million to support 3,097 regular members and 933 civilian members in 148 detachments.¹ The transition study proposed that an APPS could provide 3,153 officers and 1,036 civilian members in 113 detachments for a total cost of \$759 million. The latest report on the deployment model provides an updated projection of APPS strength that takes into account additional funds raised through the police funding model implemented in 2020. According to the report, these funds can be used to support 3,696 officers and 1,046 civilian members by 2025-26 for a total operating cost of \$819 million. This represents a 17% increase in the number of officers with only an 8% increase in funding. Justice and Solicitor General staff have explained that the apparent disparity in police funding compared to police service strength reflects the movement of officers out of administrative positions into frontline positions. The report does not provide any further information on costs or a potential police funding model. Additionally, since the report does not specify what kind of detachments will be located where, municipalities still do not know what service levels in addition to core policing will be available to them locally.

Many of the questions ABmunis identified in our analysis of the first PwC transition study remain unanswered by the PwC report on a deployment model. Some additional questions and concerns related to the proposed deployment model include:

- As local needs and data were not considered in developing the deployment model, PwC recommends that their model be validated against this information, as well as through community consultation. When will this process take place and how will the projected APPS costs and resource allocation be impacted?
- How does province plan to fill positions, particularly those in rural and remote communities, for an APPS that is projected to be larger than the current provincial police service, at a time when police services across the country struggle with recruitment and vacancies?
- How will community detachments and service hubs work with municipalities to set local policing priorities and be accountable to the communities they serve?
- The proposed deployment model prioritizes "balancing the distribution of resources across the province in a way that prioritizes service delivery to rural, remote, and Indigenous Communities." How will the province ensure equitable service delivery and responsibility for policing costs between communities served by the APPS and communities that contract the APPS as their municipal police service?
- How will specialist service teams be deployed across the projected 20-30 service hub detachments? Will each service hub contain all types of specialist service teams? If not, how will the placement of specialist service teams be determined? What are the costs associated with duplicating and decentralizing these teams and their equipment in a dispersed deployment model to improve access and responsiveness to calls for services that are further away from large centers?
- The deployment model assumes that the physical space and available infrastructure that exists today can accommodate the proposed model. Is this a realistic assumption given the model's stated priority to improve access and service coverage in rural and remote areas by decentralizing resources?
- The report proposes a top-level organizational structure whereby the Chief of Police reports to a Provincial Police Commission, who in turn reports to the Minister of Justice and Solicitor General. How does this structure support increased civilian oversight of police, transparent decision-making, and accountability to the people and communities served?

¹ This cost estimate includes the normalization of RCMP salaries; includes the cost of Alberta sheriffs; and reflects both Provincial Police Service Agreement and Municipal Police Service Agreement detachments and staff.

- The report's appendix reviews the metrics commonly used to determine the optimal number of officers needed for a particular community and concludes that "the takeaway from these metrics seems to suggest that Alberta is experiencing higher caseloads, as well as more complex and serious. Matched with an overall lower proportion of officers per population, this suggests that the current ratios of officers may not be adequate to properly address the community safety demands placed on officers in Alberta." This statement aligns with feedback ABmunis has heard repeatedly from its municipal members, so we support the deployment model's proposal to make significantly more resources available for policing. At the same time, we endorse the idea that the broader ecosystem of public safety includes health, mental health, and social services, as well as the justice system. How will the province ensure that these sectors and the public-safety related services they deliver are appropriately resourced and accessible to all Albertans, in support and alignment with the proposed deployment model?

After the report's release, ABmunis drafted an [official statement](#) in response to media requests. For more information about the APPS proposal and related ABmunis' advocacy, please visit our [online policing hub](#).

Appendix I – Summary of APPS Deployment Model Values

Design Principles	Description	How the Model Supports the Value
 Community Oriented	Community engagement at the heart of the service and establishing mechanisms to facilitate relationships between the provincial police and communities.	• Larger minimum detachment size • Consistent portfolios of services and capabilities • Enhanced community policing front line officer role
 Transparent	Transparent in actions, decisions and communications with each other and those that are served. Ensure honesty and openness in interactions and decision making.	• Regional leads for functional areas to ensure consistency and accountability throughout the province • Local Commissions to bring in the Community wherever possible
 Fair	Fair dealings with citizens and communities at every contact through appropriate and continuous training, oversight and support so service members are empowered to do the right thing.	• Highly trained members of the APPS are deployed in all communities in Alberta • Consistent standards and defined ways of working are required to share resources across locations
 Responsive	Effective response systems to ensure that the future provincial police are responding to calls for service in a timely manner while producing outcomes that satisfy citizens' needs.	• More effectively placing front line officers where they are needed in the community, at times they are needed • Providing service coverage and surge capacity in Service Hubs for all Community Detachments • Placing specialized services where they are needed and accessible to all communities

