

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, June 15, 2022 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the a) Minutes of Regular Meeting - Wednesday, June 1, 2022 – 6:00 P.M.
4. Delegation: None
5. Bylaws: None
6. Unfinished Business: a) Personnel Policy Review – Request for Decision 22-31
7. New Business: a) Strategic Planning – Request for Decision 22-30
b) Cemetery Layouts for Cremation Ribbons – Request for Decision 22-29
c) Subdivision Application – Lot 4, Block 5, Plan 0024127
8. Financial Reports: a) Accounts Payable Cheque Listing – May 18 – May 30, 2022
b) Bank Reconciliation – May 31, 2022
c) Tax Trial Balance – June 8, 2022
9. Committee Reports: a) Red Deer River Municipal User Group Association – Councillor T. Besuijen
10. Administrative Reports: a) CAO Report
11. Correspondence and Information: a) RCMP – Quarterly Community Policing Report
b) Municipal Affairs – Meeting Request Opportunity
c) Alberta Transportation – Phase 2 of the Justice Transformation Initiative
d) Shannon Stubbs, M.P. Shadow Minister for Rural Economic Development and Rural Broadband Strategy - Federal Funding for Rural Communities
e) Town of High River – A Coal Policy for Alberta – 2022 and Beyond
f) Town of Tofield - Alberta Utility Fees
g) Town of Tofield – Alberta Provincial Police Force
12. Closed Meeting: None
13. Adjournment

VILLAGE OF ALIX

MISSION STATEMENT

Through Village Council policies and leadership, we foster an open, cooperative government, that encourages public participation and ensures levels of services our citizens expect and deserve.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, June 1, 2022, at 6:00 P.M.

- Present: Mayor Rob Fehr, Councillors Tim Besuijen, Edwin Cole and Barbara Gilliat
- Regrets: Councillor Janice Besuijen
- Also Present: Michelle White, Chief Administrative Officer
- Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.
- Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.
- Approval of Agenda:
- Resolution #129/22: Moved by Councillor T. Besuijen that the Village of Alix Council approve the agenda as presented.
CARRIED
- Minutes: a) Regular Meeting – May 18, 2022
- Resolution #130/22: Moved by Councillor Gilliat that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, May 18, 2022, be accepted as presented.
CARRIED
- Delegation: None
- Bylaws: None
- Unfinished Business: None
- New Business: a) Evacuation Plan – Request for Decision 22-26
- Resolution #131/22: Moved by Councillor T. Besuijen that the Village of Alix Council hereby accepts the Alix Emergency Evacuation Plan as amended.
CARRIED
- b) Local Government Fiscal Framework–Request for Decision 22-25
- Resolution #132/22: Moved by Councillor Gilliat that the Village of Alix Council hereby accepts Request for Decision 22-25, Local Government Fiscal Framework Survey as information.
CARRIED
- c) Alix Public Library Funding Request – Request for Decision 22-27
- Resolution #133/22: Moved by Councillor T. Besuijen that the Village of Alix Council hereby donates \$500.00 to the Alix Public Library to assist with Canada Day activities.
CARRIED
- d) Personnel Policy Review – Request for Decision 22-28
- Resolution #134/22: Moved by Councillor Cole that the Village of Alix Council hereby accepts Request for Decision 22-28, Personnel Policy Review as information.
CARRIED

Financial Reports: None

Committee Reports: None

Administrative Reports: None

Correspondence and
Information:

- a) Alberta Municipal Affairs – 2022 Funding Allocations
- b) Parkland Regional Library System – 2021 Return on Investment
- c) Alberta Municipal Water/Wastewater Partnership (AMWWP) and Water for Life (W4L) Application Status
- d) Alberta Transportation – Alberta Municipal Water/Wastewater Partnership (AMWWP) Program Update
- e) Lightcatch Network Inc. – De-risk the Local Crime Rate
- f) Village of Coutts – Increasing Utility Fees
- g) Town of Bon Accord – Increasing Utility Fees
- h) Town of Fox Creek – Further support for the RCMP
- i) Town of Redcliff – Increasing Utility Fees

Resolution #135/22: Moved by Councillor Gilliat that Correspondence Items (a) through (i) be accepted as information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #136/22: Moved by Councillor T. Besuijen that this Regular Meeting of the Village of Alix Council be adjourned at 7:12 P.M.

CARRIED

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: June 8, 2022 RFD 22-31
Memo To: Village Council
From: Michelle White
Subject: Personnel Policy Review

1. **PURPOSE** – To continue the process of an in-depth review of the Village Personnel Policy.
2. **BACKGROUND** – The Village of Alix Personnel Policy is a collection of 27 individual policies that dictate human resources management for the Village.
3. **OPTIONS** –
4. **DISCUSSION** – A full copy of the most current version of the Policy has been provided to members of Council in advance of this meeting for your reference when reviewing the proposed amendments. Policies 9 (Vacation) through to 13 (Sick Leave and Benefits) are to be reviewed at this meeting.
5. **FINANCIAL IMPLICATIONS** – No changes have been made to policies 9 – 13 that would have a financial impact. The following are worth noting as our policies offer more than is legally required:
 - Required vacation pay/time is 2 weeks (4%) when employed for 1 to 5 years. After 5 years it goes to 3 weeks (6%).
 - There are only 9 required STAT holidays and the Village pays for 12 (plus 1 floating STAT after 10 years).
 - Section 12.04 outlines the paid Bereavement Leave offered by the Village. Alberta Employment Standards requires a minimum of 3 days unpaid leave.
 - Legislation does not require the employer to pay wages while an employee is on jury duty.
6. **LEGAL** – Policies are being checked to ensure they meet the minimum legislated requirements. In the majority of cases, the Village policy surpasses the minimum standards.

Feedback from our auditors strongly recommended changing the wording to the Sick Leave policy to make it clear that employees would not be paid out for accumulated sick time at the end of their employment. This matter was addressed by adding section 13.03(f).
7. **POLITICAL/PUBLIC IMPLICATIONS** – None, this is an internal policy.
8. **OTHER COMMENTS** – Section 10.04 deals with paid response for staff on the Alix Fire Department. Please advise if this section should remain as is, be amended or be removed from the policy.
9. **RECOMMENDATIONS** –



Author

POLICY 9 – VACATIONS

9.01 Vacation Year

The Vacation Year shall be from January 1st to December 31st of the same year.

9.02 Length of Vacation

- (a) Management Employees shall be entitled vacation as stated in their contract, where applicable.
- (b) All Permanent Full Time Village Employees who work the maximum scheduled hours in Policy 7 shall earn vacation credits at the following rate, for each calendar month during which the Permanent Full Time Employee receives pay.

Length of Continuous Employment	Vacation Time	Monthly Accrual Rate
After December 31st of the first calendar year of employment	Up to ten (10) days, pro-rated to the date of hire	0.84 days
After completing the first calendar year of employment ending December 31 st	Ten (10) days	0.84 days
After three (3) full years of employment	Fifteen (15) days	1.25 days
After eight (8) full years of employment	Twenty (20) days	1.67 days
After fifteen (15) full years of employment	Twenty-five (25) days	2.09 days

- (c) All Permanent Part Time Village Employees shall earn vacation credits at the following rate, for each calendar month during which the Permanent Part Time Employee receives pay.

Length of Continuous Employment	Vacation Accrual Rate
After December 31st of the first calendar year of employment	One (1) hour of vacation time for every twenty-five (25) hours worked
After completing the first calendar year of employment ending December 31 st	One (1) hour of vacation time for every twenty-five (25) hours worked
After three (3) full years of employment	One (1) hour of vacation time for every seventeen (17) hours worked
After eight (8) full years of employment	One (1) hour of vacation time for every thirteen (13) hours worked
After fifteen (15) full years of employment	One (1) hour of vacation time for every ten (10) hours worked

- (d) Permanent Part Time Village Employees may be eligible for additional unpaid vacation time in accordance with the *Alberta Employment Standards Code*. Please speak to the Director of Corporate Services for more information regarding your specific entitlement.

9.03 Vacation Pay When Employment Ends

When employment ends Employees shall be entitled to vacation pay on the following pro rata calculation, in lieu of vacation time not yet used:

- 2 weeks entitlement – 4% of earnings to date of termination
- 3 weeks entitlement – 6% of earnings to date of termination
- 4 weeks entitlement – 8% of earnings to date of termination
- 5 weeks entitlement – 10% of earnings to date of termination

9.04 Holidays During Vacation

If a recognized statutory holiday falls or is observed during an Employees vacation period, they shall be allowed an additional day with pay, immediately following their vacation period, or an additional day of vacation on some other day, mutually agreed to between the Employee and their Supervisor.

9.05 Vacation Schedules

The right to schedule vacation periods is reserved by the CAO or Director of Public Works where applicable. Employees will be provided with at least two (2) weeks' notice in writing of the vacation start date.

9.06 Vacation Entitlement Approval

The Village restricts summer vacation time for ALL Employees to no more than three (3) weeks during the period commencing May 1 and ending October 15 of any year. Any vacation requiring more than three (3) weeks during this period of time, must have prior approval of the CAO. In the case of the CAO requiring more than three (3) weeks during this period of time Council must give approval.

9.07 Vacation and Extended Leaves of Absence

An Employee who has been on leave of absence without pay for thirty (30) or more consecutive calendar days, except where the leave is for the purpose of attending a training course, shall for the year in which the absence occurs, earn annual vacation with pay, proportionate to the number of months that the Employee worked with pay in the service of the Municipality.

9.08 Carry over

Except as authorized by the CAO an employee shall take all vacation entitlement in the calendar year in which such vacation entitlement falls. Carry over vacation time into the following year shall be requested in writing. Vacation days carried over must be used prior to June 30th or they will be lost, subject to statutory requirements. The scheduling of the carry over must meet with approval of the CAO.

POLICY 10 - PAID HOLIDAYS

10.01 The following shall be considered as paid holidays:

1. New Year's Day
2. Family Day
3. Good Friday
4. Easter Monday
5. Victoria Day
6. Canada (Dominion) Day
7. August Civic Holiday
8. Labor Day
9. Thanksgiving Day
10. Remembrance Day
11. Christmas Day
12. Boxing Day
13. 1 Floating Statutory Day after 10 continuous years of employment

Also, any other General Holiday as mandated by the Alberta Employment Standards Code or any day as designated to be observed as a General Holiday by the Village of Alix Council.

- 10.02 When an Employee is required to work on a paid holiday, the Employee may be given a normal working day off with pay. The time off shall be taken within three (3) months of the paid holiday date. As an alternative, the Employee may be paid at 1 1/2 times their regular rate of pay in addition to their normal pay for that day. The chosen option shall be mutually agreed between the CAO and the Employee.
- 10.03 Sections 10.02 Shall Not Apply:
- (a) Where the Employee does not work on the paid holiday when required or scheduled to do so.
 - (b) Where the Employee has absented themselves from work without the consent of the Employer on either the Employee's scheduled shift immediately preceding or immediately following the paid holiday.
- 10.04 Employees who volunteer on the Alix Fire Department and respond to a call during their regular hours of work from 7:30 a.m. to 4:00 p.m. shall be paid their regular rate of pay for the time spent on the call out.

POLICY 11 - MEDICAL EXAMINATIONS

- 11.01 As a condition of pre-employment, Employees may be required to take a medical examination by a medical doctor designated by the Employer. The cost of such medical will be borne by the Employer.
- 11.02 The Employer may require a medical of an Employee in respect to any claim for health benefits, or conditions affecting job performance. The cost of such medical will be borne by the Employer.

POLICY 12 – LEAVE OF ABSENCE

- 12.01 All requests for leave shall be made in writing at least one (1) month prior to the beginning of the leave, except in unforeseen or emergency situations, in which case the Employee's request shall be made as soon as they become aware of the situation which prompted the request for leave.
- 12.02 Any Employee who has been granted a leave of absence and fails to return on the date approved for return by the Employer shall be deemed to have abandoned their position, unless such delay has been satisfactorily explained in advance.
- 12.03 Employees granted leave of absence without pay, in excess of thirty (30) days, shall make arrangements to pay both the Municipal and Employee benefit premiums before their leave of absence commences.
- 12.04 **Bereavement Leave** (NOTE: Code says entitled to 3 days unpaid leave)

In the event of death of a family member or other relative, an Employee so bereaved shall be allowed time off from work without loss of pay, according to the following guidelines;

- (a) Employees may be entitled to bereavement leave up to a maximum of five (5) days for an immediate family member or two (2) days for another relative, with pay at the Employee's regular rate of pay.
- (b) If the Employee requires traveling time exceeding the maximum of two (2) days, the Employee may apply to the CAO for traveling time up to a maximum of three (3) additional

days. Traveling time shall be considered an unpaid leave of absence, or may be granted as vacation time, or earned time off in lieu of overtime.

- (c) Bereavement leave of absence without pay will be granted to Employees to attend the funeral of other relatives and individuals in accordance with Alberta's Employment Standards Code. Such unpaid leave of absence may be granted as vacation time or as earned time off in lieu of overtime at the discretion of the CAO.

12.05 Jury Duty and Court Service (NOTE: Legislation does not require employer to pay wages while employee is on jury duty)

- (a) If Employees are called to the courts as a member of a jury, or as a witness subpoenaed by the Municipality, the Employer will pay the difference between the pay received for such court service and the pay the Employee would have normally received if they had been working.
- (b) Employees shall, whenever possible, perform their work between periods of jury duty or while awaiting jury call, but no overtime shall be accumulated.
- (c) In seeking reimbursement from the Employer for the difference between court or jury pay and full wages, Employees shall submit a statement of fees to the Employer.

12.06 Parental Leave

All rulings as per the Alberta Employment Standards Code shall apply to Parental Leave. No additional time shall be granted for Parental Leave when the time frame allowed by Alberta Employment Standards Code has been reached.

12.07 Professional Development

- (a) Employees who may be required to have specific job training will remain on the Village payroll and will be reimbursed for out of pocket expenses incurred.
- (b) Employees taking a course by correspondence that is directly related to their duties may schedule a period of time, not exceeding two (2) hours during the working day with the CAO or Director of Public Works where applicable.
- (c) Where it is necessary for a Permanent Full Time or Permanent Part Time Employee to take a leave of absence in order to attend conferences, workshops, seminars and upgrading courses, or to write examinations to improve their qualification, and where such will be of benefit to the Employer, such leave shall be given without loss of regular pay or seniority, providing the Employee has received prior permission of the CAO.

