

Regular Meeting of the Village of Alix Council, to be held on  
Wednesday, May 21, 2025 at 6:00 P.M.

**AGENDA**

1. Call to Order:
2. Agenda Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of the Regular Meeting – May 7, 2025 – 6:00 P.M.
4. Delegation: a) Michael Carr, Village of Alix Public Works Foreman – Update Re: Capital Projects
5. Bylaws: None
6. Unfinished Business: None
7. New Business:
  - a) Water Pump Repair – Request for Decision 25-25
  - b) Resource Centre Garden – Request for Decision 25-26
  - c) Resource Centre Office Space – Request for Decision 25-27
  - d) Resident Tax Request - Request for Decision 25-23
  - e) Fire Service Agreement Discussion Protocols - Request for Decision 25-24
8. Financial Reports:
  - a) Accounts Payable Cheque Listing – April 2 – May 7, 2025
  - b) Bank Reconciliation April 30, 2025
  - c) Tax Trial Balance May 15, 2025
  - d) Operating Year to Date Budget
9. Committee Reports:
  - a) Lacombe Regional Waste Services Commission – Councillor Gilliat
  - b) Alix Public Library Board – Councillor Gilliat
  - c) Highway 12/21 Regional Water Commission – Mayor T. Besuijen
  - d) Red Deer River Municipal User Group Association – Mayor T. Besuijen
10. Administrative Reports: a) CAO Report
11. Correspondence:
  - a) Sharon Faszer – Public Concern Re: Alix Lake
  - b) Sergeant Trent A. Cleveland, Bashaw RCMP Detachment – Quarterly Community Policing Report
  - c) Alix Mirror Wellness Supports Society – 1<sup>st</sup> Quarter Program Updates
  - d) Alix and Area Community Resource Centre – Quarterly Newsletter
  - e) Alberta Municipalities – Analysis of Bill 54 the Election Statutes Amendment Act, 2025
  - f) Stephen Lacroix, Managing Director, Alberta Emergency Management Agency – Revised Alberta Emergency Social Services (ESS) Framework
12. Closed Meeting: None
13. Adjournment:



## Village of Alix



Council Members shall at all times conduct themselves and commit to ethical, businesslike, and lawful conduct, including the appropriate use of authority vested in them and appropriate decorum when acting as a Council Member.

### Council Members shall:

- Govern their conduct in accordance with the requirements and obligations set out in the MGA;
- Commit to ethical, businesslike and lawful conduct, including proper use of authority and appropriate decorum when acting as Council Members;
- Not take action beyond the powers granted by the MGA without having the necessary authority from Council to do so;
- Represent the best interests of the Village;
- Debate in a manner that is respectful, considerate and healthy and will be limited to the topic that is directly related to the motion on the table;
- Take all points of view into account when making decisions;
- Have the option to respectfully disagree with other Members of Council;
- Preserve the integrity and impartiality of Council;
- Think independently and refrain from forming allegiances or factions within Council.



Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, May 7, 2025, at 6:00 P.M.

Present: Mayor Tim Besuijen, Councillors Barbara Gilliat, Janice Besuijen, Edwin Cole and Rob Fehr

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor T. Besuijen called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor T. Besuijen called for amendments to the agenda.

Approval of Agenda:

Resolution #088/25: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda with the following amendment:

Add: New Business: b) Alix Arena Association – Request for Decision 25-22

CARRIED

Minutes: a) Regular Meeting – April 16, 2025

Resolution #089/25: Moved by Councillor J. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, April 16, 2025, be accepted as presented.

CARRIED

Delegation: None

Bylaws: a) Tax Bylaw #488/25 - Request for Decision 25-21

Resolution #090/25: Moved by Councillor Gilliat that the Village of Alix Council give first reading to Tax Bylaw #488/25, being a bylaw to authorize the rates of taxation to be levied against assessable property within the Village of Alix in the Province of Alberta for the 2025 taxation year.

CARRIED

Resolution #091/25: Moved by Councillor Cole that the Village of Alix Council give second reading to Tax Bylaw #488/25.

CARRIED

Resolution #092/25: Moved by Councillor J. Besuijen that the Village of Alix Council give permission for third and final reading to Tax Bylaw #488/25 at this time.

CARRIED UNANIMOUSLY

Resolution #093/25: Moved by Councillor Fehr that the Village of Alix Council give third and final reading to Tax Bylaw #488/25.

CARRIED

Unfinished Business: None

New Business: a) Alix Fire Department Chief – Request for Decision 25-19

Resolution #094/25: Moved by Councillor Fehr that the Village of Alix Council hereby confirms the appointment of Corrie Anderson to the position of District Fire Chief for the Alix Fire Department and offers him congratulations on his new role with the Department.

CARRIED

b) Alix Arena Association – Request for Decision 25-22

Resolution #095/25: Moved by Councillor Gilliat that the Village of Alix Council directs administration to work with the Alix Arena Association to find an acceptable solution to groundwork around the Arena.

CARRIED

- Financial Reports: None
- Committee Reports: a) Lacombe Regional Emergency Management Partnership – Councillor Cole
- Resolution #096/25: Moved by Councillor Gilliat that the Village of Alix Council accept the Committee Report as presented.  
CARRIED
- Administrative Reports: None
- Correspondence and Information: a) Alix Wagon Wheel Museum – Funding Request  
b) Sharon Faszer – Public Concern Re: Alix Lake  
c) Kate Rich, Assistant Deputy Minister, Alberta Environment and Protected Areas – Water Availability in Alberta  
d) Alix and Area Community Resource Centre – Mother’s Day Pamper Evening  
e) Alix Mirror Wellness Supports Society – Annual General Meeting  
f) Alix and Area Community Resource Centre – Call for Volunteers  
g) Association of Communities Against Abuse – 35 Years of Service Celebration and Annual General Meeting
- Resolution #097/25: Moved by Councillor J. Besuijen that Correspondence Items (a) through (g) be accepted as information.  
CARRIED
- Closed Meeting: a) FOIP Section 21 – Intergovernmental Relations Re: Fire Department Services
- Resolution #098/25: Moved by Councillor Cole that the Village of Alix Council go into a Closed Meeting at 6:40 P.M. to discuss FOIP Section 21, Intergovernmental Relations regarding Fire Department services.  
CARRIED
- Resolution #099/25: Moved by Councillor J. Besuijen that the Village of Alix Council return to the Public Meeting at 7:45 P.M.  
CARRIED
- Adjournment:
- Resolution #100/25: Moved by Councillor Fehr that this Regular Meeting of the Village of Alix Council be adjourned at 7:45 P.M.  
CARRIED

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Mayor

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Chief Administrative Officer

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# ADMINISTRATION REPORT

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**Date:** May 13, 2025 RFD 25-25  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Water Pump Repair

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1. **PURPOSE** – To determine the extent of work that will be done on one of our existing pumps at the water distribution building (Pumphouse).
2. **BACKGROUND** – Regular inspections and maintenance at the Pumphouse are done on a scheduled basis. Public Works is aware of problems with pump #1 that need to be fixed, however they are not an 'emergency.'
3. **OPTIONS** –
  1. To have pump #1 assessed for repair needs and budget funds for the re-build in a future year
  2. To make a resolution to use Water Reserve funds to have pump #1 re-built in 2025
4. **DISCUSSION** – The Village water supply would not be compromised if/when pump #1 stopped working or if it were taken out for re-build or repair. Pump #2 is in place and functioning normally. It can fully operate the system until pump #1 is back in place.
5. **FINANCIAL IMPLICATIONS** –
  - Estimate to remove and assess the pump; \$5,872.50
  - Estimate to remove, overhaul and re-install pump #1; \$20,737.50.
  - There may be additional project costs such as pulling the pump out and work to the electric motor component.

The cost of overhauling the pump is not within limits set in the 2025 Operating Budget. Water – Repairs and Maintenance budget: \$20,000 – year to date spent \$2,321.

Water Reserves are currently at \$142,187.

6. **LEGAL** – Pump repairs are considered a maintenance item (not a capital project). Staff are not permitted to exceed the Operating Budget by this amount in a non-emergency situation without a resolution of Council.
7. **POLITICAL/PUBLIC IMPLICATIONS** – The public should not be impacted by this project as pump #2 would ensure continued water distribution to the Village.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #2, I recommend the following resolution:

"that the Village of Alix Council hereby authorizes the use of Water Reserve funds for the purpose of repairing pump #1 up to the amount of \$27,000."

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Author



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# ADMINISTRATION REPORT

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**Date:** May 14, 2025                      RFD 25-26  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Resource Ctr. Garden

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1. **PURPOSE** – To present the Community Resource Ctr. request for additional garden space.
2. **BACKGROUND** – The Community Resource Ctr. started leasing Bay 1 of Railway House in 2020. In 2022 they expanded to include Bay 2 and re-opened the Youth Center. In that same year, they also took over management of the Community Gardens. In the attached letter, they are asking to increase garden space/options.
3. **OPTIONS** –
  1. To grant the Resource Centre's request
  2. To grant the request with restrictions
  3. To decline the request for a garden plot in Heritage Park
4. **DISCUSSION** – The request is for a 12 foot by 30-40 foot garden plot.
5. **FINANCIAL IMPLICATIONS** – Costs relating to staff time depending on the level of involvement the Village would have with this project.  

The request includes using public works staff to clear the sod, rototill soil and water the garden.
6. **LEGAL** – I would recommend putting an agreement in place with the Alix/Mirror Wellness Supports Society if options 1 or 2 are chosen.
7. **POLITICAL/PUBLIC IMPLICATIONS** – This could be a good experience for youth participating in summer programming. It would also mean Heritage Park is utilized more.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #2. I recommend Council allow it as a pilot project for a three year period, with restrictions dealing with 'neat and tidy' appearance and restoring the land to grass if the program is abandoned. I also suggest staff involvement in this initiative be limited to stripping the sod and possibly the first tilling of the soil. Recommended resolution:

“that the Village of Alix Council hereby directs administration to enter into a three year agreement with the Alix/Mirror Wellness Supports Society to allow a garden plot in Heritage Park. The agreement is to outline roles and responsibilities of the Society in relation to running this program in a public space.”

  
\_\_\_\_\_  
Author

**CAO**

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**From:** Jill Hillman [REDACTED]  
**Sent:** May 6, 2025 2:51 PM  
**To:** CAO  
**Subject:** Community Gardens

Hey Michelle,

We would like to make a proposal to the Village to utilize a portion of Heritage Park to create a garden spot that would be planted and maintained by the youth that attend our after school and summer program. The purpose of the garden would be to promote community giving as the vegetable that they grow would be free for the community to access and in the fall the leftovers would be harvested for the food bank.

We are asking the village to consider allowing us to the space as well if public works would be able to help us by tilling the spot for us and prepping it for planting. We also ask to consider during the season if they have water left while watering flowers if any leftover water could be dumped on the garden.

We are thinking of a 12ft by 30-40ft space on the west side of Heritage Park.

Let me know if you have any other questions and if this could be a possibility.

