

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, November 19, 2025 at 6:00 P.M.

AGENDA

1. Call to Order:
2. Agenda Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of the Regular Meeting – November 5, 2025 – 6:00 P.M.
4. Delegation: None
5. Bylaws: a) Tax Instalment Payment Plan (TIPPS) Bylaw 491/25 – Request for Decision 25-63
6. Unfinished Business: None
7. New Business:
 - a) Tax Recovery Public Auction 2025 – Request for Decision 25-59
 - b) Railway House Taxes - Request for Decision 25-60
 - c) Family and Community Support Services (FCSS) Funding Agreement - Request for Decision 25-61
 - d) Alix Public Library 2026 Budget - Request for Decision 25-58
 - e) Hwy 12/21 Regional Water Services Commission 2026 Operating Budget - Request for Decision – 25-62
 - f) 2026 Interim Operating Budget
 - g) 2026 Capital Budget and Multi Year Capital Plan
8. Financial Reports:
 - a) Accounts Payable Cheque Listing – October 15 – November 5, 2025
 - b) Tax Trial Balance – November 13, 2025
9. Committee Reports: None
10. Administrative Reports: None
11. Correspondence:
 - a) Denette Leask, Infrastructure Technologist, Alberta Transportation and Economic Corridors – Alberta Municipal Water/Wastewater Partnership
 - b) Sharon Faszer – Citizen Concern October 15, 2025 and November 12, 2025
 - c) Corporal Grant Glasier, Acting Detachment Commander, Bashaw RCMP Detachment
 - d) Red Deer River Watershed Alliance – Municipal Support for the Red Deer River Watershed Alliance
12. Closed Meeting: None
13. Adjournment:

Village of Alix

"A Way of Life"

Mission

"We foster an open, cooperative government that encourages public participation and ensures levels of service our citizens expect and deserve"

Vision

"Vibrant Village by the lake"

Core Values

Community

We will help citizens maintain the Village's unique qualities, foster a strong sense of belonging and strive to meet needs locally

Fiscal Responsibility

As stewards of community resources, we will deliver municipal services in a cost-effective way

Innovation

We will seek innovative solutions for the growth and success of the community.

Respect

We will treat each other with respect and act with integrity.

Safety

We will work in partnership with the community to prevent crime and protect lives, property, and the public realm.

Teamwork

We will build strong relationships with our public, employees, and partners under the shared goal of continuous improvement.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, November 5, 2025, at 6:00 P.M. in the Village of Alix Council Chambers.

Present: Mayor Barbara Gilliat, Councillors Janice Besuijen, Edwin Cole, Rob Fehr and Frank Laneuville.

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Gilliat called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Gilliat called for amendments to the agenda.

Approval of Agenda:

Resolution #215/25: Moved by Councillor Besuijen that the Village of Alix Council approve the agenda as presented.
CARRIED

Minutes: a) Regular Meeting – October 15, 2025

Resolution #216/25: Moved by Councillor Fehr that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, October 15, 2025, be accepted as presented.
CARRIED

b) Organizational Meeting – October 28, 2025

Resolution #217/25: Moved by Councillor Besuijen that the minutes of the Organizational Meeting of the Village of Alix Council held on Wednesday, October 28, 2025, be accepted as presented.
CARRIED

Delegation: None

Bylaws: None

Unfinished Business: None

New Business: a) Policy No. 8 Review – Use of the Village of Alix Council Chambers After Office Hours – Request for Decision 25-54

Resolution #218/25: Moved by Councillor Cole that the Village of Alix Council hereby approves amended Policy No. 8, Use of Village of Alix Council Chambers After Office Hours as presented and set a review date of 2030 for this policy.
CARRIED

b) Policy No. 7 Review – Canvassing Within the Village of Alix Limits Request for Decision 25-55

Resolution #219/25: Moved by Councillor Fehr that the Village of Alix Council hereby approves amended Policy No. 7, Canvassing Within the Village of Alix Limits, as presented and sets a review date of 2029 for this policy.
CARRIED

c) Municipal Accountability Program (MAP) Review – Request for Decision 25-56

Resolution #220/25: Moved by Councillor Besuijen that the Village of Alix Council hereby accepts the October 27, 2025 Municipal Accountability Program report as information and directs administration to put the report on the Village Website.
CARRIED

- New Business: (cont.) d) Water Pump Replacement – Request for Decision 25-57
- Resolution #221/25: Moved by Councillor Laneville that the Village of Alix Council hereby authorizes the purchase of a vertical turbine pump to be funded by Water Reserves.
CARRIED
- Financial Reports: a) Year to Date Budget
- Resolution #222/25: Moved by Councillor Cole that the Village of Alix Council hereby accept the Financial Report as presented.
CARRIED
- Committee Reports: a) Alix Arena Association Meeting – Councillor Fehr
- Resolution #223/25: Moved by Councillor Cole that the Village of Alix Council hereby accept the Committee Report as presented.
CARRIED
- Administrative Reports: None
- Correspondence and Information: a) Alix Mirror Wellness Support Society – Third Quarter Update
b) Alix and Area Community Resource Centre – Quarterly Newsletter
c) Oldman River Regional Services Commission – Announcement of New Chief Administrative Officer
d) Family and Community Support Services Association of Alberta – Board Meeting Highlights – September 12, 2025
- Resolution #224/25: Moved by Councillor Fehr that Correspondence Items (a) through (d) be accepted as information.
CARRIED
- Closed Meeting: a) Access to Information Act Section 20(1) – Disclosure Harmful to Personal Privacy Re: Human Resources
b) Access to Information Act Section 28(1) – Local Public Body Confidences Re: Post Election Briefing for New Councillors on Status of Confidential Matters
- Resolution #225/25: Moved by Councillor Fehr that the Village of Alix Council go into a Closed Meeting at 6:30 P.M. to discuss Access to Information Act Section 20(1), Disclosure Harmful to Personal Privacy regarding Human Resources and Access to Information Act Section 28(1), Local Public Body Confidences regarding Post Election Briefing for New Councillors on Status of Confidential Matters.
CARRIED
- Resolution #226/25: Moved by Councillor Besuijen that the Village of Alix Council return to the Public Meeting at 7:37 P.M.
CARRIED
- Adjournment:
- Resolution #227/25: Moved by Councillor Fehr that this Regular Meeting of the Village of Alix Council be adjourned at 7:38 P.M.
CARRIED

ADMINISTRATION REPORT



Date: November 13, 2025 RFD 25-63
Memo To: Village Council
From: Michelle White
Subject: TIPPS Bylaw

1. **PURPOSE** – To present a new Tax Instalment Payment Plan (TIPPS) Bylaw.
2. **BACKGROUND** – The previous TIPPS Bylaw was passed in 1992 and made no mention of the many electronic payment options available today.
3. **OPTIONS** –
 1. To give Bylaw 491/25 all three readings and pass it
 2. To give the Bylaw first reading and allow a period for public review/feedback
 3. To accept this report as information
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – No financial implication to the Village.
6. **LEGAL** – There is no reference to how the monthly payments need to be made in the existing 1992 Bylaw, so the Bylaw is not being broken when we accept electronic payments. The problem is with the dates/timeframe for payments to be made in the old Bylaw. Cash or cheque can be processed immediately, electronic transfers often have processing delays of up to 3 days. This can make month end accounting processes difficult.
7. **POLITICAL/PUBLIC IMPLICATIONS** – As new payment options become available, making it easier for ratepayers to make monthly payments, we are seeing an increase in TIPPS users. There are approximately 110 people currently on TIPPS. This helps with many things like our property tax collection rate, liquid cash flow and administrative function.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #2 – I recommend giving only 1 reading at this time to allow for public review and feedback before passing the bylaw.

“that the Village of Alix Council hereby gives first reading to Bylaw 491/25, being a Bylaw of the Village of Alix in the Province of Alberta, to provide for monthly tax installment payments.”

Author

VILLAGE OF ALIX

BYLAW NO. 491/25

BEING a Bylaw of the Village of Alix, in the Province of Alberta, to provide for monthly tax installment payments.

WHEREAS Section 340 of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta 2000, and amendments thereto permits that a Council may, by Bylaw establish a program for payment of taxes by installments.

NOW THEREFORE, the local authority of the Village of Alix, in open Council duly assembled, enacts as follows:

1. SHORT TITLE

This Bylaw is to be cited as the “Monthly Tax Installment Payment Bylaw”.

2. DEFINITIONS

In this Bylaw:

- (a) “Taxes” means all taxes levied by the Village of Alix and without in any way restricting the generality of the foregoing, shall include property taxes, frontage taxes and local improvement taxes.
- (b) “Taxpayer” means a person liable to pay taxes to the Village of Alix.
- (c) “Village” means the Village of Alix.

3. TAX INSTALLMENT PAYMENTS

- (a) Taxpayers of the Village of Alix may elect to enter into a Monthly Tax Installment Payment Plan, by way of a Monthly Tax Installment Agreement, to provide for the payment of Taxes in equal monthly installments from January to December in any year.
- (b) The Monthly Tax Installment Payment Plan permits the Taxpayer to pay by twelve (12) payments with cash,

postdated cheques, direct debit, online banking, E-transfers or preauthorized payments to the Village as per Schedule "A" of this bylaw.

- (c) The Monthly Tax Installment Payment Plan shall commence on January 1st of each year, provided that all Taxes, tax arrears and penalties are paid in full. The opportunity to join the Monthly Tax Installment Payment Plan will be open January 1st to May 31st, inclusive of the year.
- (d) Taxpayers joining the plan after a payment due date shall be required to make all necessary payments starting from January 1st to the commencement of the plan agreement date.
- (e) The monthly installments shall be calculated as follows:
 - i) The monthly payment amount for the period January 1 to May 31 shall be five (5) equal payments calculated by dividing the previous years tax levy by twelve (12).
 - ii) The monthly payment amount for the period June 1 to December 31 shall be seven (7) equal payments calculated by crediting the current years tax levy with the amount paid in the first five (5) monthly payments and dividing the remaining balance of the current years tax levy by seven (7).
- (f) The Tax Penalty Bylaw does not apply to installments paid in accordance with the Plan. However, the Village may cancel the privilege of continuing in the Plan if two (2) consecutive payments are not made by the Taxpayer or are not processed by the Financial Institution. This includes NSF cheques or electronic/online payment delays or errors. If cancelled, any unpaid balance of the Taxes, shall be subject to the Tax Penalty Bylaw.
- (g) In the event any Taxes remain unpaid on the 31st day of December of the year for which they are levied, then all Taxes owing shall be subject to the Tax Penalty Bylaw.
- (h) In the event of a sale of the property the Taxpayer shall notify the Village in writing at least fifteen (15) days prior to the next payment date, to arrange for cancellation or transfer

of the Monthly Tax Installment Payment Plan.

- (i) A copy of the Monthly Tax Installment Agreement, “Schedule “A” is attached to and forms part of this Bylaw.

4. SEVERABILITY

Should any provision of this Bylaw be invalid, then such provision shall be severed and the remaining Bylaw shall be maintained.

5. EFFECTIVE DATE

This Bylaw shall come into force and effect on January 1, 2026.

6. REPEAL

Bylaw 200/92 is hereby repealed by passage of this Bylaw.

Read a first time this 19th day of November, 2025.

Read a second time this th day of November, 2025.

Read a third time and finally passed this th day of November, 2025.

Mayor

Chief Administrative Officer



VILLAGE OF ALIX

BYLAW #491/25

SCHEDULE "A" MONTHLY TAX INTALLMENT AGREEMENT

TAX ROLL # _____	PREVIOUS TAX LEVY \$ _____
OWNER(S) _____	FIRST 5 MONTHLY PAYMENTS \$ _____
CIVIC ADDRESS _____	CURRENT TAX LEVY \$ _____
MAILING ADDRESS _____	LESS CREDIT \$ _____
TELEPHONE _____	FINAL 7 MONTHLY PYMNTS \$ _____
PAYMENT OPTION REQUESTED _____	

THE FOLLOWING REQUIREMENTS ARE HEREBY AGREED TO:

1. A property taxpayer who enters the Monthly Tax Installment Payment Plan shall pay equal monthly installments up until the time taxes are levied against the property on the basis of the taxes levied against the property in the preceding year. (January to May Installments) and are due by the 28th day of each month.
2. Following the actual levy of the taxes for the current taxation year, the remainder of the outstanding property taxation indebtedness for the taxation year shall be discharged by equal monthly payments (June to December Installments).
3. Payments can be made by cash, postdated cheques, direct debit, online banking, E-transfer or preauthorized payments (withdraw payment from my bank account/void cheque attached).
4. All preauthorized payments shall be due on the 20th of each month and shall be paid by automatic bank withdrawal from an account at a financial institution designated by the Taxpayer. If the 20th is on a weekend or statutory holiday it will be withdrawn on the next business day.
5. If two (2) consecutive monthly tax installment payments are in default by the taxpayer, or if any payment (Cheque or Preauthorized Payment) is returned NSF, the Administrator shall cancel the said Monthly Tax Installment Payment Agreement and all taxes shall be due and payable in accordance with the Tax Penalty Bylaw. NOTE: Should any payment be returned NSF there will be an NSF Charge applied to the owners tax roll as per Alix Fee Schedule Bylaw #486/24 Schedule "A".
6. In the event of a sale of the above noted property, I/We will notify the Village of Alix in writing at least 15 days prior to the next payment date, to arrange for cancellation or transfer of the Monthly Tax Installment Payment Plan.
7. In the event I/We change my/our bank account I/We will notify the Village of Alix at least 15 days prior to the next payment date. Also, in the event I/We need to cancel a preauthorized payment I/We will notify the Village of Alix at least 15 days prior to the next payment date.
8. Nothing in this Agreement shall be interpreted to relieve the owner/applicant from the obligation to pay any taxes, including penalties, owing to the Village of Alix in the manner or the date or dates for payment established by bylaw of the Village of Alix.
9. By submission of this Agreement the applicant/owner acknowledges notification of and agrees to abide by the Terms and Conditions of the agreement provided by the Village of Alix.
10. In order for a property owner to qualify for eligibility to participate in the Monthly Tax Installment Payment Plan, all outstanding taxes, arrears and penalties owed by the taxpayer shall have been paid in full by December 31 of the preceding year.
11. The Monthly Tax Installment Payment Plan described herein shall be operational as and from date of registration and shall continue from year to year until the repeal of this bylaw.

Taxpayer

Village of Alix

Date

Note: The information on this form is collected under the authority of the Access to Information Act and is used solely for purposes relating to the administration of the Assessment/Taxation Programs. Questions about collection of this information can be directed to the Assistant CAO at (403) 747-2495 or in person at 4849 50 Street, Alix, Alberta.

ADMINISTRATION REPORT

Date: November 12, 2025
Memo To: Village Council
From: Tanya Meston
Subject: Tax Recovery Public Auction 2025

RFD 25-59



1. **PURPOSE** – To determine how Council would like to proceed with the parcels of land that did not sell at the tax recovery public auction held October 15, 2025.
2. **BACKGROUND** – The tax recovery public auction held on October 15, 2025 offered two properties for sale; Roll No. 5700 - Lot 18, Block 4, Plan RN30 – Reserve Bid \$26,200 and Roll No. 7100 - Lot 18, 19, Block 6, Plan RN30 - Reserve Bid \$25,100, neither property sold.
3. **OPTIONS** –
 1. To take 'Tax Forfeiture' title of the properties with the intention of selling it
 2. To take 'Clear Title' of the properties with the intention of keeping it for municipal use
 3. To take no action and leave the properties registered to the current owner
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – The reserve bid, which was equal to the assessed value of the property, Roll No. 5700 was set at \$26,200. The outstanding taxes on the property are \$27,539.53. The reserve bid, which was equal to the assessed value of the property, Roll No. 7100 was set at \$25,100. The outstanding taxes on the property are \$3133.28

If option 1 is chosen, Tax Forfeiture Title would be acquired, and the outstanding taxes would be recovered through proceeds of a sale of the property at a price as close as reasonably possible to assessed value in an effort to recoup the arrears and taxes.

If option 2 is chosen, the Village must first acquire Tax Forfeiture Title then deposit an amount equal to the reserve bid into a separate account. The amount paid goes to the tax arrears and all costs and expenses as required under s. 427 (2) of the MGA. The Village must notify the previous owners if there is money remaining. The properties are then the Village's to do with as they wish.


If option 3 is chosen, penalties and future tax levies would continue to be applied. The Village cannot dispose of the properties or rent, license or lease them.
6. **LEGAL** – If option #1 is chosen, sections 424 and 425 of the MGA would apply. Section 426 of the MGA would apply if the tax arrears in respect of a property are paid after the municipality acquires the title to the property (Tax Forfeiture Title) under section 424 but before selling the property under section 425, it must notify the Registrar to revive the title to the original owner.
7. **POLITICAL/PUBLIC IMPLICATIONS** – One property is a Residential lot, and one property is a Commercial lot. The ideal outcome would be to sell the lots and have them continue under residential and commercial use.
8. **OTHER COMMENTS** – Sometimes a municipality may choose option #3 if the land is known or suspected to be a contaminated site. We do not believe this is the case with these properties.

9. **RECOMMENDATIONS** – Option #1. I recommend the following resolutions:

“that the Village of Alix will transfer title and take ownership of Lot 18, Block 4; Plan RN30 within the Village of Alix and Council directs administration to take steps to sell the property for the assessed value once title has been transferred.”

and

“that the Village of Alix will transfer title and take ownership of Lot 18,19, Block 6, Plan RN30 within the Village of Alix and Council directs administration to take steps to sell the property for the assessed value once title has been transferred.”


Author

October 15, 2025

By email: (original to remain on file)

Village of Alix
Box 87, 4849 50 St
Alix AB T0C 0B0

Attention: Michelle White, Chief Administrative Officer

Re: Village of Alix - Public Auction

The public auction was held as scheduled on October 15, 2025. The Village of Alix offered the following properties for sale, however; neither property sold.

Roll No	Lot	Block	Plan	C of T	Reserve Bid
5700	18	4	RN30	042 305 244	\$26,200
7100	18,19	6	RN30	222 062 055	\$25,100

The municipality may now become the owner of the above noted property. If the municipality chooses to take title, the property becomes exempt from future taxation. The only cost to the municipality in order to become the owner of the parcel is the cost to register the required forms with Alberta Land Titles. We recommend the municipality take title of the properties not sold at auction, provided that you are not aware of any potential liability concerns. (e.g., environmental or dilapidated buildings)

The following paragraphs all apply to taking Title:

By taking title, the municipality can choose to:

1. Dispose of the parcel by either:
 - a. selling the property, at any time, and according to any conditions it chooses. Some possible options include direct sale, by tender, through a real estate agent, or by any other means that support selling the property at a price as close as reasonably possible to fair market value; or
 - b. keeping the property and depositing an amount of money equal to the reserve bid into a separate account that has been established solely for the purpose of depositing money from the sale of land under Tax Recovery Proceedings.
2. Grant a lease, license, or permit in respect of the parcel.

The municipality would become the legal owner of the property and, provided that the property is not in use, would be entitled to take possession and exclude others from entering upon its property. Also, the municipality would want to ensure insurance is in place as deemed necessary. You may want to verify whether your general policy would cover the newly acquired property or if additional coverage will be required.

If the tax arrears and all related costs in respect of a property are paid before the municipality disposes of the property as mentioned in 1 above or while leasing the property as mentioned in 2 above, the original title must be revived in the name of the former owner(s).