POLICY 13 – SICK LEAVE AND EMPLOYEE BENEFITS

13.01 Proof of Illness:

- (a) An Employee may be required to produce a certificate from a medical practitioner for any illness or injury, certifying that the Employee was unable to carry out his duties due to such illness or injury.
- (b) All Employee shall, prior to, or within thirty (30) minutes of the commencement of their scheduled shift, notify their supervisor that they will be unable to report to work due to illness.
- (c) Failure by an Employee to comply with the requirements of the above noted item may result in the Employee losing entitlement to pay for the absence.

- (d) The Employer has the right to request that the Employee who is ill or injured attend to a doctor of the Municipality's choice, and in this instance, the Municipality shall pay for such medical determination.

13.02 Immediate Family Care

Employees may use their sick leave when immediate family members require medical care.

13.03 Accumulated Sick Leave Credits

- (a) Salary continuation benefits (sick leave) are sponsored by the Municipality to protect Employees in the event of an unavoidable illness or injury not covered by the Worker's Compensation Board, or through other benefits provided by the Village.
 - (b) After three (3) months of continuous employment each Permanent Full Time Employee shall be entitled to sick leave computed from the date of commencement of employment at the rate of one and one half (1 1/2) working days for each full calendar month of employment, cumulative to a maximum sick leave of one hundred and twenty (120) working days.
 - (c) After three months of continuous employment each Permanent Part Time Employee shall be entitled to sick leave computed from the date of commencement of employment at the rate of one (1) working day for each full calendar month of employment, cumulative to a maximum sick leave of one hundred and twenty (120) working days.
 - (d) Sick leave shall be paid at the Employee's regular rate of pay and all days or hours paid shall be deducted from the Employee's sick credits accumulation.
 - (e) Accrued sick leave shall only be available and eligible for use by an Employee until the Employee is eligible for short or long term disability coverage, as of which date accrued sick leave may not be used and STD or LTD coverage would take effect, if eligible.
 - (f) Accrued sick leave pay shall not be paid out upon termination of employment with the Village.
 - (g) Casual or Temporary Employees will not accumulate or be compensated for sick leave.
- 13.04** No sick leave will be paid for an illness that starts during an Employee's annual vacation until the vacation has expired, with the exception of the following:
- (a) An Employee who is hospitalized due to illness or injury sustained while on vacation for a period of more than twenty four (24) hours, will be eligible for sick leave pay, providing substantiation by the Employee is made as soon as practical and possible.
 - (b) Employees who are hospitalized for more than twenty four (24) hours due to an illness or injury sustained while on vacation may opt to have any portion of their paid vacation time lost to hospitalization to be deferred and rescheduled and such rescheduling shall meet with the approval of the CAO or Director of Public Works, as applicable.
 - (c) Payment for illness that starts prior to a scheduled vacation period will be paid for in the manner prescribed and the vacation period will be deferred and rescheduled.
- 13.05** In the event an Employee wrongfully claims sick leave, they shall be subject to disciplinary action up to and including discharge.
- 13.06** Providing they meet the terms and conditions of the contract in effect with the benefits carrier, enrollment in the following plans of insurance coverage will be available to all eligible employees:

- (a) Extended Health Care with Vision, Life Insurance, Dental Care, and Long Term Disability will be shared by the Municipality and the Employee at a rate of 90% of cost paid by the Employer, 10% of cost paid by the Employee.
- (b) The share of the cost to be borne by the Employee shall be deducted from the wages of the Employee and the Employer is hereby authorized to make such deductions.

13.08 Benefits Coverage During a Lay Off

The Municipality is agreeable to permitting Employees who have been laid off to continue to be covered by Employee health benefits provided they make prior arrangements to pay the full premium of any applicable group benefit. Such arrangements shall continue so long as the Employee has "rights to recall". This provision is not applicable to Employees who were not participating in benefits at the time of lay off.

13.09 Benefits During a Leave of Absence

Employees granted a leave of absence without pay in excess of thirty (30) days shall make arrangements through the Director of Corporate Services to pay both the Municipal and Employee benefit premiums before their leave of absence commences.

13.10 Pension Plan Options

- (a) Local Authorities Pension Plan (LAPP) is mandatory for all eligible employees of the Municipality. This includes Full Time and Permanent Part Time Employees after the successful completion of their three (3) month Probationary Period.
- (b) Contributions to LAPP shall be paid per the Local Authorities Pension Plan yearly rates.
- (c) Any employee already participating in the Village's RRSP benefit plan shall be grandfathered and the benefit will continue.
- (d) Contributions to LAPP by the Employer are a condition of employment. This benefit will be available to the Employee after the successful completion of their probationary period.

ADMINISTRATION REPORT



Date: May 27, 2022
Memo To: Village Council
From: Michelle White
Subject: Strategic Planning

RFD 22-30

1. **PURPOSE** – To get direction from Council regarding 2022 Strategic Planning for future years.
2. **BACKGROUND** – Following the 2017 election, Village Council participated in a Strategic Planning workshop facilitated by Alberta Community Planning staff (free of charge). This plan set a direction for Council policy and budget decision making. The plan was reviewed in late summer / early fall of each year. This was usually a high level review, done during a regular Council meeting.
3. **OPTIONS** –
 1. To continue to do review an amendments to the current plan during a regular meeting prior to starting the annual budget process
 2. To schedule a separate meeting for Council to do a comprehensive review of the Strategic Plan using **internal resources**
 3. To schedule a separate meeting for Council to do a comprehensive review of the Strategic Plan using a **contracted facilitator**
4. **DISCUSSION** – Following an election it can be helpful to take a bit of extra time with a Strategic Plan review. Sometimes changes on Council can lead to changes in direction or a change in goals or priorities.

A short survey was done before the Strategic Plan review in 2019. The survey only had 6 questions on it (What are your top 3 priorities, which services do you feel are the most important, suggestions for improvement etc.) and the results of the survey were presented to Council before the annual Strategic Plan review was done. Please advise if Council would like to do the same survey again so the answers can be compared from 4 years ago to now.

5. **FINANCIAL IMPLICATIONS** – Approximate cost for a one-day Strategic Planning session using internal resources would be \$1,000. This amount could be covered by the current operating budget in place.

If Council decides to hire a consultant to facilitate the process, it could add anywhere from \$8,000 to \$20,000 depending on how detailed Council would like to get. This expense could not be covered by the current budget, but Council could use General Administration Reserves to cover the extra cost.

6. **LEGAL** – There is no legislated requirement for a municipality to have a Strategic Plan. If a Strategic Planning session is held, it would be considered a special meeting and open to the public (confirmed by a Municipal Affairs advisor).

“Meetings” are considered any gathering of a majority of Council where municipal business is being discussed at a level that moves Councillors closer to making a decision on the topic(s) being discussed.

MGA requirements for special meetings are under section 194. Sections 197 & 198 deal with the right of the public to be present at meetings. Since Strategic Plans are high level

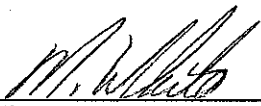
documents, it is unlikely that any FOIP related matters will be discussed, meaning the meeting needs to be open to public.

7. **POLITICAL/PUBLIC IMPLICATIONS** – Having a clear plan and strong goals provides the public and staff with a better understanding of Council's direction.
8. **OTHER COMMENTS** – If Council chooses to do an in-depth review of the Strategic Plan using internal resources, I suggest picking a meeting date in August. This will give staff the chance to complete the new document and present it for approval / amendments at a regular meeting before starting to work on the 2023 budget.

If Council wishes to contract a facilitator for a Strategic Planning workshop, we would have to schedule it according to the facilitator's availability. Though Alberta Community Development staff don't charge for this type of work, they are always booked many months in advance and prioritize non-profits and volunteer organizations above municipalities.

9. **RECOMMENDATIONS** – Option #2. I recommend the following resolution:

"that the Village of Alix Council hereby sets _____, 2022 as the date for a Strategic Planning session."



Author

Village of Alix
Strategic Plan
September 2021

VISION: **Vibrant village by the lake.**

MISSION: **Through village council policies and leadership, we foster an open, cooperative government that encourages public participation and ensures levels of services our citizens expect and deserve.**

CORE VALUES: used to guide all decisions of Council, we commit to:

- **Collaborative Leadership:** we will support community/communities working together to solve problems.
- **Fiscal Responsibility:** we will spend taxpayer money wisely.
- **Quality Service:** we will provide excellent service at reasonable cost.
- **Respect:** we will treat each other with respect, act with integrity and have no tolerance for bullying of any kind.
- **Safety:** We will work in partnership with the community to prevent crime and protect lives, property, and the public realm.
- **Stewardship:** As stewards of community resources, we will help citizens maintain the village's unique qualities and to nurture and preserve our quality of life.

GOALS (2018-2021):

1. Strategically complete infrastructure improvements and services in the community (3–5-year capital improvements plan).
2. Proactively communicate to ensure everyone is clear of plans, opportunities, and activities.
3. Know who we are, solidify our identity, and promote Alix as an affordable, vibrant and safe community for raising families.
4. Develop collaborative relationships with neighbouring communities and other levels of government.

Goals with Action Items:

1. Strategically complete infrastructure improvements and services in the community.

- Begin Re-examining physical infrastructure to set new priority projects
 - + Review, amend and update already completed engineering studies to help identify priorities
 - + Check underground infrastructure prior to doing surface level work
 - + Continue to closely monitor water use & check for leaks
- Complete a detailed review of the Multi-year Capital Plan to inform infrastructure improvements
- Continue to add to municipal reserves, when possible, to assist with funding future infrastructure projects
- Communicate the plan and complete projects to demonstrate ongoing commitment to infrastructure

2. Proactively communicate to ensure everyone is clear of plans, opportunities, and activities.

- Ensure Village activities comply with the Public Participation Policy
- Continue Community Updates
 - + Provided monthly on utility bills and inserts of larger news items as they emerge
 - + Maintain and use online presence effectively
 - + Digital Sign on Main Street: for advertising events as needed
 - + "Year in Review" document sent to all residents
- Broaden communication strategies beyond village residents as necessary to highlight Alix opportunities and activities
- Strengthen and support the local Chamber of Commerce
- Where possible assist and empower organizations offering community activities

3. Promote Alix as an affordable, vibrant and safe community for raising families.

- Explore all options for community promotions
 - + Develop a cohesive, cost-effective plan for online and print advertising

- + Participate with the float in parades throughout the area

- Host a contest for the public to write a compelling story – help create a legend and explain the play on words of our Alix-gator
- Continue to evaluate the effectiveness of changes made to community security services and make adjustments as necessary
- Work with community services (Museum, Library and local businesses) to encourage ambassadorship and tourism promotion
- Capitalize on the natural infrastructure of Alix and surrounding area

4. Develop collaborative relationships with neighbouring communities and other levels of government.

- Maintain relationships with regional communities to discuss common goals and impacts of changes from other levels of government
- Invite municipal neighbours to participate in Alix events such as;
 - + Meetings with government or provincial organization leaders
 - + Training opportunities and exercises
- Joint Council meetings between Village Council and Lacombe County
- Regular participation in regional Mayors Caucus meetings and CAO meetings

ADMINISTRATION REPORT



Date: May 26, 2022 RFD 22-29
Memo To: Village Council
From: Chelsie Giesbrecht
Subject: Cemetery Layouts for Cremation Ribbons

1. **PURPOSE** – To determine how Council would like to develop the open space above the new development of the cremation ribbons at the cemetery.
2. **BACKGROUND** – Recently there were additional ribbons placed to increase the amount of cremation plots in the cemetery. There are four ribbons, each having 25 plots. Future cemetery plans include having a total 200 cremation plots in that area. There is a space of approximately 33.5 feet between the existing fence line and the first ribbon. This space was left open for the option of developing Tree Memorial Plantings.
3. **OPTIONS** – The three layout options are attached to this RDF.
 1. To direct administration to move forward with layout option #1, where the Village would leave the open space to be able to plant and maintain trees when the budget allows for the purchase of trees.
 2. To direct administration to move forward with layout option #2, where the Village would use the open space for two more ribbons in the future.
 3. To direct administration to move forward with layout option #3, where the Village would map out space for Memorial Tree Plantings in the open space along the fence line.
4. **DISCUSSION** – There are already some trees along the fence line. However, these stop just before the new development of the cremation ribbons. Having the Village planting new trees along this fence line will bring shade, coverage, and privacy to our cemetery, and ensure they are maintained accordingly.

Having the space used for future ribbons to be placed would mean that this section would hold the 200 cremation plots and leave the space to the left open for other development, if necessary. However, this would put the ribbons close to the fence line and the area would remain very open.

Choosing to develop that space into Memorial Tree Plantings would require a new policy, outlining options of what purchasers could plant and how they would be maintained. Having a Memorial Tree area have been requested several times in the past.
5. **FINANCIAL IMPLICATIONS** – If Option #1 is chosen there would be a cost to the Village to purchase the tree, plant trees and have either staff maintain the trees or incorporate additional tree maintenance into the cemetery maintenance agreement. These expenses would be shared with Lacombe County according to the County's Cemetery Support Policy.

There is an abundance of space that is able to be developed, so condensing to save on area is not of concern to save on money or space.

