

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, May 17, 2023 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes:
 - a) Minutes of Regular Meeting – Wednesday, May 3, 2023 – 6:00 P.M.
4. Delegation:
 - a) Sergeant Cleveland, Bashaw RCMP Detachment
5. Bylaws: None
6. Unfinished Business:
 - a) Minimum Tax Levy Public Participation Plan – Request for Decision 23-16
 - b) QR Code Guest Book for Alix Nature Trail – Request for Decision 23-21
7. New Business:
 - a) Policy Review: Policy No. 30 – Electronic Recording of Council Meetings – Request for Decision 23-22
8. Financial Reports:
 - a) Bank Reconciliation – April 30, 2023
 - b) Accounts Payable Cheque Listing – April 19 – May 3, 2023
 - c) Tax Trial Balance – April 13, 2023 and May 11, 2023
9. Committee Reports: None
10. Administrative Reports:
 - a) CAO Report
11. Correspondence and Information:
 - a) Lacombe County Fire Services Report – January 1 – March 31, 2023
 - b) Lacombe County Community Peace Officers (CPO) 2022/23 Report
 - c) Alix Mirror Wellness Support Society – AGM
 - d) Alberta Health Services – Community Engagement – Update on Improvements to the EMS System in Alberta
 - e) Yellowhead County – Alberta Provincial Election
12. Closed Meeting: None
13. Adjournment

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, May 3, 2023, at 6:00 P.M.

- Present:** Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat
- Also Present:** Tanya Meston, Director of Corporate Services
- Call to Order:** Mayor Fehr called the meeting to order at 6:00 P.M.
- Public Hearing:** a) Proposed Bylaw #453/20-02
Mayor Fehr called the Public Hearing to order at 6:00 P.M.
- Call for Written Submissions:** Mayor Fehr called for written submissions regarding the proposed Bylaw #453/20-02 for the purpose of redesignating all that portion of 45th Street contiguous with Lots 1 – 3, Block L, Plan 5676AE from a Road Allowance to Heavy Vehicle Residential District (R4).

There were none.
- Call for Verbal Submissions:** Mayor Fehr called for verbal submissions regarding the proposed Bylaw #453/20-02.

There were none.
- Resolution #085/23:** Moved by Councillor Cole that this Public Hearing of the Village of Alix Council be closed at 6:04 P.M.

CARRIED
- Amendments/Deletions to Agenda:** Mayor Fehr called for amendments to the agenda.
- Approval of Agenda:**
- Resolution #086/23:** Moved by Councillor Gilliat that the Village of Alix Council approve the agenda with the following amendment:

Add: New Business: b) Alix Lake Nature Trail

CARRIED
- Minutes:** a) Regular Meeting – April 19, 2023
- Resolution #087/23:** Moved by Councillor Gilliat that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, April 19, 2023, be accepted as presented.

CARRIED
- Delegation:** None
- Bylaws:** a) Fee Schedule Bylaw #478/23 – Request for Decision 23-19
- Resolution #088/23:** Moved by Councillor T. Besuijen that the Village of Alix Council give first reading to Bylaw #478/23 being a bylaw to establish a Fee Schedule.

CARRIED
- Resolution #089/23:** Moved by Councillor J. Besuijen that the Village of Alix Council give second reading to Bylaw #478/23.

CARRIED

Bylaws: (cont)

Resolution #090/23: Moved by Councillor Gilliat that the Village of Alix Council give permission for third and final reading to the Fee Schedule Bylaw #478/23 at this time.
CARRIED UNANIMOUSLY

Resolution #091/23: Moved by Councillor Cole that the Village of Alix Council give third and final reading to Bylaw #478/23.
CARRIED

Unfinished Business: None

New Business: a) Alix Public Library Board – Financial Reviewer and Board Members - Request for Decision 23-20

Resolution #092/23: Moved by Councillor Cole that the Village of Alix Council hereby approves the appointment of Callie Sauer as the Financial Reviewer for the Alix Public Library Board, Cathy Perry as an Alix Public Library Board member for a three-year term and Brandt Perry as an Alix Public Library Board member for a two-year term.
CARRIED

b) Alix Lake Nature Trail

Resolution #093/23: Moved by Councillor T. Besuijen that the Village of Alix Council direct administration to prepare a report on the installation of a QR Code/Online Guest Book for the entrances of the Alix Lake Nature Trail.
CARRIED

Financial Reports: None

Committee Reports: a) Lacombe Foundation – Councillor Gilliat

b) Lacombe Regional Solid Waste Commission – Councillor Gilliat

Resolution #094/23: Moved by Councillor T. Besuijen that the Village of Alix Council accept the Committee Reports as presented.
CARRIED

Administrative Reports: None

Correspondence and Information: a) Minister of Municipal Affairs, Rebecca Schulz – Intermunicipal Collaboration Framework (ICF) Agreement – Review Extension
b) ABmunis – Update on RCMP Retroactive Salary Costs
c) Minister of Municipal Affairs, Rebecca Schulz – 2023 Minister's Awards for Municipal and Public Library Excellence
d) Wolf Creek Public Schools – Implementation of New Transportation Requirements
e) Alix Mirror Wellness Supports Society - AGM

Resolution #095/23: Moved by Councillor Gilliat that Correspondence Items (a) through (e) be accepted as information.
CARRIED

Closed Meeting: a) FOIP Section 25 – Economic Interests of a Public Body RE: Offer to Purchase

Resolution #096/23: Moved by Councillor Gilliat that the Village of Alix Council go into a Closed Meeting at 6:34 P.M. to discuss FOIP Section 25, Economic Interests of a Public Body regarding an offer to purchase.

CARRIED

Resolution #097/23: Moved by Councillor Gilliat that the Village of Alix Council return to the Public Meeting at 6:50 P.M.

CARRIED

Resolution #098/23: Moved by Councillor J. Besuijen that the Village of Alix Council hereby authorize the Chief Administrative Officer to make a counter offer regarding the sale of Lot 3, Block 6, Plan RN30, 4956 – 49 Street, Alix, Alberta.

CARRIED

Adjournment:

Resolution #099/23: Moved by Councillor Gilliat that this Regular Meeting of the Village of Alix Council be adjourned at 6:52 P.M.