Should the municipality choose not to sell the land but retain title in their name with a tax forfeiture registered against title, the municipality can, after 15 years, apply to land titles to remove the tax forfeiture notice, cancel the existing title for the parcel and issue a new title in the name of the municipality. Once this new title is issued, the municipality can use or dispose of the property without regard to the former owner.

The following paragraph applies to NOT taking Title:

If the municipality chooses not to take title, the property will remain taxable and the municipality cannot dispose of it, grant a lease, license, or permit in respect to the parcel.

Please confirm whether the municipality chooses to become the owner of the parcels not sold at auction and we will attend to preparation of the transmission and required affidavits with respect to the property. We will forward the documents to you in due course for your signature and seal.

Yours truly,
TAXervice

Angela M.

Angela M. C.M.A.
Senior Account Manager
AngelaM@taxervice.com

ADMINISTRATION REPORT



Date: November 13, 2025 RFD 25-60
Memo To: Village Council
From: Michelle White
Subject: Railway House taxes

1. **PURPOSE** – To update Council on leased bays of Railway House.
2. **BACKGROUND** – When one of the bays at Railway house is leased by anyone other than a non-profit organization, it becomes taxable. Taxes are based on the square footage of the building occupied by the lessee and added to the monthly payment amount as part of the lease agreement.
3. **OPTIONS** – 1. To make a resolution to cancel taxes on Railway House
4. **DISCUSSION** – Our current lease holder is vacating at the end of November, leaving an outstanding tax balance in the current year.
5. **FINANCIAL IMPLICATIONS** – The total outstanding current tax on 5008 50th Ave is \$276.77. Taxes for the 11 months the bay was occupied have been paid.
6. **LEGAL** – MGA s. 347(1) "If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:
 - (a) cancel or reduce tax arrears;
 - (b) cancel or refund all or part of a tax;
 - (c) defer the collection of a tax."
7. **POLITICAL/PUBLIC IMPLICATIONS** – The original purpose of the extra bays in this building was for use as a business incubator. This would give new businesses the opportunity to get started and determine if they were going to expand into another space. Business incubators are typically low cost to allow new start-ups a better chance of success.

A balance is needed between affordability and fairness toward other community businesses that are faced with higher overhead costs.
8. **OTHER COMMENTS** – Public Works will refresh the bay over the winter so it is ready for lease again. Council may want to re-visit the lease of bays 3 & 4 during Strategic Planning to ensure we are still on track with use of the space / cost of lease.
9. **RECOMMENDATIONS** – I recommend the following resolution:

"that the Village of Alix Council hereby cancels outstanding taxes on tax roll 72800 in the amount of \$276.77."



Author

ADMINISTRATION REPORT



Date: November 13, 2025
Memo To: Village Council
From: Michelle White
Subject: FCSS Funding Agreement

RFD 25-61

1. **PURPOSE** – To advise Council of changes to the Family and Community Support Services (FCSS) Funding Agreement.
2. **BACKGROUND** – The FCSS grant comes from the province and is an 80% (province) 20% (village) funding split. They run on a 3 year grant cycle. Proposed agreement for 2026 – 2028 attached.
3. **OPTIONS** –
 1. To agree to enter into the attached funding agreement
 2. To decline the agreement and end FCSS funding for Alix
4. **DISCUSSION** – Also attached is a one page overview of the changes to the Funding Agreement since the last grant cycle. It is much more prescriptive about how funds are to be used and how annual reporting is to be done.
5. **FINANCIAL IMPLICATIONS** – The agreement would secure \$74,232 (\$24,744/year for 3 years) in funding for Alix. This is an increase of \$270.96/year from the previous agreement. The Villages financial contribution at 20% matching would be \$18,558 total, or \$6,186/year.
6. **LEGAL** – There is no legal requirement to enter into this agreement, however there are strict legal requirements as to how FCSS funds are to be used. More details on this are included in the body of the agreement and Schedule A.
7. **POLITICAL/PUBLIC IMPLICATIONS** – The FCSS grant and Funding Agreement are longstanding documents for Alix. Significant changes to the agreement have been made to the body of the agreement, meaning Council should review and approve before administration proceeds.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1 – I recommend the following resolution:

“that the Village of Alix Council hereby agrees to enter into a Funding Agreement with His Majesty the King for the purpose of obtaining Family and Community Support Services funding.”

Author

FCSS 2026-2028 Grant Agreement Highlights

Incorporation of the Accountability Framework

You will see numerous changes based on the new Accountability Framework.

- The definitions make multiple references and provide various linkages.
- The Services listed in Schedule A now outline the preventive purpose of funding, including the definition of prevention.
- Schedule A also lists the provincial prevention priorities and strategies.
- Schedule C refers to the key performance measures (KPMs).
- The Appendix to Schedule C provides a checklist for KPM-related items that are to be reported.

Mirroring of Regulatory Provisions

For ease of reference, important provisions of the FCSS Regulation now appear within the agreement itself. These include the following.

- The responsibilities of the municipality (s. 2.2 of Schedule A).
- The service requirements of the municipality (s.2.3 of Schedule A).
- The service restrictions of the municipality (s.2.4 of Schedule A).
- The regulatory requirements for financial reporting (section 2 of Schedule C).
- The option to withhold funds if annual reports are not submitted within the required 120 days (Article 5(e), Schedule B, and Schedule C).

Technical Changes

Various changes are due to either cross-governmental changes, or requirements stemming from system programming.

- The “total cost of Services” can now be found in the definitions (Article 1)
- All participating municipalities are listed in Article 2(g).
 - Lead municipalities are also participating municipalities, as a result the provisions are now also in single municipality agreements.
- In Article 4(c) there is a new requirement for the parties to notify each other about changes in representative.
- References to the *Freedom of Information and Privacy Act* have been changed to the *Access to Information Act (Alberta)* (Article 8(b)).
- The policy approach regarding amendments for surplus has been added as Article 11(b).
- Provisions clearly allowing for electronic signing have been added as Article 16.

THIS AGREEMENT is effective **January 1, 2026**.

BETWEEN:

HIS MAJESTY THE KING IN RIGHT OF ALBERTA
as represented by the Minister of Assisted Living and Social Services
(the “Minister”)

~ and ~

VILLAGE OF ALIX
created pursuant to the laws of Alberta
(the “Municipality”)

WHEREAS the Municipality has applied for a grant to be used for the purposes of FCSS Services;

WHEREAS the Minister agrees to provide Funding for said purpose under the Provincial Program and subject to the terms and conditions of this Agreement;

WHEREAS the FCSS Act and the Grants Regulation authorizes such a grant being made;

WHEREAS the Municipality is prepared to perform and enter into certain undertakings relative to the payment of the grant;

NOW THEREFORE the parties agree as follows:

1. DEFINITIONS:

(a) “Agreement” means this document and the attached Schedule A, Schedule B, Schedule C, and Appendix 1 to Schedule C, and including any amendments made in writing by the parties;

(b) “Effective Date” means the date first noted above;

(c) “FCSS Act” means the *Family and Community Support Services Act* (Alberta), as amended from time to time;

(d) “FCSS Framework” means the FCSS Accountability Framework, as amended by the Minister from time to time, a copy of which can be found at <https://open.alberta.ca/publications/family-and-community-support-services-accountability-framework>.

(e) “FCSS Program Policies” means the collective policies, as implemented and amended from time to time, by the Minister relating to the Provincial Program and any funding provided pursuant to that program;

- (f) "FCSS Regulation" means the Family and Community Support Services Regulation (Alberta), as amended from time to time;
- (g) "FCSS Services" means the activities to be performed by the Municipality as described in Schedule A for the purposes of establishing, administering and operating a local family and community support services program as set out in the FCSS Act, FCSS Regulation, the FCSS Framework, and the FCSS Program Policies;
- (h) "FCSS Services' total cost" means **\$92,790.00** and is comprised of the Funding provided by the Minister under this Agreement and the Municipality's Contribution as set out in Clause 6 of this Agreement;
- (i) "Funding" means the grant monies to be contributed by the Minister pursuant to this Agreement and any interest earned thereon;
- (j) "Grants Regulation" means the Ministerial Grants Regulation A.R. 215/2022, as amended from time to time;
- (k) "Municipality's Contribution" is the Municipality's financial contribution towards the FCSS Services as set out in Clause 6 of this Agreement;
- (l) "Provincial Program" means the Provincial Family and Community Support Services Program administered by the Minister and delivered in accordance with the FCSS Act, FCSS Regulation, and FCSS Framework;
- (m) "Provincial Prevention Priorities" means key social issues affecting Albertans as listed in the FCSS Framework and identified in Schedule A;
- (n) "Provincial Prevention Strategies" means strategies, as listed in the FCSS Framework and identified in Schedule A, that guide the development and delivery of preventative services to meet the needs of a local community;
- (o) "Surplus" means the amount by which payments made by the Minister exceed the Municipality's expenditures to perform the FCSS Services, as determined by the Minister, in consultation with the Municipality;
- (p) "Term" means the period from **January 1, 2026 to December 31, 2028**.

2. RESPONSIBILITIES OF THE MUNICIPALITY:

- (a) The Municipality shall perform the FCSS Services as described in Schedule A and in accordance with the FCSS Act, FCSS Regulation, FCSS Program Policies, and the FCSS Framework.
- (b) The Municipality shall perform FCSS Services in alignment with the FCSS Framework.
- (c) The Municipality may transfer to another municipality all or part of the Funding received pursuant to this Agreement as described in the FCSS Program Policies.

(d) The Municipality shall comply with all applicable laws in its performance of the FCSS Services.

(e) The Municipality shall not make any public announcement or issue any press release regarding the entering into this Agreement or the Minister’s provision of the Funding, except in consultation with and upon receiving the approval of the Minister as to the contents of the announcement or press release, such approval shall not be unreasonably withheld.

(f) The Municipality warrants that it has entered into an agreement with other municipalities to jointly establish, administer, and operate the FCSS Services and that the Municipality has the authority to enter into this Agreement on the behalf of the other municipalities.

(g) The Municipality warrants that the Funding will be allocated among itself and the other municipalities as follows:

Municipality	Funding Allocation (year 1)	Funding Allocation (year 2)	Funding Allocation (year 3)	Total Funding Allocation (for entire term)
VILLAGE OF ALIX	\$24,744.00	\$24,744.00	\$24,744.00	\$74,232.00

3. TERM:

This Agreement shall be effective for the Term.

4. REPRESENTATIVES:

(a) The Minister designates the **Executive Director of Civil Society and Community Initiatives** to be the Minister’s representative to maintain a continuing liaison with the Municipality in matters relating to this Agreement.

(b) The Municipality designates the **CAO** to be the Municipality’s representative to maintain a continuing liaison with the Minister in matters relating to this Agreement.

(c) In the event there is a change in either party’s representative, notice should be provided to the other party pursuant to Clause 15.

5. FUNDING:

(a) The Minister will provide Funding to the Municipality in the amount of no more than **\$74,232.00**, subject to:

- i. the appropriation of funds by the Legislature sufficient to provide the Funding under this

Agreement, the sufficiency of which shall be determined in the sole discretion of the Minister; and

ii. early termination of this Agreement,

and that there will be no additional funding from the Minister in the case of cost overruns.

(b) The maximum Funding set out in Clause 5(a) will be allocated as follows:

i. **\$24,744.00** for the first year of the Term (2026-01-01 to 2026-12-31)

ii. **\$24,744.00** for the second year of the Term (2027-01-01 to 2027-12-31)

iii. **\$24,744.00** for the third year of the Term (2028-01-01 to 2028-12-31)

(c) The Municipality shall immediately notify the Minister of any overpayment of the Funding and shall repay the amount of any overpayment, unless directed otherwise in writing by the Minister. Any amount of overpayment not repaid to the Minister shall be considered a debt due to the Minister. The Minister may in the Minister's sole discretion cease to make payments under this Agreement or any other agreement made between the Municipality and the Minister if an overpayment is not repaid forthwith.

(d) The Funding shall be released to the Municipality in accordance with Schedule B.

(e) Notwithstanding Schedule B, the Minister may withhold any Funding during the Term of this Agreement:

i. upon failure of the Municipality to provide any reports required by this Agreement or any Schedule to this Agreement; or

ii. upon the Municipality's non-compliance with any term or condition of this Agreement.

(f) Notwithstanding Clause 5(a), (b), and (d) of this Agreement, the total amount of Funding or any scheduled payment of Funding during the Term may be adjusted (including an increase or decrease) in the sole discretion of the Minister.

(g) If the total amount of Funding or any scheduled payment of Funding is to be adjusted pursuant to Clause 5(f):

i. the Minister shall provide the Municipality sixty (60) days' written notice of any proposed adjustment;

ii. upon receipt of the Minister's notice to adjust Funding or adjust a scheduled payment of Funding, the Municipality shall have thirty (30) days to either accept the adjustment or terminate this Agreement, which decision shall be communicated to the Minister in writing pursuant to Clause 15;

- iii. if the Municipality chooses to accept the adjustment, the Municipality and the Minister may mutually agree to amend the Services under this Agreement and shall amend the Agreement accordingly;
- iv. if the Municipality chooses to terminate this Agreement, termination shall be effective thirty (30) days after the date of the notice of termination by the Municipality.

6. THE MUNICIPALITY'S CONTRIBUTION

(a) In accordance with section 3 of the FCSS Act and section 5(b) of the FCSS Regulation, the Municipality shall provide a financial contribution of no less than twenty percent (20%) of the FCSS Services' total cost. The Municipality shall also demonstrate a financial contribution of at least twenty percent (20%) towards the FCSS Services' annual costs.

(b) In accordance with Clause 6(a), the Municipality's Contribution for the Term is allocated as follows:

- i. **\$6,186.00** for the first year of the Term (2026-01-01 to 2026-12-31)
- ii. **\$6,186.00** for the second year of the Term (2027-01-01 to 2027-12-31)
- iii. **\$6,186.00** for the third year of the Term (2028-01-01 to 2028-12-31)

(c) In the event the total amount of Funding is increased or decreased either during the Term or by any amendment to this Agreement, the Municipality's Contribution may change accordingly, and the Municipality must provide written notice the Minister of any changes to the Municipality's Contribution pursuant to Clause 15.

7. USE OF GRANT FUNDING:

(a) The Municipality covenants and agrees that it is and will be, in relation to the Funding, bound by the provisions of this Agreement, the FCSS Act, FCSS Regulation, and the Grants Regulation.

(b) The Municipality agrees that the Funding shall be used only for the purposes described in Schedule A and the expenditures and costs associated with the purposes as further described in the FCSS Regulation and FCSS Program Policies, and the Municipality shall not use the Funding for any other purpose without the prior written consent of the Minister.

(c) The Minister reserves the right to disallow and recover from the Municipality the amount of any expenditure of the Funding that is contrary to the terms and conditions of this Agreement.

8. PUBLICATION, DISSEMINATION AND RELEASE OF INFORMATION:

(a) The Municipality has the requisite authority to collect and disclose all information contained in any reports and other records submitted to the Minister under this Agreement.

(b) The Municipality acknowledges that this Agreement, including the name of the Municipality, and the

terms and conditions of the Grant under this Agreement, may be subject to disclosure pursuant to the Access to Information Act (Alberta) (“ATIA Act”), as amended from time to time. The Municipality further acknowledges that the ATIA Act applies to information obtained, related, generated, collected or provided to the Minister under this Agreement, including all reports and other records submitted to the Minister by the Municipality, and that any information in the custody or under the control of the Minister may be disclosed.

(c) Subject to any applicable laws, the Municipality shall allow the Minister access to or provide copies to the Minister of any data or information acquired, collected or produced under this Agreement.

9. FCSS SERVICES REPORTING REQUIREMENTS:

(a) The Municipality shall provide the Minister with a detailed annual report as described in Schedule C within one hundred twenty (120) days after the end of each year of the Term.

(b) The Minister may at any time during the Term of this Agreement request any additional information or ad hoc reports required, in the sole discretion of the Minister, to inform the Minister about the FCSS Services and the Municipality shall comply forthwith.

(c) The Minister shall have the right and ability to use, publish, or distribute reporting as the Minister determines appropriate, subject to any applicable laws.

(d) In the event the total amount of Funding is increased either during the Term or by any amendment to this Agreement, any reporting, financial or otherwise may change accordingly.

10. ACCOUNTING:

The Municipality shall:

(a) deposit and maintain the Funding in a separate bank account used only for the Funding or in the same bank account as other monies provided that the Funding is kept separate from other monies in the books of account, such that the Funding can be accounted for;

(b) maintain adequate financial records relating to the Funding. It shall keep proper books, accounts and records of the cost of the materials, services or resources funded under this Agreement, in accordance with Canadian generally accepted accounting principles, and have them available at all times during the Term of this Agreement and for a period of six (6) years after the termination or expiry of this Agreement; and

(c) during the Term and for six (6) years after the termination or expiry of this Agreement, produce on demand to any representative of the Minister or the Auditor General of Alberta any of the financial records referred to in Clause 10(b) and shall permit such representative to examine and audit these books, accounts and records and take copies and extracts of them.

11. SURPLUS DURING THE TERM AND ON EXPIRY OR TERMINATION:

(a) If the Minister determines there is a Surplus during any year of the Term or at any time following the expiry or termination of this Agreement, the Minister, in the Minister's sole discretion, may:

- i. demand repayment of all or part of the Surplus by the Municipality to the Government of Alberta within ninety (90) days of the demand or the expiry or termination of this Agreement;
- ii. adjust the total amount of Funding by withholding payment of any portion of Funding equal to the Surplus amount, or by setting-off the Surplus amount against any future scheduled payments of Funding in the Term;
- iii. authorize the Municipality to retain the Surplus and redistribute the Surplus amount across the remaining year(s) of the Term; or
- iv. apply the Surplus to any payment made by the Minister pursuant to a further grant agreement with the Municipality for the same or similar purpose.

(b) The Municipality acknowledges that the parties may need to amend this Agreement or enter into a new agreement or amend an existing agreement if the Minister determines that there is a Surplus during the Term or at any time following the expiry or termination of this Agreement in accordance with Clause 11(a).

12. GENERAL PROVISIONS:

(a) The parties agree that Schedule A, Schedule B, Schedule C and any appendices to these Schedules form part of the Agreement, but in the event of a conflict between a provision in a Schedule or any appendices and a provision in the body of the Agreement, the provision in the body of the Agreement shall govern.

(b) The Municipality shall indemnify and hold harmless the Minister, the Minister's employees, contractors, agents or volunteers from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Municipality or its employees, contractors, agents or volunteers with respect to carrying out the purposes of this Agreement. Such indemnification shall survive the termination of this Agreement.

(c) The Minister shall not be liable for any personal or bodily injury or property damage that may be suffered or sustained by the Municipality, its employees, contractors, agents or volunteers in carrying out this Agreement.

(d) The Municipality shall, at its own expense and without limiting its liabilities herein, insure its operations under a contract of general liability insurance, in accordance with Alberta's *Insurance Act*, in an amount not less than \$2,000,000.00 inclusive per occurrence, insuring against bodily injury, personal injury and property damage, including loss of use thereof.

(e) This Agreement may be amended when such amendments are reduced to writing and signed by each of the parties hereto, but not otherwise.

(f) The Municipality is an independent entity and any persons engaged by the Municipality to provide goods and services in carrying out this Agreement are employees, agents, or contractors of the Municipality and not of the Minister.

(g) The Municipality may not assign this Agreement or any part of it.

(h) Despite any other provision of this Agreement, those clauses which by their nature continue after the conclusion or termination of this Agreement shall continue after such conclusion or termination, including: Clauses 7(c), 8, 9(b), 9(c), 10, 11, 12(b), 12(c) and 12(d).

