

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, August 2, 2023 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting – July 5, 2023 – 6:00 P.M.
4. Delegation: None
5. Bylaws: None
6. Unfinished Business: a) Policy Review – Policy No. 46 Workplace Violence – Request for Decision 23-33
7. New Business: a) FCSS Funding – Request for Decision 23-29
b) Policy Review – No. 16 Village Vehicle Use – Request for Decision 23-30
c) Fleet Vehicle Disposal - Request for Decision 23-31
d) 4904 – 47 Street - Request for Decision 23-32
8. Financial Reports: a) Bank Reconciliation June 30, 2023
b) Accounts Payable Cheque Listing – June 21 – July 19, 2023
c) Tax Trial Balance – July 27, 2023
9. Committee Reports: a) Highway 12/21 Regional Water Commission - Councillor J. Besuijen
10. Administrative Reports: a) CAO Report
11. Correspondence and Information: a) Lacombe Regional Tourism – 2022-2023 Activity Report
b) Alix Mirror Wellness Supports Society -- Program Updates for the Second Quarter
c) Lacombe Foundation Annual Report 2022
d) Ric McIver, Minister, Alberta Municipal Affairs – 2023 MSI Operating, MSI Capital and Canada Community Building Fund (CCFB) Grant Allocations
e) Minister of Municipal Affairs' 2022-23 Annual Report
f) Canadian National – Rail Safety Week, September 18-24, 2023
12. Closed Meeting: None
13. Adjournment



This Strategic Plan provides a strong foundation for our organization to use as we move forward into the future. It reflects our commitment to the health, well-being, connectedness, and economic prosperity of our community. We want to make sure Alix is not just a great place to live, raise a family, and retire, but a place where one day your kids can live and raise a family of their own. And as we grow, we want to keep all the things that make our community special. In addition to the strategic goals in this plan, the Village of Alix will also continue delivering on fundamental municipal responsibilities such as fire protection, planning and development, water, waste collection, safe roads and more.

Our community is much more than its elected representatives and municipal staff. It's the citizens who live, volunteer, work, play, and socialize here who shape this community and bring it to life. This plan shows our commitment to working for you and with you to help shape a bright future we can all be proud of.

Vision

Vibrant Village by the lake

Mission

We foster an open, cooperative government that encourages public participation and ensures levels of service our citizens expect and deserve.

Core Values

Community: We will help citizens maintain the Village's unique qualities, foster a strong sense of belonging and strive to meet needs locally.

Fiscal Responsibility: As stewards of community resources, we will deliver municipal services in a cost-effective way.

Innovation: We will seek innovative solutions for the growth and success of the community.

Respect: We will treat each other with respect and act with integrity.

Safety: We will work in partnership with the community to prevent crime and protect lives, property, and the public realm.

Teamwork: We will build strong relationships with our public, employees, and partners under the shared goal of continuous improvement.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, July 5, 2023, at 6:00 P.M.

Present: Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #134/23: Moved by Councillor T. Besuijen that the Village of Alix Council approve the agenda with the following amendment:

Add: New Business: d) 2023 Capital Budget

CARRIED

Minutes: a) Regular Meeting – June 21, 2023

Resolution #135/23: Moved by Councillor Cole that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, June 21, 2023, be accepted as amended.

CARRIED

b) Special Meeting – June 27, 2023

Resolution #136/23: Moved by Councillor Gilliat that the minutes of the Special Meeting of the Village of Alix Council held on Tuesday, June 27, 2023, be accepted as presented.

CARRIED

Delegation: a) Sharon Faszler - Resident Concerns

Ms. Sharon Faszler entered the meeting at 6:04 P.M.

Ms. Faszler retired from the meeting at 6:17 P.M.

b) Mark Sproule, Manager of Community Peace Officer Services, Lacombe County – Update Re: Contracted Services

Mr. Mark Sproule, Manager of Community Peace Officer Services for Lacombe County entered the meeting at 6:17 P.M.

Mr. Sproule retired from the meeting at 6:31 P.M.

Bylaws: None

Unfinished Business: None

New Business: a) Policy Review: Policy No. 29 – Electronic Sign – Request for Decision 23-26

Resolution #137/23: Moved by Councillor Gilliat that the Village of Alix Council hereby approves amended Policy No. 29, Electronic Sign as presented and sets a review date of 2025 for the policy.

CARRIED

- New Business:(cont) b) Council Self Evaluation Tool – Request for Decision 23-27
- Resolution #138/23: Moved by Councillor Gilliat that the Village of Alix Council hereby approves the Council Self Evaluation Questionnaire as presented.
- CARRIED
- c) Lift Station Tenders
- Resolution #139/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby accepts the Tender from Urban Dirtworks Inc. in the amount of \$770,570.14 for replacement of the 54 Street Lift Station.
- CARRIED
- d) 2023 Capital Budget
- Resolution #140/23: Moved by Councillor Cole that the Village of Alix Council hereby reallocates \$68,000.00 of the 2023 Capital Budget for the purchase of a new truck to the Truck Route Repaving Project.
- CARRIED
- Financial Reports: None
- Committee Reports: a) Buffalo Lake Management Team – Councillor J. Besuijen
- Resolution #141/23: Moved by Councillor Gilliat that the Village of Alix Council accept the Committee Report as presented.
- CARRIED
- Administrative Reports: a) Chief Administrative Officer’s Report
- Resolution #142/23: Moved by Councillor J. Besuijen that the Village of Alix Council accept the Administrative Report as presented.
- CARRIED
- Correspondence and Information: a) Alix Agricultural Society – Request for Sponsorship
- Resolution #143/23: Moved by Councillor Cole that the Village of Alix Council hereby sponsors the 8th Annual Alix Rodeo at a value of \$1,000.00.
- CARRIED
- b) Alberta Municipal Affairs – Introduction of New Minister
- Resolution #144/23: Moved by Councillor Gilliat that Correspondence Items (a) and (b) be accepted as information.
- CARRIED
- Closed Meeting: None
- Adjournment:
- Resolution #145/23: Moved by Councillor J. Besuijen that this Regular Meeting of the Village of Alix Council be adjourned at 7:02 P.M.
- CARRIED

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT

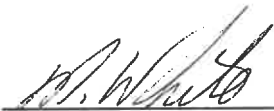


Date: July 27, 2023 RFD 23-33
Memo To: Village Council
From: Michelle White
Subject: Policy Review: Workplace Violence

1. **PURPOSE** – To review Policy No. 46: Workplace Violence
2. **BACKGROUND** – A first draft of this policy was brought to Council at the June 21, 2023 meeting. Council provided feedback for policy amendments. Amendments have been made and attached is a second draft for review.
3. **OPTIONS** –
 1. To confirm approval of Policy 46 as presented and set a review date
 2. To amend the policy and set a review date
 3. To return to administration with amendments
4. **DISCUSSION** – As per Council’s recommendations, the following items have been addressed:
 - Should Harassment have a definition in Policy No. 46? **Answer** – Part 27 of the Occupational Health and Safety Code is titled Violence and Harassment. These two terms are not interchangeable and have separate and distinct sections of the Code requiring policies.
 - Should the Personnel Policy be referenced in Policy No. 46? **Answer** – Section 25 of the Village Personnel Policy deals with workplace harassment. Section 25 was reviewed and compared with the requirements of the Occupational Health and Safety Code and found to be in compliance. It does not address workplace violence, so the two policies do not need to be cross referenced.
 - Reference the section of Occupational Health and Safety Code in Policy No. 46. **Answer** – Section 390 of the OHS Code was added to the opening statement of Policy No. 46.
5. **FINANCIAL IMPLICATIONS** – None
6. **LEGAL** – Occupational Health and Safety Code s. 390(1) “An employer must develop and implement a violence prevention plan that includes a violence prevention policy and violence prevention procedures.”

s. 390.4(1) “An employer must develop and implement a harassment prevention plan that includes a harassment prevention policy and harassment prevention procedures.”
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Since OHS has separate sections for Violence and Harassment, Policy No. 46 was amended to deal only with Workplace Violence. The requirement to have a Harassment Policy is being met through section 25 of the Personnel Policy.
9. **RECOMMENDATIONS** – Option #1. I recommend the following resolution:

“that the Village of Alix Council hereby approves amended Policy No. 46: Workplace Violence as presented and sets a review date of 2025 for the policy.”

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Author



Department: Administration

Policy No: 46

Policy Title: Workplace Violence

Resolution No:

Date:

Review Date:

Violence Prevention Policy:

Village of Alix (the “Village”) recognizes the dignity and worth of every employee, and to that end believes in providing and maintaining a work environment in which all employees are free from Workplace Violence. This policy is in compliance with Occupational Health and Safety Code s. 390 and applies to all employees and covers all forms of violence.

Definitions:

“**Workplace**” means any place where business or work-related activities are conducted. It includes, but is not limited to, the physical work premises, work-related social functions (social events, community barbecues, golf games, etc.), work assignments outside the Village’s property, work-related travel, and work-related meetings, conferences or training sessions.

“**Violence**” means:

- a) The exercise of physical force by a person against a worker, in the workplace, that causes or could cause physical injury to the worker;
- b) An attempt to exercise physical force against a worker, in the workplace, that could cause physical injury to the worker; and/or
- c) A statement or behaviour that is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in the workplace, that could cause physical injury to the worker.

Policy Statement:

All employees in the Workplace have a right to work in an environment free from Violence. In order to accomplish the Village’s goal of promoting a Violence free environment, the Village hereby establishes the following guidelines:

- a) The Village will not tolerate violent behaviour from employees, non-employees (i.e. contractors, consultants, volunteers), visitors, guests, or any others that attend at the Workplace; and

- b) Every employee, non-employee (i.e. contractors, consultants, volunteers), visitor conducting affairs at the Village's Workplace shall be made aware of this policy, and the Village shall make every attempt to communicate its commitment to a Violence free Workplace.

Retaliation or reprisals are prohibited against any individual who has complained under this policy, or has provided information regarding a complaint. Any retaliation or reprisals are subject to immediate corrective action, up to and including termination for cause. Alleged retaliation or reprisals are subject to the same complaint procedures and penalties as complaints of Violence.

