

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, February 17, 2021 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting – Wednesday, February 3, 2021 – 6:00 P.M.
4. Delegation: None
5. Bylaws: None
6. Unfinished Business: None
7. New Business: a) Assessment Review Board (ARB) Clerk – Request for Decision 21-12
b) Municipal Development Plan (MDP) Review – Request for Decision 21-11
c) Policy 43 – Disclosure of Nominee Information – Request for Decision 21-13
d) Policy 39 – DEM & DDEM Honorariums – Amendment – Request for Decision 21-14
8. Financial Reports: a) Accounts Payable Cheque Listing – January 15 – February 4, 2021
b) Bank Reconciliation – January 2021
c) Tax Trial Balance – February 11, 2021
9. Committee Reports: a) Alix Arena Meeting – Mayor Fehr
10. Administrative Reports: a) CAO Report
b) Admin Support Staff Reports
c) Cyberus Protection Services Patrol Report
11. Correspondence and Information: a) Alberta Police Interim Advisory Board Report on Municipal Policing Priorities
b) Parkland Airshed Management Zone 2021 Membership
c) Mackenzie County – Letter to Honourable Premier Kenney
d) Fortis Alberta 2021 Distributions Rates – Revised
e) Town of High River – Reinstatement of the 1976 Coal Development Policy
12. Closed Meeting: None
13. Adjournment

This Regular Meeting of the Village of Alix Council will be held virtually. The link to join the meeting as well as the agenda package can be found on the Village of Alix website.

www.villageofalix.ca

VILLAGE OF ALIX
MISSION STATEMENT

Through Village Council policies and leadership, we foster an open, cooperative government that encourages public participation and ensures levels of services our citizens expect and deserve.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, February 3, 2021 at 6:00 P.M., virtually.

Present: Mayor Rob Fehr, Councillors Barbara Gilliat, Tim Besuijen, Edwin Cole and Vicki Soltermann

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #027/21: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda as presented.
CARRIED

Minutes: a) Regular Meeting – January 20, 2021

Resolution #028/21: Moved by Councillor Besuijen that the Minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, January 20, 2021, be accepted as presented.
CARRIED

Delegation: None

Bylaws: None

Unfinished Business: None

New Business: a) Wolf Creek Public Schools – Election - Request for Decision 21-10

Resolution #029/21: Moved by Councillor Soltermann that the Village of Alix Council enter into an agreement with Wolf Creek Public Schools to hold a joint election.
CARRIED

b) Municipal Operating Support Transfer (MOST) Funding Request - Request for Decision 21-09

Resolution #030/21: Moved by Councillor Cole that the Village of Alix Council postpone discussions pertaining to Municipal Operating Support Transfer funding allocations until the March 3, 2021 regular meeting of Council.
CARRIED

Financial Reports: None

Committee Reports: a) Alix Family and Community Support Society – Councillor Cole

Resolution #031/21: Moved by Councillor Besuijen that the Village of Alix Council accept the Committee Report as presented.
CARRIED

Administrative Reports: None

Correspondence and
Information:

- a) BDO – Audit Planning Report
- b) M.D. of Bonnyville No. 87 – Support for Western Canadian
Municipal Advocate
- c) M.D. of Spirit River No. 133 – Letter to Honourable Premier
Kenney
- d) My Parks Will Go On

Resolution #032/21: Moved by Councillor Besuijen that the Village of Alix Council
accept Correspondence Items (a) through (d) for information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #033/21: Moved by Councillor Gilliat that this Regular Meeting of the Village
of Alix Council be adjourned at 6:42 P.M.

CARRIED

DRAFT

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: February 10, 2021 RFD 21-12
Memo To: Village Council
From: Michelle White
Subject: ARB Clerk

1. **PURPOSE** – For Council to make an appointment for the position of Assessment Review Board (ARB) Clerk.
2. **BACKGROUND** – Under the previous agreement with the City of Red Deer's Regional Assessment Review Board, Clerk services were provided to the participating municipalities through the terms of the agreement. Now that Alix has successfully completed the transition to having ARB services provided by Lacombe County, a Clerk needs to be appointed.
3. **OPTIONS** –
 1. To appoint CAO Michelle White as the ARB Clerk.
 2. To request Clerk services from Lacombe County and make a resolution to appoint accordingly.
4. **DISCUSSION** –
5. **FINANCIAL IMPLICATIONS** – Option #1 would have minimal financial implications for the Village. Clerk duties would be performed as part of the CAO's regular work schedule. Option #2 would mean extra costs that would be billed out by County if/when Clerk services were used.
6. **LEGAL** – MGA s. 456(1) "The council of a municipality must appoint a designated officer to act as the clerk of the assessment review boards having jurisdiction in the municipality.

MGA s. 456(4) "The council or councils appointing the clerk must prescribe the clerk's remuneration and duties."

There is a legislated requirement for ARB Clerks to have and maintain the appropriate training. I completed ARB Clerk training on September 23, 2020.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – MGA s. 456(4) says Council must prescribe the Clerk's duties. Bylaw 462/21 outlines Clerk duties in section 12.2
9. **RECOMMENDATIONS** – Option #1. I recommend the following resolution:

"that the Village of Alix Council hereby appoints CAO Michelle White as Assessment Review Board Clerk. Remuneration for this position will be in accordance with the terms of the CAO Contract."

Author

ADMINISTRATION REPORT



Date: February 10, 2021 RFD 21-11
Memo To: Village Council
From: Michelle White
Subject: MDP Review

1. **PURPOSE** – To determine if Council is in favour of the proposal from Parkland Community Planning Services (PCPS) for a Municipal Development Plan (MDP) review.
2. **BACKGROUND** – The most current version of the Village's MDP was adopted in 2009. The review of this plan is the only outstanding recommendation from the Village's inspection by Municipal Affairs (completed July 2017). It will be checked for compatibility with our Intermunicipal Development Plan adopted in 2018 and our Land Use Bylaw amendments done last year.
3. **OPTIONS** –
 1. To direct administration to proceed with the MDP review as outlined.
 2. To postpone the matter to a future date. (NOTE: Specific date would need to be included in the resolution)
 3. To accept this report as information.
4. **DISCUSSION** – Parkland Community Planning Services (PCPS) has been contacted to do a review of our MDP. They have noted the legislated requirements for content of the MDP have changed since the new Municipal Government Act was passed in 2018. There are also conflicts regarding future land use and several conflicts between the Municipal Development Plan and the Intermunicipal Development Plan between Lacombe County and the Village.
5. **FINANCIAL IMPLICATIONS** – The estimated total project cost is \$20,350 spanned over a 2 year period. If Council approves this project, a budget adjustment would be required to accommodate the extra cost. This could be done in the spring when Council considers / passes the final 3 year operating budget.

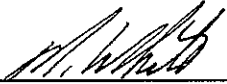
The Village currently has \$990 credit on account with PCPS from the previous contract. We will then have an additional \$7,500 on account with them over the next 3 year contract period (\$2,500/year for 3 years according to the agreement). This means an additional \$11,860 would need to be allocated in the budget to cover the remaining project costs.
6. **LEGAL** – The Village is legally required to have a Municipal Development Plan. The Municipal Government Act outlines certain things that must be contained in the plan. Currently we are not in compliance with all legislated requirements.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Public could be impacted if / when development permit applications are reviewed and inconsistencies are found in land uses between the Village statutory plans (Intermunicipal Development Plan, Municipal Development Plan, Land Use Bylaw)

The project is being proposed over a 2 year period to accommodate the upcoming municipal election and the release of the 2021 census and demographic information.

8. **OTHER COMMENTS** – PCPS is proposing to deal with the inconsistencies between the MDP and IDP as part of this project. Once this is done all statutory plans will be updated, consistent and compliant with legislation.

9. **RECOMMENDATIONS** – Option #1. I recommend the following resolution;

“that the Village of Alix Council hereby directs administration to initiate a review of the Village of Alix Municipal Development Plan.”

A handwritten signature in black ink, appearing to be 'M. W. Smith', written over a horizontal line.

Author

Village of Alix – Municipal Development Plan Review 2021 - 2022

Terms of Reference

Introduction:

The Village of Alix would like to review the June 2009 Municipal Development Plan (MDP). The project will update the MDP for the Village of Alix to be consistent with the Intermunicipal Development Plan (IDP) and reflect the changes in the Village direction over the past years. Amendments to the MDP may also trigger changes and amendments to the IDP.

This project will be broken down into two phases in consideration of the municipal elections in 2021. The preparation of proposed updates to the MDP will be prepared prior to the 2021 municipal election. Review with the Village Council, discussions with Lacombe County, public review and adoption of any proposed changes to the MDP and IDP would occur in 2022. Expected outcomes include:

1. Updated policies that reflect current legislation and expected future challenges and opportunities;
2. Updated demographics and background information to reflect current context;
3. Removal of redundancies and ensuring consistency with the IDP;
4. Updated Future Land Use Concept Map;
5. Development of a Significant Features Map and corresponding write up; and
6. Preparation of proposed IDP changes and possible adoption.

First part of Review:

The first part of the review will focus on identifying and preparing proposed changes to the MDP and IDP. The intent is to have the information and background completed for review by the Village during 2021. This will include the preparation of changes and the development of a significant features map. Unfortunately, the census data for 2021 will not be available until late 2021; as such the demographic information update will take place at the end of the first part once the data is available.

In order to track new content and changes, Parkland Community Planning Services (PCPS), will use a set of “before and after” charts with notes for clarity.

PCPS will be responsible for the following during the first part of the review:

1. Start-up meeting with Village of Alix Administration;
2. Gather materials and information for MDP review ;
3. Review background materials and information and prepare comparison chart for the MDP review; This will also include:
 - a. Development of Significant Features Map
 - b. Update of the Future Land Use Map
 - c. Accompanying write ups
4. Identify areas of the IDP for possible future update providing a comparison chart to the Village of Alix Administration;
5. Review the comparison charts with the Village for feedback and edits;

6. Finalize changes on available background information based on the Village's feedback and prepare for the second part of the review; and
7. Update demographic information once census 2021 data is available.

Second part of Review:

This part of the review will focus on the finalization of the MDP and IDP review with the Village, preparing for discussions with Lacombe County regarding possible IDP updates and include the hosting of an engagement session with the public. The intent is to have the MDP and possible IDP amendments adopted within 2022.

Additional meetings may be added throughout the process as required.

PCPS will be responsible for the following during the second part of the review:

1. Review the comparison charts with the Village of Alix Administration and Council for feedback and edits;
2. Initial meeting with Lacombe County and the Village Administration to discuss possible IDP updates to coincide with MDP updates;
3. Meeting with Lacombe County, Village Administration and Council going over comparison chart for IDP updates;
4. Notify the general public about the MDP update process and host a public open house for input (Possibly to be combined with IDP public open house);
5. Meeting with Lacombe County and the Village to discuss responses and possible changes from the open house;
6. Present the updated MDP and IDP to Council for first reading;
7. Prepare advertisements and notices for the Village Administration to post on the Village website and in the local newspaper;
8. Prepare RFD for the public hearing;
9. Attend public hearing (2nd and 3rd reading) for IDP updates;
10. Attend public hearing (2nd and 3rd reading) for MDP updates; and
11. Prepare and distribute finalized copy of the updated MDP and IDP approved by Council.

Estimate Fees and Costs:

It is estimated that 20 hours of planning technician time at \$95/hour is required to complete the updated maps. This amounts to \$1,900.00 in fees. In addition 65 hours of planner time at \$150/hour is required to complete the First Part of the MDP review. This amounts to \$9,750.00 in fees. In total the combined cost for the first part of the project would come to \$11,650.00 in fees (GST does not apply).

It is estimated that 58 hours of planner time at \$150/hour is required to complete the Second Part of the MDP review. This amounts to \$8,700 in fees (GST does not apply).

The combined estimated cost for the First Part and Second Part would come to \$20,350.00 in fees (GST does not apply).

Timeline:

Below are target dates for certain milestones of the project broken down into part one and part two. Please note that while the Lacombe County response and schedule is unknown certain target dates are noted as "2022" without specific dates and will be updated as the project advances.

