

Regular Meeting of the Village of Alix Council, to be held on  
Wednesday, January 5, 2022 at 6:00 P.M.

**AGENDA**

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting - Wednesday, December 1, 2021 -- 6:00 P.M.
4. Delegation: None
5. Bylaws: a) Bylaw 469/22 Business License Bylaw -- Request for Decision 21-74  
b) Bylaw 470/22 Amendment to the Alix Utilities Bylaw -- 2022 Water Rates -- Request for Decision 21-73
6. Unfinished Business: a) None
7. New Business: a) Fire Suppression Revenue -- Request for Decision 21-72  
b) Subdivision Application -- Lot 5, Block 5, Plan 002 4127
8. Financial Reports: a) Accounts Payable Cheque Listing -- November 16 -- December 29, 2021  
b) Bank Reconciliation -- November 30, 2021  
c) Tax Trial Balance -- December 30, 2021
9. Committee Reports: a) Hwy 12/21 Regional Water Services Commission -- Mayor Fehr
10. Administrative Reports: a) Cyberus Protection Services -- Village of Alix Patrol Report
11. Correspondence and Information: a) Alberta Treasury Board and Finance -- Loans to Local Authorities  
b) Village of Clive -- Letter to Honourable Ron Orr, MLA, Lacombe-Ponoka, Minister of Culture  
c) Honourable Ron Orr, MLA, Lacombe-Ponoka, Minister of Culture -- Response to Hwy 12 and Hwy 601 Intersection  
d) Lacombe Foundation 2022 Lodge Requisition  
e) Alix and Area Community Resource Centre -- December 2021 Update  
f) Alberta Advanced Education -- Response to Letter of Support  
g) Alberta Recreation and Parks Association -- Congratulatory/Introduction Letter  
h) City of Cold Lake -- Letter to College of Physicians & Surgeons of Alberta  
i) Canadian National (CN) -- CN in Your Community 2021 Report (report available at Village Office)
12. Closed Meeting: None
13. Adjournment

**VILLAGE OF ALIX**  
**MISSION STATEMENT**

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Through Village Council policies and leadership, we foster an open, cooperative government, that encourages public participation and ensures levels of services, our citizens expect and deserve.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, December 1, 2021, at 6:00 P.M.

Present: Mayor Rob Fehr, Councillors Janice Besuijen, Edwin Cole and Barbara Gilliat

Regrets: Councillor Tim Besuijen

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #272/21: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda as presented. CARRIED

Minutes: a) Regular Meeting – November 16, 2021

Resolution #273/21: Moved by Councillor Cole that the Minutes of the Regular Meeting of the Village of Alix Council held on Tuesday, November 16, 2021, be accepted as presented. CARRIED

Delegation: None

Bylaws: None

Unfinished Business: a) 2022 – 2025 Interim Operating Budget – Second Draft

Resolution #274/21: Moved by Councillor Gilliat that the Village of Alix Council hereby approve the Interim 2022 – 2025 Operating Budget as presented. CARRIED

New Business: a) Highway 12/21 Regional Water Services Commission Proposed 2022 Operating Budget – Request for Decision 21-71

Resolution #275/21: Moved by Councillor Cole that the Village of Alix Council accept Request for Decision 21-71 regarding Highway 12/21 Regional Water Services Commission Proposed 2022 Operating Budget as information. CARRIED

b) Utility Bill Relief – Request for Decision 21-70

Resolution #276/21: Moved by Councillor Cole that the Village of Alix Council hereby waives \$310.00 from the Residential Sewer Consumption Charges for the October 2021 Utility Bill at 4927 49 Street, Alix. CARRIED

Financial Reports: a) Year to Date Operating Budget – November 22, 2021

Resolution #277/21: Moved by Councillor Gilliat that the Village of Alix Council accept the Year to Date Operating Budget dated November 22, 2021 as information. CARRIED

- Committee Reports:
- a) Highway 12/21 Regional Water Services Commission – Councillor T. Besuijen
  - b) Alberta Urban Municipalities Association Convention – Mayor Fehr
  - c) Alberta Urban Municipalities Association Convention – Councillor T. Besuijen
  - d) Alberta Urban Municipalities Association Convention – Councillor Gilliat

Resolution #278/21: Moved by Councillor Cole that the Village of Alix Council accept the Committee Reports as presented.

CARRIED

Administrative Reports: a) Cyberus Protection Services – Village of Alix Patrol Report

Resolution #279/21: Moved by Councillor J. Besuijen that the Village of Alix Council accept the Administrative Report as presented.

CARRIED

Correspondence and Information:

a) Cpl. Grant Glasier, Acting Detachment Commander, Bashaw RCMP – Quarterly Provincial Policing Report

b) Alberta Justice and Solicitor General – Alberta Provincial Police Service Transition Study

c) Wolf Creek Public Schools – School Resource Officers Funding

d) Medicine River Wildlife Center – Skunk Issue and Solutions 2021

e) Library Association of Alberta

f) Red Deer River Watershed Alliance – Municipal Support

g) Canadian National (CN) News Release

Resolution #280/21: Moved by Councillor Gilliat that Correspondence Items (a) through (g) be accepted as information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #281/21: Moved by Councillor J. Besuijen that this Regular Meeting of the Village of Alix Council be adjourned at 7:14 P.M.

CARRIED

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Mayor

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Chief Administrative Officer

# ADMINISTRATION REPORT



Date: December 16, 2021 RFD 21-74  
Memo To: Village Council  
From: Michelle White  
Subject: Business License Bylaw

1. **PURPOSE** – To update the Village of Alix Business License Bylaw that was passed in 2009.
2. **BACKGROUND** – The current Business License Bylaw needed general updates as well as specific ones to deal with things like Temporary Businesses and allowing for stronger penalties. It also needed to be changed so that it could be enforced by Peace Officers under our contract agreement with Lacombe County for bylaw enforcement assistance.
3. **OPTIONS** –
  1. Keep existing Bylaw 379/09 in place.
  2. Give 1 reading of proposed Bylaw 469/22 and allow time for public comment.
  3. Give all 3 readings and pass Bylaw 469/22.
4. **DISCUSSION** – The following is a summary of changes from the current bylaw:
  - ~ “Non-local Business” is now shown as a business outside the Village corporate boundaries. It used to be a business that did not have an Alix mailing address. This change would affect 4 businesses who currently hold licenses and result in a higher license fee for them.
  - ~ “Subcontractor” and “Temporary Business” are new additions to the Business License Bylaw.
  - ~ Section (4) is new, requiring a business license to be promoted through the Village.
  - ~ Section (5)(e) is new, requiring General Contractors to have a Business License.
  - ~ Section (8) effectively moves the Business License charges to the Fee Schedule Bylaw. This makes it easier to review and amend charges on a regular basis.
  - ~ Section (11) is new and states a 15% penalty will be charged on license renewals after the January 31<sup>st</sup> deadline.
  - ~ Section (13) requiring a provincial license where necessary is also new.
  - ~ The only penalty in the old bylaw was a \$100 fine. Section (18) of the new bylaw outlines much stiffer penalties.
5. **FINANCIAL IMPLICATIONS** – Current charges for Business Licenses are \$50 for local, \$100 for non-local businesses. The logic for having different rates is that local businesses already pay taxes to the Village and so they are charged a smaller amount than non-local, non-tax paying businesses. I am asking for direction from Council to see if we will be leaving these rates the same for 2022.

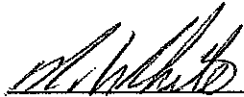
Also, a rate should be set for Temporary Businesses. I would recommend \$25. Hawkers & Peddlers could be included in that category as well, or Council may decide to leave them as local / non-local and charge license rates accordingly. I've seen it done both ways in other communities and after reviewing our list, only 2 businesses would fall into the Hawkers & Peddlers category.

If license fees are left the same (\$50 & \$100) there would be no issue with passing the new bylaw part way through the year. Temporary businesses are typically more of a seasonal matter and would not need to be licensed until they intend to start doing business.

The Village issued 51 business licenses in 2020 and 44 in 2021.

6. **LEGAL** – The old bylaw states that a \$100 fine can be issued and/or the business license can be revoked as penalties. Also, the way it was written does not allow for enforcement by Peace Officers. These things have been addressed in the updated draft of this bylaw.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Once I have direction from Council regarding license fee amounts, a new Fee Schedule Bylaw will be drafted and brought to Council for consideration.
9. **RECOMMENDATIONS** – Option #2, I recommend the following resolution:

“that the Village of Alix Council give first reading to Business License Bylaw 469/22, being a bylaw to provide for the control, regulation and licensing of businesses within the Village of Alix.”



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Author

# VILLAGE OF ALIX

## BYLAW NO. 469/22

**BEING** A BYLAW OF THE VILLAGE ALIX IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE CONTROL, REGULATION AND LICENSING OF BUSINESSES WITHIN THE VILLAGE.

**WHEREAS**, pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26 as amended Municipalities may by bylaw, control, regulate, and license businesses within their boundaries; and

**NOW THEREFORE**, the Municipal Council of the Village of Alix, in the Province of Alberta, duly assembled, enacts as follows:

### **TITLE:**

- (1) This Bylaw may be called the “Business License Bylaw.”

### **DEFINITIONS:**

- (2) For the purposes of this Bylaw;
- (a) “**APPLICANT**” shall mean a Person who applies for a Business License or renewal of a Business License required by this Bylaw.
  - (b) “**BUSINESS**” shall mean;
    - i. a commercial, merchandising or industrial activity or undertaking;
    - ii. a trade, profession, occupation, employment or calling; or
    - iii. an activity providing goods and/or services however organized or formed, including co-operative or association of persons.
  - (c) “**BUSINESS LICENSE**” shall mean a License to be issued, pursuant to this Bylaw, for the purpose of licensing any Business operating within the Village.
  - (d) “**CHARITABLE OR NON-PROFIT ORGANIZATION**” shall mean a Person, association of persons, or a corporation, acting for charity or in the promotion of general social welfare which can not at any time distribute a dividend or profit to its members and includes;

- i. a religious society or organization;
  - ii. a service club;
  - iii. a community, veterans or youth organization;
  - iv. a social, sport or fraternal organization or club;
  - v. schools funded by the public.
- (e) **“COUNCIL”** shall mean the Municipal Council for the Village of Alix.
- (f) **“FARMERS MARKET”** shall mean any Persons, society or organization who carries on a Business of providing stalls, tables or space for which a fee is charged for a Person to sell home grown vegetables, home grown fruits or fish of his own catching, home manufactured products, or local artisan crafts.
- (g) **“GENERAL CONTRACTOR”** shall mean any Person who enters into a contract or contracts to build or renovate on a project.
- (h) **“HAWKER AND PEDDLAR”** shall mean any Person whether as a principle or agent who;
- i. goes from house to house or Business to Business selling, offering a service or merchandise for sale to any person, and who is not a wholesale or retail dealer in such merchandise with permanent place of Business in the Village of Alix; or
  - ii. offers or exposes for sale to any Person by means of samples, patterns, cuts or blueprints, merchandise to be afterwards delivered in or shipped into the Village of Alix; or
  - iii. sells merchandise or services or both on the streets or roads or elsewhere other than a building that is his permanent place of Business.
- (i) **“HOME OCCUPATION”** shall mean any Business, occupation, trade, calling or craft carried on from a residence or accessory residential building, by one or more members of a family occupying the said residence and for which a Home Occupation has been approved under the provisions of the Village of Alix’s Land Use Bylaw and any amendments thereto.
- (j) **“LICENSE”** shall mean a License granted by the Village of Alix pursuant to this Bylaw entitling the applicant to carry on a Business.
- (k) **“NON LOCAL BUSINESS”** shall mean a Business

that is located outside of the municipal boundaries of the Village of Alix.