(i) This Agreement is binding upon the parties and their successors.

(j) The parties agree that this Agreement will be governed and interpreted in accordance with the laws of the Province of Alberta and the parties irrevocably attorn to the exclusive jurisdiction of the courts in Alberta.

(k) This Agreement contains the entire agreement of the parties concerning the subject matter of this Agreement and except as expressed in this Agreement, there are no other understandings or agreements, verbal or otherwise, that exist between the parties.

(l) If any provision of this Agreement is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability shall attach only to such provision and everything else in this Agreement shall continue in full force and effect, provided however that this Agreement is not materially altered.

13. BREACH OF AGREEMENT:

Where the Minister, in the Minister's sole discretion, determines that the Municipality has failed to fulfill any term or condition of this Agreement, the Minister may do any one or more of the following:

(a) terminate this Agreement immediately;

(b) withhold payment of all or any portion of the funding under subsequent grant agreements; and

(c) demand repayment of all or any portion of the Funding and the Municipality shall repay forthwith, all or part of the Funding to the Government of Alberta.

14. TERMINATION OF AGREEMENT:

This Agreement may be terminated:

(a) at any time by mutual written agreement of the parties; or

(b) at any time by either party without cause or reason with ninety (90) days written notice to the other party. Upon the Municipality's receipt of a notice of termination from the Minister, the Municipality shall not make or commit any further expenditure of the Funding without the prior written consent of the Minister.

15. NOTICES:

(a) All notices required or permitted to be given or submitted by one party to the other under this Agreement shall be deemed given or submitted to the other party if in writing and either personally delivered to the office of the addressee or sent by registered mail, postage prepaid, or sent by email to the address provided below:

For the Minister:

*Executive Director, Civil Society and Community Initiatives [CSCI]
9942 108 Street, Edmonton, Alberta, T5K 2J5
SCSS.FCSSAdmin@gov.ab.ca*

For the Municipality:

*CAO
Box 87, Alix, Alberta T0C 0B0
cao@villageofalix.ca*

(b) The address of either party may be changed by notice in writing to the other party.

(c) Notice personally served or sent by email shall be deemed received when actually delivered between 8:15 am to 4:30 pm in Alberta from Monday through Friday excluding holidays observed by the Minister (a "business day") or if not delivered on a business day on the next following business day, and

- i. in the case of notice by email, when actually delivered as indicated by the email delivery receipt or other reasonable forms of confirmation of delivery; or
- ii. in the case of notice sent by prepaid registered mail, on the fourth business day following mailing in any post office in Canada, except in the case of postal disruption, then any notice shall be given by email or personally served.

16. ELECTRONIC SIGNING

The Parties may execute this Agreement with the use of electronic signatures so long as:

- (a) the electronic signatures are verified by the use of an Alberta approved electronic signature platform;
- (b) the electronic signatures are authenticated to confirm the identity of the signing party; and
- (c) the electronic signatures as applied are in adherence with Alberta's Electronic Transactions Act, SA 2001, c E-5.5.

THIS SPACE IS INTENTIONALLY LEFT BLANK

17. COUNTERPART:

This Agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by emailed PDF shall constitute good delivery.

IN WITNESS WHEREOF, notwithstanding the dates of signature below, the parties have made this Agreement to be effective as of the day, month and year first above written.

HIS MAJESTY THE KING IN RIGHT OF ALBERTA
as represented by the Minister of Assisted Living and Social Services

Executive Director, CSCI

Date

VILLAGE OF ALIX

Signature of Authorized Official
Michelle White

Date

CAO

SCHEDULE A**DESCRIPTION OF FCSS SERVICES**

**Grant Agreement Between
His Majesty the King in Right of Alberta
as represented by the Minister of Assisted Living and Social Services and
VILLAGE OF ALIX**

Term of Agreement: from January 1, 2026 to December 31, 2028

Description of FCSS Services**1. Purpose of Funding**

Funding is intended to provide for the establishment, administration and operation of a family and community support services program in accordance with the FCSS Act, FCSS Regulation, FCSS Program Policies, and the FCSS Framework.

- Services must be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.
- Under the FCSS Framework, prevention is defined as a proactive process that strengthens the protective factors of individuals, families, and communities to promote well-being, reduce vulnerabilities, enhance quality of life, and empowers them to meet the challenges of life.

2. Description of Grant Activities

2.1 For the purposes of this Agreement, the Municipality shall perform FCSS Services that meet the following minimum requirements:

- comply with the requirements set out in the FCSS Act and FCSS Regulation, in particular the responsibilities set out in section 2 of the FCSS Regulation (described in more detail at 2.2 below);
- comply with the requirements set out in the FCSS Act and FCSS Regulation, in particular the service requirements set out in section 2.1 of the FCSS Regulation (described in more detail at 2.3 below);
- perform FCSS Services in accordance with the FCSS Framework, in particular the Provincial Prevention Priorities and Provincial Prevention Strategies (described in more detail at 2.4 below);
- perform FCSS Services in accordance with the FCSS Program Policies (as defined in this Agreement);
- ensure FCSS Services are of a preventive nature, aligning with the definition of prevention as found in the FCSS Framework.

2.2 Responsibilities of the Municipality

The responsibilities of the Municipality are as set out section 2 of the FCSS Regulation and include:

- promote and facilitate the development of stronger communities;
- promote public participation in planning, delivering and governing the program and services provided under the program;
- promote and facilitate the involvement of volunteers;
- promote efficient and effective use of resources; and,
- promote and facilitate co-operation and co-ordination with allied service agencies operating within the municipality.

2.3 Service requirements of the Municipality

- The service requirements of the Municipality are as set out in section 2.1(1)(b) of the FCSS Regulation and include:
 - help people to develop independence, strengthen coping skills and become more resistant to crisis;
 - help people to develop an awareness of social needs;
 - help people to develop interpersonal and group skills which enhance constructive relationships among people;
 - help people and communities to assume responsibility for decisions and actions which affect them;
 - provide supports that help sustain people as active participants in the community.
- The Municipality must not include the services set out in section 2.1(2) of the FCSS Regulation. These services include:
 - provide primarily for the recreational needs or leisure time pursuits of individuals,
 - subject to subsection 2.1(3) of the FCSS Regulation, offer direct assistance, including money, food, clothing or shelter, to sustain an individual or family,
 - be primarily rehabilitative in nature, or
 - duplicate services that are ordinarily provided by a government or government agency.

2.4 FCSS Framework

The Municipality shall perform FCSS Services in alignment with the FCSS Framework, in particular:

- the following Provincial Prevention Priorities:
 - Homelessness and housing insecurity
 - Mental health and addictions
 - Employment
 - Family and sexual violence across the lifespan
 - Aging well in community
- the following Provincial Prevention Strategies:
 - Promote and encourage active engagement in the community
 - Foster a sense of belonging

- Promote social inclusion
- Develop and maintain healthy relationships
- Enhance access to social supports
- Develop and strengthen skills that build resilience

**SCHEDULE B
FUNDING SCHEDULE
Grant Agreement Between
His Majesty the King in Right of Alberta
as represented by the Minister of Assisted Living and Social Services
and
VILLAGE OF ALIX**

Funding shall be paid to the Municipality in accordance with the following table:

Year of Term	Release Date	Funding Amount
Year 1 (from 2026-01-01 to 2026-12-31)	2026-01-01	\$6,186.00
	2026-04-01	\$6,186.00
	2026-07-01	\$6,186.00
	2026-10-01	\$6,186.00
Year 2 (from 2027-01-01 to 2027-12-31)	2027-01-01	\$6,186.00
	2027-04-01	\$6,186.00
	2027-07-01	\$6,186.00
	2027-10-01	\$6,186.00
Year 3 (from 2028-01-01 to 2028-12-31)	2028-01-01	\$6,186.00
	2028-04-01	\$6,186.00
	2028-07-01	\$6,186.00
	2028-10-01	\$6,186.00

SCHEDULE C
REPORTING REQUIREMENTS

Grant Agreement Between
His Majesty the King in Right of Alberta
as represented by the Minister of Assisted Living and Social Services
and
VILLAGE OF ALIX

1. Report Form – All reports must contain the information and be in a format specified by or acceptable to the Minister.
2. Annual Reporting - In accordance with Clause 9 of this Agreement, the Municipality shall provide the Minister with a detailed annual report which contains the following:
 - i. An audited financial statement for each year of the Term that complies with sections 6, 6.1 and 6.2 of the FCSS Regulation, outlined below, and any requirements as set out in the FCSS Program Policies.

Under the FCSS Regulation, an audited financial statement shall include:

- If the Municipality receives Funding of \$250,000 or less (section 6 of the FCSS Regulation applies):
 1. the revenues and expenditures shown in the Schedule to the FCSS Regulation; and
 2. Municipality's certification containing all of the items found in section 6(b) of the FCSS Regulation (review section 6(b) of the FCSS Regulation for further details of the items to be included in the Municipality's certificate).
- If the Municipality receives Funding of more than \$250,000 but less than \$500,000 (section 6.1 of the FCSS Regulation applies):
 1. the revenues and expenditures shown in the Schedule to the FCSS Regulation;
 2. Municipality's certification containing all of the items found in section 6(b) of the FCSS Regulation; and
 3. a review engagement report, prepared in accordance with the standards of the Chartered Professional Accountants of Canada for review engagement reports.
- If a Municipality received Funding of \$500,000 or more (section 6.2 of the FSCC Regulation applies):
 1. the revenues and expenditures shown in the Schedule to the FCSS Regulation;
 2. Municipality's certification containing all of the items found in section 6(b) of the FCSS Regulation.

3. an auditor's report, prepared in accordance with the standards of the Chartered Professional Accountants of Canada for auditors' reports.

ii. Non-identifying data and information as identified by the Minister. Such data shall be relevant to the key performance measures as identified by the Minister in the FCSS Framework and in accordance with any applicable FCSS Program Policies.

- This information must include the information listed in the Reporting Framework Checklist attached as Appendix 1 to Schedule C.

3. The Municipality shall submit all annual reporting using the FCSS Portal: <https://goaprod.service-now.com/fcss>

Note: The Municipality should review section 11(b) of the FCSS Regulation, which, among other things, allows the Minister to withhold funding under any new agreement in the event that the above audited financial statements are not submitted to the Minister within 120 days of the end of the Municipality's fiscal year.

APPENDIX 1 TO SCHEDULE C

REPORTING CHECKLIST**1. Overview Information**

- Report of all revenues and funding sources related to FCSS-funded activities
- Indication of whether a needs assessment has been conducted to inform programming
- Report of the number of partnerships
- Identification of the activity types the local FCSS program is delivering (Programming, Community Events, Information and Referrals, Community Development and Capacity Building)

2. Programming Information

- Descriptive activity name
- Identification of service delivery type (direct or indirect)
- Funding breakdown per program
- Activity categorization
- Identification of level of prevention (primary or secondary)
- Participation counts (record of each engagement; not unique participants)
- Identification of target age group (select up to 2)
- Identification of target community group (select up to 2)
- Prevention strategies (select one or more)
- Prevention priorities (select one)
- Survey data (for at least one program)
- Impact narrative (optional)

3. Community Events

Community events are typically one-time events that are open to the broader community. Required reporting components include:

- Descriptive activity name
- Identification of service delivery type (direct or indirect)
- Funding breakdown per event
- Activity categorization
- Identification of level of prevention (primary or secondary)
- Attendee counts
- Identification of target age group (select up to 2)
- Identification of target community group (select up to 2)
- Prevention strategies (select one or more)
- Prevention priorities (select one)
- Survey data (optional)
- Impact narrative (optional)

4. Information and Referrals

- Descriptive activity name
- Identification of service delivery type (direct or indirect)
- Funding breakdown per activity

- Activity categorization
- Count of total referral interactions
- Impact narrative (optional)

5. Community Development & Capacity Building

- Descriptive activity name
- Identification of service delivery type (direct or indirect)
- Funding breakdown per activity
- Activity categorization
- Identification of level of prevention (primary or secondary)
- Prevention strategies (select one or more)
- Prevention priorities (select one)
- Survey data (optional)
- Impact narrative (optional)

6. Direct Assistance (Emergencies Only)

- Descriptive activity name
- Identification of service delivery type (direct or indirect)
- Funding breakdown per activity
- Activity categorization
- Impact narrative (optional)

ADMINISTRATION REPORT

Date: November 12, 2025
Memo To: Village Council
From: Tanya Meston
Subject: Alix Public Library 2026 Budget

RFD 25-58



1. **PURPOSE** – To review and approve (or not) the Village of Alix Municipal Library request for funding that are linked to the Village operating budget.
2. **BACKGROUND** – Alix Public Library submits their budget to Council each year and requires a resolution to approve (or not) the estimate of local appropriation.
3. **OPTIONS** –
 1. To approve the Alix Public Library's financial report by making the resolution below.
 2. To make the resolution below and defeat it, thereby not approving the Alix Public Library's financial report.
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – There is no proposed change to the dollar amount the Village gives to the Library in the draft budget.

Please note: The categories of wages, honorariums, mileage & hospitality have been redacted and combined in the attached proposed budget in compliance with Access to Information Act and Protection of Privacy Act legislation.

6. **LEGAL** – Following is an excerpt from the Government of Alberta's information sheet titled Municipal Councils and Library Boards: Roles and Responsibilities.

"The Libraries Act (section 8) states that municipal library boards must prepare and submit their budget, along with an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library, to municipal council before December 1.

*This estimate is known as **local appropriation**, and is the money provided to the library board from local taxes to deliver local public library services.*

*It is the responsibility of council to approve, in whole or in part, the **estimate of local appropriation** requested by the library board. Council **does not** approve the library board's budget. If council is unable or unwilling to provide the requested estimate in full, the library board must make adjustments to their budget to reflect their funding situation."*

7. **RECOMMENDATIONS** – Option #1. I recommend the following resolution:

"that the Village of Alix Council hereby approves the estimate of local appropriation as made by the Alix Public Library Board for the 2026 fiscal year."



Author

ALIX PUBLIC LIBRARY			
Line #	Income	Budget 2026	Notes
7	Grant – Village of Alix	5,800.00	
8	Grant Province of Alberta	13,100.00	
9	Grant – County of Lacombe	10,750.00	
11	Grant – PRL	4,000.00	
14	Grant - Canada Summer Jobs	4,500.00	
16	Other book sales & lost books	75.00	
17	Donations & fundraising	1,000.00	
18	Fines & Fees	10.00	
21	Sales, copies, printouts, rentals	100.00	
23	Interest	350.00	
24	transfer from savings	-	
25	Revenue from other Sources	-	
	Friends of the Library	-	
0	Total	39,685.00	
	Expenses	Expenses	
28	Wages, Salaries, Benefits	27,000.00	
29	Volunteer Honorarium	-	
32	Mileage/Hospitality STAFF)	-	
	Total Payroll Expense	27,000.00	
34	Books outside of allotment	500.00	
35	Subscriptions	400.00	
36	AudioCine & AV materials	170.00	
37	Software Licensing, Digital & Electronic resources	-	
39	Audit and / or financial review	-	
40	Board Expense	-	
41	Equipment Rentals/Maintenance	-	
41	Repair and Maintenance	250.00	
	Cash over/short	-	
42	Contracts for Services	-	
43	Legal fees, bank charges, accounting	2,000.00	
44	Library Supplies	400.00	
45	Dues & Memberships	50.00	
46	Postage	50.00	
47	Advertising	200.00	
47	Program Expense	2,000.00	
48	Stationery, printing & copier supplies	500.00	
49	Telephone	350.00	
50	Coffee Supplies	-	
50	Other materials & supplies	150.00	
54	Janitorial supplies + Repairs/Maint	200.00	
55	Security Alarm (utilities)	565.00	
	GST Expense	-	
51	Capital Expense	-	
	Total Expense	7,785.00	
	TOTAL EXPENSES	34,785.00	
	Net Gain / Loss	4,900.00	

ADMINISTRATION REPORT



Date: November 13, 2025 RFD 25-62
Memo To: Village Council
From: Michelle White
Subject: Hwy 12/21 Proposed 2026 Operating Budget

1. **PURPOSE** – To provide Council with the proposed Hwy 12/21 Regional Water Services Commission 2026 Operating Budget for review and comment.
2. **BACKGROUND** – Each year the Commission must prepare a budget. The budget is first reviewed by the Commission members (appointed Council members) then sent back to each municipal member for review and comment.
3. **OPTIONS** –
 1. To direct administration to draft a letter outlining any questions or concerns Council may have regarding the attached materials
 2. To accept this report as information
4. **DISCUSSION** – By accepting the report as information, Council would be essentially giving their approval to the attached budget as is. If Council would like to recommend changes or get clarification on any of the content, Option #1 above should be chosen.
5. **FINANCIAL IMPLICATIONS** – The per cube water charge will be going from \$3.555 to \$3.585 in 2026 according to the proposed budget. This would be a 0.8% increase.
6. **LEGAL** – According to the structure of the Commission, the Village would have 2 votes (same as all other members) if any changes to the proposed budget are recommended back to the Commission.
7. **POLITICAL/PUBLIC IMPLICATIONS** – If the proposed 2026 Commission Operating Budget is approved, the per cubic meter rate charged on utility bills would need to increase by 3 cents per m³. A bylaw amendment will need to be done to reflect this change.
8. **OTHER COMMENTS** – It is worth noting that the water rates for 2027 and 2028 are projected to be \$3.792 and \$3.849 respectively. This is due to full debenture payments on the newly built section of water line and a projected 2% inflation.
9. **RECOMMENDATIONS** – Option #2 – I recommend the following resolution:

“that the Village of Alix Council accepts RFD 25-62: Hwy 12/21 Proposed 2026 Operating Budget as information.”

Author



**Hwy 12/21 Regional
 Water Services Commission**

November 10, 2025

Village of Alix
Box 87
Alix AB T0C 0B0

Attention: Ms. White

RE: Highway 12/21 Regional Water Services Commission 2026 Draft Budget

The Highway 12/21 Regional Water Services Commission Board of Directors, at the November 7, 2025, regular Board meeting, directed the Commission Manager to circulate the draft 2026 Operating Budget to Commission Members for comment in accordance with Bylaw No. 21-2021.

Bylaw No. 21-2021

Section 11.6 "Any Member may submit comments and questions to the Board in writing in Relation to the Budget and the Financial Plan within thirty (30) days immediately following the date of distribution of the Budget and Financial Plan."

Please find attached a copy of the Highway 12/21 Regional Water Services Commission draft 2026 Operating budget for your organization's review.

The Board will consider the draft 2026 Operating Budget at its regular meeting on December 5, 2025.