Activities	Target Date
Part One of the Review	
(1) Start-up Meeting with Village of Alix Administration to review proposed project process for part one.	March 31, 2021
(2) Development of Significant Features Map, update of Land Use Concept Map and draft comparison charts for MDP and IDP review.	April 30, 2021
(3) Meeting with Village of Alix Administration to review comparison charts and provide feedback/comments.	May 31, 2021
(4) Provide IDP items for joint committee meeting between the Village and Lacombe County	June 30, 2021
(5) Finalize changes on background information based on Administrations feedback and prepare for the second part of the review.	July 30, 2021
(6) Update demographic information once Census 2021 information is available.	November 30, 2021
Part Two of the Review	
(7) Meeting with Village of Alix Administration and Council to review comparison charts and provide feedback/comments.	January 31, 2022
(8) Initial meeting with Lacombe County and the Village of Alix Administration to discuss possible IDP updates.	2022
(9) Meeting with Lacombe County, Village Administration and Council going over comparison chart for IDP updates	2022

Activities	Target Date
(10) Notifications and arrangements for open house and public comments.	2022
(11) Host open house for IDP and MDP updates.	2022
(12) Meeting with Lacombe County and the Village of Alix Administration to discuss responses and possible changes from the open house.	2022
(13) Prepare and present updated MDP and IDP to Village Council for first reading.	2022
(14) Present at public hearing during regular Council meeting and possible adoption by Council for IDP updates.	2022
(15) Present at public hearing during regular Council meeting and possible adoption by Council for MDP updates.	2022

ADMINISTRATION REPORT




Date: February 11, 2021 RFD 21-13
Memo To: Village Council
From: Michelle White
Subject: Policy 43 re: Disclosure of Nominee Information

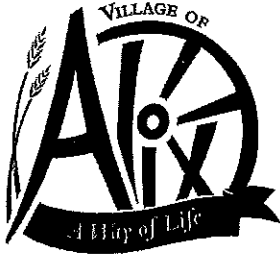
1. **PURPOSE** – To provide Council with the opportunity for additional communication to the public regarding the municipal election.
2. **BACKGROUND** – The Local Authorities Election Act (LAEA) has changed significantly since the last election. Nomination period is now from "January 1 in a year in which a general election is to be held and ending at 12 noon on nomination day," and "Nomination day is 4 weeks before election day." (September 20th)
3. **OPTIONS** –
 1. To approve Policy 43 as presented
 2. To approve Policy 43 with amendments
 3. To accept this report as information
4. **DISCUSSION** – During election training modules offered by Municipal Affairs, it has been recommended that municipalities have a policy in place if they plan to advertise the list of nominees more than what is required in the LAEA.
5. **FINANCIAL IMPLICATIONS** – n/a
6. **LEGAL** – LAEA s. 28(8) "Twenty-four hours after the close of nominations on nomination day, the returning officer shall, as soon as practicable, forward a signed statement showing the name of each nominated candidate and any information about the candidate that the candidate has consented to being disclosed to the relevant Minister's Deputy Minister."

s. 28(10) "Within 48 hours of the close of nomination on nomination day, the returning officer shall post or cause to be posted at the local jurisdiction office the names of all candidates that have been nominated and the offices for which they were nominated."

Policy 43 refers to LAEA s. 28(6) "At any time after the commencement of the nomination period until the term of office to which the filed nomination papers relate has expired, a person may request to examine the filed nomination papers during regular business hours and in the presence of the returning officer, deputy or secretary."
7. **POLITICAL/PUBLIC IMPLICATIONS** – This policy will increase communication with the public on an important local matter. It may also result in increased participation in the election process.
8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #1

"that the Village of Alix Council hereby adopts Policy #43 Municipal Election Candidate Information Disclosure as presented."





Department: Administration

Policy No: 43

Policy Title: Municipal Election Candidate
Information Disclosure

Resolution No:

Date:

Review Date:

Policy Statement:

The Village of Alix values communication and endeavours to be transparent to ratepayers regarding all aspects of municipal government.

Participation in municipal elections is important on all levels; from running for office to voting. The Village of Alix will actively increase public information regarding municipal election nominees through this policy.

Guidelines/Procedures:

1. A list of candidates who have filed nomination papers for election within the local jurisdiction will be posted at least once per month during the nomination period.
2. The list of candidates shall be posted at 4849 50th Street, Alix.
3. The list will be updated by staff on a regular basis, however administration makes no guarantees as to the completeness of the list between updates. The date the update is done shall be included on the list.
4. Staff may give the names of candidates who have filed nomination papers by phone if requested. Any other candidate information must be obtained by personal attendance at Village Office in accordance with the Local Authorities Election Act s. 28(6).

General:

1. A copy of this policy shall be provided to individuals as part of the nomination package available at Village Office. Failure to object to the terms of this policy will be deemed as acceptance by candidates upon filing of their nomination forms.
2. An objection to this policy must be delivered in writing to the Village Office during the nomination period.

3. If an objection to this policy is received, the candidate's information will only be shared in accordance with legislated requirements.

Mayor

CAO

Date

ADMINISTRATION REPORT



Date: February 11, 2021 RFD 21-14
Memo To: Village Council
From: Michelle White
Subject: Updates to Policy 39

1. **PURPOSE** – To suggest updates to Policy #39 DEM & DDEM Honorariums.
2. **BACKGROUND** – Policy #39 was approved by Council June 23, 2019. Since that time the roles of DEM & DDEM have been brought 'in house' and are being done by Village Staff.
3. **OPTIONS** –
 1. To approve the proposed amendments to Policy #39
 2. To accept this report as information
3. **DISCUSSION** – At the time Policy #39 was adopted, the Village DEM & DDEM were being done by volunteers or by staff members using volunteer time to perform the duties of those roles. Since that time, municipal staff have taken on these positions as part of their regular duties.

The following additions to the policy are recommended:

Guidelines/Procedures:

If the position(s) of DEM or DDEM for the Village of Alix are held by a volunteer, the following rates of remuneration shall apply:

E. General

5. If the position(s) of DEM or DDEM for the Village of Alix are held by a Village of Alix staff member, the rate of pay for the position shall correspond to the rate of pay for the staff member assigned to that role. All other expenses related to performance of the duties of the position shall correspond to the approved municipal operating budget.

5. **FINANCIAL IMPLICATIONS** – If the Policy remains as is, technically the rates of remuneration outlined would still be payable to both positions.
6. **LEGAL** –
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Director of Emergency Management is a very big job – especially during the pandemic. Since appointing staff members to the positions, Alix has been able to reach a state of legislative compliance in all aspects of Emergency Management as well as increase Emergency Management communications with the public.
9. **RECOMMENDATIONS** – Option #1

"that the Village of Alix Council hereby approves Policy #39, DEM & DDEM Honorariums as presented."

A handwritten signature in black ink, appearing to read 'Michelle White', written over a horizontal line.

Author

The DEM and/or DDEM will be considered on Active Duty at the point when they are formally requested to respond to an emergency situation which is affecting or has the potential to affect the Village of Alix.

D. Expenses:

1. **Mileage:** To attend out-of-Village meetings, training, or to attend to Village business shall be reimbursed at a rate of \$0.50 per kilometer.
2. **Overnight Accommodation:** Attendance at meetings, conferences, conventions, workshops requiring an overnight stay will be reimbursed at actual cost of the room and related expenses (parking), **reimbursed with receipt.**
3. **Meals:** Reimbursed per receipts to a maximum of \$50.00 per day. Reimbursement of meals does not include alcohol purchases and gratuities will be limited to a maximum of 15%.

E. General:

1. Training attendance shall be up to a maximum of \$1,500 per budget year per position including honorarium, mileage and any additional related expenses.
2. Local Community Functions such as parades, suppers or public relations events are not eligible for an honorarium claim.
3. The DEM and/or DDEM are expected to report to the CAO on any attended conference, convention, course or seminar within one (1) month of his/her return.
4. The DEM and/or DDEM shall submit their expenses, meeting fees and any other related claims within one (1) month from when they were incurred.
5. If the position(s) of DEM or DDEM for the Village of Alix are held by a Village of Alix staff member, the rate of pay for the position shall correspond to the rate of pay for the staff member assigned to that role. All other expenses related to performance of the duties of the position shall correspond to the approved municipal operating budget.

Mayor

CAO

Date



VILLAGE OF ALIX

Cheque Listing For Council

2021-Feb-11

8:15:33AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210039	2021-01-15	2253676 ALBERTA LTD., (ALIX FOODS)	DEC.2020	PAYMENT P/W SUPPLIES	85.57	85.57
20210040	2021-01-15	327241 ALBERTA LTD	825	PAYMENT DECEMBER PATROLS	189.00	189.00
20210041	2021-01-15	ADVANCED SYSTEMS	38247 38249 38250	PAYMENT NEW BACKUP SA,SUNG EVO-CAO COMPUTER IT PRODUCTS-FRONT COMPUTE	208.95 78.74 61.95	349.64
20210042	2021-01-15	BESUIJEN, TIMOTHY W	DEC.2020	PAYMENT DECEMBER MEETINGS	250.00	250.00
20210043	2021-01-15	ENVIRONMENTAL 360 SOLUTIONS LTD.	RD124539	PAYMENT DECEMBER GARBAGE/RECYCLI	6,252.65	6,252.65
20210044	2021-01-15	HIRON, NICOLE	444939	PAYMENT DECEMBER CLEANINGS	350.00	350.00
20210045	2021-01-15	LACOMBE COUNTY	IVC00039924	PAYMENT 2020 PEACE OFFICER SERVICE	32,096.70	32,096.70
20210046	2021-01-15	MPE ENGINEERING LTD	4420-015-03-03	PAYMENT LAGOON UPGRADES-CELL # 6	6,416.55	6,416.55
20210047	2021-01-15	TAXervice	2369577	PAYMENT PROFESSIONAL FEES	114.00	114.00
20210050	2021-01-21	ADVANCED SYSTEMS	38269	PAYMENT IT SUPPORT	115.50	115.50
20210051	2021-01-21	ALBERTA URBAN MUNICIPALITIES ASSOC	20210183	PAYMENT 2021 MEMBERSHIP FEE	1,390.01	1,390.01
20210052	2021-01-21	ALIX ARENA ASSOCIATION	JAN.2021	PAYMENT FUNDING REQUEST- 'MOST' GR/	37,000.00	37,000.00
20210053	2021-01-21	ALLAN, TERRY	JAN. .2021 JAN.2021	PAYMENT 2021 CLOTHING ALLOWANCE 10 YEARS OF SERVICE AWARD	300.00 200.00	500.00
20210054	2021-01-21	AMSC INSURANCE SERVICES LTD.	0039-42049	PAYMENT FEBRUARY PREMIUMS	5,254.06	5,254.06
20210055	2021-01-21	CARR, MICHAEL	JAN. .2021	PAYMENT 2021 CLOTHING ALLOWANCE	300.00	300.00
20210056	2021-01-21	CYBERUS PROTECTION SERVICES	2-2	PAYMENT FEBRUARY PATROLS	2,362.50	2,362.50
20210057	2021-01-21	EMBER GRAPHICS TRIM & SIGNS	2584	PAYMENT #10 WINDOW ENVELOPES	367.50	367.50
20210058	2021-01-21	GREGG DISTRIBUTORS CO LTD	977763 988926 988927	PAYMENT HOSE PARTS DISCHARGE HOSE	170.10 131.36 184.28	485.74
20210059	2021-01-21	HIGH PRESSURE FLUSHING INC.	2234	PAYMENT FLUSH OUT SANI MAINS	1,092.00	1,092.00
20210060	2021-01-21	KOZAK, TRUDY-LANE	JAN. 2021	PAYMENT 2021 CLOTHING ALLOWANCE	300.00	300.00
20210061	2021-01-21	MUNICIPAL INFORMATION SYSTEMS INC.	20202038	PAYMENT FEBRUARY SUPPORT	469.51	469.51
20210062	2021-01-21	TAXervice	JAN.2020	PAYMENT PROFESSIONAL SERVICES	2,333.10	2,333.10
20210063	2021-01-21	UNIFIRST LTD.	756 0508392	PAYMENT MATS	44.29	44.29