Design Principles	Description	How the Model Supports the Value
 Efficient and Integrated	Integrated services across the province with infrastructure and resources shared to achieve economies of scale and joined-up outcomes for citizens.	Centralizing services and capabilities where it is operationally and fiscally advantageous to do so
 Collaborative	Establish and reinforce effective collaboration and working relationships with communities, agencies and organizations.	- Embedding community collaboration leads into the organizational structure to drive the ecosystem approach - Appoint regional leads responsible for collaboration and community partnerships
 Consistent	Consistent and dependable level of services provided throughout the province. Having adequate resources and the level of staff for standard police services.	- Maximizing staffing efficiency by not having a one-size-fits all approach - Layering services to all communities by the implementation of service hubs - Optimizing staffing and shifting models by community need and capability demand

Appendix II – ABmunis Principles for an APPS

1. Police governance and oversight
 - An Alberta Provincial Police Service (APPS) must ensure that all municipalities have meaningful input into developing local policing priorities.
 - Governance and oversight bodies for an APPS must include municipal representation at local, regional, and provincial levels.
 - An APPS must provide regular reporting on policing priorities and outcomes to the municipalities it serves.
2. Police service levels
 - An APPS must establish and deliver a minimum standard of policing infrastructure, supervision, administration, and front-line services necessary to respond to calls for service and provide adequate proactive policing in all Alberta municipalities.
 - This minimum standard must exceed current RCMP performance.
 - The Government of Alberta must create, with input from municipalities, metrics to demonstrate that the minimum standard is being met or exceeded in all Alberta municipalities.
 - The Government of Alberta must publicly share reporting on APPS performance.
3. Policing costs
 - Municipalities must not bear any of the costs associated with implementing and transitioning to a provincial police service.
 - Police funding must be based on the principles of fairness, transparency, and predictability.
 - The Government of Alberta must fill the funding gap associated with the loss of federal funding for using RCMP services.
 - Municipal policing costs for an APPS must be at minimum 5% below current RCMP policing costs.
 - All municipalities must pay an equitable share of policing costs for the minimum standard of policing.
 - Municipalities must retain the ability to negotiate contracts with an APPS. Municipalities requesting contract enhancements, e.g., additional dedicated officers or staff, would be responsible for paying the additional cost of providing these.

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

August 30, 2022

To all local Alberta government and community leaders:

Over the past weeks, there has been extensive news coverage regarding the independent inquiry created to examine the April 2020 mass casualty in Nova Scotia. Many different testimonies have been heard to date, and the commission will continue its work in to the coming month. While much debate takes place on public platforms and in the media across the county, it is important to me to assure you the first priority of the Alberta RCMP is, and will always be, without exception, public safety. The communities and citizens you represent can be confident and trust in the police services provided by the Alberta RCMP.

Each Alberta police officer has mandatory advanced training to respond to significant events in the first instance. Additionally, each frontline Alberta RCMP officer is provided supplementary training on managing dynamic critical incidents. Detachments have local protocols in place that are reviewed and updated regularly, ensuring specific community needs are addressed within the management of critical incidents.

In Alberta, we are well positioned to escalate our response should circumstances require it. Our critical incident response includes highly skilled, specialized teams trained in both rural and urban settings, prepared to rapidly deploy anywhere in the province. This response includes our Division Emergency Operations Center, Emergency Response Teams, Special Tactical Operations Team, Air Services and Police Dog Services, to name a few. We have implemented the latest technology available to enable situational awareness when managing public safety events and have invested in equipment such as Unmanned Aerial Vehicles and surveillance platforms to enhance our response.

The Alberta RCMP has strong working relationships with the municipal police services in Alberta. We undertake joint investigations and have engaged in a number of joint operations. Our specialized critical incident teams often train together, and we have developed our systems to enable the ability to share our situational awareness tools with other police agencies during public safety events. Interoperability and cooperation is a priority for the Alberta RCMP and it remains an important part of policing in the province.