OPTION #1

PHASE III – BLOCK A - CREMATION RIBBONS

EXISTING BOUNDARY FENCELINE

SOUTH

33.46 FEET

Row E FUTURE DEV. Cremation Plots 101-125

Row A Cremation Plots 1-25

Row F FUTURE DEV. Cremation Plots 126-150

Row B Cremation Plots 26-50

Row G FUTURE DEV. Cremation Plots 151-175

Row C Cremation Plots 51-75

Row H FUTURE DEV. Cremation Plots 176-200

Row D Cremation Plots 76-100

LANEWAY 12' WIDE

ROADWAY 20' WIDE

WEST

FUTURE DEV. OF RIBBONS FOR FULL PLOTS

ER 37.7' WIDE

EQUIPMENT AC

GAZEBO

TT

SS

NORTH

W XX 7 8 9 10 19 20

1 6 7 8 12 14 17 18

2 22 28

WALKWAY

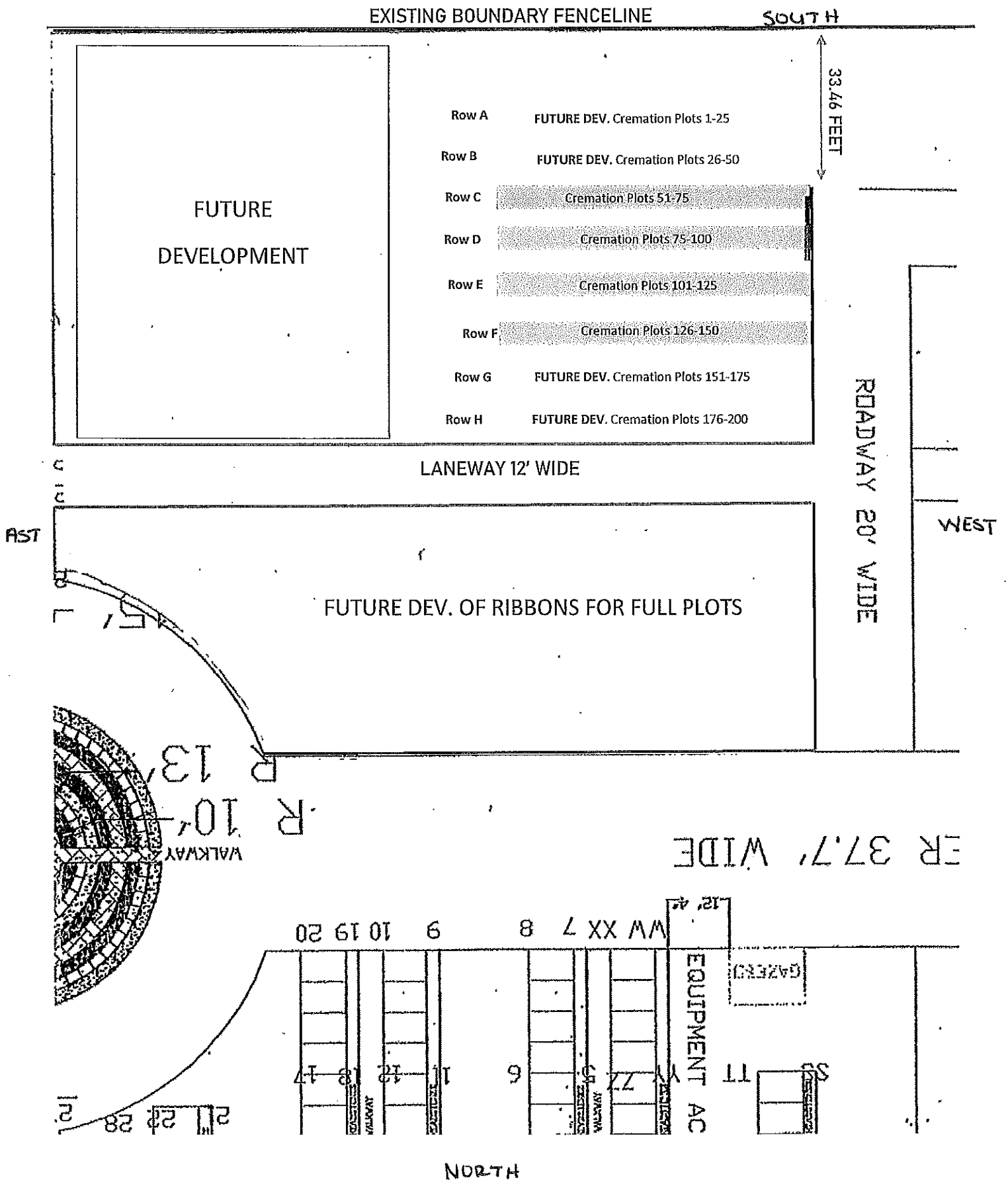
R 10'

R 13'

EAST

OPTION #2

PHASE III - BLOCK A - CREMATION RIBBONS

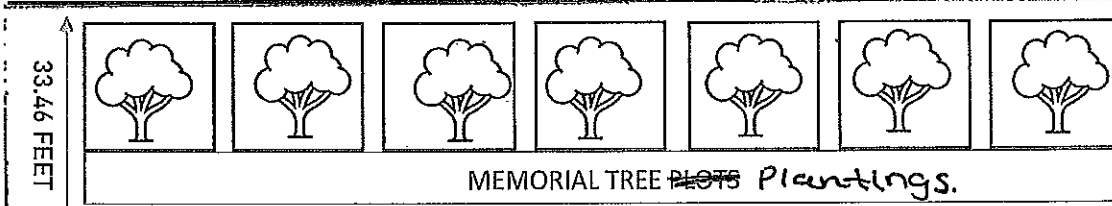


OPTION #3

PHASE III - BLOCK A - CREMATION RIBBONS

EXISTING BOUNDARY FENCELINE

SOUTH



Row E	FUTURE DEV. Cremation Plots 101-125	Row A	Cremation Plots 1-25
Row F	FUTURE DEV. Cremation Plots 126-150	Row B	Cremation Plots 26-50
Row G	FUTURE DEV. Cremation Plots 151-175	Row C	Cremation Plots 51-75
Row H	FUTURE DEV. Cremation Plots 176-200	Row D	Cremation Plots 76-100

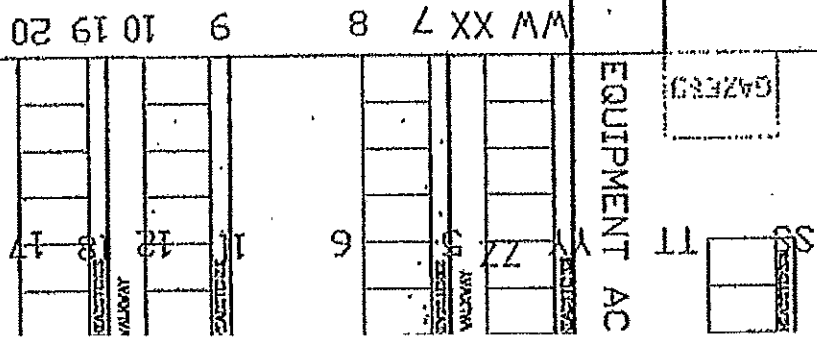
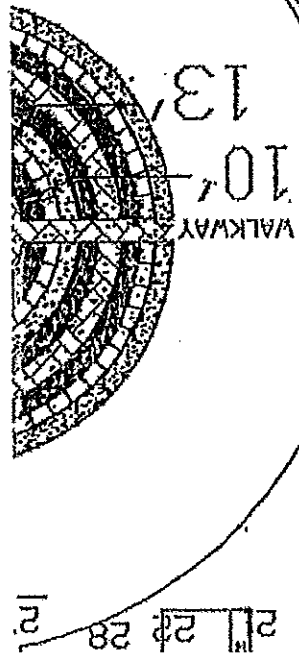
LANEWAY 12' WIDE

ROADWAY 20' WIDE

WEST

FUTURE DEV. OF RIBBONS FOR FULL PLOTS

ER 37.7' WIDE



NORTH



Unit B, 4730 Ross Street
Red Deer, Alberta, T4N 1X2
Phone: (403) 343-3394
E-mail: pcps@pcps.ab.ca
www.pcps.ca

SUBDIVISION REPORT

Subdivision Authority (Alix)
Village of Alix

June 9, 2022

Lot 4, Block 5, Plan 002 4127

File Number: ALI22201

Proposal: To create two (2) Central Commercial (C1) parcels, one for an existing development and one vacant parcel.

PURPOSE

To consider the subdivision of Lot 4, Block 5, Plan 002 4127 in the Village of Alix in order to create two Central Commercial (C1) parcels.

DISCUSSION

The registered owner, Moomba Holdings Ltd. is proposing the subdivision of the subject parcel. The current area of Lot 4, Block 5, Plan 002 4127 is approximately 1,815 m² (0.18 ha). The proposed subdivision will separate the land into two Central Commercial (C1) parcels, the proposed new parcel will be 742.4 m² and the remainder of Lot 4 containing the existing building will be 1,072.9 m².

The following report will examine the proposed subdivision in relation to the Village's existing plans, comments obtained through the referral process and other applicable planning considerations.

INTERMUNICIPAL DEVELOPMENT PLAN (IDP)

The Village of Alix and Lacombe County Intermunicipal Development Plan identifies the subject land as located within the Village and defers to the Village of Alix Municipal Development Plan.

MUNICIPAL DEVELOPMENT PLAN (MDP)

The Village of Alix Municipal Development Plan (Bylaw 389/09) identifies the subject land for downtown use. The intended use of the proposed Central Commercial (C1) District is consistent with the Municipal Development Plan. Policy 11.3 states that,

"The Village shall promote opportunities for infill and intensification within the downtown area in order to facilitate a mixed-use and compact urban form that efficiently utilizes available infrastructure and increases the range of services and amenities available to residents and visitors."

The creation of a new parcel will add more possibilities for intensification and new infill development within the Downtown area.

LAND USE BYLAW (LUB)

The Village of Alix Land Use Bylaw (Bylaw 396/11) designates the subject parcel as Central Commercial (C1) District. The C1 District intends "To provide an area for intensive commercial use, offering a wide variety of goods and services, and other uses... which are compatible with the area, which will create an attractive environment for pedestrians, but which will be accessible to motor vehicles."

The C1 District minimum parcel area and width are left to the discretion of the subdivision authority. There are no required front yard, side yard and rear yard setbacks under the C1 district. However, under Section 7.10 a laneless commercial subdivision requires one side yard to be a minimum of 6m. The remainder of Lot 4 containing the existing development meets this requirement, as the west side yard is approximately 6 m, and the proposed east side yard will be approximately 11.4 m. The proposed new lot will have a width of approximately 24.3 m, which is sufficient width for a 6 m side yard and building. Therefore, the proposed areas and dimensions for both lots is sufficient for the existing and future development.

MUNICIPAL RESERVES

Municipal reserves are not required as the site is less than 2 acres (0.8 ha) in size [Section 663(c) of the Municipal Government Act.

SITE PHOTOS

A site inspection was completed on June 1, 2022 and the following images illustrate the general nature of the subject site.



Photo 1. View of the proposed new lot from the southeast corner along 50 Avenue.

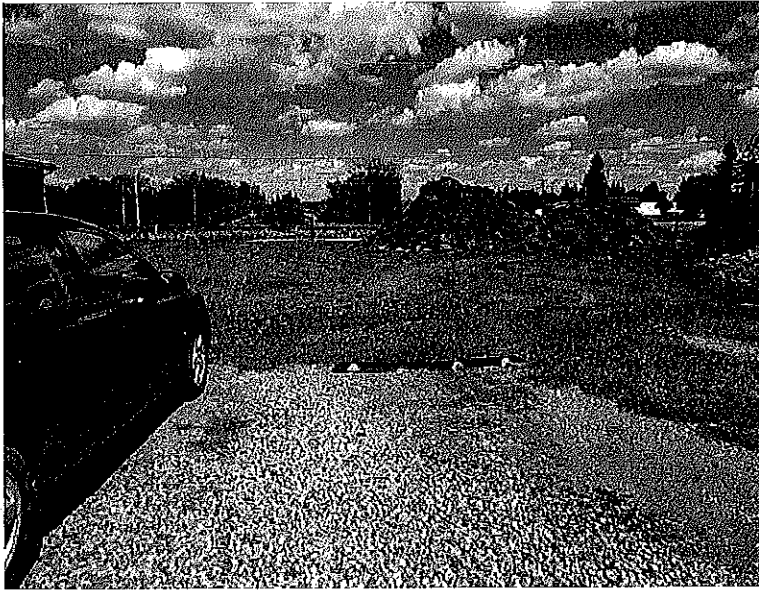


Photo 2. View of the west parcel boundary of the new proposed lot from 50 Avenue.

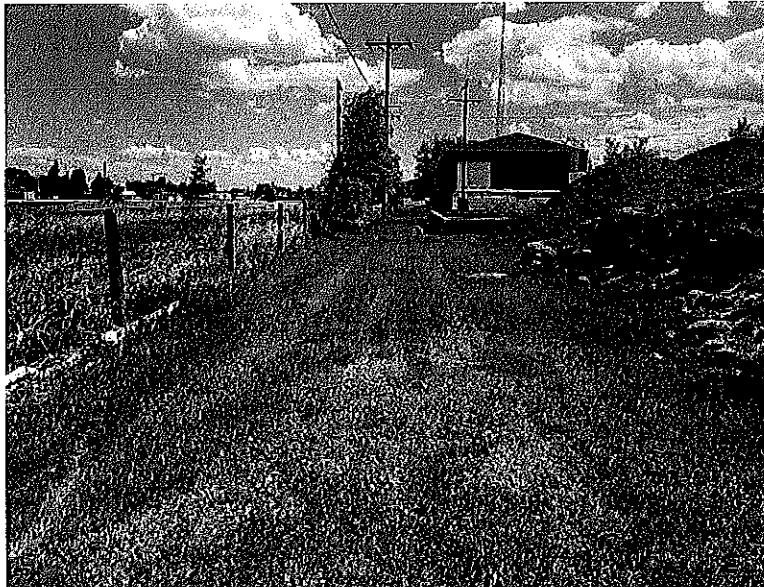


Photo 3. View to the east of the rear parcel boundary of the proposed new lot.



Photo 4. View of the east parcel boundary of the proposed new lot from 50 Avenue.



Photo 5. View of the existing development on Lot 4, Block 5, Plan 002 4127.

REFERRAL COMMENTS

The application was referred to Village Staff, agencies with an interest in the land, and adjacent landowners. The following comments were received. Comments in their entirety are attached in Appendix C.

There were no comments from adjacent landowners.