CARRIED

Mayor

Director of Corporate Services

ADMINISTRATION REPORT



Date: March 21, 2023 RFD 23-16
Memo To: Village Council
From: Michelle White
Subject: Min Tax Public Participation Plan

1. **PURPOSE** – Following the guidelines of Policy No. 36 to develop a Public Participation Plan.
2. **BACKGROUND** – Council discussed implementing a minimum tax levy during strategic planning in the fall of 2022. Council made a resolution to do a 2024 tax year implementation following community engagement in 2023.
3. **OPTIONS** –
 1. To do an information process: residents are informed a minimum tax levy will be put in place and what this could mean to them as property owners.
 2. To do an information process and include resource material to help public understand what a minimum tax levy is, how it may affect them and any steps they can take to mitigate potentially higher taxes
 3. To hold an open house discussion on the matter with any interested residents
4. **DISCUSSION** – Standard platforms such as the back of utility bills and website will be used to get the information out to residents as well as any other methods decided by Council.
5. **FINANCIAL IMPLICATIONS** – Option #1 would have no financial implications. Option #2 would have minimal impact – staff time to develop resource materials, printing & mailing etc. Option #3 would cost approximately \$700 - \$1,000.
6. **LEGAL** – MGA s. 216.1
 - (1) “Every council of a municipality must establish a public participation policy for the municipality.
 - (2) A council may amend its public participation policy from time to time.”
7. **POLITICAL/PUBLIC IMPLICATIONS** – Implementing a \$400 minimum tax levy would affect approximately 8.5% of the tax rolls in the Village.
8. **OTHER COMMENTS** – We can also use this opportunity to review the Public Participation Policy. The review date was set for 2022. Administration feels the policy is working well and does not have any recommended amendments. I recommend the review date be re-set to 2025 by passing the resolution below.
9. **RECOMMENDATIONS** – Option #2. I recommend that Council commit to engaging on at least 3 occasions in 2023 by providing information to all residents advising them a minimum tax levy will be coming in 2024. I also recommend staff have resources available to residents who may have questions about what this is and how it affects them.

“that the Village of Alix Council will inform property owners on at least 3 occasions that a minimum tax levy will be implemented for the 2024 tax year, and further; that Council directs administration to develop information and resource materials regarding a minimum tax levy and make those materials available to the public.”

“that the Village of Alix Council has reviewed Policy No. 36, Public Participation and, finding it acceptable, sets a new review date of 2025.”

A handwritten signature in black ink, appearing to read "M. White", written in a cursive style.

Author



Department: Council /Administration

Policy No: 36

Policy Title: Public Participation

Resolution No: 120/18

Date: May 16, 2018

Review Date: 2022

Purpose:

In accordance with Section 216.1 of the *Municipal Government Act*, this Public Participation Policy has been developed to recognize the value of public participation and create opportunities for meaningful public participation in decisions that directly impact the public.

This Public Participation Policy is in addition to and does not modify or replace the statutory public hearing requirements in the *Municipal Government Act*.

Policy Statement:

Council and Administration recognize that good governance includes encouraging stakeholders involvement through various and appropriate public participation processes by:

- 1) Identifying circumstances in which stakeholders will be engaged;
- 2) Promoting sustainable decisions by recognizing various stakeholders interests;
- 3) Providing stakeholders with the appropriate information and tools to engage in meaningful participation;
- 4) Communicating clearly and openly about public participation opportunities, its processes and provides factual and evidence based information.
- 5) Sharing outcomes of public participation, including how the information was used in the decision making process.

Definitions:

- 1) “**CAO**” means the chief administrative officer of the Municipality or their delegate.
- 2) “**Stakeholders**” means the residents of the Municipality, as well as other individuals, organizations or persons that may have an interest in, or are affected by, a decision made by the Municipality.

- 3) **“Municipality”** means the Village of Alix.
- 4) **“Public Participation”** includes a variety of non-statutory opportunities where stakeholders receive information and/or provide input to the Municipality.
- 5) **“Public Participation Plan”** means a plan which identifies which Public Participation Tool to be used to obtain public input in a particular circumstance.
- 6) **“Public Participation Tools”** means the tools that may be used, alone or in combination, to create Public Participation opportunities including, but not limited to:
 - a) in-person participation which may included at-the-counter interactions, door-knocking, interviews, meetings, round-tables, town halls, open houses and workshops;
 - b) digital participation which may include online workbooks, online polls or surveys;
 - c) written participation which may include written submissions, email, and mail-in surveys, polls and workbooks; and
 - d) representative participation which may include being appointed to an advisory committee, ad hoc committee or citizen board.

Responsibilities

1) Council Responsibilities

a) Council shall:

- i) review and approve Public Participation Plans developed by the CAO in accordance with this Policy or as directed by Council;
- ii) consider input obtained through Public Participation; and
- iii) review this Policy to ensure the Policy promotes the spirit and intent of Public Participation.

2) Administration Responsibilities

a) CAO shall:

- i) in accordance with this Policy or as directed by Council, develop Public Participation Plans, for Council approval;
- ii) implement approved Public Participation Plans; and ensure the Policy complies with all relevant legislation and municipal policies.
- iii) report the findings of the Public Participation to Council.

Public Participation Opportunities

- a) CAO shall develop and implement a Public Participation Plan in the following circumstances:
- i) when new programs or services are being established;
 - ii) when existing programs and services are being reviewed;
 - iii) when identifying Council priorities;
 - iv) when gathering input or formulating recommendations with respect to budget;
 - v) when gathering input or formulating recommendations with respect to the Municipality's strategic plans or business plans;
 - vi) when gathering input or formulating recommendations with respect to the Municipality's capital plan and/or financial plan; or
 - vii) as otherwise directed by Council.

Policy Expectations

1) Legislative and Policy Implications

- other a) All Public Participation will be undertaken in accordance with the *Municipal Government Act*, the *Freedom of Information and Protection of Privacy Act* and any other applicable legislation.
- b) All Public Participation will be undertaken in accordance with all existing municipal policies.
- c) This Policy shall be available for public inspection and may be posted to the Municipality's website.
- d) This Policy will be reviewed at least once every four years.