- (l) **“LOCAL BUSINESS”** shall mean a Business located within the boundaries of the Village of Alix.
- (m) **“PEACE OFFICER”** shall mean;
  - i. a Police Officer;
  - ii. a person appointed as a Peace Officer pursuant to the Peace Officer Act, SA 2006, P-3.5; or
  - iii. a person appointed as a Bylaw Enforcement Officer pursuant to the Municipal Government Act, RSA 2000, M-26 and amendments thereto.
- (n) **“PERSON”** shall mean a natural person, Business, sole proprietorship, a partnership or corporation.
- (o) **“PREMISES”** shall include store, office, warehouse, factory, building, enclosure, yard or other place occupied, or capable of being occupied by any Person for the purpose of any Business.
- (p) **“SUB-CONTRACTOR”** shall mean the Business or Person engaged in providing services to a portion of a contract from a General Contractor or another Sub-contractor.
- (q) **“SUPPLIER”** shall mean a Business, that supplies goods for resale or services to the holder of a Village Business License.
- (r) **“TEMPORARY BUSINESS”** shall mean a Business where the duration of the business activity is equal to or less than 30 days per year.
- (s) **“VILLAGE”** shall mean the Village of Alix, a municipal corporation of the Province of Alberta.

**NECESSITY FOR A LICENSE:**

- (3) No person shall within or partly within the Village of Alix corporate limits:
  - (a) carry on any Business; or
  - (b) carry on any undertaking or do any act or use or have any article, for which a License is required under the provisions of this bylaw unless he holds a valid License

issued pursuant to the provisions of this Bylaw.

- (4) A valid Business License is required to be listed on the Village of Alix's Business Directory and on other promotional material maintained by the Village of Alix.

**LICENSE NOT REQUIRED:**

- (5) A Business License shall not be required for the following businesses:
  - (a) Charitable or non-profit organizations;
  - (b) operator of a stall within a Farmers Market, trade or craft show;
  - (c) Suppliers, be exempt only while operating as defined in this Bylaw;
  - (d) a Business that is carried on or operated by the Village or at a location operated by an official or employee of the Village acting on behalf of the Village;
  - (e) Subcontractors for the period of time it takes to complete the particular project and where the General Contractor has a valid Business License and has supplied the Subcontractors name to the Village;
  - (f) any proprietor that is exempt under Provincial or Federal legislation.
- (6) When an exemption is granted to an organization, Person or Business pursuant to this section, unless the exemption, when granted, specifically otherwise provides, the organization, Person or Business shall comply with the provisions of this Bylaw relating to the Business to be carried on, other than the requirement to pay a License fee.

**LICENSE APPLICATION, TERM & RENEWAL PROCESS:**

- (7) An Applicant for a Business License shall make application to the Village of Alix in the form prescribed by the Village and supply such information as the Chief Administrative Officer may require from time to time.
- (8) Each application for Business License shall be accompanied by a fee determined from time to time and established by Council and set out in the Village of Alix's Schedule "A" of the Fee Schedule Bylaw #449/19, as amended.
- (9) The term of the License issued under this Bylaw is for one year

from January 1 to December 31 in each calendar year.

- (10) Renewal of the Business License is required for each subsequent calendar year and shall be accompanied by the appropriate fee as set out in the Village of Alix's Schedule "A" of the Fee Schedule Bylaw #449/19, as amended.
- (11) License fees are due and payable prior to January 31. Renewal payments received after January 31 will incur a 15% penalty and can also lead to further offenses as per Section 18 and 19 of this Bylaw.

**POSTING OF LICENSE:**

- (12) The owner of the Business shall post the License in a conspicuous place on the Business Premises.

**REQUIREMENT OF PROVINCIAL LICENSE:**

- (13) Every Person who applies for a Business License from the Village is required to be in possession of a valid provincial license where such is required by the Province of Alberta.

**REVOCAION OR SUSPENSION OF LICENSE:**

- (14) The Peace Officer may revoke or suspend any License issued under the provisions of this Bylaw:
  - (a) for failure to comply with any of the conditions or regulations of this Bylaw;
  - (b) for failure to comply with any other Bylaw or regulation of the Village; or
  - (c) for failure to comply with any legislation or regulation of the Province of Alberta;
  - (d) if in the opinion of the Peace Officer the holder of a License intends or appears to intend to defraud or appears to have defrauded the public in any way; or
  - (e) if in the opinion of the Peace Officer the conduct of the Licensee is offensive.
- (15) A Business License is automatically revoked if payment of fees required by this Bylaw is made by cheque or other instrument which is not accepted by the financial institution on which it is issued.

**APPEAL OR SUSPENSION OR REVOCATION:**

- (16) Where a License has been revoked the Person to whom the License was issued shall be entitled to appeal to Council.
- (17) After hearing the appellant and the evidence adduced, Council may:
- (a) confirm the suspension or revocation;
  - (b) give conditional approval; or
  - (c) direct that the License be issued either conditionally or unconditionally as may be deemed expedient in the public interest.

**OFFENSES AND PENALTIES:**

- (18) Any Business that contravenes any provision of the Bylaw is guilty of an offence and is liable for a fine of no less than \$250.00 and not more than \$1,000.00 exclusive of costs, and in the case of non-payment of the fine and costs so imposed, the Person may be imprisoned for a period of time not to exceed six months unless the fine and costs including the cost for committal are sooner paid.
- (19) Where the offense is non-payment of any License fee payable hereunder, the convicting provincial judge may adjudge payment thereof in addition to the fine imposed.

**SEVERABILITY**

- (20) Should any section or part of this Bylaw be found to have been improperly enacted or ultra vires, for any reason, then such section or part shall be regarded as being severable from the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

**THE** previous Business License Bylaw 379/09 and any amendments thereto are hereby repealed by passage of this Bylaw.

**THIS** Bylaw shall come into force and effect on final reading thereof.

Read a first time this      day of                      , 2022.

Read a second time this      day of                      , 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



**BYLAW NUMBER 379/09**

**OF THE VILLAGE OF ALIX,**

**BEING A BYLAW OF THE VILLAGE OF ALIX  
IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE LICENSING AND  
REGULATION OF BUSINESSES, OCCUPATIONS AND PROPERTIES WITHIN  
THE MUNICIPALITY.**

**WHEREAS BY VIRTUE OF THE POWER CONFERRED UPON IT UNDER THE  
ALBERTA MUNICIPAL GOVERNMENT ACT, THE COUNCIL OF THE VILLAGE  
OF ALIX DULY ASSEMBLED IN OPEN COUNCIL, ENACTS AS FOLLOWS:**

**1. TITLE**

1.1 This bylaw shall be referred to as the “Business License Bylaw” of the Village of Alix.

**2. DEFINITIONS**

- a) ACT shall mean the Alberta Municipal Government Act
- b) BUSINESS shall include business, trade, profession, industry, occupation, employment or calling and the providing of goods and services.
- c) CARRY ON shall mean to operate, perform, keep, hold, occupy, deal in or use for gain, whether as principle or agent.
- d) CHARITABLE OR NON-PROFIT ORGANIZATION shall mean a person, association of persons, or a corporation, acting for charity or in the promotion of general social welfare which can not at any time distribute a dividend or profit to its members and includes;
  - i a religious society or organization
  - ii a service club
  - iii a community, veterans or youth organization
  - iv a social, sport or fraternal organization or club
- e) COUNCIL shall mean the Municipal Council of the Village of Alix
- f) FARMERS MARKET shall mean any persons, society or organization who carries on a business of providing stalls, tables or space for which a fee is charged for a person to sell home grown vegetables, home grown fruits or fish of his own catching, or home manufactured products.
- g) GENERAL CONTRACTOR shall mean any person who enters into a contract or contracts to build or renovate on a project.

- h) HAWKER AND PEDDLAR shall mean any person whether as a principle or agent who:
  - i) goes from house to house or business to business selling or offering for sale any merchandise to any person, and who is not a wholesale or retail dealer in such merchandise with permanent place of business in the Village of Alix.
  - ii) offers or exposes for sale to any person by means of samples, patterns, cuts or blueprints, merchandise to be afterwards delivered in or shipped into the Village of Alix.
  - iii) sells merchandise on the streets or roads or elsewhere other than a building that is his permanent place of business.
- i) HOME OCCUPATION shall mean any business, occupation, trade, calling or craft carried on from a residence or accessory residential building, by one or more members of a family actually occupying the said residence and for which a home occupation has been approved under the provisions of the Land Use Bylaw.
- j) LICENSE shall mean a license granted by the Village of Alix entitling the applicant to carry on a business.
- k) NON LOCAL BUSINESS shall mean a business that does not have an Alix mailing address.
- l) LOCAL BUSINESS shall mean a business having an Alix mailing address.
- m) PERSON shall mean a natural person, business, sole proprietorship, a partnership or corporation.
- n) PREMISES shall include store, office, warehouse, factory, building, enclosure, yard or other place occupied, or capable of being occupied by any person for the purpose of any business.
- o) SUPPLIER shall mean a business, that supplies goods for resale or services to the holder of a Village Business License.
- p) VILLAGE shall mean the Village of Alix, a municipal corporation in the Province of Alberta.

3. APPOINTMENT OF ENFORCEMENT OFFICER

The Lacombe County Peace Officer, under contract to the Village, shall have the authority to enforce the terms of this bylaw.

4. NECESSITY FOR A LICENSE

No person shall within or partly within the Village of Alix corporate limits:

- i) carry on any business or;

ii) carry on any undertaking or do any act or use or have any article, for which a license is required under the provisions of this bylaw unless he holds a valid license issued pursuant to the provisions of this bylaw.

5. LICENSE NOT REQUIRED

Exemptions

- a) Charitable or non-profit organizations.
- b) Farmers Markets
- c) Suppliers, be exempt only while operating as previously defined.

When an exemption is granted to an organization, person or business pursuant to this section, unless the exemption, when granted, specifically otherwise provides, the organization, person or business shall comply with the provisions of this bylaw relating to the business to be carried on, other than the requirement to pay a license fee.

6. REQUIREMENT OF PROVINCIAL LICENSE

Every person who applies for a business license from the Village is required to be in possession of a valid provincial license where such is required by the Province of Alberta.

7. TERM OF LICENSE

The term of the License issued under this bylaw is for one year from January to December 31 in each calendar year.

8. POSTING OF LICENSE

The owner of the business shall post the license in a conspicuous place on his business premises.

9. REVOCATION OR SUSPENSION OF LICENSE

a) The Enforcement Officer may revoke or suspend any license issued under the provisions of this bylaw

i) for failure to comply with any of the conditions or regulations of this bylaw

ii) for failure to comply with any other bylaw or regulation of the Village, or

iii) for failure to comply with any legislation or regulation of the Province of Alberta.

iv) if in the opinion of the Enforcement Officer the holder of a license intends or appears to intend to defraud or appears to have defrauded the public in any way or,

v) if in the opinion of the Enforcement Officer the conduct of the licensee is offensive.

b) Where a fee has been paid by cheque and such is not accepted and cashed by the bank on which it is drawn, the license will automatically be revoked.

10. APPEAL OF SUSPENSION OR REVOCATION

- a) Where a license has been revoked the person to whom the license was issued shall be entitled to appeal to council.
  - b) After hearing the appellant and the evidence adduced, council may,
    - i) confirm the suspension or revocation
    - ii) give conditional approval
    - iii) may direct that the license be issued either conditionally or unconditionally as may be deemed expedient in the public interest;The decision of council shall be final.
11. OFFENSES AND PENALTIES  
Any business that contravenes any provision of this bylaw is guilty of an offense and is liable for a fine of \$100.00.
12. LICENSE FEE  
Fee Schedule "A" attached to and forming part of this bylaw may be changed by resolution of council from time to time.

This bylaw shall come into force and effect upon third reading.

Read a first time this 18<sup>th</sup> day of November, 2009.  
Read a second time this 18<sup>th</sup> day of November, 2009.  
Read a third and final time this 18<sup>th</sup> day of November, 2009.