Thank you,  
Jill



PROPOSED GARDEN LOCATION



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# ADMINISTRATION REPORT

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**Date:** May 14, 2025 RFD 25-27  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Resource Ctr. Office Space

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1. **PURPOSE** – To request Council amend the Community Resource Ctr. lease at Railway House.
2. **BACKGROUND** – The Community Resource Ctr. started leasing Bay 1 of Railway House in 2020. There is additional office/storage space on the second floor of Bay 1 that is not included in the leased space. The 2<sup>nd</sup> floor space used to be the Emergency Operations Centre (EOC) for Alix, but that has been moved to the Village Office.
3. **OPTIONS** –
  1. To amend the Alix/Mirror Wellness Supports Society lease agreement to include 2 additional office spaces and storage space on the second floor of Railway House
  2. To keep the lease agreement the same until it expires in April 2026 and re-evaluate at that time
3. **DISCUSSION** – The Resource Ctr. did not request this expansion to the 2<sup>nd</sup> floor space. The Village was keeping that space open so we could evaluate re-locating the EOC and determine if it would work at the Office or if we would have to move it back to Railway House. Training exercises have shown Council Chambers are a bit tight for space, but it is very effective to have the Emergency Operations Center at the Office where there is access to our computers, printer, phone lines and community information.
5. **FINANCIAL IMPLICATIONS** – It is expected that occupancy of the 2 offices would have minimal impact on building costs. I recommend not changing the lease amount if Option 1 is chosen. Lease rates can be evaluated during lease renewal in 2026.
6. **LEGAL** – MGA s. 3 “The purposes of a municipality are (b) to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality”
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – The set-up of the building allows for emergency exit through the remaining ‘Village occupied’ portion of the upstairs ensuring there is not a fire hazard concern for occupants of the upstairs offices.
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolution:

“that the Village of Alix Council hereby directs administration to amend the lease agreement with the Alix/Mirror Wellness Supports Society to include 2 office spaces and a storage area on the second floor of Railway House.”

  
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Author



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# ADMINISTRATION REPORT

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**Date:** May 9, 2025  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Resident Tax Request

RFD 25-23

1. **PURPOSE** – To advise Council of a resident request to waive a portion of property taxes on Lot Y; Plan 1443CL – Vacant Farmland.
2. **BACKGROUND** – There are two parcels of property on one land title that straddle Highway 12 (see attached map) zoned Urban Reserve. These properties are on the boundary between the Village and the County and currently used for agricultural purposes. They are un-serviced and the piece north of Hwy 12 could be considered unable to be serviced by municipal water /wastewater.
3. **OPTIONS** –
  1. To keep the minimum property tax levy in place for this property
  2. To waive a portion of the municipal taxes
4. **DISCUSSION** – These pieces of land were all part of one farm residence at one point. Then the highway was built and the Village of Alix became a new municipality. These boundaries and subsequent developments carved up the land surrounding the farm.
5. **FINANCIAL IMPLICATIONS** – Taxes for this property in previous years were as follows:  
2020 - \$5.56; 2021 - \$5.60; 2022 \$5.57; 2023 - \$5.52; 2024 - \$10.98
6. **LEGAL** – MGA s. 347(1) *“If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:*
  - (a) cancel or reduce tax arrears;*
  - (b) cancel or refund all or part of a tax;*
  - (c) defer the collection of a tax.”*

The property owner has been advised they will need to make this request of Council every year if they wish to have their taxes reduced as the MGA does not allow a Council to reduce taxes on a property in a future year.

7. **POLITICAL/PUBLIC IMPLICATIONS** – The Village of Alix / Lacombe County Intermunicipal Development Plan has a Goal statement “Ensure agricultural operations continue to operate and remain a significant contributor to the local economy.” (page attached)

The remaining portion of that farm that is in Lacombe County is designated future use Agricultural according to the IDP, therefore there are no plans to service or develop the two pieces within the Village boundaries at this time.

8. **OTHER COMMENTS** – NOTE: Though Council is able to cancel, reduce or refund all taxes, it is generally considered prudent to ONLY make adjustments to the municipal portion of taxes. Other requisitions applied to a tax bill such as the School Tax and the Seniors Tax must be paid out by the municipality, so it is recommended to collect those requisitions equally among all ratepayers.

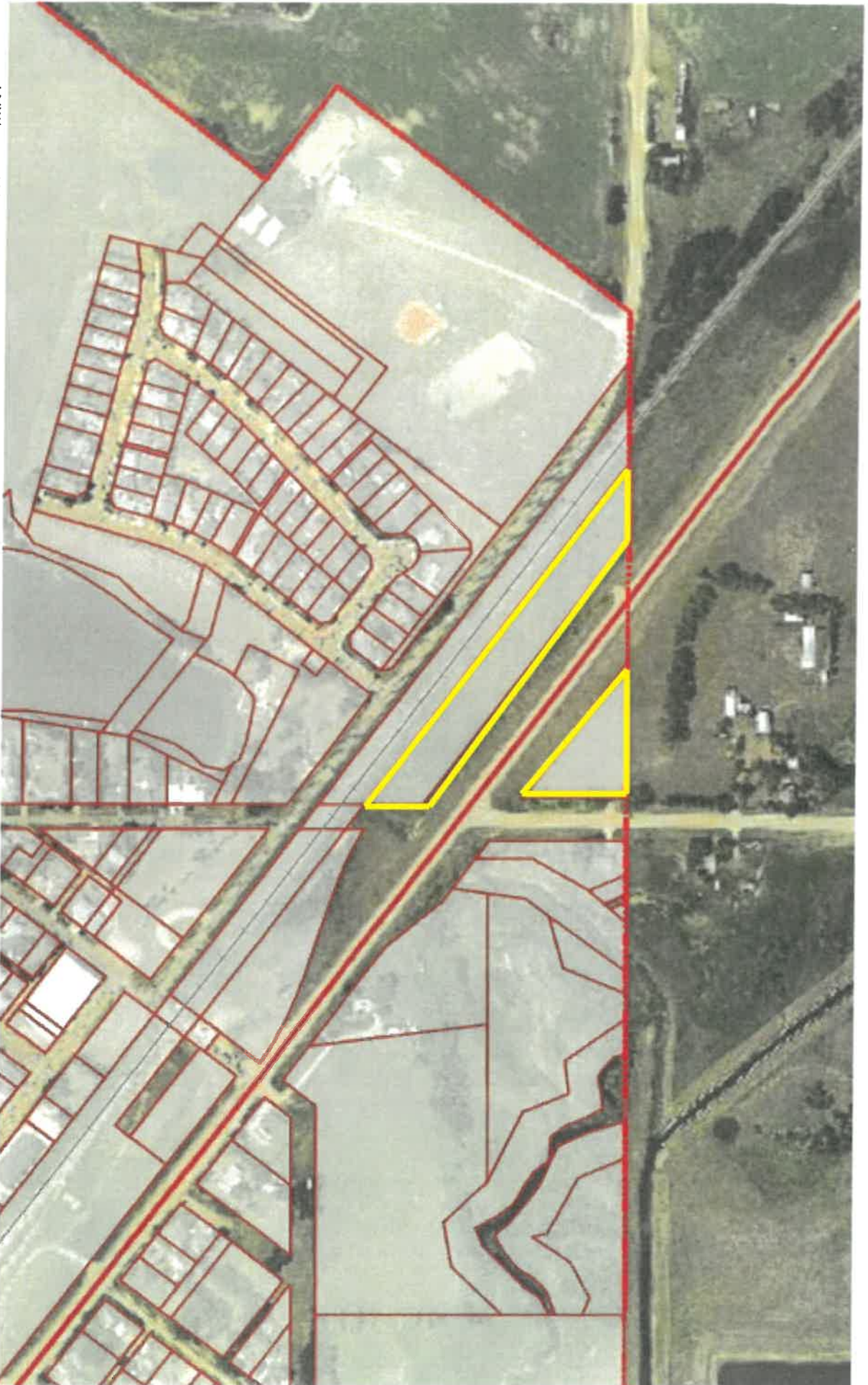
Last year Council made a resolution to cancel \$390 of municipal taxes for this parcel.

**9. RECOMMENDATIONS – Option #2.** I recommend the following resolution:

“that the Village of Alix Council hereby cancels \$390 of municipal taxes for the 2025 year on tax roll 27600.”

A handwritten signature in blue ink, appearing to read "M. White", is written above a horizontal line.

Author



Williams, Wayne & Williams, Audrey

Property Highlighted in yellow. Roll 27600



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# ADMINISTRATION REPORT

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**Date:** May 9, 2025                      RFD 25-24  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Fire Service Agreement Discussion Protocols

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1. **PURPOSE** – To review the proposed Discussion Protocols for Fire Service Agreement meetings.
2. **BACKGROUND** – The County of Lacombe, Towns of Eckville and Bentley, Villages of Clive and Alix will be meeting to discuss the Fire Services Agreement. Each community has a separate Agreement with Lacombe County, but they are all essentially the same so meeting together will be an efficient way to move forward.
3. **OPTIONS** –
  1. To approve the Discussion Protocols as presented
  2. To approve the Discussion Protocols with amendments
  3. To accept this report as information
4. **DISCUSSION** – Discussion Protocols establish who comes to the meetings, what their role is, how decisions are made etc.
5. **FINANCIAL IMPLICATIONS** – None
6. **LEGAL** – This document states that these meetings are non binding and that each municipal representative is to bring information back to their respective councils for consideration.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Strategic Plan Goal: Develop collaborative relationships with external organizations, neighbouring communities and other levels of government
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1, I recommend the following resolution:

“that the Village of Alix Council hereby approves the Fire Service Agreement Review Discussion Protocols as presented.”

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Author



# **Fire Services Agreement Review**

## **DISCUSSION PROTOCOLS**

### **1. CONTEXT**

These Protocols have been agreed to by the Village of Alix and Clive, the Towns of Bentley and Eckville and Lacombe County in support of and to enable their shared desire to work cooperatively together to achieve mutual benefit and betterment of all municipalities. In so doing they are committed to working to better understand each other and each other's realities and aspirations while recognizing that neither can exist nor succeed in isolation of the other.

### **2. PARTIES**

The parties to these discussions/negotiations are: the Village of Alix ("Alix"), the Village of Clive ("Clive"), the Town of Bentley ("Bentley"), the Town of Eckville ("Eckville") and Lacombe County ("the County").

### **3. AGREEMENT TO NEGOTIATE**

The parties agree that they will participate in good faith to discuss and negotiate in cooperative ways, while taking into account the interests of each municipality.

### **4. NEGOTIATING TEAMS AND NEGOTIATING COMMITTEE**

The Councils of all parties have appointed representatives for the purposes of the discussions/negotiations related to this cooperative initiative. If a permanent vacancy occurs, Councils for the respective municipality can appoint another in their place.