Any time an incident occurs in Alberta RCMP jurisdiction we undertake a review, assessing our response and actions, implementing best practices and addressing lessons learned. We also review findings from inquiries, inquests and major events in the province, country and internationally to evaluate our readiness to respond to similar situations and to consider recommendations from lessons learned in those events. This continuous evaluation has resulted in the adaptation of training and implementation of processes, technology and equipment to better position us to respond to dynamic incidents.

As an example, the Alberta RCMP has had senior police officers assigned to our dispatch center to oversee and provide guidance on public safety events. Investment through the Police Funding Model has afforded us an opportunity to expand this response by establishing an Alberta RCMP Real Time Operations Center (RTOC). The RTOC will provide active monitoring of events throughout the province, determine and coordinate the

appropriate resources needed, and enhance communications both internally and with the public. In addition to senior police officers, the RTOC will be staffed with criminal analysts, communications strategists and other resources to assist frontline police officers in identifying appropriate local or regional support.

In early 2020, the Alberta RCMP recognized the need for a police-initiated public alert system, specifically designed to address public safety events such as an active shooter. We approached the Ministry of Justice and Solicitor General, who is responsible for the Alberta Emergency Alert System, proposing the development of this system. Working with the ministry and other police services in Alberta, the Police-Initiated Public Alert system was developed and has been implemented. This system has been used by the Alberta RCMP since it became operational, allowing for immediate notification of residents in a localized area.

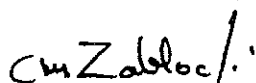
Public safety needs, along with new and emerging threats and crime trends, call for police services to evolve and adapt to address those challenges. My management team and I meet regularly with representatives from the Ministry of Justice and Solicitor General to articulate our need for resources, technology and equipment, ensuring our service is equipped to respond to public safety events. Our team routinely updates the ministry with respect to operational and administrative matters, as required and when appropriate.

It is the responsibility of my leadership team and I to ensure your community leadership, as well as your citizens, know the policing services in their jurisdiction are prepared, modern, flexible and ready to respond to any critical event they may face. I encourage you to reach out to your local detachment commanders to discuss critical response, or any other policing concerns, directly. They are your local Chiefs of Police and I know they will be happy to hear from community leaders and citizens alike.

You may also reach out to me directly at 780-412-5444 or Curtis.zablocki@rcmp-grc.gc.ca. I am always happy to hear from community leaders.

Thank you for your continued support. We are proud to serve as your provincial and municipal police service.

Yours truly,



C. M. (Curtis) Zablocki M.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 - 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

ALBERTA MUNICIPALITIES – SMALL COMMUNITIES NEWSLETTER

Hello Mayors, Councillors, and CAO's,

I hope that everyone is having an amazing summer and that you have managed to carve out some time for yourselves. It has certainly been a busy summer here in Alberta Beach, especially with the Pope visiting our area! I had planned on doing a summer tour and visiting some of your communities, but, alas, with everything going on locally, I haven't managed to fit it in quite yet. I am hoping to arrange some visits over the next few months.

Alberta Municipalities continues to make progress on a number of advocacy initiatives, while others have proven more challenging. Here is an update on some of our initiatives.

Funding

ABmunis continues to highlight the impact of provincial downloading and funding cuts on municipalities. In total the impact on municipalities is a 58 per cent reduction in net financial support from the province, and that does not include increased costs, such as policing. In 2015, municipalities received \$418 per capita and by 2023, that amount will be an estimated \$177 per capita. While communities are working to streamline, reduce red tape, and cut costs, there is only so much that we can do with our limited budgets and fiscal capacity to make up the difference.

Local Government Fiscal Framework (LGFF)

In 2024 MSI and BMTG will be replaced with the Local Government Fiscal Framework (LGFF). Alberta Municipalities and RMA have been tasked with developing an allocation formula for the LGFF. To prepare for these negotiations, ABmunis formed a Municipal Financial Health Working Group who recommended principles and allocation formula variables. Additionally, we began engaging our members directly during our 2021 Summer Municipal Leaders Caucus (MLC) to help us determine if we were on the right path and to fine tune our variables. At our 2022 Summer MLC we did an in-depth session on our proposal and solicited feedback from our members. The 2022 Summer MLC presentation included how we came to our principles and our proposed allocation variables; the presentation can be found [here](#). I am happy to say that we have heard from numerous members which has helped us further fine tune our position. It is important to note that there is no allocation formula which will satisfy every member or member type.

In addition to our work on allocation, ABmunis continues to advocate for changes to the LGFF funding. Primarily an increase to the base funding and the removal of the 50% growth restriction.