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Mayor

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CAO

Bylaw #379/09  
Schedule "A"

Local Business	\$ 50.00
Non Local Business	\$ 100.00



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# ADMINISTRATION REPORT

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**Date:** December 15, 2021 RFD 21-73  
**Memo To:** Village Council  
**From:** Michelle White  
**Subject:** Water Rates 2022

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1. **PURPOSE** – To advise Council of a change to the Highway 12/21 Regional Water Services Commission 2022 budget.
2. **BACKGROUND** – At the December 1st Council meeting, a draft 2022 budget from Hwy 12/21 was included on the agenda for Council review and comment as is required by the Water Commission's bylaws.

According to that draft budget, the per cubic meter water rate was proposed to go from the current \$3.055 to \$3.049. Council accepted the report as information and did not forward any questions or comments to the Commission.

On December 3<sup>rd</sup>, staff received an e-mail from the Commission Manager stating the following:

After the construction meetings this week it became apparent that the lines will be delayed and this will result in a loss of water sales.

The impact to the water rate will see it rise to \$ 3.146 per cubic meter

I apologize for this late but unavoidable change.

Long delivery of some critical equipment is the cause.

Also of note – the Village of Alix 2022 – 2025 Interim Operating Budget was approved at the December 1<sup>st</sup> Council meeting. The 2022 budget for water revenue and expense was based on \$3.055 per cubic meter which was the most current information available at the time of the meeting.

3. **OPTIONS** –
  1. To keep the water rate billed to residents at \$3.06 per cubic meter. This would mean subsidizing the difference through property taxes collected.
  2. To increase the per cubic meter water charge to \$3.15 effective January 1, 2022.

4. **DISCUSSION** –

5. **FINANCIAL IMPLICATIONS** – This change represents a 9 cent per cubic meter increase for water users if passed. This would mean a \$1.80 increase on a utility bill that used 20 m<sup>3</sup>.

The second budget proposed (and approved) by the Water Commission has forecast pricing of \$3.2534 for 2023 and \$3.3009 for 2024. It was explained this is partly due to the increase to debenture interest rates increasing to be more on par with market interest rates. (see Alberta Treasury Board letter under Correspondence and Information of this agenda package)

6. **LEGAL** – A bylaw to amend the utility rates and fees schedule would be required to implement a change to the water rates.

According to the Water Supply Agreement between the Hwy 12/21 Water Commission and the Village of Alix: s. 4.(a) states the Commission will forward annual water rates to Members by

December 1st of each year. The draft 2022 budget from the Commission was originally sent November 12, 2021. Notification of the rate change came in on December 3, 2021.

7. **POLITICAL/PUBLIC IMPLICATIONS** – Residents received an insert in their November utility bills (sent December 2, 2021) stating \$2.50 will be moved from the monthly garbage charges to the monthly water flat fee and “this change will not cause an increase in the total flat fee portion of your utility bills.” An increase to the per cube water charge at this point is likely to confuse some residents and should be carefully communicated out if Option #2 is chosen.
8. **OTHER COMMENTS** – I recommend Council does not amend the 2022 Interim Operating Budget if Option #2 is chosen. There may be more changes to the Commission budget before the line extensions are complete and all changes can be captured when the Village Operating Budget is finalized in spring 2022.

It is also worth noting the sewer charges are set at \$2.25 per cubic meter. This rate has been the same since 2016 and before that, sewer was billed at 80% of the water consumption rate. I do not recommend adjusting the cubic meter charge for sewer use at this time as there are sufficient funds generated to continue building sewer reserves on an annual basis.

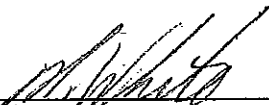
9. **RECOMMENDATIONS** – Option #2. I recommend Council give all 3 readings to Bylaw 470/22 (attached)

“that the Village of Alix Council give first reading to Alix Utilities Bylaw #470 /22 being a bylaw to Amend Bylaw No. 451/19.”

“that the Village of Alix Council give second reading to Alix Utilities Bylaw #470 /22.”

“that the Village of Alix Council give permission for third and final reading to Alix Utilities Bylaw #470/22 at this time.”

“that the Village of Alix Council give third and final reading to Alix Utilities Bylaw #470 /22.”

  
\_\_\_\_\_  
Author

# VILLAGE OF ALIX

## BYLAW NO. 470/22

**Amendment to the Alix Utilities Bylaw Amendment No. 451/19 –  
Schedule “A”**

**BEING** A Bylaw of the Village of Alix in the Province of Alberta, to  
amend Bylaw No. 451/19 being an amendment to the Utilities Bylaw.

**NOW THEREFORE**, the local authority of the Village of Alix, in  
Council duly assembled, enacts as follows:

**THAT** the Alix Utilities Bylaw No. 451/19 be amended as follows:

**1. RESIDENTIAL, COMMERCIAL & INDUSTRIAL -  
WATER:**

Water consumption rate: \$3.15 per cubic meter.

**THIS** Bylaw shall come into force and effect on January 1, 2022.

Read a first time this 5<sup>th</sup> day of January, 2022.

Read a second time this      day of                      , 2022.

Read a third time and finally passed this      day of                      , 2022.

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Mayor

---

Chief Administrative Officer



**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION  
BYLAW NO. 22-2021**

**A BYLAW OF THE HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION OF THE PROVINCE OF ALBERTA TO ESTABLISH RATES AND FEES FOR THE DELIVERY OF WATER SERVICES FROM THE HIGHWAY 12/21 REGIONAL WATER SERVICES SYSTEM TO MEMBERS AND OTHER CUSTOMERS OF THE COMMISSION**

WHEREAS the Commission has, within the Commission's 2022 Budget, calculated and set out the fees for water services to be charged to Members and Customers, and

WHEREAS the provisions, terms and obligations for the payment to the Commission for services provided to the Members have been set out in the Water Supply Agreement between the Commission and the Member, and

WHEREAS, pursuant to the *Municipal Government Act* c.M-26, R.S.A. 2000, s. 602.07(1), the Commission must pass a bylaw governing the fees to be charged for services provided, and

NOW THEREFORE the Board of the Commission enacts as follows:

**SHORT TITLE**

1. This Bylaw may be referred to as the "System Rates and Fees Bylaw"

**DEFINITIONS**

2. In this Bylaw:
  - a. "Commission" shall mean the Highway 12/21 Regional Water Services Commission.
  - b. "Customer" shall mean those parties that purchase water from the Commission
  - c. "Member" shall mean a municipality that is a member of the Commission
  - d. "System" shall mean the Highway 12/21 Regional Water Services Commission
  - e. "Late Payment" shall mean accounts receivables not paid within the net 30-day terms of payment

**WATER SERVICES TO CUSTOMERS**

3. For general supply services, Members shall be charged within each calendar year the greater of the product of the per cubic meter rate set out in Schedule A and the actual volume of water delivered to the Customer by the Commission.
4. Charges for general water supply services shall be billed to the Customer monthly, based on the actual volume of water delivered by the System to the Customer.

**LATE PAYMENT CHARGES**

5. Late payment charges in the amount specified in Schedule "B" shall be applied to all accounts not paid within the net-30 days terms of payment.

SCHEDULES AS PART OF BYLAW

6. Schedules "A" and "B" attached form part of this Bylaw.


PREVIOUS BYLAW

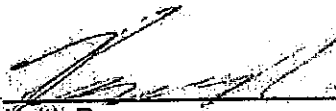
7. Bylaw 20-2021 is hereby repealed by the third and final reading of this bylaw.

BYLAW IN EFFECT

8. This Bylaw comes into full force and effect on the 1<sup>st</sup> day of January 2022.

Received first and second readings and by unanimous consent of Directors present, a third reading, and finally passed this 10<sup>th</sup> day of December 2021.

  
\_\_\_\_\_  
Brenda Knight  
Chairperson

  
\_\_\_\_\_  
Keith Boras  
Manager

Highway 12/21 Regional Water Services Commission

Bylaw 22-2021

Schedule "A"

Rate for General Water Supply Services

1. The rate for general water supply services to Customers to be charged under Section 3 of the Bylaw shall be:
  - a. Members - \$ 3.146 per cubic meter

Highway 12/21 Regional Water Services Commission

Bylaw 22-2021

Schedule "B"

1. The rate for late payments charged under Section 5 of the Bylaw shall be:
  - a. 2% per month on the outstanding balance

# ADMINISTRATION REPORT



Date: December 1, 2021  
Memo To: Village Council  
From: Michelle White  
Subject: Fire Suppression Revenue

RFD 21-72

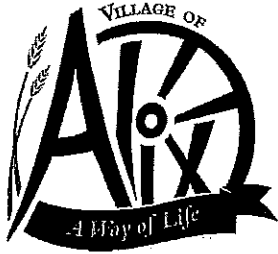
1. **PURPOSE** – To determine what will be done with revenue earned by following the newly implemented Policy #42: Fire Department Response Fees.
2. **BACKGROUND** – In January of 2021, a new policy was approved (attached) outlining when an invoice may be sent out regarding the call out of Alix Fire. Staff have been following the policy since it was approved.
3. **OPTIONS** –
  1. To retain revenue as an offset to the expense of maintaining the Fire Department
  2. To forward the income to the Fire Department for use at their discretion
4. **DISCUSSION** – The Village does not receive any financial statements from the Fire Department. If funds are forwarded to them, the Village has no control or say in how they are used. That being said, our Fire Department runs efficiently and effectively. At this point, I have no concerns over the Department financial management.
5. **FINANCIAL IMPLICATIONS** – The 2021 budget shows a total of \$58,177 in expenses and \$22,800 in revenues (excluding income from Policy billing). This means the shortfall of \$35,377 must be paid from general municipal tax revenue. So far in 2021, we have billed out \$4,185 for fire response according to the terms of Policy #42.
6. **LEGAL** – There is no legal requirement to keep or donate funds generated through enforcement of Policy #42. The Policy is silent on what happens to the income, meaning without a resolution saying otherwise, they become part of the municipal operating funds.  
  
I advise caution with wording if a resolution is made. We would want to make sure that we only donated funds COLLECTED rather than funds billed or generated. This would prevent us from paying forward what may end up being an uncollectable invoice.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Council may want to consider including a maximum amount (\$5,000?) in the resolution if Option #2 is chosen.
9. **RECOMMENDATIONS** – If Option #1 is chosen, a resolution accepting this as information is all that is needed. If Option #2 is chosen, I recommend the following:

“that the Village of Alix Council hereby amend Policy #42, Fire Department Response Fees by adding the following:

6. All fees collected through the enforcement of this policy shall be forwarded annually to Alix Fire Department by or before January 31<sup>st</sup> of the following calendar year.”

Author





Department: Fire Department and First Response

Policy No: 42

Policy Title: Fire Department Response Fees

Resolution No: 2 /20

Date: January 6, 2021

Review Date: 2023

### **Policy Statement:**

The Village of Alix recognizes the importance of providing effective fire protection and emergency response service to its residents, ratepayers, the municipality and the general public.

Pursuant to the Village of Alix Fire Bylaw #168/90, the Village of Alix provides fire protection and emergency response services to its residents, ratepayers, other municipalities and the general public with firefighting equipment and personnel.

### **Charges for Fire and Emergency Response Equipment and Personnel**

1. The Village of Alix will charge fees to residents and ratepayers of the Village of Alix in accordance with "Schedule A".
  - a) to the owner or occupant of the parcel of land, to the owner of the property or to the owner of the motor vehicle for fire response services inside the boundaries of the Village of Alix where Village of Alix Fire services have engaged in fire suppression activities;
  - b) to the owner of the motor vehicle where Village of Alix Fire services have engaged in motor vehicle collision response services;
  - c) to the person responsible for the incident, to the owner or occupant of the parcel of land, to other owner of the property or to the owner of the motor vehicle for the costs of any materials used and third party costs where the Village has engaged in any response service for any duration of time; and
  - d) to the Province of Alberta for a response to a motor vehicle collision or fire on a Provincial Highway.
2. A charge will be levied for responses in accordance with "Schedule A", unless otherwise provided for by an agreement;
  - a) Of persons who are not residents or ratepayers of the Village of Alix.