To ensure continuity the negotiations will be conducted by Negotiating Teams composed of the following from each of the parties: two elected officials, the Chief Administrative Officer and one other staff member (optional). The exception to this being the County with a Negotiating Team composed of seven elected officials, the Chief Administrative Officer and one other staff member (optional).

The Negotiating Teams constitute the Negotiating Committee.

### **5. ALTERNATES AND OBSERVERS**

Subject to the provisions of Section 4, and except by agreement between the parties, there will be no alternates and no observers.

## **6. ROLE AND ATTENDANCE OF ADMINISTRATIVE SUPPORT and/or TECHNICAL OR EXPERT ADVISORS**

Any party may, with consensus agreement of the remaining parties, invite external consultants and/or administrative support to attend a session with no less than seven days' notice to the Negotiating Committee. In exceptional circumstances the requirement for seven days' notice may be waived by mutual agreement. When possible, external attendees will be reflected on the meeting agenda.

External consultants and/or administrative support in attendance at a session will be subject to the provisions of the Discussion Protocols.

## **7. REPRESENTATION AT SESSIONS AND QUORUM**

To be respectful of each other and each other's time, the parties agree that attending all meetings will be a priority for all representatives.

All Negotiating Team members will have a voice at the table. External consultants and/or administrative support staff, when in attendance, will only speak on technical advice and only when requested to do so by one of the Negotiating Teams.

A quorum is representation from Lacombe County and representatives from any two (2) of the other parties with a minimum of two (2) representatives from each of those parties present. Quorum will be established at the start of the meeting. If there is no quorum within a reasonable period of time after the time set for the meeting, the meeting may be adjourned to the time of the next meeting. Alternatively, with the agreement of the parties in attendance, the meeting can be used as an informal working session, the results of which must be presented and if appropriate, ratified, by the Negotiating Committee once quorum is re-established.

## **8. DECISION-MAKING AUTHORITY**

The parties acknowledge and agree that any issue agreed to in discussions/negotiations is an agreement in principle only, and that it is subject to approval by the Councils for each of the parties.

## **9. RESOLUTION OF ISSUES BY NEGOTIATING TEAMS**

The Negotiating Committee will work to achieve consensus on the issues or package of issues before them. The parties agree that each Negotiating Team will own the consensus achieved through the discussion/negotiations and will represent it to their respective Councils.

For purposes of the discussions/negotiations consensus will be defined as: "I can live with it".

## **10. FREEDOM TO SPEAK AND CONFIDENTIALITY**

Except as set out elsewhere in these protocols or unless the parties have specifically agreed to release information, all discussions/negotiations, summary notes of discussions/negotiations and all other records or information generated for the purposes of the discussions/negotiations are to be kept confidential recognizing that:

- a) other Council members will be informed about discussions/negotiations during closed meetings;
- b) communication within the Negotiating Committee and to Councils and select administrative support may be by electronic means recognizing that such communication is to be treated as confidential if it pertains to the content of the discussions/negotiations and that further dissemination beyond the Negotiating Committee or Councils and select administrative support by electronic means is not permitted.
- c) any information that is in the public domain but not the confidential negotiation discussions about that information, may be used by either party; and
- d) disclosure of information associated with the discussions/negotiations can be made to external consultants and/or administrative support. This will only be done on a "need to know basis" and the person(s) will be required to keep all associated information confidential in accordance with these protocols.

## **11. WITHOUT PREJUDICE DISCUSSIONS AND FULL DISCLOSURE**

Full disclosure is essential to coming to an understanding and resolution of issues in the discussions/negotiations. All parties agree that all negotiation discussions are made "Without Prejudice" and cannot be used as evidence or information in any other process or proceeding without the express written agreement of the other party.

## **12. ACCESS TO INFORMATION**

All parties agree that they will make best efforts to provide requested information to the Negotiating Teams.

## **13. REPORTING TO COUNCILS**

To ensure that Councils are kept fully informed in a timely manner, after each session, each Negotiating Team will report back to their respective Councils during closed meetings. The parties acknowledge and agree that any confidential negotiation discussions with the other party presented to Council during closed meetings will not be disclosed by the Council, any individual Councillor or municipal staff member to the media or any other person unless agreed to by the Negotiating Teams.

Negotiating Teams are responsible for bringing feedback from their respective Councils to the discussion/negotiation table.

#### **14. RESPECTFUL DISCUSSION AND BEHAVIOUR**

To build trust and foster open, honest and effective discussion Negotiating Team members agree to engage in respectful behaviour at all times throughout the discussions/negotiations. As needed, any representative of the Negotiating Team may call for a "time out".

#### **15. CAUCUSING**

Parties agree that caucusing will be used as needed and that a Negotiating Team may call a caucus during the course of a session.

Caucuses will normally be time limited. The Negotiating Team will share the results of caucuses once the full Negotiating Committee has reconvened.

#### **16. COMMUNICATION WITH THE MEDIA**

The parties may agree to prepare and distribute a joint media release at various times throughout the discussions/negotiations. Mayors and the Reeve will act as the spokesperson for their respective community. Key messages to be released to the media and/or to the public will be discussed and finalized at the end of each negotiation meeting as a standing agenda item.

#### **17. COMMUNICATING WITH THE PUBLIC**

Any consultation or dissemination of information with or to the public regarding the Fire Service Agreement will be communicated to the Negotiating Committee a minimum of seven days prior. The Negotiating Committee will then have the opportunity to review/respond to the Negotiating Team of origin regarding any concerns re: confidentiality. This arrangement will remain in effect until a new Fire Service Agreement is signed or the discussions/negotiations that are taking part through this process, are concluded by the parties.

#### **18. NEGOTIATING COMMITTEE CHAIR AND VICE-CHAIR**

At its first meeting the Negotiating Team shall appoint a Chair and Vice-Chair of the Negotiating Committee from amongst the elected official representatives of the parties. The Chair and Vice-Chair cannot be from the same municipality. The Chair, or in his or her absence, the Vice-Chair, shall be responsible for chairing the Negotiating Committee sessions.

## **19. RECORD KEEPING**

At its first meeting one of the parties will agree to appoint a staff member to act at the Recording Secretary for the Negotiating Committee's sessions. The Recording Secretary will provide confidential meeting notes that will summarize the Committee's discussion within ten calendar days of the end of a session. At the conclusion of each session, the Chair will review the items discussed and summarize the consensus achieved or still to be achieved by Negotiating Teams on the items discussed. In addition, if any information has been requested during a session, the Chair will outline the requests and specify responsibilities for providing the information requested. Negotiating Teams will indicate their approval of this summary, or provide clarification at the conclusion of the session. The written meeting notes will be reviewed as one of the first orders of business at the next scheduled session.

## **20. SCHEDULE, LOCATION OF SESSIONS**

The parties will determine the frequency and location of where the sessions are held. Session dates and times may be changed by mutual agreement of the parties.

## **21. SESSION AGENDAS**

The Chair will develop the agenda for each session. Session agendas will be distributed by the Chair to the main contacts identified by each party no less than seven days prior to the date of the session. The Chair will also coordinate the distribution of any supporting materials through the main contacts identified by the parties. The main contacts will in turn ensure that the agenda and any supporting materials are distributed to their respective Negotiating Teams.

## **22. FACILITATOR/MEDIATOR**

Upon agreement, the parties may engage a third party to facilitate or mediate discussions/negotiations. All costs associated with the facilitator or mediator will be shared equally by the parties.

## **23. MAIN CONTACTS FOR THE PARTIES**

The CAOs for each party have been appointed as the main contacts for purposes of communication with each other and the facilitator or arbitrator, if engaged, and for ensuring the internal distribution of discussion/negotiation related materials to their respective Teams.

**Village of Alix**

Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Signature

**Town of Bentley**

Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Signature

**Village of Clive**

Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Signature

**Town of Eckville**

Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Signature

**Lacombe County**

Date: \_\_\_\_\_

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Signature

\_\_\_\_\_  
County Manager

\_\_\_\_\_  
Signature



# VILLAGE OF ALIX

## Cheque Listing For Council

2025-May-14  
10:37:56AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20250168	2025-04-02	WOODY'S AUTO STETTLER	612-932482	CIRCULATION HEATER FOR LIFT	146.19	146.19
20250169	2025-04-15	327241 ALBERTA LTD	1439	PATROLS MARCH 2025	189.00	189.00
20250170	2025-04-15	AMSC INSURANCE SERVICES LTD.	APRIL2025	PREMIUMS APRIL 2025	5,257.75	5,257.75
20250171	2025-04-15	BOBCAT OF RED DEER	33001868P	72" SWEEPER BLADE	247.24	247.24
20250172	2025-04-15	CENTRAL LABS	2500388	MAIN LIFT STATION TESTING	52.12	52.12
20250173	2025-04-15	CHAMCO INDUSTRIES LTD.	6024582ADR	SERVICE AT PUMP HOUSE	2,355.01	2,355.01
20250174	2025-04-15	ENVIRONMENTAL 360 SOLUTIONS LTD.	102001-003663f	GARBAGE AND RECYCLING MAF	5,834.27	5,834.27
20250175	2025-04-15	GAM TECH	INV-1742	MONITORING MARCH 2025	1,018.50	1,018.50
20250176	2025-04-15	GOVERNMENT OF ALBERTA	1800030645	POLICE FUNDING MODEL 2025-2	41,775.00	41,775.00
20250177	2025-04-15	HWY 12/21 REGIONAL WATER SERVICES COMM	1379	WATER CONSUMPTION MARCH	15,595.79	15,595.79
20250178	2025-04-15	i.d. APPAREL	126948	LREMP PROMO ITEMS	999.44	999.44
20250179	2025-04-15	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2	11288820	WATER METER FREIGHT	393.63	393.63
20250180	2025-04-15	MPE , A DIVISION OF ENGLOBE	4420-015-06-22	LAGOON CELL 6	9,842.18	9,842.18
20250181	2025-04-15	PITNEY BOWES CANADA	1027145279	POSTAGE MACHINE INK	197.37	197.37
20250182	2025-04-15	STANDARD GENERAL CALGARY	4022024	COLD MIX ROAD REPAIR	1,862.44	1,862.44
20250183	2025-04-15	VILLAGE OF ALIX	50100MAR2025 63900MAR2025 69600MAR2025 7000MAR2025 72700MAR2025 72800MAR2025 72830MAR2025 72841MAR2025	BULK WATER MARCH 2025 LIBRARY MARCH 2025 STORAGE YARD MARCH 2025 VILLAGE OFFICE MARCH 2025 FIRE HALL MARCH 2025 BAY 1 & BAY 2 MARCH 2025 BAY 3 MARCH 2025 BAY 4 MARCH 2025	160.96 117.36 96.99 125.04 112.24 156.40 121.84 109.68	1,000.51
20250184	2025-04-15	AMSC INSURANCE SERVICES LTD.	RG202501-077	2025 BASIC MEMBERSHIP FEE	1,798.58	1,798.58
20250185	2025-04-24	2253676 ALBERTA LTD., (ALIX FOODS)	352362	COFFEE SUPPLIES FOR OFFICE	24.68	24.68
20250186	2025-04-24	ALIX HOME HARDWARE	153765 153788 153863 153907 153959	BAR & CHAIN OIL SCREWS FURNACE FILTERS FOR PW SHC OIL RETURNED, SCREWS, PAINT PAINT SUPPLIES	8.52 13.64 8.91 12.59 1.31	44.97
20250187	2025-04-24	BESUIJEN, JANICE	APRIL2025	COUNCIL EXPENSE CLAIM APRIL	483.21	483.21
20250188	2025-04-24	BESUIJEN, TIMOTHY W	APRIL2025	COUNCIL EXPENSE CLAIM APRIL	558.35	558.35
20250189	2025-04-24	CENTRAL LABS	2500431 2500455	MAIN LIFT STATION TESTING MAIN LIFT STATION TESTING	52.12 52.12	104.24
20250190	2025-04-24	CIP OFFICE TECHNOLOGY	979889	VILLAGE OFFICE PHONE SYSTE	16,630.12	16,630.12
20250191	2025-04-24	COLE, EDWIN	APRIL2025	COUNCIL EXPENSE CLAIM APRIL	685.48	685.48
20250192	2025-04-24	CYBERUS PROTECTION SERVICES	202560	PATROLS FOR MAY 2025	3,154.89	3,154.89
20250193	2025-04-24	FEHR, ROBERT LEE	APRIL2025	COUNCIL EXPENSE CLAIM APRIL	528.89	528.89
20250194	2025-04-24	GILLIAT, BARBARA JEAN	APRIL2025	COUNCIL EXPENSE CLAIM APRIL	496.09	496.09
20250195	2025-04-24	LOCAL AUTHORITIES PENSION PLAN	APRIL2025	PREMIUMS FOR APRIL 2025	5,889.71	5,889.71
20250196	2025-04-24	<i>RSP Contribution April</i>	APRIL2025	RSP CONTRIBUTION APRIL 2025	299.72	299.72
20250197	2025-04-24	PARKLAND COMMUNITY PLANNING SVCS.	APRIL2025	APRIL 2025 - MARCH 2026 MEME	1,500.00	1,500.00
20250198	2025-04-24	SENIUK & MARCATO	C25-6209	2024 YEAR END FINANCIAL AUDI	16,590.00	16,590.00
20250199	2025-04-24	TAXervice	2433391 2433392	TAX ROLL 5700 TAX ROLL 7100	441.00 456.75	1,365.00