Regards,

Dion Burlock
Manager
Highway 12/21 Regional Water Services Commission

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET**

OPERATING REVENUE

		2025 Budget	2025 To Sep 30th	2026 Budget	% Change	2027 Forecast	2028 Forecast
1-00-00-410	Sale of Water	1,036,410	710,729	1,114,030	7.49%	1,164,350	1,182,050
1-00-00-510	Penalties and Costs	-	-	-	0.00%	-	-
1-00-00-551	Interest Income	10,000	10,832	10,000	0.00%	10,000	10,000
1-00-00-556	Dividends	-	-	-	0.00%	-	-
1-00-00-840	Provincial Conditional Grants	-	-	-	0.00%	-	-
1-00-00-750	Local Government Contributions	155,550	64,831	159,530	2.56%	177,610	178,170
1-00-00-901	Transfer from Reserve	-	-	-	0.00%	-	-
TOTAL OPERATING REVENUE		1,201,960	786,392	1,283,560	6.79%	1,351,960	1,370,220

OPERATING EXPENDITURES

2-00-00-214	Membership Fees	300	79	300	0.00%	310	200
2-00-00-216	Postage & Courier	500	-	500	0.00%	510	520
2-00-00-217	Telephone & Communication	18,180	5,887	9,000	-50.50%	9,180	9,360
2-00-00-230	Contract Administration	48,696	36,522	49,668	2.00%	50,660	51,670
2-00-00-231	Accounting & Contract Service	74,160	55,757	64,640	-12.84%	65,930	67,250
2-00-00-232	Legal Fees	1,000	-	1,000	0.00%	1,020	1,040
2-00-00-250	Purchased Line Repairs & Maintenan	55,000	40,368	97,500	77.27%	99,450	101,440
2-00-00-251	Contract Pipeline Operation	115,110	63,851	117,100	1.73%	119,440	121,830
2-00-00-260	Rentals	2,100	-	3,600	71.43%	3,670	3,740
2-00-00-270	Licenses, Permits, Insurance	11,360	9,376	11,830	4.14%	12,070	12,310
2-00-00-510	Goods and Supplies	8,000	8,010	8,000	0.00%	8,160	8,320
2-00-00-520	Small Tools & Equipment	500	-	500	0.00%	510	520
2-00-00-540	Purchase of Water	477,630	336,369	510,320	6.84%	520,530	530,940
2-00-00-541	Utilities	23,100	20,267	27,480	18.96%	28,030	28,580
2-00-00-810	Bank Charges & Short Term Interest	500	-	500	0.00%	510	520
2-00-00-815	Amortization	661,490	-	661,490	0.00%	661,490	661,490
2-00-00-831	Interest on Long Term Debt	140,390	55,263	127,750	-9.00%	165,650	156,260
2-00-00-920	Allowance for Doubtful Accounts	-	-	-	0.00%	-	-
TOTAL EXPENDITURES		1,638,016	631,750	1,691,178	3.25%	1,747,120	1,755,990
Surplus/(Deficit)		(436,056)		(407,618)	46.07%	(395,160)	(385,770)
Add back non-cash Items							
	Amortization Expense	661,490		661,490	45.17%	661,490	661,490
Adjust for cash items not recognized as revenues and expenses							
2-00-00-762	Reserve Contributions	(60,000)		(80,000)	0.00%	(60,000)	(60,000)
2-00-00-832	Current Portion of Long Term Debt	(165,430)		(173,870)	5.10%	(206,330)	(215,720)
Budget Balance		-		-		-	-

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET REVENUE**

1-00-00-410 SALE OF WATER

Sale of water by the commission to member municipalities

Historical Consumption in cubic meters

	2021	2022	2023	2024	2025
					As of Sep 30th
Village of Alix	56,766	51,732	54,459	58,337	45,959
Village of Clive	0	0	28,998	51,445	38,132
Village of Edberg	0	2,565	7,977	8,107	6,395
Hamlet of Ferintosh	11,549	12,349	21,838	11,688	9,553
Hamlet of Mirror	39,638	42,323	38,382	35,101	26,449
Hamlet of Duhamel	2,175	2,103	2,079	2,087	1,422
Hamlet of New Norway	18,898	18,285	19,224	19,776	15,658
Town of Bashaw	107,150	101,735	94,790	93,023	78,411
Silver Creek Golf	2,593	2,131	2,322	1,594	3,235
Camrose County Fill Station	12,303	10,656	13,072	14,327	9,758
Total	251,072	243,879	283,141	295,485	234,972

2026	Estimate	Rate	Total
	Cu. Meters		
Village of Alix	55,000	3.628	199,540
Village of Clive	53,000	3.628	192,280
Village of Edberg	9,000	3.628	32,650
Hamlet of Ferintosh	10,433	3.628	37,850
Hamlet of Mirror	38,582	3.628	139,980
Hamlet of Duhamel	1,660	3.628	6,020
Hamlet of New Norway	18,995	3.628	68,910
Town of Bashaw	103,000	3.628	373,680
Silver Creek Golf Course	2,700	3.628	9,800
Camrose County Fill Station	14,575	3.628	52,880
Camrose County Fire Hall	120	3.628	440
Total	307,065		

1,114,030

1-00-00-510 PENALTIES AND COSTS

Penalties charged on overdue Accounts Receivable Invoices
Penalties charged at a rate of 2%

2021	0
2022	0
2023	0
2024	0
2025	0 to Sep 30th

2026 Estimate

-

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET REVENUE**

1-00-00-551

INTEREST INCOME

Interest paid to the general account at a rate of prime minus 2.5%
Net of interest paid to capital projects.

2021	1,785		
2022	6,144		
2023	16,331		
2024	27,061		
2025	10,832 to Sep 30th		
2026 Estimate		10,000	10,000

1-00-00-556

DIVIDENDS

RMA Dividend

2021	0		
2022	0		
2023	0		
2024	0		
2025	0 to Sep 30th		
2026 Estimate		-	-

1-00-00-840

PROVINCIAL CONDITIONAL GRANTS

Provincial operating grants

2021	0		
2022	0		
2023	0		
2024	0		
2025	0 to Sep 30th		
2026 Estimate		-	-

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET REVENUE**

1-00-00-750

LOCAL GOVERNMENT CONTRIBUTIONS

Participating municipalities contribution to debenture debt reduction and contribution to Operating Reserve

Debenture # 4000616 Annual Repayment		\$133,742.18		
Debenture # 4000830 Annual Repayment		\$25,807.10		
Debenture #4001869 Annual Repayment		\$24,660.84		
Debenture #4002563 Annual Repayment		\$47,039.28		
Debenture #NEW Annual Repayment		\$70,365.17	Half payment	
2026 Debenture costs		<u>\$301,614.57</u>		
Village of Alix	28.20%	85,055	-	
Town of Bashaw	10.75%	32,424	-	
Lacombe County	15.66%	47,233	47,233	
Hamlet of Mirror	6.47%	19,514	-	
Village of Clive	7.70%	23,224	-	
Village of Edberg	2.62%	7,902	-	
Hamlet of Ferintosh	3.07%	9,264	-	
Hamlet of New Norway	5.10%	15,370	-	
Hamlet of Duhamel	0.64%	1,941	-	
Silver Creek Golf Course	0.13%	382	-	
Camrose County Water Fill station	0.60%	1,818	-	
Camrose County	19.06%	<u>57,486</u>	<u>57,486</u>	
		301,615	104,718	104,718

Operating Reserve 80,000

Village of Alix	28.20%	22,560	-	
Town of Bashaw	10.75%	8,600	-	
Lacombe County	15.66%	12,528	12,528	
Hamlet of Mirror	6.47%	5,176	-	
Village of Clive	7.70%	6,160	-	
Village of Edberg	2.62%	2,096	-	
Hamlet of Ferintosh	3.07%	2,457	-	
Hamlet of New Norway	5.10%	4,077	-	
Hamlet of Duhamel	0.64%	515	-	
Silver Creek Golf Course	0.13%	101	-	
Camrose County Water Fill station	0.60%	482	-	
Camrose County	19.06%	<u>15,247</u>	<u>15,247</u>	
		80,000	27,775	27,775

Participating municipalities contribution to administrative and board costs

2026 Estimated costs attributed to the Board of Directors	<u>118,038</u>
Number of members	6
Cost per member	19,673

Lacombe County Portion less Mirror water usage	13,925
Camrose County Portion less Duhamel, New Norway, Ferintosh & fill station water usage	13,110

159,530

HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET REVENUE

1-00-00-901

TRANSFER FROM RESERVE

Transfers from Reserve

2021	0
2022	0
2023	0
2024	0
2025	0 to Sep 30th

2026 Estimate

-

-

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET EXPENDITURES**

2-00-00-214 **MEMBERSHIP FEES**

Membership in RMA and other organizations

2021	195
2022	253
2023	292
2024	77
2025	80 to Sep 30th

2026 Estimate 300

300

2-00-00-216 **POSTAGE & COURIER**

Reimbursement to Lacombe County for postage & courier relative to the administration of the financial records of the Commission
Courier and freight charges to ship supplies from suppliers

2021	329
2022	344
2023	30
2024	194
2025	0 to Sep 30th

2026 Estimate 500

500

2-00-00-217 **TELEPHONE & COMMUNICATION**

Data Costs for Line Operations

2021	25,974
2022	27,351
2023	29,877
2024	23,927
2025	5,887 to Sep 30th

2026 Estimate 9,000

9,000

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET EXPENDITURES**

2-00-00-230 **CONTRACT ADMINISTRATION**

Management of the Water Commission on a sub-contract basis.

2021	44,700		
2022	45,929		
2023	46,802		
2024	47,983		
2025	36,522 to Sep 30th		
 2026 Estimate		49,668	49,668

2-00-00-231 **ACCOUNTING & CONTRACT SERVICE**

	2021	2022	2023	2024	to Sep 30th 2025	Budget 2026
Accounting & Administration services	42,930	44,111	45,263	46,084	35,316	48,036
Audit Fees	10,547	11,000	12,250	15,500	19,795	12,000
Sage -Financial Software	1,773	2,036	1,821	1,741	646	2,100
AB One Call	227	-	-	-	-	-
Contracted Line Locates	-	-	-	-	-	2,500
Business Plan Review	-	-	-	-	-	-
	55,477	57,147	59,334	63,325	55,757	64,636
						64,640

2-00-00-232 **PROFESSIONAL - LEGAL**

Costs relative to services provided by the legal profession

2021	0		
2022	0		
2023	0		
2024	0		
2025	0 to Sep 30th		
 2026 Estimate		1,000	1,000

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET EXPENDITURES**

2-00-00-250

PURCHASED LINE REPAIRS & MAINTENANCE

Costs relative to repair and maintenance provided for line operations.

TLC Hach analyzer service all sites	5,000
Hach reagents for the CL17 Hach analyzer	6,000
Caro Lab Analysis	500
Summit Valve to tune 2 PRSV/year	7,000
Backflow Prevention Certification	1,000
Sterling Generator Service (EQ & Tees)	4,000
Sterling Pump Service (Tees Booster)	2,500
Two Chlorine Analysers	40,000
Rockwell Software Licensing Upgrade	2,500
Other Repairs & Maintenance as Required	29,000

2021	30,824
2022	60,681
2023	89,848
2024	51,590
2025	40,369 to Sep 30th

2026 Estimate 97,500

97,500

2-00-00-251

CONTRACT PIPELINE OPERATION

Pipeline checks and inspections.

Includes line locates, maintenance, and on-call service.

2021	91,495
2022	99,288
2023	105,554
2024	107,400
2025	63,851 to Sep 30th

	Total Hours	2026 Rate	Total
Labour	1,464	\$ 65.45	\$ 95,819
On call	96	\$ 65.45	\$ 6,283
Equipment	600	\$ 25.00	\$ 15,000
	<u>2,160</u>		<u>\$ 117,100</u>

2026 Estimate 117,100

117,100

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET EXPENDITURES**

2-00-00-260

RENTALS

Lease agreement, facility rentals, and tour expenses.

2021	0
2022	1,365
2023	0
2024	0
2025	0 to Sep 30th

2026 Board Cost	600
Lease Agreement - Camrose County	1,500
Facility Tour - Bus Rental	1,500

3,600

2-00-00-270

LICENSES, PERMITS, INSURANCE

Insurance

Master Bond & Crime	2021	486	
	2022	486	
	2023	486	
	2024	486	
	2025	405 to Sep 30th	
	2026 Estimate		510

Property	2021	3,833	
	2022	3,448	
	2023	3,893	
	2024	5,485	
	2025	4,388 to Sep 30th	
	2026 Estimate		5,530

Boiler & Machinery	2021	50	
	2022	68	
	2023	67	
	2024	77	
	2025	62 to Sep 30th	
	2026 Estimate		80

Master Liability & Genesis	2021	3,756	
	2022	4,389	
	2023	5,208	
	2024	5,206	
	2025	4,333 to Sep 30th	
	2026 Estimate		5,460

Heavy Equipment	2021	52	
	2022	53	
	2023	53	
	2024	117	
	2025	189 to Sep 30th	
	2026 Estimate		250

11,830

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET EXPENDITURES**

2-00-00-541 **UTILITIES**

Electricity for Meter Vault, Equalization Tank and Tees Booster Station

2021	19,063		
2022	14,798		
2023	15,817		
2024	27,454		
2025	20,267 to Sep 30th		
2026 Estimate		27,510	27,480

2-00-00-810 **BANK CHARGES & SHORT TERM INTEREST**

Bank overdraft charges as a result of potential cash shortfalls

2021	325		
2022	20		
2023	0		
2024	70		
2025	0 to Sep 30th		
2026 Estimate		500	500

2-00-00-815 **AMORTIZATION**

Amortization expense for Tangible Capital Assets.

Phase	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2026 Estimate
Stettler to Alix	93,421	93,421	93,421	93,421	93,421	93,421
Alix to Mirror	62,038	62,039	62,039	62,039	62,039	62,039
Bashaw to Ferintosh	66,671	66,671	66,671	66,671	66,671	66,671
Ferintosh to Duhamel	98,806	98,806	98,806	98,806	98,806	98,806
Mirror to Bashaw	125,774	125,774	125,774	125,774	125,774	125,774
Ferintosh to Edberg	-	-	9,185	37,481	64,256	64,256
Alix to Clive	-	-	22,403	91,495	150,518	150,518
Operating	-	-	-	-	-	-
	446,710	446,710	478,300	575,690	661,490	661,490

661,490

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET EXPENDITURES**

2-00-00-831

INTEREST ON LONG TERM DEBT

Interest portion on repayment of debentures

Debenture repayment based on estimated principal amount of

- 1,851,947 @ 5.667% over 25 years
- 381,482 @ 4.589% over 25 years
- 434,291 @ 2.943% over 25 years
- 811,301 @ 3.132% over 25 years
- 2,131,953 @ 4.350% over 25 years (half year)

	Debenture #	Amount	Budget
2024	4000616	52,967	
2024	4000830	9,960	
2024	4001869	9,320	
2024	4002563	21,969	
2025	4000616	48,678	
2025	4000830	9,225	
2025	4001869	8,866	
2025	4002563	21,177	
2025	NEW	0	
2026	4000616		44,163
2026	4000830		8,455
2026	4001869		8,397
2026	4002563		20,361
2026	NEW		46,370

127,750

2-00-00-920

ALLOWANCE FOR DOUBTFUL ACCOUNTS

No write-offs anticipated

2021	0
2022	0
2023	0
2024	0
2025	0 to Sep 30th

2026 Estimate

-

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET CASH ITEMS NOT RECOGNIZED**

2-00-00-762 RESTRICTED SURPLUS TRANSFER

Transfer of funds to reserves for operating contingencies

	Balance			Balance
	Jan 1	Contribution	Reductions	Dec 31
2021	229,208	60,000	0	289,208
2022	289,208	60,000	0	349,208
2023	349,208	60,000	41,086	368,122
2024	368,122	60,000	18,715	409,407
2025	409,407	60,000	0	469,407 Estimated

80,000

2-00-00-832 CURRENT PORTION OF LONG TERM DEBT

ACFA Debentures - Projected 5 year Repayment Schedule

Debenture #4000616

	Principal	Interest
2026	89,579	44,163
2027	94,335	39,407
2028	99,343	34,399
2029	104,617	29,126
2030	110,170	23,572

Debenture # 400830

	Principal	Interest
2026	17,352	8,455
2027	18,158	7,650
2028	19,000	6,807
2029	19,882	5,925
2030	20,805	5,002

Debenture #4001869

	Principal	Interest
2026	16,263	8,397
2027	16,746	7,915
2028	17,242	7,419
2029	17,753	6,908
2030	18,280	6,381

Debenture #4002563

	Principal	Interest
2026	26,678	20,361
2027	27,520	19,519
2028	28,389	18,650
2029	29,285	17,754
2030	30,210	16,830

Debenture #NEW

	Principal	Interest
2026	23,995	46,370
2027	49,568	91,163
2028	51,747	88,983
2029	54,023	86,708
2030	56,398	84,332

2026 Portion of Long Term Debt #4000616	89,579
2026 Portion of Long Term Debt #4000830	17,352
2026 Portion of Long Term Debt #4001869	16,263
2026 Portion of Long Term Debt #4002563	26,678
2026 Portion of Long Term Debt #New	23,995

173,870

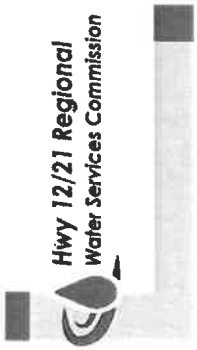
**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION
2026 OPERATING BUDGET WATER RATE**

ADMINISTRATIVE BOARD COSTS

Interest Income	-10,000
Membership Fees	300
Postage & Courier	500
Telephone & Communication	0
Contract Administration	49,668
Accounting & Contract Service	62,140
Legal Fees	1,000
Rentals	2,100
Licenses, Permits, Insurance	11,830
Small Tools & Equipment	0
Bank Charges & Short Term Interest	<u>500</u>
 Total Administrative/Board Expenditures	 118,038

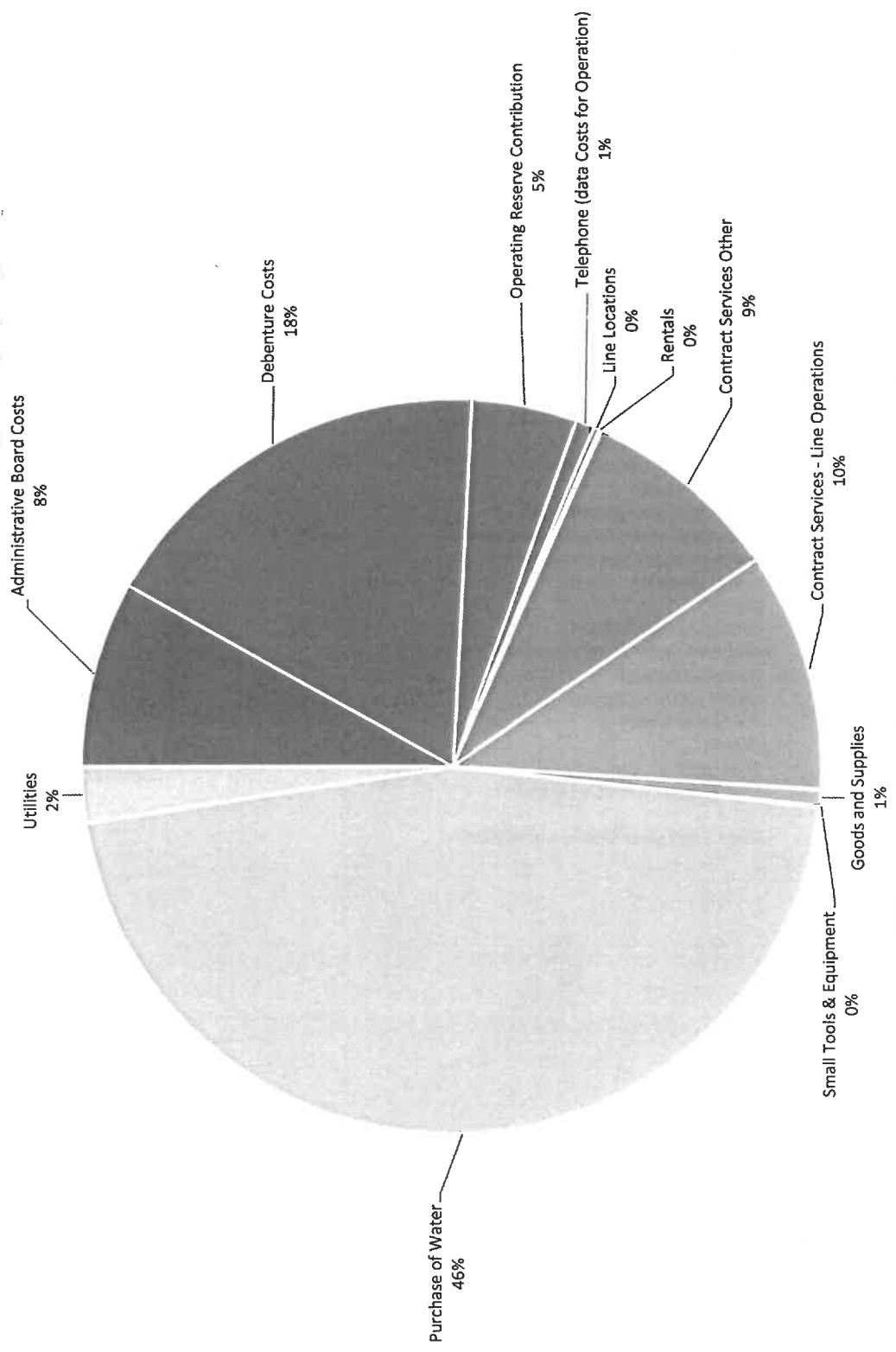
COSTS INCLUDED IN WATER RATE

Transfer From Reserve	0	
Administrative Board Costs	91,003	
Debenture Costs	196,896	
Operating Reserve Contribution	52,225	
Meter Calibration Testing Contribution	0	
Telephone (data Costs for Operation)	9,000	
Line Locations	2,500	
Rentals	1,500	
Contract Services Other	97,500	
Contract Services - Line Operations	117,100	
Goods and Supplies	8,000	
Small Tools & Equipment	500	
Purchase of Water	510,320	
Utilities	<u>27,480</u>	
Total Cost		<u>1,114,024</u>
Total Estimate Water Consumption		307,065
 Rate = total cost divided by consumption		 3.6280