- b) To a fire intentionally set when a fire ban is in effect.
  - c) Originating on a railway right-of-way.
  - d) To a fire monitoring system nuisance alarm.
3. Charges shall be applied for the period commencing from when the equipment leaves its base facility until it is deemed back in service, rounded to the next one-half hour.
4. At the discretion of the Chief Administrative Officer:
- a) a rate of charge levied for responses for other municipalities may be adjusted pursuant to a reciprocal arrangement with that municipality.
  - b) the charge levied for responses may be adjusted based on the level of fire suppression services provided at the incident.
  - c) other costs may be charged for items including, but not limited to:
    - i. Replacement of foam
    - ii. Meals and refreshments
    - iii. Fuel
    - iv. Lost or damaged equipment and clothing
    - v. Fire investigation costs
    - vi. Specialty firefighting services
5. Appeals regarding charges levied in accordance with this policy may be made to Alix Village Council within 14 days of the date of issue.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Date

**Schedule "A"**

**EMERGENCY RESPONSE FEES**

Service	Fee
Fire Suppression Response	<p><u>Total response time less than 1 hour:</u> \$0</p> <p><u>Total response time greater than 1 hour:</u>                      Fire Engine – First Hour - \$500                      Additional Hours - \$250.00/half hour or part thereof                      Additional Units – First Hour - \$350                      Additional Hours - \$175/unit/half hour or part thereof</p>
Motor Vehicle Collision Response	Alberta Transportation Rates at a minimum of one hour
Any Response Other Than Medical First Response	Cost of material used and third party costs
Response to Motor Vehicle Collision or Fire on Provincial Highway	Alberta Transportation Rates
<p>Response to a Fire Monitoring System Nuisance Alarm may be charged as follows at the discretion of the Village of Alix Fire Chief.</p> <p><i>Defined as any alarm system malfunction, including faulty equipment and misuse of alarm monitoring equipment or services.</i></p>	<p>No charge first response                      \$100 for second response                      \$200 for third response                      \$300 for subsequent responses</p>

**NOTE: Fees will not be charged for call outs that are strictly Medical First Response**





Unit B, 4730 Ross Street  
Red Deer, Alberta, T4N 1X2  
Phone: (403) 343-3394  
E-mail: pcps@pcps.ab.ca  
www.pcps.ca

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## SUBDIVISION REPORT

Subdivision Authority (Alix)  
Village of Alix

December 23, 2021

---

Lot 5, Block 5, Plan 002 4127

File Number: ALI21401

Proposal: To create two (2) Central Commercial (C1) parcels.

---

### PURPOSE

To consider the subdivision of Lot 5, Block 5, Plan 002 4127 in the Village of Alix in order to create two Central Commercial (C1) parcels.

### DISCUSSION

The registered owner, is proposing the subdivision of the subject parcel. The current area of Lot 5, Block 5, Plan 002 4127 is approximately 0.209 Ha (0.52 Ac). The proposed subdivision will separate the land into two Central Commercial (C1) parcels, proposed Lot 9, Block 5 is to be 0.061 Ha (0.15 Ac) and proposed Lot 10, Block 5 is to be 0.148 Ha (0.37 Ac).

The following report will examine the proposed subdivision in relation to the Village's existing plans, comments obtained through the referral process and other applicable planning considerations.

### INTERMUNICIPAL DEVELOPMENT PLAN (IDP)

The Village of Alix and Lacombe County Intermunicipal Development Plan identifies the subject land as located within the Village and defers to the Village of Alix Municipal Development Plan.

### MUNICIPAL DEVELOPMENT PLAN (MDP)

The Village of Alix Municipal Development Plan (Bylaw 389/09) identifies the subject land for downtown use. The intended use of the proposed Central Commercial (C1) District is consistent with the Municipal Development Plan.

### LAND USE BYLAW (LUB)

The Village of Alix Land Use Bylaw (Bylaw 396/11) designates the subject parcels as Central Commercial (C1) District. The C1 District intends "To provide an area for intensive commercial use, offering a wide variety of goods and services, and other uses... which are compatible with the area, which will create and attractive environment for pedestrians, but which will be accessible to motor vehicles."

The C1 District minimum parcel area and width are left to discretion of the subdivision authority. There are no required front yard, side yard and rear yard setbacks under the C1 district. However, under Section 7.10 a laneless commercial subdivision requires one side yard to be a minimum of 6m. It is recommended that this requirement be reduced to the proposed 1.55m as development to the east would be separated by the proposed parking followed by an outdoor area for animals.

**PARKING**

The development permit for the proposed building and parking stalls was recently approved by the Village of Alix. The subdivision plan proposes to split the parking stalls between Lot 9 and Lot 10, with 4 parking stalls located within Lot 9 and 5 parking stalls located within Lot 10. As a result, an access agreement and shared parking agreement will be required to maintain the necessary amount of parking stalls for Lot 9.

**MUNICIPAL RESERVES**

Municipal reserves are not required as the site is less than 2 acres (0.8 ha) in size [Section 663(c) of the Municipal Government Act.

**SITE PHOTOS**

A site inspection was completed on December 2, 2021 and the following images illustrate the general nature of the subject site.

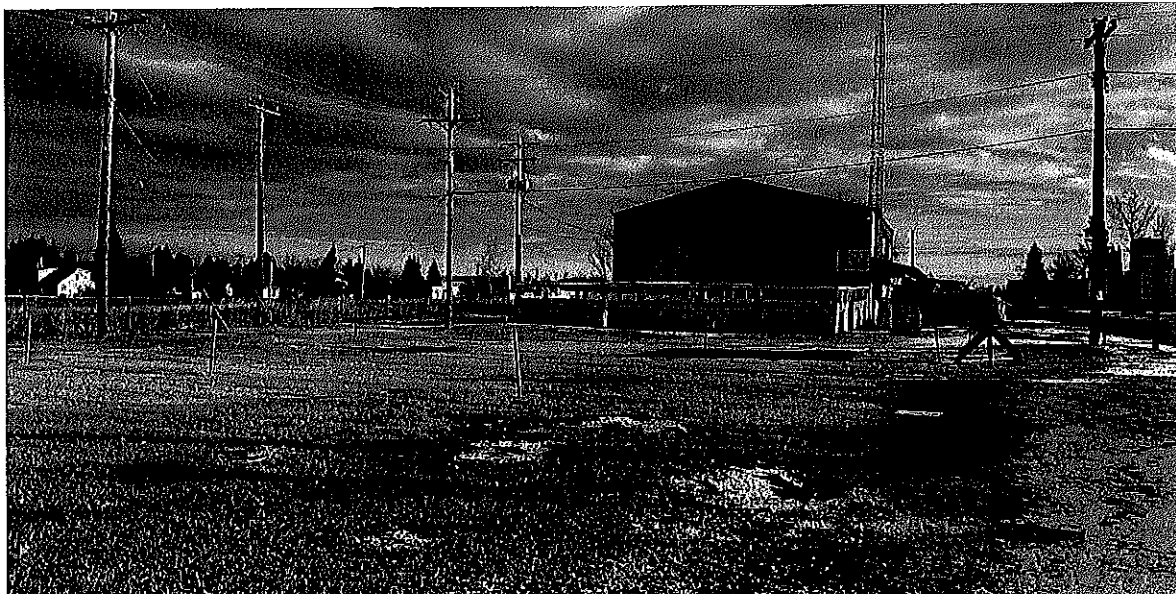


Photo 1. View of proposed Lot 9 from the southeast corner looking west along the south parcel boundary.

***There were no comments from adjacent landowners.***

***Comments from Referral Agencies***

- *Alberta Transportation – The proposal does not meet Section 14 of the regulation. The department anticipates minimal impact on the highway from this proposal and grants variance to Section 14.*
- *Alberta Health Services – no objections.*
- *ATCO Pipelines – no objections.*
- *ATCO Gas – no objections.*
- *Fortis Alberta – no easement required.*
- *TELUS – easement or right of way is required to protect existing facilities.*

**RESPONSE TO COMMENTS**

TELUS in their response to the referral noted a requirement for an easement or utility right of way to protect existing facilities. Upon follow up, PCPS was unable to obtain additional information regarding the location or dimension of the required easement or utility right of way. As a result, a condition has been included to accommodate TELUS facilities to the satisfaction of the Village of Alix.

**RECOMMENDATION**

In the opinion of the subdivision authority, the proposed application satisfies the requirements of Section 654 of the *Municipal Government Act*, and the relevant matters listed in Section 7 of the *Subdivision and Development Regulations* (see attached Appendix A); and submissions from municipal staff, referral agencies and adjacent landowners were presented to and considered by the subdivision authority as outlined in the subdivision report dated December 23, 2021.

Therefore, the subdivision authority **APPROVES** the subdivision application subject to the listed conditions:

1. Subdivision by means suitable to the Registrar of the Land Titles Office.
2. All outstanding taxes to be paid, or satisfactory arrangements for payment thereof, to the Village of Alix [Section 654 (1)(d) of the *Municipal Government Act*].
3. Arrangement to be completed with and to the satisfaction of the Village of Alix for the provision of services pursuant to Section 655 of the *Municipal Government Act* including but not limited to the future connection to municipal water and/or sanitary sewer [Section 655 of the *Municipal Government Act*].
4. Provision of an easement or utility right of way for TELUS facilities to the satisfaction of the Village of Alix.
5. Provision of an access easement and shared parking agreement, to the benefit of proposed Lot 9, Block 5, across proposed Lot 10, Block 5 to allow access to shared parking on proposed Lot 10, Block 5 and to the satisfaction of the Village of Alix.



**Notes**

- Please be advised that it is the applicant's responsibility to ensure that telecommunication services can be provided to the approved subdivision.
- Postal service arrangements with Canada Post are the responsibility of the developer for any new lot(s) being created.
- Works of any nature (ie: grading, paving, stockpiling, landscaping, berms, etc.) affecting surface rights of way must receive prior approval from the respective agency.



---

Scott Purich  
Planner

**Attachments**

- Appendix A: *Municipal Government Act*, Approval of Application, Section 654
- Appendix B: Subdivision Plan
- Appendix C: Referral Comments

**APPENDIX A**  
**Approval of Application**  
**Section 654, Municipal Government Act**

654(1) A subdivision authority must not approve an application for subdivision approval unless

- (a) the land that is proposed to be subdivided is, in the opinion of the subdivision authority, suitable for the purpose for which the subdivision is intended,
- (b) the proposed subdivision conforms to the provisions of any growth plan under Part 17.1, any statutory plan and, subject to subsection (2), any land use bylaw that affects the land proposed to be subdivided,
- (c) the proposed subdivision complies with this Part and Part 17.1 and the regulations under those Parts, and
- (d) all outstanding property taxes on the land proposed to be subdivided have been paid to the municipality where the land is located or arrangements satisfactory to the municipality have been made for their payment pursuant to Part 10.

(1.2) If the subdivision authority is of the opinion that there may be a conflict or inconsistency between statutory plans, section 638 applies in respect of the conflict or inconsistency.

(2) A subdivision authority may approve an application for subdivision approval even though the proposed subdivision does not comply with the land use bylaw if, in its opinion,

- a) the proposed subdivision would not
    - (i) unduly interfere with the amenities of the neighbourhood, or
    - (ii) materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land,
- and
- b) the proposed subdivision conforms with the use prescribed for that land in the land use bylaw.

(3) A subdivision authority may approve or refuse an application for subdivision approval.