Village Administration – no comments or concerns

Comments from Referral Agencies

- *Alberta Transportation* – The proposal does not meet Section 14 of the regulation. Since there is an existing local road acceptable to the Minister, Section 15 has been met. The department anticipates minimal impact on the highway from this proposal. Additionally, there is no direct access to the highway and there is sufficient local road access to the subdivision and the adjacent lands. Therefore, pursuant to Section 16 of the Regulation, the department grants approval for the subdivision authority to grant a variance to Section 14 of the Regulation should they choose to do so.
- *Alberta Health Services* – no objections
- *ATCO Pipelines* – no objections
- *Fortis Alberta* – no easement required
- *TELUS* – no objections

RECOMMENDATION

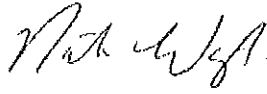
In the opinion of the subdivision authority, the proposed application satisfies the requirements of Section 654 of the *Municipal Government Act*, and the relevant matters listed in Section 9 of the *Matters Relating to Subdivision and Development Regulation* (see attached Appendix A); and submissions from municipal staff, referral agencies and adjacent landowners were presented to and considered by the subdivision authority as outlined in the subdivision report dated June 9, 2022.

Therefore, the subdivision authority **APPROVES** the subdivision application subject to the listed conditions:

1. Subdivision by means suitable to the Registrar of the Land Titles Office.
2. All outstanding taxes to be paid, or satisfactory arrangements for payment thereof, to the Village of Alix [Section 654 (1)(d) of the *Municipal Government Act*].
3. Arrangement to be completed with and to the satisfaction of the Village of Alix for the provision of services pursuant to Section 655 of the *Municipal Government Act* including but not limited to the future connection to municipal water and/or sanitary sewer [Section 655 of the *Municipal Government Act*].

Notes

- Please be advised that it is the applicant's responsibility to ensure that telecommunication services can be provided to the approved subdivision.
- Postal service arrangements with Canada Post are the responsibility of the developer for any new lot(s) being created.
- Works of any nature (ie: grading, paving, stockpiling, landscaping, berms, etc.) affecting surface rights of way must receive prior approval from the respective agency.



Natasha Wright
Planner

Attachments

Appendix A: *Municipal Government Act*, Approval of Application, Section 654

Appendix B: Subdivision Plan

Appendix C: Referral Comments

APPENDIX A
Approval of Application
Section 654, Municipal Government Act

654(1) A subdivision authority must not approve an application for subdivision approval unless

- (a) the land that is proposed to be subdivided is, in the opinion of the subdivision authority, suitable for the purpose for which the subdivision is intended,
- (b) the proposed subdivision conforms to the provisions of any growth plan under Part 17.1, any statutory plan and, subject to subsection (2), any land use bylaw that affects the land proposed to be subdivided,
- (c) the proposed subdivision complies with this Part and Part 17.1 and the regulations under those Parts, and
- (d) all outstanding property taxes on the land proposed to be subdivided have been paid to the municipality where the land is located or arrangements satisfactory to the municipality have been made for their payment pursuant to Part 10.

(1.2) If the subdivision authority is of the opinion that there may be a conflict or inconsistency between statutory plans, section 638 applies in respect of the conflict or inconsistency.

(2) A subdivision authority may approve an application for subdivision approval even though the proposed subdivision does not comply with the land use bylaw if, in its opinion,

- a) the proposed subdivision would not
 - (i) unduly interfere with the amenities of the neighbourhood, or
 - (ii) materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land,
- and
- b) the proposed subdivision conforms with the use prescribed for that land in the land use bylaw.

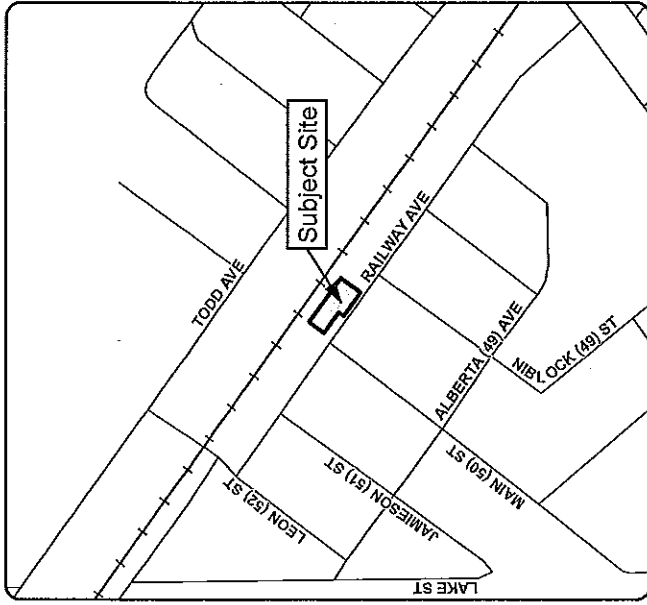
(3) A subdivision authority may approve or refuse an application for subdivision approval.

Section 9 – Subdivision and Development Regulations

Relevant Considerations

9. In making a decision as to whether to approve an application for subdivision, the subdivision authority must consider, with respect to the land that is the subject of the application,

- (a) its topography,
- (b) its soil characteristics,
- (c) storm water collection and disposal,
- (d) any potential for the flooding, subsidence or erosion of the land,
- (e) its accessibility to a road as defined in section 616(aa) of the Act,
- (f) the availability and adequacy of a water supply, sewage disposal system and solid waste disposal,
- (g) in the case of land not serviced by a licensed water distribution and wastewater collection system, whether the proposed subdivision boundaries, lot sizes and buildings sites comply with the requirements of the *Private Sewage Disposal Regulation* (AR 229/97) in respect of lot size and distances between property lines, buildings, water sources and private disposal systems as identified in Section 6(4)(b) and (c).
- (h) the use of land in the vicinity of the land that is the subject of the application, and
- (i) any other matters that it considers necessary to determine whether the land that is the subject of the application is suitable for the purpose for which the subdivision is intended.



Subdivision File #:

ALI22201

Proposed Subdivision:

To create two (2) Central Commercial (C1) parcels, one for an existing development and one for vacant parcel.

Legal Description:

Lots 4, Block 5, Plan 002 4127

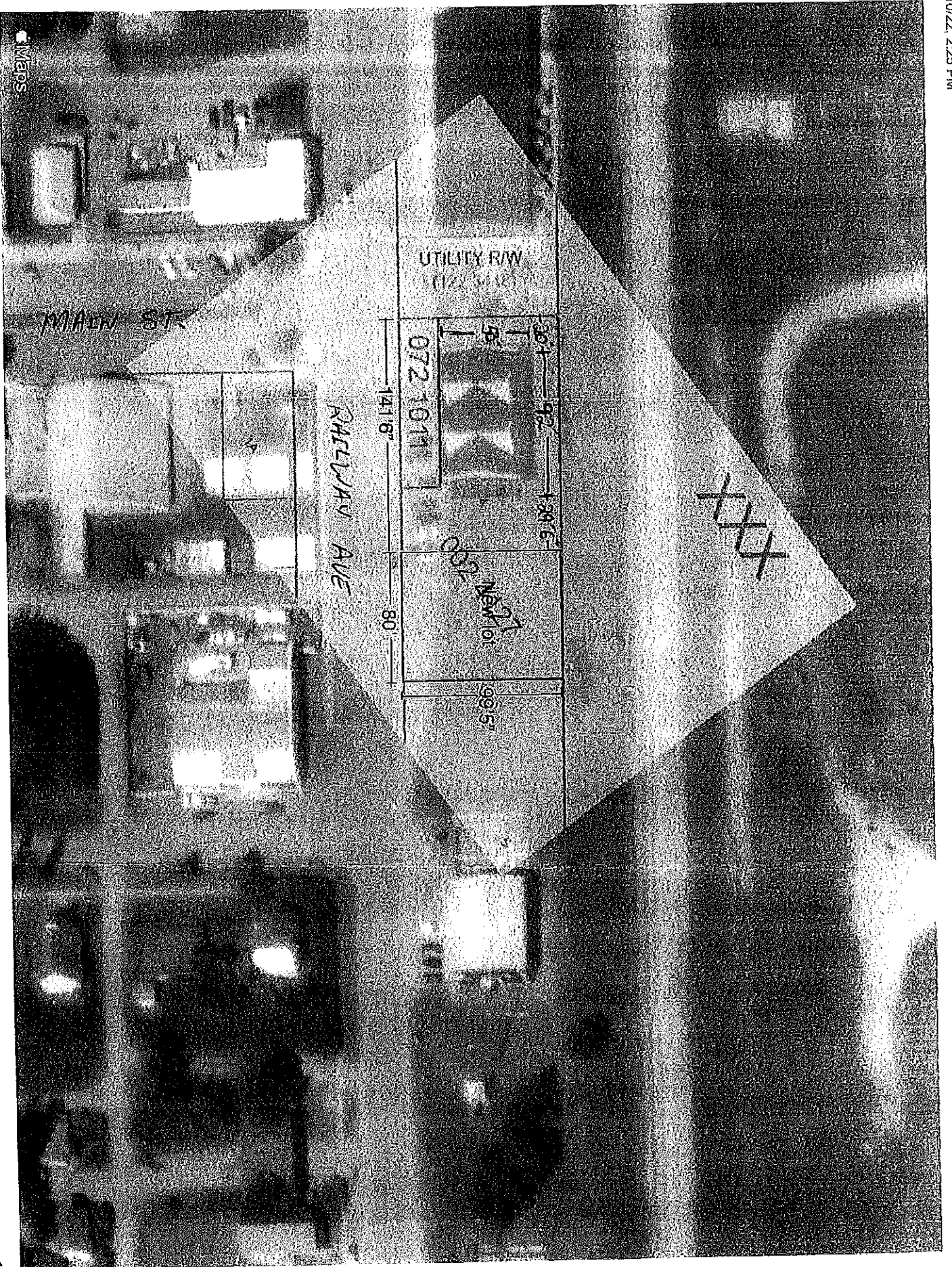
Landowner:

Moomba Holdings Ltd.

Location:

Village of Alix





UTILITY R/W

(122' 34 1/8")

072 1011

141' 6"

80'

New lot

99' 5"

20'

92'

29' 6"

50'

5'

71

14

Natasha Wright

From: CAO <cao@villageofalix.ca>
Sent: May 25, 2022 10:01 AM
To: natasha.wright@pcps.ab.ca
Cc: Tanya Meston
Subject: FW: ALI22201
Attachments: ALI22201 - municipality referral letter.pdf; ALI22201 - Application.pdf; ALI22201 - Title.pdf; ALI22201 - Sketch.pdf; ALI22201-KeyMap.pdf

Good morning Natasha,

We have no comments or concerns regarding this subdivision application at this stage. As information, our next Council meeting is on June 1st. We lock down the agenda packs by noon on the Thursday before the meeting – in this case May 26th. The next meeting after that will be June 15th (agenda pack deadline noon June 9th) and after that we will be going to one meeting per month for the summer.

Thanks very much,

Michelle White, CAO
cao@villageofalix.ca
Ph: 403-747-2495
Fax: 403-747-3663

From: Tanya Meston <tmeston@villageofalix.ca>
Sent: May 24, 2022 3:35 PM
To: CAO <cao@villageofalix.ca>
Subject: FW: ALI22201

From: Natasha Wright
Sent: Thursday, May 19, 2022 3:28 PM
To: info <info@villageofalix.ca>
Subject: ALI22201

Hi Michelle,

Attached is the referral for subdivision application ALI22201. Please send me any comments you have by June 9, 2022.

Thanks,

Natasha Wright
Planner
Ph: 403.343.3394
Unit B, 4730 Ross Street
Red Deer, AB T4N 1X2



Construction and Maintenance Division
Central Region; Red Deer
4920 - 51 Street Provincial Building (Red Deer)
Red Deer
AB
T4N6K8
(403) 340 7179
www.alberta.ca

Permit Number: RPATH0002995
File Number: Alix (SUB)

June 2, 2022

Parkland Community Planning Services
Unit B, 4730 Ross Street
Red Deer, AB T4N 1X2
Email: Natasha.wright@pcps.ab.ca

Subject: Municipal Referral - Proposed Subdivision

Description	General Location
- File Number: ALI122201 - Proposed two Central Commercial (C1) parcels, one for an existing development and one for a vacant parcel on Lot 4, Block 5, Plan 002 4127 within NW 36-39-23-W4, Village of Alix (Moomba Holdings Ltd.) - Highway 12:12	

This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 14 and 15 of the Subdivision and Development Regulation, due to the proximity of Highway 12.

The above noted subdivision proposal does not meet Section 14 of the regulation. Since there is an existing local road acceptable to the Minister, Section 15 has been met. The department anticipates minimal impact on the highway from this proposal. Additionally, there is no direct access to the highway and there is sufficient local road access to the subdivision and the adjacent lands. Therefore, pursuant to Section 16 of the Regulation, the department grants approval for the subdivision authority to grant a variance to Section 14 of the Regulation should they choose to do so.

Pursuant to Section 678 of the Municipal Government Act, any appeals of this subdivision application shall be heard by the Land and Property Rights Tribunal

If you have any questions or require additional information, please contact the undersigned.

Yours truly,

Anne Han
Anne.Han@gov.ab.ca

May 30, 2022

Attention: Development Officer/Planner

File No: ALI22201

Owner: Moomba Holdings Ltd.

Legal: Lot 4, Block 5, Plan 002 4127

The aforementioned application has been received by our office and we are satisfied that the application poses a minimal risk to public health.

If you have any questions or concerns regarding this application, please contact me.

Sincerely,

Evan Carefoot

B.Sc., B.A.Sc.