The Village recognizes that individuals may find it difficult to come forward with a complaint under this policy because of concerns of confidentiality. Therefore, all complaints concerning Workplace Violence, as well as the names of parties involved, shall be treated as confidential to the furthest extent possible in law. The Village's obligation to conduct an investigation into the alleged complaint may require limited disclosure. As it pertains to Violence, where the Village believes there to be imminent danger to an employee, it may divulge such confidential information as is reasonably necessary. No record of the complaint will be maintained on the personnel file of the complainant. At the conclusion of each complaint process, all related documentation will be maintained for safe-keeping in a confidential manner by the Human Resources Department in the related "Respect in The Workplace" file.

Responsibilities:

Each and every employee is responsible for creating and maintaining a Violence free Workplace. All employees are requested to report promptly when they become aware of alleged actions or complaints of Violence. The CAO and those in supervisory roles are responsible for providing a workplace that is free from Violence. This responsibility includes actively promoting a positive work environment and intervening when problems occur.

Complaint Procedure:

Step 1 - Management Support and Intervention

Employees who believe they are victims of Violence or become aware of situations where such conduct may be occurring, are encouraged to seek advice from and report these matters to the CAO or his/her designate.

Step 2 - Formal Complaint

If informal attempts at resolving the issue are not appropriate, or proving to be ineffective, a formal complaint may be filed. To file a formal complaint:

- a) Provide a letter of complaint that contains a brief account of the offensive incident (i.e. time and date when it occurred, the persons involved, and names of witnesses, if any). The letter shall also include the remedy sought and be signed and dated by the person complaining;
- b) File the complaint with the CAO or his/her designate; and
- c) Cooperate with those responsible for investigating the complaint.

Formal complaints shall be investigated. The investigation process shall involve interviews of the complainant, the respondent, and any witnesses named by either. Depending on the circumstances, the Village reserves the right in its sole and exclusive discretion to suspend the respondent with or without pay during the course of the investigation. The Village will make its best effort, but does not guarantee, that within fifteen (15) business days of the incident or notice thereof, the individual responsible for the investigation shall investigate the incident and may prepare a written report of the investigation findings. In instances where an outside party is hired for the purpose of conducting an investigation and preparing a written report of the investigation findings, the investigation may take longer than fifteen (15) days. The report, if prepared, shall be provided along with recommendations, if any, to the CAO or his/her designate for action.

Disciplinary action for violations of this policy will take into consideration the nature and impact of the violations, and may include a verbal or written reprimand, a suspension (paid or unpaid), or termination of employment for cause as determined by the Village. Similarly, deliberate false accusations are of equally serious nature and will also result in disciplinary action up to and including termination of employment for cause. Note, however, that an unproven allegation does not mean that the conduct did not occur or that there was a deliberate false allegation. It may simply mean that there was an insufficient evidentiary basis to proceed.

For greater clarity, if the alleged respondent is the CAO, the complainant should register a formal complaint directly to Village Council. Further, any respondent(s), regardless of their position within the Village, will be excluded from administering and managing the investigation and resolution process (save and except for their involvement as a respondent).

Complaints Against Third Parties:

The Village recognizes that an employee may be subject to Violence by members of the public or by others who conduct business with the Village. An employee who believes that he or she has been subjected to such conduct by a person who does not work for the Village may seek the advice of the CAO or their supervisor who will take whatever action is appropriate in the circumstances.

General:

This policy is not intended to discourage a worker from exercising their rights under any other law.

Mayor

CAO

Date

ADMINISTRATION REPORT



Date: July 12, 2023 RFD 23-29
Memo To: Village Council
From: Michelle White
Subject: FCSS Funding

1. **PURPOSE** – To determine if Council is willing to cost share an increase in FCSS funding.
2. **BACKGROUND** – In April 2023, we were advised that Budget 2023 included a \$5 million increase to the FCSS program. As a result, the provincial funding provided to all FCSS programs will increase by 4.5%. The increase is retroactive to April 1, 2023. Per the FCSS Act 3(3) and Regulation 5(b) and 5 (b.1), the minimum municipal/Metis Settlement contribution will also increase by 4.5%.
3. **OPTIONS** –
 1. To decline the 4.5% increase in funding
 2. To request an agreement amendment which would include the 4.5% increase
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – This increase translates into an additional \$999.13 for the Village in FCSS funding. We would be responsible for committing \$199.83 of that dollar amount (the required 20% municipal matching portion).
6. **LEGAL** – Accepting the additional funding means we would be slightly over in our budget. The increase projected for the 2024 and 2025 allocations can be accounted for when developing future year budgets this fall.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Council may want to consider where these additional funds could be allocated. One thought would be to cover expenses in the Eco Dev – Telephone line of the budget. This item was noted by a member of Council as trending toward ‘over budget’ at the June meeting. This is due to providing free access to Wi-Fi at Gator Park. Only \$600 was budgeted in this area for 2023, but unfortunately the Library was not able to partner with us and provide the Wi-Fi. This means we can expect to spend a total of \$1,720.32 on public access internet in 2023. This item falls within the FCSS mandate and would be eligible for funding under the terms of the FCSS grant.
9. **RECOMMENDATIONS** – Option #2. As a best practice, a resolution to approve the change in budget / funding allocation is recommended.

“that the Village of Alix Council hereby approves amending the funding agreement with Family and Community Support Services (FCSS) to accommodate the additional 4.5% funding retroactive to April 1, 2023.”



Author

ADMINISTRATION REPORT



Date: July 25, 2023 RFD 23-30
Memo To: Village Council
From: Michelle White
Subject: Policy Review: Village Vehicle Use

1. **PURPOSE** – To review Policy No. 16, Village Vehicle Use.
2. **BACKGROUND** – This policy was reviewed in 2021 and is due for another review.
3. **OPTIONS** –
 1. To confirm approval of Policy 16 as presented and set a new review date
 2. To amend the policy and set a new review date
 3. To repeal the policy
4. **DISCUSSION** – This policy was amended in 2021 to add volunteers to the list of potential users. This was done because the Alix Chamber of Commerce would use a municipal truck to pull the float in parades. Though the float has not been active since 2020, Council may want to leave volunteer use in the policy until possible future use of the float has been established.
5. **FINANCIAL IMPLICATIONS** – None at this time.
6. **LEGAL** – The Village insures all municipally owned vehicles. The policy states users must have a valid driver's license and that the Village will not pay for any tickets a user may get.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Use of Village owned vehicles by members of Council or volunteers acting on behalf of the Village is very rare. Having a policy in place that addresses this matter can help to bring clarity to those few times the situation may come up.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1. I recommend the following resolution:

“that the Village of Alix Council hereby approves amended Policy No. 16, Village Vehicle Use as presented and sets a review date of 2027 for the policy.”

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Author



Department: **All Departments**

Policy No: **16**

Policy Title: **Village Vehicle Use**

Resolution No. **616/06** Date: **October 17, 2006**

Amendment:

Resolution No. **057/21** Date: **March 17, 2021**

Review Date: **2023**

Policy Statement: The Village of Alix recognizes the necessity of the Village of Alix employees, Councillors and local non-profit organizations using the Village owned vehicles. The use of Village owned vehicles is hereby authorized in accordance with the following guidelines and procedures.

Guidelines/Procedures:

The major consideration in controlling vehicle use is to ensure the longevity and prudent use of the vehicle.

Insurance coverage is in place for the Employees, Councillors and volunteers of the Village.

Vehicles are to be used with the understanding that the use of these vehicles is limited to business operations directly related to the Village of Alix only.

Vehicle use shall be granted in the following order of priority where a conflict arises between the parties;

- Village of Alix employees
- Village of Alix Councillors
- Village of Alix volunteers


Adequate care must be used when having Village owned vehicles in the Employee, Councillor or volunteer's control:

- all reasonable measures must to taken to avoid theft.
- only the Employee, Councillor or volunteer shall drive the vehicle.
- the vehicle must not be used to perform personal errands.
- Village vehicles are to be stored in the Village owned maintenance yard or shop.

- vehicles are not to be taken to the Employees place of residence unless the Employee is on call or is picking up or dropping off personal items for a Conference or Committee use.
- vehicles may be taken to a Councillor's or volunteer's residence only when it is necessary for a Councillor or volunteer to arrange pick-up of the vehicle during regular working hours for Village staff and need to use the vehicle at a time staff are not on duty.
- vehicles must be driven in a safe and responsible manner.
- the Village shall not be responsible for any traffic infraction tickets.
- no passengers other than Village Employees or Councillors are allowed to ride in Village owned vehicles, without prior approval from the CAO.
- all persons driving Village owned vehicles must be in possession of a valid driver's license.

The Employee, Councillor or volunteer is responsible to notify the Village of any loss of driving privileges including but not limited to:

- suspension due to impaired driving.
- exceeding the allowable demerits as legislated by Provincial or Federal Law.
- change in physical health.



Mayor



CAO

March 30/21
Date

ADMINISTRATION REPORT



Date: July 25, 2023 RFD 23-31
Memo To: Village Council
From: Michelle White
Subject: Fleet Vehicle

1. **PURPOSE** – To determine how Council would prefer to dispose of a fleet vehicle no longer needed.
2. **BACKGROUND** – At the beginning of the year, an underused Village truck was put into service rather than purchase a new truck as shown in the Capital Budget. An old fleet vehicle was then set aside to determine if it was needed/used or if we could manage without it.