**Section 7 – Subdivision and Development Regulations**

Relevant Considerations

7. In making a decision as to whether to approve an application for subdivision, the subdivision authority must consider, which respect to the land that is the subject of the application,

- (a) its topography,
  - (b) its soil characteristics,
  - (c) storm water collection and disposal,
  - (d) any potential for the flooding, subsidence or erosion of the land,
  - (e) its accessibility to a road,
  - (f) the availability and adequacy of a water supply, sewage disposal system and solid waste disposal,
  - (g) In the case of land not serviced by a licensed water distribution and wastewater collection system, whether the proposed subdivision boundaries, lot sizes and buildings sites comply with the requirements of the *Private Sewage Disposal Regulation* (AR 229/97) in respect of lot size and distances between property lines, buildings, water sources and private disposal systems as identified in Section 4(4)(b) and (c).
  - (h) the use of land in the vicinity of the land that is the subject of the application, and
- (i) any other matters that it considers necessary to determine whether the land that is the subject of the application is suitable for the purpose for which the subdivision is intended.







**TELUS Communications Inc.**  
Right of Way Department  
2930 Centre Avenue NE  
Calgary, AB T2A 4Y2

Telephone 403-384-3066  
E-mail [rightofwayab@telus.com](mailto:rightofwayab@telus.com)

December 13, 2021

TELUS File: ABS2021-105  
Your File: ALI21401

**Parkland Community Planning Services**

Unit B, 4730 Ross Street  
Red Deer, AB T4N 1X2

**Attention: Scott Purich**

**RE: TELUS COMMUNICATIONS INC ('TELUS')  
PROPOSED SUBDIVISION REPLY  
PLAN 002 4127, BLOCK 5, LOT 5 (THE VILLAGE OF ALIX)**

---

We understand that an application has been made for a subdivision over the abovementioned land.

TELUS will require an easement/right of way to protect existing facilities on the abovementioned land.

We ask that you place our requirement for a Utility Right of Way under the Conditions of Approval for this proposed subdivision.

Yours truly,

*Tanya Roberts*

Tanya Roberts  
Real Estate Specialist  
Rights of Way  
Real Estate Department



Delivery Services, Transportation  
Central Region, Red Deer District  
4920 - 51 Street  
Red Deer, Alberta T4N 6K8

AT Reference No.: RSDP039504  
AT File Number: NW36-39-23-W4(SUB)  
Municipality File Number: Subdivision Referral ALI21401

December 15, 2021

Parkland Community Planning Services  
Unit B, 4720 Ross Street  
Red Deer, AB T4N 1X2  
Email: scott.purich@pcps.ab.ca

Attention Parkland Community Planning Services

**Subject: Referral for the items identified below within the Village of Alix ("Municipality")**

Reference / File Number	Description	Location
RSDP039504-1	Subdivision Referral ALI21401 Snell & Oslund Surveys (1979) Ltd. on behalf of 2314778 Alberta Ltd.	Highway 12:12 NW-36-39-23-4 Lot 5; Block 5; Plan 0024127

This will acknowledge receipt of your circulation regarding the above noted proposal to create two commercial parcels within NW-36-39-23-W4, which must meet the requirements of Sections 14 and 15 of the Subdivision and Development Regulation, due to the proximity of Highway 12. The department is currently protecting Highway 12 to a Major Two-Lane standard at this location.

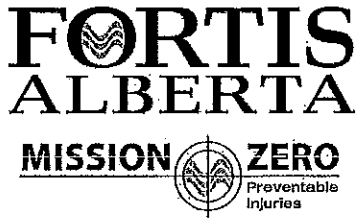
The above noted subdivision proposal does not meet Section 14 of the regulation. Since access to the two proposed commercial parcels is available via existing local roads, Section 15 of the Regulation has been met. Therefore, pursuant to Section 16 of the Regulation, the department grants approval for the subdivision authority to grant a variance to Section 14 of the Regulation should they choose to do so.

Pursuant to Section 678(2) of the Municipal Government Act, Alberta Transportation requires that any appeal of this subdivision be referred to the Municipal Government Board.

If you have any questions please contact the undersigned Infrastructure Technologist. Thank you for the referral and the opportunity to comment.

Signed:

Mat Reijnders  
Infrastructure Technologist  
mat.reijnders@gov.ab.ca



Diana Pounall  
Land Department

**FortisAlberta Inc.**  
320 - 17 Ave SW  
Calgary, AB  
T2S 2V1  
Phone# 587-775-6264  
Cell#  
[www.fortisalberta.com](http://www.fortisalberta.com)  
Email:  
[Diana.Pounall@fortisalberta.com](mailto:Diana.Pounall@fortisalberta.com)

December 10, 2021

Parkland County  
53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1

Attention: Scott Purich

**RE: FortisAlberta Condition for Subdivision Approval**

**FortisAlberta Reference No.:** 320105984

**MD File No.:** ALI21401

**Location/Legal Description:** NW 36-39-23 W4

**Customer Name:** 2314778 Alberta Ltd.

Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at [landserv@fortisalberta.com](mailto:landserv@fortisalberta.com) or by calling (403) 514-4783 for any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Pounall', written in a cursive style.

Diana Pounall

RE: 320105984

December 22, 2021

Attention: Development Officer/Planner/ Scott Purich

Planner, PCPS

Community Planning Services

**File No: ALI21401**

**Name: The Village of Alix**

**Owner: 2314778 Alberta Ltd.**

**Location: Lot 5, Block 5, Plan 002 4127**

The aforementioned application has been received by our office and we are satisfied that the application poses a minimal risk to public health.

If you have any questions or concerns regarding this application, please contact me.

Sincerely,

Ian Plischke  
Public Health Inspector  
Alberta Health Services, Red Deer  
403-356-6377



# VILLAGE OF ALIX

## Cheque Listing For Council

2021-Dec-29

1:27:15PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20210719	2021-11-16	327241 ALBERTA LTD	956	PAYMENT OCTOBER PATROLS	486.68	486.68
20210720	2021-11-16	ADVANCED SYSTEMS	42067	PAYMENT REMOTE IT SUPPORT	57.75	57.75
20210721	2021-11-16	ALIX & DISTRICT CHAMBER OF COMMERCE	DEC. 2021	PAYMENT 2021 XMAS TURKEY RAFFLE SP	50.00	50.00
20210722	2021-11-16	AMSC INSURANCE SERVICES LTD.	AUGUST2021	PAYMENT AUGUST PREMIUMS	4,905.02	4,905.02
20210723	2021-11-16	BETH RICHARDSON (CHAUTAUQUA)	NOV. 2021	PAYMENT CHRISTMAS IN THE VILLAGE AD	140.00	140.00
20210724	2021-11-16	FEHR, ROBERT LEE	NOV. 2021	PAYMENT NOVEMBER MEETINGS, AUMA C	975.00	975.00
20210725	2021-11-16	FUTURE AG INC	IS69065	PAYMENT CHAINSAW	676.54	676.54
20210726	2021-11-16	LACOMBE COUNTY	IVC41288 IVC41297 NOV. 2, 2021	PAYMENT 3RD QTR COSTS FIRE CHIEF COSTS COUNCILLOR ORIENTATION WO	4,593.68 5,956.63 1,560.35	12,110.66
20210727	2021-11-16	MPE ENGINEERING LTD	4420-015-03-12	PAYMENT LAGOON UPGRADES - CELL # 6	1,441.13	1,441.13
20210728	2021-11-16	MUNICIPAL INFORMATION SYSTEMS INC.	20211820	PAYMENT DECEMBER IT SUPPORT	469.51	469.51
20210729	2021-11-16	TOWN OF BASHAW	2021-11	PAYMENT EQUIPMENT TRAINING	367.50	367.50
20210730	2021-11-16	TOWN TROPHY & GIFTS	15561	PAYMENT CANVAS PHOTO FRAME	57.75	57.75
20210740	2021-12-01	2253676 ALBERTA LTD., (ALIX FOODS)	OCT. 2021	PAYMENT CONSUMABLES	53.07	53.07
20210741	2021-12-01	ADVANCED SYSTEMS	MSP-42201 MSP-42242 MSP-42243	PAYMENT NOVEMBER MONITORING SERV NOVEMBER LICENSES NOVEMBER OFFSITE BACKUPS	383.25 135.74 131.25	650.24
20210742	2021-12-01	AIRFORCED DAYLIGHTING. LTD.	7020	PAYMENT PROFESSIONAL SERVICES- LAK	1,543.50	1,543.50
20210743	2021-12-01	ALIX MIRROR WELLNESS SUPPORTS SOCIETY	DEC. 2021	PAYMENT 4TH QTR PAYMENT	5,500.00	5,500.00
20210744	2021-12-01	ALLAN, TERRY	DEC. 2021 NOV.2021	PAYMENT MERRY CHRISTMAS 2021 TRAINING EXPENSES	50.00 344.42	394.42
20210745	2021-12-01	AMSC INSURANCE SERVICES LTD.	DEC. 2021	PAYMENT DECEMBER PREMIUMS	4,905.02	4,905.02
20210746	2021-12-01	ANDERSON, JANENE	Dec.2021	PAYMENT MERRY CHRISTMAS 2021	50.00	50.00
20210747	2021-12-01	BESUIJEN, JANICE	NOV. 2021	PAYMENT NOV. MEETINGS, TRAVEL	773.00	773.00
20210748	2021-12-01	BESUIJEN, TIMOTHY W	NOV. 2021	PAYMENT NOV. MEETINGS, CONFERENCE,	1,283.00	1,283.00
20210749	2021-12-01	BETH RICHARDSON (CHAUTAUQUA)	DEC. 2021	PAYMENT ADS- CHRISTMAS GREETING, RI	290.00	290.00
20210750	2021-12-01	CANADIAN PACIFIC RAILWAY CO	1000-11135303	PAYMENT DECEMBER FLASHERS	592.00	592.00