VILLAGE OF ALIX

Cheque Listing For Council

2021-Feb-11
8:15:34AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210064	2021-01-21	WHITE, MICHELLE	JAN.2021	PAYMENT REIMBURSE-ZOOM PURCHASE	210.00	210.00
20210065	2021-01-21	WOLSELEY(WEU) WATERWORKS GROUP	5507089	PAYMENT MANHOLE LINERS/COVERS	2,206.18	2,206.18
20210075	2021-02-03	BDO CANADA LLP	CINV0906384	PAYMENT PROFESSIONAL SERVICES --202	5,565.00	5,565.00
20210076	2021-02-03	HWY 12/21 REGIONAL WATER SERVICES COMM	1065	PAYMENT DECEMBER WATER CONSUMPT	12,375.81	12,375.81
20210077	2021-02-03	LACOMBE COUNTY	IVC00040000	PAYMENT FIRST RESPONSE 2020 EXPENS	554.44	554.44
20210078	2021-02-04	327241 ALBERTA LTD	841	PAYMENT JANUARY PATROLS	283.50	283.50
20210079	2021-02-04	ACCU-FLO METER SERVICE LTD	94944 95048 95172 95173 95216	PAYMENT 2021 BELT CLIP MAINTENANCE REGISTERS REGISTER REGISTER METER PARTS	777.00 761.25 274.05 241.50 599.55	2,653.35
20210080	2021-02-04	ADVANCED SYSTEMS	38378 38601 MSP-38438 MSP-38469 MSP-38472	PAYMENT SET UP NEW COMPUTER IT SUPPORT IT SUPPORT-JANUARY OFFICE 365 LICENSES JANUARY BACKUPS	173.25 173.25 383.25 136.04 131.25	997.04
20210081	2021-02-04	ALIX FIRE DEPARTMENT	FEB.2021	PAYMENT 2021 FIREFIGHTERS' HONORARI	6,000.00	6,000.00
20210082	2021-02-04	ALIX HOME HARDWARE	134406 134518 134598	PAYMENT PARTS, SUPPLIES PARTS SUPPLIES	51.22 3.98 24.53	79.73
20210083	2021-02-04	BESUIJEN, TIMOTHY W	JAN.2021	PAYMENT JANUARY MEETINGS	450.00	450.00
20210084	2021-02-04	BOUNTY ONSITE INC.	107812	PAYMENT PARTS	109.16	109.16
20210085	2021-02-04	BROWNLEE LLP	510062	PAYMENT PROFESSIONAL FEES	3,000.37	3,000.37
20210086	2021-02-04	CANADIAN PACIFIC RAILWAY CO	1000-11127860	PAYMENT JANUARY FLASHERS	592.00	592.00
20210087	2021-02-04	COLE, EDWIN	JAN. 2021	PAYMENT JANUARY MEETINGS	450.00	450.00
20210088	2021-02-04	CONTACT SAFETY SERVICE LTD	10346 10347 10348 10349 10350 10376	PAYMENT FIRE EXT INSPECTION-P/W BUIL FIRE EXT INSPECTION-COMMUN FIRE EXT INSPECTION,PARTS-LI FIRE EXTINGUISHER INSPECTIC FIRE EXT INSPECTION - OFFICE FIRE EXT INSPECTION - ARENA	615.70 91.35 103.43 138.86 91.35 293.21	1,333.90
20210089	2021-02-04	FEHR, ROBERT LEE	JAN. 2020	PAYMENT JANUARY MEETINGS	550.00	550.00
20210090	2021-02-04	GILLIAT, BARBARA JEAN	JAN.2021	PAYMENT JANUARY MEETINGS	450.00	450.00
20210091	2021-02-04	LACOMBE FOUNDATION	C-449956	PAYMENT 2021 EQUALIZED ASSESSMENT	6,184.00	6,184.00
20210092	2021-02-04	LOCAL AUTHORITIES PENSION PLAN		PAYMENT		7,061.87



VILLAGE OF ALIX

Cheque Listing For Council

2021-Feb-11
8:15:34AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20210092	2021-02-04	LOCAL AUTHORITIES PENSION PLAN	B202101	JANUARY CONTRIBUTIONS	7,061.87	7,061.87
20210093	2021-02-04	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2:	9334398	PAYMENT FREIGHT	43.86	43.86
20210094	2021-02-04	OLDMAN RIVER REGIONAL SERVICES COMMIS:	11571	PAYMENT 2021 GIS FEES	4,477.40	4,477.40
20210095	2021-02-04	SERVUS CREDIT UNION LTD.	M202101	PAYMENT ████████████████████	249.25	249.25
20210096	2021-02-04	SOLTERMANN, VICKI	JAN.2021	PAYMENT JANUARY MEETINGS	450.00	450.00
20210097	2021-02-04	STETTLER MOTORS (1998) LTD.	224891	PAYMENT TRUCK DOOR HANDLE	123.46	123.46
20210098	2021-02-04	THE CITY OF RED DEER	417965	PAYMENT 2021 FIRE DISPATCH FEES	1,945.10	1,945.10
20210099	2021-02-04	THE PLAYGROUND GUYS	2754	PAYMENT SWING SET PARTS	488.25	488.25
20210100	2021-02-04	UNITED RENTALS OF CANADA INC.	189563515-001	PAYMENT BOOM RENTAL- CHRISTMAS LIG	1,043.20	1,043.20
20210101	2021-02-04	VILLAGE OF ALIX		PAYMENT		1,303.00
			50100-JAN.2021	JANUARY BULK WATER	365.48	
			55100-JAN.2021	JANUARY UTILITIES - OLD FIREH	110.80	
			63900-JAN.2021	JANUARY UTILITIES-LIBRARY	110.28	
			69600-JAN.2021	JANUARY UTILITES-P/W	94.96	
			7000-JAN.2021	JANUARY UTILITIES - OFFICE	122.49	
			72700- JAN.202	JANUARY UTILITIES-FIREHALL	127.27	
			72800-JAN.2021	JANUARY UTILITIES-BAY 1 & 2	127.80	
			72830-JAN.2021	JANUARY UTILITIES - BAY #3	115.59	
			72841-JAN.2021	JANUARY UTILITIES- BAY # 4	128.33	
20210102	2021-02-04	WILD ROSE ASSESSMENT SERVICES	8133	PAYMENT FEB PROGRESS PAYMENT	1,319.50	1,319.50

Total 160,667.69

*** End of Report ***

[REDACTED]

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
January 31, 2021**

SERVUS CREDIT UNION

	CHEQUING	INVESTMENTS
Balance from Bank Statement:	2,247,912.73	4,013.36
Plus: Deposits in Transit	41,805.12	
Less: Outstanding Cheques	(50,913.02)	
 Reconciled Bank Balance:	 <u>2,238,804.83</u>	 <u>4,013.36</u>
 GL balance @ : January 31, 2021	 <u>2,238,804.83</u>	 <u>4,013.36</u>
Variance:	-	-

THIS STATEMENT SUBMITTED TO COUNCIL THIS 17TH DAY OF FEBRUARY, 2021



VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2021-02-11

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	1,649,159.61	Local Improvement Levy			0.00			
		Additional Tax Levy	0.00	Accumulated Penalty			19,200.04			
				Outstanding Penalty			18,415.68			
		Sub Ledger	General Ledger							
		Current	(1,881.61)							
		1 Year	82,437.89			3-00-00-00-210		97,232.44		
		2 Years	13,429.20			Totals		<u>97,232.44</u>		
		3 Years	2,419.57							
		Over 3	827.39							
		Outstanding	<u>97,232.44</u>							
		Total GL						97,232.44		
		Total SL						97,232.44		
		Proof						<u>0.00</u>		

*** End of Report ***

Alix Arena Meeting

Met with executive of the Alix Arena Society as well as John Ireland, Division 1 councillor from Lacombe County on February 4, 2021. The following topics were discussed:

- Planning to stay open until February 28/29. Will notify the school and user groups of this, as there is no one in Central Alberta that has their arenas open.
- Discussed facility issues. Return & Supply air leaks now repaired. Cost approx. 28k to repair. 70K to redo. Costs broke out in 1/3rds with the County, Village, and Arena Assoc. Roof was damaged from the January wind storm, but now repaired.
- Funding for the facility discussed. Roughstock fundraiser approved (pending COVID restrictions) Not much income coming in from ice rentals due to COVID.
- AGM to be held March 4/21 @ 1900 hrs.

Rob Fehr

A handwritten signature in black ink, appearing to be 'Rob Fehr', with a long horizontal line extending to the right.

CAO REPORT FEBRUARY 2021

1. Municipal Audit – Our auditors attended the office on February 9th to do field work for the 2020 regular audit. Most documents were provided to them before the 9th and they only needed to come in to the office for one day.
2. Municipal Election – Staff training has resumed for the 2021 municipal election. The Campaign Finances and Third Party Advertisers modules are in February. There are about 10 training modules in total.
3. Capital Projects – I've been in contact with the engineers about the Lagoon Cell #6 project and re-tendering the 49th Street infrastructure project. By initiating next steps at this time we hope to take full advantage of the 2021 construction season.
4. MAP – The Village of Alix is scheduled for a Municipal Accountability Program (MAP) review by Municipal Affairs on March 16th. Preparation for this including locating & sending documents requested by Municipal Affairs began immediately following the Municipal Audit on February 9th.
5. Year to Date Budget – We are unable to provide Council with a YTD Budget report as of the end of 2020 with all auditor adjusting entries made. At the time of preparing the agenda packages we have just finished the on-site portion of the audit and are now waiting for any further adjusting entries the auditors suggest prior to closing our 2020 books.
6. Future Meetings – There have been no changes to the Public Health Order restricting indoor gathering numbers or the need for masking as of yet. Does Council want to continue meeting virtually for the time being? Business meetings are now allowed to take place in Community Halls. Council chambers is also an option, but delegations and public attendance would still be limited due to the size of the room.

Report Council Meeting – February 2021

Emergency Management Information

Preparedness Schedule

I'm currently working on a schedule that will help keep Emergency Management Organized for the year.

For January I have updated all our vulnerable person forms last year by phone due to covid-19. I have stapled 2020 form on to 2021 due to this year not having signatures.

I have also mailed out the 2021 letter to our partners in the community that Emergency Management has 24-hour access to buildings and local businesses.

LREMP Agency Meeting

Our Next Meeting is in February 2021

LREMP is putting together work shops for the different roles in Emergency Management, they have asked if I would help them in designing one of the workshops.

We will be receiving new Emergency Social Service kits if needed for a reception area.

LREMP Role Specific Workshop Team

As of January 20, 2021, I am part of a committee to develop Emergency Management workshops for municipalities, these workshops will help determine who within the organizations needs to take part in role specific work shops. This will include designing work shops for different agency roles. As it stands there is no formal training available.

Our first meeting is in February time and date is yet to be determined.

LREMP Web Site

This is new as of January 2021. This is a web site created for all the Lacombe Regional Emergency Management Agencies. This will give our agency access to all forms and documentation needed in an emergency setting.

This is what I have put into Alix's Site.

- * Business Continuity Plan
- * 2021 Business Access agreements (currently sitting at 11) This a signed letter granting Emergency Management access to a building or a 24- hour number for local businesses.
- * Community Emergency Management Program review
- * Risk assessment
- * Signed Vulnerable Person Form (currently we have 11 forms filled out).
- * Alix Civic Map
- * Lacombe County Map
- * Contact numbers for Potable water and porta potty, wash station and Health Inspector, agency members and Council contact information.

House Numbers

I am currently waiting for a response to a letter I delivered to our Village Shoppe asking for a donation. This donation will give the community help in making sure all our buildings and house a properly marked for emergency agencies. If we receive the donation, we will be sending out a leaflet in the March water bill stating if we cannot find you, we can't help you, in presenting the slip to Alix Home Hardware you will receive a pre-selected style of house numbers free of charge.

FOIP: Focus on Privacy

Completed online course October 28,2020

Exercise Design 100

This is an online course through Alberta Emergency Management Agency. It helps you with building and presenting exercises. This a 200-page course that I completed January 6, 2021.

Municipal Elected Officials

This course completed January 13, 2021.

Emergency Social Services Course

This course was completed on February 4, 2021.

Scribing for Emergency Management

This course was completed Feb 4,2021.

Signage

This has been ongoing since the beginning of the pandemic. Once a week I go around the Village's playgrounds to make sure signs are still posted to inform people that the playgrounds are not sanitized and to remember to physical distance this includes the sliding hill. As well as providing local businesses and community facilities updated posters from the Alberta Government.

Community Programing

The Rainbow of hope is being displayed under the digital sign. When the weather will cooperate.

Janene Anderson

Director Emergency Management

Report for Council Meeting – February 2021

Economic Development

Business Retention & Expansion

My course for Economic Development Business Retention and Expansion was postponed until February 16th, finishing up March 22nd.

Wayfinding Project

It was brought to our attention about some issues with land ownership by highway 601. Being able to put a sign on one side of the highway will mean only attracting people driving one direction. We have thought about potentially putting a 'medium' sized sign on 44th Ave as you approach Lake Street, to help guide people more appropriately into town. With more ideas flowing in, the signage for our core will be discussed more in depth over this calendar year. We are currently putting our focus on our large signage for the highway 12 entrances and Lake entrance with the grant money for this phase – attached to my report is the finalized proofs for our larger entrance signs. These signs will be 7 feet long by 6 feet high in size.

Once Chamber meetings resume, I will approach them with a design concept to upgrade the current sign at the gas station. Back in October Chamber was opposed to having that sign moved as its 'grandfathered' in at that location and has no continued cost attached to it but agreed to look at the option of having it upgraded.

Highway Signage

Alberta Infrastructure and Transportation; Tourist Oriented Directional Signs (TODS) are subdivided into 5 categories. The signs that council are inquiring about for Highway 11 would fall under the 'Community Attraction & Facility Signs'. Unfortunately, after doing some research, the Village of Alix is **not** eligible for additional signage on Highway 11. These types of highway signs are only granted to be placed on the highways that run through the municipality and or a Highway running adjacent to the municipality. For Alix, that highway would be highway 12. In 2006 there were TODS placed on highway 12. Even with these signs being 15 years old, I do not feel it would be reasonable to update these signs as our industries in the municipality have not changed much. These signs would also come with an initial cost and an annual Permit Renewal Fee for 5 years following.

Eco. Development Research

I read through 15 years of past information from an Economic Development Board in Alix from 2006 as well as information from the Council at that time. There were some common trends then as there are now, such as: Vision of promoting the Alix Lake, promotion of Alix as a community and gaining relationships with neighbouring communities/other levels of government. Big things that have happened since then is improved infrastructure such as roads and water, the development of residential land, increased school population in the last couple years, and a continued increase of businesses coming into the Village.

