

**AGENDA**

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes:
  - a) Minutes of Regular Meeting – Wednesday, April 7, 2021 – 6:00 P.M.
4. Delegation:
  - a) Mark Sproule, Manager of County Peace Officer (CPO) Services, Lacombe County – 2020 Statistics, Lacombe County Traffic Safety Plan 2020 - 2023
5. Bylaws: None
6. Unfinished Business: None
7. New Business:
  - a) Paving Project – Request for Decision 21-23 - PW Director will attend virtually
  - b) Solid Waste Collection – Request for Decision 21-22
  - c) Campground – Request for Decision 21-24
  - d) Toilet Rebate Program – Request for Decision 21-25
8. Financial Reports:
  - a) Accounts Payable Cheque Listing – March 18 – April 14, 2021
  - b) Bank Reconciliation – March 31, 2021
  - c) Tax Trial Balance – April 15, 2021
9. Committee Reports:
  - a) Hwy 12/21 Regional Water Commission – Councillor Besuijen
10. Administrative Reports:
  - a) CAO Report
  - b) Admin Support Staff
  - c) Cyberus Protection Services
11. Correspondence and Information:
  - a) RCMP – Quarterly Community Policing Report
  - b) Municipal Services and Legislation – Supporting Alberta Businesses
  - c) ATCO Gas and Pipelines Ltd. – 2021 Franchise Fee Distribution Revenue Forecast
  - d) Parkland Regional Library Board Meeting
  - e) Land and Property Rights Tribunal – Fact Sheet
12. Adjournment

**VILLAGE OF ALIX**  
**MISSION STATEMENT**

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Through Village Council policies and leadership, we foster an open, cooperative government that encourages public participation and ensures levels of services our citizens expect and deserve.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, April 7, 2021 at 6:00 P.M., virtually.

- Present: Mayor Rob Fehr, Councillors Barbara Gilliat, Tim Besuijen, Edwin Cole and Vicki Soltermann
- Also Present: Michelle White, Chief Administrative Officer
- Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.
- Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.
- Approval of Agenda:
- Resolution #068/21: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda as presented. CARRIED
- Minutes: a) Regular Meeting -- March 17, 2021
- Resolution #069/21: Moved by Councillor Besuijen that the Minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, March 17, 2021, be accepted as presented. CARRIED
- Delegation: None
- Bylaws: Moved to New Business as per Municipal Government Act requirements
- Unfinished Business: a) 2020 Financial Statements
- Resolution #070/21: Moved by Councillor Soltermann that the Village of Alix Council hereby adopts the 2020 Financial Statements as presented. CARRIED
- b) 2021 – 2024 Operating Budget
- Resolution #071/21: Moved by Councillor Gilliat that the Village of Alix Council hereby approves the 2021 – 2024 Operating Budget as presented. CARRIED
- c) 49 Street Infrastructure Project – Request for Decision 21-21
- Resolution #072/21: Moved by Councillor Cole that the Village of Alix Council hereby awards the 49 Street Infrastructure Upgrade Project to UG Excavating for the completion of Schedule A work and Schedule C work after consultation with the affected property owners. CARRIED
- New Business: a) 2021 Property Tax Bylaw #463/21
- Resolution #073/21: Moved by Councillor Soltermann that the Village of Alix Council give first reading to Bylaw #463/21 being a bylaw to authorize the rates of taxation to be levied against assessable property within the Village of Alix for the 2021 taxation year. CARRIED
- Resolution #074/21: Moved by Councillor Besuijen that the Village of Alix Council give second reading to Bylaw #463/21. CARRIED

New Business: (cont.)

Resolution #075/21: Moved by Councillor Gilliat that the Village of Alix Council give permission for third and final reading to the 2021 Property Tax Bylaw #463/21 at this time.

CARRIED UNANIMOUSLY

Resolution #076/21: Moved by Councillor Cole that the Village of Alix Council give third and final reading to Bylaw #463/21.

CARRIED

b) Main Street Planters

Resolution #077/21: Moved by Councillor Besuijen that the Village of Alix Council accepts the Main Street Planters Report as information.

CARRIED

Financial Reports: None

Committee Reports: a) Red Deer River Municipal User Group Association -- Councillor Besuijen

Resolution #078/21: Moved by Councillor Cole that the Village of Alix Council accept the Committee Report as presented.

CARRIED

Administrative Reports: a) Administrative Support Staff

Resolution #079/21: Moved by Councillor Gilliat that the Village of Alix Council accept the Administrative Report as presented.

CARRIED

Correspondence and Information: a) AUMA/AMSC Energy News

b) Parkland Regional Library -- Municipal Affairs Population List

Resolution #080/21: Moved by Councillor Gilliat that the Village of Alix Council accept Correspondence Items (a) and (b) for information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #081/21: Moved by Councillor Cole that this Regular Meeting of the Village of Alix Council be adjourned at 6:58 P.M.

CARRIED

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Mayor

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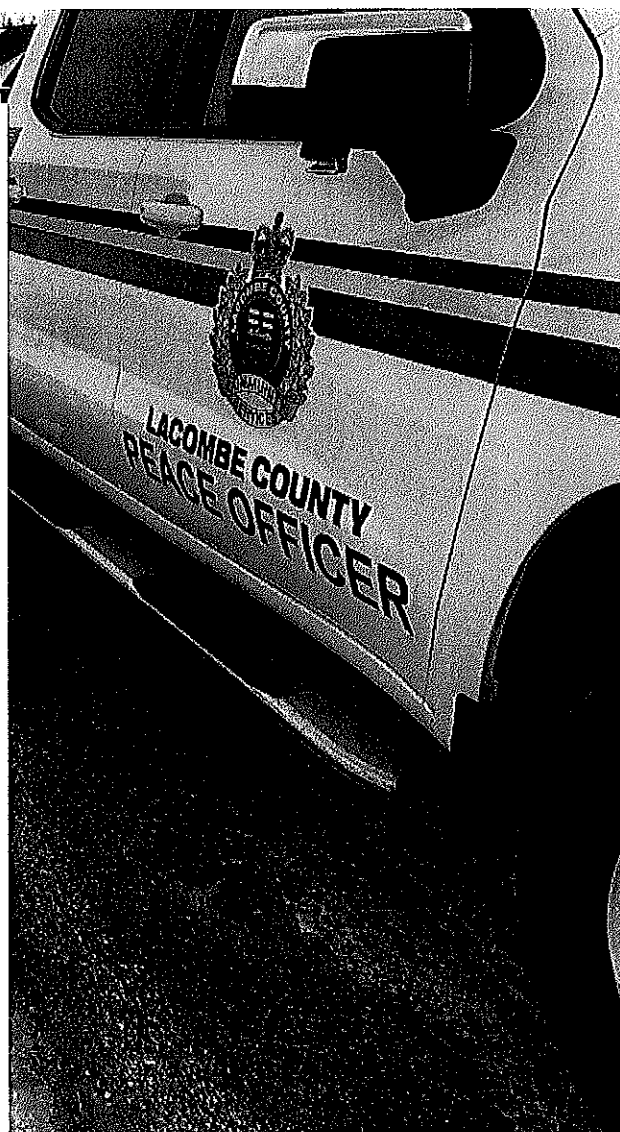
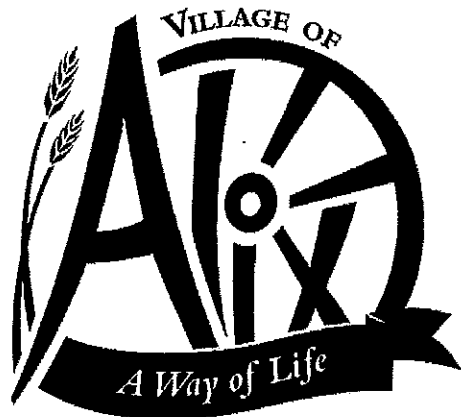
Chief Administrative Officer

# FINAL REPORT

Village of Alix

2020

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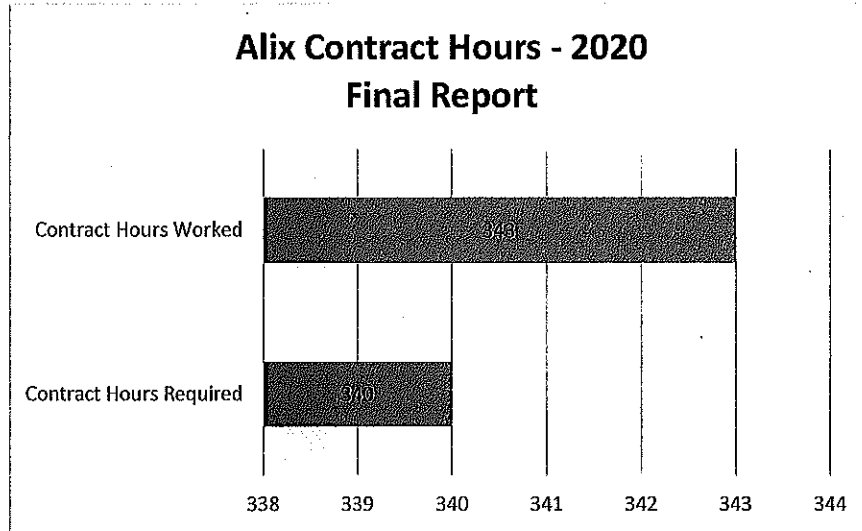


MARCH 16, 2021

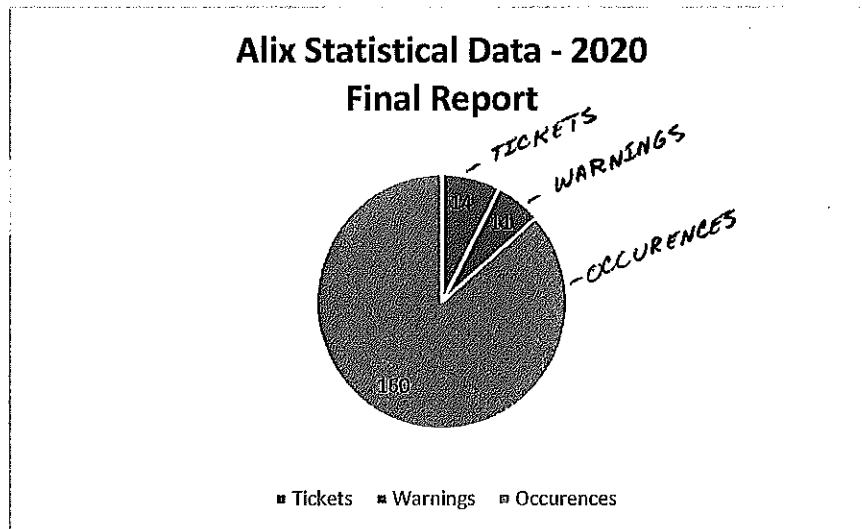
Lacombe County – CPO Services  
Prepared by: Mark Sproule, Manager



**STATISTICAL OVERVIEW**



*'2019 Peace Officer Services, Schedule E of the Peace Officer Services Agreement.'*



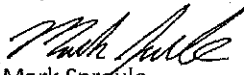
*'Data collected from January 1<sup>st</sup>, 2020 – December 31<sup>st</sup>, 2020 as per Section 11, Peace Officer Service Agreement.'*

## PEACE OFFICER HIGHLIGHTS

- **Crime Prevention & Traffic Safety** – Peace Officers engaged local enforcement partners throughout the year delivering stop checks aimed at Crime Reduction through traffic safety. Our officers work closely with Bashaw RCMP and communicate on areas of concern.
- **Community Standards & Bylaws** – Officers continue to provide information on municipal Bylaws and remind residents throughout the year regarding the parking of trailers, parking time limits (72 hours), and the clearing of sidewalks. 23 warnings were issued in the last quarter of 2020 specifically dealing with Bylaw matters.
- **COVID-19** – Community Peace officers were once again appointed through a provincial Ministerial Order to assist with compliance of the Chief Medical Officer of Health's orders under the Public Health Act. CPO Services provided education and support to residents as needed and in support of Alberta Health's measures to combat the pandemic.
- **Updated Traffic Safety Plan** – Lacombe County updated its Traffic Safety Plan in 2020. Included in this plan are Communities under Service Agreements with the County. An important highlight to mention is that we have consistently seen a decrease in speed related offences within the Village over the past few years. I have attached this plan for your information. Statistical information is updated as it becomes available from the Office of Traffic Safety and this plan is updated every 3 years.

For more information on the Lacombe County's Peace Officer program please contact the Lacombe County office at 403-782-8959.

Prepared and submitted by,



Mark Sprøule  
Manager – CPO Services  
Lacombe County





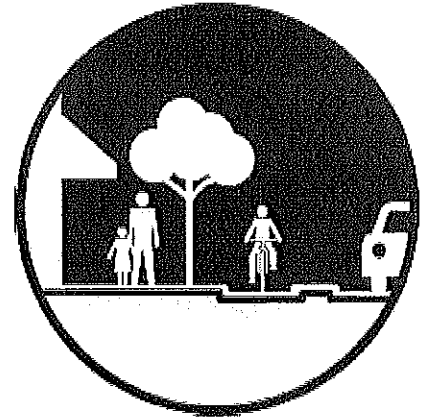
# Lacombe County Traffic Safety Plan 2020-2023

Zero fatalities and major injuries in Lacombe County



## **Executive Summary**

The Lacombe County Traffic Safety Plan was introduced as part of the Peace Officer Program to encompass a strategic outlook to traffic safety. This Plan provides guidance to Lacombe County Peace Officers in implementing a coordinated enforcement effort toward achieving a reduction in the number of collisions, deaths, and injuries in our Community. Overall, since the implementation of Traffic Safety Plans in the province, the number of collisions, deaths and injuries on Alberta's roads have declined considerably.



To build upon this Traffic Safety continuum we are introducing Vision Zero for the (2020-2023) Traffic Safety Plan. Priorities are addressed using several core strategies including education and communication and new technologies in relation to traffic calming. Local enforcement initiatives include working together with our law enforcement partners throughout the year to implement the Provincial Traffic Safety Calendar.

## What is Vision Zero?

Vision Zero is a vision for a future free of deaths and serious injuries on our roads in Lacombe County.