Alberta Police Advisory Board

The province formed the Police Advisory Board in 2020 to give municipalities, who must now pay for a portion of their policing costs, a say in the build up of the provincial police service (made possible through municipal funding) as well as a say in provincial policing priorities. A 1-year interim board was set up to help establish the governance documents and recruitment process for the permanent board as well as provide initial feedback to the province. The interim board completed its mandate, after significant member consultation, but unfortunately, the province rejected all but one of the recommendations. Recruitment for the permanent board has not taken place and the Interim Board has been asked by Justice and Solicitor General to stay on for the remainder of the 5-year police funding model. We are currently negotiating our Terms of Reference as we feel it is important that we continue

to have a say in buildup of services and policing priorities, even though it is not what municipalities had envisioned. The future of the funding model and the board, at the end of the 5-year term, is unclear.

Victims of Crime Fund

A notable advocacy win for ABmunis is changes to the Victims of Crime Fund. Two years ago, the Government of Alberta passed legislation that expanded the scope of the Victims of Crime Fund to include public safety initiatives, making Alberta the only province that did not restrict the use of its Victims of Crime fund to supporting victims. According to the Ministry's 2021-22 annual report, 59% of the \$64.7 million spent from the Victims of Crime fund went toward public safety initiatives. About one-third, or \$21 million, was allocated to victim services organizations. Only 8.5%, or \$5.5 million, went directly to victims. This was happening while municipalities were propping up under funded and overburdened Victim Services programs. I am very happy the Minister of Justice and Solicitor General has announced that the Victims of Crime Fund will again be used entirely for helping victims recover from their physical and psychological injuries and supporting them through the court process. The province is also expanding supports and providing emergency assistance when required. Advocacy from various organizations, including ABmunis and many municipalities, made this important change possible. More information can be found [here](#).

Future of Municipal Government (FOMG) Project

This project is now in full-swing, and I really appreciate all the engagement that we have had with our members, especially the small communities who are actively engaged. Information about the project, including the first two papers that have been released, can be found [here](#). We will continue to release papers, hold webinars, and solicit feedback over the coming months. We will wrap up the project with a President's Summit in 2023 where we plan to bring together municipalities and key stakeholders to validate areas of agreement and work through points contention, before drafting a recommendations report that will be presented as a resolution at our 2023 Convention. This is a great opportunity to learn about the state of municipalities in Alberta as well as our possibilities for the future.

Convention

I am excited for our upcoming Convention (Sep 21-23) in Calgary! The Small Communities Committee is putting together a fun and informative committee session all about what it takes to build a thriving small community. We have put together an excellent panel of knowledgeable small community enthusiasts and who knows...you may even be treated to some more Small Communities' Theatre! If you are interested in joining the Small Communities Committee or any other standing committee, application information can be found [here](#).

At last year's convention I had the honour and pleasure of unveiling our organization's new brand, Alberta Municipalities (formerly AUMA). Our brand was developed through significant member engagement with the help of a professional research firm. Through our engagement we learned that our old acronym didn't really mean anything to our members. We also heard that our members didn't identify with the term 'urban' and would prefer the association remove it from our name. Now that we have successfully established our new brand, our next step is to move forward with our legal name change, which will be the Association of Alberta Municipalities. Our brand name is how we will continue to represent ourselves, but our legal name is used behind the scenes on bylaws, contracts, etc. Although we do not have to change our legal name, we feel it is important to prevent misunderstandings and ensure continuity. We will bring a special resolution to this year's AGM for members to vote on our legal name change.

These are just a few of our current advocacy initiatives. More information on our advocacy efforts can be found at ABmunis.ca. I also welcome a call, text, or email if you would like to chat about ABmunis work, or what is going on in your community. I really enjoy hearing from you. Also, if you are interested in me visiting your community or meeting your council (in-person or virtually) please let me know. Member visits, getting to know fellow elected officials, and learning about your wonderful communities are my favourite parts of my work with Alberta Municipalities

I would also like to take this opportunity to thank you all allowing me to serve as both your Director of Villages West and as Vice President of Villages and Summer Villages. I will be seeking re-election for both my Director and Vice President Position at our upcoming Convention and AGM.

Sincerely,

Angela Duncan

Mayor, Alberta Beach

Vice President, Villages & Summer Villages, Alberta Municipalities



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August 23, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Victim Services Redesign

Minister Shandro, Town of Tofield Council have only recently become aware of the Victim Services Redesign, and to say that we are both shocked and disappointed would be a vast understatement. Victim Services play an integral part in our community, and rural Alberta. Victim Services staff are as essential as first responders, and work cohesively with RCMP. These people help families and individuals through what could be the most traumatic experience of their lives. Having experience in dealing with trauma, unexpected loss, and extreme shock cannot be measured. Now, your government is looking to remove this from our community and proceed with a centralized approach.