Now that the Village has vacant developed residential land, pushing this information out on different platforms such as social media and our Village website will help more people know

about what options they have looking at Alix. This would also go for vacant building spaces and leasing opportunities the Village or even third parties may have available.

Business Relations

With so much strain on our small businesses, I have made sure to continually reach out via email to ensure our businesses in town know the current grant information available to them.

General Information

Chamber Information

January Meeting – Cancelled

Social Media

Our Village Facebook page continues to grow. As of February 10th, we have 496 page likes and 545-page followers. Information is constantly being put out for COVID updates, programs, and funding for all sectors of the community, whether business owners, non-profits or personal.

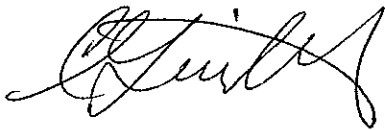
Website Research

I am currently working on gathering resources on statistics for our website – ‘Doing Business’ tab. Such as but not limited to: Population, regional information, land area and population density etc. As well as coming up with a new layout for the specific tab to help with easy navigation through business related topics including - Village by-laws, permits, tax information, land use, and business licensing. This is one of the requirements of the Red Tape Reduction plan the Village submitted to be eligible for MOST funding.

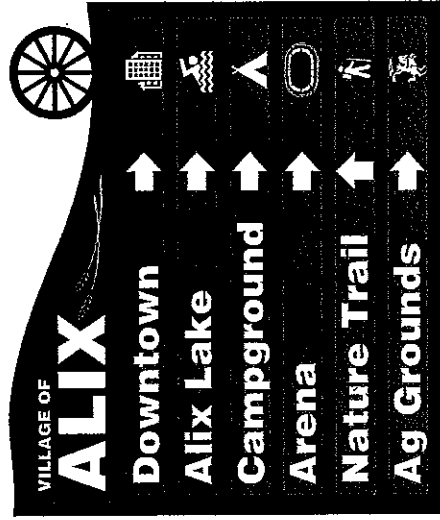
Recreation

Transition letters were sent out via email on January 28th to all the different groups we have in town. I have started to reach out to individual groups to see if there is interest from any to absorb previous Recreation events. We will work with whomever adopts these events this year to ensure they have can successfully plan 2022 independently.

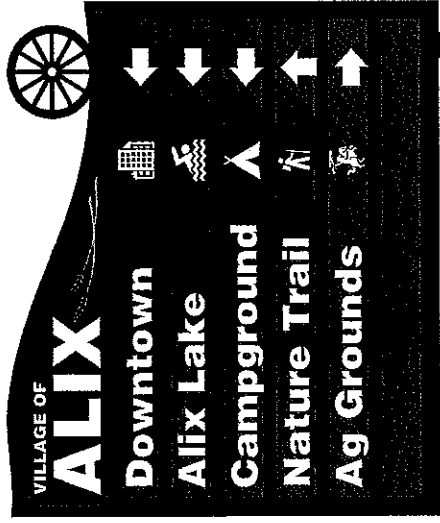
Chelsie Giesbrecht



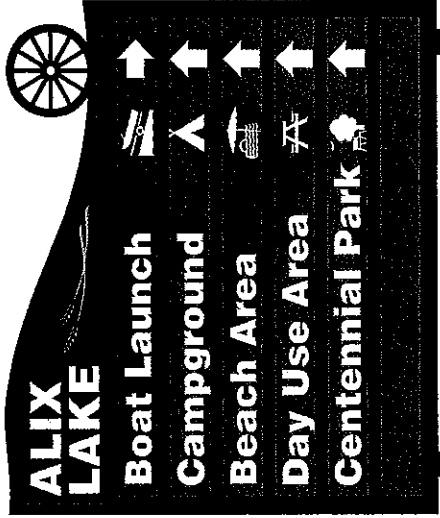
East Sign

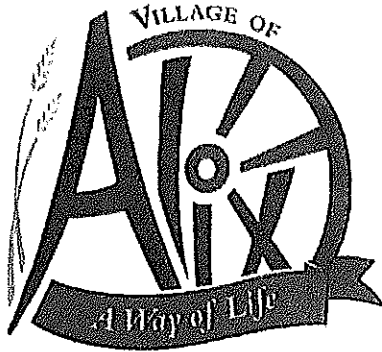


West Sign



Lake Sign





VILLAGE OF ALIX
BOX 87, ALIX, AB TOC OBO
Phone : (403) 747.2495 Fax : (403) 747-2226
E-mail : cgiesbrecht@villageofalix.ca
Web Site: www.villageofalix.ca

As most of our groups and businesses in Alix are aware Janene and I had some changes made to our positions with the Village in September of 2020. These changes were the result of the annual Village Council Strategic Planning session and took into account the ongoing battle with COVID-19 that we are all experiencing. We have been given direction from Council to transition out of Recreation activities. In the past, big events and activities have been planned and hosted by other groups and boards in the Village. We want to help guide these groups and new groups into taking over these community events once again. 2021 will be a year of networking and transition for all dynamics of our community. We are confident that the groups we have in Alix will proceed with offering an abundance of events and activities for our community.

If there is a specific event that your group would like to adopt, we are happy to give you the information and contacts needed, as well as help plan for the 2021 year to make it successful and to ensure you have the resources for independently planning for 2022. This also would include any existing items/materials we have accumulated over the years for specific events. We want to work together to make this transition smooth and seamless. Please do not hesitate to reach out with any questions or inquiries. You can reach me via email @ cgiesbrecht@villageofalix.ca or by phone @ 403.877.7729.

Sincerely,

Chelsie Giesbrecht

Economic Development & Community Programming
Village of Alix

February 2021

Cyberus Protection Services Village of Alix Patrol Report

Summary January 11-17, 2021

This was a relatively quiet week. RCMP were in town on January 17 on a call that came into them. The week had late night walkers out as well as a few vehicles driving slow through town. On January 17 there were marks in the snow indicating a hard acceleration at the cemetery, however only thing found was old damage to lock on outbuilding as there was a leaf behind the lock.

Summary January 18-24, 2021

This week was to the most part quiet other than the marks on the snow covered roads of someone stunting with a vehicle a few times. Late night walkers out doing nothing suspicious. Noticeable even on January 23 was awakened by a loud scratching metallic dragging sound. Drove around not able to locate the source. On January 24 Cyberus protection services had our reporting go down which lasted approx. an hour and a half in which time shift is not reflected in the report, however all was quiet.

Summary January 25-31

Relatively quiet week. A few vehicles that have been noted acting out of the ordinary leaving town as they see the patrol vehicle. This week has seen the return of marks on the road of a vehicle stunting. On Jan 26 door at the Resource center was not fully secured so upon checking the door the alarm was set off. Resource Center person was called to explain the situation, the Village was informed in the morning. On Jan 29 notable events - we received a call from a concerned citizen of Alix about a Chevy on the side of Hwy 12 by the Alix sign with no lights on. Upon responding discovered it was a person tired & pulled over for a nap. We informed him we had a call about his vehicle and suggested finding a safer place or leaving lights on for safety.

Summary February 1-7, 2021

This week was once again relatively quiet with a few notes. Campground has seen an increase in use by day judging by the footprints at night. As noted in the report there are several lights out on the outside of Railway House. Railway House has had footprints looking through windows but all secure on Feb 2nd. Also on Feb 2nd noticed a suspicious vehicle behind the Credit Union. End result after calling it in was the recovery of a stolen vehicle.



587.892.7874 | aapg.ca



310.AUMA | auma.ca



780.955.3639 | RMAAlberta.com

January 29, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue NW
Edmonton, AB T5K 2B6

Dear Minister Madu:

On behalf of the Alberta Police Interim Advisory Board, please find attached the Board's report on recommendations for 2021-22 policing priorities. This report fulfills the following two mandate items from the Board's Terms of Reference:

- *Provide a report detailing the Interim Board's recommendations and advice on the JSG/RCMP "K" Division Multi-year Financial Plan by January 31, 2021; and*
- *Provide a report detailing the Interim Board's recommendations and advice on provincial policing priorities by January 31, 2021.*

Please note that we have combined our recommendations on the multi-year financial plan and provincial policing priorities into the same document.

Thank you again for the opportunity to provide these recommendations. We would be happy to meet with you if you would like to discuss our recommendations in greater detail. The Board is now working on creating the governance recommendations for the operational Board to complete our final mandate items.

If you have any questions or suggestions at this time, please feel free to contact me at tthorn@okotoks.ca.

We look forward to engaging with you soon!

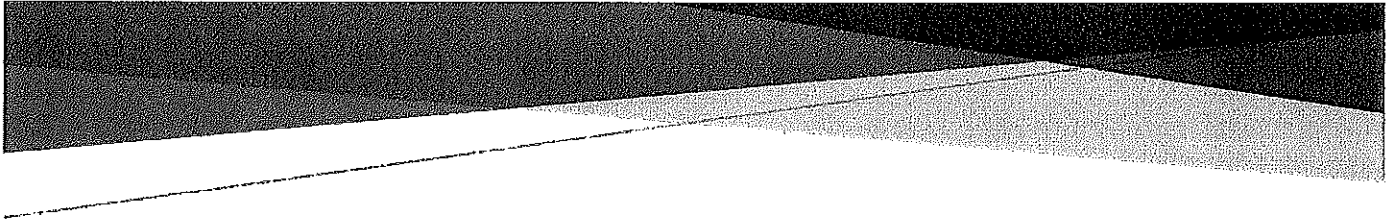
Sincerely,

A handwritten signature in black ink, appearing to read 'Tanya Thorn', with a long horizontal flourish extending to the right.

Tanya Thorn
Chair
Alberta Police Interim Advisory Board

cc: Paul McLaughlin, President, Rural Municipalities of Alberta
Barry Morishita, President, Alberta Urban Municipalities Association
Terry Coleman, Chair, Alberta Association of Police Governance
Deputy Commissioner Curtis Zablocki, "K" Division RCMP
Marlin Degrand, Justice & Solicitor General

Encl: (2)



ALBERTA POLICE INTERIM ADVISORY BOARD

Report on Municipal Policing Priorities

January 2021

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Executive Summary

The Alberta Police Advisory Board was created by the Minister of Alberta Justice and Solicitor General in spring 2020 to give municipalities served by the Provincial Police Service Agreement (PPSA) a strong voice in setting policing priorities. One of the Board's mandated deliverables was to provide input into discussions on provincial policing priorities for the 2021/22 fiscal year. This report fulfills that mandate and is also intended to be used to inform the Government of Alberta/RCMP multi-year financial plan.

The Board has developed eight municipal policing priorities and related recommendations. These priorities and recommendations are of equal importance to municipalities.

Priority	Recommendations
Develop a coordinated, long-term strategy to ensure that all vacant frontline detachment positions are filled.	<ul style="list-style-type: none"> • Work with the Alberta Police Advisory Board to identify and prioritize vacancies and gaps in service in both Provincial Police Service Agreement (PPSA) and Municipal Police Service Agreement (MPSA) municipalities. This would include determining what factors should be considered in making resourcing decisions, as well as the relative importance of each factor. • Develop clear and consistent communication processes with municipalities around vacancies, including information on when and how they will be filled.
Update the detachment resourcing methodology to ensure that resourcing decisions reflect community needs.	<ul style="list-style-type: none"> • Work with the Alberta Police Advisory Board to review resourcing methodology to ensure it reflects community need, particularly at the local level. This may include both enhancing direct RCMP engagement with local communities, and working with the Alberta Police Advisory Board to refine resourcing methodology based on the local input gathered. • Work with the Alberta Police Advisory Board to improve communication with municipalities so that they understand how resources are allocated, as well as the value of centralized, specialized, and civilian positions.
Increase efforts to target repeat offenders committing crimes in rural and small urban municipalities.	<ul style="list-style-type: none"> • Collaborate with the Alberta Police Advisory Board to develop ways in which repeat offender-related strategies and information can be consistently and effectively communicated between detachments and municipalities or police advisory bodies, and how such discussions can then be further communicated to CRUs. • Improve reporting to municipalities and the public on what constitutes a "repeat offender" and the strategies being undertaken by the RCMP to address repeat offenders, especially in rural and small urban municipalities.
Work with municipal and community leaders to identify	<ul style="list-style-type: none"> • Collaborate with the Alberta Police Advisory Board to develop best practices and standards for detachments to follow to

<p>local priority enforcement areas and use this information to determine detachment and regional crime reduction strategies.</p>	<p>improve collaboration and engagement with small municipalities.</p> <ul style="list-style-type: none"> • Recognize different rural and urban crime priority areas and use this information to inform local, regional, and provincewide policing priorities and strategies.
<p>Continue to support detachments in conducting proactive policing and community engagement through the increased use of Crime Reduction Units, Call Back Units, and other resources that will allow frontline officers to increase their presence in the community.</p>	<ul style="list-style-type: none"> • Collaborate with the Alberta Police Advisory Board to develop meaningful definitions and measures of proactive policing and community visibility that are relevant in both urban and rural municipalities. • Determine how the continued growth of specialized units will directly support improved frontline policing (including proactive policing and community visibility) in rural and small urban municipalities. • Collaborate with the Alberta Police Advisory Board to develop messaging on how to better communicate the proactive policing initiatives already underway to support improved rural police services.
<p>Provide the Alberta Police Advisory Board with adequate and consistent financial and administrative support.</p>	<ul style="list-style-type: none"> • That Alberta Justice and Solicitor General allocate a portion of revenues collected annually through the police costing model to provide required administrative funding for the Alberta Police Advisory Board before transferring funding to the RCMP. • Collaborate with the Interim Board to determine long-term board costs and administrative requirements in order to inform the funding allocation.
<p>Work with the Alberta Police Advisory Board to develop best practices to enhance the quality and consistency of communication and collaboration between detachments and the municipalities that they serve.</p>	<ul style="list-style-type: none"> • Collaborate with the Alberta Police Advisory Board (possibly through the formation of a sub-committee involving RCMP, Government of Alberta, and Board members) to develop communication and collaboration best practices and approaches in the following areas: <ul style="list-style-type: none"> ○ How to form relationships with municipal leaders ○ How to effectively report to and update municipalities about policing in the community ○ How to work with municipalities to identify and engage community leaders, including those from racialized and/or under-represented communities ○ How to maintain collaboration following changes in detachment and/or municipal leadership
<p>Work with community and municipal leaders to address racism and other forms of discrimination in policing.</p>	<ul style="list-style-type: none"> • Develop measurable detachment-level requirements for engaging with local racialized and/or under-represented communities. • Collaborate with municipalities and other leading community organizations to raise awareness of and respond to local social justice issues.