After finding out about the old pick-up and our intention to sell it, the Fire Chief expressed interest in having it donated to the Fire Department. Please see attached request.
3. **OPTIONS** –
 1. To keep the old truck for spare parts
 2. To sell the old truck
 3. To transfer the truck from the public works department to the fire department
4. **DISCUSSION** – After 6 months, the old truck has not been used by public works staff. Director of Operations, Mike Carr feels the truck is not needed and has asked that it be disposed of to free up space for other equipment to be stored.
5. **FINANCIAL IMPLICATIONS** – Staff have been monitoring sale prices of similar trucks and noted they are going for \$8,000 to \$10,000 at this time.
Insurance for this vehicle would be approximately \$484 per year.
Chief Hiron has stated that they would ask for the Village to cover insurance costs and the Fire Department would take care of any other expenses. There is a cracked tail light, air bag service light is on, there is an issue with the wiring in the driver's side door and the wheel wells are rusted out.
6. **LEGAL** – If option #3 is chosen, there would be some question of ownership of the vehicle. If used by the Fire Department, it would not fall under the Fire Services Agreement between the Village and Lacombe County.
The Village is the registered owner of the truck and would continue to register and insure it.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Concerns have been raised in the past with the acquisition of new equipment through fundraising. The main concern being, when the new piece deteriorates and is ready for replacement, there can be an expectation that the municipality (or municipal partners) need to budget to replace the item.
8. **OTHER COMMENTS** – Storage of the vehicle could be a problem. Since there is very little room in the fire hall, it is likely the truck would either be parked outside the building or be parked at a private residence. Being parked offsite at a residence may not be perceived well by the public.

9. **RECOMMENDATIONS** – Option #2. Because of potential liability concerns around some of the mechanical defects as well as proper storage of the vehicle, I recommend Council sell the truck.

“that the Village of Alix Council hereby directs administration to dispose of the 2009 Chevy Silverado by means of sale.”

A handwritten signature in black ink, appearing to be 'M. White', written over a horizontal line.

Author

CAO

From: Darren Hiron -
Sent: July 23, 2023 2:03 PM
To: CAO
Subject: Pick up truck

Good day. I'm sending this email in regards of the Chevy pick up truck that the Village is thinking of getting rid of. I think this pick up would be an asset to the Alix Fire Department. We would utilize it to send members to courses at other Fire Hall's as of right now we send one of our fire trucks, this pick up truck would free up that fire equipment if there was a fire event such as car, accident, grass fires ect . we would also utilize it for hauling equipment, such as hoses fans generators to fire calls, and from Fire calls to the hall as of right now we use my pick up truck please consider the donation of the pick up truck to Alix Fire Deprt. Thanks for your time
Darren Hiron, Alix Fire Chief

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ADMINISTRATION REPORT



Date: July 25, 2023 RFD 23-32
Memo To: Village Council
From: Michelle White
Subject: 4904 47 Street Alix

1. **PURPOSE** – To determine how Council would like to proceed with disposal of the above noted Tax Recovery property.
2. **BACKGROUND** – 4904 47 Street was transferred to the Village in February, 2022 as a result of the tax recovery process. It went through 2 public auctions and when a real estate agent was contacted to list it for sale, they declined, feeling the property was unsafe for habitation.
3. **OPTIONS** –
 1. To try and find a real estate agent who will take on the listing
 2. To demolish the house and sell the property as a bare lot
4. **DISCUSSION** – We are unaware of any site liability on this property. Year of construction shows as 1912. If Council chooses demolition, an inspection should be done for asbestos to ensure safety of contractors and proper disposal of materials.
5. **FINANCIAL IMPLICATIONS** – The reserve bid / price for the property is \$29,500. Demolition costs would be added to the tax roll and would be recovered upon sale of the property. Provided there is no asbestos or other contaminants requiring abatement measures, the cost of outstanding taxes and demolition would both be covered with the sale price of \$29,500.
6. **LEGAL** – MGA s 424(1) “The municipality at whose request a tax recovery notification was endorsed on the certificate of title for a parcel of land may become the owner of the parcel after the public auction, if the parcel is not sold at the public auction.”

MGA s 425(1) “ A municipality that becomes the owner of a parcel of land pursuant to section 424 may dispose of the parcel (a) by selling it at a price that is as close as reasonably possible to the market value of the parcel,”

A Municipal Affairs advisor recommended getting a health inspector to check the property regarding it's suitability for future habitation. This step may provide further evidence regarding the market price of the property. If the house is condemned, taking steps to demolish would be supported because the property would be a detriment to its surroundings.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Municipal staff are maintaining the property / grass etc. so it does not become a nuisance to the surrounding home owners.
8. **OTHER COMMENTS** – We have been told the condition of the house is decreasing the value of the property.
9. **RECOMMENDATIONS** – Option #2. If Council is willing to proceed with demolition, we would have the property tested for hazardous materials and checked by a health inspector. Provided demolition and removal costs plus tax arrears would not exceed the reserve bid amount, staff would see the demolition through and prepare the lot for sale as bare land. If contaminants

were found and demo/disposal costs could not be recovered, admin would return the matter to Council for consideration.

“that, due to dangerous and detrimental condition, the Village of Alix Council hereby directs staff to take steps for demolition and disposal of the residence at 4904 47 Street Alix, provided costs of demolition and disposal will not exceed net sale proceeds after payment of property taxes..”

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Author

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
June 30, 2023**

SERVUS CREDIT UNION

	CHEQUING	INVESTMENTS (1)	INVESTMENTS (2)
Balance from Bank Statement:	2,249,924.29	-	11,080.44
Plus: Deposits in Transit	10,479.49		
Less: Outstanding Cheques	(35,086.28)		
 Reconciled Bank Balance:	 <u>2,225,317.50</u>	 <u>-</u>	 <u>11,080.44</u>
30-Jun-23 GL balance 3-120	<u>2,225,317.50</u>		
30-Jun-23 GL balance 3-300			<u>11,080.44</u>
Variance:	-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS __ 2ND DAY OF AUGUST, 2023



VILLAGE OF ALIX

Cheque Listing For Council

2023-Jul-25

1:54:37PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230344	2023-06-21	2253676 ALBERTA LTD., (ALIX FOODS)		PAYMENT		70.08
			239507	COFFEE SUPPLIES	6.92	
			240595	COFFEE SUPPLIES	13.84	
			240884	COFFEE	14.69	
			241905	COFFEE SUPPLIES	13.02	
			242921	COFFEE	14.69	
			243124	COFFEE SUPPLIES	6.92	
20230345	2023-06-21	327241 ALBERTA LTD		PAYMENT		588.00
			1180	MAY 2023 PATROLS/IMPOUND FI	588.00	
20230346	2023-06-21	AGAT LABORATORIES LTD.		PAYMENT		210.00
			23151492E	WATER TESTING	210.00	
20230347	2023-06-21	ALIX FIRE DEPARTMENT		PAYMENT		4,000.00
			JUNE 2023	2023 FIRE/FIRST RESPONSE BU	4,000.00	
20230348	2023-06-21	ALIX HOME HARDWARE		PAYMENT		3,331.60
			145551	FIRE HALL SUPPLIES	87.08	
			145570	SUPPLIES	58.40	
			145633	FIRE HALL SUPPLIES	33.15	
			145642	SHOP SUPPLIES	79.92	
			145677	FIRE HALL SUPPLIES	19.18	
			145752	FIRE HALL SUPPLIES	38.62	
			145791	SUPPLIES FOR LAKE SAMPLES	33.05	
			145792	SUPPLIES	26.24	
			145812	PADLOCK	27.29	
			145907	SUPPLIES	2,895.09	
			145960	FLOWERS/PARKS	33.58	
20230349	2023-06-21	BESUIJEN, JANICE		PAYMENT		988.73
			JUNE2023	COUNCIL EXPENSE CLAIM JUNE	988.73	
20230350	2023-06-21	BESUIJEN, TIMOTHY W		PAYMENT		665.00
			JUNE2023	COUNCIL EXPENSE CLAIM JUNE	665.00	
20230351	2023-06-21	BETH RICHARDSON (CHAUTAUQUA)		PAYMENT		210.00
			JUNE 2023	PUBLIC AUCTION AD	210.00	
20230352	2023-06-21	BOUNTY ONSITE INC.		PAYMENT		130.16
			001-141963	OIL	130.16	
20230353	2023-06-21	CYBERUS PROTECTION SERVICES		PAYMENT		2,805.47
			202316	JULY 2023 PATROL	2,805.47	
20230354	2023-06-21	DIAKONIA CONSTRUCTION LTD		PAYMENT		2,955.76
			180	BYLAW MOWING	123.38	
			181	BYLAW MOWING	220.50	
			182	BYLAW MOWING	52.50	
			183	BYLAW MOWING	141.75	
			184	BYLAW MOWING	34.13	
			185	BYLAW MOWING	110.25	
			186	BYLAW MOWING	68.25	
			187	BYLAW MOWING	178.50	
			188	BYLAW MOWING	68.25	
			189	BYLAW MOWING	68.25	
			190	CEMETERY MOWING	1,890.00	
20230355	2023-06-21	EARTH SMART PROPERTY SOLUTIONS RED DE		PAYMENT		7,134.75
			3253	FERTILIZER & WEED CONTROL	6,347.25	
			3254	VEGETATION CONTROL	787.50	
20230356	2023-06-21	FEHR, ROBERT LEE		PAYMENT		1,375.00
			JUNE2023	COUNCIL EXPENSE CLAIM JUNE	1,375.00	
20230357	2023-06-21	GITZEL & COMPANY		PAYMENT		12,920.25
			69676	PROFESSIONAL FEES	12,920.25	
20230358	2023-06-21	GREGG DISTRIBUTORS CO LTD		PAYMENT		267.43
			000-272368	EQUIP BATTERIES	253.85	
			000-283801	BATTERY PACK	13.58	