Public Health Inspector

Environmental Public Health

4580 46th Street, Lacombe, AB, T4L 0K2

C: 403-505-1449

E: Evan.Carefoot@albertahealthservices.ca

Natasha Wright

From: Circulations, HP <HP.Circulations@atco.com>
Sent: June 7, 2022 3:49 PM
To: Natasha.Wright@pcps.ab.ca
Subject: 22-2059 Response - ALI22201
Attachments: ALI22201 - agency referral letter.pdf; ALI22201- Agency Referral Attachments.pdf

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Isabel Solis-Jarek

Sr. Administrative Coordinator | Operations Engineering
Natural Gas Transmission

P: 780 420 3896

A: 7210 42 Street, Ed A; , AB T6B 3H1

[ATCO.com](https://www.atco.com) [Facebook](#) [Twitter](#) [LinkedIn](#) [Instagram](#)



From: Natasha Wright <Natasha.wright@pcps.ab.ca>
Sent: Thursday, May 19, 2022 3:02 PM
To: Implan@give.ab.ca; waterapprovals.reddeer@gov.ab.ca; TransDevelopmentRedDeer@gov.ab.ca; setbackreferrals@aer.ca; historical.lup@gov.ab.ca; CentralZone.EnvironmentalHealth@albertahealthservices.ca; 3rdpartyrequests@altalink.ca; @ Gas Land Department <land.admin@atcogas.com>; Circulations, HP <HP.Circulations@atco.com>; Malcolm.Nevers@canadapost.postescanada.ca; circulations@telus.com; roger.hall@wolfcreek.ab.ca; landserv@fortisalberta.com
Subject: ALI22201

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

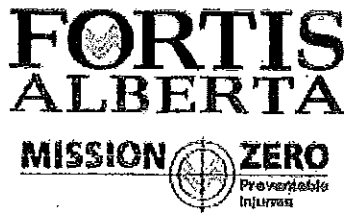
Please see the attached subdivision referral in the Village of Alix. Comments must be submitted by June 9, 2022.

Regards,

Natasha Wright

Planner

Ph: 403.343.3394



Erin Aldcroft
Land Department

FortisAlberta Inc.
320 - 17 Ave SW
Calgary, AB
T2S 2V1
Phone# 587-775-6331
Cell#
www.fortisalberta.com
Email: erin.aldcroft@fortisalberta.com

June 6, 2022

PCPS Community Planning Services
Unit B, 4730 Ross Street
Red Deer, Alberta
T4N 1X2

Attention: Natasha Wright

RE: FortisAlberta Condition for Subdivision Approval

FortisAlberta Reference No.: 320113008

MD File No.: ALI2201

Location/Legal Description: NW 36-39-23-W4

Customer Name: Moomba Holdings LTD

Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

Sincerely,

Erin Aldcroft

RE: 320113008

Natasha Wright

From: circulations <circulations@telus.com>
Sent: May 20, 2022 8:19 AM
To: natasha.wright@pcps.ab.ca
Subject: TELUS REPLY: ALI22201

Good morning;

TELUS Communications Inc. has no objections to the above circulation.

Thank you,

Lisa Mendonsa
Real Estate Specialist | TELUS Rights of Way
Customer Network Implementation
18811 107 Avenue NW, Edmonton, AB T5S 2L9
circulations@telus.com



[Facebook](#) [Instagram](#) [Twitter](#) [LinkedIn](#) [YouTube](#)

From: Natasha Wright <Natasha.wright@pcps.ab.ca>
Sent: Thursday, May 19, 2022 3:02 PM
To: Implan@give.ab.ca; waterapprovals.reddeer@gov.ab.ca; TransDevelopmentRedDeer@gov.ab.ca; setbackreferrals@aer.ca; historical.lup@gov.ab.ca; CentralZone.EnvironmentalHealth@albertahealthservices.ca; 3rdpartyrequests@altalink.ca; land.admin@atcogas.com; HP.Circulations@atco.com; Malcolm.Nevers@canadapost.postescanada.ca; circulations <circulations@telus.com>; roger.hall@wolfcreek.ab.ca; landserv@fortisalberta.com
Subject: ALI22201

ATTENTION: This email originated from outside of TELUS. Use caution when clicking links or opening attachments. | Ce courriel provient de l'extérieur de TELUS. Soyez prudent lorsque vous cliquez sur des liens ou ouvrez des pièces jointes.

Please see the attached subdivision referral in the Village of Alix. Comments must be submitted by June 9, 2022.

Regards,

Natasha Wright
Planner
Ph: 403.343.3394
Unit B, 4730 Ross Street
Red Deer, AB T4N 1X2





VILLAGE OF ALIX

Page 1 of 2

Cheque Listing For Council

2022-Jun-8
11:36:07AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220298	2022-05-18	2253676 ALBERTA LTD., (ALIX FOODS)		PAYMENT		45.48
			179698	COFFEE SUPPLIES	14.19	
			181242	DIS. SERV. MEETING SUPPLIES	14.71	
			182109	COFFEE SUPPLIES	6.32	
			182474	COFFEE & OFFICE SUPPLIES	10.26	
20220299	2022-05-18	327241 ALBERTA LTD		PAYMENT		283.50
			1027	MONTHLY PATROLS - APRIL 2022	283.50	
20220300	2022-05-18	ADVANCED SYSTEMS		PAYMENT		603.75
			44317	COMPUTER SET UP AND SWITCH	603.75	
20220301	2022-05-18	ALIX & DISTRICT CHAMBER OF COMMERCE		PAYMENT		225.00
			20180227	2023 CALENDAR PAGE	225.00	
20220302	2022-05-18	ALIX HOME HARDWARE		PAYMENT		134.11
			140844	SCHOOL CLEANUP SUPPLIES	94.46	
			140912	FURNITURE STRIPPER	9.18	
			140960	CHAIN OIL, OFFICE CLEANING S	30.47	
20220303	2022-05-18	ANDERSON, JANENE		PAYMENT		45.00
			MAY2022	RESTORATIVE JUSTICE MEETIN	45.00	
20220304	2022-05-18	BURMAC MECHANICAL 2000		PAYMENT		2,499.00
			B49407	INSTALL VALVES, RE-ROUTE WA	2,499.00	
20220305	2022-05-18	CYBERUS PROTECTION SERVICES		PAYMENT		2,657.82
			202221	VILLAGE PATROLS JUNE 2022	2,657.82	
20220306	2022-05-18	ENVIRONMENTAL 360 SOLUTIONS LTD.		PAYMENT		5,451.57
			RD0000191935	GARBAGE, RECYCLE & COMPC	5,451.57	
20220307	2022-05-18	FEHR, ROBERT LEE		PAYMENT		440.97
			MAY2022	COUNCIL EXPENSE MAY 2022	440.97	
20220308	2022-05-18	FINNING (Canada) INTERNATIONAL INC		PAYMENT		1,627.50
			910141733	EXTENDED WARRANTY FOR LO	1,627.50	
20220309	2022-05-18	GREGG DISTRIBUTORS CO LTD		PAYMENT		33.03
			000-668329	1/2" STEEL NIPPLES	21.82	
			000-668330	15PC BUNGIE COMBO	11.21	
20220310	2022-05-18	HIRON, PAMELA		PAYMENT		87.50
			APRIL2022	FIREHALL CLEANING APRIL 2022	87.50	
20220311	2022-05-18	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 22		PAYMENT		50.21
			9976261	SHIPMENT OF CAMPGROUND PI	50.21	
20220312	2022-05-18	PARKLAND COMMUNITY PLANNING SVCS.		PAYMENT		150.00
			21722	CONSULTATION SERVICES APRI	150.00	
20220313	2022-05-18	TOWN TROPHY & GIFTS		PAYMENT		63.00
			15637	CANVAS PHOTO FRAME	63.00	
20220326	2022-05-30	1321953 ALBERTA LTD.		PAYMENT		108.00
			36MAY2022	STAFF RECOGNITION LUNCH	108.00	
20220327	2022-05-30	ADVANCED SYSTEMS		PAYMENT		120.75
			44384	COMPUTER EMAIL SUPPORT	120.75	
20220328	2022-05-30	BESUIJEN, JANICE		PAYMENT		346.67
			MAY2022	COUNCIL EXPENSE MAY 2022	346.67	
20220329	2022-05-30	BESUIJEN, TIMOTHY W		PAYMENT		573.97
			MAY2022	COUNCIL EXPENSE MAY 2022	573.97	
20220330	2022-05-30	CANADIAN PACIFIC RAILWAY CO		PAYMENT		592.00
			0011139694	FLASHER MAINT MAY 2022	592.00	
20220331	2022-05-30	COLE, EDWIN		PAYMENT		440.97
			MAY2022	COUNCIL EXPENSE MAY 2022	440.97	
20220332	2022-05-30	DIAKONIA CONSTRUCTION LTD		PAYMENT		1,890.00

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
May 31, 2022**

SERVUS CREDIT UNION		
	CHEQUING	INVESTMENTS
Balance from Bank Statement:	1,745,739.93	4,024.94
Plus: Deposits in Transit	8,938.13	
Less: Outstanding Cheques	(11,852.31)	
Reconciled Bank Balance:	<u>1,742,825.75</u>	<u>4,024.94</u>
GL balance @ : May 31, 2022	<u>1,742,825.75</u>	<u>4,024.94</u>
Variance:	-	-

THIS STATEMENT SUBMITTED TO COUNCIL THIS _ 15TH DAY OF JUNE, 2022



VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2022-06-08

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
--------	--------------	----------	----------------	--------------	-------------	---------	--------	---------	---------	--------

Tax Levy	1,669,570.77	Local Improvement Levy	0.00
Additional Tax Levy	0.00	Accumulated Penalty	25,202.35
		Outstanding Penalty	23,371.47

Sub Ledger		General Ledger	
Current	1,534,686.04		
1 Year	87,835.82	3-00-00-00-210	1,647,247.17
2 Years	16,718.55		
3 Years	7,441.67	Totals	<u>1,647,247.17</u>
Over 3	565.09		
	<u>1,647,247.17</u>		
Outstanding	1,647,247.17		

Total GL	1,647,247.17
Total SL	1,647,247.17
Proof	<u>0.00</u>

*** End of Report ***

Red Deer River Municipal User Group Association

19-May-2022

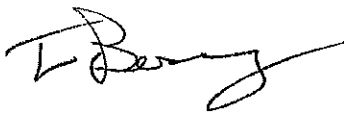
Councilor Besuijen

For more information see the RDRMUG web page rdrmug.ca

(Web page includes minutes of meetings and presentations, not printed here to reduce paper usage)

1. Regular Meeting of RDRMUG at Drumheller.
2. Highlights of the meeting
 - a. Alberta Agriculture and Forestry
 - i. Ralph Wright, who manages the Alberta Climate Information Service provided meteorological data from 470 meter stations since 1961
 - b. Katie Duffet shared a presentation on research on a Guide to Building Resiliency to a Multi-Year Drought in Alberta. Presentation highlighted current data, planning information and water demand information
3. Business Meeting
 - a. Confirm minutes from previous meeting
 - b. Business arising from the minutes
 - c. Discussion on topics for future meetings, one topic is working with Water Smart to review their data model on water usage vs availability and sustainability of water supply. Recommendation for Water Smart to present or attend our September meeting.
4. Financial
 - a. Review financial statements as of April 30th, 2022
5. Meeting minutes from March 17, 2022 as provided by the Executive Director are following
- 6.

Regards,



Tim Besuijen

Minutes of the Red Deer River Municipal User Group
Regular Meeting
March 17, 2022 at 1:00 PM
Via Zoom / In Person – Badlands Community Facility – Drumheller
This meeting was recorded.

IN PERSON - BCF	ZOOM ATTENDANCE
Rudy Friesen – Executive Director	Gerald Campion – Town of Hanna
	Jay Slemp – Special Areas
<u>Executive Committee</u>	Christine Moore – Red Deer County
Bill Windsor – Urban Co-Chair	Jamie Hoover – Blackfalds
John Ireland – Rural Co-Chair	Mario Cario – Consort
	Kurt Baker – Stettler
Kraymer Barnstable – Red Deer City	Don Harrison – Innisfail
Darryl Drohomerski – Town of Drumheller	Quinton Flint – Town of Coronation
James Cummings – Town of Olds	Ron White -
Bill Cunningham – Town of Trochu	Ryan McDonald -
Jordan Christianson – SA Board	
Dave Grover – Town of Oyen	
Gord Krebs – Mountain View County	
Mark Landry – Starland County	
Graham Parsons – Sylvan Lake	
Bob Kasco – Town of Oyen	
Jerry Witstock – Kneehill County	
Bill Shaw – City of Red Deer	
Richard Warnock – Town of Sundre	
Ray Recksaedler - Delburne	
Tim Besujen – Village of Alix	
Jason Wallsmith – Acadia	

1. Call to Order – Welcome – Introductions

Urban Co-Chair, Bill Windsor called the meeting to order at 1:01pm.

2. Agenda:

2.1 Additions – Change: The order of the presentations will be switched.

2.2 Approval of Agenda:

Motion: J. Whitstock; moved that the agenda for the March 17, 2022 Red Deer River Municipal Users Group Regular Meeting be adopted.

Carried

3. Presentations:

- 3.1 WaterSmart – Laura Corbeil and Rain Saulnier will present Red Deer River flow volume modelling to demonstrate varying water availability in the river basin

Questions:

Slide 2 – Modelling

New results from the current flows will not significantly change the statistics presented. Historically, there were not any really low years.

K. Barnstable

What year does the model start? 1920 - 2009

Over a 10 year period is there a trend?

No formal trending analysis. Future scenarios have been looked at and there seems to be a low flow in summer and fall and a little higher winter and spring flow

J. Ireland

How is the sustainability of the Dickson Dame? Does the modelling include a threshold?

The Dickson Dam is functioning well and drawing down appropriately. It meets the 1600 cms requirement.

The 80 year model includes increased allocation for municipalities and new growth. Dickson Dam remains constant and sustainable.

G. Krebs

Slide 4 – There is 50% required flow int SK. Why does the graph make it look large.

The slide does not include the water that is diverted.

B. Shaw

Is there an impact on the JR licence based on the increase.

The current municipal licencing ensures that there isn't a shortage.

J. Ireland

Is there a protocol in place about the water sharing in times of shortage.

Not at this time.

Follow Up: Dave McGee will be asked about this. The Old Man had an agreement put in place after a significant drought year.

J. Christianson

The Special Areas irrigation project is still evaluating information on a high level.

What percentage of the allotment would the irrigation project use?

There is an annual flow and allocation cap that is taken into consideration. The percentage is not available at this time but will be presented at a later date. The feasibility study will be completed first and the more detailed information will be looked at for the project.