2) Public Participation Standards

- a) Public Participation will be conducted in a sustainable and inclusive manner having regard to different levels of accessibility.
- b) Public Participation activities will be conducted in a professional and respectful manner.
- c) Public Participation plans will consider early, ongoing and diverse opportunities to provide input.
- d) Stakeholders who participate in any manner of Public Participation are required to be respectful and constructive in their participation. Stakeholders who are disrespectful,

inappropriate or offensive, as determined by Administration, may be excluded from Public Participation opportunities.

e) The results of Public Participation will be made available to Council and stakeholders in a timely manner in accordance with municipal policies.

Public Participation Plans

a) When so directed by this Policy or Council, the CAO shall develop a Public Participation Plan for approval by Council which shall consider the following:

- i) the nature of the matter for which Public Participation is being sought;
- ii) the impact of the matter on stakeholders;
- iii) the demographics of potential stakeholders in respect of which Public Participation Tools to utilize, level of engagement and time for input;
- iv) the timing of the decision and time required to gather input;
- v) what information is required, if any, to participate; and
- vi) available resources and reasonable cost

b) Public Participation Plans will, at minimum, include the following:

- i) a communication plan to inform the public about the Public Participation plan and opportunities to provide input;
- ii) identification of which Public Participation Tools will be utilized;
- iii) timelines for participation;
- iv) information about how input will be used;
- v) the location of information required, if any, to inform the specific Public Participation.

Reporting and Evaluation

a) Information obtained in Public Participation will be reviewed by the CAO and a report shall be provided to Council.

b) The report shall include, at minimum:

- i) an overview of the Public Participation Plan and how it was developed;
- ii) an assessment of the effectiveness of the plan based on the level of engagement and the quality of input;

iii) a summary of the input obtained;

iv) may include recommendations for future Public Participation Plans.

c) Reports shall be provided to Council for review.



Mayor



CAO



Date

ADMINISTRATION REPORT

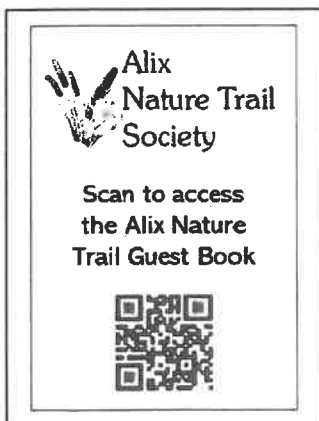


Date: May 5, 2023 RFD 23-21
Memo To: Village Council
From: Chelsie Giesbrecht
Subject: QR Code Guest Book for Alix Nature Trail

1. **PURPOSE** – To determine if Council would like to move forward with the creation of a QR code for the Alix Nature Trail to track guests that have used the trail.
2. **BACKGROUND** – Alix Nature Trail Society had mentioned wanting to create a guest book to be able to see who visits and uses the trail. Council had discussed the option of a QR code and directed administration to look into options.
3. **OPTIONS** –
 1. To have a QR code designed that would link to a guest book feature added to the Village of Alix website and have appropriate signage placed.
 2. To have a QR code designed which would link to a fillable document which would be sent to an active email of choice and have appropriate signage placed.
 3. To accept this report as information.
3. **DISCUSSION** – Council directed administration to look into options of developing a QR code for the Alix Nature Trail. Our website company, Edge Marketing & Designs, provided us with two options to be able to move forward.
 - The guest book feature would be linked directly to the website and would be public. It would give space for a name, email address (not public) and a comment section.
 - The other option is to have the QR designed to go to a fillable document that can be customized for information the Nature Trail would like to track, such as the area someone is from. This document would then be submitted directly to an active email and tracked from there.

With both options we would also get the QR code sent to us, and it could be printed and posted anywhere. Signs would be posted at each entrance of the trail.

4. **FINANCIAL IMPLICATIONS** – Both options would be approximately two hours of work for Edge Marketing & Designs at \$110 an hour plus tax, to design and generate the documents needed and the QR code. Diverse Signs quotes \$54.43 for two signs that would measure 12” x 18”. These signs would have the nature trail logo and the QR code. As seen below.



6. **LEGAL** – Edge Designs would be instructed to include a disclaimer for QR code users telling them what information may be made public (name & comments) if they proceed to use the guest book.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Our Nature Trail is already extremely popular, adding a QR code guest book will allow us to see who all is enjoying our trail and be able to promote it in a different way.
8. **OTHER COMMENTS** – Though Alix Nature Trail Society were the ones thinking about a guest book originally, if the Village would like to use the information gathered to support tourism, we need to be more directly involved. Fronting the costs involved would also ensure the guest book could continue to operate even if the Nature Trail Society were to not be operational for a period of time.
9. **RECOMMENDATIONS** – Option #2. I recommend the following resolution:

“that the Village of Alix Council hereby approves and directs administration to have a QR code generated by Edge Marketing & Designs, to be linked with an email from the Alix Nature Trail Society.”



Author

ADMINISTRATION REPORT



Date: May 11, 2023 RFD 23-22
Memo To: Village Council
From: Michelle White
Subject: Policy Review: Electronic Recording of Council Meetings

1. **PURPOSE** – To review Policy No. 30, Electronic Recording of Council Meetings.
2. **BACKGROUND** – This policy was approved in 2014 and is due for review.
3. **OPTIONS** –
 1. To confirm approval of Policy 30 as originally approved in 2014
 2. To amend the policy and set a new review date
 3. To repeal the policy
4. **DISCUSSION** – The original policy stated that “the Village of Alix records all or portions of official proceedings.” We also no longer place a tent sign on the table in Council Chambers.
5. **FINANCIAL IMPLICATIONS** – None
6. **LEGAL** – Under section 184 of the Criminal Code, it is only illegal to record conversations if you yourself are not a party to the conversation. It is not a criminal offence to record your own conversations, even if the other people being recorded do not know they are being recorded.
7. **POLITICAL/PUBLIC IMPLICATIONS** – The new policy addresses potential recording of virtual meetings as well as in person meetings. It also states that Council or staff will make an effort to inform everyone present that the proceedings are being recorded.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #2. I recommend the following resolution:

“that the Village of Alix Council hereby approves amended Policy No. 30, Electronic Recording of Council Meetings as presented and sets a review date of 2025 for the policy.”