	<ul style="list-style-type: none">• Collaborate with the Alberta Police Advisory Board to develop initiatives that will support detachments in undertaking this action.
--	---

As the role of the Alberta Police Advisory Board is to provide recommendations to the RCMP and Alberta Justice and Solicitor General, it is ultimately the responsibility of the provincial government and "K" Division leadership to decide whether to accept the Board's recommendations, and if so, how to integrate them into existing planning processes and strategic initiatives.

The Board would be pleased to meet with RCMP and Alberta Justice and Solicitor General leadership to discuss the priorities identified in this report, and how all three groups can work together towards effective implementation.

Introduction

The Minister of Justice and Solicitor General established the Alberta Police Advisory Board in spring 2020 to give municipalities served by the Provincial Police Service Agreement (PPSA)¹ a strong voice in setting policing priorities. As the order of government closest to its citizens, municipalities are well-positioned to help the RCMP identify and address community policing² and public safety issues. The Board can therefore play an important role in ensuring that policing reflects the needs and concerns of Albertans across the province.

The Alberta Police Advisory Board is being implemented in two phases: in the first year, an interim Board is developing the Board's structure and scope. On the completion of the interim Board's mandate, the work of the operational Board will begin for a four-year term. As per the Terms of Reference developed by Alberta Justice and Solicitor General (Appendix 1), the Interim Board is made up of four representatives from the Rural Municipalities of Alberta (RMA) Board, four representatives from the Alberta Urban Municipalities Association (AUMA) Board, and one representative from the Alberta Association of Police Governance Executive. A list of the current interim Board members is provided in Appendix 2.

The Interim Board has been mandated to:

1. Develop the scope and terms of reference for the operational Board.
2. Develop a recruitment and selection process for operational Board members.
3. Develop governance documents for the operational Board, including at minimum, a Competency Matrix for Board member appointments and review, a Code of Conduct, and a Mandate and Roles Document.
4. Provide input, advice, and recommendations to the provincial government and RCMP "K" Division on the buildup of the provincial police service.
5. Provide input into discussions on provincial policing priorities for the 2021/22 fiscal year to facilitate engagement during transition to the operational Board.

This report contains the Interim Board's recommendations and advice on provincial policing priorities for the 2021/22 fiscal year (Mandate Item 5). The report is also intended to be used to inform the Government of Alberta/RCMP Multi-Year Financial Plan.

¹ Under the *Police Act*, the Government of Alberta is responsible for providing police services to urban municipalities with populations of 5,000 or less and all municipal districts and counties. The provincial government meets this obligation by contracting the RCMP to deliver police services to these municipalities through the Provincial Police Service Agreement (PPSA). This agreement is negotiated and signed by the provincial and federal governments.

² Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime.

Stakeholder Engagement

Since its establishment, the Alberta Police Interim Advisory Board has been engaging with key stakeholders to gather information and develop recommendations on policing priorities.

The Board distributed a survey to municipalities in fall 2020 to learn more about municipal perspectives on policing (see survey questions in Appendix 3). This survey received 209 responses from 160 different municipalities. The Board also solicited input from municipalities through email and in person at RMA and AUMA events. Municipal feedback provided the foundation for the recommendations in this report.

Additionally, the Board met multiple times with RCMP “K” Division and Alberta Justice and Solicitor General to learn about current policies and processes related to planning, budgeting, and resource allocation for the provincial police service. This included reviewing the policing priorities and performance measures identified by the RCMP and Alberta Justice and Solicitor General in their 2018-2021 Joint Business Plan.

Engagement Themes: What We Heard

The Alberta Police Interim Advisory Board received a wide range of feedback from municipalities on how to enhance policing in Alberta. While quantitative analysis of survey results has been invaluable in helping the Board determine policing priorities for municipalities, several broader themes also emerged through qualitative analysis. Some of these themes highlight broad, societal issues that the RCMP cannot resolve alone, but should consider in both their strategic planning and day-to-day operations. Other themes focus on specific policing areas that the RCMP can address directly. The Board was pleased to note that these themes are generally aligned with the some of the priorities outlined in the existing Alberta Justice and Solicitor General/RCMP 2018-2021 Joint Business Plan, indicating a degree of agreement between municipalities, the provincial government, and the RCMP on future goals and directions for policing in Alberta.

Systemic Resource Constraints

Municipalities have consistently highlighted resource constraints in the provincial health, policing, and justice systems as a key barrier to effective policing. Municipalities do not expect to have a hospital, police detachment, and courthouse in every community in Alberta; however, all Albertans must have equitable access to health, police, and justice services and these services must be appropriately resourced in order to be effective. While the RCMP is now in a position to increase its resources as a result of additional funding raised through the new police costing model, their effectiveness will continue to be limited as long as there are vacancies and gaps in the health and justice systems. It is important to note that both the justice and healthcare systems fall under provincial jurisdiction, and municipal governments have a limited role in provincial policy, planning, and decision-making for these systems. Additionally, given fiscal constraints and limited mechanisms for raising revenue, municipalities are not able to fill in gaps in provincial funding.

Crime Reduction and Prevention

As crime and the costs of policing continue to be a key issue in both rural and urban communities, municipalities have identified the need to focus on crime prevention and reduction by resolving the root causes of crime. There is considerable research showing that early intervention and prevention with youth, families, and schools reduces violent crime in a cost-effective way: crime can be prevented by responding as soon as possible when people have risk factors such as addiction, loss of employment, or mental illness. While most early intervention and prevention programs fall under provincial jurisdiction, there is a role for the RCMP to play in cross-agency collaboration with various stakeholders and levels of government to identify the root causes of crime at a community level, pool resources, and coordinate responses. Municipalities do play a role in delivering preventative social supports through the Family and Community Support Services (FCSS) program; in fact, more than half of the municipalities participating in this program pay more than the required municipal cost share for the program. However, municipalities are limited by legislation that prevents FCSS programs from duplicating any provincial services.

Outcome Accountability

Municipalities expect the RCMP to operate according to prescribed accountability and governance frameworks. Many municipalities identified the need for a more transparent, collaborative approach to assessing RCMP performance that is based on the identification of policing and public safety goals through a closer working relationship between the RCMP and their primary stakeholders, particularly municipalities, which are well-positioned to identify community safety issues. Once such goals are identified, appropriate indicators should be created for assessing whether progress is being made towards achieving these goals, and regular reporting processes should be established. Municipalities are cognizant of the additional resources required to support organizational effectiveness and outcome accountability, and they acknowledge the tension inherent in balancing corporate support and centralized positions with “boots on the ground”. However, a collaborative and transparent approach to RCMP performance assessment that engages stakeholders more directly in goal identification and outcome measurement can lead to more successful, responsive, and accountable policing.

Social Justice

Recent events such as the National Inquiry into Missing and Murdered Indigenous Women and Children, the Black Lives Matter movement, and the Merlo-Davidson settlement underscore the need to address systemic discrimination in civil society, and the role of police in both perpetuating this discrimination and combatting it. All civil institutions, including municipal governments and police services, must work in partnership with marginalized populations to address discrimination both internally and in their interactions with the citizens they serve. To ensure public confidence in policing, municipalities support improved civilian oversight and transparency, particularly for complaints and disciplinary reviews, as well as recruitment and training initiatives that focus on diversity and inclusion.

Municipal Policing Priorities

Based on stakeholder feedback, the Alberta Police Interim Advisory Board has developed eight municipal policing priorities and related recommendations to inform discussions on provincial policing priorities for the 2021/22 fiscal year. These priorities and recommendations are of equal importance to municipalities and are grouped by the themes identified in the previous section.

Systemic Resource Constraints

Priority 1: Develop a coordinated, long-term strategy to ensure that all vacant frontline detachment positions are filled.

Albertans need to feel safe and protected in their communities. AUMA, RMA, and the Alberta Association of Police Governance have consistently heard from their members that RCMP vacancy rates and long response times contribute to the perception that some communities are not safe. This feedback has been validated by the responses to the Board's fall 2020 municipal survey, which identified the following three service issues as the most important for municipalities:

- Filling vacancies and providing full coverage service
- 911 response times
- Community visibility

Only cities were likely to indicate an "other" issue as most important; otherwise, all sizes, districts, and types of municipalities agreed on the above issues as their most important.

These service issues reflect an overall lack of resources; accordingly, the Board supports allocating additional police resources to improve policing services; address rising crime rates; and enable community crime prevention and diversion initiatives. The Board was therefore pleased to see the RCMP's announcement that the new police costing model will result in additional resources for the RCMP for 2020/21, specifically 76 new police officers and 57 new civilian support positions. Additionally, the RCMP has shared information with the Board on potential resourcing initiatives that include:

- 24-hour coverage in all PPSA locations
- The creation of a relief team to be deployed to detachments that are experiencing short term human resource shortages
- District general duty resources that would provide district commanders with the flexibility to deploy resources to areas of need

RECOMMENDATIONS:

- Work with the Alberta Police Advisory Board to identify and prioritize vacancies and gaps in service in both Provincial Police Service Agreement (PPSA) and Municipal Police Service Agreement (MPSA) municipalities. This would include determining what factors should be considered in making resourcing decisions, as well as the relative importance of each factor.
- Develop clear and consistent communication processes with municipalities around vacancies, including information on when and how they will be filled.

Priority 2: Update the detachment resourcing methodology to ensure that resourcing decisions reflect community needs.

The RCMP currently determines how to allocate policing resources by analyzing each detachment's workload. This analysis takes several factors into account, including travel time, call volume, type of crimes occurring in the area, amount of time required for investigations, size of detachment, and time available for proactive policing. When asked to rank which factors were most important to their municipality, survey respondents identified travel time as by far the most significant factor (43%), followed by the types of crime in the area (29%), then time available for proactive policing (12%). Call volume, detachment size, and investigative time required were seen as less important. Rural and small urban municipalities (municipal districts, villages, and summer villages; populations under 5,000) tended to prioritize travel time over type of crime when compared to larger urban municipalities (cities and towns; populations over 5,000), although both were considered important. This likely reflects the fact that rural and small urban municipalities tend to be further away from detachments than larger municipalities.

Additionally, 70% of respondents either agreed or strongly agreed that resource allocation should be balanced between frontline officers and centralized, specialized, or civilian positions.

RECOMMENDATIONS:

- Work with the Alberta Police Advisory Board to review resourcing methodology to ensure it reflects community need, particularly at the local level. This may include both enhancing direct RCMP engagement with local communities, and working with the Alberta Police Advisory Board to refine resourcing methodology based on the local input gathered.
- Work with the Alberta Police Advisory Board to improve communication with municipalities so that they understand how resources are allocated, as well as the value of centralized, specialized, and civilian positions.

Crime Reduction and Prevention

Priority 3: Increase efforts to target repeat offenders committing crimes in rural and small urban municipalities.

Repeat offenders are a major issue in rural and small urban municipalities across Alberta. Anecdotally, many municipal leaders have indicated that most of the criminal activity occurring within their communities is due to a small group of individuals that frequently re-offend. Survey results highlight the importance that municipal leaders place on addressing repeat offenders, particularly in rural municipalities and specialized municipalities. This may indicate a specific link between repeat offenders and property crimes common in rural areas with a limited police presence.

Although a complete strategy to effectively focus on and reduce the rate of prolific and repeat offenders includes reforms to social supports and the justice system that are beyond the scope of the Alberta Police Advisory Board, there are ways in which policing approaches at the detachment, regional and province-wide level could better address repeat offenders.