Motion: K. Barnstable; moved that the information presented by WaterSmart be accepted as information.

Carried

--

3.2 Alberta Environment and Parks: Water Outlook – South Saskatchewan River Basin(SSRB)

The Presenters will summarize Oldman, Bow and Red Deer River flows over the last few years. Peter Bezeau, Manager with the River Forecasting Team is presenting the water supply outlook and Carlin Soehn with the Infrastructure and Operations Team is speaking on reservoir levels and proposed 2022 operations.

Dickson Dam

How do we correct the misinformation about how it works and what it does?

Explanation of the Primary and Secondary priorities

Media campaign

Update the Wikipedia page

Could the in/out flows of the Dickson Dam be published on the Alberta Rivers Basin app / website.

Could a website be created for the Dickson Dam?

There are not the resources to have a dedicated website.

Other updates:

An Annual stakeholder meeting will be scheduled.

Construction upgrades on the Dam include:

5 spillway gates will be replaced and work on the two outlet tunnels. This will increase

the spillway capacity by 25-30%; it is a multi-year project

Motion: T. Besujen moved that the information presented by Alberta Environment and Park be accepted as information.

Carried

Follow Up: To create an awareness and educate people about the Dickson Dam, should this group send a letter of support to the province requesting funds that will go into developing a communication strategy.

4. Minutes:

4.1 Confirmation of Minutes of January 20, 2022

Motion: B. Cunningham; moved that the Minutes of the January 20, 2022 meeting be accepted.

Carried

4.2 Business arising from Minutes: N/A

5. Financial:

Financial Statements to February 28, 2022 (Circulated at the Meeting)

Membership renewals – activated in March and April
Recommendation: \$10, 000 for special projects.

MOTION: D. Grover; moved that the Financials be accepted as presented.

Carried

6. New Business:

N/A

7. Executive Committee Recommendations:

No recommendations

8. Executive Director Report:

8.1 Update on Administration items

Thank you for coming and thanks to those who joined on Zoom. There will focus on developing the website and more activities.

J. Ireland thanked R. Frieson for working to get things up to speed. Thank you for working so hard to getting things up to speed.

Motion: B. Kasco; moved to accept the Executive Director report as presented.

Carried

9. Agenda Additions:

N/A

10. Correspondence & Articles:

No correspondence and articles

11. Next Meeting: May 19, 2022 Badlands Community Facility – Drumheller

Hybrid meeting – zoom and in person

ROUNDTABLE DISCUSSION

Dave Grover– Stettler

Stettler is expanding. There is a work being done to move water to the summer villages and there is a development permit for the Big Valley area.

Ray Recksaedler - Delburne

There has been a population increase, the water capacity is for 1200. The water treatment facility is aging and needs to be looked at.

Bill Shaw – Red Deer County

To keep up with the standards, there are plans for an \$18 million expansion for water treatment plant. More information is being gathered

More information needed and will be.

Richard Warnock – Sundre

Wastewater treatment upgrade pilot project that is implementing new electroflocculation technology is ongoing. The project received the \$7.5 million from the Province. They are waiting on a permit from Alberta Environment. The equipment is assembled in Saskatchewan.

D. Drohomerski – Drumheller

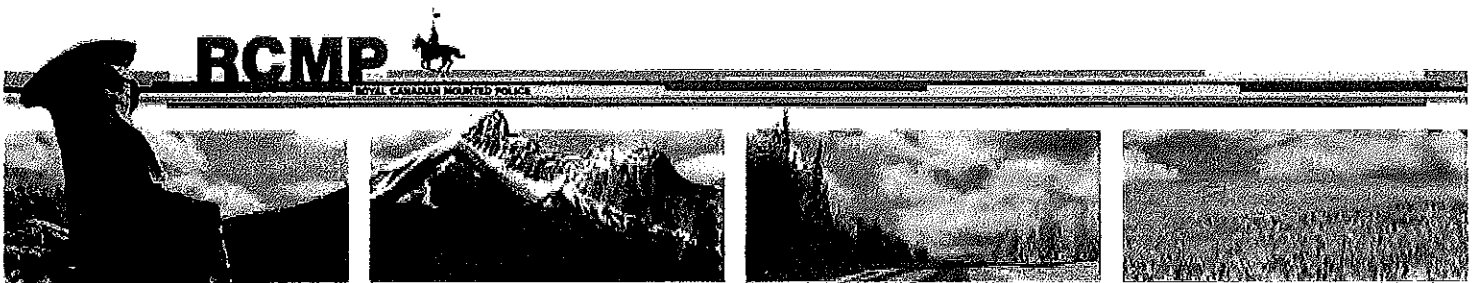
This year, the \$55 million flood mitigation project will see work on 5 of 11 projects. With the DRP change by the province and the change in the flow rate from 1640 cms to 1850cms many of the existing berms need to be raised by 1 – 1.2m. In order to understand the information about the project, there is a recognition that information needs to be reiterated.

12. Adjournment

Motion: G. Campion; moved to adjourn the meeting. Time 3:28pm

CAO REPORT JUNE 2022

1. Gator Park – As of May 1st we were able to start the Gator Park Reconstruction project. We will be contracting a landscaper to be the project lead. Public Works has done a great job starting the site preparations. This will help keep prep costs low and allow more funds to be spent on the re-building part of the project. Alix Gator will be having a little vacation soon to get repairs done before he is put back in the park.
2. Unsightly Yards – Bylaw compliance inspections started after the May long weekend. It will take a bit for us to get into a new rhythm of inspection and compliance since new staff members have taken over this job. The CAO and another staff member will be doing Community Standards Bylaw enforcement to ensure there is cross training and back-up coverage for these duties.
3. Bill 21 – Since the Red Tape Reduction Statutes Amendment Act has passed, I am researching to see what (if any) Village policies and bylaws may need to be changed so they are compliant with the new legislation.
4. Land Titles – Property transfers continue to be very backed up with Land Titles. This caused a bit of difficulty with mailing tax notices as the MGA requires us to mail the notice to the property owner on title. This may also cause difficulties with our annual assessment process. Assessors are required to capture market value property valuations as of July 1st of each year. There are likely to be many outstanding property transfers as of that date and that could impact our residential assessment for next year's property tax process.
5. Council Meetings – As a reminder to Council, we only have one regular meeting per month for July and August on the first Wednesday of each month.



2022-05-31

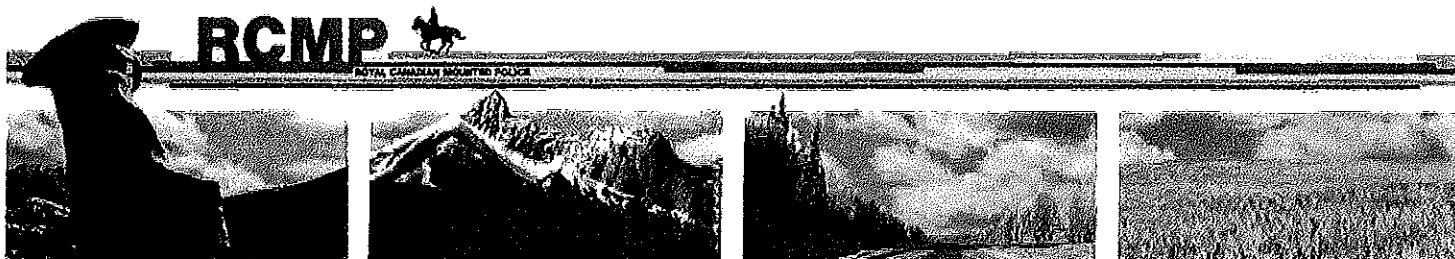
Cpl. Mark Cusack
Acting Detachment Commander
Bashaw, Alberta

Dear Mayor Fehr,

Please find attached the quarterly Community Policing Report for Bashaw. This report serves to provide an overview of the human resources, financial data, and crime statistics for the January 1st to March 31st, 2022 reporting period. Community engagement remains a top priority for the Alberta RCMP, and the consistent delivery of these quarterly reports is but one of a number of projects we have underway. Our Body Worn Camera program and our new mobile app for iOS and Android devices are two other initiatives that ensure we remain transparent and accountable to you for the work we do.

Body Worn Cameras increase the transparency of police interactions with citizens. Included in this Community Policing Report package is an updated overview on Body Worn Cameras, which will enter into a field test phase later this year. As mentioned in previous correspondence, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This has allowed some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are currently awaiting the vendor procurement process to finalize, we are unable to provide community-specific cost estimates. Once costing is confirmed, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Alberta RCMP has launched a new mobile app for iOS and Android devices, that allows for Albertans to access information without delay. The app is available as a free download through Apple or Google Play, and will provide your community members with online access to news, crime reporting, detachment locations, crime mapping and statistics. The app also contains links to partner law enforcement services, mental health supports, Crime Stoppers and connects to Alberta RCMP social media accounts. Even though the app provides convenient links to Alberta RCMP social media accounts, it will not replace other methods of crime reporting, engagement, or emergency assistance. I solicit your support to remind all of your community members that social media posts or use of other third-party crime apps are not



appropriate ways to report a crime. The Alberta RCMP app complies with Canadian privacy laws for mobile apps set out by the Office of the Privacy Commissioner of Canada and the Office of the Information and Privacy Commissioner of Alberta and will not track or monitor users in any way.

The attached reporting and attachments, along with your valued feedback and guidance, will reinforce your policing priorities and help ensure we are meeting the growing and shifting demands of your community. As the Chief of Police in your community, I sincerely appreciate and encourage you to reach out with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Cusack', with a long, sweeping horizontal line extending to the right.

Cpl. Mark Cusack
Acting Detachment Commander
Bashaw Detachment



Bashaw Provincial Detachment Crime Statistics (Actual) January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	6	0	0	0	-100%	N/A	-0.8
Sexual Assaults		2	1	1	0	2	0%	N/A	-0.1
Other Sexual Offences		0	0	3	1	1	N/A	0%	0.3
Assault		8	7	2	11	6	-25%	-45%	0.0
Kidnapping/Hostage/Abduction		2	0	0	0	0	-100%	N/A	-0.4
Extortion		0	0	0	1	0	N/A	-100%	0.1
Criminal Harassment		5	6	3	3	2	-60%	-33%	-0.9
Uttering Threats		7	5	3	0	6	-14%	N/A	-0.7
TOTAL PERSONS		25	25	12	16	17	-32%	6%	-2.5
Break & Enter		15	18	26	17	18	20%	6%	0.5
Theft of Motor Vehicle		4	7	11	3	5	25%	67%	-0.2
Theft Over \$5,000		0	5	3	1	4	N/A	300%	0.4
Theft Under \$5,000		14	9	26	14	16	14%	14%	0.9
Possn Stn Goods		9	9	8	14	3	-67%	-79%	-0.7
Fraud		7	9	4	5	7	0%	40%	-0.4
Arson		1	1	1	0	1	0%	N/A	-0.1
Mischief - Damage To Property		0	0	3	12	15	N/A	25%	4.2
Mischief - Other		12	8	4	1	4	-67%	300%	-2.3
TOTAL PROPERTY		62	66	86	67	73	18%	9%	2.3
Offensive Weapons		0	2	1	4	4	N/A	0%	1.0
Disturbing the peace		2	1	2	0	0	-100%	N/A	-0.5
Fail to Comply & Breaches		4	5	2	1	6	50%	500%	0.0
OTHER CRIMINAL CODE		2	6	2	6	3	50%	-50%	0.2
TOTAL OTHER CRIMINAL CODE		8	14	7	11	13	63%	18%	0.7
TOTAL CRIMINAL CODE		95	105	105	94	103	8%	10%	0.5

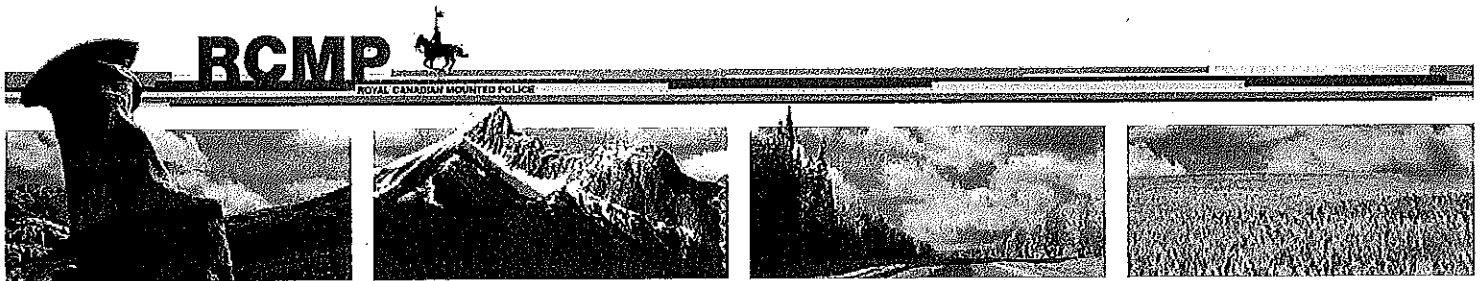


Bashaw Provincial Detachment Crime Statistics (Actual) January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	5	0	1	0%	N/A	-0.1
Drug Enforcement - Trafficking		0	0	0	2	0	N/A	-100%	0.2
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		2	1	5	2	1	-50%	-50%	-0.1
Cannabis Enforcement		0	1	0	0	0	N/A	N/A	-0.1
Federal - General		0	2	1	3	2	N/A	-33%	0.5
TOTAL FEDERAL		2	4	6	5	3	50%	-40%	0.3
Liquor Act		1	1	0	1	0	-100%	-100%	-0.2
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		5	7	14	21	15	200%	-29%	3.4
Other Provincial Stats		26	22	33	36	9	-65%	-75%	-2.0
Total Provincial Stats		32	30	47	58	24	-25%	-59%	1.2
Municipal By-laws Traffic		0	1	0	0	0	N/A	N/A	-0.1
Municipal By-laws		6	4	0	4	4	-33%	0%	-0.4
Total Municipal		6	5	0	4	4	-33%	0%	-0.5
Fatals		0	1	0	0	0	N/A	N/A	-0.1
Injury MVC		3	0	0	3	2	-33%	-33%	0.1
Property Damage MVC (Reportable)		67	30	34	39	53	-21%	36%	-1.9
Property Damage MVC (Non Reportable)		2	5	11	2	6	200%	200%	0.5
TOTAL MVC		72	36	45	44	61	-15%	39%	-1.4
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Provincial Traffic		187	338	241	135	128	-32%	-5%	-32.1
Other Traffic		1	0	0	1	0	-100%	-100%	-0.1
Criminal Code Traffic		5	8	6	5	2	-60%	-60%	-0.9
Common Police Activities									
False Alarms		23	12	3	4	2	-91%	-50%	-5.0
False/Abandoned 911 Call and 911 Act		6	7	6	3	4	-33%	33%	-0.8
Suspicious Person/Vehicle/Property		45	45	43	37	35	-22%	-5%	-2.8
Persons Reported Missing		5	3	1	0	3	-40%	N/A	-0.7
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		13	7	5	2	6	-54%	200%	-1.9
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