# VILLAGE OF ALIX

## Cheque Listing For Council

2025-May-14  
10:37:56AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20250199	2025-04-24	TAXervice	2433393	TAX ROLL 37700	467.25	1,365.00
20250200	2025-04-24	ZONE 3 BUSINESS SOLUTIONS INC.	177229	PHOTOCOPY CHARGES	95.35	95.35
20250201	2025-05-01	GARY MOE CHEVROLET BUICK GMC	MAY2025	2022 CHEV TRUCK FOR PW	50,000.00	50,000.00
20250202	2025-05-07	ACCU-FLO METER SERVICE LTD	118711 118751	5/8" T10 & 5/8"X 3/4" T10 ECODEF 5/8" T10 & 5/8"X3/4" T10 ECODER	6,300.00 6,300.00	12,600.00
20250203	2025-05-07	ALBERTA PARKING LOT SERVICES 1985 LTD	27134	STREET SWEEPING 2025	3,990.00	3,990.00
20250204	2025-05-07	AMSC INSURANCE SERVICES LTD.	MAY2025	PREMIUMS FOR MAY 2025	5,257.75	5,257.75
20250205	2025-05-07	CANADIAN PACIFIC RAILWAY CO	1000-001116679	FLASHER MAINTENANCE APR 20	731.00	731.00
20250206	2025-05-07	CENTRAL LABS	2500498 2500525	MAIN LIFT STATION TESTING LAGOON AND MAIN LIFT STATIO	52.12 405.05	457.17
20250207	2025-05-07	FUTURE AG INC	IS85149	KABOTA AIR FILTERS	253.66	253.66
20250208	2025-05-07	GAM TECH	INV-2099	WORKSTATION MAINT. & MERAK	1,911.78	1,911.78
20250209	2025-05-07	GREGG DISTRIBUTORS CO LTD	000-177460 000-275860 000-275861 000-287469	SHOP SUPPLIES GLOVES, DEF FLUID OIL FILTERS OIL FILTERS	4.45 62.96 54.94 126.00	248.35
20250210	2025-05-07	LACOMBE COUNTY	IVC00046502	1ST QTR ALIX FIRE DEPT. COST:	1,528.83	1,528.83
20250211	2025-05-07	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2	11321096	WATER METER SHIPPING	187.68	187.68
20250212	2025-05-07	MESTON, TANYA	MAY2025	15 YEARS OF SERVICE AWARD I	400.00	400.00
20250213	2025-05-07	PITNEY BOWES LEASING	3202555050	EQUIPMENT LEASE PAYMENT	128.24	128.24
20250214	2025-05-07	TAXervice	2433677	SERVICE FOR ROLL #6700 4839	336.25	336.25
20250215	2025-05-07	TOWN OF ECKVILLE	MAY2025	COST SHARE OF LEGAL INVOICI	175.00	175.00
20250216	2025-05-07	UFA CO-OPERATIVE LTD.	SOINV7361107	PESTICIDE FOR SPRAYING	497.70	497.70
20250217	2025-05-07	VILLAGE OF ALIX	50100APR2025 63900APR2025 69600APR2025 7000APR2025 72700APR2025 72800APR2025 72830APR2025 72841APR2025	BULK WATER APRIL 2025 LIBRARY APRIL 2025 PW STORAGE YARD APRIL 2025 VILLAGE OFFICE APRIL 2025 FIRE HALL APRIL 2025 BAY 1 & BAY 2 RAILWAY HOUSE BAY 3 RAILWAY HOUSE APRIL 20 BAY 4 RAILWAY HOUSE APRIL 20	367.69 116.72 102.75 123.12 153.58 155.12 119.28 109.68	1,247.94
20250218	2025-05-07	WILD ROSE ASSESSMENT SERVICES	9770	PROGRESS PAYMENT MAY 2025	1,330.00	1,330.00

**Total 218,297.07**

\*\*\* End of Report \*\*\*

**VILLAGE OF ALIX  
BANK RECONCILIATION  
FOR THE MONTH ENDING:  
April 30, 2025**

<b>SERVUS CREDIT UNION</b>
----------------------------

	CHEQUING	CHEQUING (2)	INVESTMENTS (1)
<b>Balance from Bank Statement:</b>	<b>1,439,382.98</b>	<b>12,525.97</b>	<b>0.00</b>
<b>Plus: Deposits in Transit</b>	<b>8,323.94</b>		
<b>Plus: JE in Transit</b>	<b>-</b>		
<b>Less: Outstanding Cheques</b>	<b>(69,355.09)</b>		
 <b>Reconciled Bank Balance:</b>	 <b><u>1,378,351.83</u></b>	 <b><u>12,525.97</u></b>	 <b><u>0.00</u></b>
<b>30-Apr-25 GL balance 3-120</b>	<b><u>1,378,351.83</u></b>		
<b>30-Apr-25 GL balance 3-121</b>		<b><u>12,525.97</u></b>	
<b>30-Apr-25 GL balance 3-300</b>			<b><u>-</u></b>
<b>Variance:</b>	<b>-</b>	<b>-</b>	

**THIS STATEMENT SUBMITTED TO COUNCIL THIS 21ST DAY OF MAY, 2025**





# VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2025-05-15

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	1,913,278.21	Local Improvement Levy		0.00				
		Additional Tax Levy	0.00	Accumulated Penalty		20,758.18				
				Outstanding Penalty		16,308.84				
		<b>Sub Ledger</b>		<b>General Ledger</b>						
		Current	1,811,065.55							
		1 Year	60,476.91	3-00-00-00-210		1,900,318.02				
		2 Years	7,787.39	Totals		<u>1,900,318.02</u>				
		3 Years	19,782.23							
		Over 3	1,205.94							
		Outstanding	<u>1,900,318.02</u>							
				Total GL		1,900,318.02				
				Total SL		1,900,318.02				
				Proof		<u>0.00</u>				

\*\*\* End of Report \*\*\*



## Village of Alix 2025 Operating Budget

### Revenue by Category

Revenue by Category	Budget	YTD (May 14/25)	Variance (%)
Property Taxes	-\$1,912,987.37	-\$1,913,278.21	100%
Franchise Fees	-\$139,600.00	-\$43,135.15	31%
Penalties and Fines	-\$60,000.00	-\$30,781.94	51%
Interest Earned	-\$52,000.00	-\$17,856.69	34%
Sale of Goods and Services	-\$792,030.00	-\$259,997.47	33%
Rentals	-\$20,000.00	-\$10,102.89	51%
Operating Transfers/Grants	-\$105,608.47	-\$19,560.36	19%
<b>TOTAL</b>	<b>-\$3,082,225.84</b>	<b>-\$2,294,712.71</b>	<b>74%</b>

**NOTE: The following amounts are paid from Property**

<b>Tax Revenue</b>	
Education Tax	\$254,068.26
Seniors Requisition	\$8,662.00
Policing Invoice	\$45,920.00

### Expense by Category

Expense by Category	Budget	YTD (May 14/25)	Variance (%)
Wages, Benefits & Remuneration	\$694,380.00	\$218,602.31	31%
Memberships, Training & Mileage	\$54,300.00	\$15,090.89	28%
Postage, Freight, Phone & Internet	\$37,520.00	\$14,997.03	40%
Contracted Services	\$721,370.00	\$144,953.32	20%
Utilities	\$180,100.00	\$52,362.22	29%
Insurance	\$84,880.00	\$83,390.00	98%
Materials, Goods & Supplies	\$381,100.00	\$105,806.92	28%
Bank Charges & Debenture Interest	\$76,709.40	\$27,605.43	36%
Grants/Donations to other Organizatic	\$92,188.00	\$53,832.68	58%
Transfers to Reserves	\$261,155.11	\$261,155.11	100%
Requisitions (School, Seniors, Police)	\$308,774.89	\$62,849.05	20%
Used to fund Capital Projects	\$189,748.44	\$55,101.48	29%
<b>TOTAL</b>	<b>\$3,082,225.84</b>	<b>\$1,095,746.44</b>	<b>36%</b>
Budget Surplus / Deficit	\$0.00	-\$1,198,966.27	



# Village of Alix Operating Budget Summary Page

Department	2025 Budget	YTD (May 14/25)	Variance (%)
<b><u>Government Services</u></b>			
Revenue	-\$2,163,787.37	-\$2,010,311.76	93%
Expense	\$765,724.89	\$238,735.13	31%
Net	<u><u>-\$1,398,062.48</u></u>	<u><u>-\$1,771,576.63</u></u>	
<b><u>Protective Services</u></b>			
Revenue	-\$43,400.00	-\$17,667.58	41%
Expense	\$218,160.00	\$51,700.75	24%
Net	<u><u>\$174,760.00</u></u>	<u><u>\$34,033.17</u></u>	
<b><u>Public Works</u></b>			
Revenue	\$0.00	\$2,723.04	
Expense	\$424,572.70	\$139,241.93	33%
Net	<u><u>\$424,572.70</u></u>	<u><u>\$141,964.97</u></u>	
<b><u>Utilities</u></b>			
Revenue	-\$759,530.00	-\$250,191.59	33%
Expense	\$672,484.64	\$201,149.97	30%
Net	<u><u>-\$87,045.36</u></u>	<u><u>-\$49,041.62</u></u>	
<b><u>Community Services</u></b>			
Revenue	-\$57,442.47	-\$19,264.82	34%
Expense	\$136,430.06	\$41,604.87	30%
Net	<u><u>\$78,987.59</u></u>	<u><u>\$22,340.05</u></u>	
<b><u>Recreation &amp; Culture</u></b>			
Revenue	-\$58,066.00	\$0.00	0%
Expense	\$413,950.00	\$107,057.20	26%
Net	<u><u>\$355,884.00</u></u>	<u><u>\$107,057.20</u></u>	
Total Revenue	-\$3,082,225.84	-\$2,294,712.71	74%
Total Expense	\$2,631,322.29	\$779,489.85	30%
Transfers to Reserves	\$261,155.11	\$261,155.11	100%
Operating \$ for Capital Projects	\$189,748.44	\$55,101.48	29%
Surplus (deficit)	<u><u>\$0.00</u></u>	<u><u>-\$1,198,966.27</u></u>	

**Department Headings include the following Municipal Services:**

**Government Services:** Property Taxes  
Legislative Services  
Administration

**Protective Services:** Fire Department  
First Responders  
Emergency Management  
Bylaw Enforcement  
Policing

**Operations:** Public Works  
Streets

**Utilities:** Water  
Sewer  
Garbage  
Recycling  
Compost

**Community Services:** FCSS  
Cemetery  
Planning  
Economic Development

**Recreation & Culture:** Recreation  
Arena  
Campground  
Parks  
Nature Trail  
Community Hall  
Library

# Village of Alix Operating Budget: Government Services

Department	2025 Budget	YTD (May 14/25)	Variance (%)
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## Taxes

Revenue	-\$1,912,987.37	-\$1,913,278.21	100%
Expenses	\$262,854.89	\$62,849.05	24%
Net	-\$1,650,132.48	-\$1,850,429.16	

## Legislative

Revenue	-\$1,400.00	-\$223.60	16%
Expenses	\$53,900.00	\$10,257.02	19%
Net	\$52,500.00	\$10,033.42	

## Administration

Revenue	-\$249,400.00	-\$96,809.95	39%
Expenses	\$448,970.00	\$165,629.06	37%
Net	\$199,570.00	\$68,819.11	

NOTE: Tax Revenue is billed through the system all at once. Tax expenses include School & Seniors requisitions

# Village of Alix Operating Budget: Protective Services

Department	2025 Budget	YTD (May 14/25)	Variance (%)
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## Fire Department

Revenue	-\$32,000.00	-\$11,398.43	36%
Expense	\$64,250.00	\$19,534.15	30%
Net	\$32,250.00	\$8,135.72	

## First Responders

Revenue	-\$800.00	\$0.00	0%
Expense	\$9,550.00	\$6,918.41	72%
Net	\$8,750.00	\$6,918.41	

## Emergency Management

Revenue	-\$2,000.00	-\$588.45	29%
Expense	\$9,500.00	\$6,499.45	68%
Net	\$7,500.00	\$5,911.00	

## Bylaw Enforcement

Revenue	-\$3,600.00	-\$2,332.70	65%
Expense	\$88,940.00	\$18,748.74	21%
Net	\$85,340.00	\$16,416.04	

## Policing

Revenue	-\$5,000.00	-\$3,348.00	67%
Expense	\$45,920.00	\$0.00	0%
Net	\$40,920.00	-\$3,348.00	

NOTE: First Response expenses include honorariums, insurance etc. that are paid at the beginning of the year  
 Bylaw Enforcement expenses include Peace Officer & Cybrus contract as well as security camera costs

# Village of Alix Operating Budget: Public Works

Department	2025 Budget	YTD (May 14/25)	Variance (%)
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## Public Works

Revenue	\$0.00	-\$536.96	
Expense	\$173,032.70	\$73,084.92	42%
Net	\$173,032.70	\$72,547.96	

## Streets

Revenue	\$0.00	\$3,260.00	
Expense	\$251,540.00	\$70,090.99	28%
Net	\$251,540.00	\$73,350.99	

# Village of Alix Operating Budget: Utilities

Department	2025 Budget	YTD (May 14/25)	Variance (%)
<b><u>Water</u></b>			
Revenue	-\$362,030.00	-\$116,660.68	32%
Expense	\$382,050.69	\$133,938.57	35%
Net	\$20,020.69	\$17,277.89	
<b><u>Sewer</u></b>			
Revenue	-\$260,900.00	-\$84,401.59	32%
Expense	\$159,113.95	\$48,798.46	31%
Net	-\$101,786.05	-\$35,603.13	
<b><u>Garbage</u></b>			
Revenue	-\$136,600.00	-\$49,129.32	36%
Expense	\$131,320.00	\$38,446.72	29%
Net	-\$5,280.00	-\$10,682.60	

# Village of Alix Operating Budget: Community Services

Department	2025 Budget	YTD (May 14/25)	Variance (%)
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## FCSS

Revenue	-\$24,742.47	-\$12,371.25	50%
Expense	\$30,928.00	\$0.00	0%
Net	\$6,185.53	-\$12,371.25	

## Cemetery

Revenue	-\$11,700.00	\$3,909.32	-33%
Expense	\$16,650.00	\$149.82	1%
Net	\$4,950.00	\$4,059.14	

## Planning

Revenue	-\$1,000.00	-\$700.00	70%
Expense	\$7,000.00	\$3,632.50	52%
Net	\$6,000.00	\$2,932.50	

## Economic Development

Revenue	-\$20,000.00	-\$10,102.89	51%
Expense	\$81,852.06	\$53,118.06	65%
Net	\$61,852.06	\$43,015.17	

NOTE: Economic Development includes Railway House Revenues & Expenses

Cemetery income discrepancy for 2024 was not caught until 2025. It will self correct by year end.

# Village of Alix Operating Budget: Recreation & Culture

Department	2025 Budget	YTD (May 14/25)	Variance (%)
<b><u>Recreation</u></b>			
Revenue	-\$1,600.00	\$0.00	0%
Expense	\$9,062.00	\$5,500.00	61%
Net	\$7,462.00	\$5,500.00	
<b><u>Arena</u></b>			
Revenue	-\$36,466.00	\$0.00	0%
Expense	\$54,100.00	\$54,012.75	100%
Net	\$17,634.00	\$54,012.75	
<b><u>Campground</u></b>			
Revenue	-\$20,000.00	\$0.00	0%
Expense	\$31,700.00	\$1,876.96	6%
Net	\$11,700.00	\$1,876.96	
<b><u>Parks</u></b>			
Revenue	\$0.00	\$0.00	
Expense	\$261,400.00	\$17,010.89	7%
Net	\$261,400.00	\$17,010.89	
<b><u>Nature Trail</u></b>			
Revenue	\$0.00	\$0.00	
Expense	\$24,590.00	\$7,387.08	30%
Net	\$24,590.00	\$7,387.08	
<b><u>Community Hall</u></b>			
Revenue	\$0.00	\$0.00	
Expense	\$10,700.00	\$10,349.06	97%
Net	\$10,700.00	\$10,349.06	
<b><u>Library</u></b>			
Revenue	\$0.00	\$0.00	
Expense	\$22,398.00	\$10,920.46	49%
Net	\$22,398.00	\$10,920.46	

NOTE: Recreation expense includes annual payments to organizations made in January

Arena Revenue is the MSI Operating Grant; Parks Expense includes Lake Project

Lacombe Regional Waste Services Commission  
Regular Board Meeting  
April 23, 2025  
Prentiss Administration Office

Meeting Called to Order at 1:15 pm

**BDO Canada** gave an Audit Presentation. Everything was found to be in order.

**Waste Haul Summaries:** Nothing out of the ordinary.

**Budget Year to Date:** Dry rubble is down a bit. Contracted Equipment is over budget, some of which is caused by the February fire in Cell 5.

### **Manager's Report**

New Kenworth Tri drive has been received.

2015 Freightliner will be put up for auction. Hope to get \$110,000.00 or higher.

Repairs on the compactor system at Prentiss are finished for a total of \$20,012.27

New metal bins (3) have been purchased.

The new above ground waste oil tank is operational. We are receiving a grant for \$3,100.00.

Sandy Point RV Lots – The seasonal lots have paid for the season, \$34,572.00

Landfill fire – Total cost to reclaim and cover the portion of Cell 5 was \$125, 218.97. Of the total, \$54,000 will be funded by the Closure/Post Closure Reserve and the balance of \$71,000 from New Cell Construction Reserve Insurance will cover \$27,527.08.

The new EPR program commenced April 1<sup>st</sup>, so far there haven't been any disruptions.

Alberta Public Lands – Out lease has finally been approved which means the potential compost facility has also had their lease approved. This is a big step forward for them.

Alix/Mirror is getting new recycling bins at the transfer station.

Jay met with the Public Works Manager of the Summer Villages of Sylvan Lake to discuss the requisition rates. He raised a concern that the summer villages are not represented on the LRSWC Board. He is awaiting a formal email.

**Alix Public Library Board**  
**Regular Meeting**  
**May 13, 2025**

Meeting Called to Order at 6:04 pm

In Attendance: B. Gilliat, B. Perry, J. Ireland. C. Sydor, T. Fehr  
Guests: L Honish, S. Sandul

Approval of Agenda as Amended: C. Sydor. Motion Carried

Approval of Previous Minutes: C. Sydor. Motion Carried

**Financial Reports:** Lisa Honish gave a brief financial report and then presented the Budget for approval. Motion by B. Perry to approve the budget as presented. Motion Carried. The budget can now be added to our Grant application to the GOA.

**Managers Report:** We were approved for a summer student, the advertisement has gone out, there are already 3 applications. We have a book folding program kit but Terry needs to practice before putting it out to the public. There was an Easter cookie decorating program, 5 attended.

**Village Report** – nothing to report

**Friends of the Library** – the paperwork has been sent in and they are hoping to receive the outstanding casino money. Sheila had a list of things the money can be spent on, it's quite limited.

**HR Committee:** Robin, our volunteer, has been training with Terry and covered one Saturday for her. She will be paid for the day she covered.

**Alix Book Club:** things are going really well; the latest book was Finding Flora, nine people attended. Next book is Two by Two by Nicholas Sparks.

### **Old Business**

**Parkland Conference** is Sept. 15<sup>th</sup>. Terry is encouraged to attend. Cheryl, Barb and hopefully Cat will also attend.

**Bathroom Reno's:** Brant was asking what we wanted done and what colour paint etc. Budget is \$450.00.

## **New Business**

**Alix Days:** Terry will work on something for the parade and organize the other events as we did last year.

**Closed Meeting** – Tabled

**Next Meeting** - June 24, 2025, at 6:00 pm

**Hwy 12/21 Water Commission**  
**April 25<sup>th</sup>, 2025**  
**Mayor Tim Besuijen**  
**Hwy 12/21 Water Commission**

**Regular meeting**

1. Attended by Tim Besuijen and Janice Besuijen
2. Administrative /Operations Report
  - a. Review of operations and administration report
3. Financial
  - a. 2024 Financial True Up
  - b. 2024 and 2025 water consumption summary
  - c. 2025 auditor, discussion on auditor for 2025. Will reach out for input from other commissions and look at potential synergies and administration will go out for proposal for next 3-year period.
4. Reviewed correspondence
  - a. Letter to Lacombe County re Tees bulk fill.
  - b. Memorandum from Don Gulayec, Chair of Ace Corporations
5. Delegation
  - a. BDO provided audited financial statements.
6. FOIP Section 16(1)(c)
7. Next meeting is July 11, 2025, however discussion on moving to late June.

Regards,

*Tim Besuijen*

Tim Besuijen



# Red Deer River Municipal User Group Association

May 15<sup>th</sup>, 2025

Mayor Tim Besuijen

1. Regular Meeting
  - a. Review of Agenda and minutes from previous meeting and adopted.
2. Discussion on collecting data on water systems on the Red Deer system
  - a. Passed the motion to investigate this.
3. Kathleen (Kate) Rich – Assistant Deputy Minister, Water and Circular Economy Division Alberta Environment and Protected Areas – Kate gave members an overview of the department’s objectives surrounding the updating of the Water Act.
  - a. Water availability engagement. Collected 1000 feedback inputs from the public. Focus on the water act and storage of water. (not part of water act).
  - b. Presented what the objectives of the review are and what will not change.
- 4.
5. Snowpack update as of April 2025 – Administration will provide a brief update on the snowpack conditions, based on data shared by Tim Ainscough, Mountainview Water Commission
  - a. Snowpack is lower than average, dam personal are confident they will be able to fill dam through the summer.
6. Financial Statement
  - a. Review of financial statements to from April 2025
7. Discussion / executive director report
  - a. Updated web page progressing and near completion
  - b. Discussion on starting a newsletter for non-meeting months
  - c. Internal audit review is underway.
8. Round table of attendees
9. Next meeting will be, July 17th, 2025, may include a tour of Ardley dam site.

Regards,



Tim Besuijen



## CAO REPORT MAY 2025

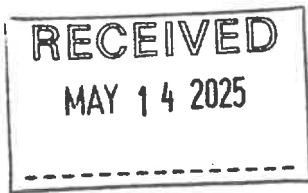
1. Occupational Health and Safety – The Village had an OHS check up on May 7, 2025. They focused on the Office for this visit. Overall, we were in good shape with compliance. 5 deficiencies were found and we have until May 29<sup>th</sup> to correct them. Issues included not having an emergency plan specific to the Office, all admin staff needing WHMIS training because we do our own cleaning, reviewing the Workplace Violence Policy with all staff, etc.
2. Lake Dredging – We have received approval for Phase 2 of the Alix Lake Improvement Project and are working with the dredging company to finalize start day and duration of the project. When core samples of the lake bottom were taken to determine the scope of this project, it was found that there was an average of 54 centimeters of sludge on the bottom of the large central area of the lake and below that was clay. We will not be disturbing the clay liner of the lake, but instead will be focused on removing as much of the sludge (decaying vegetation) as possible to reduce the nutrient load on the lake.

Geotubes will not be used/needed for phase 2 of the project. Alberta Environment has approved the plan to pump dredged materials over to a small inlet on the south east side of the lake where the solids will be allowed to settle and the water will flow directly back into the lake.

While dredging is taking place, a section of the Nature Trail will need to be blocked off for safety reasons. We will be pushing out information on this to the community once it becomes available and posting about the closed section at both trail heads.

3. Infrastructure Master Plan – the Request for Proposals for our Infrastructure Master Plan has been posted in accordance with the New West Partnership Trade Agreement and the Canada Free Trade Agreement. As of the time of writing this report, the RFP has had 36 downloads and 4 expressions of interest. The deadline to submit proposals is May 30, 2025.





MAY 14, 2025

CROWN  
VILLAGE OF ALIX

FOR MAY 21, 2025 AGENDA

RE: LAKE DREDGING BY  
LAMBOURNÉ ENVIRONNEMENT


I AM REQUESTING A

STOP WORK ORDER FOR  
ANY FURTHER ACTIVITY ON LAKE  
BY LAMBOURNÉ.

THIS PROJECT IS NOT FEASIBLE,  
LOW WATER LEVELS, LOW  
OXYGEN LEVELS, TOXINS IN LAKE,  
ETC. ETC.

YOU SHOULD BE FOCUSED ON  
CLEANING UP THE SLUDGE ON  
THE NEW BEACH ON EAST SIDE  
OF LAKE. OTHERWISE IT IS GOING TO  
ROT, STINK AND ADD MORE  
NUTRIENTS TO LAKE!

Sincerely,

  
S. FASZEL





May 15, 2025

Michelle White  
CAO  
Alix, AB

Dear Michelle White,

Please find attached the quarterly Community Policing Report covering the period from January 1<sup>st</sup> to March 31<sup>th</sup>, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Bashaw Detachment.

As we approach summer, I would like to highlight the preparations that the Alberta RCMP have made to address what may be another busy wildfire season. The wildfire seasons of 2023 and 2024 have provided our organization with many lessons on the best ways to handle the unpredictability of wildfires. In March, we began planning for the 2025 wildfire season and this included the early staffing of our Division Emergency Operations Center (DEOC). In the past two years, DEOC has been the cornerstone of the police response to the wildfires in Alberta. The members and staff in DEOC are able to process information from various sources to determine the most optimal way to deploy police resources in areas under threat of wildfires.

Depending on the severity of the fire season, it may be necessary to draw resources from your police service to ensure the safety of people and property in affected communities. I want to assure you that the Alberta RCMP will keep the needs of your community in mind and will work to deploy only the resources which will not adversely impact the security of our own community. The Alberta RCMP remains ready to respond to wildfires in coordination with other provincial resources to protect our citizens and communities.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Sergeant Trent A. Cleveland  
Detachment Commander  
Bashaw RCMP Detachment

Cleveland,Trent  
Adam,000171367  
7

Digitally signed by  
Cleveland,Trent  
Adam,000171367  
Date: 2025.05.15 09:58:49  
-06'00'







## Alberta RCMP - Provincial Policing Report

### Detachment Information

**Detachment Name**

Bashaw

**Detachment Commander**

Sgt. Trent A. CLEVELAND

**Report Date**

March 31, 2025

**Fiscal Year**

2024-25

**Quarter**

Q4 (January - March)

### Community Priorities

**Priority #1: Property Crime - Theft****Updates and Comments:**

Bashaw Detachment's target was to reduce overall theft for this year to 95 occurrences. Bashaw met the target and reduced the overall theft occurrences this year from 99 to 83.

**Priority #2: Police / Community Relations - Crime prevention****Updates and Comments:**

Bashaw Detachment held one large event this quarter, the first annual Buffalo Cup Charity Hockey Game: team RCMP vs team U18 AA Camrose Vikings. The detachment received a number of donations for the silent auction, along with several sponsorships from local and surrounding businesses. We had two retired NHL players participate in the game with Team RCMP. The charity game brought in over \$5500 for the Bashaw Resource Community Centre. Deputy Commissioner attended and was honored with a custom RCMP hockey jersey with his name and rank.

During this quarter, Bashaw Detachment also continued with the monthly Coffee with a Cop. Bashaw Detachment exceeded the target of 3 large events, participating in 6 large events held throughout the year. These initiatives are set annually.





**Priority #3: Traffic - Safety (motor vehicles, roads)**

**Updates and Comments:**

Bashaw Detachment drastically improved traffic / road safety for the year. Members were assigned 10 traffic interactions per month to improve the overall road safety in the jurisdiction; the target of 360 was exceeded to 430. The previous year had 142 interactions.





## Community Consultations

### Consultation #1

<b>Date</b>	<b>Meeting Type</b>
January 29, 2025	Community Connection
<b>Topics Discussed</b>	
Education Session, Property Crime	
<b>Notes/Comments:</b>	
In January and March 2025, Bashaw RCMP met with seniors and staff at Bashaw Meadows for their regularly-scheduled Coffee with a Cop event. Officers provided an education session and discussed community and citizen concerns.	

### Consultation #2

<b>Date</b>	<b>Meeting Type</b>
February 5, 2025	Meeting with Elected Officials
<b>Topics Discussed</b>	
Information Sharing, Crime Reduction Initiatives, Property Crime	
<b>Notes/Comments:</b>	
Bashaw RCMP attended the quarterly Community Consultative Meeting Group to provide an update on the status of the detachment, officers, and transfers. The attendees also discussed the current Annual Performance Plan (APP), next fiscal year's APP, the Rural Municipalities of Alberta Spring Convention, community engagement initiatives, and other items.	





## Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	6	3	1	1
Detachment Support	2	3	0	0

**Notes:**

1. Data extracted on March 31, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments:**

Police Officers: Of the six established positions, four officers are currently working with one officer on Medical leave. There is one hard vacancy and 1 soft vacancy at this time. Working positions are Sergeant, Corporal and 2 Constables.

Detachment Support: Of the two established positions, three resources are currently working with none on special leave. One resource is a Surplus to Establishment. There is no hard vacancy at this time.





## Bashaw Provincial Detachment Crime Statistics (Actual) January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death	—	0	0	0	0	0	N/A	N/A	0.0
Robbery	—	0	0	0	1	0	N/A	-100%	0.1
Sexual Assaults	—	0	2	2	1	2	N/A	100%	0.3
Other Sexual Offences	—	1	1	3	0	6	500%	N/A	0.9
Assault	—	11	7	11	7	15	36%	114%	0.8
Kidnapping/Hostage/Abduction	—	0	0	0	0	0	N/A	N/A	0.0
Extortion	—	1	0	0	1	0	-100%	-100%	-0.1
Criminal Harassment	—	3	2	1	8	5	67%	-38%	1.0
Uttering Threats	—	0	6	2	4	7	N/A	75%	1.2
<b>TOTAL PERSONS</b>	—	<b>16</b>	<b>18</b>	<b>19</b>	<b>22</b>	<b>35</b>	<b>119%</b>	<b>59%</b>	<b>4.2</b>
Break & Enter	—	16	17	10	12	10	-38%	-17%	-1.7
Theft of Motor Vehicle	—	4	7	2	5	3	-25%	-40%	-0.4
Theft Over \$5,000	—	1	4	3	3	0	-100%	-100%	-0.3
Theft Under \$5,000	—	14	16	7	10	12	-14%	20%	-1.0
Possn Stn Goods	—	14	3	3	6	1	-93%	-83%	-2.3
Fraud	—	5	9	11	10	7	40%	-30%	0.5
Arson	—	0	1	1	0	0	N/A	N/A	-0.1
Mischief - Damage To Property	—	13	15	17	7	11	-15%	57%	-1.2
Mischief - Other	—	1	4	4	2	4	300%	100%	0.4
<b>TOTAL PROPERTY</b>	—	<b>68</b>	<b>76</b>	<b>58</b>	<b>55</b>	<b>48</b>	<b>-29%</b>	<b>-13%</b>	<b>-6.1</b>
Offensive Weapons	—	4	4	4	0	1	-75%	N/A	-1.0
Disturbing the peace	—	0	0	0	2	2	N/A	0%	0.6
Fail to Comply & Breaches	—	1	8	4	2	5	400%	150%	0.2
<b>OTHER CRIMINAL CODE</b>	—	<b>7</b>	<b>3</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>-43%</b>	<b>0%</b>	<b>-0.5</b>
<b>TOTAL OTHER CRIMINAL CODE</b>	—	<b>12</b>	<b>15</b>	<b>14</b>	<b>8</b>	<b>12</b>	<b>0%</b>	<b>50%</b>	<b>-0.7</b>
<b>TOTAL CRIMINAL CODE</b>	—	<b>96</b>	<b>109</b>	<b>91</b>	<b>85</b>	<b>95</b>	<b>-1%</b>	<b>12%</b>	<b>-2.6</b>



## Bashaw Provincial Detachment Crime Statistics (Actual) January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	2	0	0	0	N/A	N/A	-0.2
Drug Enforcement - Trafficking		2	0	0	1	0	-100%	-100%	-0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.5</b>
Cannabis Enforcement		0	0	0	0	2	N/A	N/A	0.4
Federal - General		3	3	2	3	0	-100%	-100%	-0.6
<b>TOTAL FEDERAL</b>		<b>5</b>	<b>5</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>-60%</b>	<b>-50%</b>	<b>-0.7</b>
Liquor Act		1	0	2	0	0	-100%	N/A	-0.2
Cannabis Act		0	0	0	1	0	N/A	-100%	0.1
Mental Health Act		24	15	14	11	21	-13%	91%	-1.0
Other Provincial Stats		36	10	16	9	16	-56%	78%	-4.1
<b>Total Provincial Stats</b>		<b>61</b>	<b>25</b>	<b>32</b>	<b>21</b>	<b>37</b>	<b>-39%</b>	<b>76%</b>	<b>-5.2</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		4	5	0	4	0	-100%	-100%	-0.9
<b>Total Municipal</b>		<b>4</b>	<b>5</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.9</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		3	2	2	3	4	33%	33%	0.3
Property Damage MVC (Reportable)		40	56	65	51	35	-13%	-31%	-1.5
Property Damage MVC (Non Reportable)		2	6	8	10	12	500%	20%	2.4
<b>TOTAL MVC</b>		<b>45</b>	<b>64</b>	<b>75</b>	<b>64</b>	<b>51</b>	<b>13%</b>	<b>-20%</b>	<b>1.2</b>
Roadside Suspension - Alcohol (Prov)		0	1	1	2	1	N/A	-50%	0.3
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>136</b>	<b>128</b>	<b>216</b>	<b>60</b>	<b>104</b>	<b>-24%</b>	<b>73%</b>	<b>-13.2</b>
Other Traffic		1	0	0	1	0	-100%	-100%	-0.1
<b>Criminal Code Traffic</b>		<b>5</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>9</b>	<b>80%</b>	<b>350%</b>	<b>0.8</b>
<b>Common Police Activities</b>									
False Alarms		4	2	5	1	4	0%	300%	-0.1
False/Abandoned 911 Call and 911 Act		4	3	0	1	0	-100%	-100%	-1.0
Suspicious Person/Vehicle/Property		36	35	17	27	26	-28%	-4%	-2.8
Persons Reported Missing		0	3	1	2	4	N/A	100%	0.7
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		2	5	12	12	9	350%	-25%	2.1
Form 10 (MHA) (Reported)		0	0	1	1	2	N/A	100%	0.5

# ALIX MIRROR WELLNESS SUPPORTS SOCIETY

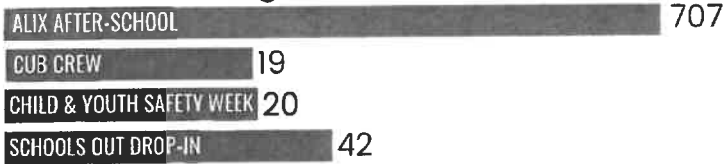


## Program Updates for the 1st Quarter

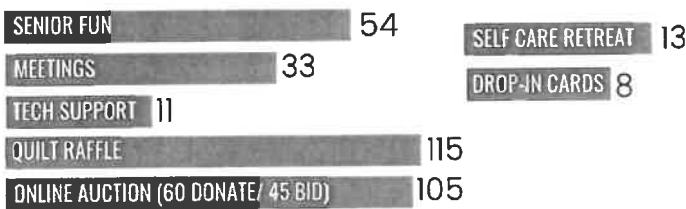
January, February, March 2025

### In-House Programming

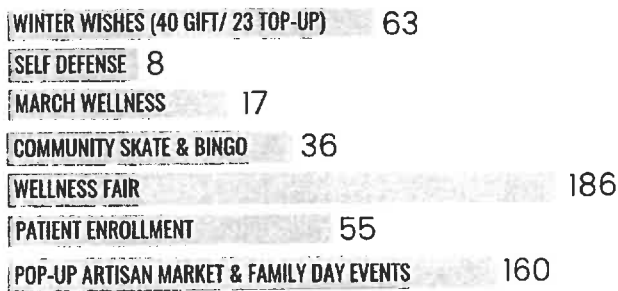
#### Child & Youth Programs/ Events



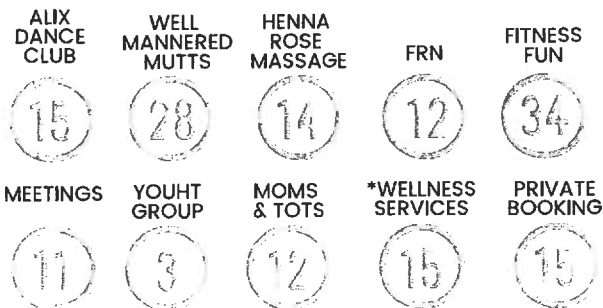
#### Senior & Adult Programs/ Events



#### Community & Family Programs/ Events



### External Partnerships



\*Wellness Services include foot care clinics, psychologist/ counsellors, aesthetics, dental hygiene and energy healing.

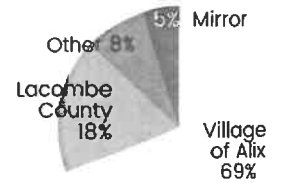
### Upcoming

Volunteer Appreciation- Dessert Come & Go, Wellness Evening, Community Gardens, Mother's Day Pamper Evening, Father's Day- Anything Goes Market, Touch a Truck, Income Tax Ass., Confident Squad, Rainbows, Senior's Week, Casino Shifts

### Core Statistics

#### Information & Referral

3,910 Engagements  
4,315 Needs Served



#### Navigation: 19 Individuals

0% Community Referral  
100% Walk-in/ Self Referral

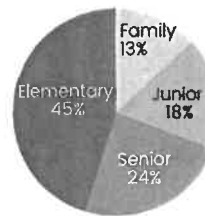
#### Areas Served

184 Engagements  
11 Referrals Out  
(mental health, food bank, housing)

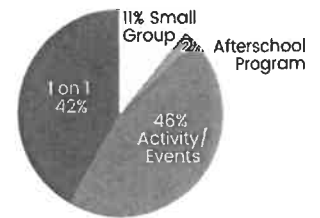
#### Family Wellness

Extended Learning: 678 Engagements

#### 190 Individuals/ Families



#### 960 Engagements



### Meals on Wheels

# 93

MEALS DELIVERED

6 Clients  
8 Volunteers



**Home Support**  
2 Clients  
(Combined with Wise Owls as of March 2025)

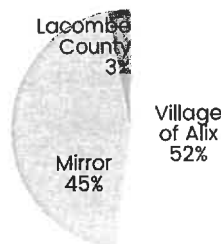
### ALIX FOOD BANK

Children: 18  
Adults: 38  
Seniors: 41

### PIC N' PAC VEGGIE PICK-UP

171 Individuals  
(21% FB Clients)

**RESIDENCE**  
81% Alix  
6% Mirror  
13% Lacombe County



# 61

HOUSEHOLDS



QUARTERLY NEWSLETTER

# Alix Briefs

by the Alix and Area Community Resource Centre



**INTRODUCING...**

## Bashaw Medical Clinic



**NOW OPEN!**

Accepting patients from ALL of our regional postal codes!

**HOURS:**  
Monday to Friday, 9AM-5PM

*Please note we will be CLOSED on Friday, April 18.*

Forms available at Alix and Area Community Resource Centre. Please bring your health card and one piece of ID with you.

TOB 0H0 · TOB 0B1 · TOC 0B0  
TOC 0C3 · TOB 0E6 · TOB 3C0  
TOB 0A8 · TOB 1H0 · TOB 0G4  
TOB 1J0 · TOB 1M0 · TOB 2Z0

**Contact Us:** 780-372-3740  
bashawprimarycarehub@gmail.com

5308 53 St.  
Bashaw, AB

### Wellness Evening, Coming Soon!

**April 15, 6:30PM-8:30PM**  
Drop-in to meet service providers at the Centre. Including registered massage therapists, foot care, dental hygiene, aesthetics, mental health counselling and energy practitioners.

Alix and Area Community Resource Centre  
Open Monday to Thursday 10AM - 4PM  
\*Closed all statutory holidays\*

5008 50 Ave, Alix, AB  
**403-396-3369**

Volunteerism Strengthens Communities

## COME & GO VOLUNTEER APPRECIATION



→ → → → → → → → → →  
Tuesday | April 15  
6:30PM-8:30PM  
← ← ← ← ← ← ← ← ← ←

Open to  
**ALL**  
volunteers,  
**ALL** ages!

The evening will include light refreshments & treats, a community activity and the 2024 Project Unveil



1 DAY  
WEEKEND

**Visit the  
Village of Alix  
on June 14 & 15!**

- **KICK IT TO THE CURB**

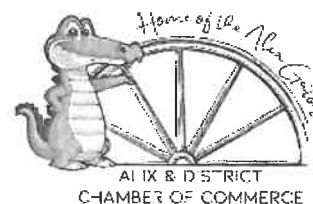
Explore curbsides around the community to find new-to-you treasures that are marked with a 'FREE' sign.