HIGHWAY 12/21 REGIONAL WATER COMMISSION

Water Rate Breakdown 2026



2026 INTERIM OPERATING BUDGET NOTES

- The interim budget being presented has the same tax revenue and school requisition amounts as 2025. New tax rates cannot be calculated until we receive the School Requisition from the province in the spring.
- County and Village administration have worked out a new Fire Department operating budget format that should make spending projections easier and more accurate moving forward. The operating side of the Fire Department budget reflects a minor overall increase of approx. \$2,700, primarily due to small building maintenance items.
- Police Cost Funding is projected to increase by 39% in 2026. I have sent several emails and am waiting for confirmation on the actual increase amount. This means a cost increase of \$17,500 to a total of \$62,000 for 2026. In light of these significantly increasing costs, Council may want to have a discussion regarding other public safety related expenses such as the County Peace Officer contract, the Cyberus Security contract and the Klassic Kennel contract. The annual total for these three contracts is approximately \$78,000.
- Water budget for 2026 is running approx. \$20,000 over budget (revenue minus expenses; water department only) due to meter replacements. By 2029 it is expected that the water department will be back to a \$20,000/year surplus because the majority of meters will be replaced by then. That surplus should then be put in water reserves. I do not recommend increasing the water rate to cover water meter replacement expenses as meters only need to be replaced about every 20 years.
- Significant changes were made regarding Transfers to Reserves (found on the last page). Since the majority of the Lagoon Re-build is complete, Council can now focus on other community needs. Strategic Planning in the spring is needed to provide guidance to administration on medium and long range Council priorities, which will determine where reserve funding should be allocated.
- Options:
 - Send the proposed budget back to administration for amendments
 - Make individual line item amendments at the meeting and pass it as amended
 - Pass the 2026 Interim Operating Budget as presented.

I recommend the following resolution:

“that the Village of Alix Council hereby approves the 2026 Interim Operating Budget as presented.”

Village of Alix Current vs Future Year Operating Budget

Department	2025 Budget	2026 Proposed Budget	Variance (%)
<u>Government Services</u>			
Revenue	-\$2,163,787.37	-\$2,147,187.37	99%
Expense	\$765,724.89	\$763,859.89	100%
Net	-\$1,398,062.48	-\$1,383,327.48	99%
<u>Protective Services</u>			
Revenue	-\$43,400.00	-\$36,125.00	83%
Expense	\$218,160.00	\$236,520.00	108%
Net	\$174,760.00	\$200,395.00	115%
<u>Public Works</u>			
Revenue	\$0.00	\$0.00	
Expense	\$424,572.70	\$443,072.74	104%
Net	\$424,572.70	\$443,072.74	104%
<u>Utilities</u>			
Revenue	-\$759,530.00	-\$761,120.00	100%
Expense	\$672,484.64	\$687,224.94	102%
Net	-\$87,045.36	-\$73,895.06	85%
<u>Community Services</u>			
Revenue	-\$57,442.47	-\$39,794.00	69%
Expense	\$136,430.06	\$138,612.38	102%
Net	\$78,987.59	\$98,818.38	125%
<u>Recreation & Culture</u>			
Revenue	-\$58,066.00	-\$58,066.00	100%
Expense	\$413,950.00	\$212,178.00	51%
Net	\$355,884.00	\$154,112.00	43%
Total Revenue	-\$3,082,225.84	-\$3,042,292.37	99%
Total Expense	\$2,631,322.29	\$2,481,467.95	94%
Transfers to Reserves	\$261,155.11	\$309,751.65	119%
Operating \$ for Capital Projects	\$189,748.44	\$251,072.77	132%
Surplus (deficit)	\$0.00	\$0.00	

NOTE: Operating \$ for Capital Projects includes Debenture payments

Department Headings include the following Municipal Services:

Government Services:

Property Taxes
Legislative Services
Administration

Protective Services:

Fire Department
First Responders
Emergency Management
Bylaw Enforcement
Policing

Operations:

Public Works
Streets

Utilities:

Water
Sewer
Garbage
Recycling
Compost

Community Services:

FCSS
Cemetery
Planning
Economic Development

Recreation & Culture:

Recreation
Arena
Campground
Parks
Nature Trail
Community Hall
Library

Current vs Future Year Operating Budget: Government Services

Department	2025 Budget	2026 Proposed Budget	Variance (%)
<u>Taxes</u>			
Revenue	-\$1,912,987.37	-\$1,912,987.37	100%
Expenses	\$262,854.89	\$262,854.89	100%
Net	-\$1,650,132.48	-\$1,650,132.48	100%
<u>Legislative</u>			
Revenue	-\$1,400.00	-\$700.00	50%
Expenses	\$53,900.00	\$49,200.00	91%
Net	\$52,500.00	\$48,500.00	92%
<u>Administration</u>			
Revenue	-\$249,400.00	-\$233,500.00	94%
Expenses	\$448,970.00	\$451,805.00	101%
Net	\$199,570.00	\$218,305.00	109%

Current vs Future Year Operating Budget: Protective Services

Department	2025 Budget	2026 Proposed Budget	Variance (%)
<u>Fire Department</u>			
Revenue	-\$32,000.00	-\$24,325.00	76%
Expense	\$64,250.00	\$64,170.00	100%
Net	\$32,250.00	\$39,845.00	124%
<u>First Responders</u>			
Revenue	-\$800.00	-\$800.00	100%
Expense	\$9,550.00	\$9,750.00	102%
Net	\$8,750.00	\$8,950.00	102%
<u>Emergency Management</u>			
Revenue	-\$2,000.00	-\$2,400.00	120%
Expense	\$9,500.00	\$9,750.00	103%
Net	\$7,500.00	\$7,350.00	98%
<u>Bylaw Enforcement</u>			
Revenue	-\$3,600.00	-\$3,600.00	100%
Expense	\$88,940.00	\$90,850.00	102%
Net	\$85,340.00	\$87,250.00	102%
<u>Policing</u>			
Revenue	-\$5,000.00	-\$5,000.00	100%
Expense	\$45,920.00	\$62,000.00	135%
Net	\$40,920.00	\$57,000.00	139%

NOTE: Bylaw Enforcement expenses include Peace Officer & Cybrus contract, animal control, and security camera costs

Current vs Future Operating Budget: Public Works

Department	2025 Budget	2026 Proposed Budget	Variance (%)
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Public Works

Revenue	\$0.00	\$0.00	
Expense	\$173,032.70	\$182,122.74	105%
Net	\$173,032.70	\$182,122.74	105%

Streets

Revenue	\$0.00	\$0.00	
Expense	\$251,540.00	\$260,950.00	104%
Net	\$251,540.00	\$260,950.00	104%

Current vs Future Year Operating Budget: Utilities

Department	2025 Budget	2026 Proposed Budget	Variance (%)
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Water

Revenue	-\$362,030.00	-\$375,120.00	104%
Expense	\$382,050.69	\$405,329.87	106%
Net	\$20,020.69	\$30,209.87	151%

Sewer

Revenue	-\$260,900.00	-\$258,500.00	99%
Expense	\$159,113.95	\$160,815.07	101%
Net	-\$101,786.05	-\$97,684.93	96%

Garbage

Revenue	-\$136,600.00	-\$127,500.00	93%
Expense	\$131,320.00	\$121,080.00	92%
Net	-\$5,280.00	-\$6,420.00	122%

NOTE: Water meter expense went from \$12,000 in 2024 to \$60,000 in 2025. This was an increase of \$48,000. We are seeing double digit meter replacements needed every month.

Current vs Future Year Operating Budget: Community Services

Department	2025 Budget	2026 Proposed Budget	Variance (%)
<u>FCSS</u>			
Revenue	-\$24,742.47	-\$24,744.00	100%
Expense	\$30,928.00	\$30,930.00	100%
Net	\$6,185.53	\$6,186.00	100%
<u>Cemetery</u>			
Revenue	-\$11,700.00	-\$13,450.00	115%
Expense	\$16,650.00	\$17,160.00	103%
Net	\$4,950.00	\$3,710.00	75%
<u>Planning</u>			
Revenue	-\$1,000.00	-\$1,600.00	160%
Expense	\$7,000.00	\$11,375.00	163%
Net	\$6,000.00	\$9,775.00	163%
<u>Economic Development</u>			
Revenue	-\$20,000.00	\$0.00	0%
Expense	\$81,852.06	\$79,147.38	97%
Net	\$61,852.06	\$79,147.38	128%

NOTE: Economic Development includes Railway House Revenues & Expenses

Current vs Future Year Operating Budget: Recreation & Culture

Department	2025 Budget	2026 Proposed Budget	Variance (%)
<u>Recreation</u>			
Revenue	-\$1,600.00	-\$1,600.00	100%
Expense	\$9,062.00	\$6,150.00	68%
Net	\$7,462.00	\$4,550.00	61%
<u>Arena</u>			
Revenue	-\$36,466.00	-\$36,466.00	100%
Expense	\$54,100.00	\$55,300.00	102%
Net	\$17,634.00	\$18,834.00	107%
<u>Campground</u>			
Revenue	-\$20,000.00	-\$20,000.00	100%
Expense	\$31,700.00	\$28,605.00	90%
Net	\$11,700.00	\$8,605.00	74%
<u>Parks</u>			
Revenue	\$0.00	\$0.00	
Expense	\$261,400.00	\$64,650.00	25%
Net	\$261,400.00	\$64,650.00	25%
<u>Nature Trail</u>			
Revenue	\$0.00	\$0.00	
Expense	\$24,590.00	\$25,325.00	103%
Net	\$24,590.00	\$25,325.00	103%
<u>Community Hall</u>			
Revenue	\$0.00	\$0.00	
Expense	\$10,700.00	\$11,000.00	103%
Net	\$10,700.00	\$11,000.00	103%
<u>Library</u>			
Revenue	\$0.00	\$0.00	
Expense	\$22,398.00	\$21,148.00	94%
Net	\$22,398.00	\$21,148.00	94%

NOTE:

2026 Draft Operating Budget		2026 Budget
GENERAL REVENUE		
1-00-00-00-110	Gen - Residential Taxes	(735,708.26)
1-00-00-00-112	Gen - Non-Residential Taxes	(297,883.60)
1-00-00-00-113	Gen - Machinery & Equipment Taxes	(585,268.98)
1-00-00-00-115	Gen - Minimum Tax Levy	-
1-00-00-00-120	Gen - AB School Foundation Taxes	(184,561.70)
1-00-00-00-130	Gen - AB School Fdn Taxes Non Res	(69,539.24)
1-00-00-00-140	Gen - Seniors Requisition	(8,662.00)
1-00-00-00-150	Gen - DIP Requisition	(124.64)
1-00-00-00-190	Gen - Linear	(29,229.09)
1-00-00-00-200	Gen - Fed/Prov Grants in Lieu of Tax	(2,009.86)
1-00-00-00-510	Gen - Penalties and Cost Tax	(25,000.00)
1-00-00-00-511	Gen - Penalties and Costs Utilities	(5,000.00)
1-00-00-00-540	Gen - ATCO Franchise Fee	(19,200.00)
1-00-00-00-541	Gen - FORTIS Franchise Fee	(124,000.00)
1-00-00-00-550	Gen - Investment Income	(55,000.00)
1-00-00-00-600	Gen - Gain/Loss on Disposal of Assets	
1-00-00-00-990	Gen - Misc. Revenue	(300.00)
		(2,141,487.37)
GENERAL EXPENSE		
2-00-00-00-700	Gen - Alberta School Requisition	254,068.26
2-00-00-00-701	Gen - Lacombe Foundation Requisition	8,662.00
2-00-00-00-702	Gen - Ambulance Requisition	-
2-00-00-00-704	Gen - DIP Requisition	124.63
		262,854.89
COUNCIL REVENUE		
1-11-00-00-990	Legislative - General Revenue	(700.00)
		(700.00)
COUNCIL EXP		
2-11-00-00-150	Legislative - Council Fees(CRA)	4,000.00
2-11-00-00-210	Legislative - Travel & Subsistence	-
2-11-00-00-211	Legislative - Training & Registration	700.00
2-11-00-00-231	Legislative - Legal Fees	-
2-11-00-00-270	Legislative - Insurance	700.00
2-11-00-00-290	Legislative - Election Costs	-
2-11-00-00-295	Legislative - Council Recognition	-
2-11-00-00-590	Legislative - General Council Expenses	1,000.00
2-11-11-00-150	Leg - Fehr Council Fees	6,800.00
2-11-11-00-210	Leg - Fehr Travel & Subsistence	1,000.00
2-11-11-00-211	Leg - Fehr Training & Registration	1,000.00
2-11-16-00-150	Leg - Gilliat Council Fees	7,800.00
2-11-16-00-210	Leg - Gilliat Travel & Subsistence	1,500.00
2-11-16-00-211	Leg - Gilliat Training & Registration	1,000.00
2-11-19-00-150	Leg - Besuijen J. Council Fees	6,800.00
2-11-19-00-210	Leg - Besuijen J. Travel & Subsistence	1,000.00
2-11-19-00-211	Leg - Besuijen J. Training & Registration	1,000.00
2-11-18-00-150	Leg - Cole Council Fees	5,700.00
2-11-18-00-210	Leg - Cole Travel & Subsistence	500.00
2-11-18-00-211	Leg - Cole Training & Registration	500.00
2-11-20-00-150	Leg - Laneuville Council Fees	5,700.00
2-11-20-00-210	Leg - Laneuville Travel & Subsistence	1,500.00
2-11-20-00-211	Leg - Laneuville - Training & Registration	1,000.00
		49,200.00
ADMIN REV		
1-12-00-00-490	Admin - Office Services	(2,000.00)
1-12-00-00-520	Admin - Business Licenses	(3,000.00)
1-12-00-00-560	Admin - Building Rental/Other	
1-12-00-00-564	Admin - Rental Revenue	-
1-12-00-00-840	Admin - Provincial Gov Grants	
1-12-00-00-841	Admin - Mun. Sustain Grant	-
1-12-00-00-920	Admin - Transfer From Reserve	
1-12-00-00-990	Admin - General Revenue	-

2026 Draft Operating Budget		2026 Budget
		(5,000.00)
ADMIN EXP		
2-12-00-00-110	Admin - Salaries	239,500.00
2-12-00-00-130	Admin - Benefits	74,500.00
2-12-00-00-210	Admin - Travel & Subsistence	1,500.00
2-12-00-00-211	Admin - Training & Registration Fees	2,000.00
2-12-00-00-214	Admin - Land Charges	-
2-12-00-00-215	Admin - Freight & Postage	9,000.00
2-12-00-00-220	Admin - Advertising	2,500.00
2-12-00-00-221	Admin - Promotion	5,500.00
2-12-00-00-223	Admin - CAO Emergency Expense Fund	
2-12-00-00-224	Admin - Memberships & Licenses	2,800.00
2-12-00-00-226	Admin - TCA Expenses	
2-12-00-00-230	Admin - Professional Fees	20,000.00
2-12-00-00-232	Admin - Audit Contract	16,000.00
2-12-00-00-233	Admin - Assessment Costs	15,300.00
2-12-00-00-250	Admin - Contracted Repairs & Maintenance	3,500.00
2-12-00-00-251	Admin - Cleaning Meeting Room	
2-12-00-00-263	Admin - Equipment Rental	825.00
2-12-00-00-270	Admin - Insurance	4,500.00
2-12-00-00-290	Admin - General	200.00
2-12-00-00-295	Admin - Employee Recognition	1,500.00
2-12-00-00-510	Admin - Office Supplies	7,000.00
2-12-00-00-511	Admin - Computer Services & Supplies	25,000.00
2-12-00-00-514	Admin - Consumable Supplies	800.00
2-12-00-00-520	Admin - Equipment Parts & Supplies	
2-12-00-00-530	Admin - Constructicon/Maintenance	
2-12-00-00-540	Admin - Utilities	11,600.00
2-12-00-00-541	Admin - Telephone	7,520.00
2-12-00-00-542	Admin - Security System	560.00
2-12-00-00-761	Admin - Transfer to Op Res	-
2-12-00-00-810	Admin - Bank Charges	200.00
2-12-00-00-900	Admin - Amortizaiton Expense	
2-12-00-00-920	Admin - Uncollectable Accounts	-
2-12-00-00-990	Admin - Other Expenses	
		451,805.00
FIRE & DISASTER SERV REV		
1-23-00-00-490	Fire - County Reimbursement	(24,325.00)
1-23-00-00-920	Fire - Transfer from Reserves	
1-23-00-00-940	Fire - Transfer from Capital	
1-23-08-00-490	Fire - County Reimburse - First Response	(800.00)
1-23-08-00-920	Fire - Transfer from Reserves	
1-23-08-00-990	Fire - 1st Response - Other Revenues	
1-24-00-00-490	Dist - General Revenue	(2,400.00)
1-24-00-00-840	Dist - Provincial Revenue	-
		(27,525.00)
FIRE & DISASTER SERV EXP		
2-23-00-00-210	Fire - Travel & Subsistence	670.00
2-23-00-00-211	Fire - Training & Registraiton	2,500.00
2-23-00-00-224	Fire - Memberships (Regional)	6,600.00
2-23-00-00-230	Fire - Professional/Engineering Fees	2,500.00
2-23-00-00-250	Fire - Equipment Repair & Maintenance	5,750.00
2-23-00-00-270	Fire - Insurance	7,800.00
2-23-00-00-514	Fire - Consumable Supplies	2,350.00
2-23-00-00-520	Fire - Equipment Parts & Supplies	9,200.00
2-23-00-00-521	Fire - Fuel & Oil	5,200.00
2-23-00-00-530	Fire - Construction & Maintenance	4,800.00
2-23-00-00-540	Fire - Utilities	10,400.00
2-23-00-00-541	Fire - Telephones	2,400.00
2-23-00-00-764	Fire - Transfer to Reserves	
2-23-00-00-770	Fire - Fireman's Honorarium	4,000.00

2026 Draft Operating Budget		2026 Budget
2-23-08-00-210	Fire FR - Travel & Subsistence	
2-23-08-00-211	Fire FR - Training & Registration	
2-23-08-00-270	Fire FR - Insurance	550.00
2-23-08-00-514	Fire FR - Consumable Supplies	
2-23-08-00-520	Fire FR - Equipment Repairs	1,000.00
2-23-08-00-521	Fire FR - Fuel & Oil	1,000.00
2-23-08-00-541	Fire FR - Telephone	1,200.00
2-23-08-00-770	Fire FR - Honorarium	6,000.00
2-24-00-00-210	Disaster - Travel & Subsistence	800.00
2-24-00-00-211	Disaster - Training & Registration	7,000.00
2-24-00-00-250	Disaster - Repairs & Maintenance	-
2-24-00-00-265	Disaster - Building Lease	-
2-24-00-00-270	Disaster - Insurance	-
2-24-00-00-510	Disaster - Office Supplies	700.00
2-24-00-00-520	Disaster - Office Equipment	500.00
2-24-00-00-530	Disaster - Equipment Maintenance	-
2-24-00-00-540	Disaster - Utilities	-
2-24-00-00-541	Disaster - Telephone	750.00
2-24-00-00-550	Disaster - COVID 19	-
2-24-00-00-762	Disaster - Contributed to Capital	
2-24-00-00-770	Disaster - Director Remuneration	-
2-24-00-00-831	Disaster - Debenture Interest	-
2-24-00-00-832	Disaster - Debenture Principal	
		83,670.00
BYLAW REVENUES		
1-26-00-00-520	Bylaw - Dog Licenses	(1,600.00)
1-26-00-00-530	Bylaw - Fine Revenue	(2,000.00)
1-26-00-00-531	Bylaw - Provincial Fines	(5,000.00)
		(8,600.00)
BYLAW EXPENSES		
2-26-00-00-230	Bylaw - Enhanced Policing	-
2-26-00-00-231	Bylaw - County Peace Officer	33,600.00
2-26-00-00-250	Bylaw - Contracted Services	49,000.00
2-26-00-00-270	Bylaw - Insurance	250.00
2-26-00-00-510	Bylaw - General	8,000.00
2-26-00-00-770	Bylaw - Police Cost Funding	62,000.00
		152,850.00
PW REVENUES		
1-31-00-00-490	Public Works - General Revenue	
1-31-00-00-590	Public Works - Debenture	
1-31-00-00-840	Public Works - STEP Grant	
1-31-00-00-920	Public Works - Transfer frm Reserve	
1-31-00-00-940	Public Works - Transfer frm Capital	
1-31-00-00-120	Public Works - Salaries (STEP Grant)	
PW EXPENSES		
2-31-00-00-110	Pub Works - Salaries	59,200.00
2-31-00-00-130	Pub Works - Benefits	15,000.00
2-31-00-00-210	Pub Works - Travel & Subsistence	500.00
2-31-00-00-211	Pub Works - Training & Registration Fees	1,000.00
2-31-00-00-215	Pub Works - Freight	200.00
2-31-00-00-220	Pub Works - Advertising	
2-31-00-00-224	Pub Works - Memberships & Licenses	
2-31-00-00-230	Pub Works - Professional Fees	9,000.00
2-31-00-00-250	Pub Works - Contracted Repairs & Maint	10,000.00
2-31-00-00-263	Pub Works - Equipment Rental	
2-31-00-00-270	Pub Works - Insurance	10,200.00
2-31-00-00-510	Pub Works - Office Supplies	
2-31-00-00-513	Pub Works - Tools	1,000.00
2-31-00-00-514	Pub Works - Consumable Supplies	
2-31-00-00-520	Pub Works - Equip Parts & Supplies	18,000.00

2026 Draft Operating Budget		2026 Budget
2-31-00-00-521	Pub Works - Fuel & Oil	21,000.00
2-31-00-00-530	Pub Works - Construction & Maintenance	-
2-31-00-00-540	Pub Works - Utilities	12,600.00
2-31-00-00-541	Pub Works - Telephone	12,500.00
2-31-00-00-542	Pub Works - Security Alarm	550.00
2-31-00-00-762	Pub Works - Transfer to Capital	
2-31-00-00-764	Pub Works - Transfer to Reserves	
2-31-00-00-831	Pub Works - Debenture Interest	11,372.74
2-31-00-00-832	Pub Works - Debenture Principal	
2-31-00-00-900	Pub Works - Amortization Expense	
		182,122.74
ROADS & STREETS REVENUES		
1-32-00-00-490	Streets - General Revenue	-
1-32-00-00-600	Streets - Gain/Loss on Disposal of Asset	
1-32-00-00-920	Streets - Transfer frm Reserve	
1-32-00-00-940	Streets - Transfer frm Capital	
		-
ROADS & STREETS EXPENSES		
2-32-00-00-110	Streets - Salaries	67,500.00
2-32-00-00-130	Streets - Benefits	18,250.00
2-32-00-00-210	Streets - Travel & Subsistence	
2-32-00-00-211	Streets - Training	
2-32-00-00-215	Streets - Freight	
2-32-00-00-230	Streets - Professional Fees	1,500.00
2-32-00-00-250	Streets - Contracted Repairs & Main	60,000.00
2-32-00-00-251	Streets - Railway Crossing Maintenance	9,700.00
2-32-00-00-252	Streets - Snow Removal	30,000.00
2-32-00-00-263	Streets - Equipment Rental	-
2-32-00-00-270	Streets - Insurance	5,600.00
2-32-00-00-290	Streets - General Expenses	
2-32-00-00-516	Streets - Signs	1,000.00
2-32-00-00-520	Streets - Equip Parts, Supplies, Flowers	5,000.00
2-32-00-00-521	Streets - Fuel & Oil	
2-32-00-00-530	Streets - Construction & Maintenance	-
2-32-00-00-531	Streets - Chemicals	-
2-32-00-00-534	Streets - Sand & Gravel	2,000.00
2-32-00-00-535	Streets - Dust Control	2,200.00
2-32-00-00-540	Streets - Utilities	58,200.00
2-32-00-00-762	Streets - Transfer to Capital	
2-32-00-00-764	Streets - Transfer to Reserves	
2-32-00-00-900	Streets - Amortizaiton Expense	
		260,950.00
WATER REV		
1-37-00-00-490	Storm Sewer - General Revenue	
1-41-00-00-400	Water - Utility Charges	(172,320.00)
1-41-00-00-401	Water - Bulk Water	(9,000.00)
1-41-00-00-402	Water - Utility Flat Rate	(190,800.00)
1-41-00-00-403	Water - Toilet Rebates	
1-41-00-00-490	Water - General Revenue	(3,000.00)
1-41-00-00-593	Water - Highway 12/21 Rebate	
1-41-00-00-920	Water - Transfer frm Reserve	
		(375,120.00)
WATER EXP		
2-41-00-00-110	Water - Salaries	38,600.00
2-41-00-00-130	Water - Benefits	15,400.00
2-41-00-00-210	Water - Travel & Subsistence	500.00
2-41-00-00-211	Water - Training & Registratoin Fees	1,500.00
2-41-00-00-215	Water - Freight	1,500.00
2-41-00-00-217	Water - Educational Materials	

2026 Draft Operating Budget		2026 Budget
2-41-00-00-230	Water - Professional Fees	
2-41-00-00-250	Water - Repairs, Maint & Equip	28,000.00
2-41-00-00-251	Water - Water Main Breaks	
2-41-00-00-263	Water - Equipment Rental	
2-41-00-00-270	Water - Insurance	9,600.00
2-41-00-00-290	Water - General Expenses	
2-41-00-00-510	Water - Office Supplies	3,000.00
2-41-00-00-513	Water - Tools	
2-41-00-00-520	Water - Meters	60,000.00
2-41-00-00-521	Water - Fuel & Oil	
2-41-00-00-530	Water - Construction/Maintenance	
2-41-00-00-531	Water - Chemicals	1,800.00
2-41-00-00-532	Water - Water Sample Costs	500.00
2-41-00-00-540	Water - Utilities	23,200.00
2-41-00-00-541	Water - Telephone	
2-41-00-00-543	Water - River Water	204,000.00
2-41-00-00-762	Water - Transfer to Capital	
2-41-00-00-764	Water - Transfer to Res	-
2-41-00-00-831	Water - Debenture Interest	10,929.87
2-41-00-00-832	Water - Debenture Principal	
2-41-03-00-251	Water - Maintenance Bulk Water Station	
2-41-03-00-530	Water - Construct/Main Distribution	
2-41-04-00-543	Water - Bulk Water Usage	6,800.00
		405,329.87

SEWER REV		
1-42-00-00-400	Sewer - Utility Charges	(126,000.00)
1-42-00-00-402	Sewer - Flate Rate	(130,000.00)
1-42-00-00-490	Sewer - General Revenue	(2,500.00)
1-42-00-00-920	Sewer - Transfers frm Reserves	
		(258,500.00)
SEWER EXP		
2-42-00-00-110	Sewer - Salaries	31,900.00
2-42-00-00-130	Sewer - Benefits	9,500.00
2-42-00-00-210	Sewer - Travel & Subsistence	500.00
2-42-00-00-211	Sewer - Training & Registration Fees	1,500.00
2-42-00-00-215	Sewer - Freight	
2-42-00-00-230	Sewer - Professional Fees	1,000.00
2-42-00-00-250	Sewer - Contracted Repair & Main	50,000.00
2-42-00-00-251	Sewer - Lab Testing	4,500.00
2-42-00-00-263	Sewer - Equipment Rental	
2-42-00-00-270	Sewer - Insurance	7,200.00
2-42-00-00-510	Sewer - Office Supplies	
2-42-00-00-520	Sewer - Equip Parts & Supplies	3,000.00
2-42-00-00-521	Sewer - Fuel & Oil	-
2-42-00-00-530	Sewer - Construction & Maintenance	-
2-42-00-00-531	Sewer - Chemicals	7,800.00
2-42-00-00-540	Sewer - Utilities	27,800.00
2-42-00-00-541	Sewer - Telephone	3,230.00
2-42-00-00-762	Sewer - Transfer to Capital	
2-42-00-00-764	Sewer - Transfer to Reserves	-
2-42-00-00-821	Sewer - Debenture Interest	
2-42-00-00-822	Sewer - Debenture Principal	
2-42-00-00-831	Sewer - Debenture Interest	12,885.07
2-42-00-00-832	Sewer - Debenture Principal	
2-42-00-00-900	Sewer - Amortization Expense	
		160,815.07
GARBAGE REV		
1-43-00-00-400	Garbage - Utility Charge	(124,500.00)
1-43-00-00-401	Garbage - Recycle Fees	(3,000.00)
1-43-00-00-402	Garbage - County Reimburse Recycle Fee	-
1-43-00-00-900	Garbage - LRSWA Refund	-

2026 Draft Operating Budget		2026 Budget
1-43-00-00-920	Garbage - Transfer frm Reserves	
		(127,500.00)
GARBAGE EXP		
2-43-00-00-110	Garbage - Salaries	18,900.00
2-43-00-00-130	Garbage - Benefits	5,300.00
2-43-00-00-215	Garbage - Freight	
2-43-00-00-230	Garbage - Professional Fees	
2-43-00-00-250	Garbage - Contracted Repairs & Maint	33,500.00
2-43-00-00-251	Garbage - Contracted Recycling	-
2-43-00-00-263	Garbage - Equipment Rental	
2-43-00-00-270	Garbage - Insurance	1,000.00
2-43-00-00-290	Garbage - General Expenses	
2-43-00-00-350	Garbage - Regional Land Fill Fee	58,480.00
2-43-00-00-510	Garbage - Office Supplies	500.00
2-43-00-00-520	Garbage - Equip Parts & Supplies	
2-43-00-00-521	Garbage - Fuel & Oil	
2-43-00-00-530	Garbage - Construction & Maintenance	
2-43-00-00-531	Garbage - Compost	3,400.00
2-43-00-00-540	Garbage - Utilities	
2-43-00-00-762	Garbage - Transfer to Capital	
2-43-00-00-764	Garbage - Transfer to Reserves	
		121,080.00
FCSS REV		
1-51-00-00-490	FCSS - General Revenue	
1-51-00-00-840	FCSS - Conditional Grant	(24,744.00)
1-51-00-00-850	FCSS - County Funding	
		(24,744.00)
FCSS EXP		
2-51-00-00-770	FCSS - Transfer to Other Organizations	30,930.00
2-51-00-00-831	FCSS - Debenture Interest	-
2-51-00-00-832	FCSS - Debenture Principal	-
		30,930.00
CEMETERY REV		
1-56-00-00-400	Cemetery - Plot Sales	(1,000.00)
1-56-00-00-410	Cemetery - Open & Close Charges	(750.00)
1-56-00-00-490	Cemetery - General Revenue	(200.00)
1-56-00-00-800	Cemetery - County of Lacombe Grants	(11,500.00)
1-56-00-00-990	Cemetery - Donations	
		(13,450.00)
CEMETERY EXP		
2-56-00-00-250	Cemetery - Contracted Repairs & Main	15,500.00
2-56-00-00-270	Cemetery - Insurance	160.00
2-56-00-00-290	Cemetery - General Expenses	500.00
2-56-00-00-521	Cemetery - Fuel & Oil	
2-56-00-00-530	Cemetery - Construction & Maint Material	1,000.00
2-56-00-00-762	Cemetery - Transfer to Capital	
2-56-00-00-764	Cemetery - Transfer to Reserves	
		17,160.00
MUNI PLAN & DEVELOP REVENUES		
1-61-00-00-490	Dev - General Revenue	
1-61-00-00-520	Dev - Development & Building Permits	(1,600.00)
1-61-00-00-920	Dev - Transfers frm Reserves	
1-62-00-00-551	Eco Dev - Lease Revenue (Bays 1,3 & 4)	-
1-62-00-00-990	Eco Dev - Building Cost Recovery	
		(1,600.00)
MUNI PLAN & DEVELOP EXPENSE		
2-61-00-00-220	Planning - Advertising	-
2-61-00-00-224	Planning - Memberships	1,875.00

2026 Draft Operating Budget		2026 Budget
2-61-00-00-230	Planning - Professional Fees	9,000.00
2-61-00-00-231	Planning - Permit Fees	
2-61-00-00-290	Planning - General Goods & Services	500.00
2-62-00-00-210	Eco Dev - Travel & Subsistence	-
2-62-00-00-211	Eco Dev - Training & Registration	-
2-62-00-00-220	Eco Dev - Advertising	750.00
2-62-00-00-250	Eco Dev - Repair & Maint	5,000.00
2-62-00-00-265	Eco Dev - Lease Bay 1	-
2-62-00-00-270	Eco Dev - Insurance	5,600.00
2-62-00-00-290	Eco Dev - General Expenses	2,500.00
2-62-00-00-291	Eco Dev - Lease Bay 3	-
2-62-00-00-292	Eco Dev - Lease Bay 4	-
2-62-00-00-514	Eco Dev - Consumable Supplies	
2-62-00-00-520	Eco Dev - Office Equipment	-
2-62-00-00-540	Eco Dev - Utilities - Lease Bays	28,000.00
2-62-00-00-541	Eco Dev - Telephone	1,800.00
2-62-00-00-831	Railway House - Debenture Interest	35,497.38
2-62-00-00-832	Railway House - Debenture Principal	
2-66-00-00-230	Land Dev - Subdivision Professional Fees	-
		90,522.38
RECREATION REVENUES		
1-72-01-00-490	Rec - General Revenue	-
1-72-01-00-800	Rec - Lacombe County (Skateboard Park)	(1,600.00)
1-72-01-00-840	Rec - Provincial Grants	-
1-72-01-00-990	Rec - Community Donations	-
		(1,600.00)
RECREATION EXPENSES		
2-72-01-00-210	Rec - Travel & Subsistence	-
2-72-01-00-211	Rec - Training & Registration	-
2-72-01-00-220	Rec - Advertising	-
2-72-01-00-240	Rec - Events	-
2-72-01-00-250	Rec - Repair & Maintenance	-
2-72-01-00-265	Rec - Building Rental	-
2-72-01-00-270	Rec - Insurance	-
2-72-01-00-414	Rec - Summer Camps	-
2-72-01-00-450	Rec - Youth Center	-
2-72-01-00-510	Rec - Office Supplies & Computer Service	-
2-72-01-00-511	Rec - Supplies	-
2-72-01-00-530	Rec - Construction & Maintenance Material	-
2-72-01-00-540	Rec - Utilities	-
2-72-01-00-541	Rec - Telephone	-
2-72-01-00-771	Rec - Transfer to Other Organizations	6,150.00
2-72-01-00-831	Rec - Debenture Interest	-
2-72-01-00-832	Rec - Debenture Principal	-
		6,150.00
ARENA REV		
1-72-02-00-401	Arena - General Revenue	
1-72-02-00-841	Arena - MSI Grant	(36,466.00)
1-72-02-00-920	Arena - Transfer from Reserves	
		(36,466.00)
ARENA EXP		
2-72-02-00-230	Arena - Professional Fees	
2-72-02-00-250	Arena - Contract Repairs & Maint	1,100.00
2-72-02-00-270	Arena - Insurance	23,800.00
2-72-02-00-290	Arena - General Expenses	-
2-72-02-00-540	Arena - Utilities	-
2-72-02-00-541	Arena - Telephone	-
2-72-02-00-762	Arena - Transfer to Capital	-
2-72-02-00-764	Arena - Transfer to Reserves	-

2026 Draft Operating Budget		2026 Budget
2-72-02-00-770	Arena - Transfer to Board	30,400.00
		55,300.00
CAMPGROUND REV		
1-72-03-01-410	Campground - Fees	(20,000.00)
1-72-03-01-840	Campground - MRTA Operating Grant	
1-72-04-00-110	Trails - General Revenue	
1-72-04-00-920	Trails - Transfers frm Reserves	
		(20,000.00)
CAMPGROUND EXP		
2-72-03-01-110	Campground - Salaries	
2-72-03-01-130	Campground - Benefits	
2-72-03-01-215	Campground - Freight	
2-72-03-01-220	Campground - Advertising	375.00
2-72-03-01-250	Campground - Contract Repair & Maint	18,500.00
2-72-03-01-270	Campground - Insurance & Permits	1,200.00
2-72-03-01-290	Campground - General Expenses	500.00
2-72-03-01-514	Campground - Consumable Supplies	-
2-72-03-01-520	Campground - Equip Parts & Supplies	1,000.00
2-72-03-01-521	Campground - Fuel & Oil	
2-72-03-01-530	Campground - Construc & Maint Materi	
2-72-03-01-531	Campground - Sand & Gravel	
2-72-03-01-536	Campground - Firewood	
2-72-03-01-540	Campground - Utilities	6,500.00
2-72-03-01-541	Campground - Telephone	530.00
		28,605.00
PARKS EXP		
2-72-03-00-110	Parks - Salaries	40,500.00
2-72-03-00-130	Parks - Benefits	11,000.00
2-72-03-00-215	Parks - Freight	
2-72-03-00-250	Parks - Contracted Repairs & Maint	4,000.00
2-72-03-00-263	Parks - Equipment Rental	
2-72-03-00-270	Parks - Insurance	1,150.00
2-72-03-00-290	Parks - General Expenses	4,000.00
2-72-03-00-520	Parks - Equipment Parts & Supplies	3,000.00
2-72-03-00-521	Parks - Fuel & Oil	
2-72-03-00-530	Parks - Construction & Maint Material	
2-72-03-00-532	Parks - Lake	1,000.00
2-72-03-00-761	Parks - Transfer to Reserves	
2-72-03-00-762	Parks - Contributed to Capital	
2-72-03-00-764	Parks - Transfer to Operating Reserv	
2-72-03-00-770	Parks - Transfer to Local Boards	
		64,650.00
TRAIL EXP		
2-72-04-00-110	Trail - Salaries	18,900.00
2-72-04-00-130	Trail - Benefits	5,300.00
2-72-04-00-270	Trail - Insurance	125.00
2-72-04-00-521	Trail - Fuel & Oil	
2-72-04-00-530	Trail - Construction & Maint Materia	1,000.00
2-72-04-00-770	Trail - Transfers to Local Boards	
		25,325.00
HALL REVENUE		
1-74-04-00-590	Community Hall - General Revenue	
HALL EXP		
2-74-04-00-250	Community Hall - Repairs & Maintenanc	500.00
2-74-04-00-251	Community Hall - Contracted Cleaning	
2-74-04-00-270	Community Hall - Insurance	4,500.00
2-74-04-00-762	Community Hall - Transfer to Capital	
2-74-04-00-764	Community Hall - Transfer to Reserve	

2026 Draft Operating Budget		2026 Budget
2-74-04-00-770	Community Hall - Trnsf to Local Board	6,000.00
		11,000.00
LIBRARY REV		
1-74-06-00-500	Library - User Fees	-
1-74-06-00-501	Library - Grants	-
1-74-06-00-502	Library - Provincial Grants	-
1-74-06-00-920	Library - Transfers from Reserves	
1-74-06-00-990	Library - Utility Reimbursement	
		-
LIBRARY EXP		
2-74-06-00-250	Library - Contract Repairs & Maintenance	
2-74-06-00-270	Library - Insurance	3,250.00
2-74-06-00-400	Library - General Expenses	1,000.00
2-74-06-00-530	Library - Construction & Maintenance Mat	
2-74-06-00-540	Library - Utilities	3,300.00
2-74-06-00-764	Library - Transfer to Reserves	
2-74-06-00-765	Library - PRL Requisition	7,800.00
2-74-06-00-770	Library - Transfer to Local Board	5,798.00
		21,148.00
Total Revenue		(3,042,292.37)
Total Expenses		2,481,467.95
Variance		(560,824.42)

Transfers to Reserves

General	
Fire Department	150,000.00
Streets	24,751.65
Water	
Sewer	50,000.00
Cemetery	5,000.00
Arena	30,000.00
Parks/Playgrounds	50,000.00
Lake	
Community Hall	
Library	

Debenture Principal Payments

PW Principal	50,001.24
Water Principal	36,337.17
Sewer Principal	47,329.42
Eco. Development (Railway House)	31,904.94
Office Roof Re-build	32,000.00
Digital Sign replacement	35,000.00
Cemetery Fencing	18,500.00
Replace small mower	
	560,824.42

Total Surplus/Deficit

-

**Accumulated Surplus
from 2024 Financial Statements**

14,935,188.00

(includes equity in capital assets)

2026 CAPITAL BUDGET SUMMARY:

Project Name	Estimated Cost	Funding Source
Paving Campground Road	\$68,000	Canada Community Building Fund
Paving 47 Avenue	\$350,850	Local Gov't Fiscal Framework
Office Roof Repair/Rebuild	\$32,000	Local Gov't Fiscal Framework
Replace Digital Sign	\$35,000	Municipal Taxes
Playground Re-Build	\$50,000	Reserves
Cemetery Fencing	\$18,500	Municipal Taxes
Loader Blade	\$25,000	Local Gov't Fiscal Framework
Fire Hall Water/Sewer Services	\$150,000	Reserves
Public Works Debenture	\$50,001	Municipal Taxes
Water Debenture	\$36,337	Municipal Taxes
Sewer Debenture	\$47,329	Municipal Taxes
Railway House Debenture	\$31,905	Municipal Taxes
TOTAL	\$894,922	

NOTE: Debenture payments in above table are principal portion only. It is exceptionally rare to have debenture repayment expenses covered by grant funds and that arrangement needs to be in place before the borrowing is done.

MULTI YEAR CAPITAL BUDGET (2026-2031)

- The de-sludging of lagoon cells 1 & 2 was only a temporary fix. The 4 small cells need to have a synthetic liner installed (same as cells 5 & 6) to properly extend the useful life of the lagoon. Our Alberta Municipal Water / Wastewater grant application for this project was denied for 2025 but remains in the queue for funding. If we get the AMWWP grant in the spring, we will need to re-visit the Capital Budget and 2026 project list and possibly cut or push back a couple of projects on the list due to funding constraints. Since it took about 4 years to have our last AMWWP grant funded, I did not include Cells 1-4 in the Multi-Year Capital Budget at this time.
- The Infrastructure Master Plan will be complete late 2025 / early 2026. This will help determine which water/sewer/street projects need to be prioritized over the next 10 years. There will also be building assessment reports on the Fire Hall, Library, Community Hall and Arena as a part of this project with a 10 year building repair/maintenance plan.
- Council may decide to remove or delay paving of the road to the campground. There are significant infrastructure costs related to utilities and municipal buildings in the medium to long term that will require a strong funding commitment from the Village.
- In 2030, one of our debentures (loans) will be paid off. This will free up approx. \$69,000 per year of combined principle and interest payments.
- Municipal Reserves still need to be built up. Strategic Planning by Council is needed to determine priority projects so we can start saving up for them.

	Project Name	Estimated Cost	Funding Source	Actual	Variance
2026	Paving Campground road	\$68,000.00	CCBF		
	47th Ave Re-Build	\$350,850.00	LGFF		
	Office Roof re-build	\$32,000.00	Municipal Taxes		
	Replace Digital Sign	\$35,000.00	Municipal Taxes		
	Playground re-build	\$50,000.00	Reserves		
	Cemetery Fencing	\$18,500.00	Municipal taxes		
	Water/Sewer for Fire Hall	\$150,000.00	Reserves		
	Loader Blade	\$25,000.00	LGFF		
	Public Works Debenture Principal 2-	\$50,001.24	Municipal taxes		
	Water Debenture Principal 2-41-832	\$36,337.17	Municipal taxes		
	Sewer Debenture Principal 2-42-832	\$47,329.42	Municipal taxes		
	Railway House Debenture Principal 2	\$31,904.94	Municipal taxes		
	2026 Total	\$894,922.77			

MULTI YEAR CAPITAL PLAN

2027	Project Name	Estimated Cost	Funding Source	Actual	Variance
	Railway w of Main (w/s/road)	\$220,000.00	CCBF/Reserves		
	Replace small mower	\$8,500.00	Municipal taxes		
	Sidewalk for 47th Street	\$32,000.00	Reserves		
	Rebuild Website	\$10,000.00	Reserves		
	Sisson Lift Station Rebuild design	\$46,000.00	Reserves		
	Public Works Debenture Principal 2-	\$52,204.44	Municipal taxes		
	Water Debenture Principal 2-41-832	\$37,334.65	Municipal taxes		
	Sewer Debenture Principal 2-42-832	\$49,083.55	Municipal taxes		
	Railway House Debenture Principal 2	\$32,995.69	Municipal taxes		
	2027 Total	\$488,118.33			

	Project Name	Estimated Cost	Funding Source	Actual	Variance
2028	Pave 49th Close	\$125,000.00	LGFF		
	Replace Large Mower	\$43,000.00	Taxes/CCBF		
	Playground re-build	\$100,000.00	Reserves		
	Public Works Debenture Principal 2-	\$54,505.02	Municipal taxes		
	Water Debenture Principal 2-41-832	\$38,359.52	Municipal taxes		

	Sewer Debenture Principal 2-42-832	\$50,905.59	Municipal taxes		
	Railway House Debenture Principal 2	\$34,123.72	Municipal taxes		
	2028 Total	\$445,893.85			
	Project Name	Estimated Cost	Funding Source	Actual	Variance
2029	Sisson Lift Station rebuild	\$600,000.00	LGFF/AMWWP		
	Lakeside Sgt. Chip seal coat	\$225,000.00	CCBF/Reserves		
	Public Works Debenture Principal 2-	\$56,907.29	Municipal taxes		
	Water Debenture Principal 2-41-832	\$39,412.51	Municipal taxes		
	Sewer Debenture Principal 2-42-832	\$52,798.25	Municipal taxes		
	Railway House Debenture Principal 2	\$35,290.32	Municipal taxes		
	2029 Total	\$1,009,408.37			
MULTI YEAR CAPITAL PLAN					
	Project Name	Estimated Cost	Funding Source	Actual	Variance
2030	Emergency Generator	\$56,000.00	Reserves		
	Convert pumphouse to gas	\$80,000.00	CCBF		
	Paving north mall parking area	\$64,000.00	CCBF		
	Repalce Skid Steer	\$84,000.00	Reserves		
	Public Works Debenture Principal 2-	\$34,518.78	Municipal taxes		
	Water Debenture Principal 2-41-832	\$40,452.55	Municipal taxes		
	Sewer Debenture Principal 2-42-832	\$44,226.15	Municipal taxes		
	Railway House Debenture Principal 2	\$36,496.80	Municipal taxes		
	2030 Total	\$439,694.28			
	Project Name	Estimated Cost	Funding Source	Actual	Variance
2031	Convert pumphouse to gas	\$80,000.00	CCBF		
	Paving north mall parking area	\$64,000.00	CCBF		
	Repalce Skid Steer	\$84,000.00	Reserves		
	Public Works Debenture Principal 2-	\$10,642.12	Municipal taxes		
	Water Debenture Principal 2-41-832	\$41,606.07	Municipal taxes		
	Sewer Debenture Principal 2-42-832	\$36,696.64	Municipal taxes		
	Railway House Debenture Principal 2	\$37,744.52	Municipal taxes		
	2031 Total	\$354,689.35			



VILLAGE OF ALIX

Cheque Listing For Council

2025-Nov-13
8:06:17AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20250448	2025-10-15	2253676 ALBERTA LTD., (ALIX FOODS)	330820 332289 335053 378034	OFFICE COFFEE SUPPLIES OFFICE COFFEE SUPPLIES OFFICE CLEANING SUPPLIES PW COFFEE SUPPLIES	3.93 35.92 28.68 4.12	72.65
20250449	2025-10-15	327241 ALBERTA LTD	1504	SEPTEMBER PATROLS	567.00	567.00
20250450	2025-10-15	ALIX DRUGS	SEPT15/25	FIRST RESPONSE SUPPLIES	42.45	42.45
20250451	2025-10-15	CENTRAL LABS	2501434 2501472 2501533	TESTING AT MAIN LIFT STATION LAGOON CELL 6 & 8, MAIN LIFT MAIN LIFT STATION TESTING	52.12 405.05 52.12	509.29
20250452	2025-10-15	ENVIRONMENTAL 360 SOLUTIONS LTD.	-0000404427	GARBAGE AND COMPOST SEPT	3,555.37	3,555.37
20250453	2025-10-15	GET LOADED HEAVY HAUL & PICKER SERVICE	2567	LIFT WATER PUMP AT RESERVO	1,036.88	1,036.88
20250454	2025-10-15	LARSON'S AUTO ELECTRIC 2010	IN4080307	CRAFTSMAN MOWER PARTS	89.23	89.23
20250455	2025-10-15	M & M MOWING	2025028 2025029	LAGOON MOWING #3 ROAD SIDE MOWING #3	2,047.50 892.50	2,940.00
20250456	2025-10-15	VILLAGE OF ALIX	50100SEPT202: 50300SEPT202: 54400SEPT202: 63900SEPT202: 69600SEPT202: 7000SEPT2025 72700SEPT202: 72800SEPT202: 72830SEPT202: 72841SEPT202:	BULK WATER STATION SEPT 202 RV DUMP STATION SEPT 2025 CAMPGROUND SEPT 2025 LIBRARY SEPT 2025 PW YARD SEPT 2025 VILLAGE OFFICE SEPT 2025 FIRE HALL SEPT 2025 BAY 1 SEPT 2025 BAY 3 SEPT 2025 BAY 4 SEPT 2025	1,177.77 89.13 181.46 116.08 103.39 122.48 111.73 138.48 118.00 109.68	2,268.20
20250457	2025-10-28	ALIX & DISTRICT CHAMBER OF COMMERCE	20180425	2026 CALENDAR SUBMISSION	225.00	225.00
20250458	2025-10-28	ANDERSON, JANENE	OCT2025	TRAVEL EXPENSE CLAIM OCT 20	106.56	106.56
20250459	2025-10-28	BESUIJEN, JANICE	OCT2025	COUNCIL EXPENSE CLAIM OCT	672.73	672.73
20250460	2025-10-28	BESUIJEN, TIMOTHY W	OCT2025	COUNCIL EXPENSE CLAIM OCT	477.98	477.98
20250461	2025-10-28	CANADIAN PACIFIC RAILWAY CO	1000-001117143	CROSSING MAINTENANCE	731.00	731.00
20250462	2025-10-28	CENTRAL LABS	2501568	TESTING AT MAIN LIFT STATION	52.12	52.12
20250463	2025-10-28	CHEM INTERNATIONAL	116508	SANITARY CHEMICALS	2,173.50	2,173.50
20250464	2025-10-28	COLE, EDWIN	OCT2025	COUNCIL EXPENSE CLAIM OCT	375.00	375.00
20250465	2025-10-28	CYBERUS PROTECTION SERVICES	2025109	PATROLS FOR NOVEMBER 2025	3,154.89	3,154.89
20250466	2025-10-28	FEHR, ROBERT LEE	OCT2025	COUNCIL EXPENSE CLAIM OCT 2	722.73	722.73
20250467	2025-10-28	GILLIAT, BARBARA JEAN	OCT2025	COUNCIL EXPENSE CLAIM OCT	510.19	510.19
20250468	2025-10-28	LOCAL AUTHORITIES PENSION PLAN	OCT2025	PREMIUMS FOR OCT 2025	6,063.02	6,063.02
20250469	2025-10-28	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2	11501740 11509924	SHIPPING FOR AP CHEQUES SHIPPING OF AP CHEQUES	95.00 42.66	137.66
20250470	2025-10-28	<i>RSP Premium Oct 2025</i>	OCT2025	RSP PREMIUM OCT 2025	264.94	264.94
20250471	2025-10-28	MESTON, TANYA	OCT2025	TRAVEL EXPENSE CLAIM OCT 20	215.22	215.22
20250472	2025-10-28	PARKLAND COMMUNITY PLANNING SVCS.	22633 22679	SUBDIVISION INQUIRY DEVELOPMENT CONSULTATION	38.75 255.00	293.75
20250473	2025-10-28	PROCESS COLOR PRINT LTD.	216714	TWO VILLAGE OF ALIX FLAGS	617.76	617.76
20250474	2025-11-05	ACCU-FLO METER SERVICE LTD	121565	22 5/8" REGISTERS	10,043.00	10,043.00
20250475	2025-11-05	CANADIAN PACIFIC RAILWAY CO	11170869	WOOD AVENUE CROSSING INVC	57,460.64	57,460.64
20250476	2025-11-05	CANOE PROCUREMENT GROUP OF CANADA	AB1042085 AB1042341	OFFICE CHAIRS OFFICE SUPPLIES	617.22 231.48	848.70



VILLAGE OF ALIX

Cheque Listing For Council

2025-Nov-13
8:06:17AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20250477	2025-11-05	CARR, MICHAEL	OCT2025	SHREDDER FOR PW OFFICE	31.79	31.79
20250478	2025-11-05	CENTRAL LABS	2501599 2501635	TESTING MAIN LIFT STATION TESTING MAIN LIFT STATION	24.82 52.12	76.94
20250479	2025-11-05	COREY L. GISH PROFESSIONAL CORP.	4613	PROPERTY SALE ROLL #1300	570.44	570.44
20250480	2025-11-05	EDGE MARKETING & DESIGN INC.	11089	WEBSITE FUNCTION UPDATE	115.50	115.50
20250481	2025-11-05	ENVIRONMENTAL 360 SOLUTIONS LTD.	0000409546	GARBAGE AND RECYCLING OCT	3,582.26	3,582.26
20250482	2025-11-05	GAM TECH	INV-4022	COMPUTER SERVICES OCT 202	1,244.25	1,244.25
20250483	2025-11-05	HWY 12/21 REGIONAL WATER SERVICES COMM	1414	SEPTEMBER WATER CONSUMP	21,998.34	21,998.34
20250484	2025-11-05	KCJ MEDIA GROUP LTD.	20250011	GRADER RFP AD	56.44	56.44
20250485	2025-11-05	LACOMBE COUNTY	IVC00047323	ALIX FIRE DEPT. THIRD QTR BILI	30,386.35	30,386.35
20250486	2025-11-05	NICOLE DUFFIN PHOTOGRAPHY	012025	NEW COUNCILLOR PHOTOS	75.00	75.00
20250487	2025-11-05	PARKLAND COMMUNITY PLANNING SVCS.	OCT2025	OCT 25 - MAR 26 MEMBER FEE I	187.50	187.50
20250488	2025-11-05	PITNEY BOWES LEASING	3202646954	LEASE PERIOD SEPT - NOV 202	128.24	128.24
20250489	2025-11-05	REYNOLDS MIRTH RICHARD & FARMER	103576-001-LNC	LEGAL SERVICES	1,082.55	1,082.55
20250490	2025-11-05	RURAL MUNICIPALITIES OF ALBERTA	RMA011995	MEMBERSHIP FEES AUG 25 - JU	261.45	261.45
20250491	2025-11-05	THE TRENCHLESS GUYS	25207	REPLACE CURB VALVES, RODS	7,875.00	7,875.00
20250492	2025-11-05	UFA CO-OPERATIVE LTD.	SOINV8189258	4X4'S FOR NATURE TRAIL SIGN	45.96	45.96
20250493	2025-11-05	VILLAGE OF ALIX	50100OCT2025 50300OCT2025 54400OCT2025 63900OCT2025 69600OCT2025 7000OCT2025 72700OCT2025 72800OCT2025 72830OCT2025 72841OCT2025	BULK WATER OCT 2025 RV DUMP STATION OCT 2025 CAMPGROUND OCT 2025 LIBRARY OCT 2025 PW YARD OCT 2025 VILLAGE OFFICE OCT 2025 FIRE HALL OCT 2025 BAY 1 & 2 OCT 2025 BAY 3 OCT 2025 BAY 4 OCT 2025	345.35 30.66 17.48 117.36 127.71 123.12 371.48 141.68 119.28 109.68	1,503.80
20250494	2025-11-05	WILD ROSE ASSESSMENT SERVICES	9968	PROGRESS PAYMENT NOV 2025	1,330.00	1,330.00
20250495	2025-11-05	ZONE 3 BUSINESS SOLUTIONS INC.	188946	COPY CHARGES OCT 2025	136.00	136.00

Total 166,915.27

*** End of Report ***



**Transportation and
Economic Corridors**

Office of the Infrastructure Manager
Central Region

401, 4920-51 Street
Red Deer, Alberta
Canada T4N 6K8

Telephone 403/340-5166
Fax 403/340-4810

File: 1560-ALIX-WWP

October 30, 2025

Her Worship Barb Gilliat
Mayor
Village of Alix
PO Box 87
Alix, AB T0C 0B0

Dear Mayor Gilliat:

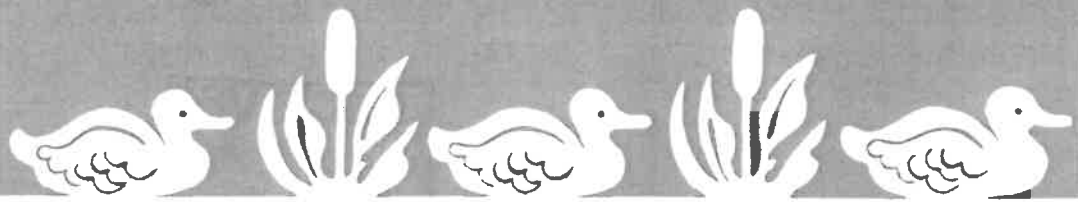
Re: Alberta Municipal Water/Wastewater Partnership

Please be advised that a grant in the amount of \$279,870.41 is being electronically transferred to the Village of Alix. This amount represents the final payment for the Sewage Lagoon Rehabilitation Phase 2 project, under the Alberta Municipal Water/Wastewater Partnership.