The Alberta Justice and Solicitor General/RCMP 2018-2021 Joint Business Plan includes a key initiative under the "crime reduction" priority to establish "specialized crime reduction units focused on targeting

repeat offenders.” It is the Board’s understanding that the first crime reduction unit (CRU) was formed in Alberta in 2017 as a pilot project, and four CRUs are currently in place in the province. The Board supports the CRU model as a key tool to address prolific offenders and appreciates that the RCMP has identified expanding the use of CRUs as a potential 2021 resourcing initiative.

According to the Civilian Review and Complaints Commission’s (CRCC) March 2020 *Review of the RCMP’s Crime Reduction-Type Units*, Alberta’s CRUs collaborate “with the provincial agencies responsible for health, housing, addictions and human services both at the working and senior levels, including the provincial deputy minister level.” While this collaboration between CRUs and provincial agencies is a positive, the report lacks any reference to CRUs attempting to work with municipalities, municipally operated social service organizations (such as Family and Community Support Services), community peace officers, or local non-profit agencies that may provide support to those at high risk of becoming repeat offenders. As many rural and small urban communities have little or no direct provincial agency presence, it is imperative that CRUs increase their collaboration with non-provincial entities that may play a role in both preventing individuals from becoming repeat offenders and helping to identify possible repeat offenders within these communities.

RECOMMENDATIONS:

- Collaborate with the Alberta Police Advisory Board to develop ways in which repeat offender-related strategies and information can be consistently and effectively communicated between detachments and municipalities or police advisory bodies, and how such discussions can then be further communicated to CRUs.
- Improve reporting to municipalities and the public on what constitutes a “repeat offender” and the strategies being undertaken by the RCMP to address repeat offenders, especially in rural and small urban municipalities.

Priority 4: Work with municipal and community leaders to identify local priority enforcement areas and use this information to determine detachment and regional crime reduction strategies.

Survey results showed that while some categories of criminal activity are priorities in municipalities of all types, sizes, and regions of Alberta, there are noticeable differences in how important other types of crime were viewed by different survey respondents. For example, although “major property crime” was clearly identified as the most important crime category for Alberta’s municipalities overall, it was ranked as relatively low among town and city respondents (larger urban municipalities) and as very high among rural municipalities, summer villages, and villages. Conversely, towns and villages ranked drug-related offences as a much higher priority than respondents representing rural and small urban municipalities. Similarly, family violence was ranked as a higher priority by larger municipalities, while property crime was less of a priority.

What these results suggest is that while both drug offences and property crimes impact communities of all types and sizes, the **direct** impacts of each likely differ. This data could be interpreted to suggest that individuals committing drug crimes in towns and villages (where they likely live) may be travelling to rural and small urban municipalities to commit property crimes linked to drug sales or use. This is a significant assumption, but it speaks to the larger issue: crime is a major concern in communities across the province, but its specific impacts differ based on municipal size and type.

While the survey results indicate broad differences in priority crime areas among municipalities of different types and sizes, it is likely that priority issues vary by individual municipality. For this reason, ongoing, quality collaboration between detachments and municipal/community leaders is essential to ensure that those policing the community understand the concerns and priorities of community residents and businesses. In larger municipalities where both police and municipal governments may have the time and capacity to regularly interact, this may be straightforward. However, in smaller municipalities, limited police and municipal capacity may mean that collaboration is more difficult. The impacts of municipal size on collaboration are supported in the survey results. The table below contrasts the overall survey responses to the responses of municipalities with a population below 2,000 on several questions related to police/municipal collaboration.

Question	Alberta overall	Municipalities with population below 2,000	Municipalities with population above 2,000
Does your municipality have a police oversight body?	27.5% said yes	19.4% said yes	36.0% said yes
How often does your municipality/police oversight body meet with your detachment commanders?	58.6% meet two times or more	39.6% meet two times or more	77.1% meet two or more times
Do you consider your current meeting frequency with RCMP detachment commanders sufficient?	65% said yes	56% said yes	73.0 said yes
Does your RCMP detachment provide you with a copy of their annual performance plan (APP)?	66% said yes	59% said yes	74.2% said yes
Is your municipality or police oversight body involved in developing the detachment's APP?	55% said yes	35% said yes	60.2% said yes
Does your municipality or police oversight body receive regular reporting from your detachment?	82% said yes	70% said yes	95.3% said yes

What the results above suggest is that collaboration between small municipalities and their detachments is consistently lower than collaboration between detachments and municipalities in general. This inconsistency likely flows upwards into the policing-related priorities of small and rural municipalities being under-considered in RCMP regional and province-wide priority-setting.

While Alberta's *Police Act* places the onus on municipalities to form police committees as a formal means to collaborate with their local detachment, it is not the only way. The results above clearly show that detachments often meet with municipal councils regardless of whether the municipality has a standalone police committee. However, the results also show that the level of engagement requires improvement, especially in small municipalities, nearly half of which consider their current meeting frequency with their detachments to be insufficient.

RCMP and Alberta Justice and Solicitor General should emphasize the development of detachment standards for engagement with the municipalities they serve. Alberta Police Interim Advisory Board members have regularly heard from municipal leaders that municipal-detachment engagement is often “personality-driven,” as it is almost entirely dependent on the willingness of a particular detachment commander to take the time to work with municipal leaders. In many cases, municipalities have formed strong relationships with a detachment, only to see them evaporate when the detachment’s leadership shifts.

The Alberta Justice and Solicitor General/RCMP 2018-2021 Joint Business Plan makes some indirect references to improving community engagement, including the need to develop strategies for “local partnerships” within detachment Annual Performance Plans, and “improve the way in which the RCMP connect with, involve, and inform communities to ensure the public is receiving a prompt response to criminal complaints and a positive service experience.” However, neither of these initiatives specifically addresses the need to better inform and engage municipalities, which is especially important in small communities in which the municipality is often most knowledgeable of local concerns and trends.

RECOMMENDATIONS:

- Collaborate with the Alberta Police Advisory Board to develop best practices and standards for detachments to follow to improve collaboration and engagement with small municipalities.
- Recognize different rural and urban crime priority areas and use this information to inform local, regional, and provincewide policing priorities and strategies.

Priority 5: Continue to support detachments in conducting proactive policing and community engagement through the increased use of Crime Reduction Units, Call Back Units, and other resources that will allow frontline officers to increase their presence in the community.

The Alberta Justice and Solicitor General/RCMP 2018-2021 Joint Business Plan includes a strategy to create specialized units, along with the Police Reporting and Occurrence System (PROS) data centre, to increase the amount of time available to frontline police officers for proactive policing and community engagement.

The Alberta Police Interim Advisory Board is highly supportive of this existing strategy and recommends that the RCMP continue to dedicate resources to forming and expanding the use of specialized units to address and respond to crime, which will allow local officers to increase their presence in the communities they serve more strategically.

However, both the concepts of proactive policing and community visibility, as well as their importance, are not homogeneous across Alberta, but rather differ across municipal size and type. For example, in urban municipalities, community visibility may look like police consistently appearing at and participating in community events to build relationships with residents. In isolated rural areas of the province, visibility may be as simple as having a police officer physically visit a resident who was the victim of a property crime, rather than only follow up over the phone. In other words, the threshold for what constitutes an effective level of community visibility differs significantly across the province, meaning that a single definition or measure of community visibility is unlikely to exist.

Similarly, the importance of proactive policing varies across the province. In urban communities that are typically located near a detachment and have short response times, proactive policing is more of a

priority, likely because it is seen as the “next step” in enhancing community safety beyond the core policing aspects of actually responding to calls for service. Conversely, rural municipalities rank response time as having much higher importance than community visibility, likely because current response times in rural areas are much longer than urban communities.

The survey reflects some of the differences in how urban and rural municipalities view proactive policing. The question below shows the relative importance that representatives of different municipal types assigned to travel time and time available for proactive policing in terms of how much importance each should have determining RCMP resourcing allocations (note that a higher number indicates a higher level of importance).

Municipal Type	Travel time importance	Proactive policing importance
City	1.71	4.29
Town	3.89	3.45
Village	4.80	3.75
Summer village	5.12	4.35
Rural municipality	4.97	2.89

What these results suggest is that larger urban municipalities that are likely to host a detachment are less concerned about travel time (which is likely already adequate), while villages, summer villages and rural municipalities, which are less likely to be near detachments, view travel time as a major concern. Interestingly, while all four urban municipal types shown above view proactive policing as relatively important, it is much less so in rural municipalities. This should not be viewed as an assumption that rural municipalities are not interested in having enhanced proactive policing in their area, but rather that response times (or reactive policing) is such a major concern in rural areas that rural expectations for anything beyond basic response is currently quite low.

These results also suggest that the RCMP must more effectively report on their rural proactive policing efforts, in the form of Crime Reduction Units, Call Back Units, and other initiatives, and their link to seeking to improve both police availability and community visibility in rural communities. It is likely that many rural residents (and municipalities) may be unaware of the proactive and strategic initiatives being undertaken by the RCMP with the end goal of increasing police presence and response in rural areas.

RECOMMENDATIONS:

- Collaborate with the Alberta Police Advisory Board to develop meaningful definitions and measures of proactive policing and community visibility that are relevant in both urban and rural municipalities.
- Determine how the continued growth of specialized units will directly support improved frontline policing (including proactive policing and community visibility) in rural and small urban municipalities.
- Collaborate with the Alberta Police Advisory Board to develop messaging on how to better communicate the proactive policing initiatives already underway to support improved rural police services.

Outcome Accountability

Priority 6: Provide the Alberta Police Advisory Board with adequate and consistent financial and administrative support.

The Alberta Police Advisory Board fills an important gap in the current RCMP-Alberta Justice and Solicitor General planning and priority setting process by ensuring that small and rural communities have some level of representation in the process. The current interim Board is supported by RMA and AUMA, along with additional assistance from Alberta Justice and Solicitor General and RCMP staff. Moving forward, RMA and AUMA expect to have a lesser role in the Board, as board members will no longer exclusively be RMA and AUMA representatives, but rather broader municipal and community representatives from rural and small urban municipalities.

To ensure that the Board functions effectively in the long-term, a portion of the funds currently collected through the new police costing model should be used to support the expenses and administrative requirements of the board. This includes board member costs and per diems and board administrative and capacity requirements, such as minute-taking, report writing, survey construction and analysis, and other specialized skills that the board will require but that cannot continue to be provided on RMA and AUMA on a no-cost basis. Proactively confirming that the operational Board will be adequately supported is crucial to supporting member recruitment, long-term planning, and ensuring the board can focus on policing, rather than on how to remain operational with limited provincial support.

RECOMMENDATIONS:

- That Alberta Justice and Solicitor General allocate a portion of revenues collected annually through the police costing model to provide required administrative funding for the Alberta Police Advisory Board before transferring funding to the RCMP.
- Collaborate with the Interim Board to determine long-term board costs and administrative requirements in order to inform the funding allocation.

Priority 7: Work with the Alberta Police Advisory Board to develop best practices to enhance the quality and consistency of communication and collaboration between detachments and the municipalities that they serve.

The RCMP has been a consistent and helpful partner for the Alberta Police Interim Advisory Board since its establishment in early 2020. The interim Board will be in place until the end of November 2021. Moving forward, the operational Board will likely consist of a variety of municipal and community representatives from rural and small urban municipalities across Alberta. In addition to providing input and recommendations to the RCMP and provincial government on behalf of municipalities, it is expected that the Board will play an important role in enhancing local engagement and partnership between the RCMP and municipalities across the province.

As explained under Priority 4, the effectiveness of local detachment-municipal engagement and collaboration varies by municipal size and type. A core focus of the work undertaken by the RCMP and Board should be to improve the consistency of local communication and collaboration, particularly in small municipalities, through the creation and implementation of best practices and policies that can be

used by both detachments and municipalities to encourage engagement in cases where a lack of time and resources may prevent the use of more “official” approaches such as police committees.

Such approaches should be flexible to meet the differing needs and capacities of municipalities, and should be grounded in the idea that an ongoing relationship should exist between each detachment and all of the municipalities it serves, but that this relationship should not necessarily look the same across the province.

RECOMMENDATIONS:

- Collaborate with the Alberta Police Advisory Board (possibly through the formation of a sub-committee involving RCMP, Government of Alberta, and Board members) to develop communication and collaboration best practices and approaches in the following areas:
 - How to form relationships with municipal leaders
 - How to effectively report to and update municipalities about policing in the community
 - How to work with municipalities to identify and engage community leaders, including those from racialized and/or under-represented communities
 - How to maintain collaboration following changes in detachment and/or municipal leadership

Social Justice

Priority 8: Work with community and municipal leaders to address racism and other forms of discrimination in policing

Alberta’s communities are diverse, and many Albertans have had negative experiences with police that have shaped their perceptions of policing and the role of police in their communities. Incidents across Canada and the United States over the past year have brought into sharp focus the concerning relationship between police and racialized groups that has existed for decades. It is critical that the RCMP engage with racialized and Indigenous communities, and other marginalized groups across the province to understand their perspectives on systemic discrimination in policing, and to ensure that all Albertans are effectively served by police.