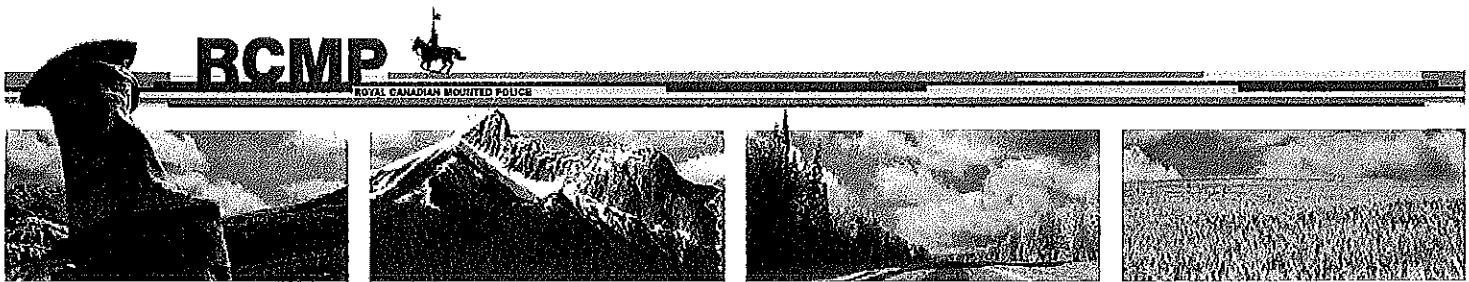


RCMP Provincial Policing Report

Detachment	Bashaw Provincial
Detachment Commander	Cpl. Mark Cusack (Acting)
Quarter	Q4 2022
Date of Report	May 16, 2022

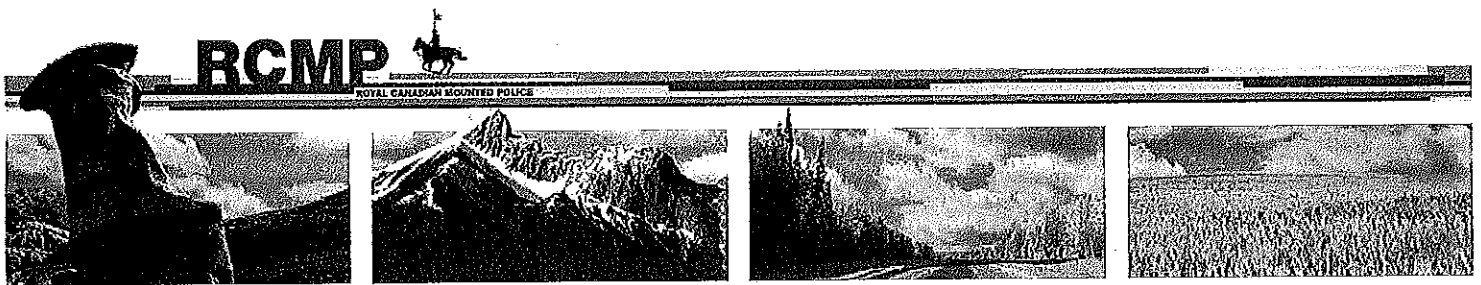
Community Consultations

Date	Attendee(s)	Notes
2022-05-16	Bashaw Town Council	Meet and greet at Bashaw Town Council Meeting.



Community Priorities

Priority 1	Crime Reduction - Prevent and Reduce Property Crime
Current Status & Results	For the period of Jan. - March, 2020 - 2021, that includes our 4th Quarter, Bashaw Detachment has shown an increase in Property Crime by 9%. We have a 46% increase in Property Crime from 2020 - 2021. This increase can be attributed to a number of external and internal factors during the last couple of years .The Statistics were provided by the K-Div. SARA group.
Priority 2	Community Engagement - Effective Communication and Relations with Partners
Current Status & Results	A number of Town Hall meetings are being scheduled over the next reporting period.



Crime Statistics¹

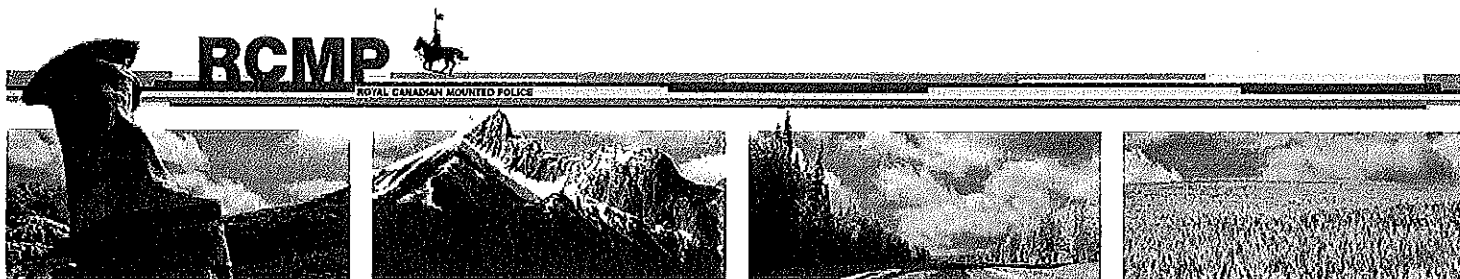
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2021	2022	% Change Year-over- Year	2020	2021	% Change Year-over- Year
Total Criminal Code	94	103	10%	384	549	43%
<i>Persons Crime</i>	16	17	6%	61	98	61%
<i>Property Crime</i>	67	73	9%	281	410	46%
<i>Other Criminal Code</i>	11	13	18%	42	41	-2%
Traffic Offences						
<i>Criminal Code Traffic</i>	5	2	-60%	21	20	-5%
<i>Provincial Code Traffic</i>	135	128	-5%	942	810	-14%
<i>Other Traffic</i>	1	0	-100%	4	3	-25%
CDSA Offences	2	1	-50%	14	2	-86%
Other Federal Acts	5	3	-40%	21	6	-71%
Other Provincial Acts	58	24	-59%	233	234	0%
Municipal By-Laws	4	4	0%	15	24	60%
Motor Vehicle Collisions	44	61	39%	162	212	31%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

The increase in property crimes is being addressed by Bashaw Detachment. External Factors have also been taken into consideration during this reporting period.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	5	5	0	0
Detachment Support	2	1	0	1

2 Data extracted on March 31st, 2022 and is subject to change over time.
 3 Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
 4 Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 5 established positions, 5 officers are currently working.

Detachment Support - Of the 2 established positions, 1 support staff is currently working. There is 1 casual contract and 1 hard vacancy.

Quarterly Financial Drivers

Not applicable at this time.

RCMP



ROYAL CANADIAN MOUNTED POLICE

Body-worn cameras for RCMP officers

The Royal Canadian Mounted Police (RCMP) is committed to ensuring that Canadians feel protected by, and have trust in their national police force. Body-worn cameras can help to increase the trust between police and the communities they serve.



- front-line RCMP officers will soon be wearing body-worn cameras.
- between 10,000-15,000 body-worn cameras will be deployed to contract and federal police officers who interact with communities, across Canada's rural, urban and remote locations.
- the video evidence collected will provide an independent, unbiased, and objective way to capture interactions between the community and police officers.
- work is ongoing to acquire body-worn cameras and a Digital Evidence Management System (DEMS) to support a nation-wide rollout of camera as as quickly as possible.
- a field test, with up to 300 cameras will take place in three different Divisions of the RCMP - Alberta (K Division), Nova Scotia (H Division), Nunavut (V Division). The testing will take place in northern/remote, rural, and urban settings.



Your input is important

We have been meeting with various organizations, groups and community members across Canada to introduce body-worn cameras, and to better understand their concerns.

If you are interested in being part of the conversation, contact us at:

Bwc_consultations_cvc@rcmp-grc.gc.ca



How body-worn cameras support police and communities:

- ✓ more timely resolutions of complaints
- ✓ improved evidence gathering
- ✓ enhanced transparency and accountability for police
- ✓ improved police and public behaviour



Officers will activate their body worn cameras during calls for service, including:

- ✓ mental health calls
- ✓ interactions with people in crisis
- ✓ crimes in progress
- ✓ for investigations
- ✓ public disorder and protests
- ✓ to record information to support the performance of their duties

When possible, officers will let you know when the camera is recording.

The decision to turn on a body-worn camera will happen before the officer arrives at a call for service.

Policy and training will provide the guidance required for officers using body-worn cameras.



Body-worn cameras are not intended to be used for the purpose of:

- ✓ 24 hour recording
- ✓ surveillance
- ✓ when intimate searches are conducted
- ✓ areas with a high expectation of privacy



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

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Téléchargez l'application

From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: May 27, 2022 10:34 AM
Subject: INVITATION TO REQUEST A MEETING WITH THE MINISTER- 2022 AM FALL CONVENTION

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2022 AM Fall Convention, scheduled to take place at the Calgary Convention Centre from September 21 – 23, 2022. These meetings will be in person at the convention centre.

Should your council wish to meet with Minister McIver during the convention, please submit a request by email to ma.engagement@gov.ab.ca no later than July 8, 2022.

In your meeting request, please be sure to include one specific policy item or issue your municipality would like to discuss with the Minister.

We generally receive more requests to meet with the Minister than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Sincerely,

Stakeholder Relations
Municipal Affairs

Classification: Protected A



ALBERTA
TRANSPORTATION

Office of the Minister

May 30, 2022

AR 88925

His Worship Rob Fehr
Mayor
Village of Alix
Box 87
Alix, AB T0C 0B0

Dear Mayor Fehr:

Thank you for your letter regarding the proposed changes to traffic court to support implementation of Phase 2 of the Justice Transformation Initiative (JTI).

Albertans raised concerns about JTI Phase 2 which would have resulted in the majority of the *Traffic Safety Act* tickets being adjudicated through an administrative process rather than through the courts. As a result of the concerns, in January 2022, Alberta's government paused the implementation of JTI Phase 2 for 90-120 days. After further consideration, Cabinet has decided to delay the implementation of JTI Phase 2 indefinitely.

If you require additional information please contact SafeRoads Alberta at saferoads@gov.ab.ca or 780-427-7233 (toll-free in Alberta by first dialling 310-0000). Office hours are weekdays from 8:15 a.m. to 12:00 p.m. and from 1:00 p.m. to 4:30 p.m.

Thank you for taking the time to write. I hope this information was helpful.

Sincerely,

Rajan Sawhney
Minister of Transportation

cc: Honourable Tyler Shandro
Minister of Justice and Solicitor General



MAYOR ROB FEHR
PO BOX 87 4849 - 50TH ST.
ALIX AB T0C 0B0

Ottawa, June 2022

Dear MAYOR ROB FEHR and Council,

The economic contributions from rural communities are integral to Canada's success. Rural areas are home to many key industries such as manufacturing, forestry, agriculture, and energy.

Yet, municipalities under 20,000 residents receive less support from the federal government in comparison to their much larger counterparts. Red tape duplications and certain application requirements disproportionately burden small rural communities with very few staff.

This is unfair, unjust, and needs to be addressed urgently. As such, Conservative Shadow Minister for Rural Economic Development and Rural Broadband Strategy, M.P. Shannon Stubbs, Deputy Shadow Ministers M.P. Damien Kurek and M.P. Jacques Gourde, are seeking to convene a townhall with you to address federal funding for rural communities.

Rural Canadians must band together for fairer and more robust funding for communities all over rural Canada.

It is integral to our economy that the federal government works for everyone no matter where they live. The voices of rural Canadians need to be heard. We kindly ask you to express the three most important issues impacting your economic development as a rural community. We will use this feedback to ensure our work for rural Canada is as productive as possible and will determine the agenda for our proposed townhall. This is an opportunity to network, share your priorities, and solutions to the challenges we face.

We value hearing from you and should you wish to attend our forum, please email M.P. Stubbs at shannon.stubbs@parl.gc.ca, M.P. Kurek at damien.kurek@parl.gc.ca, or M.P. Gourde at jacques.gourde@parl.gc.ca.

Thank you for your time.

Shannon Stubbs, M.P.
Shadow Minister for Rural Economic Development
and Rural Broadband Strategy
Lakeland

Damien C. Kurek, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Battle River—Crowfoot

Jacques Gourde, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Lévis—Lotbinière



MAYOR ROB FEHR
PO BOX 87 4849 - 50TH ST.
ALIX AB T0C 0B0

Ottawa, Juin 2022

Madame. Monsieur, MAYOR ROB FEHR et Conseil,

La contribution économique des collectivités rurales est indissociable de la réussite du Canada. Les régions rurales comptent de nombreuses industries clés comme la fabrication, la foresterie, l'agriculture et l'énergie.

Or, les municipalités comptant moins de 20 000 résidents reçoivent moins de soutien du gouvernement fédéral que les municipalités plus grandes. Les déboulements administratifs et certaines exigences en matière de présentation de demandes ont une incidence disproportionnée sur les petites collectivités, même si elles comptent peu d'employés.