# VILLAGE OF ALIX

## Cheque Listing For Council

2021-Dec-29  
1:27:15PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210751	2021-12-01	CARR, MICHAEL	DEC. 2021	PAYMENT MERRY CHRISTMAS 2021	50.00	50.00
20210752	2021-12-01	CHEM INTERNATIONAL	111619	PAYMENT CHEMICALS	1,727.25	1,727.25
20210753	2021-12-01	COLE, EDWIN	NOV. 2021	PAYMENT NOV MEETINGS, TRAVEL	565.80	565.80
20210754	2021-12-01	CYBERUS PROTECTION SERVICES	2-12	PAYMENT DECEMBER SECURITY PATROLE	2,362.50	2,362.50
20210755	2021-12-01	DE FORGE, PEGGY	DEC. 2021	PAYMENT MERRY CHRISTMAS 2021	50.00	50.00
20210756	2021-12-01	FEHR, ROBERT LEE	DEC. 2021	PAYMENT DEC MEETINGS, TRAINING	525.00	525.00
20210757	2021-12-01	GIESBRECHT, CHELSIE	DEC. 2021	PAYMENT MERRY CHRISTMAS 2021	50.00	50.00
20210758	2021-12-01	GILLIAT, BARBARA JEAN	NOV. 2021	PAYMENT NOV & DEC MEETINGS, TRAININ	2,518.52	2,518.52
20210759	2021-12-01	GRAYSON EXCAVATING	2920	PAYMENT REPAIR-WATER LINE, CURB STO	2,270.40	2,270.40
20210760	2021-12-01	HIRON, PAMELA	371603	PAYMENT NOVEMBER CLEANING-FIREHAL	112.50	112.50
20210761	2021-12-01	HWY 12/21 REGIONAL WATER SERVICES COMM	1120	PAYMENT OCTOBER CONSUMPTION	16,637.53	16,637.53
20210762	2021-12-01	KOZAK, TRUDY-LANE	DEC. 2021	PAYMENT MERRY CHRISTMAS 2021	50.00	50.00
20210763	2021-12-01	LEAD SERVICES	2022-001	PAYMENT TRAINING - VEHICLE EX & MEDIK	315.00	315.00
20210764	2021-12-01	LOCAL AUTHORITIES PENSION PLAN	NOV. 2021	PAYMENT NOVEMBER CONTRIBUTIONS	7,233.03	7,233.03
20210765	2021-12-01	MENAGE, WENDY	DEC.2021	PAYMENT MERRY CHRISTMAS 2021	50.00	50.00
20210766	2021-12-01	MESTON, TANYA	DEC.2021	PAYMENT MERRY CHRISTMAS 2021	50.00	50.00
20210767	2021-12-01	MONSTER CONTROLS	4342	PAYMENT CAMERA SETUP	2,805.01	2,805.01
20210768	2021-12-01	SERVUS CREDIT UNION LTD.	NOV.2021	PAYMENT NOVEMBER RSP	287.60	287.60
20210769	2021-12-01	STETTLER FARM STORE	SOINV2565234	PAYMENT HOOKS	39.86	39.86
20210770	2021-12-01	WHITE, MICHELLE	DEC.2021	PAYMENT MERRY CHRISTMAS 2021	50.00	50.00
20210771	2021-12-01	WILD ROSE ASSESSMENT SERVICES	8445	PAYMENT DECEMBER PROGRESS PAYMENT	1,319.50	1,319.50
20210780	2021-12-15	2253676 ALBERTA LTD., (ALIX FOODS)	NOV.2021	PAYMENT CONSUMABLES	56.94	56.94
20210781	2021-12-15	327241 ALBERTA LTD	971	PAYMENT NOVEMBER PATROLS	283.50	283.50
20210782	2021-12-15	ACCU-FLO METER SERVICE LTD	99929 99930 99933	PAYMENT REGISTERS REGISTERS REGISTERS	866.25 288.75 866.25	2,021.25
20210783	2021-12-15	ALIX DRUGS LTD.		PAYMENT		112.75



Cheque Listing For Council

2021-Déc-29  
1:27:15PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210783	2021-12-15	ALIX DRUGS LTD,	1-8455	SUPPLIES	112.75	112.75
20210784	2021-12-15	ALIX HOME HARDWARE	138843 138935 139116 139214	PAYMENT SUPPLIES OIL, PSTYD BULBS PARTS, SUPPLIES	66.13 54.85 6.81 73.38	201.17
20210785	2021-12-15	ALIX POND HOCKEY	SEPT. 2021	PAYMENT ALIX POND HOCKEY SPONSORS	500.00	500.00
20210786	2021-12-15	BASHAW CONCRETE	20402	PAYMENT WEEPING TILE ROCK	492.03	492.03
20210787	2021-12-15	BESUIJEN, TIMOTHY W	DEC.2021	PAYMENT DECEMBER MEETINGS & TRAVE	498.00	498.00
20210788	2021-12-15	BETH RICHARDSON (CHAUTAUQUA)	DECEMBER 2021	PAYMENT CHRISTMAS GREETING	50.00	50.00
20210789	2021-12-15	BLAIR DYCK CONSTRUCTION	212	PAYMENT PANIC BAR ASSEMBLY	477.75	477.75
20210790	2021-12-15	C. R. GLASS	2031	PAYMENT RAILWAY HOUSE WINDOW REPA	336.00	336.00
20210791	2021-12-15	CARR, MICHAEL	DEC.2021	PAYMENT REIMBURSE- PARTS PURCHASE	665.17	665.17
20210792	2021-12-15	ECA REVIEW	2153469A	PAYMENT CHRISTMAS AD	391.59	391.59
20210793	2021-12-15	ENVIRONMENTAL 360 SOLUTIONS LTD.	1690002	PAYMENT NOVEMBER GARBAGE & RECYC	5,436.75	5,436.75
20210794	2021-12-15	HACH SALES & SERVICE CANADA LP	268383	PAYMENT CHEMICALS	1,347.36	1,347.36
20210795	2021-12-15	KERRY'S MECHANICAL LTD	59820	PAYMENT TRUCK SAFETY INSPECTION	325.50	325.50
20210796	2021-12-15	LEAD SERVICES	2022-006	PAYMENT TRAINING - SCBA	315.00	315.00
20210797	2021-12-15	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 22	9768048	PAYMENT FREIGHT CHARGES	55.83	55.83
20210798	2021-12-15	MPE ENGINEERING LTD	4420-015-03-13	PAYMENT CELL # 6 UPGRADES	2,039.63	2,039.63
20210799	2021-12-15	NEXTGEN AUTOMATION	372136	PAYMENT PHOTOCOPIES	1,123.33	1,123.33
20210800	2021-12-15	PARKLAND COMMUNITY PLANNING SVCS.	21569	PAYMENT PROFESSIONAL SERVICES	1,565.95	1,565.95
20210801	2021-12-15	PITNEYWORKS	DEC. 2021	PAYMENT METER POSTAGE	3,179.50	3,179.50
20210802	2021-12-15	UNITED RENTALS OF CANADA INC.	200749727-001	PAYMENT BOOM RENTAL - CHRISTMAS LIC	1,043.20	1,043.20
20210803	2021-12-15	VILLAGE OF ALIX	50100-NOV.202 63900-NOV.202 69600-NOV.202 72700-NOV.202 72800-NOV. 202 72830-NOV.30 72840-NOV.202 NOV 2021	PAYMENT NOVEMBER BULK WATER NOVEMBER UTILITIES NOVEMBER UTILITIES NOVEMBER UTILITIES NOV UTILITIES- BAYS 1 & 2 NOVEMBER UTILITIES NOVEMBER UTILITIES NOV UTILITIES	725.03 115.59 91.24 128.86 132.04 112.40 127.27 120.36	1,552.79
20210804	2021-12-15	WHITE, MICHELLE	DEC. 10, 2021	PAYMENT MILEAGE	169.00	169.00



# VILLAGE OF ALIX

## Cheque Listing For Council

2021-Dec-29  
1:27:15PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20210814	2021-12-29	ACCU-FLO METER SERVICE LTD	100242	PAYMENT METERS	2,562.00	2,562.00
20210815	2021-12-29	ADVANCED SYSTEMS	42436 42504	PAYMENT IT REMOTE SUPPORT IT SUPPORT - P/W	173.25 115.50	288.75
20210816	2021-12-29	ALLAN, TERRY	DEC.21,2021	PAYMENT REIMBURSE OVER DEDUCTION	26.55	26.55
20210817	2021-12-29	CANADIAN PACIFIC RAILWAY CO	11136031	PAYMENT DECEMBER FLASHERS	592.00	592.00
20210818	2021-12-29	HWY 12/21 REGIONAL WATER SERVICES COMM	1122	PAYMENT NOVEMBER CONSUMPTION	15,507.18	15,507.18
20210819	2021-12-29	LACOMBE REGIONAL WASTE SVCS COMMISSIC	36789	PAYMENT 4TH QTR REQUISTION	11,927.50	11,927.50
20210820	2021-12-29	LOCAL AUTHORITIES PENSION PLAN	DEC. 2021	PAYMENT DECEMBER CONTRIBUTIONS	7,564.21	7,564.21
20210821	2021-12-29	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 22	100242	PAYMENT FREIGHT CHARGES	77.62	77.62
20210822	2021-12-29	M & M MOWING	2021026 2021027	PAYMENT LAGOON MOWING - SEPT. 2021 ROADSIDE MOWING #4- SEPT.20	2,047.50 892.50	2,940.00
20210823	2021-12-29	PAYNE'S SEPTIC TANK SERVICE	498	PAYMENT SEPTIC TANK PUMPOUT	173.25	173.25
20210824	2021-12-29	SERVUS CREDIT UNION LTD.	DEC. 2021	PAYMENT DECEMBER RSP	306.78	306.78

**Total 143,047.12**

\*\*\* End of Report \*\*\*

**VILLAGE OF ALIX  
BANK RECONCILIATION  
FOR THE MONTH ENDING:  
November 30, 2021**

**SERVUS CREDIT UNION**

	CHEQUING	INVESTMENTS
<b>Balance from Bank Statement:</b>	<b>2,372,730.07</b>	<b>4,020.02</b>
<b>Plus: Deposits in Transit</b>	<b>4,761.64</b>	
<b>Less: Outstanding Cheques</b>	<b>(1,666.01)</b>	
 <b>Reconciled Bank Balance:</b>	 <b><u>2,375,825.70</u></b>	 <b><u>4,020.02</u></b>
 <b>GL balance @ : November 30, 2021</b>	 <b><u>2,375,825.70</u></b>	 <b><u>4,020.02</u></b>
<b>Variance:</b>	<b>-</b>	<b>-</b>

THIS STATEMENT SUBMITTED TO COUNCIL THIS    5th DAY OF    JANUARY, 2022





# VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2021-12-30

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	1,640,447.07	Local Improvement Levy			0.00			
		Additional Tax Levy	0.00	Accumulated Penalty			29,121.16			
				Outstanding Penalty			16,823.39			
<b>Sub Ledger</b>		<b>General Ledger</b>								
	Current		114,695.61							
	1 Year		29,057.42		3-00-00-00-210		155,981.54			
	2 Years		9,357.04		<b>Totals</b>		<u>155,981.54</u>			
	3 Years		2,044.08							
	Over 3		827.39							
	<b>Outstanding</b>		<u>155,981.54</u>							
		<b>Total GL</b>					155,981.54			
		<b>Total SL</b>					155,981.54			
		<b>Proof</b>					<u>0.00</u>			

\*\*\* End of Report \*\*\*



## 12/21 Commission Meeting

The commission met on December 10/21 to discuss a number of topics. I was in attendance as a voting delegate with Deputy Mayor Tim Besuijen, as Councillor Janice Besuijen was unable to attend.

The commission chair gave a report that centered around a number of topics such as the

- A history of how the commission came to being, etc.
- Services being delivered to Clive.
- Directional drilling process vs open excavation.
- Bulk water rate from Stettler treatment facility.
- Explanation of the draft budget that was presented this past fall to the commission membership.

There were a number of concerns that came out of the manager's report that was a concern to myself and others present such as:

- a) The manager brought forward changes to the draft budget that was presented earlier this fall. A request was made to approve the budget as presented. When a request was made to have a review period as was done with the earlier draft budget presented, the manager indicated that was not required as per bylaw. When pressed on the process, the manager and chair appeared to skirt the question and give rather vague answers. The budget presented was passed with 1 dissenting vote ( myself).
- b) More questions were asked by a number of members, including CAO White and Deputy Mayor Besuijen requesting some clarity on the numbers presented in the budget as presented.
- c) CAO Kenny from Clive asked about the billing process being fair and equitable for all users and non-users. She was assured that was reviewed and there would be no issues moving forward.
- d) The commission chair made it clear that voting members were to work in the best interests of the commission itself, and not the community they represent. While a collaborative process has always been encouraged by the Village of Alix, it needs to be understood the Village of Alix commission delegates will continue to promote a fair and equitable arrangement that both benefits our community and all members collectively.

In closing, I want to reiterate that the Village of Alix has always been clear in its belief a fair and equitable deal is achievable, so the hope moving forward is that ALL members can obtain concise and timely answers to any questions that are brought forward.

The fact that the 12/21 Commission is moving to an operational stage, the hope would be that the delegates request a review of the current business model, and discuss ways to make the commission more transparent, engaging, and professional.

Rob Fehr



# Cyberus Protection Services Village of Alix Patrol Report

## Summary November 29, 2021 – December 5, 2021

Very quiet week, nothing to note out of the ordinary.

## Summary December 6, 2021 – December 12, 2021

December 9<sup>th</sup>, signs that someone had a small party in the cook shack without cleaning up after themselves.