While the Alberta Justice and Solicitor General/RCMP 2018-2021 Joint Business Plan includes a priority related to better serving Indigenous communities, a similar priority is required for other marginalized groups. Additionally, although the business plan includes a strategy to develop cultural awareness, diversity and inclusion training for all employees, action must go beyond simply requiring employees to take a single diversity training course. This focus should extend to the detachment level and require each detachment to take concrete, measurable steps to learn about and engage with racialized and vulnerable groups within the communities they serve. The Alberta Police Advisory Board can play a role in supporting this relationship-building by working with municipalities to identify those in small and rural communities that are members of or represent racialized or vulnerable populations.

RECOMMENDATIONS:

- Develop measurable detachment-level requirements for engaging with local racialized and/or under-represented communities.
- Collaborate with municipalities and other leading community organizations to raise awareness of and respond to local social justice issues.

- Collaborate with the Alberta Police Advisory Board to develop initiatives that will support detachments in undertaking this action.

Next Steps and Implementation

As the role of the Alberta Police Advisory Board is to provide recommendations to the RCMP and Alberta Justice and Solicitor General, it is ultimately the responsibility of the provincial government and “K” Division leadership to decide whether to accept the Board’s recommendations, and if so, how to integrate them into existing planning processes and strategic initiatives.

Many of the recommendations above build on actions already reflected in planning documents, and mainly focus on the need to accelerate implementation or collaborate with the Alberta Police Advisory Board to a greater extent around certain existing initiatives.

The Board would appreciate an opportunity to meet with the leadership of the RCMP and Alberta Justice and Solicitor General to discuss the priorities identified in this report, and how all three groups can work together towards effective implementation.

Appendix 1

ALBERTA POLICE INTERIM ADVISORY BOARD TERMS OF REFERENCE

BACKGROUND

The Minister heard that Albertans wanted more of a voice into the setting of provincial policing priorities. The Minister of Justice and Solicitor General (Minister) is establishing the Alberta Police Advisory Board (Board) in support of the provincial government and Minister's mandate and responsibilities respecting the provision of adequate and effective policing in Alberta and in support of the participation and input of Albertans.

The Board will be implemented in two phases:

1. Within the first year, an Interim Board will develop the structure and scope of the Advisory Board (Phase One).
2. On completion of the Interim Board's mandate, the work of the Advisory Board will then commence for a four-year term (Phase Two).

MANDATE / RESPONSIBILITIES

On behalf of all provincial police service (PPS) municipalities and Albertans, the Interim Board will collaborate with the Ministry of Justice and Solicitor General (JSG) and those PPS municipalities to:

- develop the scope and terms of reference for the operational Board;
- develop a recruitment and selection process for operational Board members;
- develop governance documents for the operational Board, including at minimum, a Competency Matrix for Board member appointments and review, a Code of Conduct, and a Mandate and Roles Document;
- provide input, advice and recommendations to the government and Royal Canadian Mounted Police (RCMP) "K" Division on the buildup of the provincial police service related to funds raised by the Police Funding Model; and
- provide input into discussions respecting the provincial policing priorities for the 2021/22 fiscal year to facilitate engagement during transition to the operational Board.

SCOPE

While the Interim Board will provide input to the buildup of the PPS and to the development of provincial policing priorities during Phase One, the interim Board will be primarily development-focussed to ensure the efficient and effective, structure, participation and contribution of an Advisory Board.

In relation to the development of provincial policing priorities during Phase One of the Board, the Interim Board will conduct the necessary consultation, research, and analysis of current and anticipated policing issues as well as the priorities of significance and importance to Albertans and Alberta municipalities to support their role. Priorities and issues identified by the Board might include, but are not limited to:

- Community Safety and Well-being;
- Crime Reduction and Prevention; and
- Cross Jurisdictional Crime.

The Interim Board may also make recommendations and provide advice to the Minister with respect to the JSG/RCMP joint business plan, annual performance plans and multi-year financial plan as appropriate during the interim year, and ensuring the input is reflective of all PPS municipalities.

MEMBERSHIP

The Interim Board is comprised of:

- Four representatives from the Executive or Board of the Rural Municipalities of Alberta (RMA);
- Four representative from the Executive or Board of the Alberta Urban Municipality Association members (AUMA); and
- One representative from the Executive of the Alberta Association of Police Governance (AAPG).

Non-voting members of the Interim Board include:

- Executive Director, Law Enforcement and Oversight Branch, JSG
- Director, Contract Policing and Policing Oversight, JSG
- Manager, Policing Oversight and Contract Policing, JSG
- One administrative representative from RMA
- One administrative representative from AUMA

Interim Board Representation

Interim Board voting members have been selected to ensure broad representation, perspectives and diversity from all PPS municipalities and, where possible, representation aligns with each of the four RCMP districts (i.e. Central Alberta District, Eastern Alberta District, Southern Alberta District, and Western Alberta District).

Voting members of the Interim Board represent the broadest possible municipal and public interests across the PPS municipalities. A preference has been given to those who are engaged in or knowledgeable in matters related to policing. Voting members are not currently employed in law enforcement and policing. The organizations have determined voting members of the Interim Board having regard to any personal, professional or business interests or relationships that could reasonably be considered to represent an actual or perceived conflict of interest in relation to Interim Board work.

Any concerns respecting the selection and representation of an Interim Board member or of an Interim Board member's failure to conduct member duties and responsibilities in a manner consistent with this Terms of Reference will be addressed in a timely manner as appropriate, up to and including, the replacement of the Interim Board member.

It is important that all Interim Board voting members attend the meetings to ensure continuity and to maximize the efficiency and productivity of the Interim Board.

Non-voting members of the Interim Board will be in attendance at Interim Board meetings in an advisory, observational, and support capacity to the work of the Interim Board and to share information.

Chair

An Interim Board Chair (Chair) will be elected by the Interim Board using voting procedures of this Terms of Reference. The Chair is responsible for the overall leadership of the Interim Board, management of Interim Board meetings, sharing of information, and communication of Interim Board matters with the JSG. The Chair will collaborate and consult with Interim Board members to establish Agendas, Work Plans, Records of Discussions and other materials, as required.

The Interim Board will also elect an Alternate Chair from the Interim Board to act as Chair if the Chair is unable to attend Interim Board meetings.

Secretary

An Interim Board Secretary will be elected by the Interim Board using voting procedures of this Terms of Reference. The Secretary will ensure that a record of meeting agendas, meeting attendees, and any recommendations made by the Interim Board are kept. Copies of these records will be provided to JSG, and the respective organization's Chairs, Presidents and Executive Directors.

RESPONSIBILITIES

Conduct

The members of the Interim Board must, at all times, observe the highest standards of integrity and objectivity in their duties. Interim Board members must declare any direct or indirect personal, professional or business interests or relationships which could reasonably be considered to represent an actual or perceived conflict of interest in relation to Interim Board work. If a conflict of interest declaration is made by a member, the Interim Board must decide, having regard to the nature of the relationship, if the member must withdraw from membership on the Board.

Duties

Members of the Interim Board are required to consult and liaise with the PPS municipalities (councils and local policing committees/advisory committees) in order to bring those perspectives to discussions by the Interim Board and to determine the most efficient and effective Advisory Board structure. Engagement and work conducted as an Interim Board will be conducted in a transparent manner with the organizations and JSG to enable accountability of the Interim Board.

The Interim Board will engage with the Minister, JSG, and the Commanding Officer of RCMP "K" Division as necessary and required to discuss matters related to the Interim Board's mandate, ongoing policing issues and concerns, to receive updates on the progress of policing initiatives, and to provide updates on the Interim Board's work.

Meetings

Meetings are expected to be held monthly, at minimum, either through face-to-face meetings or teleconference to ensure the Interim Board is prepared to transition to the Advisory Board by April 1, 2021.

Meeting agendas will be distributed at least one week in advance of each meeting by the Chair. Copies will be maintained as records.

Reporting

Municipalities

Within the context of the Terms of Reference Confidentiality provisions, the Interim Board:

- will report to their respective organizational members following any Interim Board decisions; and
- will keep their organizational members and municipalities (councils and local policing committees/advisory committees) apprised of government policing priorities and initiatives respecting policing priorities and Interim Board mandate matters.

Minister and JSG

The Interim Board is accountable to the Minister and is required to report in writing to the Assistant Deputy Minister, Public Security Division, as follows:

1. To provide a final, Interim Board approved, Terms of Reference for the Advisory Board by January 1, 2021;
2. To provide a report detailing the Interim Board's recommendations and advice on the buildup of PPS resources from Police Funding Model revenue by the end of Interim Board term;
3. To provide a report detailing the Interim Board's recommendations and advice on the JSG/RCMP "K" Division Multi-year Financial Plan by January 31, 2021; and
4. To provide a report detailing the Interim Board's recommendations and advice on provincial policing priorities by January 31, 2021.
5. To provide any other report or document as determined necessary and appropriate by the Minister, JSG, or in consultation with the Minister and JSG.

A record of meeting agendas, meeting attendees, and of any recommendations made by the Interim Board will be provided to JSG, and the respective organization's Chairs, Presidents and Executive Directors.

Quorum

Quorum is required to conduct a meeting and for any Interim Board business. Quorum must include the Chair or Alternate Chair. Quorum is set at a minimum of 60 per cent of Interim Board members.

Interim Board business does not include the operational work necessary for Interim Board members to consult with their respective organizations or municipalities.

Voting

Elections and votes taken respecting any Interim Board business requires a majority vote by those Interim Board members in attendance to pass.

EXPENSES

Expenses necessarily incurred in the performance of duties as a member of the Interim Board will be reimbursed in accordance with the rates set out in the Travel, Meal and Hospitality Expenses Directive (Treasury Board Directive 1/2015) as amended from time to time, or any directive made in substitution, as if they were employees of the Government of Alberta.

CONFIDENTIALITY

The members of the Interim Board must maintain as confidential any information brought before them in the conduct of their work. Any information and knowledge learned, acquired or shared with by the Interim Board from the Minister, JSG, the RCMP "K" Division, or the RCMP generally, as a result of membership on the Interim Board or in relation to Interim Board work and its mandate will not be further communicated, disseminated or shared beyond the Interim Board without express permission from the originator of the information.

Any information and knowledge shared by the Interim Board to its respective organization's Chairs, Presidents and Executive Directors will be governed by the same confidentiality provisions as noted the Interim Board and its members.

Members of the Interim Board must sign a confidentiality agreement as a condition of their appointment and participation on the Interim Board.

RMA, AUMA, and AAPG Chairs, Presidents and Executive Directors must also sign a confidentiality agreement in respect of any information and knowledge learned or acquired from the Interim Board and Interim Board members.

Appendix 2 – Alberta Police Interim Advisory Board Membership

Tanya Thorn	Board Chair	Councillor, Town of Okotoks
Kara Westerlund	Alternate Chair	Councillor, Brazeau County
Tom Burton	Board Member	Councillor, Municipal District of Greenview
Terry Coleman	Board Member	Board Chair, Alberta Association of Police Governance
Angela Duncan	Board Member	Deputy Mayor, Village of Alberta Beach
Tyler Gandam	Board Member	Mayor, City of Wetaskiwin
Trina Jones	Board Member	Councillor, Town of Legal
Kathy Rooyakkers	Board Member	Councillor, County of Wetaskiwin
Jason Schneider	Board Member	Reeve, Vulcan County

Appendix 3 – Alberta Police Interim Advisory Board Survey

1. Name of Municipality
2. Our municipality is a:
 - City
 - Town
 - Village
 - Summer Village
 - Specialized Municipality
 - County/Municipal District
 - Other (please specify)
3. We represent a population:
 - Under 2,000
 - 2,000 - 5,000
 - 5,001 - 10,000
 - Over 10,000
4. Our municipality receives RCMP services from the following detachment(s): (fill in)
5. Please provide a contact name, in case there is a need to follow up with your municipality to clarify feedback or get more detailed information regarding interesting ideas or collaborations (optional).

Engagement with RCMP

6. Does your municipality have a police oversight body?
 - Yes
 - No
7. How often does your municipality or municipal/community police oversight body meet with your RCMP detachment commander(s)?
 - Four times a year or more
 - 2-3 times a year
 - Once a year
 - Less than once a year
 - We've never met formally
8. Do you consider your current meeting frequency with the RCMP detachment commander(s) to be sufficient?
 - Yes
 - No
9. Does your RCMP detachment(s) provide you with a copy of their annual performance plan(s)?

Yes

No

10. Is your municipality or municipal police oversight body involved in developing the detachment's annual performance plan (APP)?

Yes

No

11. Does your municipality or municipal police oversight body receive regular reporting (such as information on statistics, trends, and detailed crime rates) from your local detachment(s)?

Yes

No

If yes, what type of information *do you* receive?

Is there any other type of information you would like to receive that is not currently provided?

If no, what type of information *would you like* to receive?

12. Please share any examples of effective collaboration between your detachment(s) and your municipality/community members.