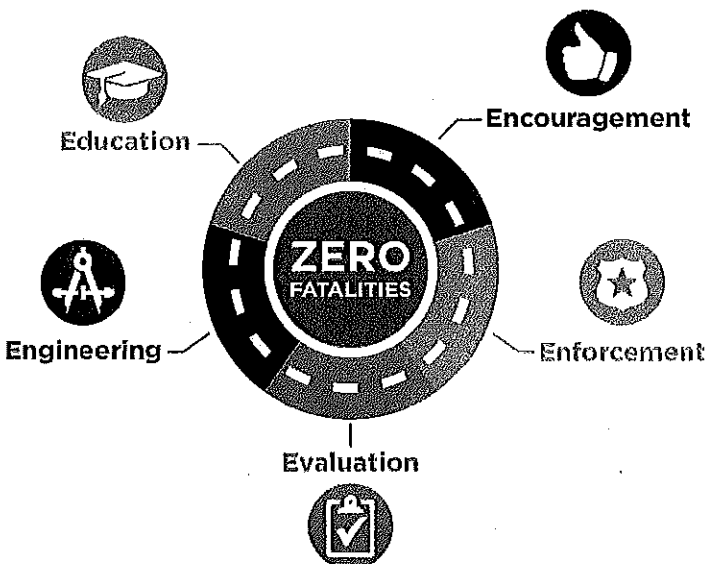
The Vision Zero is a new approach to road safety thinking. It can be summarized in one sentence: **No loss of life is acceptable.** The Vision Zero approach has proven highly successful in Sweden. It is based on the simple fact that we are human and make mistakes. But when those mistakes happen on our roads we come off second best because our bodies are not designed to absorb high impact speeds. They never have been and never will be. The road system needs to keep us moving. But it must also be designed to protect us at every turn.

That is why we need to ensure we have a safe road system in place. A system that protects us from our own mistakes and those of others. A system that will change road safety for good.

## Vision Zero Principles:

- No loss of life is acceptable
- Traffic fatalities and serious injuries are preventable
- We all make mistakes
- We are physically vulnerable when involved in motor vehicle collisions
- Eliminating fatalities and serious injuries is a shared responsibility between road users and those who design and maintain our roadways

## Vision Zero Framework



**VISION:** Lacombe County, with the commitment of all partners, aims to eliminate all fatalities and serious injuries on the roads to create a safe and healthy Community.

**How will we achieve Vision Zero?**

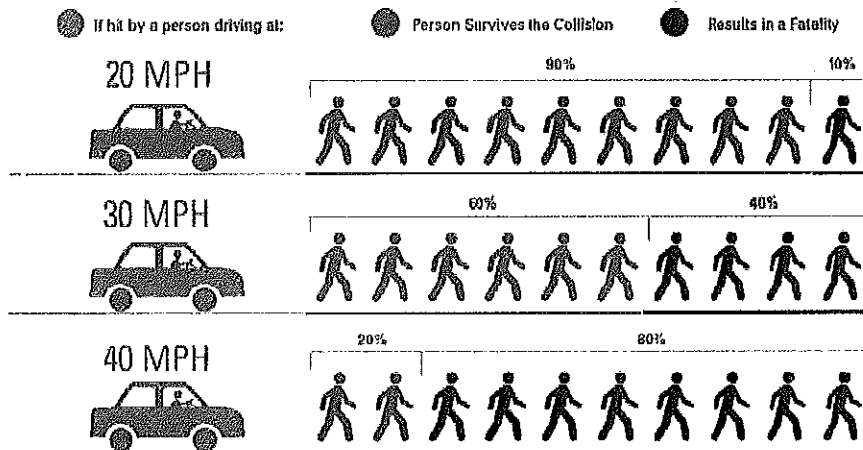
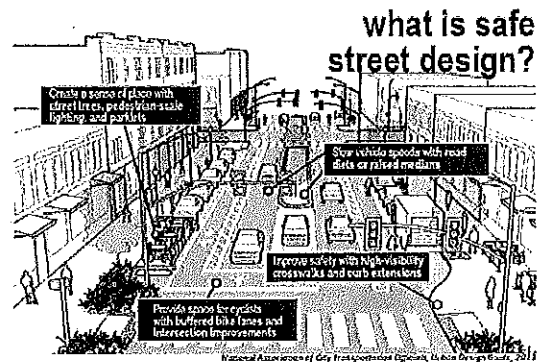
Vision Zero is a long-term strategy. Making changes to infrastructure and traffic-safety culture takes time. However, we will get there through a Safe System Approach. The Safe System Approach is a holistic framework that allows us to assess, guide and improve traffic safety by considering the interaction of all aspects of the transportation system. We will save lives and eliminate serious injuries through the application of a Safe System, evidence-based approach, and the five E's of traffic safety:

Engineering ★ Education ★ Enforcement ★ Engagement ★ Evaluation

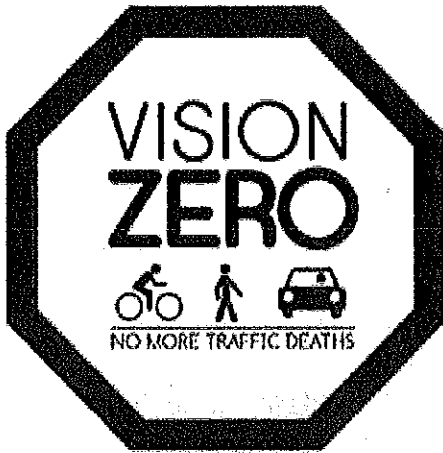
Vision Zero	Traditional thinking
<ul style="list-style-type: none"> <li>Focus on fatalities and serious injuries</li> </ul>	<ul style="list-style-type: none"> <li>Focus on overall collision rates</li> </ul>
<ul style="list-style-type: none"> <li>Flaws in the transportation system identified as cause of</li> </ul>	<ul style="list-style-type: none"> <li>Human error identified as cause of collisions</li> </ul>
<ul style="list-style-type: none"> <li>Focus on perfecting road system for imperfect human behavior</li> </ul>	<ul style="list-style-type: none"> <li>Focus on perfecting human behavior on an imperfect road system</li> </ul>
<ul style="list-style-type: none"> <li>Safety initiatives reduce societal costs</li> </ul>	<ul style="list-style-type: none"> <li>Safety initiatives are costly</li> </ul>

**Engineering:**

The fundamental key in the Safe Systems Approach is the design and operation of road systems in Lacombe County that prevents collisions from occurring or reduces the severity while minimizing the possible role of human error in precipitating crashes. Safe speeds through speed limits and speed management is critical to the Safe Systems Approach. This strategy will implement the use of temporary digital speed-feedback equipment, which has proven its effectiveness in other jurisdictions.



Source: Vision Zero Two-Year Action Strategy



It is important to look at the relationship between the five E's of traffic safety, in particular the areas of Engineering and Education. 'Engineering' measures often result initially in large collision savings, this reduction in collisions may decrease with time as road users become accustomed to a particular measure. The opposite is the case for 'Education' as the number of persons exposed will form a small proportion of the total of road users and the immediate impact in terms of collision reduction will be relatively small. In time, it is hoped that consistent road safety education and encouragement will achieve significant behavioural

changes, which can be expected to lead to a reduction in the number of collisions and casualties.

### **Enforcement:**

Driver behavior continues to be identified as a leading contributor to motor-vehicle collisions that result in fatalities, injuries and property damage collisions. Road safety utilizes law enforcement to change behaviours of road users when engineering and education do not achieve the desired results. Law enforcement efforts will be coordinated in line with the Provincial Traffic Safety Calendar.

Enforcement will be conducted to change behaviours associated with follow-too-closely, distracted driving, speed, intersection safety and will include seeking greater punishment of high-risk drivers for traffic-related offences.

An integrative and collaborative effort will focus on maximizing limited enforcement resources through engaging local law enforcement partners. This initiative will allow Lacombe County to maximize efficiencies related to traffic safety and avoid duplication of services. This coordinated approach will foster greater compliance with traffic safety laws and improve service deliveries to highway users.

The use of traffic calming devices such as digital traffic speed boards will continue to be utilized to increase the safety on Lacombe County roadways and bridges education and enforcement of traffic-related legislation. This strategy will continue to build on the work done by uniformed Community Peace Officers to increase safety in school zones, intersections, and augment road safety at high-risk or high-collision locations.



## **Engagement and Communication:**

Public involvement initiatives will increasingly include discussions around road safety. The incorporation of road safety into public consultation on transportation-related projects will enhance community engagement. Furthermore, enhanced community engagement will increase understanding and improve Lacombe County's traffic-safety culture.

International, national, provincial, regional and local road-safety government agencies advocate for the use and support of the Safe Systems Approach. Lacombe County, through this strategy will work closer with the Transportation Association of Canada and our surrounding communities to increase development, implementation and evaluation of Safe Systems engineering. The increased use of the Safe Systems Approach in engineering will contribute to our long-term goal of Vision Zero.

## **Evaluation:**

The demand for greater efficiency and effectiveness in road-safety resource use and management requires the use of an evidence-based principle and rigorous evaluation. Further research is needed in the use of digital speed sign boards for collision reduction.

Increasing the efficient and effective use of Police resources and Community Peace Officers (CPO) for road safety is required. CPO Services along with its partners will rigorously evaluate the use of limited resources, develop, implement, and evaluate road safety Law-enforcement initiatives, and identify and target crime and traffic-related enforcement opportunities, which will then ensure best practices. Through a systems approach, the integrative and collaborative efforts of our organization will contribute to the efficient and effective use of County resources; create safer roads and safer drivers.

## **Road Safety Implementation:**

The adoption of Vision Zero makes Lacombe County one of the first municipalities in Alberta to take on a long-term goal of zero fatalities and major injuries from motor-vehicle collisions. To implement this strategy, an operational budget will be developed and submitted through the budget process for approval by County Council. Effort will be deployed to seek additional funding available from the Alberta Traffic Safety Fund and others via grant applications.

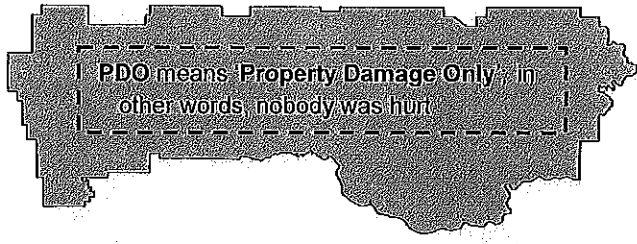
# Lacombe County

## 2012-2016

# Collision Facts

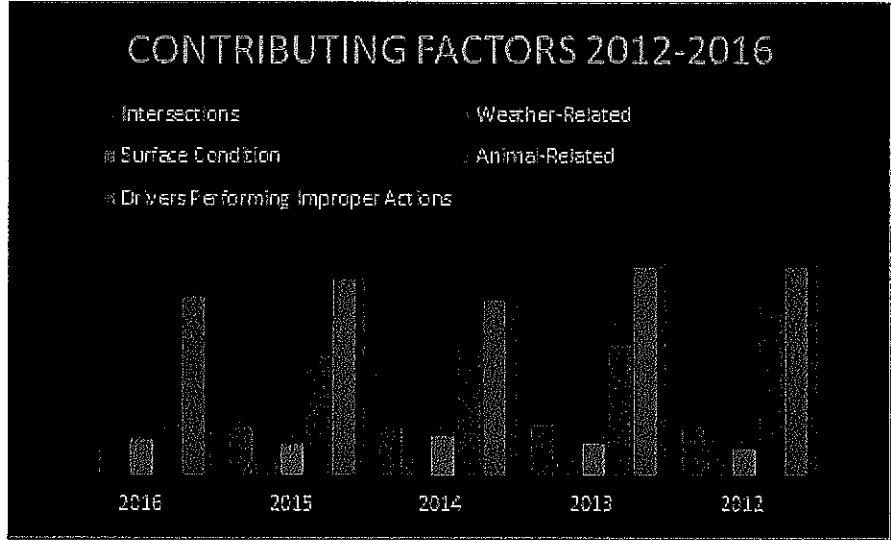
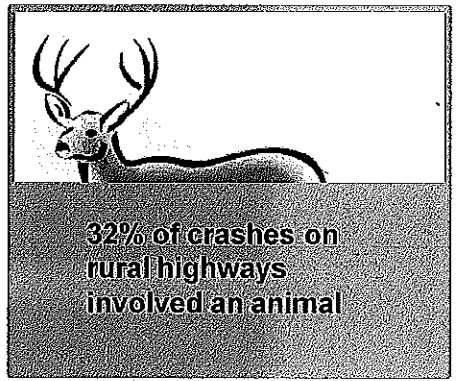
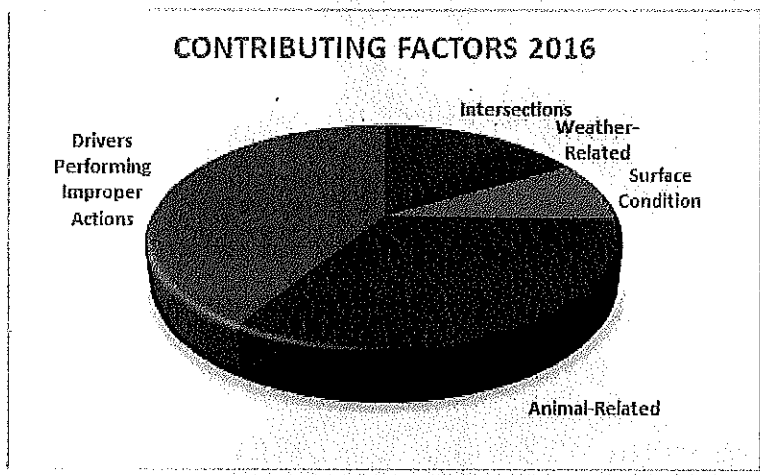
20 people killed 320 people injured 2,904 collisions

Total Number of Collisions	
Fatal	18
Injury	320
PDO	2,556
<b>Total</b>	<b>2,904</b>