I appreciate your continued commitment to develop your municipal infrastructure. If you have any questions or concerns, please contact me at 403-340-5069.

Sincerely,

**Denette Leask
Infrastructure Technologist**



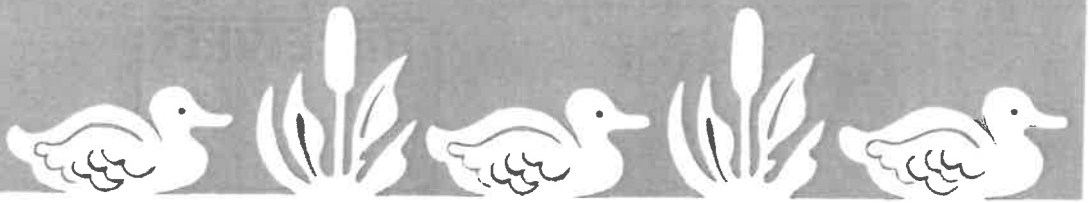
November 12, 2025

TO BE INCLUDED (ON AGENDA)
FOR DISCUSSION AT NOVEMBER 19th
2025

REGULAR COUNCIL MEETING.

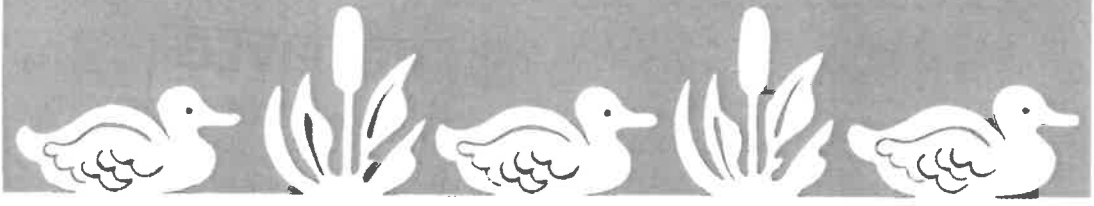
TO: CAO, MICHELE WHITE
MAYOR GILLIAT, DEPUTY
MAYOR FEHR, COUNCILLORS
JANICE BESKITTEN, ED COLE,
FRANCOIS LANEUVILLE.

I AM ATTACHING A COPY OF THE
NOTICE OF PUBLIC CONCERN
THAT MICHELE WHITE CAO,
VILLAGE AND COUNCIL CHOSE
NOT TO ADD TO AGENDA OF
OCTOBER 15, 2025 REGULAR
COUNCIL MEETING, LAST MTG OF
PREVIOUS COUNCIL. BECAUSE
IT WAS NOT ADDED TO AGENDA
IT DOES NOT APPEAR, ANYWHERE!!



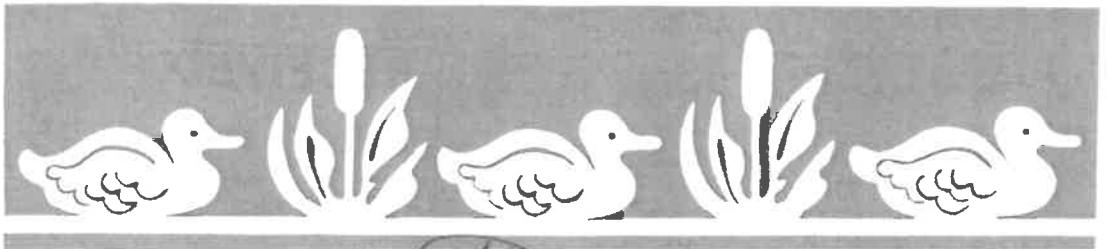
2

IN THE MINUTES OF OCT 15, 2025
REGULAR COUNCIL MEETING A
RESOLUTION WAS MOVED BY
COUNCILLOR COLE (RESOLUTION
193/25) REGARDING MY
IGNORED PUBLIC CONCERN. THIS
RESOLUTION WAS MADE AFTER
I LEFT MEETING AFTER
COMMITTEE REPORT BY
DEPUTY MAYOR ROB FEAR. I
HAVE NEVER READ IN MUNICIPAL
GOVERNMENT ACT THAT THIS IS
ALLOWED. THIS IS NOT DEMOCRACY!
I SEE NOW WHY YOU DON'T WANT TO RECORD
RESOLUTION 193/25 GAVE
AUTHORITY FOR CAO MICHELLE
WHITETURN A HAY FIELD
PURCHASED BY A PREVIOUS CAO,
COUNCIL UNBUDGETED PURCHASE
INTO A DIRT FIELD WHICH
WILL BE COVERED IN WEEDS,
WOULD ATTRACT EVERY QUAD,
SIDE BY SIDE, DIRT BIKE TRACK



③
AND COST THOUSANDS OF DOLLARS
WE DO NOT HAVE WE'VE LOST A LOT
THE MONEY! OF TAX DOLLARS!
IN MY VIEW MAYOR GILLIAT
SHOULD REMOVE HERSELF FROM
RURAL MARTING VILLAGE
RELATIONS COMMITTEE. WHY?
PATRONISM - HER FATHER
BROUGHT WESTERN MARTING TO
ALIX. MAYOR GILLIAT SHOULD
ALSO REMOVE HER NAME FROM
THE "NEW" URBAN INDIGENOUS
VOICES SOCIETY. WHY?
BECAUSE AT MEETING
MAYOR GILLIAT SAID "DON'T
REALLY KNOW WHY WE WERE
THERE, IT WAS KIND OF
"FUNNY" ACTUALLY!"

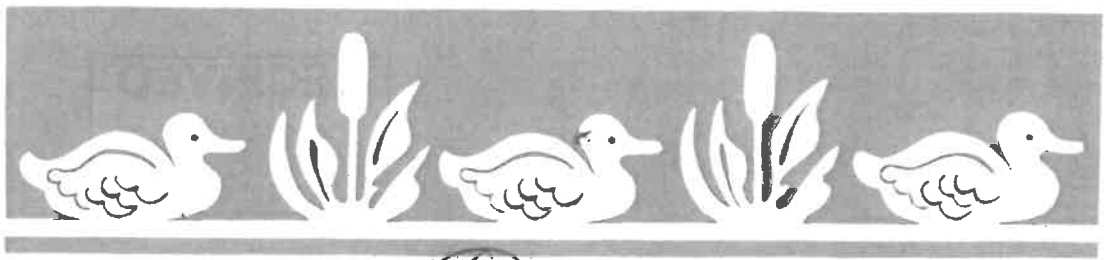
THERE ARE FAR TOO MANY
COMMITTEES, SOCIETIES, BOARDS
ETC. IT'S EXPENSIVE, COUNCIL
PAYS TO ^{ATTEND} MEETING, PAID FOR GAS,
MEAL EXPENSES, ETC.



④

WITHOUT HAVING TO THINK TOO FAR
IT AM SUGGESTING THE FOLLOWING
DURING BUDGET 2026 TALKS.

- 1) MOMS' JOBS - 4,000.00/YEAR
FROM VILLAGE OF AUX. NO MORE
FUNDS. WE CAN'T AFFORD AND
IT ~~IS~~ DOESN'T BENEFIT MANY.
NEFORISM AS WELL. M. FEHAK WIFE
RUNS IT.
- 2) OLD MAN RIVER REGIONAL
SERVICES COMMISSION
5,000.00/YEAR FROM VILLAGE
CANCEL MEMBERSHIP. CAN'T
AFFORD IT.
- 3) CYBRUS PROTECTION. 36,000.00/YEAR
CANCEL CONTRACT AND GIVE
THAT MONEY TO BASHAW R.E.M.P
DETACHMENT. (THEY DO NOT PROTECT US.)
- 4) CANCEL SUPPLY OF CORPORATE
VEHICLES TO PUBLIC WORKS EMPLOYEES
THEY CAN USE THEIR OWN VEHICLES
TO GET TO & FROM WORK. THOUSANDS
PER YEAR WOULD BE SAVED, GAS,
WEAR & TEAR, ETC. ETC.



(5)

5) LOUIS HUMBKE SHOULD BE
PAYING R.V. STORAGE TO
VILLAGE OCT - MAY!

RESPECTFULLY,

[Signature]

J. FASLER

- 1) Hon. Ian Williams
- 2) MINISTER OF MUNICIPAL AFFAIRS
- 3) MUNICIPAL AFFAIRS ADVISOR
- 4) BASHAW R. LIMP. DETACHMENT
- 5) TIM TOMMOKS, LA COMBE COUNTY

PS WHY ARE Yr OF COUNCIL
EXPENSES, AND GAS, ETC
HIDDEN FROM THE PUBLIC.
ON VISA.
THE FOIP FEES ARE
UNAFFORDABLE. NOT TRANSPARENT
IN MY VIEW!!

OCT 15 2025
RECEIVED
OCT 15 2025
WLM

COUNCIL & CDR
VILLAGE OF ALIX

PLEASE READ THIS VERY IMPORTANT
NOTICE OF PUBLIC CONCERN TO YOUR
LAST REGULAR COUNCIL MEETING
PRIOR TO ELECTION

RE: REQUEST FOR ~~DECISION~~ DECISION
RFD 25-52 AND 25-53

1) RFD 25-52 ORGANIZATIONAL MEET
1) WHO HAS BEEN HIRED TO DO THE
CATERING? HOW MUCH PER PLATE?
THIS APPEARS TO BE MORE UNNECESSARY
SPENDING OF TAX PAYER'S DOLLARS!

2) RFD 25-53 LAND PROTECTION
1) THIS IN MY VIEW SHOULD HAVE
BEEN ON AN AGENDA OF THE
NEWLY ELECTED COUNCIL,
IF YOU CURRENT COUNCIL
I THINK I'M GOING TO SIT BACK
AND WATCH AFTER CDRS AMOUNT OF
TAX PAYER'S DOLLARS SPENT, YOU ARE
MISTAKEN!!

THAT LAND IS UNSERVICABLE
AND WOULD COST HUNDREDS
OF THOUSANDS OF TAX PAYER'S
DOLLARS TO MAKE IT
SERVICABLE
COUNCIL AND RESIDENTS
OF THE VILLAGE OF ALIX HAVE
BECOME FAR TOO COMPLACENT

P.S. IF THE
LIBRARY WAS
OPEN, I WOULD
HAVE TYPED THIS

I WOULD BE FAR TOO TIGHT
COMPLACENT & FAVORITISM &
NEPOTISM! IN
ALIX CHARBERS

Good afternoon Mayor's, Reeves, elected officials, CAO's and representatives.

I am writing to inform you that Sgt. Trent Cleveland, the Bashaw Detachment Commander, is still currently off duty for personal reasons, and his return date is unknown at this time. Cpl. Jesse Stober is also currently off duty for personal reasons and his return date is currently unknown. I have been asked to be the Acting Detachment Commander until Sgt. Cleveland is able to return to work. Some of you may remember me from the last time I was in this role from August of 2021 to April 1 of 2022.

Should you need anything during my time in this acting role, please reach out and let me know. I am willing to attend to meetings etc, just let me know and I will make every effort to make it.

A bit of background on me, I have 20 years service with the RCMP, all of it in the Province of Alberta. I was posted to Crowsnest pass, Rocky Mountain House and Red Deer. I promoted Corporal in 2019 to Stettler where I have been ever since.

Our contact list here at the detachment is not completely updated yet from the election so please forward this to anyone that I missed.

If you are able to tell the date and time of your next council meeting I will do my best over the next few months to stop and introduce myself.

Any questions or concerns please let know.

Cpl. Grant GLASIER

Acting Detachment Commander

Bashaw, AB



November 6, 2025

Village of Alix
4849 50 Street
Alix, AB T0C 0B0

Re: Municipal Support for the Red Deer River Watershed Alliance

Dear Village of Alix,

I am reaching out on behalf of the Red Deer River Watershed Alliance (RDRWA). Water is the foundation for the health and prosperity of local communities and the RDRWA recognizes Village of Alix is an important leader in land and water use decision-making in the Red Deer River Basin. Below is a brief update on RDRWA's activities and provides information on ways to help achieve our shared watershed planning goals and participate in our 2026-2027 funding process.

Who We Are

The RDRWA was established in 2005 and the designated Watershed Planning and Advisory Council (WPAC) for the Red Deer River Basin. RDRWA is one of 11 WPACs across the province and helps in the delivery of Alberta's *Water for Life Strategy*. Our vision is that the watershed will be healthy, dynamic, and sustainable through the efforts of the entire community. We are a multi-sector, not-for-profit organization that facilitates regional watershed management. Our renewed WPAC mandate and roles agreement with Environment and Protected Areas (2022) specifies RDRWA will lead an ongoing collaborative process to:

- Monitor & report on the State of the Watershed <https://rdrwa.ca/state-of-the-watershed/>
- Collaboratively develop and coordinate Integrated Watershed Management Plans (IWMP),
- Inform, educate and engage on water literacy and watershed stewardship, and
- Serve as a convener and collaborator on watershed issues for diverse stakeholders

Benefits to Your Municipality

We are sending this letter, and the attached '*Our Common Water*' Case for Support, to invite the Village of Alix to join other municipalities from across the watershed with a financial contribution in support of the RDRWA. The RDRWA can directly help to support

your municipality through programming at the watershed-scale that influences the health of local watersheds and the water security for communities and industries. Over the past 20 years, our organization has developed many resources to maintain and protect watershed health including science-based state of watershed reporting, outreach programming and regional planning. These materials assist municipalities with local decision-making, planning and have community health and prosperity benefits including source water protection, flood and drought resiliency, increased water literacy, biodiversity enhancement and recreational enjoyment.

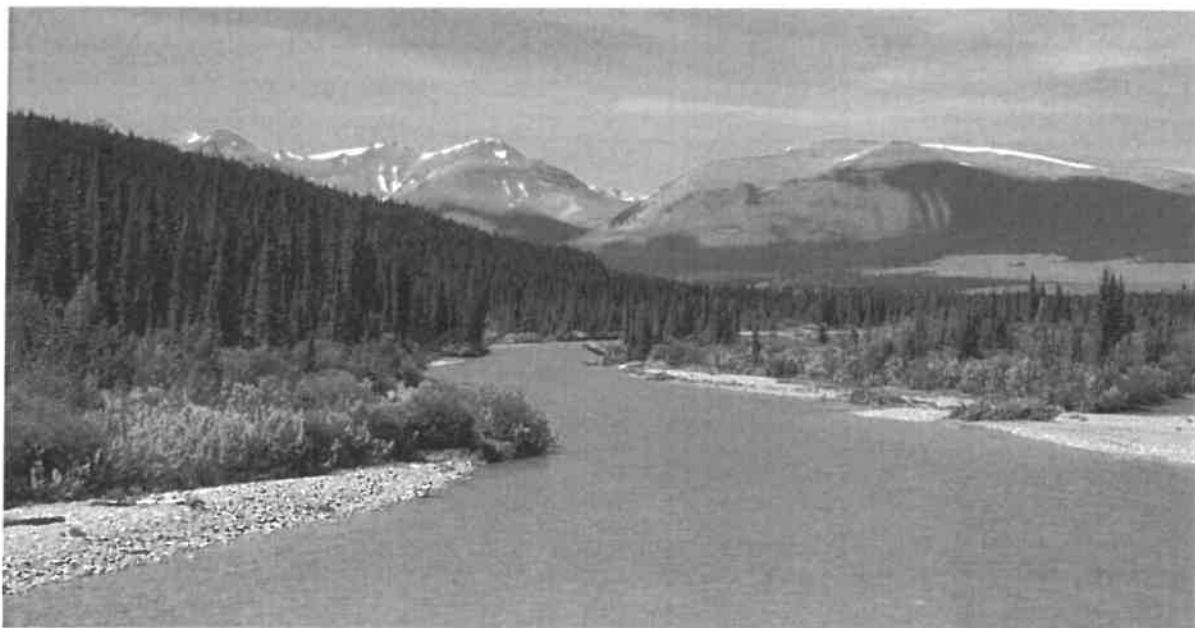
Municipalities contribute over 20% of the RDRWA's annual funding, based on a recommended funding model of **50 cents per capita**. Consistent municipal funding strengthens the RDRWA's ability to provide support to partner municipalities, advance integrated watershed management, engage different sectors, align monitoring initiatives and lead water literacy and environmental education efforts.

Update on Activities

Highlights from our 2024-2025 Annual Report and upcoming activities include:

- **Watershed Assessment and Planning Resources:** We produce technical reports and tools addressing watershed topics to assist municipalities with land and water resource management. Some initiatives are listed below.
 - **Flood and drought resilience:** The RDRWA has mapped over 10,000 km of riparian intactness (shoreline health). Technical reports, data and municipal summaries of this natural asset mapping support decision making and targeted restoration and conservation programming that provide ecosystem services.
 - **State of the Watershed:** The RDRWA is working on an interactive online State of the Watershed Report. Content for several priority chapters including water quantity, riparian areas has been completed, and work is progressing on surface and groundwater quality. Information will inform priorities for the Integrated Watershed Management Plan (IWMP). Please refer to State of the Watershed Hydrology and Allocation chapter.
- **Education and Outreach:** Our work reaches thousands of central Albertans every year. This year the RDRWA connected with over 1,500 individuals through forums, workshops and public events. We delivered programs to school groups and the general public to promote watershed health topics. The RDRWA also connected with over 3,000 individuals on social media (Facebook and X), through our monthly newsletter (400) and with our website materials (6,600 active users). We developed a blog on the Dickson Dam and added drought materials to the website to increase water literacy.
- **Convenor and Collaborator:** Additionally, we provide forums for stakeholders and rights holders to meet, share information, discuss water and watershed issues and priorities

in the basin. This year our AGM, Fall Forum (Delburne) and Spring Forum (Bentley) featured speakers on themes of Water and watershed management in a changing climate and local watershed initiatives, respectively. Events were all well attended and received.



Stronger Together

Thank-you for considering this invitation to become a funding partner of the RDRWA and work together to protect, enhance, and sustain the water resources that support our communities, environment and the economy. For interest and follow up invoicing, please contact the RDRWA at info@rdrwa.ca.

Sincerely,

Francine Forrest, MSc.
Executive Director, RDRWA
francine@rdrwa.ca

403-340-7379

Stay Connected

Did you know that the RDRWA offers many ways to connect?

- Sign up for our [monthly e-newsletter](#)
- Check out water-related events on our [community calendar](#)
- Participate in our regular forums and events
- Request a presentation to Council and/or staff
- Engage with our outreach and technical committees