VILLAGE OF ALIX

Cheque Listing For Council

2023-Jul-25
1:54:37PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230391	2023-07-05	PARKLAND REGIONAL LIBRARY SYSTEMS		PAYMENT		1,878.85
			230003	3RD QUARTER REQUISITION	1,878.85	1,878.85
20230392	2023-07-05			PAYMENT		3,500.00
			002	CAMPGROUND CARETAKER JUN	3,500.00	3,500.00
20230393	2023-07-05	VILLAGE OF ALIX		PAYMENT		2,204.32
			50100JUNE202:	BULK WATER STATION JUNE 202	1,139.16	
			50300JUNE202:	RV DUMP STATION JUNE 2023	74.13	
			54400JUNE202:	CAMPGROUND JUNE 2023	172.46	
			63900JUNE202:	LIBRARY JUNE 2023	117.09	
			69600JUNE202:	PW YARD JUNE 2023	105.43	
			7000JUNE2023	VILLAGE OFFICE JUNE 2023	122.69	
			72700JUNE202:	FIRE HALL JUNE 2023	121.00	
			72800JUNE202:	BAY 1 & 2 JUNE 2023	132.76	
			72830JUNE202:	BAY 3 JUNE 2023	110.92	
			72841JUNE202:	BAY 4 JUNE 2023	108.68	
20230394	2023-07-05	WILD ROSE ASSESSMENT SERVICES		PAYMENT		1,319.50
			9044	PROGRESS PAYMENT JULY 2023	1,319.50	1,319.50
20230401	2023-07-19	2253676 ALBERTA LTD., (ALIX FOODS)		PAYMENT		65.49
			244178	COFFEE SUPPLIES	6.61	
			244433	KITCHEN SUPPLIES	6.60	
			245601	LAKE SAMPLING SUPPLIES	4.82	
			246658	COFFEE SUPPLIES	13.84	
			248057	JOINT COUNCIL MEETING	33.62	
20230402	2023-07-19	327241 ALBERTA LTD		PAYMENT		672.00
			1194	JUNE 2023 PATROLS	672.00	672.00
20230403	2023-07-19	ALIX AGRICULTURAL SOCIETY		PAYMENT		1,000.00
			JULY2023	2023 ALIX RODEO SPONSORSHI	1,000.00	1,000.00
20230404	2023-07-19	ALIX HOME HARDWARE		PAYMENT		503.34
			146016	CAMPGROUND SUPPLIES	70.48	
			146080	OFFICE AND SHOP SUPPLIES	32.00	
			146126	VELCRO FOR PARADE SIGN	4.75	
			146136	CAMPGROUND SUPPLIES	119.68	
			146159	SHOP SUPPLIES, FIRE DEPT SUI	99.50	
			146171	SHOP SUPPLIES	13.62	
			146220	YARD FENCE REPAIR	32.54	
			146249	SHOP SUPPLIES	15.84	
			146256	STREETS AND FIRE DEPT SUPP	17.19	
			146260	SHOVEL	24.14	
			146263	OFFICE SUPPLIES	12.79	
			146352	FERTILIZER	23.09	
			146353	SHOP SUPPLIES	26.73	
			146359	NATURAL TRAIL KEYS	3.14	
			146409	SHOP, STREETS, PARKS SUPPLI	7.85	
20230405	2023-07-19	BESUIJEN, TIMOTHY W		PAYMENT		649.00
			JULY2023	JULY 2023 EXPENSE CLAIM	649.00	649.00
20230406	2023-07-19	BROWNLEE LLP		PAYMENT		2,235.36
			545977	PROFESSIONAL SERVICES	1,050.37	
			551224	PROFESSIONAL SERVICES	105.53	
			551941	PROFESSIONAL SERVICES	1,079.46	
20230407	2023-07-19	COLE, EDWIN		PAYMENT		250.00
			JULY2023	JULY 2023 EXPENSE CLAIM	250.00	250.00
20230408	2023-07-19	DIAKONIA CONSTRUCTION LTD		PAYMENT		246.76
			196	PROPERTY MAINTENANCE	34.13	
			197	PROPERTY MAINTENANCE	178.50	
			198	PROPERTY MAINTENANCE	34.13	
20230409	2023-07-19	ECA REVIEW		PAYMENT		257.61
			13436	PUBLIC WORKS POSITION AD	257.61	257.61
20230410	2023-07-19	ENVIRONMENTAL 360 SOLUTIONS LTD.		PAYMENT		5,972.10



VILLAGE OF ALIX

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Cheque Listing For Council

2023-Jul-25

1:54:37PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230359	2023-06-21	ICONIX WATERWORKS LP	C2316048891	PAYMENT SUPPLIES	261.17	261.17
20230360	2023-06-21	JUST SAFETY SUPPLIES & SERVICES	7301	PAYMENT PPE SUPPLIES	62.80	62.80
20230361	2023-06-21	LACOMBE REGIONAL WASTE SVCS COMMISSIC	37488	PAYMENT 2023 SECOND QTR REQUISITIOI	13,292.50	13,292.50
20230362	2023-06-21	M & M MOWING	2023002 2023003	PAYMENT LAGOON MOWING ROADSIDE MOWING	2,047.50 892.50	2,940.00
20230363	2023-06-21	MPE ENGINEERING LTD	4420-001-00-85 4420-015-05-02	PAYMENT EPEA WASTEWATER APPROVAL LAGOON UPGRADES	1,722.00 7,330.70	9,052.70
20230364	2023-06-21	PUROLATOR INC.	453699021	PAYMENT LAKE SAMPLE SHIPPING	288.58	288.58
20230365	2023-06-21	TAGISH ENGINEERING	19926	PAYMENT SUBDIVISION LS DESIGN	5,715.36	5,715.36
20230366	2023-06-21	ZONE 3 BUSINESS SOLUTIONS INC.	136920	PAYMENT PHOTOCOPIES	115.68	115.68
20230375	2023-06-27	CANADIAN PACIFIC RAILWAY CO	1000-00111494E	PAYMENT CROSSING MAINT. JUNE 2023	592.00	592.00
20230376	2023-06-27	COLE, EDWIN	JUNE2023	PAYMENT COUNCIL EXPENSE JUNE 2023	440.58	440.58
20230377	2023-06-27	DIVERSE SIGNS	10337	PAYMENT LAGOON GRANT SIGNAGE	118.58	118.58
20230378	2023-06-27	FUTURE AG. INC.	IN80813	PAYMENT WEED EATER TOOLS	216.57	216.57
20230379	2023-06-27	GILLIAT, BARBARA JEAN	JUNE2023	PAYMENT COUNCIL EXPENSE CLAIM JUNE	794.73	794.73
20230380	2023-07-04		202307041	PAYMENT CREDIT BALANCE PAID	1,327.06	1,327.06
20230381	2023-07-05	AGAT LABORATORIES LTD.	23140084E	PAYMENT WATER SAMPLING AT GAS PLUS	250.95	250.95
20230382	2023-07-05	AMSC INSURANCE SERVICES LTD.	JULY2023	PAYMENT BENEFIT PREMIUMS JULY 2023	4,776.83	4,776.83
20230383	2023-07-05	CENTRAL ALBERTA SEALCOATING	235175	PAYMENT STREET CRACKFILLING	13,597.50	13,597.50
20230384	2023-07-05	CHAMCO INDUSTRIES LTD.	6022077ADR	PAYMENT ANNUAL PUMP SERVICE	1,936.94	1,936.94
20230385	2023-07-05	DIAKONIA CONSTRUCTION LTD	193	PAYMENT CEMETERY MOWING AND TRIMM	1,890.00	1,890.00
20230386	2023-07-05	LACOMBE COUNTY	IVC00043724	PAYMENT 2023 SHARED FIRE 1ST QUARTE	8,063.12	8,063.12
20230387	2023-07-05	LOCAL AUTHORITIES PENSION PLAN	JULY2023	PAYMENT LAPP JULY 2023	5,574.88	5,574.88
20230388	2023-07-05	MCES INC	328 329	PAYMENT SECURITY CAMERAS MAIN LIFT STATION	3,914.36 1,719.52	5,633.88
20230389	2023-07-05		JULY2023	PAYMENT JULY 2023	251.58	251.58
20230390	2023-07-05	OLDMAN RIVER REGIONAL SERVICES COMMIS:	13518	PAYMENT SHIPPING OF LEGAL ADDRESS I	25.00	25.00



VILLAGE OF ALIX

Cheque Listing For Council

2023-Jul-25
1:54:37PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230410	2023-07-19	ENVIRONMENTAL 360 SOLUTIONS LTD.	RD0000259742	CONTRACTED SERVICES JUNE	5,972.10	5,972.10
20230411	2023-07-19	FEHR, ROBERT LEE	JULY2023	PAYMENT JULY 2023 EXPENSE CLAIM	463.58	463.58
20230412	2023-07-19	HWY 12/21 REGIONAL WATER SERVICES COMM	1232 1238	PAYMENT CONSUMPTION MAY 2023 CONSUMPTION JUNE 2023	19,889.71 17,863.57	37,753.28
20230413	2023-07-19	LANCASTER CONCRETE	754285	PAYMENT REMOVE & REPLACE CURB & GI	6,930.00	6,930.00
20230414	2023-07-19	M & M MOWING	2023007 2023008	PAYMENT LAGOON MOWING #2 ROADSIDE MOWING #2	2,047.50 892.50	2,940.00
20230415	2023-07-19	MPE ENGINEERING LTD	4420-001-00-86 4420-015-06-01	PAYMENT WASTER APPROVAL AND LIFT S LAGOON UPGRADES CELL 5 & 6	3,990.00 12,583.91	16,573.91
20230416	2023-07-19	PARKLAND COMMUNITY PLANNING SVCS.	22013	PAYMENT MDP & IDP REVIEW, SUBDIVISIO	85.00	85.00
20230417	2023-07-19	TAGISH ENGINEERING	19983	PAYMENT SUBDIVISION LIFT STATION	13,540.53	13,540.53
20230418	2023-07-19	ZONE 3 BUSINESS SOLUTIONS INC.	138653	PAYMENT COPY CHARGES	96.71	96.71
20230419	2023-07-19	CYBERUS PROTECTION SERVICES	202320	PAYMENT AUGUST 2023 PATROLS	2,805.47	2,805.47

Total 216,814.03

*** End of Report ***



VILLAGE OF ALIX

Tax Trial Balance (Full Listing)
 Trial Balance As Of 2023-07-27

Roll # Title Holder Tax Levy Accum. Penalty Out. Penalty Outstanding Current 1 Year 2 Years 3 Years Over 3

Tax Levy	1,731,916.27	Local Improvement Levy	0.00
Additional Tax Levy	0.00	Accumulated Penalty	28,438.24
		Outstanding Penalty	14,437.09
Sub Ledger		General Ledger	
Current	388,894.93		
1 Year	63,991.44	3-00-00-00-210	487,440.98
2 Years	18,050.91	Totals	<u>487,440.98</u>
3 Years	8,496.94		
Over 3	8,006.76		
Outstanding	<u>487,440.98</u>		
		Total GL	487,440.98
		Total SL	487,440.98
		Proof	<u>0.00</u>

*** End of Report ***

Highway 12/21 Regional Water Commission
July 14, 2023
Councillor Janice Besuijen

Phase 6 and 7 Project Update:

- June 5-the commission received confirmation from Alberta Health Services that there were no concerns with the submitted bacteriological samples from the flushed Alix to Clive line.
- June 8-Weaver Group Limited began the slow fill of the Village of Clive reservoir.
- June 14- This was the originally scheduled commissioning date, however, due to Weaver's inability to schedule all the required vendors, the commissioning date was rescheduled to June 22, 2023.
- During the Clive reservoir/pumphouse function test, noises emanating from the portion of the transmission line within the building raised concerns about foreign objects being present in the transmission line. The Project Manager contacted Weaver Group and let them know that the commission would not be signing off on the commission date. Weaver's investigation found rocks present in the transmission line, further investigation found damage to components caused by rocks moving through the system. Weaver has agreed to replace the damaged components. The commission has requested a complete inspection of the Tee's booster pumps. The commission will not begin the 14 day acceptance period until this is completed.