## Summary December 13, 2021 – December 19, 2021

A few days there were noticeable new tracks in the snow and ice on the roads where an individual or individuals have been stunting with vehicles.



## Loans to Local Authorities – Loan Pricing Announcement

Historically, loans have been provided to local authorities with low interest rates and generous other terms by the government, directly or through a provincial corporation. Unfortunately, Alberta can no longer afford to continue lending money to local authorities below market interest rates. Starting in December 2021, the interest rates charged on new loans to local authorities will be revised to better reflect the market cost of borrowing for local authorities, using rates for large municipalities in the bond market as the proxy for municipal costs. As a result of this change, lending rates will increase by approximately 0.50 per cent to 0.75 per cent over what rates were in the past. The indicative interest rates table on the local authorities loan web page (<https://acfa.gov.ab.ca/loan-form-script/rates.html>) has shown the new rates since October 15, 2021.

Alberta will continue to lend money to local authorities. For most borrowers, the rates and other terms, such as being able to borrow at fixed rates for periods beyond five years, will continue to be attractive when compared to other methods of borrowing.

As a result of the pandemic and other fiscal and economic impacts over the past several years, Alberta's debt has grown substantially, and Alberta's Loans to Local Authorities program is funded by provincial borrowing. This change will help ensure the program is sustainable going forward.

My contact information is provided below. Please contact me if you have any questions.

Lowell Epp, Assistant Deputy Minister  
Treasury Board and Finance  
Phone: (780) 422-4052  
Email: [lowell.epp@gov.ab.ca](mailto:lowell.epp@gov.ab.ca)





The Village of Opportunity

December 1, 2021

Honourable Ron Orr  
Minister of Culture  
Office of the Minister of Culture and Status of Women  
224 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Honourable Ron Orr,

As you know Covid has had a tremendous strain on businesses, especially the small businesses in rural Alberta which is evident within the Village of Clive. Our businesses and community groups have been struggling with the closures, food inventory shortages, extra protective and cleaning measures, and following the changing AHS guidelines.

This fall businesses and community groups were forced to take on AHS's policing role by implementing the REP program in order to stay open. We are disappointed that the Provincial government has not provided leadership when it comes to implementing mandatory vaccine programs. With the province downloading the responsibility to our business owners they have felt as though they are being labeled as the "bad guys" in this ongoing pandemic that has caused them to lose business. The Village of Clive feels that our small businesses and community groups have suffered the most throughout the pandemic and continue to suffer.

Without our small businesses and community groups our community would not be what it is. Our business owners and community groups have followed all rules which has resulted in minimizing the rate of Covid infection throughout our Village. We as Council wish to advocate for our small businesses and our community groups as the Village would truly suffer if any one of them were forced to close their doors due to hardships caused by the pandemic.

We are urging that more be done to assist small businesses and community groups responding to the pandemic by making financial support for smaller business easier to access or give exemptions to small businesses and community groups that do not fit into government program categories. Thank you for your time and consideration regarding this important matter.

Sincerely,

Luci Henry, Mayor  
Village of Clive

cc. MP Blaine Calkins, MLA David Shepherd-Health Critic, Towns of Bashaw, Bentley, Ponoka, Village of Alix, City of Lacombe, Lacombe County, Clive businesses and Clive community organizations.

*Village of Clive*

Box 90, Clive, AB T0C 0Y0 • (403) 784-3366 • Fax (403) 784-2012  
E-mail: admin@clive.ca



**From:** Lacombe-Ponoka <Lacombe.Ponoka@assembly.ab.ca>  
**Sent:** December 6, 2021 3:29 PM  
**To:** CAO  
**Subject:** response to Hwy 12 and 601

Dear Mayor Fehr:

Thank you for your letter regarding the intersection of highways 12 and 601. I have consulted with my colleague Honourable Rajan Sawhney, Minister of Alberta Transportation, and am able to provide the following information.

Highway safety is a top priority for Alberta Transportation, and Minister Sawhney confirmed that the department has completed a thorough review of the intersection. The review identified there is a trend in failures to stop in both the Highway 601 northbound and southbound lanes, despite the presence of large stop signs with flashing beacons and rumble strips. All sight distances at the intersection are very good, with clear visibility along Highway 12 in both directions.

Based on the results of the review, the department will focus on improving the visibility of the stop signs at the intersection. This should reduce the risk of vehicles either failing to stop or proceeding into the intersection when unsafe.

Specifically, Alberta Transportation plans to increase the size of the stop signs on Highway 601 on either side of the intersection with Highway 12; mark "STOP" on the pavement on Highway 601 on either side of the intersection with Highway 12; and initiate the speed reduction process for the south leg of Highway 601 approaching the Highway 12 intersection. These changes will be completed as soon as is practical; however, because winter weather is approaching, some of this work may need to be completed in spring 2022.

If you have any additional questions or concerns, please contact Mr. Mike Damberger, Regional Director with Alberta Transportation. Mr. Damberger can be reached toll-free at 310-0000, then 403-340-4325, or at [mike.damberger@gov.ab.ca](mailto:mike.damberger@gov.ab.ca).

Thank you for taking the time to write.

Yours Sincerely,

Ron Orr, MLA  
Lacombe-Ponoka  
Minister of Culture

cc: Honourable Rajan Sawhney  
Minister of Alberta Transportation  
Mike Damberger  
Regional Director, Alberta Transportation

*Cheryl*  
*Constituency Assistant/Office Manager for*  
*Honourable Ron Orr, MLA*





December 9, 2021

Ms. Michelle White, CAO  
Village of Alix  
4849 Main Street, Box 87  
Alix, AB T0C 0B0

Dear Ms. White:

**Re: 2022 Lodge Requisition**

---

At the Lacombe Foundation meeting on November 29, 2021 the Board passed the 2022 budget that included a lodge requisition for a total of \$624,600. The requisition has remained unchanged since 2012. Below is a table outlining your portion of the requisition payable:

Municipality	2022 Equalized Assessment	%	Requisition Payable
City of Lacombe	\$ 1,853,491,161	18.22%	\$ 113,802
Lacombe County	\$ 6,621,220,443	65.12%	\$ 406,740
Town of Bentley	\$ 106,736,871	1.05%	\$ 6,558
Town of Blackfalds	\$ 1,299,389,705	12.78%	\$ 79,824
Town of Eckville	\$ 111,386,648	1.10%	\$ 6,870
Village of Alix	\$ 98,510,644	0.97%	\$ 6,059
Village of Clive	\$ 77,517,925	0.76%	\$ 4,747
	\$ 10,168,253,397	100.00%	\$ 624,600

A formal invoice will be sent separately in the new year.



The ongoing pandemic has had significant impacts on lodge operations. In 2021, outbreak activity and mitigation strategies have continued to be a focus for operations. While we are extremely grateful that the combination of vaccinations and strong infection prevention control measures have kept outbreaks to low numbers, there have been times throughout the year when admissions have been paused and residents have had to comply with increased restrictions as directed by the Chief Medical Officer of Health.

The Board approved budget reflects a cautious approach to revenues. Occupancy has been projected lower than the three-year average, acknowledging the challenges with new move ins. Lodge Assistance Grants and Covid-19 support funding from the province for 2022 have not yet been confirmed as we await more information from the provincial budget process. The requisition represents 15.4% of total revenues.

Lacombe Foundation had been directing annual surplus funds to a restricted reserve to support the Lacombe Lodge redevelopment project. Current forecasts do not anticipate additional funds being directed to this reserve in 2021 or 2022 as the organization focuses on addressing operational pressures. The Board continues to advocate for provincial funding for the Lodge redevelopment proposal.

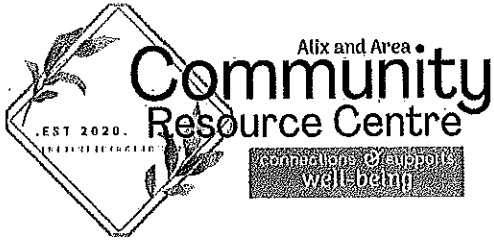
Lacombe Seniors Lodge and Eckville Manor remain important to the health and wellbeing of the Seniors who live in the Lacombe County service area. While the pandemic has impacted daily life in our communities, the lodges continue to offer local seniors a safe, secure and affordable supportive housing option so they can age close to family and friends. Both sites continue to be operated with a focus on the quality of life for residents through the most efficient operations possible and provide a strong working environment for local community members.

If you should have any questions, please feel free to contact me at any time.

Yours truly,

A handwritten signature in cursive script that reads "Carla Beck".

Carla Beck, CEO  
The Bethany Group  
[carla.beck@bethanygrp.ca](mailto:carla.beck@bethanygrp.ca)  
780-679-3056



Alix Mirror Wellness Supports Society

Phone: 403-396-3369

Fax: 403-747-2082

alixmirrorwellness@gmail.com

Box 715

Alix, AB

T0C 0B0

December 9, 2021

**To: Our Supporters**

**Subject: Alix and Area Community Resource Centre Update**

We value your continued support and wish to provide regular updates and communication. We continue to provide programming, connections and support to our community and the surrounding rural areas. Please find the attached update for the Alix and Area Community Resource Centre, for your information.

*On behalf of all of us at the Alix and Area Community Resource Centre*

*and the Alix Mirror Wellness Supports Society board members,*

*"We thank you for your continued support".*



# Alix Briefs

by the Alix and Area Community Resource Centre



The Joy of Giving is an anonymous gifting program for any adult/senior who may need some extra joy during the holidays, from Alix, Mirror, Tees or the surrounding area.

RECEIVE A GIFT  
OR  
GIVE A GIFT

- ~Sign-up/Nominate by Dec 15~
- ~Purchase a gift & drop-off by Dec 21~
- ~Pick-up Gifts on Dec 22 or 23~

### Don't Forget!

The deadline to apply for Fill A Fridge & Santa's Anonymous is on December 9.

## THANK YOU

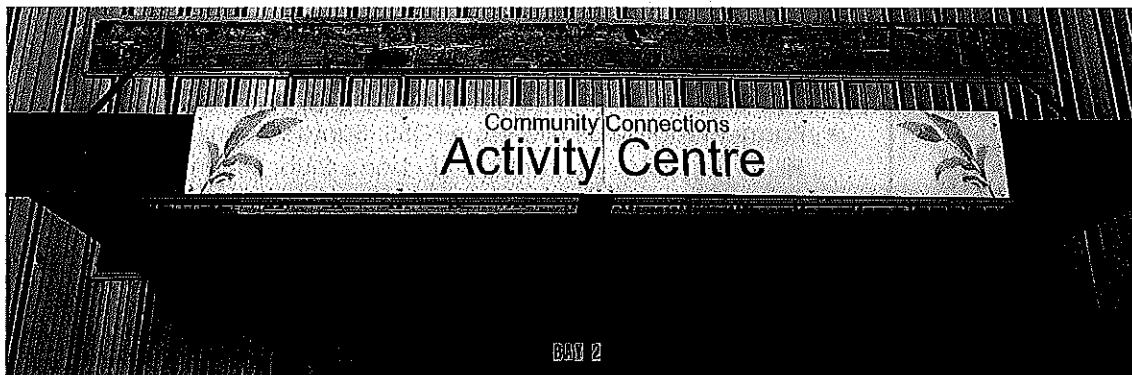
Thank you to everyone who attended our celebration on September 30, marking a year in since opening. We have had a year of growth and could not have done it without your support. The Alix Mirror Wellness Supports Society would like to express their gratitude for the most recent donors: Holly & Wayne Buelow, Roberta Sissons, Jim Green, Chris & Edith Shultz, Marion Doran, John Frew, Tom Foley & Pat Rayner, Ron & Irene McIntosh, Darren Rouse, Wilson & Mary Lovell, Mandi Peterson, Cathy & Brant Perry, CJ Volk, Gail & Paul Estell, Margaret Litke, Dore Nelson, Henna Rose Massage, Gadsby Lake Community Club, Sole Revival, Haynes Creek Design, Ye Old Nook, The Pantry, Citizens on Patrol and DOW.