Total Number of	
Fatalities	20
Injuries	514
<b>Total</b>	<b>534</b>

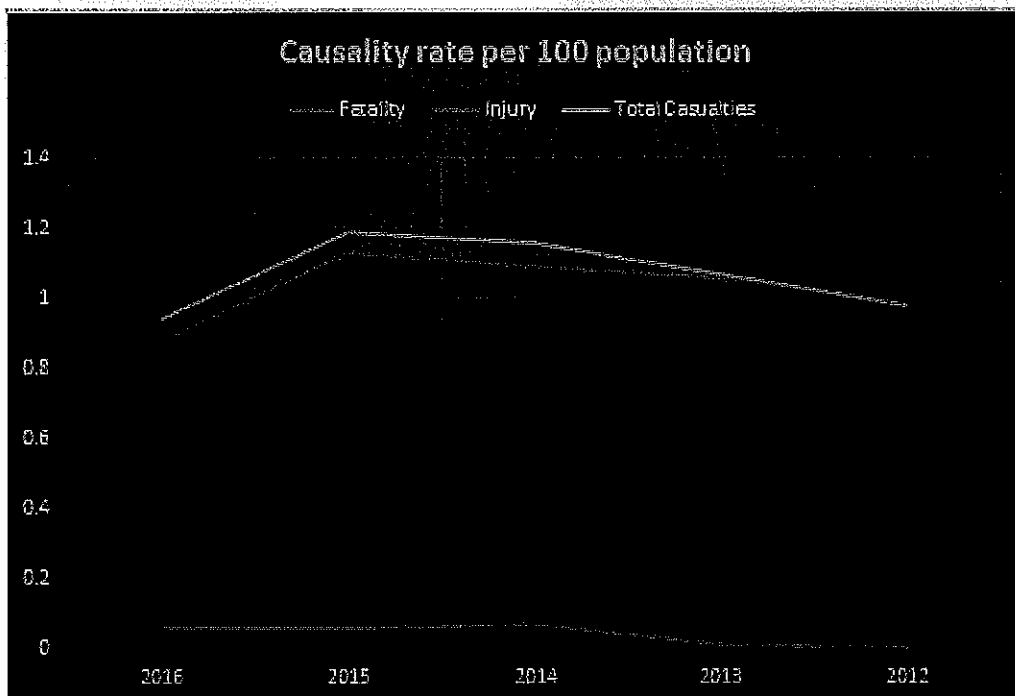
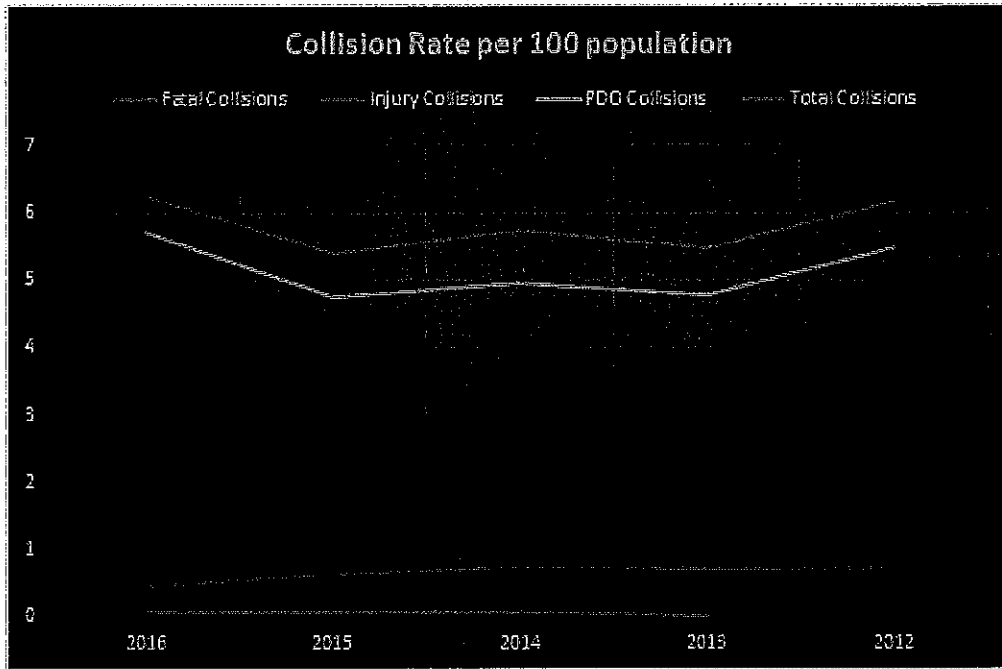
44% of total collisions involved at least one driver who committed a driving error



# Lacombe County

## 2012-2016

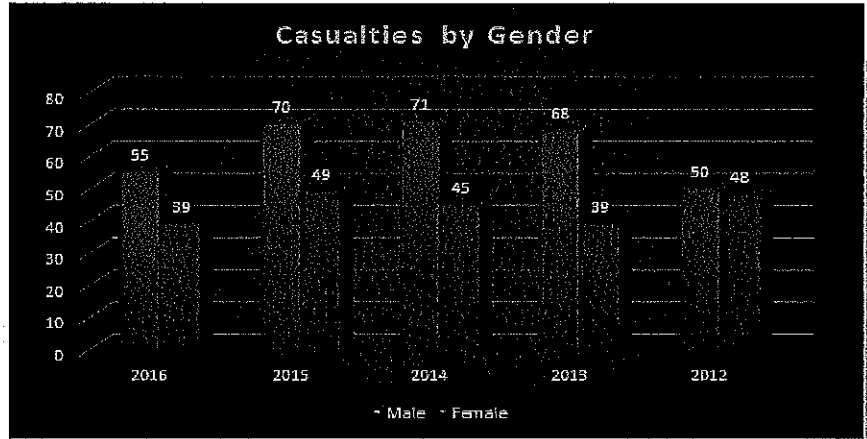
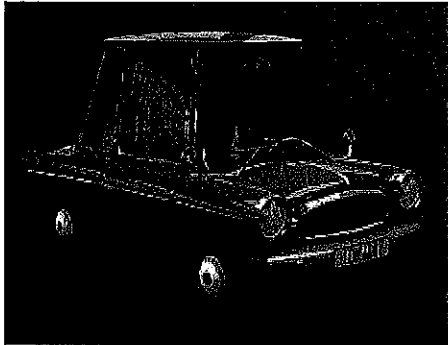
## Rates



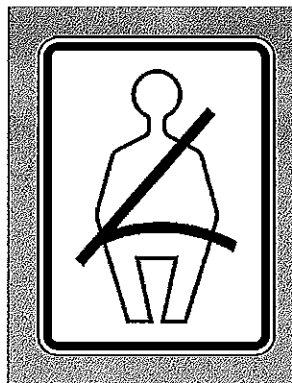
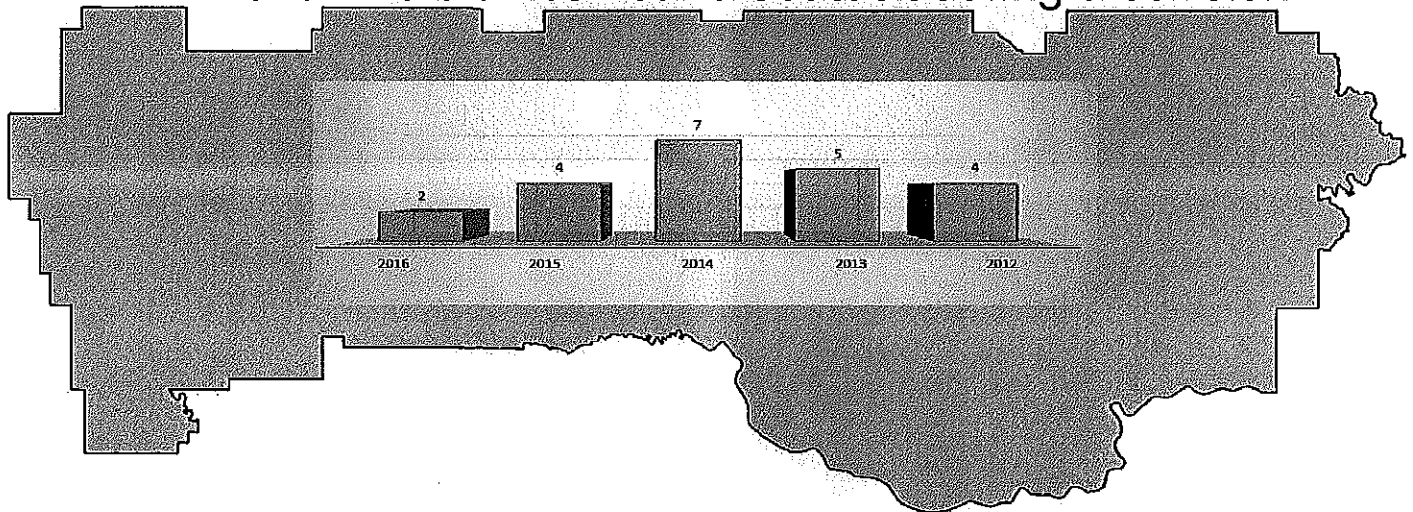
# Lacombe County

2012-2016

## Drivers



Driver's who did not wear a seatbelt during a collision

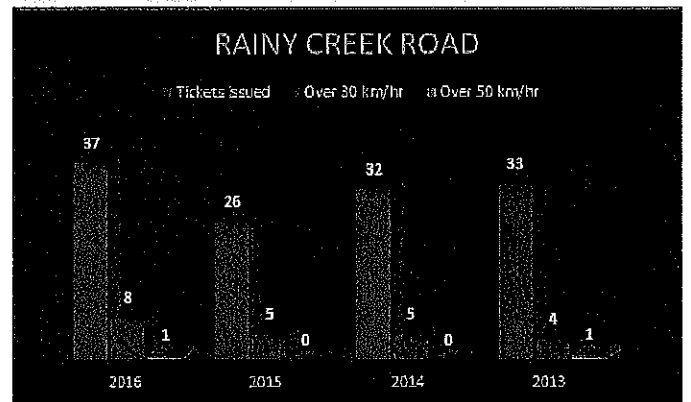
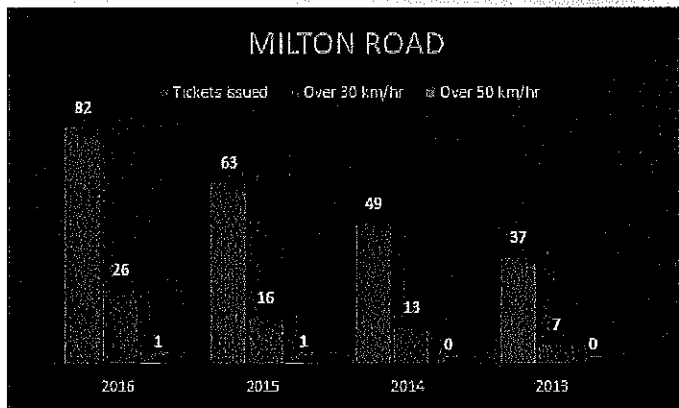
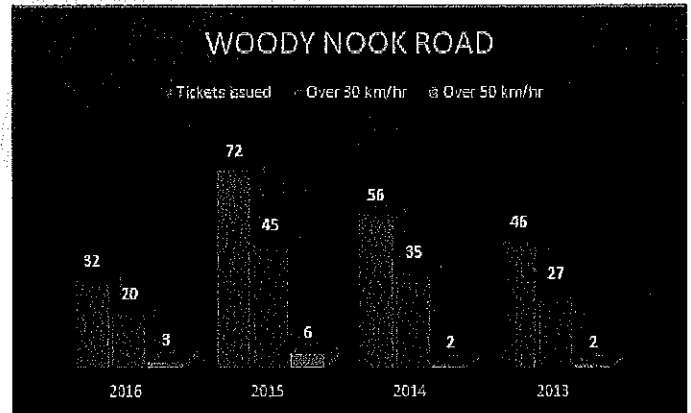
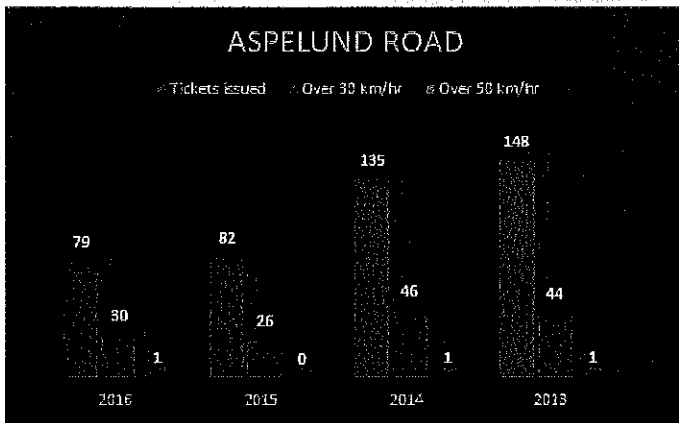


# Lacombe County

## 2012-2016

## Areas of Concern

Lacombe County, CPO Services has identified four highways of concern due to high traffic volume and enforcement statistics. Enforcement on these four highways is predominantly speed related. Below are graphs showing speed enforcement in the identified areas of concern (no data was available for 2012). Approximately 83% of the Community Peace Officer role is dedicated to traffic enforcement.