Supervisory Control and Data Acquisition Upgrade

The board authorized the Commissions Manager to enter into an agreement with Infinity Automation Ltd. to upgrade SCADA. Based on the Commission's 2022 actual communication provider expenses and current telecom provider pricing a seventy-two percent reduction in annual communication provider expenses is predicted.

CAO REPORT AUGUST 2023

1. Intermunicipal Development Plan – Work has continued on the IDP to fine tune the draft. Agreement has been reached between PCPS, the Village and Lacombe County planning department. I just received a copy of the revised draft and will review prior to setting a committee meeting date for review by appointed Council members.
2. Intermunicipal Collaboration Framework – An ICF committee meeting has been scheduled for September 19th. Councillors Besuijen and Gilliat will meet with County representatives for the 4 year scheduled review.
3. Municipal Affairs – I was fortunate to be asked to speak to Municipal Services staff about what it's like to be a CAO. Deputy Minister Brandy Cox spoke to open the day and we also heard from representatives of Rural Municipalities of Alberta and Alberta Municipalities. It was a great day of learning for all of us. I very much appreciated the opportunity to meet the Municipal Affairs staff and put faces to names.
4. Lift Station – We have confirmation from Alberta Environment that no additional approvals are needed from them in order to proceed with this project. The quick response time from Ab Env is very appreciated. The lift station re-build was moved up by one year, so normally a little more time would be taken to get all paperwork, approvals etc. lined up and confirmed on a project of this scope.
5. Lagoon – Work is proceeding at the site. Currently cell 6 is being stripped of all vegetation. Rahr Malting is being included throughout the project so they can represent their interests in cells 7 – 10 at the site.
6. Road Closure – We are still waiting for a response from Alberta Transportation regarding the application for a partial road closure on the north side of the Village. The application was submitted March 16th of this year. I've followed up with them several times but have not been able to get a timeline regarding a response to our application.

Lacombe

REGIONAL TOURISM

DATE: July 24, 2023

TO: Village of Alix

FROM: A.Weaver, Executive Director

Re: LACOMBE REGIONAL TOURISM – 2022-2023 Activity Update

Attached is a brief update on the activities performed by Lacombe Regional Tourism Association (LRT) for the Village of Alix over the 2022/2023 operating year to the present date. It is acknowledged that the Village of Alix is a full community member of the association and pays a fee of \$3,600 to Lacombe Regional Tourism.

Marketing - Village of Alix has been included in the following marketing activities:

- Family Fun Canada Articles (Edmonton and Calgary) purchase value \$5,000 – Completed
- Off Track Travel Media Visit July 25 to 27 purchase value \$3,600 – In progress
- 2023 Lacombe Regional Tourism Visitor Guide purchase value \$10,500 – Completed
- 2023 Route 12 Travel guide – In progress
- Lacombe Regional Tourism Social Media posts
- Content Collection Activities
 - Stuart Reece Photography Session at Haunted Lakes Golf Course July 25, 2023. Approximate value - \$1,500
 - Chantelle Bowman Wildwood Photography at Alix Rodeo. Approximate value \$500
 - Christian Lintan Canvas and Slate short videos for social media Approximate value \$500
- Community Listing on the Lacombe Regional Tourism Website, which had 94,400 Impressions in the month of May
- Consumer exposure at the following consumer shows
 - 2023 Calgary Outdoor Adventure show purchase value \$1,500
 - 2023 Stettler Trade show purchase value \$400

- 2023 Lacombe Trade show purchase value \$400

Grants – Village of Alix interests have been included in the Lacombe Regional Tourism Grant Applications for:

- Northern Regional Economic Diversification Fund (NRED). Ask \$40,000, Unsuccessful
- Travel Alberta Cooperative Marketing Fund. Ask \$70,000, Awarded \$35,000- Successful
- Community Economic Development and Diversification Fund (CEDD) - Application in progress
- Labour Market Partnerships Program – Research in progress

Community Engagement/Special Projects – Village of Alix interests have been represented in the following items

- Presentation to the Alix Chamber of Commerce with special membership trial offer to chamber members
- Alberta Ale Trail – Recognition of the importance of Rahr Malting Co. to the brewing industry
- Attendance at the Alix Rodeo with the Mobile Visitor Centre – In Progress
- Inclusion in the discussion to attract large economic impacting events to the area and the opportunity it presents to the Village of Alix.

Summary

As per the activities listed above, the Village of Alix's initial membership investment of \$3,600 has been leveraged approximately four times to total approximately \$13,300 worth of purchasing power. This number excludes grants as they are not guaranteed and the value of 2023 Lacombe Regional Tourism visitor guide because of the initial printing mistake corrected earlier this year. We look forward to continuing to work with you and presenting a final update to the Village Council in the fall of 2023.

Lacombe Regional Tourism is bringing an influencer this week from July 25th to July 27th, 2023.



Off Track Travel

Take a look at their travel schedule - they are coming all the way from Penticton, BC, to promote the region. We wanted to give you a heads-up so you can be prepared for her visit. Thank you in advance for being an exceptional host to any visitors coming to Lacombe.

Tuesday, July 25th

Afternoon-Evening

Kuhnen Natural Area

Lunch

Explore Alix downtown:

- Sweet Crumbs Cakery
- Alix Wagon Wheel Museum
- Genuine Reveal Home Decore

Evening

Alix Nature Trail

Shop for dinner

Golf Club Restaurant

Campground

Haunted Lakes Golf Club

Wednesday, July 26th

Breakfast

Mae's Kitchen

Discover & Shop

Gracie D's Antiques Collectives

Experience

Fishing at Buffalo Lake

Evening

Arrive to Stettler

Dinner

Stettler Brewing Company

Campground

Stay in Stettler (place TBC)

Thursday, July 27th

Breakfast

TBC by Stettler

Experience

DNA Gardens

[CLICK HERE to see Lacombe Regional Tourism Itinerary on Google Maps.](#)

[CLICK HERE to see all of Lacombe Regional Tourism Social Media accounts.](#)

PARTICIPANT INFORMATION

Influencer • Off Track Travel • gemma@offtracktravel.ca

LACOMBE REGIONAL TOURISM CONTACTS

Viridiana Blignaut • Marketing Coordinator • info@lacombetourism.com • 403-506-9206

Austin Weaver • Executive Director • executivedirector@lacombetourism.com • 403-782-1046

ALIX MIRROR WELLNESS SUPPORTS SOCIETY

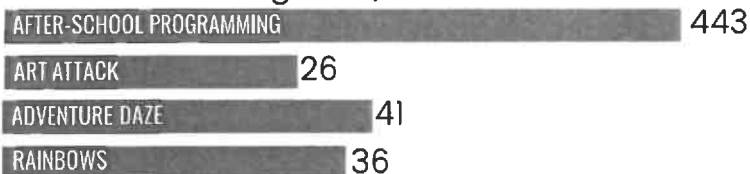


Program Updates for the 2nd Quarter

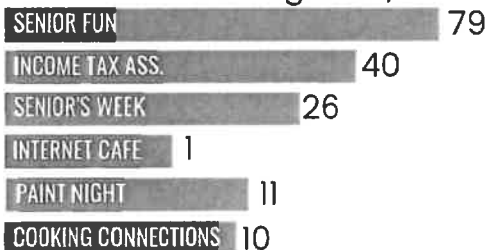
April, May, June 2023

In-House Programming

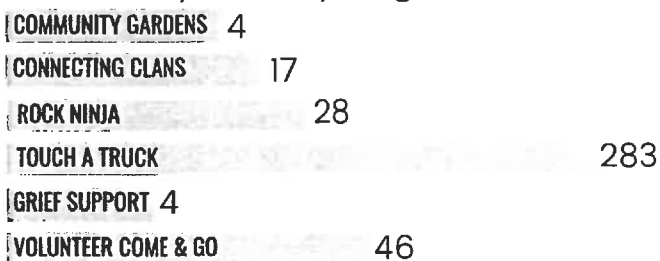
Child & Youth Programs/ Events



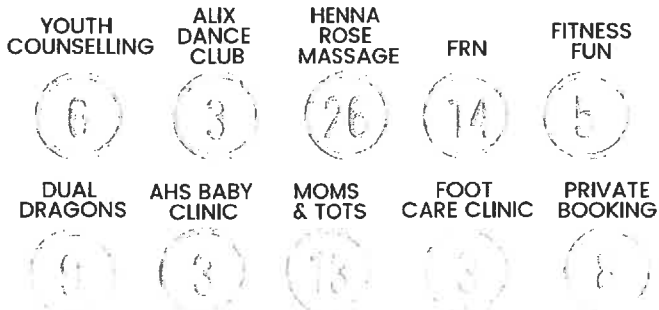
Senior & Adult Programs/ Events



Community & Family Programs/ Events



External Partnerships



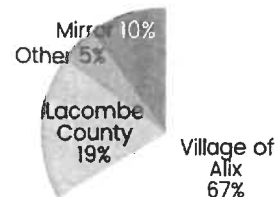
Upcoming

Connecting Clans: Kickball and Back to School Block Party, Cub Crew, Rock Ninja, Child & Youth Summer Drop-in, Youth Outings, Swimming Lessons, Senior Outings, Big Valley Jamboree