## NEW

We have expanded! We are proud to introduce the new Community Connections Activity Centre. This facility will be utilized for community events, be available to rent and run programming for children, youth, families, seniors & adults. Already, this space has been host to the After-School Program, events, meetings and play groups. Coming soon: FRN youth activities and Community Cooking in the New Year!

## Services Available

- Information & Referral
- Resource Navigation
- Family Wellness
- Alix Food Bank
- Meals on Wheels
- Home Support
- Community Services
- Adult Learning
- Volunteer Services



Monday to Thursday  10:00 AM - 4:00 PM

\*Closed all statutory holidays\*  
Bay 1, 5008 50 Ave, Alix, AB

403-396-3369

[alixmirrorwellness@gmail.com](mailto:alixmirrorwellness@gmail.com)

Follow us on Facebook  
@AlixandAreaCommunityResourceCentre

[www.alixcrc.com](http://www.alixcrc.com)

## After-School Programming

This free program provides a safe and nurturing place for children (ages 8+) to relax, play, socialize, do homework and craft after school.

Hosted at the new Community Connections Activity Centre (Bay 2), every Tues/Wed/Thurs, from 3:30PM-6:30PM.

Designated helpers can provide homework help on Wed & Thurs.

## Tutoring Services

The Extended Learning Program offers 1:1 tutoring services for K-12 students.

This program is free and offered online or in-person.

Get help with a subject, access study space and technology support.

## Youth Counselling

Generalized counselling services are now being offered, for ages 13-17, by a Registered Psychiatric Nurse, BA Child & Youth Studies.

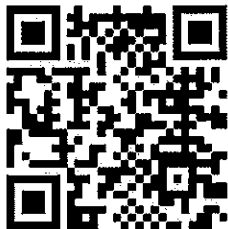
Call ahead to schedule your appointment. Now booking for Dec 14.

\*Parental consent is required.\*

## 50/50 Raffle

\$5 Each, Draw Date: Dec 23  
(4000 available)

Proceeds will help to support programming offered at our facilities.



Purchase tickets online or at local establishments.  
<https://www.rafflebox.ca/raffle/bdssa>

Must reside in AB and be 18+. License #AGLC-587486

## Senior Fun

A free drop-in program for seniors.

Take part in afternoons full of connection, socializing, activities and games. Every 1st Thursday is Bingo!

Join in on Thursdays from, 1PM-3PM.



### NEW FOR SENIORS!

Wise Owls programs are designed to support seniors within their home.

Services include friendly visiting, menu planning & preparation, pet care, errand & social assistance, support liaison and home support.

Plans are individually tailored for each and every client. Assessment interviews are FREE. All services are available within any package.

Hourly rates are available for when "one-time only" supports are needed.

Gift Certificates are available.

Contact us to learn more about how this program can support you or a loved one.

## Holiday Giving Campaign

Alix Mirror Wellness Supports Society invites you to be a part of one of several giving opportunities:

- Joy of Giving- An anonymous gifting program to bring joy to adults/seniors this season from Alix, Mirror, Tees and area.
- General Donation- Help to ensure our programs are sustainable. All donors are acknowledged on a recognition display.
- Partner Programs- Lacombe FCSS: Santa's Anonymous, Fill A Fridge & Coats for Kids, Alix Lion's Club: Mitten Tree
- Alix Food Bank- Monetary donations and non-perishable & unopened food items are accepted.
- Legacy Fund- Make a lasting difference in your community.
- Live Experience Fund- A matching grant for larger donations.

Contact us to learn more or to discuss any of these options. Charitable tax receipts can be issued.

Join in free Adult Drop-in Fitness Classes on Mondays, Dec 6, 13, 20, from 5:15PM - 6:15PM.

Check out the online schedule to keep up with all other current events and programs.



ALBERTA  
ADVANCED EDUCATION

*Office of the Minister  
MLA, Calgary-Bow*

AR 62260

December 15, 2021

His Worship Rob Fehr  
Mayor  
Village of Alix  
Box 87  
Alix AB T0C 0B0

Dear Mayor Fehr:

Thank you for your letter to the Honourable Jason Kenney, Premier of Alberta, regarding your support for the Central Alberta Child Advocacy Centre's project located on Red Deer Polytechnic lands. As the Minister of Advanced Education, the Premier has asked me to respond on behalf of Alberta's government.

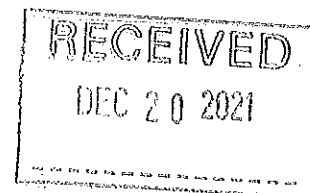
The Central Alberta Child Advocacy Centre's project would not only provide higher quality service to children, youth, and families to build renewed optimism for a healthy and happy future; it would also become a hub for data collection, provincial statistics/trends, and reporting for child welfare. This is key to the government's goal of improving the well-being of all Albertans, especially those who are most vulnerable.

I am pleased to co-sponsor this project through the government's unsolicited proposal process as it is evaluated for consideration through the budget process. Thank you for sharing your passion for and partnership in this project.

Best,

Demetrios Nicolaidis  
Minister of Advanced Education

cc: Honourable Jason Kenney  
Premier of Alberta





**Alberta Recreation and Parks Association**

December 6, 2021

Dear Mayor and elected Councillors,



On behalf of the Alberta Recreation and Parks Association (ARPA), I would like to extend my congratulations on your recent election to your municipal council! You should be proud of the passion and dedication you have to making your communities better places to live, work and play.

I would also like to take this opportunity to introduce you to our Association. ARPA is a non-profit, volunteer run organization whose purpose is to collaboratively support our members and partners to (re)create healthy citizens, communities and environments, enhancing the wellbeing of all Albertans. The majority of municipalities in Alberta are members with ARPA, especially those that have recreation and parks within their planning and services.

Recreation and parks are the heart of our communities and often serve as the hubs for communities to gather and connect. In a recent study ARPA undertook, 77% of Albertans surveyed strongly agree that public recreation services are essential to their community and over 95% believe that recreation and parks make a community a desirable place to live.

Over the past 18 months, Albertans have reconnected with nature and the outdoors. This has led to both opportunities and challenges. Over this same period the pandemic and changing restrictions has made it difficult to provide consistent, equitable and quality recreation programs in our indoor spaces.

ARPA is here to help our municipal members more than ever to support our citizens and communities to recover and re-engage with the activities they have always loved, or maybe just recently discovered. We are here to support your staff, volunteers and community leaders. We are also here to help you as elected officials.

I would also like to highlight the important role you have as a member of council to ensuring everyone in your community has access to affordable, quality recreation and park experiences. If you and your council would like to learn more about providing leadership to the recreation and parks in your own communities please contact us in regards to the Recreation and Parks for Elected Officials training we have available for both virtual and in-person. We would also love to host you at our annual Conference next October in Jasper. We will send you all invitations next summer once we have the program finalized.

Once again, my sincere congratulations on your appointment to council. We value the work you are doing to support the quality of life in your community, and we encourage you to reach out at any time with questions or simply to connect. You can contact our Executive Director, Steve Allan at 780-415-1745 ext. 102 or [sallan@arpaonline.ca](mailto:sallan@arpaonline.ca)

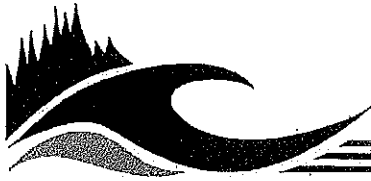
Warmest regards,

A handwritten signature in black ink that reads "Heather Cowie". The signature is written in a cursive, flowing style.

Heather Cowie  
President

11759 Groat Road NW • Edmonton • Alberta • T5M 3K6  
ph: 780-415-1745 • fax: 780-451-7915 • [arpa@arpaonline.ca](mailto:arpa@arpaonline.ca) • [www.arpaonline.ca](http://www.arpaonline.ca)





**OFFICE OF THE MAYOR**

November 25, 2021

Via email: [registrar@cpsa.ab.ca](mailto:registrar@cpsa.ab.ca)

College of Physicians & Surgeons of Alberta  
2700, 10020 100 Street NW  
Edmonton, AB  
T5J 0N3

Attention: Dr. Scott McLeod, Registrar

Dear Dr. <sup>Scott</sup> McLeod:

I am writing on behalf of Council to inform you that, at our regular Council meeting held on November 23, 2021, Cold Lake City Council passed a motion requesting that the College of Physicians & Surgeons of Alberta consider streamlining the assessment process for physicians moving to Cold Lake from outside of Canada.

Over the years, the City of Cold Lake has spent hundreds of thousands of dollars on doctor recruitment and retention efforts. These efforts have been — and remain — one of our Council's top priorities as many residents in our community are unattached to a local family physician.

It is our understanding that physicians moving to Cold Lake from outside of Canada must first complete an assessment at another healthcare facility prior to establishing their practice in our community. We understand that this process takes several months, after which the doctor is then oriented to the community and the local healthcare facilities and clinic at which he or she will establish a practice.

We have great respect for the doctors in our community, and we are confident that among them there are several who would be willing and able to assist in this assessment process locally. Doing so, we feel, would greatly streamline this process for doctors who are new to Canada, preventing drawn out orientation process, and allowing for a smoother transition to their community.

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**OFFICE OF THE MAYOR**

-2-

It is our hope that these assessments take place at the Cold Lake Healthcare Centre by local physicians. If this is not a possibility, our Council would appreciate the opportunity to learn more about the assessment process and would like to extend an invitation to speak with you about the process. This information will assist our Council and our administration as we continue to work to support our local healthcare providers.

You may reach out at your earliest convenience or, alternatively, you may contact the City of Cold Lake's Chief Administrative Officer, Kevin Nagoya, at 780-594-4494 or via email at [knagoya@coldlake.com](mailto:knagoya@coldlake.com).

With warm regards,

Craig Copeland,  
Mayor

cc: The Honourable Jason Copping, Minister of Health  
Mr. David Hanson, MLA for Bonnyville - Cold Lake - St. Paul  
Dr. Verna Yiu, AHS President and CEO  
Alberta Municipalities  
Rural Municipalities Association  
Cold Lake City Council  
Kevin Nagoya, CAO



Corporate Services

Sean Finn  
Executive Vice-President  
Corporate Services  
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Vice-président exécutif  
Services corporatifs et chef de la  
direction des Affaires juridiques

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Canada  
T 514-399-8100  
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September 24, 2021

Ms. Michelle White  
Chief Administrative Officer  
Village of Alix  
PO Box 87  
4849 Main Street  
Alix, Alberta T0C 0B0

Dear Ms. White: 

I hope this letter finds you and your family safe and healthy.

I am pleased to enclose a copy of the CN in Your Community 2021 report. This annual report is one of the most important publications issued by CN and is sent to our stakeholders, community leaders and elected officials across North America.

In this report you will find information describing our ongoing investments in the diversity, strength and safety of communities all along our 19,500-mile tri-coastal network. It describes our various national, regional and local initiatives and partnerships, and contains practical information on how we can collaborate with you and live up to our commitment of being a good neighbour to the communities along our network.

This year's theme — Thankful to be your neighbour — is a tribute to how CN and the communities across our network are essential to each other, especially as we have faced the challenges of the last year and a half together. Thank you for the trust you have placed in us as a true partner of your community.

Ms. Michelle White  
September 24, 2021  
Page 2

Should you have any questions or concerns, please do not hesitate to contact me or the CN Public Affairs manager for your region. Our contact information appears on page 9 of the report.

We look forward to collaborating and building stronger communities with you throughout the year.

Sincerely,

A handwritten signature in black ink that reads "Sean". The signature is written in a cursive style with a long, sweeping underline that extends to the left and then curves back under the name.

Sean Finn

Encl.

CN in Your Community 2021: Thankful To Be Your Neighbour