The MLA led review did not engage municipalities, nor did it fully engage Victim Services Boards. Had our local Victim Services Board Chair not come forward to Mayor and Council, we would not be aware of this ill-thought-out change. Of interest, the two MLA'S leading this charge were from major urban centres, with no tie, nor thought to the impacts this would have on rural Albertans.

Not only will this change see a loss of jobs within our community, but more importantly it will leave this service to become reliant on an individual(s) residing outside our community boundaries. What does this mean for response time? Does this mean that response could be upwards of hours before assistance is provided; or does this also mean that it will be based upon the availability of staff? Neither of these scenarios is ideal, especially when dealing with crisis. Our current structure is comprised of hard working, caring individuals who provide an immeasurable service in what is the most trying of circumstances. These people respond in a quick, professional, and caring manner. Now, your government is removing this service from our community, and failing those who require what is often the immediate assistance of Victim Services.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, we can not fathom the rationale behind this decision, once again without input or consultation from those that this affects most. In our opinion this is a recipe for disaster and stands to only continue to fail rural Alberta. Mayor and Council implore you to pause on this decision and seek input from those forgotten, rural Alberta.

Sincerely,

Debora L. Dueck

Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary-Acadia*

AR 52074

Sent via email to jedwards@tofieldalberta.ca

August 26, 2022

Her Worship Debra Dueck
Mayor
The Town of Tofield
P.O. Box 30
5407 – 50 Street
Tofield AB T0B 4J0

Dear Mayor Dueck:

Thank you for your letter of August 23, 2022 regarding the provincial changes to victim services announced July 19, 2022. I would like to reassure you that these changes, including the new zonal governance model, have been designed to ensure services to victims of crime remain consistent and uninterrupted across all regions of the province, including Tofield, while also ensuring that victims are supported locally from within their own communities. I appreciate the opportunity to provide further information about the redesign work that has occurred to date as it relates to your municipality and others like it.

I would like to ensure that you have the most up-to-date information about the consultations and engagements completed during, and following, the MLA led Review of Victim Services that took place over 2020/2021. The Rural Municipalities of Alberta (RMA) and the Alberta Municipalities (AM) were invited to, and attended, the engagements. This was intentional to ensure a linkage and a mechanism for information sharing. In addition, a specific meeting was held with the RMA and AM to ensure they were comfortable with this approach, and by all indications they were. Further, all MLAs were also invited, regardless of political affiliation.

Other engaged individuals and organizations included:

- Volunteers, staff, and board members of police-based victim services units;
- Victim-serving community and specialized organizations such as child advocacy centres, sexual assault centres, and domestic violence service providers;
- Representatives from the Alberta Police-based Victim Services Association;
- The Alberta Association of Chiefs of Police;

.../2

- The Alberta Federation of Police Associations;
- The Royal Canadian Mounted Police;
- Legal community representatives such as the Criminal Trial Lawyers Association and Legal Aid Alberta; and
- Indigenous organizations such as the Awo Taan Healing Lodge Society, and Métis Child and Family Services Society.

I can advise that the changes to victim services are particularly centred around stabilizing and improving program governance and leadership at a high level, in addition to the significantly enhances supports and services available to victims. There are no plans to interrupt service delivery within communities or at detachments, nor to disrupt victim service workers from continuing to engage in the important work they do. In fact, it is intended that these same locally based services will continue to be offered through the new zonal governance model, in the same co-located manner as they are now, but with more flexibility and sustainability than could be offered under the current governance model. In the new model, local front-line victim services workers will be supported by a core of professional support staff at the zonal level that will provide financial, legal, and human resource services; direct supervision and resource coordination; and personal support and guidance for each employee. There is no reduction in paid positions within the new model, in fact with the new professional support staff there will be approximately 40 additional positions available to Albertans.

To ensure that you and your colleagues have the most accurate and up to date information as to how the new victim services zones will operate, I encourage you to follow up with Trent Forsberg, the director of Victim Services at Trent.Forsberg@gov.ab.ca. He would be happy meet with you and relay further detailed information about the changes to victim services programs, and provide you with the opportunity to ask specific questions.