Core Statistics

Information & Referral

3157 Engagements
3222 Needs Served



Navigation: 35 Individuals

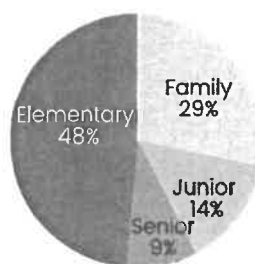
20% Community Referral
80% Walk-in/ Self Referral

Areas Served (# Of Referrals Out)

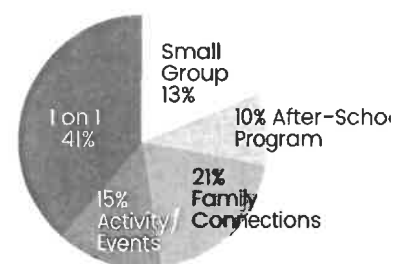
1 Mental Health
3 Food Bank
138 Form Support
0 Income Support
2 Other

Family Wellness

228 Individuals/
Families



1782 Engagements



Meals on Wheels

173

MEALS DELIVERED
8 Clients
6 Volunteers

Wise Owls

5 Clients

Home Support

2 Clients

ALIX FOOD BANK

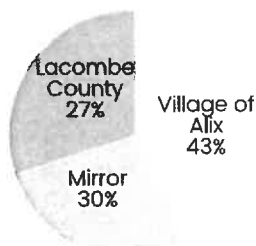
Children: 20
Adults: 33
Seniors: 32

PIC N' PAC VEGGIE PICK-UP

283 Individuals
(11% FB Clients)

RESIDENCE

72% Alix
7% Mirror
21% Lacombe County



40

HOUSEHOLDS

Alix Briefs

by the Alix and Area Community Resource Centre

Alix Mirror Wellness Supports Society

"People working together in a strong community with a shared goal and a common purpose can make the impossible possible." -Tom Vilsack

Thank you to everyone who gave their commitment, time and energy to cover shifts at the Ponoka Stampede... Our programs rely on fundraising! All proceeds help to ensure funding for program and service delivery at the Alix and Area Community Resource Centre is sustainable. The next fundraising opportunity enlisting volunteers is coming up during August 3-6 at the Big Valley Jamboree! Casino shifts will need to be filled along with other positions at the event. Watch for more information coming soon.



CUB CREW (Community Connections)

Join us this summer, in July and August, for some parent/ child adventures. For ages 0-6, older siblings welcomed.

Contact if you plan to attend: 403-896-3915
frnlacombe@gmail.com

Thursdays 10AM-12PM

AND some extra dates:
Tuesday, 11AM -12PM,
July 4, 11, 25
@ August 1, 8

Charters to.....

July 5: Lacombe Music in the Park- Flashback Freddy
Leave at 5:45PM. Bring a lawn chair!

July 11: Lacombe Mural Tour
Leave at 10:30AM.

July 19: D+A Gardens
Leave at 10:30AM, bring cash for lunch.

July 26: Stettler Music in the Park- Frank Peters and Range Patrol
Leave at 6:15PM. Bring a lawn chair!

August 2: Ellis Bird Farm
Leave at 10:30AM, bring cash for lunch.

August 9: Stettler Music in the Park- Young Guns
Leave at 6:15PM. Bring a lawn chair!

August 16: Stettler Music in the Park- Harry Hewson
Leave at 6:15PM. Bring a lawn chair!

August 22: Senior Outing TBD



Adults & seniors can catch a ride on the bus for summer events.

Meet new people and share new experiences!

COST: \$25.00/person per outing for transport.

(Meet at our office for pick-up.)

Contact us to save your spot, only 11 seats available!

Services Available

- Information & Referral
- Resource Navigation
- Family Wellness
- Alix Food Bank
- Meals on Wheels
- Home Support
- Community Services
- Adult Learning
- Volunteer Services
- Wise Owls



**Monday to Thursday
10:00 AM - 4:00 PM**

Closed all statutory holidays

Bay 1 & 2, 5008 50 Ave, Alix, AB
403-396-3369

alixmirrorwellness@gmail.com

Follow us on social
@AlixandAreaCommunity
ResourceCentre

www.alixcrc.com



July 31: Kickball

August 28: Back to School Block Party

6:30PM - 8:30PM

Activities for all ages, everyone is welcome!

Summer Activities for Children & Youth

Tuesday, Wednesday & Thursday: 1PM - 4PM

- Blowing Off Steam Week July 4, 5, 6
- Time Travel Week July 11, 12, 13
- Garden/Nature Week July 18, 19, 20
- Adventure Week July 25, 26, 27
- Mission Impossible/CSI Week August 1, 2, 3
- Enchanted Forest Week August 8, 9, 10
- Anything Goes Week August 15, 16, 17
- The No Theme Week August 22, 23, 24
- Summer Send-Off August 29, 30, 31

Join us for fun themes, free activities and community adventures. For ages 5-18. No registration required.

Swimming Lessons

July 17 - 21 or August 14 - 18

For children and youth ages 5+, at Stettler Rec Centre.

Cost: \$90 per child for the week (includes lessons and bussing). Drop-off at 9:45AM daily at the Centre (pick up at 1PM).

Youth Outings

There will be outings for ages 8+ on:
July 10- Drumheller
August 21- Lacombe Corn Maze

Cost is \$25 per child, drop off at 10AM at the Centre. Don't wait to save your spot.

Please note payment must be paid at the time of sign-up.

Rock Ninja is back so get out in the community and bring the rocks you find back, for a chance to win. There will be 3 rounds of Rock Ninja. Draws will be on the last Thursday of the month in June, July and August. Have fun and happy searching.



Regional Summer Camps

Junior 3-Day Overnight ADVENTURES IN ALIX LAND

July 16, 17 & 18

AND ... OR

July 19, 20 & 21

For youth in grade 4, 5, 6!
Entering Grade 4/5/6 Fall 2023
Cost: \$25 per child

Price includes food, tents and all activities. Camp will be based at the Alix MAC School... & excursions in Alix and walking distance. Please bring your own bed/ bedding and clothing for all weather. You are welcome to bring your own tent.

Senior 4-Day Overnight CAMPALOOZA AT POFIANGA August 14, 15, 16, 17

For youth in grade 7-12!
Entering Grade 7-12 Fall 2023
Cost: \$150 per child

Price include cabin stay, food and all activities. Please bring your own bedding and clothing for all weather.

Contact BYC to save your spot for overnight campouts, registration forms are available at BYC and Bashaw CRC offices and online.

bashawyouthfoundation@hotmail.com or 780-372-4048

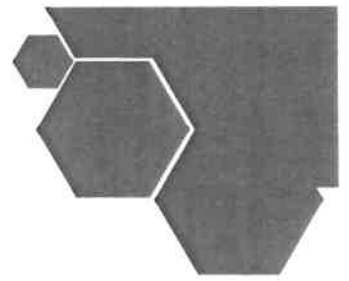
2022



Lacombe Foundation Annual Report



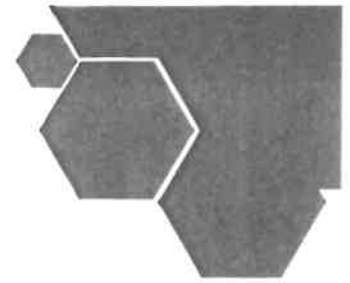
Prepared by
The Bethany Group



Our ongoing commitment to providing a Caring Community



Board Chair Message



On behalf of the Lacombe Foundation, I am pleased to share the 2022 annual report to the community.

2022 was another year of riding the ripples since the lifting of the global state of pandemic emergency, but I feel a sense of both optimism, and hopefulness in the province as it seems it's beginning to surge upwards economically, but also inflationary, so we are still taking caution. New priorities are emerging, such as the overall mental health of our communities, highlighting the wellbeing of our families, our residents and staff in our organization. There have been several months of new governmental leadership in our sector, and this year lead us up to an election, which inevitably brings new direction to adapt to, but some very promising progress has been made in the seniors and social housing Ministry, and at the Federal level that will hopefully inject some stability and help retain and implement some good work done this past year. As a Board and Administration, we are engaged, and solution based in our outlook and efforts. The board has more than a full year of work together with our team, and we have been actively working with our provincial counterparts and like-minded organizations.

Lacombe Foundation is still focusing on renewal, expansion and replacement of assets that are aging out, or are not meeting our long-term needs, while maintaining and making more efficient and effective the facilities that are current. We're working with our municipal partners to ensure the sustainability of our housing body to provide access to safe, healthy, and practical housing to individuals and families in our region that would otherwise struggle to find it.

I want to share my gratitude and appreciation once again to everyone associated to our foundation, including our partners, residents, and staff alike. Through this annual report I hope to inform you, engage you and highlight the successes had, and prepare you for the opportunities to come in 2024.

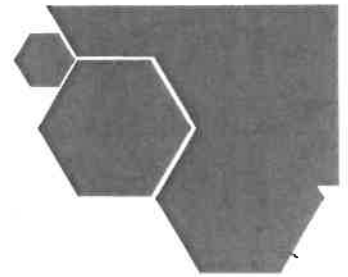
All the best!

Jamie Hoover
Chairperson of the Board
Lacombe Foundation

2022 Board of Directors

Jamie Hoover – Board Chair
Barb Gilliat – Vice Chair
Lenore Eastman
Colleen Ebden
Tracy Hallman
Rueben Konnik
Barb Shepherd

CAO Message



Early 2022 saw us continuing to deal with the COVID-19 pandemic, so we were elated when the latter part of the year had restrictions lifted and we were able to, cautiously, begin to resume 'normal' activities and practices. Although we still see mandatory masking required at Eckville Manor because the site provides both lodge spaces and designated supportive living, the other restrictions are no longer required.