C'est une situation injuste qu'il faut régler de toute urgence. Ainsi, la ministre conservatrice du Cabinet fantôme responsable du développement économique rural et de la stratégie sur la large bande rurale, la députée Shannon Stubbs, de même que deux autres ministres du Cabinet fantôme, les députés Damien Kurek et Jacques Gourde, souhaitent tenir une séance de discussion avec vous afin d'aborder la question du financement fédéral des collectivités rurales.

Les Canadiens des régions rurales doivent faire front commun, de sorte que l'ensemble des collectivités rurales du Canada bénéficient d'un financement plus juste et plus robuste.

Il est primordial, pour favoriser notre économie, que le gouvernement fédéral soit au service de tous, peu importe où ils vivent. Il faut faire entendre la voix des Canadiens des régions rurales. Nous vous prions de nous faire part des trois enjeux les plus importants ayant une incidence sur votre développement économique, en tant que collectivité rurale. Nous utiliserons ces commentaires pour veiller à ce que notre travail pour les régions rurales du Canada soit le plus efficace possible. Vos commentaires nous aideront également à établir l'ordre du jour de la séance de discussion que nous proposons. C'est une excellente occasion de faire du réseautage, de faire connaître vos priorités et de trouver des solutions aux défis que nous devons relever.

Nous attendons de vos nouvelles. Si vous souhaitez participer à notre forum, veuillez envoyer un courriel à la députée Shannon Stubbs à shannon.stubbs@parl.gc.ca, au député Damien Kurek à damiens.kurek@pal.gc.ca ou au député Jacques Gourde à jacques.gourde@parl.gc.ca.

Nous vous remercions de votre collaboration.

Sincères salutations,

Shannon Stubbs, députée de Lakeland Ministre du Cabinet fantôme responsable du développement économique rural et de la stratégie sur la large bande rurale

Damien C. Kurek, député de Battle River—Crowfoot

Jacques Gourde, député de Lévis—Lotbinière

June 8, 2022

OFFICE OF THE MAYOR

Mr. Rob Fehr

Village of Alix

Via email: cao@villageofalix.ca

RE: A Coal Policy for Alberta – 2022 and Beyond

The Town of High River Mayor and Council is grateful for the ongoing support that they have received through the previously passed Town of High River Coal Policy Resolution.

On May 24, 2022 the Town of High River Mayor and Council passed the following resolution:

Coal Policy - A Coal Policy for Alberta - 2022 and Beyond Resolution #RC101-2022

WHEREAS coal exploration and development will impact water resources for downstream communities affecting businesses, residents, ranchers, farmers and ecosystems;

AND WHEREAS coal exploration and development is causing irreparable damage to the landscapes and watersheds as well as adversely affecting the public's access, use and enjoyment of Crown lands on the Eastern Slopes of Alberta;

BE IT RESOLVED THAT Council endorse the proposed policy titled – “A Coal Policy For Alberta – 2022 and Beyond” prepared by a Grassroots Coalition of Albertans including policy experts, indigenous groups, conservationists, recreation groups, ranchers and landowners;

AND THAT Council directs administration to send this document to all other urban, rural and first nations municipalities throughout Alberta and Saskatchewan asking them to endorse and sign on.

The “A Coal Policy for Alberta – 2022 and Beyond” document can be downloaded for your organization by visiting the link. The Town of High River does not require an endorsement signature in response to this letter, it is merely for informational purposes only.

If you wish to sign on and support this policy, please visit www.acoalpolicyforalberta.com. Your municipality will be added to the large list of supporters.

Sincerely,

A handwritten signature in black ink, appearing to read 'Craig Snodgrass', enclosed within a large, loopy circular flourish.

Mayor Craig Snodgrass

NOTE: Two pages of the Policy are attached as information. The full document can be viewed at: [CoalPolicy4Dist_05052022.pdf \(squarespace.com\)](#) or a link can be e-mailed to you for convenience.

A Coal Policy for Alberta - 2022 and Beyond

The following document was created based on the publicly available feedback submitted to the Coal Policy Committee. It provides a clear, path forward to the end of coal development in Alberta. While this Policy recognizes existing mines and their presence on the landscape, it presents a vision for the future that encourages sustainable communities, a healthy, thriving environment, and consultation and engagement with Indigenous communities as equal partners on the landscape. Consideration of future generations, ecosystems and sustainable development provided the focus for the principles and direction contained in this Policy.

This Policy was written by Albertans, for Albertans, reflecting extensive public input to the Coal Policy Committee. It considers the current global, national, and provincial policy contexts. It preserves our landscapes, people, wildlife, and water, and enables citizens, Indigenous peoples and stakeholders to work toward a sustainable and resilient environment, economy and communities. It builds a vision for the future that represents the best of Alberta and Albertans.

1 No new coal exploration and no new coal mines.

The government will not permit any new coal exploration or new coal mines in Alberta. Existing, approved operating mines will be allowed to continue operating within existing mine permit boundaries if such operations continue to be profitable, taking into account the full costs of operation both to the businesses involved and to the people of Alberta who own the resources. These operations will need to meet all provincial and federal regulations and standards, including monitoring, remediation, and abandonment responsibilities. The government will not authorize expansion of existing mines

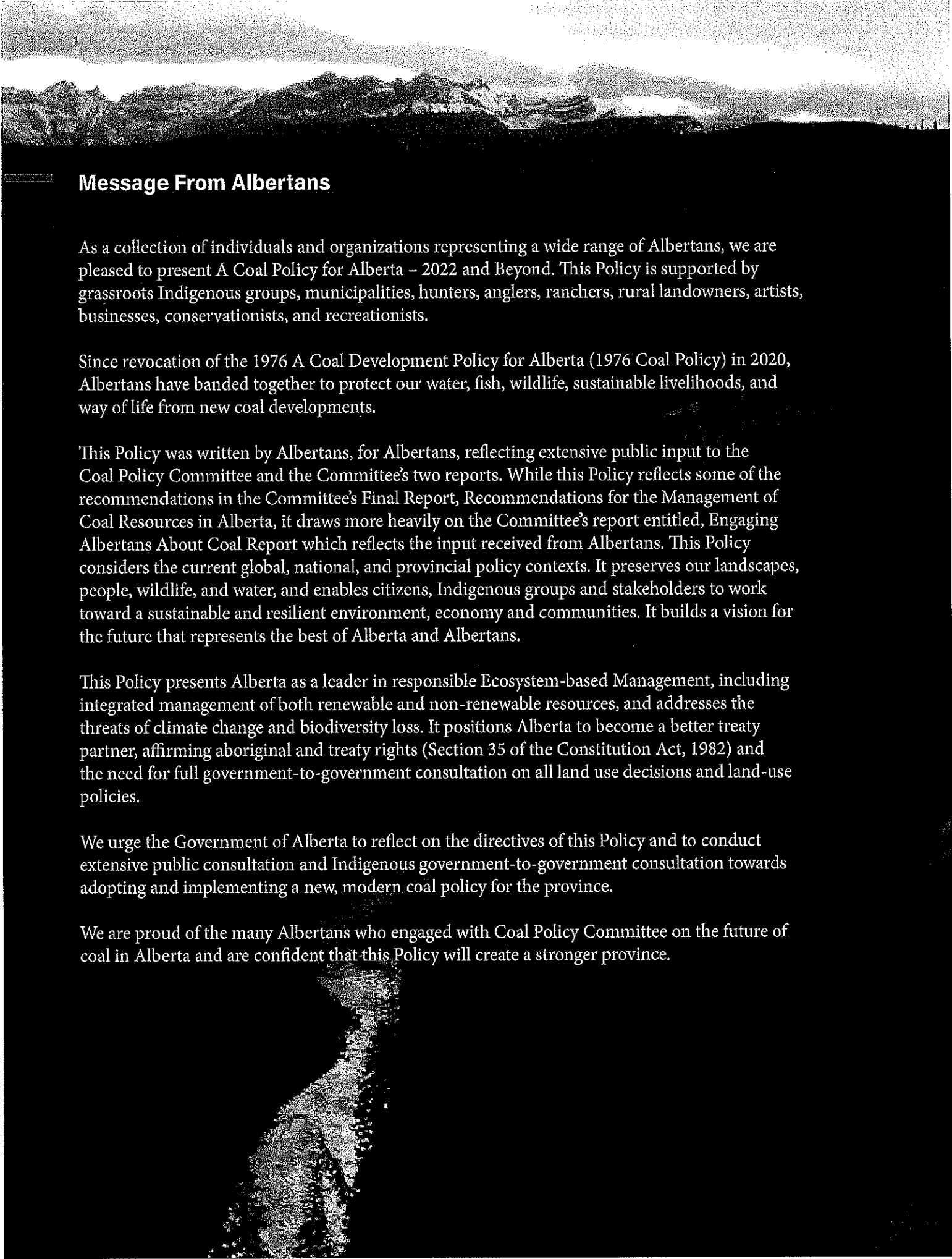
2 Assess adequacy of the current mine financial security program.

The government recognizes the concern of Albertans that there must be sufficient funds available to ensure the proper abandonment and remediation of coal exploration activities and mines. To that end, the government will direct an immediate assessment of the adequacy of the current mine financial security program to give full effect to the polluter pays principle and to ensure that future generations of Albertans are not burdened by abandonment and remediation responsibilities.

3 Ensure timely and effective remediation of lands disturbed by coal exploration and mining activities.

This Policy direction extends to all lands disturbed by coal mining activities including exploration, legacy sites, and existing mines. The Alberta Energy Regulator will require companies to ensure all lands disturbed by coal exploration are reclaimed to acceptable ecological and hydrological standards within three years, by requiring them to post a bond equivalent to the higher end of estimated reclamation costs to be returned only when the company has received a reclamation certificate. The Alberta Energy Regulator will require coal mines to be reclaimed and remediated and obtain a reclamation certificate within 20 years from the date of mine closure. Existing operating coal mines will be required to close and begin remediation if there is no production in any six total months during a calendar year.

The document also includes recommendations in an appendix supporting the completion of land-use planning across the province.



Message From Albertans

As a collection of individuals and organizations representing a wide range of Albertans, we are pleased to present A Coal Policy for Alberta – 2022 and Beyond. This Policy is supported by grassroots Indigenous groups, municipalities, hunters, anglers, ranchers, rural landowners, artists, businesses, conservationists, and recreationists.

Since revocation of the 1976 A Coal Development Policy for Alberta (1976 Coal Policy) in 2020, Albertans have banded together to protect our water, fish, wildlife, sustainable livelihoods, and way of life from new coal developments.

This Policy was written by Albertans, for Albertans, reflecting extensive public input to the Coal Policy Committee and the Committee's two reports. While this Policy reflects some of the recommendations in the Committee's Final Report, Recommendations for the Management of Coal Resources in Alberta, it draws more heavily on the Committee's report entitled, Engaging Albertans About Coal Report which reflects the input received from Albertans. This Policy considers the current global, national, and provincial policy contexts. It preserves our landscapes, people, wildlife, and water, and enables citizens, Indigenous groups and stakeholders to work toward a sustainable and resilient environment, economy and communities. It builds a vision for the future that represents the best of Alberta and Albertans.

This Policy presents Alberta as a leader in responsible Ecosystem-based Management, including integrated management of both renewable and non-renewable resources, and addresses the threats of climate change and biodiversity loss. It positions Alberta to become a better treaty partner, affirming aboriginal and treaty rights (Section 35 of the Constitution Act, 1982) and the need for full government-to-government consultation on all land use decisions and land-use policies.

We urge the Government of Alberta to reflect on the directives of this Policy and to conduct extensive public consultation and Indigenous government-to-government consultation towards adopting and implementing a new, modern coal policy for the province.

We are proud of the many Albertans who engaged with Coal Policy Committee on the future of coal in Alberta and are confident that this Policy will create a stronger province.



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W www.tofieldalberta.ca

May 26, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 ST
Edmonton, AB
T5J 2Y2

Re: Alberta Utility Fees

The following correspondence is being sent in a movement of solidarity. There have been multiple municipalities across Alberta who have reached out with grave concern, regarding the rising fees for both electricity and natural gas.

In a time of extreme economic downturn, supply shortages and employment volatility, the fee increases appear to be exceptionally short sighted. The province of Alberta and its hardworking people have been wrought with challenges over the past two years, and this is simply providing further stress and instability to the people of this province.

Mayor and Council for the Town of Tofield implore the Commission to truly review the fees and the charges being unfairly downloaded to the Alberta residents. In what has proven to be the most challenging time of many people's lives, these life essential utilities should not be viewed as an opportunity for profit.

Sincerely,


Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



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May 25, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Alberta Provincial Police Force

Minister Shandro, Town of Tofield Council have attended the Presidents Summit, read, and reviewed the Price Waterhouse Cooper report, and have attended municipal engagement sessions on the proposed Provincial Police Force, all of which have discussed and debated the merits of Provincial Policing.

Minister, please note: Town of Tofield Council in no way supports this initiative to replace the RCMP with an Alberta Provincial Police Force.

The rationale behind this seems poorly timed and ill researched. The Fair Deal panel provided, in our opinion, solid evidence for this potential project to be halted and not further investigated. For review, at the time of results 65% of respondents were not in support of this initiative. Once again, in our opinion, this should have been a large enough response to have negated taking this process any further.

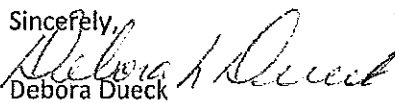
In a time of already uncertain economic forecasts, this seems to be short sighted. The costs to have a transfer to a Provincial Policing Force would be astronomical. Considering these potential costs as well as the current Police Funding Model which we must now shoulder does not sit well with Council and does not sit favorably with the community. Respectfully, this initiative seems to be somewhat tone deaf.

The RCMP have proven to be a pillar of strength, guidance, and protection not only for our community but the Province as a whole. It is without question that Tofield Council support our local detachment of exceptionally skilled and hard-working individuals, but also the members across our fine Province of Alberta.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, Tofield Council respectfully implore you reconsider the movement to a Provincial Policing Force. Tofield stands in solidarity with our friends at the Town of Mundare, as well as the other numerous Alberta Municipalities who have voiced similar concerns. We ask that you instead look to strengthen and improve your work with the RCMP for the true betterment of our Province.

Sincerely,

A handwritten signature in cursive script, appearing to read "Debora Dueck".

Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA