

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, October 18, 2023 at 6:00 P.M.

AGENDA

1. Call to Order:
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes:
 - a) Minutes of Regular Meeting – October 4, 2023 – 6:00 P.M.
4. Delegation:
 - a) Mr. Adrian Paolinelli, Principal – Alix MAC School – Request for Decision 23-51
5. Bylaws: None
6. Unfinished Business: None
7. New Business:
 - a) Main Street Digital Sign – Request for Decision 23-47
 - b) Alix Public Library 2024 Budget - Request for Decision 23-48
 - c) Alix Lake Nature Trail – Request for Decision 23-49
 - d) Red Deer River Municipal Users Group (RDRMUG) Action Item - Request for Decision 23-50
8. Financial Reports:
 - a) Bank Reconciliation September 2023
 - b) Accounts Payable Cheque Listing – September 20 – October 4, 2023
 - c) Tax Trial Balance – October 12, 2023
9. Committee Reports:
 - a) Lacombe Regional Waste Services Commission – April 26, June 21, & August 23, 2023 – Councillor Gilliat
 - b) Alberta Municipalities Convention 2023 – Councillor Gilliat
10. Administrative Reports:
 - a) CAO Report
11. Correspondence and Information: None
12. Closed Meeting: None
13. Adjournment:



This Strategic Plan provides a strong foundation for our organization to use as we move forward into the future. It reflects our commitment to the health, well-being, connectedness, and economic prosperity of our community. We want to make sure Alix is not just a great place to live, raise a family, and retire, but a place where one day your kids can live and raise a family of their own. And as we grow, we want to keep all the things that make our community special. In addition to the strategic goals in this plan, the Village of Alix will also continue delivering on fundamental municipal responsibilities such as fire protection, planning and development, water, waste collection, safe roads and more. Our community is much more than its elected representatives and municipal staff. It's the citizens who live, volunteer, work, play, and socialize here who shape this community and bring it to life. This plan shows our commitment to working for you and with you to help shape a bright future we can all be proud of.

Vision

Vibrant Village by the lake

Mission

We foster an open, cooperative government that encourages public participation and ensures levels of service our citizens expect and deserve.

Core Values

Community: We will help citizens maintain the Village's unique qualities, foster a strong sense of belonging and strive to meet needs locally.

Fiscal Responsibility: As stewards of community resources, we will deliver municipal services in a cost-effective way.

Innovation: We will seek innovative solutions for the growth and success of the community.

Respect: We will treat each other with respect and act with integrity.

Safety: We will work in partnership with the community to prevent crime and protect lives, property, and the public realm.

Teamwork: We will build strong relationships with our public, employees, and partners under the shared goal of continuous improvement.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, October 4, 2023, at 6:00 P.M.

- Present: Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat
- Also Present: Michelle White, Chief Administrative Officer
- Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.
- Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.
- Approval of Agenda:
- Resolution #183/23: Moved by Councillor T. Besuijen that the Village of Alix Council approve the agenda as presented.
CARRIED
- Minutes: a) Regular Meeting – September 20, 2023
- Resolution #184/23: Moved by Councillor Gilliat that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, September 20, 2023, be accepted as presented.
CARRIED
- Delegation: None
- Bylaws: a) Assistant CAO Bylaw #479/23 – Request for Decision 23-46
- Resolution #185/23: Moved by Councillor T. Besuijen that the Village of Alix Council give first reading to Bylaw #479/23 being a bylaw to establish the position of Assistant Chief Administrative Officer for the Village of Alix.
CARRIED
- Resolution #186/23: Moved by Councillor J. Besuijen that the Village of Alix Council give second reading to Bylaw #479/23.
CARRIED
- Resolution #187/23: Moved by Councillor Gilliat that the Village of Alix Council give permission for third and final reading to the Assistant CAO Bylaw #479/23 at this time.
CARRIED UNANIMOUSLY
- Resolution #188/23: Moved by Councillor Cole that the Village of Alix Council give third and final reading to Bylaw #479/23.
CARRIED
- Resolution #189/23: Moved by Councillor Gilliat that the Village of Alix Council hereby declare Mrs. Tanya Meston as Assistant CAO for the Village of Alix.
CARRIED
- Unfinished Business: None
- New Business: a) Policy No. 42 Review – Fire Department Response Fees - Request for Decision 23-42
- Resolution #190/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby approves Policy No. 42, Fire Department Response Fees as presented and sets a review date of 2027 for the policy.
CARRIED

- New Business: (cont.) b) Alix Fire Department Proposed Budget 2024 – Request for Decision 23-44
- Resolution #191/23: Moved by Councillor Gilliat that the Village of Alix Council hereby approves the Alix Fire Department 2024 Operating Equipment Request and the 2024-2028 Capital Equipment Request List as presented.
CARRIED
- c) Parkland Regional Library System Proposed Budget 2024 – Request for Decision 23-43
- Resolution #192/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby approves the proposed Parkland Regional Library Board 2024 budget as presented.
CARRIED
- d) Minister’s Awards for Municipal Excellence – Request for Decision 23-45
- Resolution #193/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby accept this item as information.
CARRIED
- Financial Reports: None
- Committee Reports: a) Red Deer River Municipal User Group Association – Councillor T. Besuijen
- Resolution #194/23: Moved by Councillor Gilliat that the Village of Alix Council accept the Committee Report as presented.
CARRIED
- Administrative Reports: None
- Correspondence and Information: a) Royal Canadian Mounted Police – Alberta Police Funding Model Resource Allocation
 b) Parkland Regional Library System – Board Meeting Highlights September 14, 2023
 c) Fortis Alberta – Rate 62 – Electric Vehicle Fast Charging Service
 d) Fortis Alberta – Confirmation of Electric Distribution Franchise Fee for 2024
- Resolution #195/23: Moved by Councillor J. Besuijen that Correspondence Items (a) through (d) be accepted as information.
CARRIED
- Closed Meeting: None
- Adjournment:
- Resolution #196/23: Moved by Councillor Gilliat that this Regular Meeting of the Village of Alix Council be adjourned at 6:36 P.M.
CARRIED

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: October 11, 2023
Memo To: Village Council
From: Michelle White
Subject: School Delegation

RFD 23-51

1. **PURPOSE –**

2. **BACKGROUND –** Please find attached information provided by Alix MAC School Principal, Adrian Paolinelli regarding potential collaboration projects between the School and the Village.

3. **OPTIONS –** 1.

2.

4. **DISCUSSION –** The Village of Alix Strategic Plan has the following Core Values:

Innovation: We will seek innovative solutions for the growth and success of the community.

Teamwork: We will build strong relationships with our public, employees, and partners under the shared goal of continuous improvement.

Strategic Plan Goal: Develop collaborative relationships with external organizations, neighbouring communities and other levels of government.

- Strengthen Relationships with local organizations

5. **FINANCIAL IMPLICATIONS –** Some of the proposed projects would have financial implications to consider.

6. **LEGAL –** Some of the proposed projects would have legal implications to consider.

7. **POLITICAL/PUBLIC IMPLICATIONS –**

8. **OTHER COMMENTS –** Public works noted a need for new picnic tables at the last staff meeting. They have been given a budget amount to source as many new tables as possible before year end.

9. **RECOMMENDATIONS –** Council may choose to direct administration to look into as many of the proposed projects as you wish. Projects should be reviewed for financial impacts as well as insurance and liability matters prior to approval.

Author

Village of Alix Collaboration Projects

In a small community collaboration is the key to success. With that in mind the Alix MAC School is interested in partnering with the Village on a few different projects.

Skating rink

The school has a basketball court that the carpentry option could enclose to transform it into a skating rink over the winter months. What we would require from the village is a water truck for flooding and a storage space for the constructed boards. The school will maintain the rink throughout the winter.

Greenhouse project.

The Greenhouse option at the school would be interested in starting the plants for the community gardens as well as the planters in front of businesses. The students would grow the vegetables in the greenhouse and plant the community garden boxes and maintain them until the end of June. The students would grow the flowers and plant the planters on mainstreet. The Village of Alix would order all of the plants through the greenhouse option and the students will take care of the growing and planting.

Kayak rentals.

The school currently has 9 Kayaks that are used for an outdoor ed option. Transferring the kayaks to and from the lake has been a challenge making the option difficult to manage. The school would like to build a shed at the Alix Lake to store the Kayaks during the spring and summer months. Over the summer the Village would be able to rent out the Kayaks from the campground. The Kayaks can be moved to the school shed for storage over the winter.

Construction projects.

Our construction option would be happy to partner with the village to build any woodworking projects that the village needs. We can be hired to build sheds, picnic tables, benches etc. We are currently working on a project for a playground for a family.

ADMINISTRATION REPORT




Date: September 29, 2023 RFD 23-47
Memo To: Village Council
From: Chelsie Giesbrecht & Janene Anderson
Subject: Main Street Digital Sign

1. **PURPOSE** – To determine what Council would like to do with the Digital Sign on Main Street.
2. **BACKGROUND** – The Village purchased and installed a Digital Sign on Main Street in 2012 for the purpose of advertisements for the Village.
3. **OPTIONS** –
 1. To replace the current Digital Sign with a new upgraded one.
 2. To keep the current Digital Sign up until it stops functioning.
 3. To remove the Digital Sign.
4. **DISCUSSION** – The Digital Sign and equipment is aging, and the company has encouraged us to upgrade for the last three years. The sign and equipment are functioning just as good as it did 5 years ago, although we have had to spend some money on repairs, as the lightbulbs in the screen do have a life span and need to be replaced. The Digital Sign has been a great way to advertise and get important information out to the public.
5. **FINANCIAL IMPLICATIONS** – Currently the Digital Sign costs the Village approximately \$77.00 per month for power. In the last 5 years the Village has spent \$2,181.91 on repairs for the screen and has made \$243.25 in sign rental revenue.

The cost to replace the Digital Sign through our current provider is \$21,708.00.
6. **LEGAL** – The Village must advertise that it is under 24-hour surveillance with the camera system, we currently have this posted on the Digital Sign. If we remove the Digital Sign, we will need to get other signs to post that say we are under 24 surveillance.
The Digital Sign also helps with maintaining advertising to the public as part of the Public Participation Policy.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Not having a Digital Sign will take away a way of advertising events, activities and important information that goes on within the Village.
8. **OTHER COMMENTS** – The Digital Sign Policy is attached to this RFD.
9. **RECOMMENDATIONS** – Option #2. I recommend the following resolution:

“that the Village of Alix Council hereby directs admin to continue with the use of the Digital Sign as is, until it stops functioning.”



Author 



Department Name: Administration
Review Date: 2025

Policy No.
29

Policy Title: Electronic Sign

Status:
Approved

Res. #
137/23

Date:
July 5, 2023

Policy Statement:

The Village of Alix recognizes the necessity of setting guidelines for advertising on the electronic sign.

Guidelines/Procedures:

The electronic sign will be available for all non-profit community groups to use to promote and advertise their activities, functions and/or events at no cost. The electronic sign will be available for commercial and profit based businesses or groups for a fee of \$25 per month or (30) days.

The electronic sign shall be booked on a first come first serve basis and shall be booked through the Village Office.

The maximum number of frames per message will be limited to (5) five. Administration will determine the final layout and design of all messages and reserves the right to modify and/or remove any and all messages. Ad appropriateness is at the discretion of the Village.

The Village of Alix cannot be responsible for malfunctions beyond our control (i.e.: power interruptions, technical, program, or hardware malfunctions). The Village of Alix advertising takes precedence over local/non-profit and commercial community advertising.

Mayor

CAO

Date

ADMINISTRATION REPORT



Date: October 10, 2023
Memo To: Village Council
From: Michelle White
Subject: Alix Public Library 2024 Budget

RFD 23-48

1. **PURPOSE** – To review and approve (or not) the Village of Alix Municipal Library request for funding that are linked to the Village operating budget.
2. **BACKGROUND** – Alix Public Library submits their budget to Council each year and requires a resolution to approve (or not) the estimate of local appropriation.
3. **OPTIONS** –
 1. To approve the Alix Public Library's financial report by making the resolution below.
 2. To make the resolution below and defeat it, thereby not approving the Alix Public Library's financial report.
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – There is no proposed change to the dollar amount the Village gives to the Library in the draft budget.

Please note: The categories of wages, honorariums, mileage & hospitality have been redacted and combined in the attached proposed budget in compliance with FOIP legislation.

6. **LEGAL** – Following is an excerpt from the Government of Alberta's information sheet titled Municipal Councils and Library Boards: Roles and Responsibilities.

"The Libraries Act (section 8) states that municipal library boards must prepare and submit their budget, along with an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library, to municipal council before December 1.

*This estimate is known as **local appropriation**, and is the money provided to the library board from local taxes to deliver local public library services.*

*It is the responsibility of council to approve, in whole or in part, the **estimate of local appropriation** requested by the library board. Council **does not** approve the library board's budget. If council is unable or unwilling to provide the requested estimate in full, the library board must make adjustments to their budget to reflect their funding situation."*

7. **RECOMMENDATIONS** – Option #1. I recommend the following resolution:

"that the Village of Alix Council hereby approves the estimate of local appropriation as made by the Alix Public Library Board for the 2024 fiscal year."

A handwritten signature in blue ink, appearing to read "Michelle White".

Author

ALIX PUBLIC LIBRARY						2022	
Line #	Income	Budget 2023	Year to Date	Bal Remaining	Budget 2024	Notes	Year to Date
7	Grant - Village of Alix	5,800.00	3,865.36	1,934.64	5,800.00		6,798.04
8	Grant Province of Alberta	8,503.00	13,110.00	(4,607.00)	13,000.00		8,603.00
9	Grant - County of Lacombe	9,428.00	10,305.00	(877.00)	9,800.00	2023 grant increase \$5000 Is this permanent?	9,428.16
11	Grant - PRL	4,530.00	3,416.00	1,114.00	3,500.00		4,639.90
14	Grant - Canada Summer Jobs	-	-	-	-	no grants received	-
16	Book Sales - History	-	49.03	(49.03)	50.00		-
16	Other book sales & lost books	200.00	18.75	181.25	150.00		182.44
17	Donations & fundraising	1,200.00	5,282.00	(4,082.00)	1,200.00	assuming donations from FRIENDS	4,047.41
18	Fines & Fees	50.00	32.75	17.25	50.00		38.80
21	Sales, copies, printouts, rentals	150.00	136.83	13.17	200.00		130.30
23	Interest	150.00	149.58	0.42	500.00		228.11
24	Transfer from savings	5,000.00	-	-	5,000.00	TRANSFER DECREASED	(10,000.00)
25	Revenue from other sources	-	-	-	-		-
0	Friends of the Library	150.00	-	150.00	-		-
0	Total	36,181.00	38,365.30	(6,204.30)	39,260.00	See Donations and Fundraising	22,895.98
Expenses							
28	Wages, Salaries, Benefits	-	-	-	-		-
29	Volunteer Honorarium	-	-	-	-		-
32	Mileage/Hospitality (STAFF)	-	-	-	-		-
Total Payroll Expense							
34	Books outside of allotment	31,550.00	17,751.13	13,798.87	31,800.00	no grants received 2023	27,167.97
35	Subscriptions	300.00	443.76	(143.76)	400.00		330.96
36	Audio/CD & AV materials	550.00	191.17	418.83	450.00		373.46
37	Software Licensing, Digital & Electronic	100.00	-	100.00	170.00	no exp 2022 or YTD 2023	170.08
39	Audit and / or financial review	180.00	-	180.00	-	no info re 2022	-
40	Board Expense	200.00	-	200.00	200.00		-
41	Equipment/Rentals/Maintenance	150.00	-	150.00	-	assuming no rentals 2023	280.10
41	Repair and Maintenance	500.00	-	500.00	250.00		32.32
42	Cash over/short	-	(0.94)	-	-		-
43	Contracts for Services	-	-	-	-		-
43	Legal fees, bank charges, accounting	250.00	0.81	249.19	10.00		663.52
44	Library Supplies	400.00	710.57	(310.57)	600.00		612.88
45	Dues & Memberships	50.00	-	50.00	50.00	Chamber membership?	-
46	Postage	25.00	71.90	(46.90)	25.00	Carr McLean \$22.00+ each purchase	10.00
47	Advertising	150.00	413.30	(263.30)	50.00	2023 adv re Canada Day	7,838.79
47	Program Expense	950.00	7,939.12	(6,989.12)	2,000.00	Total Donations 2023 \$5200 Cda Day \$7939 no other programs	58.88
48	Stationery, printing & copier supplies	250.00	31.14	218.86	200.00		311.40
49	Telephone	350.00	874.84	(524.84)	350.00		73.62
50	Coffee Supplies	50.00	-	50.00	-		663.40
50	Other materials & supplies	100.00	-	100.00	150.00		347.53
54	Janitorial supplies + Repairs/Maint	450.00	189.26	260.74	200.00		11,864.82
55	Security Alarm (utilities)	563.00	-	563.00	565.00		-
51	GST Expense	-	-	-	450.00		-
51	Capital Expense	-	-	-	-		-
Total Expense							
		5,566.00	10,804.93	(6,237.87)	6,120.00		(16,936.61)
Net Gain / Loss							
		(1,937.00)	7,809.24	(14,766.30)	1,830.08		-

ADMINISTRATION REPORT



Date: October 10, 2023 RFD 23-49
Memo To: Village Council
From: Michelle White
Subject: Nature Trail

1. **PURPOSE** – To determine if Council would like to approach Lacombe County to assist with operational funding expenses for the Alix Lake Nature Trail.
2. **BACKGROUND** – The Village holds a lease with Alberta Environment for the Environmental Reserve Crown Land around Alix Lake “to use the Land for recreation.” This lease was renewed in 2012 and is in effect until December 31, 2033, at which time it may be renewed if both parties agree. A Nature Trail was developed around the lake which is approximately ½ in the Village of Alix and ½ in Lacombe County.
3. **OPTIONS** –
 1. To continue maintaining the Nature Trail using only Village resources
 2. To petition Lacombe County for a portion of the annual operating expenses of the trail
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – The Village spends an average of \$25,000 per year on Nature Trail maintenance and improvements. The majority of these costs are for staff time.

The County paid an amount equal to the Village toward the construction of the new bridge this year – approximately \$14,000 each. This was a one time contribution toward a capital project.
6. **LEGAL** – The lease for use of the land names only the Village as the Lessee, but approximately half of the lands described are outside the Village’s corporate limits in the County of Lacombe. Operational funding for trails is not included in Lacombe County Policies. If the Village would like to pursue funding assistance, a formal request from one Council to another would be the best way to proceed.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Trail users often comment on how well maintained our trail is and we frequently have visitors from other towns and other provinces.
8. **OTHER COMMENTS** – Alix Lake Nature Trail Society volunteers groom the trail in the winter months. They also provide maintenance materials such as gravel when it is needed and they are able to do so. Most of the remaining physical maintenance is done by public works staff.
9. **RECOMMENDATIONS** – Option #2 – I recommend Council considers submitting a written request and sending a member of Alix Council to a Lacombe County Council meeting as a delegation on this matter.

“that the Village of Alix Council will submit a request to Lacombe County for an annual financial contribution toward the operational expenses of the Alix Lake Nature Trail.”

Author

“that the Village of Alix Council hereby supports in principle, the efforts of the Red Deer River Municipal Users Group to secure provincial funding for the purpose of studying additional on-stream storage on the Red Deer River.”



Author

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
September 30, 2023**

SERVUS CREDIT UNION

	CHEQUING	INVESTMENTS (1)	INVESTMENTS (2)
Balance from Bank Statement:	4,330,909.62	-	11,122.39
Plus: Deposits in Transit	7,544.01		
Less: Outstanding Cheques	(114,655.13)		
Reconciled Bank Balance:	<u>4,223,798.50</u>	<u>-</u>	<u>11,122.39</u>
30-Sep-23 GL balance 3-120	<u>4,223,798.50</u>		
30-Sep-23 GL balance 3-300			<u>11,122.39</u>
Variance:	-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS 18TH DAY OF OCTOBER, 2023



VILLAGE OF ALIX

Cheque Listing For Council

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230527	2023-09-20	2253676 ALBERTA LTD., (ALIX FOODS)		PAYMENT		53.61
			256359	COFFEE SUPPLIES	22.60	
			258413	COFFEE SUPPLIES	6.92	
			259200	SUPPLIES	24.09	
20230528	2023-09-20	ACTION PLUMBING & EXCAVATING		PAYMENT		551.93
			W40912	VALVE INSTALL 4623 LAKE STRE	551.93	
20230529	2023-09-20	AGAT LABORATORIES LTD.		PAYMENT		420.00
			23178819E	MAIN ST, LIFT STATION	210.00	
			23180951E	MAIN ST. LIFT STATION	210.00	
20230530	2023-09-20	ALIX HOME HARDWARE		PAYMENT		390.69
			146866	OFFICE BULBS, PAINT SUPPLIES	153.00	
			146872	GARBAGE BAGS	44.09	
			146873	TOOL BLADES	22.03	
			146921	GARBAGE BAGS EXCHANGE	2.10	
			147016	SOIL, CAMPGROUND AND SHOP	52.45	
			147059	FOIL ROASTERS	18.86	
			147112	FOAM SEALANT	16.26	
			147153	SCREWS, WASHERS, HERICIDE	76.65	
			147209	LAWN ROLLER	5.25	
20230531	2023-09-20	AMSC INSURANCE SERVICES LTD.		PAYMENT		4,144.91
			SEPT2023	PREMIUMS SEPT 2023	4,144.91	
20230532	2023-09-20	BROWNLEE LLP		PAYMENT		1,009.42
			553986	PROFESSIONAL FEES	1,009.42	
20230533	2023-09-20	CANOE PROCUREMENT GROUP OF CANADA		PAYMENT		30.23
			AB180565	OFFICE SUPPLIES	30.23	
20230534	2023-09-20	CYBERUS PROTECTION SERVICES		PAYMENT		2,805.47
			202326	OCTOBER 2023 PATROL	2,805.47	
20230535	2023-09-20	ECA REVIEW		PAYMENT		343.48
			14544	2023 SNOW TENDER AD	343.48	
20230536	2023-09-20	ENVIRONMENTAL 360 SOLUTIONS LTD.		PAYMENT		6,205.70
			RD0000271675	GARBAGE	6,205.70	
20230537	2023-09-20	FEHR, ROBERT LEE		PAYMENT		1,003.39
			SEPT2023	COUNCIL EXPENSE CLAIM SEPT	1,003.39	
20230538	2023-09-20	GREGG DISTRIBUTORS CO LTD		PAYMENT		26.43
			000-387194	RETURN TANK CAP/FUEL FILTEF	(21.68)	
			000-417734	WRENCH	48.11	
20230539	2023-09-20	HIRON, PAMELA		PAYMENT		250.00
			SEPT2023	JULY/AUG CLEANING	250.00	
20230540	2023-09-20	KUBASH, SANDRA ANNE		PAYMENT		170.78
			2023-010	EMERGENCY MGMT AGENCY LL	170.78	
20230541	2023-09-20	LANCASTER CONCRETE		PAYMENT		8,085.00
			754288	SIDEWALK REPLACEMENT AT DI	8,085.00	
20230542	2023-09-20	MPE ENGINEERING LTD		PAYMENT		47,775.06
			4420-015-06-03	LAGOON CELL 6	47,775.06	
20230543	2023-09-20	PETTY CASH		PAYMENT		226.10
			Sept2023	VILLAGE OFFICE PETTY CASH	226.10	
20230544	2023-09-20	TAGISH ENGINEERING		PAYMENT		1,771.31
			20097	SUBDIVISION LIFT STATION	1,771.31	
20230545	2023-09-20	ZONE 3 BUSINESS SOLUTIONS INC.		PAYMENT		120.83
			141809	PHOTOCOPY CHARGES	120.83	
20230555	2023-09-28	ACCU-FLO METER SERVICE LTD		PAYMENT		1,086.75
			110322	5/8" E-CODER M3 REGISTERS	1,086.75	
20230556	2023-09-28	AGAT LABORATORIES LTD.		PAYMENT		210.00



VILLAGE OF ALIX

Cheque Listing For Council

2023-Oct-11
10:41:58AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230556	2023-09-28	AGAT LABORATORIES LTD.	23184844E	SAMPLE TESTING MAIN LIFT ST/	210.00	210.00
20230557	2023-09-28	BESUIJEN, JANICE	SEPT2023	PAYMENT COUNCIL EXPENSE SEPT 2023	840.29	840.29
20230558	2023-09-28	BESUIJEN, TIMOTHY W	SEPT2023	PAYMENT COUNCIL EXPENSE SEPT 2023	699.79	699.79
20230559	2023-09-28	BOB'S PAVING	0082	PAYMENT PATCH ALONG SIDEWALK AT IDA	630.00	630.00
20230560	2023-09-28	BOUNTY ONSITE INC.	001-146095	PAYMENT OIL	130.16	130.16
20230561	2023-09-28	CANADIAN PACIFIC RAILWAY CO	1000-00111515E	PAYMENT CROSSING MAINTENANCE SEPT	592.00	592.00
20230562	2023-09-28	COLE, EDWIN	SEPT2023	PAYMENT COUNCIL EXPENSE SEPT 2023	346.53	346.53
20230563	2023-09-28	DIAKONIA CONSTRUCTION LTD	215	PAYMENT CEMETERY MOWING	1,890.00	1,890.00
20230564	2023-09-28	GIESBRECHT, CHELSIE	OCT2023	PAYMENT TEN YEARS OF SERVICE AWAR	200.00	200.00
20230565	2023-09-28	GILLIAT, BARBARA JEAN	SEPT2023	PAYMENT COUNCIL EXPENSE SEPT 2023	1,646.54	1,646.54
20230566	2023-09-28	LACOMBE REGIONAL WASTE SVCS COMMISSIC	37609	PAYMENT THIRD QUARTER REQUISITION	13,292.50	13,292.50
20230567	2023-09-28	LOCAL AUTHORITIES PENSION PLAN	SEPT2023	PAYMENT LAPP CONTRIBUTION SEPT 2023	4,700.49	4,700.49
20230568	2023-09-28	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2	10616478	PAYMENT SHIPPING WATER METER SUPPLI	43.82	43.82
20230569	2023-09-28	<i>RSP Contribution Sept. 2023</i>	SEPT2023	PAYMENT RSP CONTRIBUTION SEPT 2023	233.61	233.61
20230570	2023-09-28	MOOMBA HOLDINGS LTD.	SEPT2023	PAYMENT PHYSICIAN RECRUITMENT CON	2,000.00	2,000.00
20230571	2023-09-28	PARKLAND REGIONAL LIBRARY SYSTEMS	230004	PAYMENT 3RD QUARTER REQUISITION	1,878.83	1,878.83
20230572	2023-09-28	PENTAGON FARM CENTRE LTD.	IL39594 IL39699	PAYMENT LAWN MOWER BELT LAWN MOWER BELT RETURN	80.84 (17.33)	63.51
20230573	2023-09-28	SWANSTON, CAMBELL	005	PAYMENT CAMPGROUND CARETAKER SEI	2,100.06	2,100.06
20230574	2023-10-04	AGAT LABORATORIES LTD.	23187775E	PAYMENT TESTING MAIN LIFT STATION	210.00	210.00
20230575	2023-10-04	AMSC INSURANCE SERVICES LTD.	OCT2023	PAYMENT PREMIUMS OCTOBER 2023	4,144.91	4,144.91
20230576	2023-10-04	GAM TECH	INV14746	PAYMENT WORKSTATION & SERVER MAN.	1,195.36	1,195.36
20230577	2023-10-04	HWY 12/21 REGIONAL WATER SERVICES COMM	1254	PAYMENT WATER CONSUMPTION AUGUST	15,073.85	15,073.85
20230578	2023-10-04	JUST SAFETY SUPPLIES & SERVICES	7425	PAYMENT CSA TYPE 2 FIRST AID KIT	73.49	73.49
20230579	2023-10-04	NU-EDGE CONSTRUCTION	18532	PAYMENT PROGRESS #3 LAGOON CELL 5	642,858.93	642,858.93
20230580	2023-10-04	SOCIETY OF LOCAL GOVERNMENT	OCT2023	PAYMENT OCT 2023 LEADERSHIP FORUM	341.25	341.25



VILLAGE OF ALIX

Cheque Listing For Council

2023-Oct-11
10:41:58AM

Cheque				Invoice	Invoice	Amount	Cheque
Cheque #	Date	Vendor Name	Invoice #	Description			Amount
20230581	2023-10-04	VILLAGE OF ALIX		PAYMENT			2,003.38
			50100SEPT202:	BULK WATER STATION SEPT 202		704.67	
			50300SEPT202:	RV DUMP STATION SEPT 2023		88.70	
			54400SEPT202:	CAMPGROUND SEPT 2023		130.47	
			63900SEPT202:	LIBRARY SEPT 2023		115.97	
			69600SEPT202:	STORAGE YARD SEPT 2023		90.31	
			7000SEPT2023:	VILLAGE OFFICE SEPT 2023		121.56	
			72700SEPT202:	FIRE HALL SEPT 2023		399.33	
			72800SEPT202:	BAY 1 & BAY 2 SEPT 2023		132.20	
			72830SEPT202:	BAY 3 SEPT 2023		111.49	
			72841SEPT202:	BAY 4 SEPT 2023		108.68	
20230582	2023-10-04	WILD ROSE ASSESSMENT SERVICES		PAYMENT			1,319.50
			9141	PROGRESS PAYMENT OCT 2023		1,319.50	

Total 775,189.89

*** End of Report ***



VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2023-10-12

Roll # Title Holder Tax Levy Accum. Penalty Out. Penalty Outstanding Current 1 Year 2 Years 3 Years Over 3

		Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
Tax Levy		1,731,638.62							0.00
Additional Tax Levy		0.00							34,878.52
									18,041.96
	Sub Ledger	General Ledger							
	Current	129,873.39							
	1 Year	40,449.22				3-00-00-00-210			184,594.16
	2 Years	9,873.58							
	3 Years	1,963.39							
	Over 3	2,434.58							
	Totals								<u>184,594.16</u>
	Outstanding								<u>184,594.16</u>
	Total GL								184,594.16
	Total SL								184,594.16
	Proof								<u>0.00</u>

*** End of Report ***

Lacombe Regional Waste Services Commission
Regular Board Meeting
April 26, 2023

The meeting was called to order at 1:15 pm at the Prentiss Office.

Audit

BDO presented the audit and final report to the Board. Everything was in order. Audit accepted as presented.

Waste Haul Summaries – Dry rubble numbers were up due to the dismantling of a school in Lacombe.

COLA Adjustment - At the October meeting (attended by Mayor Fehr) the Board decided to revisit the COLA numbers in 6 months. After a review of the averages over the last months it was decided to keep the COLA at 4.5% . The average had actually dropped by half due to the drop in fuel prices.

Managers' Report –

- One new hire starting May 1st; one retiring effective May 1st.
- New skid steer ordered, should arrive spring of 2024
- New tri-drive truck is at Universal Handling having the deck installed, it should be ready May 30th. Both new bin trailers are being constructed, should be ready July 2023 but have not been started.
- Bentley Transfer Station will be closed for repairs June 5-16th, Spruceville will be open to accommodate the public. Recycling and metal will have to be taken to Prentiss.
- Year to Date – 8854 mt of dry waste has been land filled. 1916 mt has been diverted through recycling. 1120mt of white goods. 9016 mt sent to West Dried Meat Lake (there you go, I got it in)
- Strategic Planning will be updated at our June 21st meeting.
- Sandy Point – Jay is meeting with the County to determine the best course of action to charge seasonal and campground residents at the Sandy Point Resort. There are 72 campsites, 275 seasonal lots and an additional 275 seasonal this year.

Meeting adjourned at 3:01

Lacombe Regional Waste Services
Regular Board Meeting
June 21,2023

Meeting called to order at 1:15 pm

Compactor Bin Purchase

LRWSC has 19 compactor bins in service to haul waste to WDML but at times runs short due to heavy use. 5 bins are being used for mattress collection. LRWSC will budget to replace two bins per year. Amotion was passed to budget \$65,000 for this purpose.

Strategic Plan – a few changes were made to the Strategic Plan but basically it was kept the same.

Managers' Report

- Bentley repairs have been completed.
- Ultimate Compost has finished their wildlife study.
- Sandy Point – weights are being tracked to help determine further action.
- Landfill fire – May 19th a fire erupted in the rubble area. The cell was capped with 18” of cover to smother the hot spots. The cost was estimated at \$30,000 with 2/3 being funded by the Closure Post Closure Reserve

Meeting adjourned at 3:10 pm

Lacombe Regional Waste Services Commission
Regular Board Meeting
August 23, 2023

Meeting Called to Order at 1:10 pm

Waste Haul Summaries – nothing out of the ordinary.

Financials – Year to date budget update was given. Cheque register was approved.

Managers' Report

- August 21st a new hire Transfer Station Operator started.
- Tri Drive was finally delivered 3 months late.
- Old Tri Drive was sold for \$95,000 plus GST
- Compost Facility – Ultimate has filed for their lease approval with Alberta Public Lands. All surveys have been completed and no issues were found. Once approved LRWSC disposition will change, and our lease will be renewed as well.
- Two compactor bins have been ordered.

Meeting adjourned at 2:45 pm

Alberta Municipalities Convention 2023

1st Session – Laughing Matters

This session discussed using humor to manage stress and improve one's outlook. Benefits include improvements to physical health and a deeper connection to colleagues and friends, to a greater feeling of control and perspective.

Check out these videos on YouTube; you can't help but laugh.

- Laughing baby feeds ostrich
- Monkey fairness experiment
- Laughing baby fox

2nd Session – When it Rains it Pours: Water and Disaster Planning

This session was not what I expected but was interesting. The town of Westlock discussed what they did after having a major flood. MNP designed a flood way/holding pond system to prevent future flooding. The town of Okotoks discussed how they set up a system to limit water usage during dry years. The residents have co-operated and the usage has dropped when they put up signs asking everyone to cut their use of water.

3rd Session – Prepping for EPR: The Time is Now

Extended Producer Responsibility shifts the physical and financial burden of collecting, sorting, processing and recycling away from municipal governments and taxpayers to the producers. Producers now have an incentive to reduce packaging and use more recyclable materials. The speakers really didn't say anything. Regional landfills can register for all the users at one time, and registration opened October 2, 2023.

Our meeting with the Minister of Municipal Affairs was intimidating with all his staff members sitting across the table. We were told to speak to Transportation and asked if we had looked at the system used in Sundre. (same conversation as two years ago)

Our meeting with the people from Transportation went very well. They were aware of our lagoon project, and willing to help by forwarding more of the funding if needed. They were also interested in hearing about the crosswalks and altering the speed limits entering the Village.

CAO REPORT OCTOBER 2023

1. Asset Retirement Obligations (ARO) – I will be attending virtual workshops every Wednesday afternoon from October 11th to November 29th to begin preparing the necessary reports in time for audit. Project completion is estimated at December 15th.
2. Local Government Administration Association – I will be attending the LGAA Zone 2 meeting in Carstairs on October 12th. The LGAA has recently partnered with Alberta Rural Administrators' Association (ARMAA) for Zone meetings. This gives a good opportunity for networking between rural and urban administrators. Topics covered include Workplace Culture, Overcoming Intermunicipal Disputes and a Provincial Issues Panel.
3. Future of Municipal Government – On October 13th I will be virtually attending the next in the series of webinars presented by Alberta Municipalities regarding CAO tenures and impacts of too much turnover of CAOs on a community.
4. Training Day – On October 27th I will be taking a full day workshop through the Society of Local Government Managers in Lacombe called: “**Be Prepared: Problem Solving Lessons from Critical Community & Workplace Incidents.**” An excerpt from the course description: “This highly interactive workshop provides senior staff with hands-on applications to improve incident readiness, response, evaluation, and problem-solving skills. Share recent ‘real time’ events with colleagues to enhance your community, organizational or workplace incident preparedness checklist, protocols, and procedures.”
5. Budget(s) – Work has started on the Multi-Year Capital and Operating budgets with the goal of presenting first draft to Council at the November 1st meeting. Please note, this fall is starting out extremely busy (see above). If we end up having too much of a time crunch to give the budget process the time and consideration it needs, a special budget meeting could be set for November 29th. This would ensure everything is in place before year end as required by legislation. As a reminder, there will only be one meeting in December, on Wednesday the 6th.