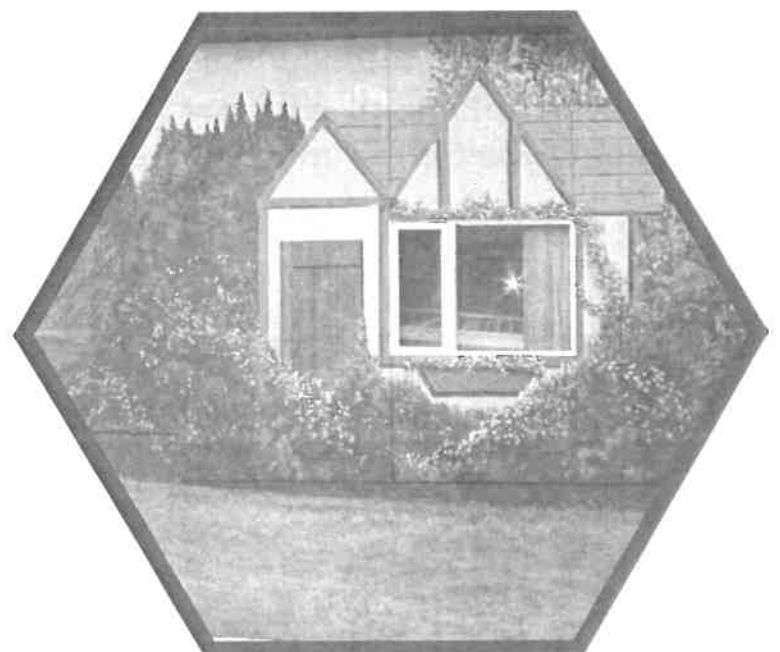
I share my appreciation to our staff for their dedication in working through the ongoing changes that we encountered and we are pleased to have been able to recruit and hire additional staff to fill the vacant positions that we experienced. I would also send my thanks to the many residents and families who put their trust in us all to provide quality housing that includes lodge services such as housekeeping, enticing meals and enjoyable activities. The Lodge program allows residents to participate in the life of the lodge as much as they choose while enabling them to continue to participate in the external community as they like.

We are also pleased to provide health care aide services in addition to the lodge services in Eckville and our manager at this site is a Licensed Practical Nurse who can provide the clinical support and direction to these employees.

The Bethany Group is proud to provide the administrative function for Lacombe Foundation and we thank the Lacombe Foundation Board for their ongoing support of Administration for Lacombe Lodge, Eckville Manor House, Terrace Heights Landing Affordable Housing in Lacombe and Blackfalds Affordable Housing.

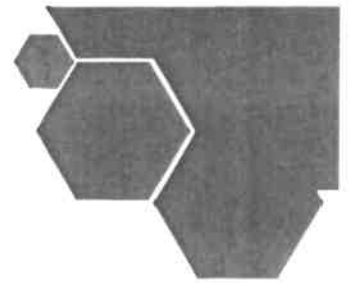
Respectfully,

Carla Beck,
CEO, The Bethany Group
CAO, Lacombe Foundation



Business Plan 2023-2025

Year One Accomplishments



Outcome # 1 Investing Now and In the Future

- The priority request for Lacombe Foundation is for capital funding to redevelop the Lacombe Seniors Lodge. Some challenges have been encountered as gaps have been identified in current grant programs.
- We would encourage residents who reside in the communities of Lacombe County service area to send personal letters of support to the Honourable Jason Nixon, Minister of Seniors, Community and Social Services at SCSS.minister@gov.ab.ca and local MLA Jennifer Johnson at Lacombe.Ponoka@assembly.ab.ca
- The redevelopment plan would ensure area seniors have access to a modern facility that includes in-suite washrooms facilities that accommodate walkers, larger program and activity spaces and suites that can better meet the needs of couples.
- The 2023 request for Capital Maintenance funding was 3.8 million dollars, with the largest portion of that for projects at the Lacombe Lodge should redevelopment not be approved. No funding was awarded to these projects in Budget 2023/2024.
- A request for a Seniors Affordable Housing (Independent Living) project in Blackfalds has also been made to the Government of Alberta. The Town of Blackfalds is updating their local social needs assessments and Lacombe Foundation is monitoring grant and funding program changes that may assist in moving the project forward.
- Lacombe Foundation also provides affordable housing for families in Lacombe and Blackfalds. These buildings have seen high occupancy rates over the past 12 months. Funds have been directed to capital maintenance reserves for future repairs.

Outcome # 2 Integrated Housing and Supports

- Lacombe Foundation is committed to providing an affordable housing option for seniors and families so they can live in their community of choice. Receiving regular resident feedback and seeking out areas of improvement are an important part of meeting the needs of our residents and communities.

2.1 Quality Improvement

- Our 2022 QI initiative was enhancing the Meal Time Experience. Our team reviewed menus, food choices, resident feedback processes, food presentation and more in an effort to improve all aspects of the dining experience.

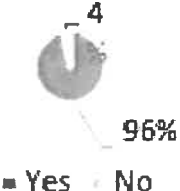
2.2 Resident Surveys

“Meals are always excellent. Staff seem to genuinely care and are mostly friendly and helpful” *Quote from resident, 2022 Eckville Manor Lodge Survey*

“ The neighbors are really great watching out for each other” *Quote from resident, 2022 Terrace Heights Landing Affordable Housing Survey*

Residents provided their feedback on various areas of the lodge living environment or their affordable housing building. The surveys were tabulated and actions plans are being implemented to address areas of concerns. The tabulated results are posted on our website at www.lacombefoundation.ca

Sample from Lacombe Lodge Survey

1. I Enjoy living here	Celebrating Success	What we've learned	What we are doing
 <p>96% Yes 4% No</p>	The staff here are wonderful and very considerate and eager to help out.	Resident have so many amazing things to say about the lodge. We will keep working with maintenance on concerns regarding heating.	We will continue to ensure that residents enjoy the activities and the space provided

Sample from the Affordable Housing Survey

1. I Enjoy living here	Celebrating Success	What we've learned	What we are doing
 <p>0% Yes 100% No</p>	We really enjoy living here, very well maintained and managed	Tenants enjoy their units overall.	We will continue to provide a <u>person centered</u> approach to our affordable housing tenants.

Outcome # 3 Transitions and Aging in the Community

- Lacombe Foundation is monitoring legislative changes and best practices in continuing care and affordable housing sector of Alberta. We are working proactively with AHS in their planning processes on delivery models to improve continuity of care for lodge residents.
- The Foundation has applied for an Adult Day Support program to be offered at the Lacombe Lodge. No decision from AHS has been communicated at this time and we be following up with the Ministry after the provincial election.
- For Eckville, we are looking for opportunities to develop a community service hub and await additional direction from AHS. In addition to the 35 lodge rooms, 15 rooms in Eckville are Designated Supportive Living 3, with access to Health Care Aides 24/7.

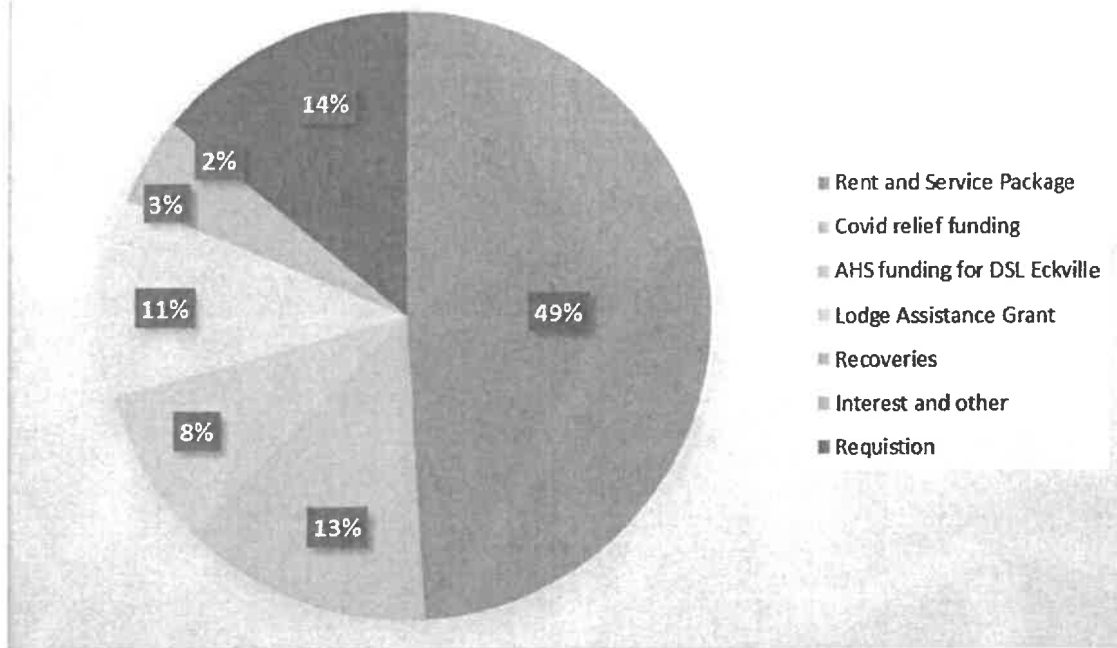
Outcome #4 Fair and Flexible

- Lacombe Lodge and Eckville Manor look to find a balanced approach to offering fair and affordable rent and services packages, identifying operational efficiencies and best practices while being mindful of the use of local tax requisition dollars. Increasing costs and inflationary pressures are a top of mind issue for our lodges.
- Affordable Housing needs to be self-sustaining, collecting enough revenue to cover monthly costs, mortgage payments and maintenance reserves to keep the buildings in good condition.
- We are eager to participate in the Provincial Lodge Program Review anticipated later in 2023 and will advocate for needs of rural lodges and fair funding support from the Provincial Government

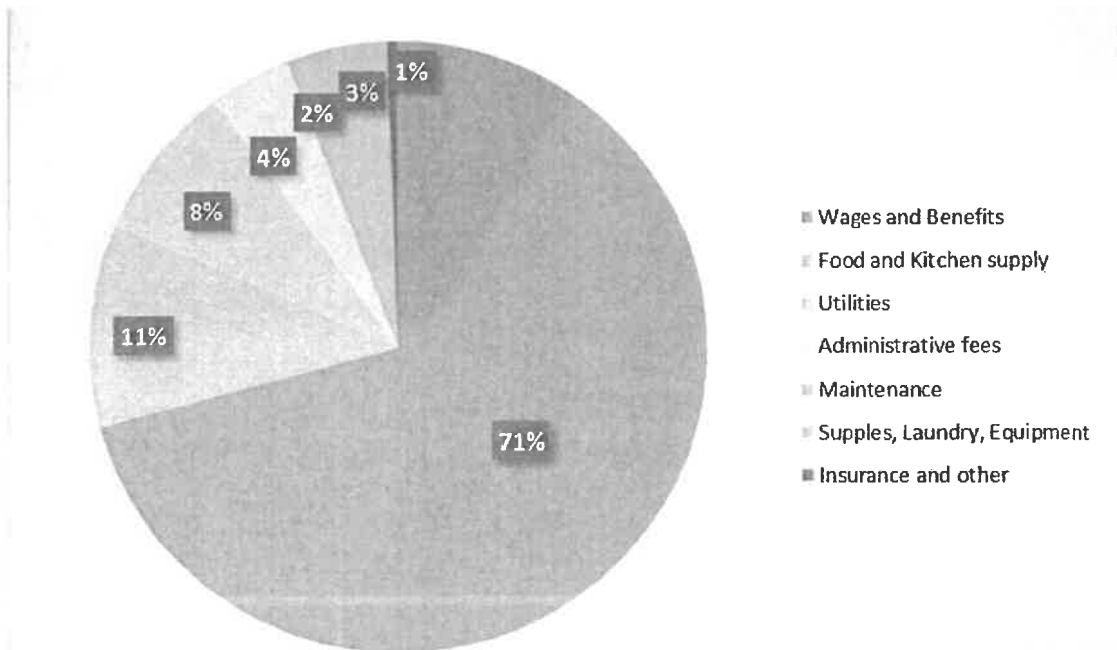
Outcome #5 A Sustainable System

- Lacombe Foundation has completed a board skills assessment to ensure targeted skills and knowledge at the board level support good local governance.
- A lodge marketing working group has been established to review current practices and develop new promotional tools.
- Lacombe Foundation will be advocating for increased financial support from the provincial government, to address rising costs, and to protect low to moderate income seniors without sacrificing service quality. The unique needs of a smaller rural lodge, particularly in Eckville, need to be addressed by the province in their funding model so local seniors can continue to live in their community of choice with the appropriate support of the facility and the community at large.

Lacombe Foundation 2022 Revenue



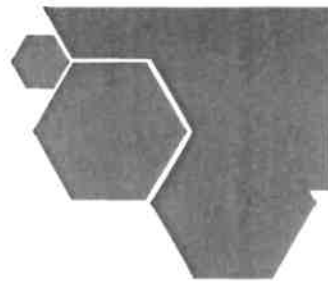
Lacombe Foundation 2022 Expenses



To view the full 2022 Financial Statements, including the Affordable Housing portfolio, please visit our website at www.lacombefoundation.ca/about-us



Prepared by
The Bethany Group



Contact Us



[403-782-4118](tel:403-782-4118)



housing.lacombe@bethanygrp.ca



www.lacombefoundation.ca





ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR111593

July 7, 2023

His Worship Robert Fehr
Mayor
Village of Alix
PO Box 87
Alix AB T0C 0B0

Dear Mayor Fehr:

Further to my predecessor's letter of March 2, 2023, a strong partnership between the province and local governments remains a key priority for the Government of Alberta. To that end, I am pleased to confirm the allocation amounts to your community for the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program.

For the Village of Alix:

- The **2023 MSI Capital allocation is \$112,563.**
- The **2023 MSI Operating allocation is \$36,466**, double the 2022 allocation amount.
- The **2023 CCBF allocation is \$50,000.**

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications.

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver
Minister

cc: Michelle White, Chief Administrative Officer, Village of Alix

CAO

From: municipalservicesdivision@gov.ab.ca
Sent: July 12, 2023 9:47 AM
To: CAO
Subject: Release of Municipal Affairs 2022-23 Annual Report

Attention: All CAOs

Subject: Release of Municipal Affairs 2022-23 Annual Report

I am very pleased to share the Ministry of Municipal Affairs' 2022-23 Annual Report with you. This year's report is a great reminder of the diverse, collaborative, and valuable work of our ministry.

The report provides a comprehensive review of the programs and initiatives the ministry has undertaken over the past fiscal year to build stronger, safer local communities that contribute to greater economic prosperity for all Albertans. It offers a detailed analysis of the Ministry's performance in relation to its 2022-25 Business Plan, and highlights many of the Ministry's accomplishments, opportunities, and challenges in 2022-23, including the following.

- Continued to strengthen municipal accountability and transparency through the Municipal Accountability Program, the municipal inspection process, and the annual Alberta Municipal Measurement Index.
- Collaborated with stakeholders to conduct a review of the newly published editions of the national building, fire, and energy codes to ensure they align with the best interests of Albertans. By maintaining the exclusion of large farm buildings, Alberta will preserve affordability for the agricultural industry, and protect jobs and the economy while maintaining public safety. Adopting tier 1 as the minimum province-wide standard for energy efficiency in buildings and homes will allow Alberta to set a consistent framework for achieving higher levels of energy efficiency in housing and small buildings, while maintaining affordability.
- Continued to support Alberta's municipalities with stable funding for capital projects through the Municipal Sustainability Initiative, the province's primary capital grant program for municipalities. The Ministry provided \$486 million in capital funding to Alberta municipalities through this initiative, as well as \$255 million through the federal Canada Community-Building Fund. Additionally, \$29 million in operating grant funding was provided to municipalities and Metis Settlements. The ministry continued to collaborate with stakeholders on the program design and allocation formula for the future Local Government Fiscal Framework.
- Provided \$16 million in funding for the Alberta Community Partnership, a grant program that enables municipalities to advance local and regional priorities, including municipal regional collaboration and capacity-building initiatives.
- Engaged in a series of meetings with the Government of Saskatchewan, City of Lloydminster, and the Lloydminster public and separate school divisions to review and update the Lloydminster Charter. The resulting amendments better aligned the charter with municipal legislation in both provinces and addressed, where possible, the unique status of the city.

- Delivered funding under the Fire Services Training Program to supplement training supports for fire departments across municipalities. A total of \$500,000 was provided, with funds disbursed to 63 successful applicants, including municipal fire services in cities, towns, villages, counties, and improvement districts, as well as First Nations.
- Continued to address the unpaid oil and gas property tax issue within municipalities. To gain a better understanding of the issue, the Ministry conducted a municipal survey in fall 2022. A summary of the results is published at www.alberta.ca/unpaid-oil-and-gas-property-taxes.aspx. Municipal Affairs supported the Minister of Energy to issue a new directive to the Alberta Energy Regulator (AER) to make payment of municipal taxes a mandatory condition for the AER to approve license transfers between oil and gas companies or to grant new licenses. Municipal Affairs is supporting the implementation of the directive by compiling and maintaining a list of companies with unpaid taxes for the AER to reference.
- Continued to manage a high volume of appeals and applications made to the Land and Property Rights Tribunal, the majority of which were filed under the *Surface Rights Act* by rural landowners to recover unpaid surface lease payments owing from oil and gas operators, and made significant improvements to modernize and improve processes to make intake of these applications more efficient.
- Granted Municipal Stimulus Program time extensions for 94 municipalities and two Metis Settlements for projects under the program. By extending program time limits to December 31, 2022, 169 projects were successfully completed.
- Provided \$30.8 million to 165 municipalities under the Grants in Place of Taxes program in 2022-23. This program provided municipalities with grant funding equivalent to the municipal property taxes on more than 5,100 properties the Crown owns or leases, which would otherwise be tax exempt under the *Municipal Government Act*.
- Provided advice and guidance to the Village of Glendon and Frog Lake First Nation as they each formed new library boards. Public libraries or outreach services are now available on numerous First Nation reserves and Metis Settlements throughout the province.

Within this report, you can see how actions and decisions connect to the Ministry's goals and key strategies, and how Municipal Affairs is progressing. I invite you to look through our annual report online at <https://open.alberta.ca/publications/1925-9247>.

I look forward to our continued partnership.

Brandy Cox

Deputy Minister

CAO

From: Stephen Covey <stephen.covey@cn.ca>
Sent: July 20, 2023 11:46 AM
To: CAO
Subject: Rail Safety Week 2023 | Proclamation request
Attachments: RSW2023_EN_Resolution_Canada.pdf; RSW2023_FR_Resolution_Canada.pdf



cn.ca

Dear Ms. White:

Every year, more than 2,100 North Americans are killed or seriously injured because of unsafe behaviour around tracks and trains. By adopting the attached draft proclamation, you can help raise awareness for rail safety in your community.

Working safely is, by far, the most important thing we do each day at CN. Every employee deserves to go home safely. Every community needs to know they will not be put in harm's way. At CN, we aspire to zero – zero fatalities, zero serious injuries, zero harm. We need your help. We firmly believe that all crossing and trespassing related incidents are preventable. By working together, we can help save lives.

Rail Safety Week will be held in Canada and the United States from September 18-24, 2023. This is an opportunity for us all to educate the public on rail safety. As a leader in your community, your council plays a key role in improving public awareness about the dangers around tracks and trains.

Rail safety is a shared responsibility. We are asking you to engage with your communities about rail safety and to sign the enclosed proclamation highlighting your community's commitment to rail safety. We would like to publicly recognize your commitment. For us to do that, we ask that you please return the signed proclamation by e-mail to Marie-Pier.Triganne@cn.ca.

If you have any questions or concerns, please contact Julianne Threlfall, your local CN Public Affairs representative, at julianne.threlfall@cn.ca

For more information:

- Questions or concerns about rail safety in your community, contact our Public Inquiry Line at 1-888-888-5909
- For additional information about Rail Safety Week 2023 visit cn.ca/railsafety or operationlifesaver.ca
- Let us know how you promote rail safety in your community by visiting www.cn.ca/RSW2023

Janet Drysdale

Senior Vice-President and Chief

Stakeholder Relations Officer

Stephen Covey

Chief of Police and Chief Security

Officer