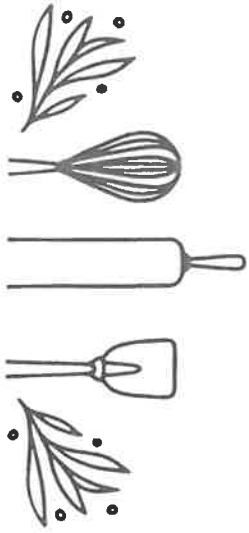
- **ANYTHING GOES MARKET  
10AM-3PM**

A variety of vendors will be bringing their products and talents to the Alix & Area Community Resource Centre.  
Bay 1 & 2, 6008 50 Ave

- **ANNUAL COMMUNITY WIDE  
YARD SALE**

Watch for signage with address and time posted throughout the village.





Open to all vendors!...  
 Health & beauty,  
 craft, food,  
 home-based  
 business, vintage,  
 home decor,  
 wellness...

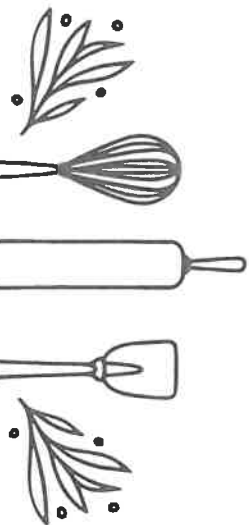
We are also looking for  
 Food Truck Vendors, 3-6 total.

**VENDOR**  
**CALL OUT**  
**JUN 14,15**  
**10<sup>AM</sup> - 3<sup>PM</sup>**  
 no table fee

*anything goes*



*market*



Book a table  
 for Saturday,  
 or Sunday  
 or both days.

\*Weather permitting,  
 optional to set up outside.\*

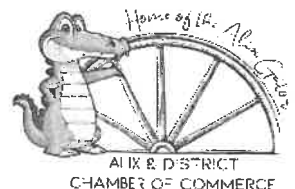
**CONTACT BY PHONE OR EMAIL  
 TO SAVE YOUR SPOT.**

**403-396-3369**  
**mark.alixcrc@gmail.com**

Hosted at the Alix & Area Community Resource Centre  
 Bay 1 & 2, 5008 50 Ave, Alix AB.



**in conjunction with**  
**Alix Community Wide Yard Sale**  
**and Kick it to the Curb**





## **ABmunis' analysis of Bill 54 now available**

May 6, 2025

The Government of Alberta introduced Bill 54, the *Election Statutes Amendment Act, 2025*, on April 29. The bill proposes amendments to the following seven pieces of legislation:

- *Local Authorities Election Act*
- *Recall Act*
- *Election Act*
- *Alberta Senate Election Act*
- *Referendum Act*
- *Citizen Initiative Act*
- *Election Finances and Contributions Disclosure Act.*

Most of Bill 54 applies to provincial matters outside the scope of municipalities, but some proposed changes directly affect municipalities. These include:

- The requirement for candidates for council, school boards, and third-party advertisers to report their campaign finances by September 30 of the election year instead of months after the election.
- Removal of the authority of municipalities to pass bylaws related to use of signage during a provincial election.
- Amendments to clarify matters related to Senate elections as part of a municipal election process.

Bill 54 also proposes several changes to provincial election rules that create alignment with last year's Bill 20 changes to the *Local Authorities Election Act*.

Alberta Municipalities notes that in many cases the provincial government is clearly attempting to create greater alignment and integration of the rules that apply to provincial and local elections. In some instances, greater consistency has merit, but municipal governments are unique and we are concerned that Bill 54 may set a precedent for policy matters that are expected to be reviewed for municipalities in the future.

For example, the proposed changes to recall of an MLA could create a standard for potential changes for recall of a municipal elected official, even though municipalities have not yet been consulted on those rules. We hope that the unique aspects of local governments will be considered, regardless of how recall is handled at the provincial level.



May 9, 2025

Dear Partners of Alberta Emergency Social Services

It is my pleasure to announce that the revised Alberta Emergency Social Services (ESS) Framework was approved on April 23, 2025. This was first announced publicly at the Emergency Social Services Network of Alberta (ESSNA) in-person meeting on April 24<sup>th</sup>.

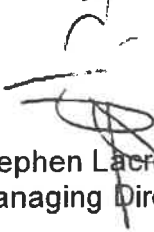
This marks the culmination of over two years of coordinated effort between the Alberta Emergency Management Agency and ESS partners, targeted ESS stakeholders through the ESSNA regional leads, and multiple Government of Alberta departments. The knowledge and insights shared by each partner has led to a document that I believe better describes the ESS system in Alberta. It will enable our collective and collaborative efforts to establish a fully integrated emergency management system that incorporates ESS at each stage and promotes a whole-of-society approach.

The Alberta ESS Framework aims to clarify the system as it currently exists and was written to be useable in communities of all sizes, following an all-hazards approach. It is descriptive, not prescriptive, allowing local authorities to implement the content as best fits their capabilities and capacities.

The Alberta ESS Framework has been posted to Alberta.ca under the Government Emergency Plans <https://www.alberta.ca/government-emergency-plans>. It will be added as an annex to the Alberta Emergency Plan. A frequently asked questions document has also been attached for your convenience.

If you have any questions, please contact your AEMA ESS Officer and/or one of your AEMA Field Officers. Thank you for your continued support,

Sincerely,



Stephen Lacroix  
Managing Director

Attachment 1 – ESS Framework FAQ



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## Frequently asked questions

# Alberta Emergency Social Services (ESS) Framework 2025

The Alberta Emergency Management Agency (AEMA) is releasing a revised Alberta Emergency Social Services Framework (the framework). This is a revision to the Provincial Emergency Social Services Framework initially published in 2016. The framework is intended for emergency social services (ESS) practitioners and emergency management stakeholders in Alberta, including local authorities, First Nations, the Government of Alberta (GoA), the private sector and civil society organizations (CSOs). Considering the increasing frequency, scale and complexity of disasters, the revised framework supports a whole-of-society approach to emergency management, integrating ESS as a critical component.

What is the Alberta ESS Framework?

The framework, mandated through the Alberta Emergency Plan (AEP), describes the ESS system in Alberta. It outlines the roles and responsibilities of all ESS partners and the processes for coordinating ESS during emergencies and disasters.

Why is the framework necessary?

Alberta has experienced several significant disasters over the past decade since the framework's initial release in 2016. Post-incident assessments have highlighted gaps in emergency management doctrine, particularly ESS, that have impacted response efforts. This is particularly true where incidents are complex, of long duration, or have involved a wide range of stakeholders (local authorities, First Nations, Metis Settlements, GoA departments, industry, civil society organizations, etc.)

The framework makes specific reference to the lessons learned from past emergencies and disasters and reaffirms the GoA's approach to ensuring those lessons are implemented. It reflects the increasing understanding that ESS must be an integrated component of emergency management rather than a separate activity.

Will communities be required to adopt/follow the framework?

The framework aims to describe a system built to support the ongoing development of ESS systems and capabilities, recognizing differences in capability and capacity between communities and providing guidance to enhance equitable treatment of all communities across Alberta.

The framework can be used to support and guide the development of a community ESS program and ESS plan. It is descriptive, not prescriptive. It does not supersede or alter the requirement under the Local Authority Emergency Management Regulation (LEMR) for local authorities to develop and incorporate an ESS plan as part of their emergency plan.

While the framework mentions programs and partners essential to the delivery of ESS, it does not dictate the development or delivery of those programs. The descriptive nature of the framework is intended to provide structure, enabling each partner to develop their program in accordance with their mandate,

capability and capacity in a manner that supports and increases interoperability and integration across the province.

Were stakeholders and partners consulted?

Beginning in late 2022, the development of the framework has been an iterative process involving targeted stakeholder engagement through the Emergency Social Services Network of Alberta (ESSNA) regional leads, AEMA staff and leadership, and departments across the Government of Alberta with ESS-related responsibilities.

What supports are available for communities to enable them to adopt the framework?

AEMA ESS officers have been actively involved in the development of the framework and will be available as subject matter experts to support their regional communities and stakeholders. ESS officers can advise communities on how to integrate best practices and develop their ESS programs and plans. Additional resources are in development and will be accessible through ESS officers and on the ESS community resources SharePoint site.

Will the framework require changes to local ESS plans and/or emergency plans?

The adoption of the framework could result in changes for emergency plans and ESS plans to reflect the integration of ESS in the organization and structures, as well as the processes, procedures and terminology contained within the system. The framework is descriptive, not prescriptive so framework alignment is at the discretion of each local authority, First Nation, and Metis Settlement.

What if communities have difficulties with meeting some of the ESS services outlined?

The framework does not require a community to change their ESS systems; rather, it encourages movement towards a more effective, efficient and integrated ESS system for more equitable services to all Albertans in times of emergencies and/or disasters. Communities can request support through their AEMA ESS officer to find solutions, such as connection with ESS partners, for services they are unable to provide locally. This is ideally done during planning and preparedness activities but can also be done as an official support request during response.

How can anyone be expected to keep up with the constant changes in emergency management?

Alberta has experienced some of Canada's most significant and costly disasters since 2010. Lessons learned from each of these disasters and many smaller, yet impactful, incidents across the province have informed the ongoing development in emergency management. Continuous improvement is a characteristic of the maturing nature of emergency management in Alberta.

Alberta is recognized as a national leader in emergency management, in part as a result of the drive to ensure our province and its many communities are resilient and well-prepared to meet the difficult challenges that arise from emergencies and disasters. The revision of the Alberta ESS Framework sets one of the conditions for improved response and recovery outcomes for Alberta communities.

Does the framework impact First Nations and Metis Settlements?

The framework is intended to be utilized by all stakeholders in the Alberta emergency management system, specifically those providing ESS or involved with its delivery. The framework describes best practices, but it is not mandatory for any community, including First Nations. First Nations in Alberta will continue to have access to provincial emergency management supports through the AEMA First Nations field officers, as well as through funding from Indigenous Services Canada.

Metis Settlement Chairpersons and Councils are considered local authorities under the *Emergency Management Act* and as such are subject to the LEMR. The framework is a descriptive document and is not mandatory for local authorities, including Metis Settlements.

Will there be another revision of the framework?

The framework is subject to a comprehensive scheduled review every five years with other periodic updates as required. Additional triggers for review and amendment may include lessons from simulated exercises, large-scale incidents or the activation of the Provincial Emergency Coordination Centre (PECC).

If we have more questions, who can we contact?

For more information on the framework, emergency management stakeholders can contact their AEMA ESS officer and/or AEMA field officers directly.

AEMA regional ESS officers are as follows:

Northwest – Darryl Martin

Northeast – Leah David

North Central – Stacey Gislason

East Central – Shauna Hetherington

Central – Sandi Misselbrook

South Central – Erin Harhara

South – Brad Hove

You can also reach both the AEMA ESS officers and/or AEMA field officers via the PECC:

PECC Non-Urgent Inquiries: 780-644-5425

PECC Email: [pses.pecc@gov.ab.ca](mailto:pses.pecc@gov.ab.ca)