Author



Department Name: Council
Department # 11

Policy No.
30

Policy Title: Electronic Recording of Council Meetings

Status:
Approved

Res. #
258/14

Date: Oct 15,
2014

Policy Statement:

The purpose of this policy is to set out guidelines to be followed when meetings of the Village of Alix are being electronically recorded.

Electronic recording of some Village meetings such as the Assessment Review Board and the Subdivision & Development Appeal Board are necessary. At times, the local news media also prefers to electronically record all or a portion of Village meetings for recall purposes. Council of the Village of Alix believes that all individuals, whether members of Council, members of Council Committees, staff or the public have the right to know that they are being electronically recorded.

Guidelines/Procedures:

The Village of Alix Council and Committee meetings are open for the public and media to attend.

The Village of Alix records all or portions of official proceedings. Members of the public or media representatives are permitted to record meeting proceedings on their own recording devices. The retention or use of these recordings cannot be directly controlled by the Village.

For this reason the following measures will be taken:

- 1. The Town shall place signs on the doors entering the Council Chambers indicating that any meetings may be electronically recorded.
- 2. A tent sign shall also be placed on the Council Chambers table indicating that any meetings may be electronically recorded.
- 3. Recordings of meetings will be kept in archives for a period of 12 month from the day of recording.
- 4. Recordings will be available for the public to view during Village Office hours with advance notice.

C. J. Peterson
Mayor

[Signature]
CAO

Oct 15/14
Date



Department Name: Council
Department # 11

Policy No.
30

Policy Title: Electronic Recording of Council Meetings

Status:
Amended

Res. #

Date:

Policy Statement:

The purpose of this policy is to set out guidelines to be followed when meetings of the Village of Alix Council or Council Committees are being electronically recorded.

Council of the Village of Alix believes that all individuals, whether members of Council, members of Council Committees, staff or the public have the right to know that they are being electronically recorded.

Guidelines/Procedures:

The Village of Alix Council meetings, and most Committee meetings are open for the public and media to attend.

The Village of Alix may record all or portions of official proceedings. Members of the public, delegations or media representatives are permitted to record open meetings on their own recording devices. The retention or use of these recordings cannot be directly controlled by the Village.

For this reason the following measures will be taken:

1. The Village shall place signs on the doors entering the Council Chambers and within Chambers indicating that any public meetings may be electronically recorded.
2. Whenever a meeting is to be recorded, a member of Council or staff will state that the meeting is being recorded and place the recording device in plain view.
3. If a virtual meeting is being recorded, the meeting will be set up so all who enter the meeting are advised that the meeting is being recorded.
4. Recordings of meetings will be kept in archives for a period of 12 month from the day of recording.
5. Recordings will be available for the public to view during Village Office hours with advance notice.

Mayor

CAO

Date

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
April 30, 2023**

SERVUS CREDIT UNION

	CHEQUING	INVESTMENTS (1)	INVESTMENTS (2)
Balance from Bank Statement:	2,055,919.00	1.10	11,052.72
Plus: Deposits in Transit	9,259.96		
Less: Outstanding Cheques	(23,222.42)		
 Reconciled Bank Balance:	 <u>2,041,956.54</u>	 <u>1.10</u>	 <u>11,052.72</u>
30-Apr-23 GL balance 3-120	<u>2,041,956.54</u>		
30-Apr-23 GL balance 3-300			<u>11,053.82</u>
Variance:	-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS 17 TH DAY OF MAY , 2023



VILLAGE OF ALIX

Cheque Listing For Council

2023-May-10
2:54:47PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230214	2023-04-19	2253676 ALBERTA LTD., (ALIX FOODS)		PAYMENT		92.27
			230349	COFFEE SUPPLIES	28.41	
			231202	COFFEE SUPPLIES	35.33	
			232338	COFFEE SUPPLIES	28.53	
20230215	2023-04-19	327241 ALBERTA LTD		PAYMENT		283.50
			1158	MARCH 2023 PATROLS	283.50	
20230216	2023-04-19	ALIX DRUGS LTD.		PAYMENT		26.24
			92155	FIRE DEPT. SUPPLIES	26.24	
20230217	2023-04-19	ALIX HOME HARDWARE		PAYMENT		507.65
			144872	HOUSE NUMBERS	88.07	
			144896	HOUSE NUMBERS	29.36	
			144928	PROPANE	29.39	
			144964	OFFICE GARBAGE BAGS	5.24	
			144972	CHAINSAW FILE	6.81	
			144983	HOUSE NUMBERS, HOSE, PPE	87.34	
			144996	FIRE DEPT SUPPLIES	31.49	
			145010	FIRE DEPT. SUPPLIES	83.67	
			145034	HOUSE NUMBERS, SCREWS	30.37	
			145112	SEALANT, COFFEE MAKER	54.58	
			145134	HOUSE NUMBERS	58.72	
			145176	SHOP SUPPLIES	2.61	
20230218	2023-04-19	ANDERSON, JANENE		PAYMENT		118.00
			APRIL2023	TRAVEL EXPENSE CRAHMIT TR/	118.00	
20230219	2023-04-19	BETH RICHARDSON (CHAUTAUQUA)		PAYMENT		60.00
			APRIL2023	CAMPGROUND CARETAKER AD	60.00	
20230220	2023-04-19	BROWNLEE LLP		PAYMENT		158.29
			546769	FILE NO. 71386-0056/DJK	158.29	
20230221	2023-04-19	CARR, MICHAEL		PAYMENT		65.00
			MAR23	TRAVEL EXPENSE FALL ARREST	65.00	
20230222	2023-04-19	COUNTY OF LACOMBE LIFELONG LEARNING AS		PAYMENT		330.00
			3106	2023 SPRING & SUMMER GUIDE	330.00	
20230223	2023-04-19	CYBERUS PROTECTION SERVICES		PAYMENT		2,805.47
			202314	MAY 2023 PATROLS	2,805.47	
20230224	2023-04-19	ECAREVIEW		PAYMENT		249.98
			10626	2023 PKG	249.98	
20230225	2023-04-19	ENVIRONMENTAL 360 SOLUTIONS LTD.		PAYMENT		5,655.37
			RD0000247530	GARBAGE & RECYCLING MARCI	5,655.37	
20230226	2023-04-19	GAM TECH		PAYMENT		1,286.25
			INV12687	COMPUTER MANAGEMENT	1,286.25	
20230227	2023-04-19	GIESBRECHT, CHELSIE		PAYMENT		42.00
			APR2023	TRAVEL EXPENSE LACOME REC	42.00	
20230228	2023-04-19	JOHN DEERE FINANCIAL		PAYMENT		80.85
			140056	OIL FILTERS	80.85	
20230229	2023-04-19	MPE ENGINEERING LTD		PAYMENT		298.73
			4420-001-00-83	GENERAL ENGINEERING	298.73	
20230230	2023-04-19	PARKLAND COMMUNITY PLANNING SVCS.		PAYMENT		504.00
			MARCH2023	REGIONAL SDAB ANNUAL SERVI	504.00	
20230231	2023-04-19	SODERQUIST APPRAISALS LTD.		PAYMENT		3,176.25
			202314382.1	4415 PARLBY WAY APPRAISAL	3,176.25	
20230232	2023-04-19	TAGISH ENGINEERING		PAYMENT		9,980.90
			19804	SUBDIVISION LIFT STATION DES	9,980.90	
20230233	2023-04-19	TAXervice		PAYMENT		451.50
			2400700	ROLL #34600	451.50	



VILLAGE OF ALIX

Cheque Listing For Council

2023-May-10
2:54:47PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230234	2023-04-19	VILLAGE OF ALIX		PAYMENT		995.03
			50100MAR23	BULK WATER MARCH 2023	102.00	
			63900MAR23	LIBRARY MARCH 2023	117.64	
			69600MAR23	STORAGE YARD MARCH 2023	93.11	
			7000MAR23	VILLAGE OFFICE MAR 2023	121.56	
			72700MAR23	FIRE HALL MARCH 2023	202.76	
			72800MAR23	BAY 1 & BAY 2 MARCH 2023	136.68	
			72830MAR23	BAY 3 MARCH 2023	112.60	
			72841MAR23	BAY 4 MARCH 2023	108.68	
20230244	2023-04-26	ALIX PUBLIC LIBRARY		PAYMENT		500.00
			APRIL2023	CANADA DAY FUNDING SUPPOR	500.00	
20230245	2023-04-26	ANDERSON, JANENE		PAYMENT		323.59
			APRIL132023	TRAVEL EXPENSE CLAIM TO CLI	23.00	
			APRIL222023	FIRESMART SUPPLIES, PARADE	300.59	
20230246	2023-04-26	BESUIJEN, JANICE		PAYMENT		488.58
			APRIL2023	COUNCIL EXPENSE APRIL 2023	488.58	
20230247	2023-04-26	BESUIJEN, TIMOTHY W		PAYMENT		480.00
			APRIL2023	COUNCIL EXPENSE APRIL 2023	480.00	
20230248	2023-04-26	CANADIAN PACIFIC RAILWAY CO		PAYMENT		592.00
			1000-001114784	CROSSING MAINTENANCE APRI	592.00	
20230249	2023-04-26	COLE, EDWIN		PAYMENT		508.58
			APRIL2023	COUNCIL EXPENSE CLAIM APRIL	508.58	
20230250	2023-04-26	FEHR, ROBERT LEE		PAYMENT		628.68
			APRIL2023	COUNCIL EXPENSE APRIL 2023	628.68	
20230251	2023-04-26	GILLIAT, BARBARA JEAN		PAYMENT		472.58
			APRIL2023	COUNCIL EXPENSE CLAIM APRIL	472.58	
20230252	2023-04-26	HWY 12/21 REGIONAL WATER SERVICES COMM		PAYMENT		13,489.77
			1222	WATER CONSUMPTION MARCH	13,489.77	
20230253	2023-04-26	LOCAL AUTHORITIES PENSION PLAN		PAYMENT		5,218.07
			APRIL2023	PREMIUMS APRIL 2023	5,218.07	
20230254	2023-04-26	MCES INC		PAYMENT		189.00
			0287	TROUBLE SHOOTING CAMERAS	189.00	
20230255	2023-04-26			PAYMENT		261.85
			APRIL2023		261.85	
20230256	2023-05-03	ACCU-FLO METER SERVICE LTD		PAYMENT		588.00
			107937	METER BODY	588.00	
20230257	2023-05-03	AMSC INSURANCE SERVICES LTD.		PAYMENT		4,776.83
			1775-2023-05	BENEFIT PREMIUM	4,776.83	
20230258	2023-05-03	BASHAW CONCRETE		PAYMENT		1,113.00
			BC30318	BARRIER BLOCKS	1,113.00	
20230259	2023-05-03	ENVIRONMENTAL 360 SOLUTIONS LTD.		PAYMENT		5,803.67
			RD0000252271	GARBAGE	5,803.67	
20230260	2023-05-03	GAM TECH		PAYMENT		1,286.25
			INV13106	COMPUTER MANAGEMENT	1,286.25	
20230261	2023-05-03	GREGG DISTRIBUTORS CO LTD		PAYMENT		89.45
			000-205735	SUPPLIES	89.45	
20230262	2023-05-03	JUST SAFETY SUPPLIES & SERVICES		PAYMENT		647.67
			7229	FIRST AID SUPPLIES	424.36	
			7236	FIRST AID SUPPLIES	223.31	
20230263	2023-05-03	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2		PAYMENT		80.56
			10432308	WATER METER DELIVERY FEE	80.56	
20230264	2023-05-03	MCES INC		PAYMENT		4,892.51
			0289	LIFT STATION	4,892.51	



VILLAGE OF ALIX

Cheque Listing For Council

2023-May-10
2:54:47PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230265	2023-05-03	PARKLAND COMMUNITY PLANNING SVCS.	21952 4078	PAYMENT PROFESSIONAL FEES LAND USE BYLAW REVIEW 2020	79.00 307.49	386.49
20230266	2023-05-03	PENTAGON FARM CENTRE LTD.	IL32888	PAYMENT LAWN MOWER BATTERY	126.00	126.00
20230267	2023-05-03	PITNEY BOWES LEASING	3202175365	PAYMENT LEASING CHARGES	231.81	231.81
20230268	2023-05-03	VILLAGE OF ALIX	50100 APR2023 63900 APR2023 69600 APR2023 7000 APR2023 72700 APR2023 72800 APR2023 72830 APR2023 72841 APR2023	PAYMENT UTILITIES - BULK WATER UTILITIES UTILITIES VILLAGE OFFICE UTILITIES UTILITIES UT UT	159.29 114.85 88.63 118.21 207.24 131.08 112.60 108.68	1,040.58
20230269	2023-05-03	WILD ROSE ASSESSMENT SERVICES	8985	PAYMENT MAY 2023 PROGRESS PAYMENT	1,319.50	1,319.50

Total 72,702.30

*** End of Report ***



VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2023-04-13

2023-Apr-13
10:51:23AM

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Current	1 Year	2 Years	3 Years	Over 3
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Sub Ledger		General Ledger							
Tax Levy	1,668,024.22	Local Improvement Levy	0.00						
Additional Tax Levy	0.00	Accumulated Penalty	28,438.24						
		Outstanding Penalty	27,333.77						
Current	(24,752.59)	3-00-00-00-210	118,256.56						
1 Year	95,109.20	Totals	118,256.56						
2 Years	26,481.29								
3 Years	13,411.90								
Over 3	8,006.76								
Outstanding	118,256.56								
		Total GL	118,256.56						
		Total SL	118,256.56						
		Proof	0.00						

APRIL TAX TRIAL
BALANCE INCLUDED
FOR COMPARISON

*** End of Report ***

CAO REPORT MAY 2023

1. Municipal Development Plan (MDP) – The new Executive Director of Parkland Community Planning Services, Ken Woitt, has reached out to let us know they are ready to get back to our MDP review project. Initial meetings are likely to be between PCPS and myself, plus Lacombe County planning department staff. Once the document is ready for a more detailed review, I will let Council know so next steps can be determined.
2. Lagoon Project – MPE Engineering was contracted to do the detailed design of Lagoon Cells 5 & 6 and tender the project. The closing date for tenders was May 16th. At the time of writing this report, I am hopeful we will need to add an agenda item to the May 17th meeting for Council to officially award the project based on tenders received.
3. Alix Campground – A campground caretaker has been contracted. She was able to start taking reservations as of May 1st and is currently in the process of ‘moving in’ to the campground and getting everything ready for the opening on May long weekend.
4. New Business – We are happy to say we’ve been approached about having a kayak rental and tour business at Alix Lake. We will be working with the business owner to find the best way for this value added business to be a part of our tourism industry.
5. Intermunicipal Council Meeting – The meeting between Lacombe County Council and Alix Council has been set for June 27th, starting at 5 pm. Please advise what agenda items you would like to discuss at the meeting.
6. Alberta Lake Management Society – We have contacted ALMS and asked them to include Alix Lake in their 2023 water testing program. We participated in the program in 2020 and would like to be able to compare data to see if we can get a sense of any ‘trends’ regarding lake water quality and composition.

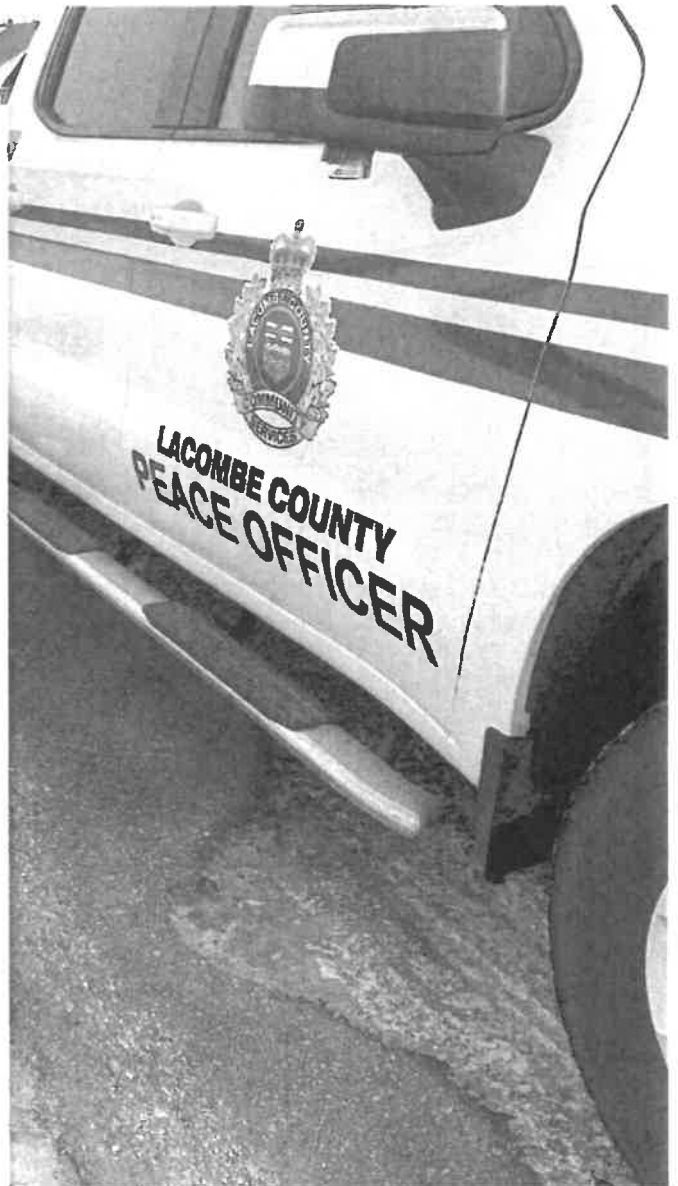
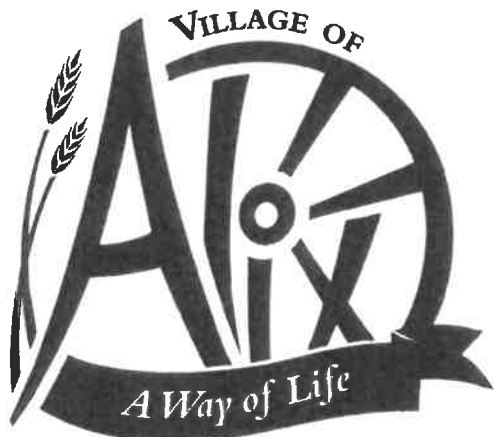
Totals by Geographic Location
From Jan 1 23 to Mar 31 23

Response Type	# of Incidents	Staff Hours	Average Resp. Time
Unclassified			
63 Public Service - assist police, EMS, or other agency	1	0 h 0 m	
Total For Unclassified:	1	0 h 0 m	
Village of Alix			
62 Public Service - first-aid	9	17 h 23 m	13.43
63 Public Service - assist police, EMS, or other agency	1	0 h 0 m	
73 Alarm No Fire - detector activated	1	1 h 32 m	12.75
Total For Village of Alix:	11	18 h 55 m	12.15
Lacombe County - Alix			
09 Fire - Vehicle	1	10 h 18 m	24.20
12 Fire - rubbish or grass fire (no dollar loss)	2	6 h 56 m	21.17
31 Vehicle Accident	4	51 h 59 m	20.68
62 Public Service - first-aid	14	54 h 52 m	37.18
63 Public Service - assist police, EMS, or other agency	3	2 h 2 m	9.53
73 Alarm No Fire - detector activated	1	0 h 0 m	
Total For Lacombe County - Alix:	25	126 h 7 m	27.93
Village of Clive			
91 Mutual Aid	1	1 h 50 m	
Total For Village of Clive:	1	1 h 50 m	
Lacombe County - Mirror			
62 Public Service - first-aid	1	2 h 20 m	18.97
Total For Lacombe County - Mirror:	1	2 h 20 m	18.97
Total Number of Responses	39	149 h 12 m	

CPO REPORT

Village of Alix

2022/23



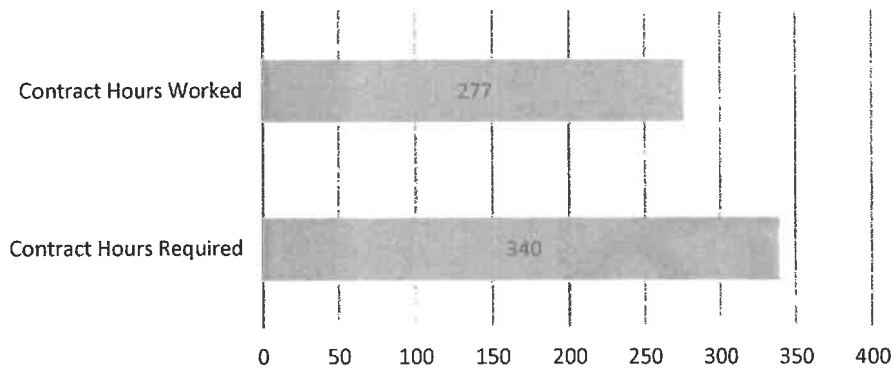
MAY 9, 2023

Lacombe County – CPO Services
Prepared by: Mark Sproule, Manager



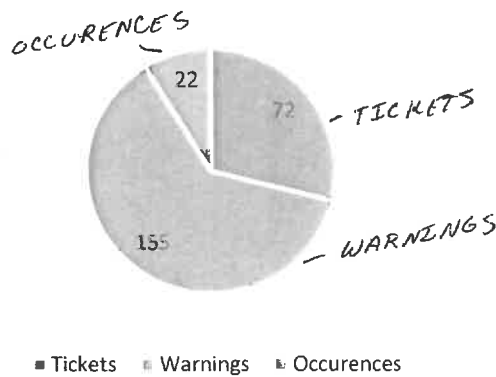
STATISTICAL OVERVIEW

**Alix Contract Hours - 2022
Fourth Quarter Update
(Year to date)**



'2022 Peace Officer Services, Schedule E of the Peace Officer Services Agreement.'

**Alix Statistical Data - 2022
Fourth Quarter
(Year to date)**

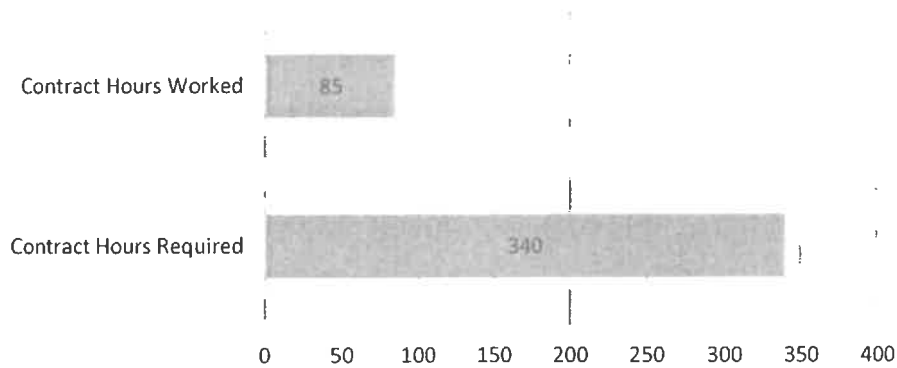


'Data collected from January 1st – December 31st, 2022 as per Section 11, Peace Officer Service Agreement'

STATISTICAL OVERVIEW

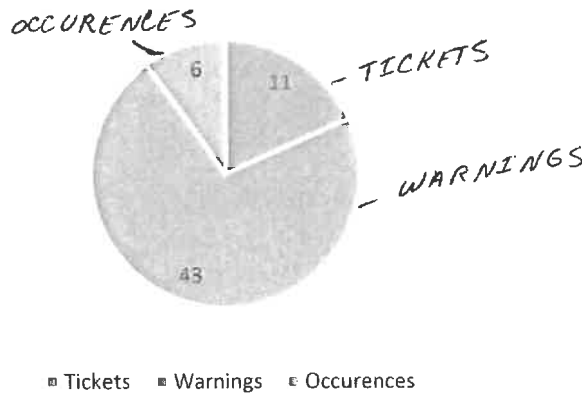
**Alix Contract Hours - 2023
First Quarter Update**

(Year to date)



'2023 Peace Officer Services, Schedule E of the Peace Officer Services Agreement.'

**Alix Statistical Data - 2023
First Quarter**



'Data collected from January 1st – March 31st, 2023 as per Section 11, Peace Officer Service Agreement'

PEACE OFFICER HIGHLIGHTS

CPO Services was short an officer for approximately 6 months last year, and we were able to hire a brand-new officer in November of last year. When you see her, please welcome Peace Officer Emily Mahowich as the newest member of CPO Services. Unfortunately, because of this staffing shortage we were unable to meet all of the contracted hours however, we are on track for 2023.

Bylaw enforcement continues to take up a large amount of time while in the Village. The clearing of snow and cutting of grass continues to be at the forefront for issues. During 2022, 23 Violation Tickets and a total of 90 warnings were issued for Bylaw infractions. Education remains the number one tool in dealing with municipal compliance and we have had good success with this approach.

As 2023 progresses, we continue to follow the Provincial Traffic Safety Plan in regard to traffic enforcement and traffic safety. Officers have stopped motorists travelling in excess of 50km/h above the posted speed limited, and have removed uninsured vehicles from the roadway.

In our partnership with Wolf Creek Public Schools, our School Resource Officer is doing tremendous work engaging our students and helping to create a positive environment within our schools. Last year a variety of presentations were delivered to students ranging from Criminal Justice, CSI Presentation with mock crime scenes, Bike Safety, Rail Safety, Safe Driving, and Bullying Awareness.

Thank you for your continued support within the Village of Alix. If you have any questions relating to Peace Officer service delivery, please do not hesitate to contact me.

Prepared and submitted by,



Mark Sproule
Manager – CPO Services
Lacombe County

Alberta Traffic Safety Calendar

Alberta Transportation

January

Intersection safety



Winter driving
Alcohol and drug impairment
Fatigue

February

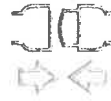
Distracted driving



Winter driving
Fatigue

March

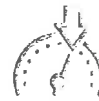
Seatbelts



Aggressive drivers
Fatigue

April

Speed



Aggressive drivers
Motorcycles

May

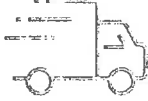
Motorcycle safety



Cycling
Alcohol and drug impairment
Construction zones
Off-highway vehicles
New drivers

June

Commercial vehicle safety



Cycling
Construction zones
Off-highway vehicles
Fatigue

July

Impaired driving



Cycling
Construction zones
Off-highway vehicles

August

New drivers



Cycling
Alcohol and drug impairment
Aggressive drivers
Motorcycles

September

Back to school



Cycling
Alcohol and drug impairment
Speed

October

Pedestrian safety



Wildlife
Fatigue

November

Child safety seats



Pedestrian safety
Wildlife
Winter driving

December

Impaired driving

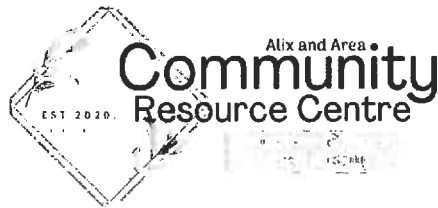


Winter driving
Fatigue



AGM

Everyone is welcome.



DAY MAY 25	TIME 7:30PM	Bay 1, 5008 50 Ave Alix, AB
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From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: April 28, 2023 2:53 PM
To: Community Engagement
Subject: Update on the Improvements to the EMS System in Alberta

Message from your EMS Senior Leadership Team

*Athana Mentzelopoulos, Murray Crawford, Chris Nickerson, Dr. Mark MacKenzie, Anne MacDonald,
Kathleen Fraser and Marty Scott*

April 28, 2023

Dear Community Partners,

Update on Improvements to the EMS System in Alberta

Thank you for your continued support and collaboration in delivering services in the province. As our valued partners, we want to take this opportunity to share an update on the progress we are making to improve Alberta's EMS system.

Through the Alberta EMS Provincial Advisory Committee, the PwC Dispatch Review Report, our own Service Planning process, and other engagement across the province, we heard that improvements were needed across the system. We have listened and have spent the past several months focused on internal AHS EMS changes and system-wide changes.

We have put into place several provincial programs and initiatives are [reducing EMS response times](#).

Thanks to these changes, and the formidable efforts of frontline staff, response times in April have reduced by eight minutes in Calgary and four minutes in Edmonton, four minutes in Red Deer and approximately two minutes in Fort McMurray and Medicine Hat. These are early results, but response times are expected to continue to decline.

We are also seeing a reduction in the need for metro and urban settings to draw on the resources of surrounding communities and, as such, there have been improvements in community coverage that extend beyond metro city limits.

The frequency of red alerts in Calgary and Edmonton is also coming down. So far in April, Edmonton has spent about 10 minutes in red alert compared with 295 minutes in November 2022. Calgary has spent about four minutes in red alert in April compared with 254 minutes last November.

All of these efforts, and our forward-looking plan, are now captured in the [2023/24 EMS Operating Plan](#). Detailing provincial level strategic initiatives including medical first response, dispatch improvements, workforce strategies at a provincial level, and much more, the Operating plan sets organizational expectations and direction for EMS.

By helping EMS be more structured and intentional in what we do and how we do it, it will also form the basis of what we report on and are held accountable to, ultimately strengthening our organization so we are better able to care for our patients and our people.

Informed by reports and Service Plan inputs, the plan is designed to operationalize projects through 12 months of priorities that are sequenced and prioritized for greatest impacts on improving response times.

As leaders in the community, you may get questions about EMS and our recent actions to improve response times. We are always here to talk. Please don't hesitate to reach out to us at Community.Engagement@ahs.ca. You can learn more about our actions and updates by regularly visiting our [website](#) or reviewing this [presentation](#).

We are grateful to the EMS workforce and to you, our community partners, for the critical role we share in improving the EMS system to provide quality care to Albertans where and when they need it.

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.



10 May 2023

Dear Alberta Municipalities:

Re: Alberta Provincial Election

It is time for all parties running in this upcoming election to band together, get a hold of elections Alberta and postpone this Provincial Election.

This election is nothing but a distraction at this point. When we, Albertans, need every government official to roll up their sleeves and fight for this province before we don't have a province to come back to.

At this time, we ask that you postpone this election and form a non-partisan collaborative government for the betterment of all Albertans.

The forecast is for high temperatures again in the near future, and we need to be ready.

I'm calling on all Albertans, all mayors and reeves across Alberta to contact your MLAs to help me get this message out.

Regards,

Wade Williams
Mayor Yellowhead County

Cc: Premier of Alberta
RMA
AB Munis