I also understand that you have requested a meeting with MLA Jackie Lovely. I welcome the opportunity to have representatives from my office and our department staff who are leading this work attend this meeting. To schedule a meeting, please contact my scheduling coordinator Lisa Gentles at Lisa.Gentles@gov.ab.ca.

I am appreciative of any time you would be willing to dedicate to gaining a complete understanding of the improvements planned to the systems that serve victims of crime in Alberta. Thank you for ensuring the needs of victims in your community continue to be met.

Sincerely,



Honourable Tyler Shandro, QC, ECA
Minister

cc: Jackie Lovely, MLA Camrose
Alberta Municipalities
Rural Municipalities of Alberta

July 25th, 2022

**RE: Alberta Utilities Commission (AUC or Commission) Decision 27067-D01-2022, Application
Respecting the Refund of the FortisAlberta Streetlight Investment**

On July 11th, 2022, the AUC issued Decision 27067-D01-2022 regarding which party (either the municipality or the developer) should receive the FortisAlberta streetlight investment if the parties are unable to agree on where to direct the streetlight investment. The AUC has determined that the refund of the FortisAlberta streetlight investment is to be paid to the municipalities (or as directed by the municipalities), in those cases where the developer and municipality are currently in dispute.

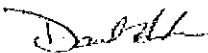
The AUC has also directed FortisAlberta to revise its current process and relevant documents and to file a proposal to modify its Customer Terms and Conditions of Electric Distribution Service (T&Cs) so that the T&Cs clearly (i) set out the street light investment refund entitlement; (ii) set out the form of agreement required when the refund is to be assigned to a party other than the municipality; and (iii) revise the Underground Electrical Distribution System Services (UEDS) Agreement, the Quotation Letter and the Municipal Approval Form to ensure consistency with the revised T&Cs. In accordance with the Commission's directions, FortisAlberta will consult with parties regarding the proposed amendments to its T&Cs and will amend the language in the UEDS Agreement, the Quotation Letter, and the Municipal Approval Form, as necessary, to ensure these documents are consistent with the T&Cs. FortisAlberta will file a proposal to modify its T&Cs before October 1, 2022.

Until revised T&Cs are approved by the AUC, the Commission has directed that the streetlight investment refund in similarly impacted developments should continue to be paid to municipalities where the developer and municipality are in dispute.

FortisAlberta will proceed to issue the streetlight investment refund in accordance with the Commission's determinations in Decision 27067-D01-2022. Included with this letter is a copy of the decision for your review.

If you have any questions or concerns, please feel free to contact me or your Stakeholder Relations Manager at your convenience.

Sincerely,



Dave Hunka
Manager, Municipalities

Enclosures *AUC Decision 27067-D01-2022*



UKRAINIAN CANADIAN CONGRESS
ALBERTA PROVINCIAL COUNCIL

КОНГРЕС УКРАЇНЦІВ КАНАДИ
ПРОВІНЦІЙНА РАДА АЛЬБЕРТИ

Date: August 2, 2022

To: Alberta Municipalities

From: Orysia Boychuk, President, Ukrainian Canadian Congress – Alberta Provincial Council

RE: Ukrainian Independence Day 2022 (August 24) & Alberta Ukrainian Canadian Heritage Day 2022 (September 7)

Ukraine's 31st Independence Day is approaching on August 24th, 2022, as well as Ukrainian Heritage Day on September 7, 2022. We would like to thank all the municipalities in Alberta that have acknowledged these important dates by lifting a Ukrainian flag or displaying a banner. This year more than ever it is important to acknowledge these dates and display Alberta's solidarity with Ukraine, those who have newly arrived fleeing the war and the diaspora that has worked tirelessly to assist the Ukrainian Nationals. The war was caused by Russian military aggression and has accounted for many lost lives, damaged infrastructure and displaced Ukrainians.

The Ukrainian Canadian Congress – Alberta Provincial Council (UCC-APC) is inviting all municipalities to raise the Ukrainian Flag, display a banner, or light up significant structures with blue and yellow colors on these 2 important dates. We appreciate all the support so many communities have provided to assist Ukrainians in their home country and on arrival to Alberta.

UCC-APC also encourages short ceremonies where possible and including all ethnic and refugee groups as appropriate. We would also appreciate receiving any photos or short notes about these events. UCC-APC will proudly display these photos on our social media pages and share with our national organization the Ukrainian Canadian Congress to showcase Alberta's commitment to this important cause and that we remain the cradle of Ukrainian settlement in Canada.

Orysia Boychuk, President

UCC-APC