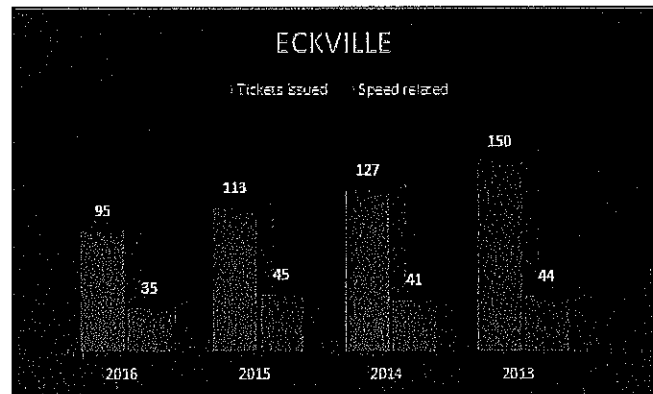
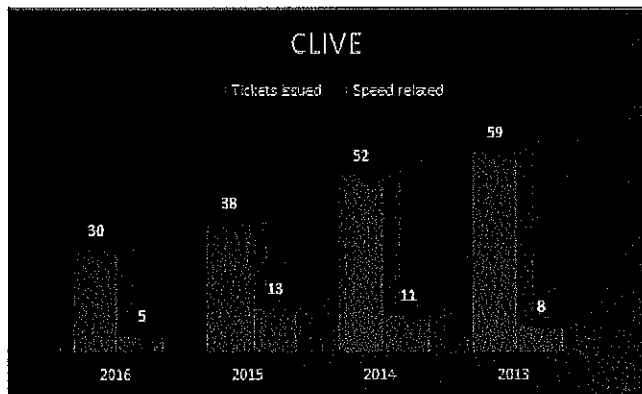
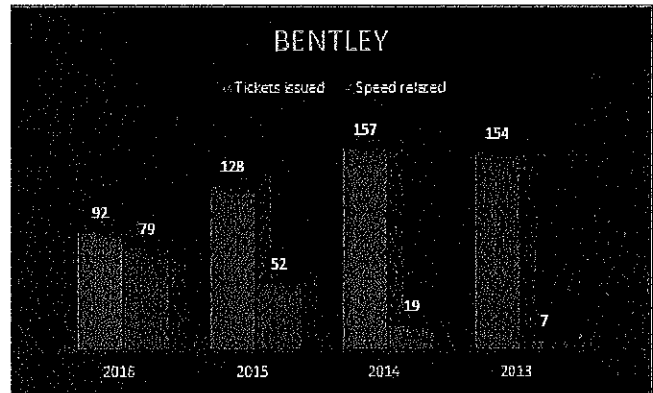
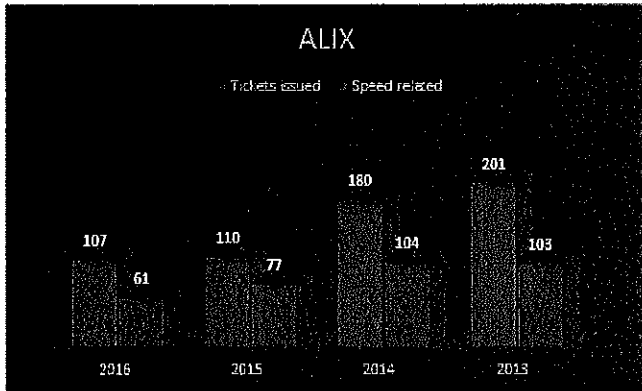


The number of drivers that exceeded 50 km/hr between 2012 and 2016 were:

Aspelund Road - 3  
Milton Road - 2

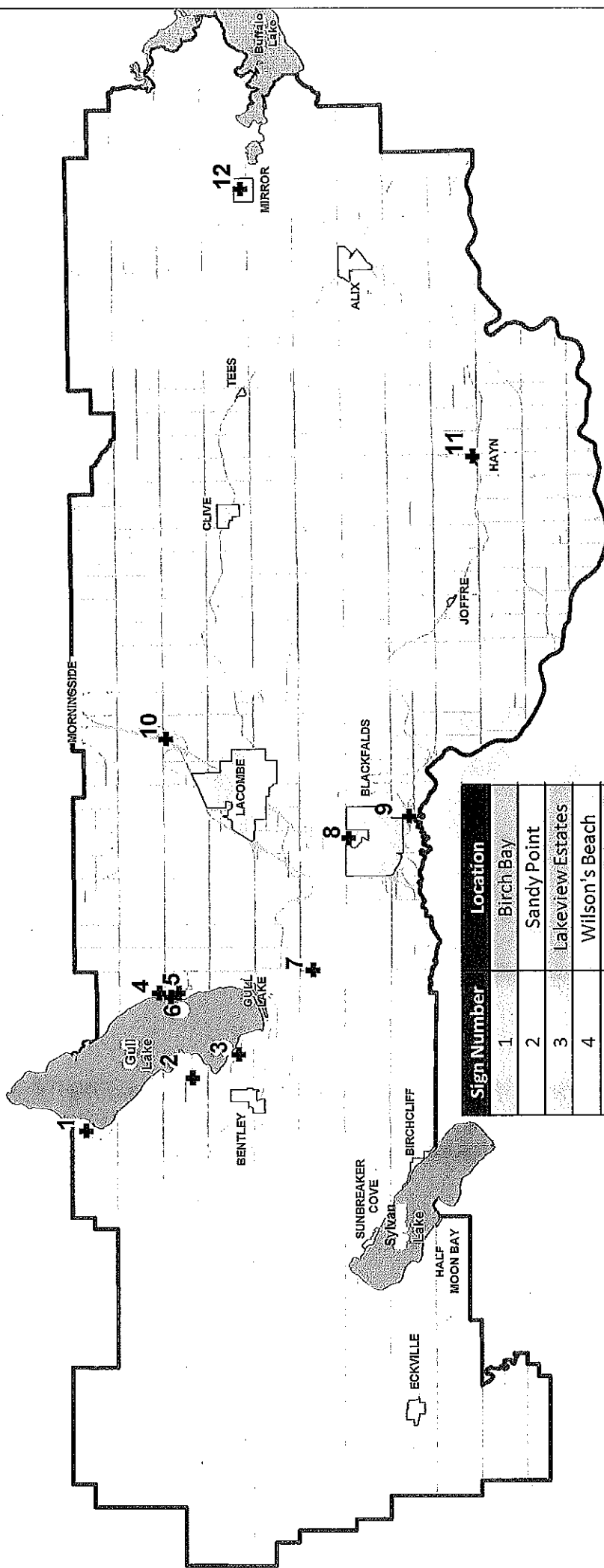
Woody Nook Road - 13  
Rainy Creek Road - 2

# Lacombe County 2012-2016 Service Agreements



Regarding speed related offences, the graphs show that speeding throughout the Municipalities under Service Agreements with Lacombe County have been reduced due to Traffic Safety Initiatives

# Radar Speed Signs

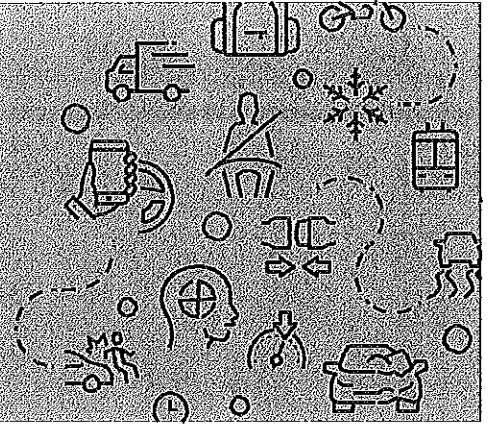


Sign Number	Location
1	Birch Bay
2	Sandy Point
3	Lakeview Estates
4	Wilson's Beach
5	New Saratoga
6	McLaurin Beach
7	Woodyhook
8	Greystone Ranch
9	Burbank
10	Smythe Subdivision
11	Haynes
12	Mirror



# 2020 Alberta Traffic Safety Calendar

Alberta Transportation



January

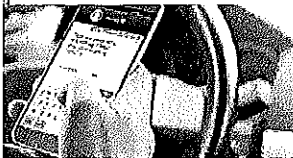
## Intersection safety



Winter driving  
Alcohol and drug impairment  
Fatigue

February

## Distracted driving



Winter driving  
Fatigue

March

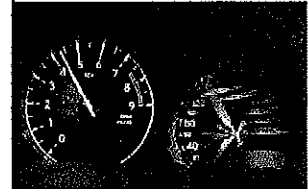
## Seatbelts



Aggressive drivers  
Fatigue

April

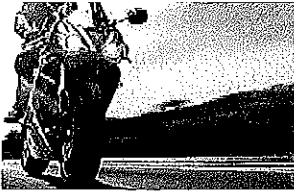
## Speed



Aggressive drivers  
Motorcycles

May

## Motorcycle safety



Cycling  
Alcohol and drug impairment  
Construction zones  
Off-highway vehicles  
New drivers

June

## Commercial vehicle safety



Cycling  
Construction zones  
Off-highway vehicles  
Fatigue

July

## Impaired driving



Cycling  
Construction zones  
Off-highway vehicles

August

## New drivers



Cycling  
Alcohol and drug impairment  
Aggressive drivers  
Motorcycles

September

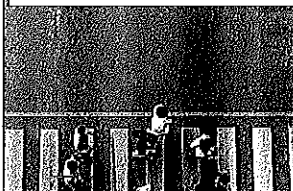
## Back to school



Cycling  
Alcohol and drug impairment  
Speed

October

## Pedestrian safety



Wildlife  
Fatigue

November

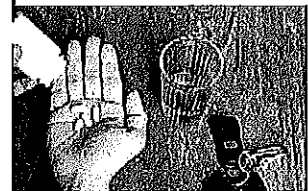
## Child safety seats



Pedestrian safety  
Wildlife  
Winter driving

December

## Impaired driving



Winter driving  
Fatigue



# ADMINISTRATION REPORT



Date: April 9, 2021 RFD 21-23  
Memo To: Village Council  
From: Michelle White  
Subject: Paving Project

1. **PURPOSE** – To determine amount of paving to be done in 2021.
2. **BACKGROUND** – Municipalities were given Municipal Stimulus Program funds in 2020 to put towards eligible capital projects in 2020/21. We received project approval for paving and signage. Of our \$87,250 allotment, approximately \$74,250 was earmarked for paving overlay/upgrades in 2021 with the remainder being put toward the Wayfinding Project.
3. **OPTIONS** –
  1. To choose sections of road for re-paving based on priority and approved funds available
  2. To allocate additional funding to the 2021 paving project, enabling more sections of road to be re-paved
4. **DISCUSSION** – The attached map shows about 6 pieces of asphalt that need to be re-paved. These sections have been labeled Priority #1, #2 or #3 by Public Works.

The sewer mains under priority roads were videoed prior to this decision making process. The line under 51<sup>st</sup> Street and 48<sup>th</sup> Street had a couple of spots that should be checked out in more detail before paving over top is done.

5. **FINANCIAL IMPLICATIONS** –

Priority #1 sections total \$113,175 with optional work in front of the Arena valued approx \$6,000  
Priority #2 sections total \$70,282  
Priority #3 sections total \$93,084

There is currently \$74,250 budgeted for paving this year. Reserves – Streets currently has a balance of \$240,994.

The following amounts of Reserves – Streets are already allocated in the Capital Plan;

2021 North Chip Seal 2 <sup>nd</sup> Coat	\$15,000
2022 Replace Skid Steer	\$75,000
2023 New Truck	\$50,000

6. **LEGAL** – MGA Part 13 – Liability of Municipalities, Enforcement of Municipal Law and Other Legal Matters; Division 1  
Section 527.2 “Subject to this and any other enactment, a municipality is not liable for damage caused by any thing done or not done by the municipality in accordance with the authority of this or any other enactment unless the cause of action is negligence or any other tort.”

Section 528 “A municipality is not liable in an action based on nuisance, or on any other tort that does not require a finding of intention or negligence, if the damage arises, directly or indirectly, from roads or from the operation or non-operation of (a) a public utility, or (b) a dike, ditch or dam.”

Section 532(1) "Every road or other public place that is subject to the direction, control and management of the municipality, including all public works in, on or above the roads or public place put there by the municipality or by any other person with the permission of the municipality, must be kept in a reasonable state of repair by the municipality, having regard to (a) the character of the road, public place or public work, and (b) the area of the municipality in which it is located.

(2) The municipality is liable for damage caused by the municipality failing to perform its duty under subsection (1).

(4) A municipality is not liable under this section unless the claimant has suffered by reason of the default of the municipality a particular loss or damage beyond what is suffered by the claimant in common with all other persons affected by the state of repair.

(6) A municipality is liable under this section only if the municipality knew or should have known of the state of repair.

(7) A municipality is not liable under this section if the municipality proves that it took reasonable steps to prevent disrepair from arising."

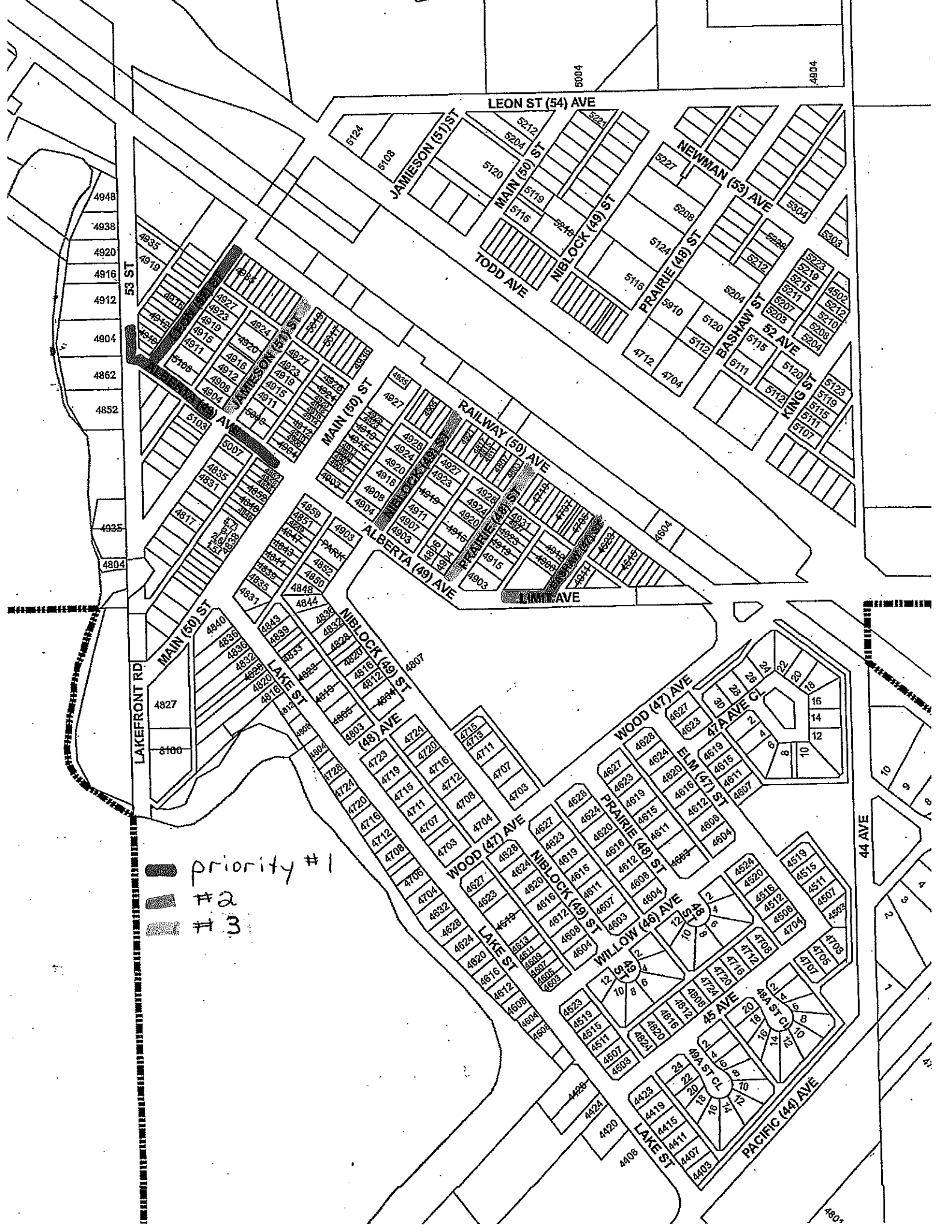
7. **POLITICAL/PUBLIC IMPLICATIONS** – Paving roads is one of the most noticed capital investments a municipality can make. Residents always appreciate street improvement projects and there are often questions about when the municipality can do more.
8. **OTHER COMMENTS** – Council could decide to add the proceeds from the disposal of capital assets such as our existing loader, the skid steer next year and the truck the year after back into reserves to help build them back up. The only difficulty with this is that it is an election year and there is no guarantee a new Council will follow such a recommendation. There may also be surplus funds at year end that can be allocated to various reserves, but this isn't something that can be 100% guaranteed.
9. **RECOMMENDATIONS** – Option #2. I recommend Council allocate an additional \$45,750 from Streets- Reserves so that Priority 1 paving sections can be completed in 2021.

"that the Village of Alix Council hereby amends the 2021 Capital Budget by increasing the 2021 Street Re-surfacing & Signage project budget by \$45,750. This increase is to be funded through Municipal Reserves - Streets."



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Author



■ priority #1  
 ▨ #2  
 ▩ #3

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4916  
4912  
4904  
4862  
4852

4935  
4804

4827  
3100

5004

4804

44 AVE

480

LEON ST (54) AVE

JAMESON (51) ST

NEWMAN (53) AVE

TODD AVE

PRAIRIE (48) ST

ASHSHAW ST

RAILWAY (50) AVE

MAIN (50) ST

ALBERTA (49) AVE

LINCOLN AVE

LAKEFRONT RD

MAIN (50) ST

ALBERTA (49) AVE

N. BLOCK (49) ST

WOOD (47) AVE

WILLOW (46) AVE

LAKE ST

WILLOW (46) AVE

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LAKEFRONT RD

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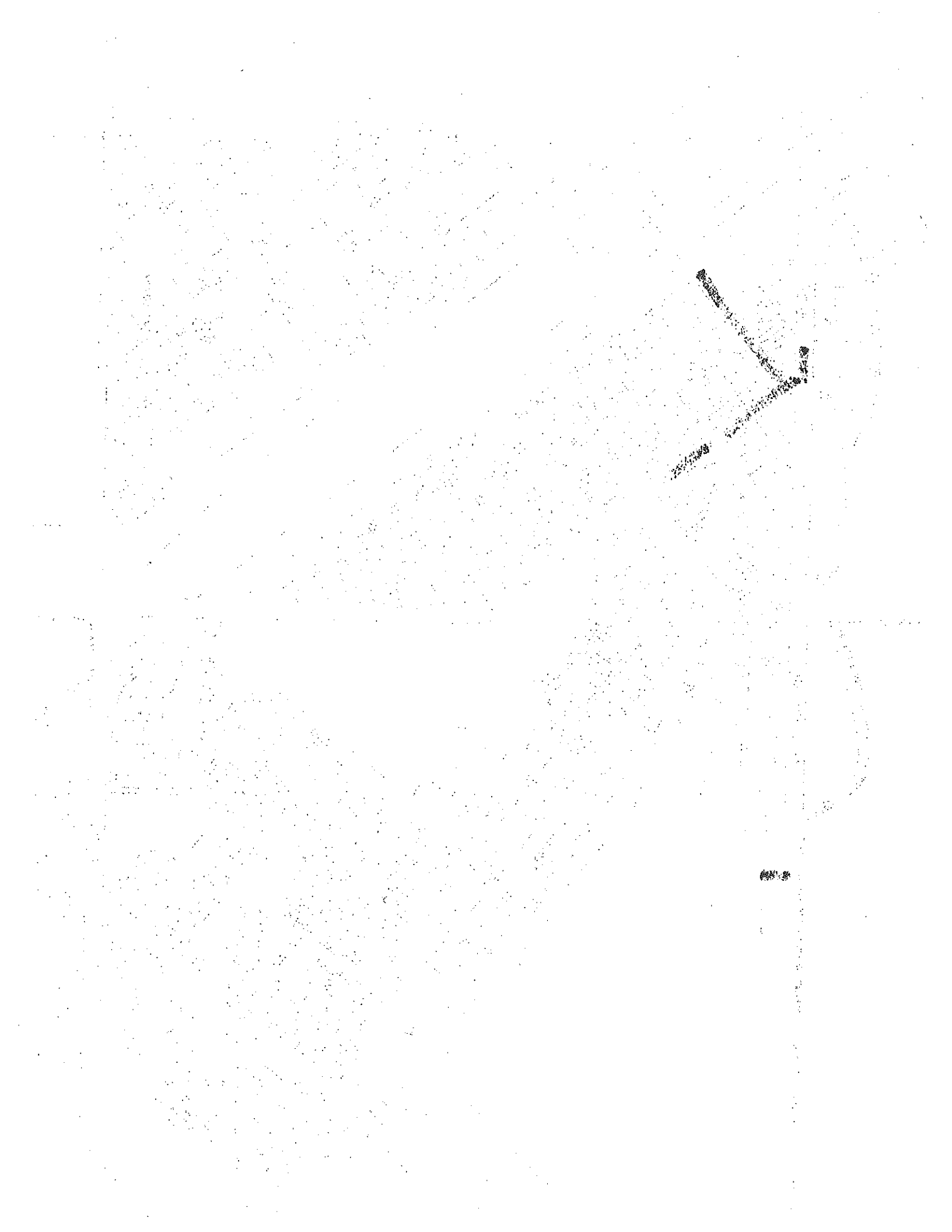
LAKEFRONT RD

LAKEFRONT RD

LAKEFRONT RD

LAKEFRONT RD

LAKEFRONT RD



# ADMINISTRATION REPORT



Date: April 7, 2021 RFD 21-22  
Memo To: Village Council  
From: Michelle White  
Subject: Solid Waste Collection

1. **PURPOSE** – To determine if Council would like to extend the contract with E360 for solid waste collection within the Village.
2. **BACKGROUND** – The Village of Alix switched from Waste Management to Can Pak approximately 10 years ago. About a year and a half ago, Can Pak was bought out by Environmental 360 Solutions (E360) and we continued receiving services under the terms of our agreement with Can Pak. We have used our one year extension and our agreement is set to expire in October of this year.
3. **OPTIONS** –
  1. To put out a Request for Proposals (RFP) for solid waste collection services
  2. To do an additional one year extension for services with E360
  3. To do a 3 year extension for services with E360
4. **DISCUSSION** – Before taking advantage of the one year extension that went with our current agreement, I contacted other companies in the area and asked them to submit bids. One didn't have the proper trucks to accommodate our totes. One has recently amalgamated with E360 and is no longer an independent company. One said no (after 4 months of communication) because they couldn't fit us in to their rotation without having to charge approximately double our current rate.
5. **FINANCIAL IMPLICATIONS** – The one year extension would mean a savings to the Village of \$595.28 per month or \$7,143.36 per year.  
  
A three year extension would mean a monthly savings of \$1,190.55, or \$14,286.60 per year.  
NOTE: Consumer Price Index (CPI) increases, if any are applicable, will be applied to the costs of the second and third year if the 3 year renewal is chosen.  
  
Price reduction for either of the above would come into effect July 1, 2021.
6. **LEGAL** – There is no legal requirement to do an RFP for this service and there is no mention of process requirements under the Village Purchasing Policy.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #3. I recommend the following resolution:

"that the Village of Alix Council hereby agrees to enter into a 3 year contract for services with Environmental 360 Solutions according to the terms of their March 24, 2021 proposal."

Author



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# ADMINISTRATION REPORT

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Date: April 13, 2021 RFD 21-24  
Memo To: Village Council  
From: Michelle White  
Subject: Campground

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1. **PURPOSE** – Determine what level Council will be opening up the Campground for the 2021 season.
2. **BACKGROUND** – Last year the Campground had a late start and opened at half capacity due to COVID-19 and associated restrictions. Part way through the season, restrictions were relaxed and opening all sites became an option. It was decided to leave it at half capacity, mainly due to crowding concerns at the beach/playground area.
3. **OPTIONS** –
  1. To open campground at full capacity, allow the concession to operate and open public washrooms/showers for May long weekend while following all public health orders and restrictions as they are changed/updated
  2. Other options are to leave the concession closed for the season, leave the washrooms/showers closed to the public and/or only open the campground at half capacity
4. **DISCUSSION** – The Campground Caretakers have one year left on their contract. They have been contacted and are wanting to come back for the 2021 season. Public can start making Campground reservations as of May 1<sup>st</sup> and the Campground opens on May long weekend.
5. **FINANCIAL IMPLICATIONS** – The operational deficit for 2020 was much lower than expected. Even though the campground was only open to ½ capacity, the caretakers reduced their contract fee for the season to help offset the lost revenue.
6. **LEGAL** – The guidance document for campgrounds has not been updated for 2021. In the absence of specific campground related guidelines, the outdoor recreation guidelines would still apply. Gatherings of no more than 10 people, social distancing between households etc.
7. **POLITICAL/PUBLIC IMPLICATIONS** – The campground was full for most of 2020 while open at half capacity and many who called to book a site had to be turned away. It is likely that it would also be very well utilized for the 2021 season whether open at full or half capacity.
8. **OTHER COMMENTS** – Campsites are spaced well enough to comply with COVID-19 related restrictions, even if all sites are used. Having the full campground open over the summer may result in higher numbers of people at the Alix Lake beach & playground area, making social distancing difficult.
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolution:

"that the Village of Alix Council authorizes opening the Alix Campground at full capacity for the 2021 season, including opening the public washrooms and concession while following any imposed restrictions related to COVID-19.

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Author



# ADMINISTRATION REPORT



Date: April 15, 2021 RFD 21-25  
Memo To: Village Council  
From: Michelle White  
Subject: Toilet Rebate Program

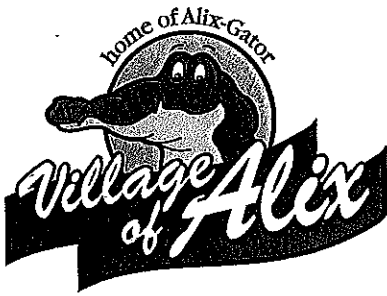
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1. **PURPOSE** – To determine if Council would like the Toilet Rebate Program to remain in place.
2. **BACKGROUND** – Attached is a copy of Policy #25 for your reference, passed in October 2009.
3. **OPTIONS** –
  1. To accept this report as information
  2. To repeal policy #25; Toilet Rebate Program
4. **DISCUSSION** – This policy was well used in the first few years it was passed. It has become more and more rare that anyone comes in to ask for a rebate under the terms of this policy.
5. **FINANCIAL IMPLICATIONS** – There was likely a financial impact to the annual operating budget for the first few years this policy was in effect. Since there are now on average 0 or 1 claim(s) made under this program per year, there is minimal to no financial impact anticipated.
6. **LEGAL** – none
7. **POLITICAL/PUBLIC IMPLICATIONS** – Property owners have had 12 years to change to a low flow fixture. Everyone has had ample opportunity to take advantage of this policy since it was approved in 2009.
8. **OTHER COMMENTS** – Staff are finding administration of this policy to be more cumbersome than the actual benefit provided.
9. **RECOMMENDATIONS** – Option #2. I recommend the following resolution;

“that the Village of Alix Council hereby rescinds Policy #25, Toilet Rebate Program.”

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Author



Department Name: Water
Department # 41

Policy No.
25

Policy Title:
Toilet Rebate Program

Status:
Active

Res. #
266/09

Date
October 7/09

Policy Statement:

The Village of Alix recognizes the necessity of conserving water.

Therefore, the Village of Alix shall make available a rebate for toilet replacement to models that require less water volume per use.

Guidelines/Procedures:

The Program shall be in effect starting on January 1, and ending on December 31 of each year.

The rebate shall be \$50 for liter replacement toilets and \$100 for dual flush replacement toilets.

Rebates shall be applied to the utility account of the applicant.

All replacement toilets must be on the qualifying replacement listing Schedule 1 of this policy.

50 rebates shall be allowed each year on a first come, first served basis.

Each household shall be allowed a maximum of two (2) replacement rebates.

Proof of installation is required in the form of a receipt, a picture of the old toilet in the bathroom and a picture of the new toilet in the bathroom after installation.

Each homeowner must fill in an application for rebate, Schedule 2 and sign a declaration that the replacement has taken place, Schedule 3.

New construction and basement developments shall not be considered for the program.

Funding for the program shall be obtained through utility revenues.

C. J. Peterson  
Mayor

[Signature]  
C/O

October 8, 2009  
Date



# VILLAGE OF ALIX

## Cheque Listing For Council

2021-Apr-14  
3:00:13PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20210178	2021-03-18	2253676 ALBERTA LTD., (ALIX FOODS)	FEB.2021	PAYMENT SUPPLIES	68.69	68.69
20210179	2021-03-18	327241 ALBERTA LTD	852	PAYMENT FEBRUARY PATROLS	283.50	283.50
20210180	2021-03-18	ADVANCED SYSTEMS	39006 39057	PAYMENT 2021 DOMAIN RENEWAL UBIQUITI AP AC PRO	16.80 522.90	539.70
20210181	2021-03-18	AIRFORCED DAYLIGHTING. LTD.	6534	PAYMENT HYDROVAC- MANHOLE	525.00	525.00
20210182	2021-03-18	BDO CANADA LLP	CINV0986263	PAYMENT PROFFESIONAL SVCS-AIDIT 202	11,130.00	11,130.00
20210183	2021-03-18	BETH RICHARDSON (CHAUTAUQUA)	JAN.2021 MARCH 2021	PAYMENT JANUARY AD REMINDERS P/W JOB POSTING	80.00 80.00	160.00
20210184	2021-03-18	BROWNLEE LLP	511539	PAYMENT PROFESSIONAL FEES	400.60	400.60
20210185	2021-03-18	COOPER ROOFING	20861	PAYMENT SHINGLES REPLACED	852.43	852.43
20210186	2021-03-18	ENVIRONMENTAL 360 SOLUTIONS LTD.	RD0000132606	PAYMENT FEBRUARY GARBAGE & RECYCL	6,344.67	6,344.67
20210187	2021-03-18	FINNING (Canada) INTERNATIONAL INC	947296075 947296076 947302940	PAYMENT OIL OIL OIL	130.82 130.82 130.82	392.46
20210188	2021-03-18	HIRON, NICOLE	444942	PAYMENT FEBRUARY CLEANING	280.00	280.00
20210189	2021-03-18	LACOMBE COUNTY	IVC00040135	PAYMENT 2020 COSTS-SCBA PROJECT	51,706.90	51,706.90
20210190	2021-03-18	LEAD SERVICES	2021-008	PAYMENT TRAINING-MEDICAL & RADIO CO	315.00	315.00
20210191	2021-03-18	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 22	9395160	PAYMENT FREIGHT	50.12	50.12
20210192	2021-03-18	MPE ENGINEERING LTD	4420-015-03-05 4420-023-00-06	PAYMENT PROFESSIONAL FEES -CELL # 6 49 STREET INFRASTRUCTURE L	7,021.34 1,089.38	8,110.72
20210193	2021-03-18	PARKLAND COMMUNITY PLANNING SVCS.	21349	PAYMENT DOCUMENT CONVERSION	403.75	403.75
20210194	2021-03-18	RECEIVER GENERAL FOR CANADA	20210027076	PAYMENT MOBILES - 2021 RENEWAL	554.45	554.45
20210195	2021-03-18	RED DEER RIVER MUNICIPAL USERS GROUP	MARCH 2021	PAYMENT 2021 USERS GROUP REQ'N	183.50	183.50
20210196	2021-03-18	STAPLES-DESJARDINS CREDIT CARD	5141857330-0-1	PAYMENT SUPPLIES	340.41	340.41
20210197	2021-03-18	TAXervice	MARCH 2021	PAYMENT PROFESSIONAL SERVICES	147.00	147.00
20210198	2021-03-18	UNIFIRST LTD.	756 0513468	PAYMENT OFFICE MATS	44.29	44.29
20210199	2021-03-18	WOODYS AUTO STETTLER	612-711843	PAYMENT POWER STEERING PARTS	89.21	89.21
20210209	2021-03-30	ACCU-FLO METER SERVICE LTD	95943	PAYMENT REGISTERS-	291.90	291.90



# VILLAGE OF ALIX

## Cheque Listing For Council

2021-Apr-14  
3:00:13PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210210	2021-03-30	AMSC INSURANCE SERVICES LTD.	2021VFIS-03 APRIL 2021	PAYMENT FIREFIGHTER INSURANCE PREM APRIL PREMIUMS	6,288.00 4,905.02	11,193.02
20210211	2021-03-30	BESUIJEN, TIMOTHY W	MARCH 2021	PAYMENT MARCH MEETINGS	550.00	550.00
20210212	2021-03-30	BLACK DRAGON FIREWORKS INC.	MARCH 2021	PAYMENT CANADA DAY FIREWORKS-RETA	1,000.00	1,000.00
20210213	2021-03-30	CANADIAN PACIFIC RAILWAY CO	10000-11129433	PAYMENT MARCH FLASHERS	592.00	592.00
20210214	2021-03-30	CENTRAL ALBERTA TREE TOPPING SERVICES	0038	PAYMENT TOPPING SPRUCE TREES	1,050.00	1,050.00
20210215	2021-03-30	COLE, EDWIN	MARCH 2021	PAYMENT MARCH COUNCIL MEETINGS	350.00	350.00
20210216	2021-03-30	CYBERUS PROTECTION SERVICES	2-4	PAYMENT APRIL PATROLS	2,362.50	2,362.50
20210217	2021-03-30	[REDACTED]	MARCH2021	PAYMENT CEMETERY PLOT SOLD BACK TO	127.00	127.00
20210218	2021-03-30	FEHR, ROBERT LEE	MARCH2021	PAYMENT MARCH MEETINGS	650.00	650.00
20210219	2021-03-30	HACH SALES & SERVICE CANADA LP	246500	PAYMENT PUMPHOUSE ANALYZER PARTS,	1,765.05	1,765.05
20210220	2021-03-30	HWY 12/21 REGIONAL WATER SERVICES COMM	1081	PAYMENT FEBRUARY CONSUMPTION	11,807.58	11,807.58
20210221	2021-03-30	LACOMBE COUNTY	IVC00040155	PAYMENT MIXED SAND	603.61	603.61
20210222	2021-03-30	LOCAL AUTHORITIES PENSION PLAN	MARCH 2021	PAYMENT MARCH CONTRIBUTIONS	7,378.45	7,378.45
20210223	2021-03-30	PARKLAND COMMUNITY PLANNING SVCS.	JAN. 2021	PAYMENT ANNUAL SERVICE FEE - 2021	504.00	504.00
20210224	2021-03-30	PARKLAND REGIONAL LIBRARY SYSTEMS	210002	PAYMENT 2ND QTR REQUISITION	1,647.38	1,647.38
20210225	2021-03-30	PITNEY BOWES CANADA	1017639392 3201673917	PAYMENT RED INK POSTAGE CHARGES	283.47 12.00	295.47
20210226	2021-03-30	SERVUS CREDIT UNION LTD.	MARCH 2021	PAYMENT MARCH RSP - MENAGE	306.78	306.78
20210227	2021-03-30	WOODYS AUTO STETTLER	612-713168 612-713856	PAYMENT SUPPLIES PUMPHOUSE GENERATOR PART	134.79 378.92	513.71
20210236	2021-04-14	2253676 ALBERTA LTD., (ALIX FOODS)	MARCH 2021	PAYMENT SUPPLIES	50.51	50.51
20210237	2021-04-14	327241 ALBERTA LTD	869	PAYMENT MARCH PATROLS	283.50	283.50
20210238	2021-04-14	ACCU-FLO METER SERVICE LTD	96251.	PAYMENT NEPTUNE 360 TRAINING, SOFTV	4,488.75	4,488.75
20210239	2021-04-14	ADVANCED SYSTEMS	39157 39370 MSP-39205 MSP-39242 MSP-39245	PAYMENT IT SUPPORT IT SUPPORT MARCH IT SUPPORT OFFICE 365 LICENSES OFFSITE BACKUPS	603.75 404.25 383.25 135.74 131.25	1,658.24
20210240	2021-04-14	ALIX AUTO WRECKERS LTD.	33517	PAYMENT OIL & FILTERS-FIRST REPOSON	261.45	261.45



# VILLAGE OF ALIX

## Cheque Listing For Council

2021-Apr-14  
3:00:13PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210241	2021-04-14	ALIX HOME HARDWARE		PAYMENT		171.39
			135262	SUPPLIES-PICNIC TABLES	62.45	
			135320	CLEANER PARTS	12.06	
			135367	PARTS	86.84	
			135505	SUPPLIES	10.04	
20210242	2021-04-14	BAGSHAW ELECTRIC LTD.		PAYMENT		212.63
			IC021165	OUTSIDE BULBS-RAILWAY HOUSE	212.63	
20210243	2021-04-14	DIVERSE SIGNS		PAYMENT		6,640.78
			2814	WAYFINDING ENTRANCE SIGNS	6,640.78	
20210244	2021-04-14	EDGE MARKETING & DESIGN SOLUTIONS		PAYMENT		166.25
			6477	WEBSITE SUPPORT	166.25	
20210245	2021-04-14	ENVIRONMENTAL 360 SOLUTIONS LTD.		PAYMENT		6,344.67
			RD137477	MARCH GARBAGE & RECYCLING	6,344.67	
20210246	2021-04-14	GILLIAT, BARBARA JEAN		PAYMENT		450.00
			MARCH 2021	MARCH MEETINGS	450.00	
20210247	2021-04-14	HIGH PRESSURE FLUSHING INC.		PAYMENT		1,365.00
			2153	VIDEO CAMERA SANI MAINS	1,365.00	
20210248	2021-04-14	HIRON, NICOLE		PAYMENT		360.00
			444944	MARCH CLEANINGS	360.00	
20210249	2021-04-14	LACOMBE COUNTY		PAYMENT		434.95
			IVC40204	2020 SHARED FIRE FUND DEFIC	434.95	
20210250	2021-04-14	LACOMBE REGIONAL WASTE SVCS COMMISSIC		PAYMENT		11,927.50
			36434	1ST QTR. REQUISITION	11,927.50	
20210251	2021-04-14	LEAD SERVICES		PAYMENT		315.00
			2021-010	TRAINING	315.00	
20210252	2021-04-14	MPE ENGINEERING LTD		PAYMENT		8,862.83
			4420-015-03-06	LAGOON UPGRADES-CELL 6	5,987.10	
			4420-023-00-07	49 STREET INFRASTRUCTURE L	2,875.73	
20210253	2021-04-14	MUNICIPAL INFORMATION SYSTEMS INC.		PAYMENT		469.51
			20210113	APRIL IT SUPPORT	469.51	
20210254	2021-04-14	SOLTERMANN, VICKI		PAYMENT		350.00
			MARCH 2021	MARCH MEETINGS	350.00	
20210255	2021-04-14	VILLAGE OF ALIX		PAYMENT		1,452.77
			50100-MAR.202	MARCH BULK WATER	498.28	
			55100-MAR.202	MARCH UTILITIES-OLD FIREHAL	112.40	
			63900-MAR.202	MARCH UTILITIES-LIBRARY	118.24	
			69600-MARC.20	MARCH UTILITIES-P/W	93.36	
			7000-MAR.2021	MARCH UTILITIES - OFFICE	120.36	
			72700- MAR.202	MARCH UTILITIES - FIREHALL	115.05	
			72800-MARCH 2	MARCH UTILITIES-BAYS 1 & 2	135.77	
			72830-MAR.202	MARCH UTILITIES-BAY #3	115.05	
			72841-MAR.202	MARCH UTILITIES - BAY # 4	144.26	
20210256	2021-04-14	WILD ROSE ASSESSMENT SERVICES		PAYMENT		1,319.50
			8189	APRIL PROGRESS PAYMENT	1,319.50	

**Total 173,496.08**

\*\*\* End of Report \*\*\*



**VILLAGE OF ALIX  
BANK RECONCILIATION  
FOR THE MONTH ENDING:  
March 31, 2021**

<b>SERVUS CREDIT UNION</b>
----------------------------

	CHEQUING	INVESTMENTS
<b>Balance from Bank Statement:</b>	<b>2,120,435.93</b>	<b>4,014.66</b>
<b>Plus: Deposits in Transit</b>	<b>9,740.07</b>	
<b>Less: Outstanding Cheques</b>	<b>(46,498.71)</b>	
 <b>Reconciled Bank Balance:</b>	 <b><u>2,083,677.29</u></b>	 <b><u>4,014.66</u></b>
 <b>GL balance @ :                      March 31, 2021</b>	 <b><u>2,083,677.29</u></b>	 <b><u>4,014.66</u></b>
<b>Variance:</b>	<b>-</b>	<b>-</b>

**THIS STATEMENT SUBMITTED TO COUNCIL THIS 21ST DAY OF    APRIL, 2021**



# VILLAGE OF ALIX

## Tax Trial Balance (Full Listing)

Trial Balance As Of 2021-04-15

Roll # Title Holder Accum. Tax Levy Penalty Out. Penalty Outstanding Current 1 Year 2 Years 3 Years Over 3

Sub Ledger		General Ledger						
Tax Levy	1,649,159.61	Local Improvement Levy	0.00					
Additional Tax Levy	0.00	Accumulated Penalty	19,200.04					
		Outstanding Penalty	18,069.09					
Current	(24,835.20)			3-00-00-00-210	64,416.47			
1 Year	74,861.06			Totals	<u>64,416.47</u>			
2 Years	11,143.65							
3 Years	2,419.57							
Over 3	827.39							
Outstanding	<u>64,416.47</u>							
		Total GL	64,416.47					
		Total SL	64,416.47					
		Proof	<u>0.00</u>					

\*\*\* End of Report \*\*\*

**Hwy 12/21 Water Commission**

**March 12, 2021**

**Councilor Besuijen**

**Special Meeting of the Hwy 12/21 Water Commission**

**Transfer of Operational Reserve**

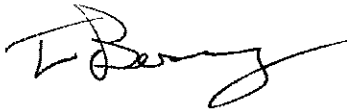
Commission requested Board approval to transfer \$29,036.92 from Operational Reserve to cover cost of repairing a leak discovered and fixed in November of 2020. This is fundamentally why the reserve was set up and the Board provided approval

**Borrowing Resolution for Water Line Construction**

The commission has approved construction of new water lines into Edberg and the County of Camrose. The current line of credit held by the commission is not seen as sufficient to cover cash flow during the life of the project. Total project cost is just under \$9 Million. Commission has been granted special approval by Municipal Affairs to borrow funds that are above that normally allowed. Commission did not foresee needing to use the full \$9M as the Alberta Government has provided grant money and the Federal Grant Money will be provided as progress payments through the time of the projects. These payments however can be delayed so the borrowing request covers any risks to cash flow during the life of the project.

This motion was carried.

Councilor Tim Besuijen

A handwritten signature in black ink, appearing to read 'T. Besuijen', written in a cursive style.



## CAO REPORT APRIL 2021

1. Saving Grace Animal Society – I'm happy to say we had a very productive meeting with representatives from Saving Grace earlier this month. Matters such as parking, public washrooms and promotional opportunities for local businesses were discussed. We look forward to continuing to work closely with this group towards the mutual benefit of all parties.
2. FCSS – As part of the recent changes in Family and Community Support Services for the Village of Alix, I am in the process of taking 4 days of training for Outcome Measures reporting. Submitting annual reports outlining the use of FCSS grant funds is a requirement under the grant agreement.
3. Municipal Election Training – Director of Corporate Services Tanya Meston and I continue to take training from Municipal Affairs regarding the upcoming municipal election. There are a total of 10 modules of training.
4. Community Engagement – I took a short education workshop on effective community engagement techniques in our current global pandemic situation. It dealt with things such as community polarization, different barriers being experienced by public and it also questioned if now is the right time to do an engagement process at all. Overall very informative session.
5. Geospatial Information System (GIS) – We have started the process of having the Cemetery added to the GIS software. This will take a while and be a bit labour intensive as all the information is added, but in the end it will be very beneficial to staff. It will consolidate all cemetery information in one spot that is easily updated and tracked.

The grant application to get new ortho photos done for the GIS system was not successful. Without the grant funding it would have cost between \$3,000 - \$4,000 to have this work done. The Village of Alix declined to participate at this time for budgetary reasons.



## **Report for Council Meeting – April 2021**

### **Economic Development**

#### *Business Retention and Expansion Course*

I completed my Business Retention and Expansion course through the University of Calgary on March 22<sup>nd</sup>. I achieved an overall grade between 90%-95%.

#### *Commercial Property*

The 2 properties located on Main Street and the 1 property located just off highway 12. Have been listed with the Relator. These properties are currently listed on MLS, Village Facebook page, and Market Place.

#### *Business Relations*

With so much on-going strain with our small businesses, I have made sure to continually reach out via email to ensure our businesses in the Village know the current grant information available to them.

### **General Information**

#### *Social Media*

Our Village Facebook page continues to grow. As of April 13<sup>th</sup>, we have 512 page likes and 566-page followers. Information is continuing to be put out for COVID-19 updates, programs, and funding for all sectors of the community, including business owners, non-profits and personal. As well as any information from Emergency Management such as Fire Prevention and Preparedness.

#### *Website Research*

I have been helping do some additional research for the website to update our 'Living in Alix' tab as well as the 'Visit Alix' tab. We want to have better navigation under these sections to help with Red Tape Reduction and highlight some new things we have in the community. Such as the resource center.

#### *COVID Cheer-up (10 days of giveaways)*

This went over very well! A majority of businesses seen an increase of customers come into their business for their allotted day. Some businesses said they would even do it again. Very positive feedback from community members, and social media engagement went up as well.

### **Recreation**

#### *Transitioning*

I've touch based again with some of our organizations about absorbing the Spring and Christmas Market, utilizing the Youth Center gardens in Gator Park, Seniors Week, and Community BBQ. We are still waiting to hear back from some groups on these events. Many groups have still not had meetings, so response time is a bit slower. However, Alix Fire and Medical has agreed to take on Family Day activities, and the outside movies considering their recent purchase.

Events that have been absorbed:

- Canada Day
- Alix Day Parade
- Christmas Parade

- Volunteer Appreciation Week
- Family Day
- Outside Movies

AED Defibrillator

With doing the inventory on bay 2, our AED defibrillator was on our list. I looked into a new home for the AED, and it was determined that there are AEDs at the following community used facilities: Arena, Community Hall, Drop-in Center, and Ag Grounds. The Resource Center was contacted after finding out these facilities are equipped with a defibrillator and asked if they interested in having this machine. They were given the information on care and the cost to keep it up to code and they agree to receive the AED and absorb all associated cost and maintenance that goes with having this equipment.

Chelsie Giesbrecht

A handwritten signature in black ink, appearing to read 'Chelsie Giesbrecht', written in a cursive style.

# Cyberus Protection Services

## Village of Alix Patrol Report

### Summary March 8 - 14, 2021

This week was very quiet. Most nights had minimal activity throughout the Village during patrols. Most traffic was on Highway 12 going straight through the Village.

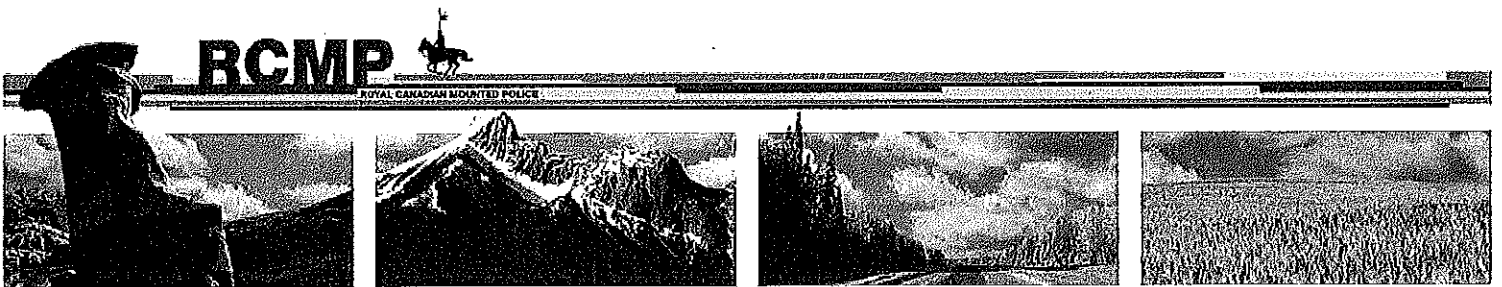
### Summary March 15-21, 2021

This week was fairly routine. Three incidents this week. On March 18<sup>th</sup> a window was found open at the Village Office. Was not a serious incident, just noted as it was small and located high for someone to gain entry and the screen was intact. No alarm issues. On March 20 an intoxicated male was walking up Main Street trying doors of businesses. No harm was done and due to intoxication he was he was directed to walk straight home and no trouble. After a lengthy chat that security is not a taxi service he went on his way. No further issues from this incident. On March 20<sup>th</sup> as well, had placed a call to RCMP due to a reckless driver which had been parked on Main Street that left town at excessive speed, driving over grass embankments. March 21<sup>st</sup> witnessed a vehicle pull beside a parked vehicle on Main Street. The driver hopped into the parked vehicle and drove off. The passengers got out, noticed our patrol vehicle watching them and chose to leave the vehicle parked overnight and walk home.

### Summary March 22 - 28, 2021

March 23<sup>rd</sup> had a parent approach us with their son over to talk about some graffiti and the possible person involved. Notified RCMP, they were already aware of the case. March 24<sup>th</sup>, cemetery shed found broken into. March 27<sup>th</sup>, stolen vehicle out of Red Deer found. It fled as RCMP entered the Village.





April 2<sup>nd</sup>, 2021

Sergeant Bruce Holliday  
Bashaw Detachment Commander  
Bashaw, AB.

Please find attached the quarterly Community Policing Report for the Bashaw Detachment, that covers the January 1 to March 31<sup>st</sup>, 2021 reporting period. Starting this year, quarterly updates on community-identified policing priorities will be shared through this new policing report to all communities served by the Alberta RCMP.

Our first priority is the safety and security of Albertans, in addition to providing accountable, effective and transparent policing to your community. This reporting, along with community insights and guidance that you readily provide, will further help us optimize our services to address the priorities that are important to you.

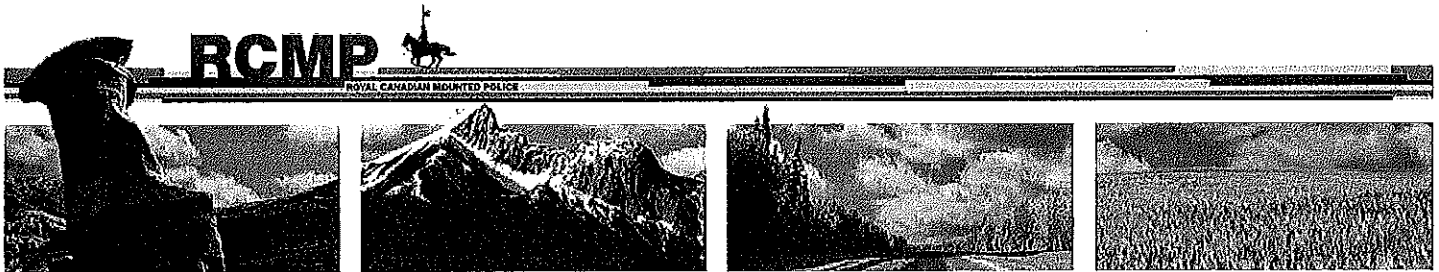
The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Bashaw Detachment. Further analysis on local trends and updates on resourcing and financial forecasting is included. Community priorities and consultations that inform these quarterly updates are also documented in this report.

We recognize that having a voice in policing priorities is a top concern for communities. As part of maintaining engagement with the Albertans we serve, this new quarterly policing report is a tool for us to report our progress on community-identified priorities. This report also reinforces our commitment to communicate the work we do to enhance public safety in your community.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns regarding this report.

Sergeant Bruce Holliday  
Bashaw Detachment Commander  
Bashaw, AB.





## RCMP Provincial Policing Report

<b>Detachment</b>	Bashaw Provincial
<b>Detachment Commander</b>	
<b>Quarter</b>	
<b>Date of Report</b>	

### Provincial Police Service Composition<sup>1</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>2</sup>	Hard Vacancies <sup>3</sup>
Police Officers	5	5	0	0
Detachment Support	2	2	0	0

### Comments

Police Officers – All established Officer positions are filled and currently working.  
 Detachment Support – 2 Full time Detachment Assistants providing administrative support.

### Quarterly Financial Drivers

On average, expenditures within PPSA detachment areas are lower this fiscal year. Reductions have been realized primarily within extra duty pay and unit operating costs, including travel, fuel and guarding costs. Surplus funds have allowed for the reallocation of funds to deferred information technology and operational equipment requirements.

<sup>1</sup> Data extracted on March 12<sup>th</sup>, 2021 and is subject to change over time.

<sup>2</sup> Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

<sup>3</sup> Hard Vacancies are full FTE positions that are vacant and need to be filled.



### Crime Statistics<sup>4</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

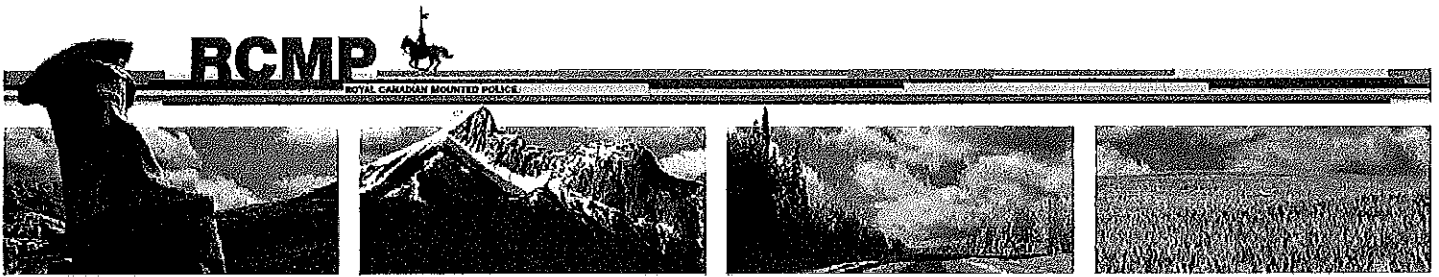
Category	January – February			January – December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
<b>Total Criminal Code</b>	87	47	-46%	536	368	-31%
<i>Persons Crime</i>	10	5	-50%	84	57	-32%
<i>Property Crime</i>	72	40	-44%	373	273	-27%
<i>Other Criminal Code</i>	5	2	-60%	79	38	-52%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	6	4	-33%	35	21	-40%
<i>Provincial Code Traffic</i>	192	65	-66%	1,252	937	-25%
<i>Other Traffic</i>	0	0	N/A	4	4	0%
<b>CDSA Offences</b>	3	1	-67%	6	11	83%
<b>Other Federal Acts</b>	4	2	-50%	13	18	38%
<b>Other Provincial Acts</b>	29	36	24%	166	232	40%
<b>Municipal By-Laws</b>	0	3	N/A	12	15	25%
<b>Motor Vehicle Collisions</b>	34	28	-18%	207	158	-24%

### Trends/Points of Interest

January to February year-over-year (2020-2021) decrease in Property Crime (-44%) was primarily driven by Break & Enter (-59%, from 22 to 9) and Theft Under \$5,000 (-56%, from 25 to 11).

January to February year-over-year (2020-2021) increase in Mental Health Act (from 8 to 13).

<sup>4</sup> Data extracted from a live database (PROS) and is subject to change over time.



### Community Priorities

<b>Priority 1</b>	Crime Reduction
<b>Current Status &amp; Results</b>	<ul style="list-style-type: none"><li>• For the period of 2016 – 2020, Person's Crime decreased by 47% - for the period of 2019 – 2020, Person's Crime decreased by 16 %;</li><li>• For the period of 2016 – 2020, Property Crime decreased by 37% - for the period of 2019 – 2020, Property Crime decreased by 20 %;</li><li>• For the period of 2016 – 2020, Total Criminal Code decreased by 40% - for the period of 2019 – 2020, Total Criminal Code decreased by 20 %;</li></ul>
<b>Priority 2</b>	Enhance Community Confidence & Engagement
<b>Current Status &amp; Results</b>	On-going communication with CAO's, Mayors and Councils throughout the year.
<b>Priority 3</b>	
<b>Current Status &amp; Results</b>	



**Community Consultations**

Date	Attendee(s)	Notes
2021-03-09	Camrose County	Town Hall
2021-04-06	Lacombe County	Annual Presentation to Counsel



**Bashaw Provincial Detachment  
Crime Statistics (Actual)  
January to February: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

March 3, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		0	1	1	1	0	N/A	-100%	0.0
Other Sexual Offences		0	0	0	3	0	N/A	-100%	0.3
Assault		9	7	5	1	2	-78%	100%	-2.0
Kidnapping/Hostage/Abduction		0	2	0	0	0	N/A	N/A	-0.2
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		3	2	3	3	3	0%	0%	0.1
Uttering Threats		4	6	2	2	0	-100%	-100%	-1.2
<b>TOTAL PERSONS</b>		16	19	11	10	5	-69%	-50%	-3.1
Break & Enter		7	7	10	22	9	29%	-59%	1.9
Theft of Motor Vehicle		6	3	4	9	0	-100%	-100%	-0.6
Theft Over \$5,000		1	0	2	2	1	0%	-50%	0.2
Theft Under \$5,000		10	7	8	25	11	10%	-56%	2.0
Possn Stn Goods		3	6	3	6	3	0%	-50%	0.0
Fraud		6	6	4	3	4	-33%	33%	-0.7
Arson		0	0	1	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	0	2	11	N/A	450%	2.4
Mischief - Other		12	5	4	3	1	-92%	-67%	-2.4
<b>TOTAL PROPERTY</b>		45	34	36	72	40	-11%	-44%	2.8
Offensive Weapons		2	0	0	1	0	-100%	-100%	-0.3
Disturbing the peace		0	2	0	0	0	N/A	N/A	-0.2
Fail to Comply & Breaches		2	4	2	2	1	-50%	-50%	-0.4
<b>OTHER CRIMINAL CODE</b>		3	1	2	2	1	-67%	-50%	-0.3
<b>TOTAL OTHER CRIMINAL CODE</b>		7	7	4	5	2	-71%	-60%	-1.2
<b>TOTAL CRIMINAL CODE</b>		68	60	51	87	47	-31%	-46%	-1.5

# RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA  
 Bashaw Provincial Detachment

## Crime Statistics (Actual) January to February: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

March 3, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	1	3	0	-100%	-100%	0.0
Drug Enforcement - Trafficking		2	0	0	0	1	-50%	N/A	-0.2
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
<b>Total Drugs</b>		3	2	1	3	1	-67%	-67%	-0.3
Cannabis Enforcement		0	0	1	0	0	N/A	N/A	0.0
Federal - General		0	0	0	1	1	N/A	0%	0.3
<b>TOTAL FEDERAL</b>		3	2	2	4	2	-33%	-50%	0.0
Liquor Act		0	0	1	0	0	N/A	N/A	0.0
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		8	4	6	8	13	63%	63%	1.4
Other Provincial Stats		13	18	14	21	23	77%	10%	2.3
<b>Total Provincial Stats</b>		21	22	21	29	36	71%	24%	3.7
Municipal By-laws Traffic		1	0	1	0	0	-100%	N/A	-0.2
Municipal By-laws		4	4	0	0	3	-25%	N/A	-0.6
<b>Total Municipal</b>		5	4	1	0	3	-40%	N/A	-0.8
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		5	2	0	0	3	-40%	N/A	-0.6
Property Damage MVC (Reportable)		25	44	21	24	25	0%	4%	-2.0
Property Damage MVC (Non Reportable)		4	2	2	10	0	-100%	-100%	0.0
<b>TOTAL MVC</b>		34	48	23	34	28	-18%	-18%	-2.6
Roadside Suspension - Alcohol (Prov)		0	0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		21	126	199	192	65	210%	-66%	15.4
Other Traffic		2	0	0	0	0	-100%	N/A	-0.4
Criminal Code Traffic		10	5	8	6	4	-60%	-33%	-1.1
<b>Common Police Activities</b>									
False Alarms		10	14	10	1	2	-80%	100%	-2.9
False/Abandoned 911 Call and 911 Act		4	2	3	2	2	-50%	0%	-0.4
Suspicious Person/Vehicle/Property		15	24	29	30	21	40%	-30%	1.8
Persons Reported Missing		1	4	3	1	0	-100%	-100%	-0.5
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		6	9	6	4	1	-83%	-75%	-1.5
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

**From:** municipalservicesandlegislation@gov.ab.ca  
**Sent:** April 15, 2021 9:34 AM  
**To:** CAO  
**Subject:** Supporting Alberta Businesses

Dear Mayors and Reeves and CAOs:

As you all know, the COVID-19 pandemic continues to pose a challenge to Albertans and our communities. The impacts have been significant on individuals, community organizations, local and provincial governments, and our private sector job creators. With your continued help, we are getting closer to coming through this unprecedented situation, and I want to thank you for the tremendous work you have been doing at the local level to support your residents and the business community.

While our vaccination efforts offer a light at the end of the tunnel, we still have some work to do. It continues to be critical for all levels of government to work together to support our citizens, communities, and business sectors. As we work to reverse the economic impacts of the pandemic, we are counting on all municipalities to continue to be part of the solution, and to do everything reasonable within their respective authorities to facilitate and encourage renewed economic activity.

I want to encourage every municipal council to continue to work diligently to remove barriers to economic activity, economic renewal and the jobs that will be created as a result. Wherever you can reasonably and appropriately streamline approval processes and requirements, please do so. For example, I know that our hospitality industry is extremely interested in pursuing opportunities to open and operate patios, as a safe and approved means of serving customers even while public health restrictions remain in effect. I know that there are municipalities who have already streamlined their permitting process – for example, the City of Calgary has significantly streamlined the patio approval process, and has installed 77 patios on public land already, with more to come, while the City of Red Deer is allowing businesses to install and operate patios while the permitting process is still underway. These initiatives are examples of the key support that municipal governments can provide to local businesses – especially given our all-too-short patio season.

Whether it be patio use or any of the numerous other initiatives that are brought to your attention, I encourage you to act decisively, quickly, creatively, and with regard for the critical importance of rejuvenating our economy and creating employment opportunities for Albertans.

Sincerely,

Ric McIver  
Minister



April 6, 2021

Village of Alix  
 PO Box 87  
 Alix, AB, T0C 0B0

Dear Ms. Michelle White, Chief Administrative Officer

**Re: ATCO Gas and Pipelines Ltd. - 2021 Franchise Fee Distribution Revenue Forecast**

In the fall of 2020, ATCO provided Village of Alix a forecast of the 2021 franchise fee revenue anticipated as part of our natural gas Franchise Agreement. We are writing today to outline a number of items that have affected that forecast and provide you with an updated franchise revenue forecast for 2021.

There are numerous factors that routinely impact the forecast during any given year, such as, number of customers, natural gas usage and rate changes. We wanted to highlight a couple specific elements contributing to your updated franchise revenue forecast.

ATCO undertook an initiative to mitigate the rate increases for 2021 for our customers to support families and businesses during the COVID-19 pandemic. We were successful in implementing a rate relief program (approved by the AUC) which deferred the formulaic distribution base rate increases at the beginning of 2021. This deferral will result in a delayed timing for the collection of these rate increases which will be partially collected in the latter half of 2021, the first half of 2022 and the remainder collected commencing in 2023 to mitigate the hardship on the Alberta end use customers.

While this rate relief causes a temporary reduction in the franchise revenue forecast for 2021, that reduction was partially offset by an increase to flow through transmission rates and higher usage due to the cold weather in most areas of the Province in February. Taking this into account, we are providing you with a revised forecast that varies -4.6% from the original forecast we provided in August of 2020.

**Please be aware that we expect to recover the deferred revenue in future years as outlined above and you will receive the franchise fees on that revenue as it is collected resulting in higher revenue in future years.**

	Franchise Revenue Forecast (\$)		Variance	
	August 2020 Letters 2021 Franchise Revenue Forecast (\$)	Revised 2021 Franchise Revenue Forecast (\$)	Variance (\$)	Variance (%)
Municipality				
Village of Alix	30,691	29,278	(1,412)	-4.6%

Please note these are estimated revenues based on best available information at this time and can be further impacted by any number of items.

Should you have any questions or concerns on the revised 2021 forecast, please contact the undersigned and we will be happy to set up a meeting to discuss the forecast and any questions you may have around potentially adjusting your franchise fee percentage.

Sincerely,

*Bruce Legault*

Bruce Legault  
Manager, Red Deer  
ATCO Natural Gas Division



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## PRLS BOARD TALK

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### Highlights of the Parkland Regional Library Board Meeting FEBRUARY 25, 2021

#### Parkland Annual Report

Despite the many challenges of 2020, with service interruptions and library closures caused by the pandemic, some service highlights are worth mentioning:

- Cardholders system wide are at 31,771
- The total collection in the system catalogue is 680,384
- While total system circulation was down from 2019's 1,312,278, it was still surprisingly high in 2020 at 912,147. This includes 129,254 eBook and eAudiobook circulations
- IT visits, virtual and in person, remained consistent; 2,464 in 2019 and 2,499 in 2020.
- Library consulting visits went up massively. In 2019, consultants made 143 virtual and in-person visits to libraries, while in 2020, there were 472! The vast were virtual
- Parkland consulting staff hosted over 30 virtual meetings with 296 attendees
- Virtual visits to Parkland's website and catalogue were also up slightly to 214,874 from 198,893 in 2019
- Database use increased significantly from 58,486 in 2019 to 79,529 in 2020

Despite being a difficult year, Parkland and public libraries rose to the many challenges they faced. Unlike many other organizations and services that shut down entirely, public libraries adapted and strove to continue answering their communities' need with vital services.

The annual report to members will be forthcoming.

#### Executive Committee Seat

Jason Alderson, the representative from zone #4, has resigned and is leaving the province. This has created a vacancy on Parkland's Executive Committee that needed to be filled. Len Phillips, representing the Town of Rocky Mtn. House, volunteered to sit on the Executive Committee at the February Board Meeting. Welcome Len!

#### PRLS Strategic Plan

Parkland's current strategic plan (plan of service) runs through the years 2019 – 2021. Were Parkland to have a new strategic plan produced for 2022 – 2024, 2021 would be the needs assessment and plan development year.

Given the highly irregular nature of library service at present, it is unlikely that a needs assessment undertaken in 2021 would yield accurate information for the upcoming years. What libraries need now is very different from what they will likely need after the pandemic. The board discussed the four goals in the current strategic plan and agreed that they are still relevant. It was also decided to extend Parkland's current strategic plan for one more year, through 2022.

#### Advocacy Committee Report

The Advocacy Committee has met twice since the last board meeting in November. The focus of these meetings has been to establish priorities for 2021. These include:

1. Continue to educate Parkland's board members and develop advocates on our board.
2. Help library boards to advocate for themselves at their local level.
3. Increase System awareness to member library boards.

In December, the committee began working collaboratively with Yellowhead Regional Library (YRL) on advocacy related tools. This collaboration has been very successful, so much so that YRL will be cooperating in its advocacy efforts with Parkland for the foreseeable future.

Advocacy members also introduced a virtual tour of the new Parkland building which is available to view on our website [here](#).

## Stronger Together 2021

Parkland will be collaborating once again with the Alberta Library, (TAL) the Peace Library System, (PLS) and Yellowhead Regional Library, (YRL) to offer a free virtual conference. *Stronger Together* will be held from September 22-24, 2021. More information will be forthcoming.

## Community News from Trustees

The cover page of the board meeting package included three questions for the board to consider. Responses to the questions were encouraged during the Parkland Community update.

### 1. What was the most important thing Parkland did in 2020?

- Moved into a new building after 60 years
- Maintaining van runs for interlibrary loan material
- Parkland continued to prove their value
- Provided tech support to the libraries
- Explored and supported alternative service delivery models
- Parkland continued to stay relevant throughout this pandemic
- Parkland continued to operate and did not shut down in the Pandemic.
- Provided weekly updates and coffee breaks for the libraries
- Held a conference in participation with three other partners
- Parkland Updates were very valuable!

### 2. What was the most important thing your library did in 2020?

- Sylvan Lake stayed central to the community.
- Libraries learned to adapt!
- Libraries supported and shared the new innovative ways member libraries continued to operate.
- Provided safe contactless services to the public throughout the pandemic.
- We hired a new manager!
- Staying open and finding new ways to deliver services
- Sylvan Lake reaffirmed their importance by being available when many other services could not.
- Stettler Library offered Curbside service, outreach service to senior lodges and colonies,

curbside printing services and partnered to other local organizations like FCSS to offer Activity Kits for seniors.

- Sundre offered Zoom book clubs. They stayed open the whole time, and will probably continue.

### 3. What is the most important thing that libraries (system or municipal) should do in 2021?

- Continue to grow adapt and advocate!
- Stay open
- Speak up and advocate for libraries' importance.
- Remain flexible
- Being responsive to ever changing needs
- Continue offering the same level of service our libraries expect.
- Find a way to adapt programming to the outdoors
- Provide digital support to the community.
- We expect to continue online programs for those who like them even when in-person meeting is once again allowed
- Didsbury council is considering doubling the footprint of their library

## Board Members Present

Debra Smith (Board Chair), Gord Lawlor

## Board Members Present via Zoom

Alison Barker-Jevne, Doreen Blumhagen, Colleen Ebdon, Kevin Ferguson, Jeanny Fisher, Elaine Fossen, Dwayne Fulton, Sandy Gamble, Bruce Gartside, Barb Gilliat, Agnes Hoveland, Deborah Juch, Cora Knutson, Daryl Loughheed, Josephine McKenzie, Philip Massier, Ricci Matthews, Marc Mousseau (Alternate for Blair Morton) Ray Olfert, Terilyn Paulgaard, Jas Payne, Norma Penney, Rosella Peterman, Len Phillips, Lori Reid, Bill Rock, Heather Ryan, Janine Stannard, Les Stulberg, Patricia Toone, Cindy Trautman, Doug Weir, Shannon Wilcox, Bill Windsor, Mike Yargeau, Ann Zacharias

## With Regrets

Amanda Derksen, Jeanette Herle, Dana Kreil, Leah Nelson, Sharon Williamson, Bonita Wood

## Absent

Jackie AlMBERG, Bill Chandler, Clark German, Trudy Kilner, Lonnie Kozlinski, Stephen Levy, Rick Pankiw, Heidi Pierce, Mary Ann Wold

**Next Meeting: May 20, 2021, 10:00 AM (Zoom)**

# Land and Property Rights Tribunal - Fact Sheet

Legislative Amalgamation of the Land Compensation Board (LCB), Municipal Government Board (MGB), New Home Buyer Protection Board (NHBPB) & Surface Rights Board (SRB)

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## Background

The LCB, MGB, NHBPB, and SRB are independent, quasi-judicial tribunals that make decisions about land planning, property assessment and compensation disputes involving land expropriations and surface leases.

These boards were administratively amalgamated in 2017 as part of a government-wide review of all Agencies, Boards and Commissions. This involved having a common Chair to oversee all four boards, sharing administrative staff and a common location. These changes generated annual cost savings of approximately \$500,000.

## What is changing?

The LCB, MGB, NHBPB and SRB will be amalgamated into the **Land and Property Rights Tribunal (LPRT)** pursuant to the *Land and Property Rights Tribunal Act*. This legislation was introduced under *Bill 48, the Red Tape Reduction Implementation Act, 2020*. Bill 48 received royal assent on December 09, 2020.

This will consolidate the jurisdiction and administration of these boards into one entity, the LPRT.

## When will the amalgamation take effect?

The LPRT will come into existence on **June 02, 2021**, replacing the LCB, MGB, NHBPB, and SRB.

## Why are these boards being amalgamated?

The LPRT is being created as part of the next phase of the administrative amalgamation to further streamline services, improve efficiency and reduce costs.

## Key Highlights

Board members of the LCB, MGB, NHBPB and SRB will become members of the LPRT.

The LPRT will have common rules of procedure and Mandate and Roles to simplify and streamline processes for parties.

Having a larger pool of board members to assign to proceedings improves the flexibility to respond to shifting workloads and the tribunal's ability to retain the best and most experienced members.

This change will not affect rights of parties or existing applications or appeals so anyone who has already submitted materials won't have to take any additional steps.

Contact information for the LPRT has not changed. The LPRT will retain email addresses and phone numbers of the LCB, MGB, NHBPB, and SRB until further notice.

## Questions?

Please contact Mike Hartfield, Director at (780) 427 2444. Toll free: 310-0000.