13. How could your detachment(s) improve engagement with your municipality/community members?

14. Do you think that processes for providing input on local policing priorities should be formalized and standardized? For example, independent municipal, community police oversight bodies, which are currently optional, could be mandated in legislation.

Yes

No

If yes, what is your preferred mechanism for doing so?

Policing Priorities

15. Rank the policing priorities below in the order of importance for your municipality in 2021/22.

Traffic enforcement (i.e. aggressive driving, distracted driving)

Family violence (i.e. domestic abuse and threats)

Illegal drug-related offenses (i.e. possession, trafficking)

Impaired driving (drugs, alcohol)

Crimes against persons (i.e. assaults, threats)

Minor property crime (i.e. vandalism, theft from motor vehicles, theft under \$5,000)

Major property crime (i.e. break and enters, theft of motor vehicles, theft over \$5,000)

Proactive/community policing (i.e. school resource officers, patrols)

Increased focus on prolific offenders

Other (fill in)

16. Rank the RCMP service issues below in the order of importance for your local RCMP detachment to resolve in 2021/22.

- 911 response times
- Community visibility
- Filling vacancies and providing full coverage service
- Engaging with the municipality (reporting, setting priorities, communication on service changes, etc.)
- Communication with community members and other stakeholders
- Other (fill in)

Rollout of New Police Resources

The RCMP currently determines how to allocate additional and/or new policing resources by analyzing each detachment's workload. This analysis takes the following factors into account:

- Travel time
- Call volume
- Type of crimes occurring in the area
- Amount of time required for investigations
- Size of detachment
- Time available for proactive policing (patrols, community engagement, visiting schools, and attending community events).

17. Rank the order of importance of these factors to your municipality.

18. Are there any other factors that should be considered?

Revenue collected through the new costing model will be reinvested into policing, leading to an increase in the number of RCMP officers and civilian positions throughout the province. This investment prioritizes adding uniformed patrol officers in rural RCMP detachments, but will also add police officers to centralized RCMP units that work to address province-wide issues such as organized crime, drug trafficking, and auto and scrap metal theft. A portion of the revenue will also be used to fund new civilian positions to assist with administrative tasks and provide investigative support. These administrative roles are intended to improve response times and help ensure officers have the support they need to protect Albertans by spending more time in their communities.

19. Do you agree that RCMP resource allocation should balance frontline officers with centralized, specialized, and/or civilian positions? (Strongly agree to strongly disagree)

Police Costing Model

20. Have you engaged in conversations with your local detachment around whether any new police resources arising from the new costing model may affect policing in your municipality?

- Yes
- No

If yes, what information did you receive from your detachment on new police resources?

21. Has the information provided by the Government of Alberta on the new police costing model been sufficient to ensure your council and staff understand the new model, including how costs are determined and how the additional funding could be used?

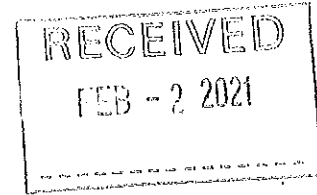
Yes

No

If no, what additional information do you require on the new police costing model?



PAMZ | Parkland Airshed
Management Zone



January 22, 2021

Village of Alix
P.O. Box 87
Alix, AB
TOC 0B0

Attn: Mayor Robert Fehr & Council

Re: Parkland Airshed Management Zone 2021 Membership

The Parkland Airshed Management Zone (PAMZ) is a multi-stakeholder non-profit organization consisting of industry, provincial government departments, local government, and environmental non-government organizations and the public. It was formed in 1997 to monitor and manage air quality within the west central region of Alberta.

At this time we are extending an invitation to the Village of Alix to join other local municipalities such as the City of Red Deer, Clearwater, Lacombe, Mountain View & Red Deer Counties, Bentley and others and join PAMZ. These municipalities have recognized the benefits of participating in a multi-stakeholder consensus-based process aimed at ensuring air quality in our region is maintained or improved into the future.

The year 2020, was a challenging year for PAMZ, as it was for all of us. PAMZ was able to maintain its regional air quality monitoring program throughout the year. All meeting of PAMZ's Board and various committees were switched from in-person to virtual formats. Public activities of the association, such as its Blue Skies Awards and Clean Air Day events were cancelled. Both events are being replanned for 2021, to also be held virtually.

The activities and accomplishments of PAMZ in 2020 will be published on-line in our Annual Report to the community during the second quarter of 2021. The 2019 Annual Report is freely available at: https://pamz.org/wp-content/uploads/2020/07/PAMZ_2019AnnualReport_June2020_HR.pdf In 2020, the Alberta Airsheds Council (AAC), of which PAMZ is a founding member, published its first ever Provincial Air Quality Report. This report was published with funding from all ten provincial airsheds and includes 2019 data from PAMZ. The AAC will publish its report on 2020 Provincial Air Quality during the second quarter of 2021. The 2019 report is freely available at: <https://www.albertairshedsCouncil.ca/air-quality-report>.

We have taken the liberty of enclosing an invoice for the Village of Alix's membership fee for 2021, should it decide to become a member of PAMZ. The fee is based on a per capita calculation that is detailed in the attached calculation sheet. If you have any questions about membership in PAMZ please contact the undersigned at your convenience.

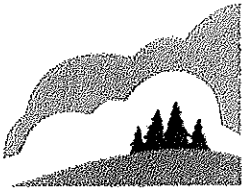
Regards,

Kevin Warren
Executive Director, PAMZ

403.862.7046 Phone
403.238.6604 Fax

P.O. Box 1020
Sundre, Alberta T0M 1X0

BLUE SKIES. BRIGHT FUTURE.
www.pamz.org



PAMZ | Parkland Airshed
Management Zone

INVOICE

Invoice #: 2021-033
Invoice Date: January 22, 2021

Village of Alix
P.O. Box 87
Alix, AB
T0C 0B0

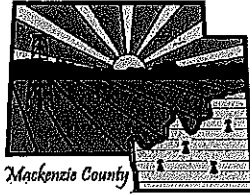
Attn: Accounts Payable

<u>Amount</u>	<u>Description</u>	<u>Price</u>
1	2021 PAMZ AQM Program Fees Village of Alix	\$ 232.62
	Sub -Total	\$ 232.62
GST Number: 872803697	GST (5%)	\$ 11.63
	TOTAL	\$ 244.25

Please Remit Payment to:

Parkland Airshed Management Zone
Box 1020
Sundre, AB
T0M 1X0

Ph: 403.862.7046
Email: pamz@pamz.org



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

January 27, 2021

The Honourable Jason Kenney
Premier of Alberta
307 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Premier:

RE: REOPENING RECREATIONAL AND BUSINESS SERVICES

While we appreciate the work the government has done to ensure the safety of Albertans, we recognize the extreme toll the pandemic has taken on our residents, businesses and recreational centres.

We strongly urge the Provincial Government to reopen access to indoor recreational facilities, such as arenas, to the public and establish additional supportive public health guidelines. These could include allowing facility rentals for private functions.

Additionally, we urge the Provincial Government to reopen all business services as many are at risk of closing permanently and losing their livelihood. In our rural remote northern location, services such as restaurants are extremely limited. Reinstating in-person service will assist in sustainability into the future.

Again, we thank you for your efforts in keeping Albertans safe, and we look forward to having a conversation with you to discuss the specific needs of our communities. Please feel free to contact me at (780) 926-7405 or by email to josh@mackenziecounty.com.

Yours sincerely,

Josh Knelsen
Reeve

Premier of Alberta
Page 2
January 27, 2021

c: Dr. Deena Hinshaw, Chief Medical Officer of Health
Mr. Dan Williams, MLA Peace River
Rural Municipalities of Alberta – Member Municipalities
Alberta Urban Municipalities Association – Member Municipalities
Mackenzie County Council
La Crete Chamber of Commerce
Fort Vermilion & Area Board of Trade
High Level Chamber of Commerce



February 1, 2021

RE: Approved FortisAlberta 2021 Distribution Rates - REVISED

As a follow up to our correspondence in September 2020, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for its distribution rates, effective Jan. 1, 2021. In addition, the AUC has approved the Alberta Electric System Operator (AESO) 2021 tariff resulting in adjustments to the Base Transmission Adjustment Rider, the Quarterly Transmission Adjustment Rider and Balancing Pool Allocation. FortisAlberta collects and flows through all transmission and Balancing Pool costs billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached charts illustrate the estimated percentages and average changes for each rate class based on estimated consumption and demand between December 2020 and January 2021 on a *distribution rate only* basis and a *bundled bill* basis from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you received in September, as it reflects the transmission rate rider adjustments.

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Hunka".

Dave Hunka, Manager, Municipalities & Key Accounts North
P: (780) 464-8311
C: (780) 868-7040
E: Dave.Hunka@FortisAlberta.com

2021 Approved Rates
Average Monthly Bill Impacts by Rate Class
DISTRIBUTION ONLY

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2020 Bill	Jan 2021 bill	\$ Difference	% Change
		300 kWh		\$31.75	\$32.15	\$0.40	1.2%
11	Residential	640 kWh		\$39.57	\$40.07	\$0.55	1.2%
		1200 kWh		\$52.46	\$53.12	\$0.66	1.2%
		900 kWh	5 kVA	\$84.06	\$85.06	\$1.00	1.2%
21	FortisAlberta Farm	1,400 kWh	10 kVA	\$153.98	\$155.79	\$1.81	1.2%
		7,500 kWh	25 kVA	\$363.77	\$368.00	\$4.23	1.1%
		6,000 kWh	20 kW	\$781.94	\$788.22	\$6.28	0.8%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$1,324.69	\$1,335.31	\$10.62	0.8%
	*Seasonal bill impact	45,000 kWh	100 kW	\$4,021.74	\$4,053.98	\$32.24	0.8%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$2,288.25	\$2,327.79	\$39.54	1.7%
33	Streetlighting (Non-Investment)	7,900 kWh	12,000W	\$819.12	\$833.42	\$14.30	1.7%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,436.58	\$1,462.13	\$25.55	1.7%
	Rates 31, 33 and 38 is based on 100 HPS Lights in assorted fixture wattages.						
		1,083 kWh	5 kW	\$72.76	\$73.59	\$0.83	1.1%
41	Small General Service	2,165 kWh	10 kW	\$129.04	\$130.52	\$1.48	1.1%
		10,825 kWh	50 kW	\$579.34	\$585.96	\$6.62	1.1%
		2,590 kWh	7.5 kW	\$178.57	\$180.51	\$1.94	1.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$333.11	\$336.72	\$3.61	1.1%
		25,895 kWh	75 kW	\$1,501.36	\$1,517.52	\$16.16	1.1%
		32,137 kWh	100 kW	\$590.52	\$589.40	-\$1.12	-0.2%
61	General Service	63,071 kWh	196 kW	\$942.62	\$940.88	-\$1.74	-0.2%
		482,055 kWh	1500 kW	\$4,848.13	\$4,840.13	-\$8.24	-0.2%
		824,585 kWh	2500 kW	\$9,623.97	\$9,525.10	-\$98.87	-1.0%
63	Large General Service	1,529,869 kWh	4638 kW	\$11,199.66	\$11,081.29	-\$118.37	-1.1%
		3,298,338 kWh	10,000 kW	\$15,151.44	\$14,984.13	-\$167.31	-1.1%
65	Transmission Connected Service	The Distribution component will increase from \$37.49/day to \$39.17/per day. The Transmission Component is the applicable rate of the AESO.					

2021 Approved Rates
Average Monthly Bill Impacts by Rate Class
BUNDLED BILL Including Energy, Retail, and DT Rates & Riders

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2020 Bill	Jan 2021 bill	\$ Difference	% Change
		300 kWh		\$75.40	\$76.94	\$1.54	2.0%
11	Residential	640 kWh		\$123.68	\$126.59	\$2.91	2.3%
		1200 kWh		\$203.24	\$208.36	\$5.12	2.5%
		900 kWh	5 kVA	\$193.79	\$200.12	\$6.33	3.2%
21	FortisAlberta Farm	1,400 kWh	10 kVA	\$321.64	\$331.74	\$10.10	3.0%
		7,500 kWh	25 kVA	\$1,237.47	\$1,286.11	\$48.64	3.8%
		6,000 kWh	20 kW	\$1,587.94	\$1,723.51	\$135.57	7.9%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$3,234.64	\$3,558.05	\$323.41	9.1%
	*Seasonal bill impact	45,000 kWh	100 kW	\$9,886.93	\$10,888.68	\$1,001.75	9.2%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,029.68	\$3,082.75	\$53.07	1.7%
33	Streetlighting (Non-Investment)	7,900 kWh	12,000W	\$1,669.39	\$1,698.42	\$29.03	1.7%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,979.14	\$2,012.07	\$32.93	1.6%
	Rates 31, 33 and 38 is based on 100 HPS Lights in assorted fixture wattages.						
		1,083 kWh	5 kW	\$212.43	\$218.99	\$6.56	3.0%
41	Small General Service	2,165 kWh	10 kW	\$400.44	\$413.35	\$12.91	3.1%
		10,825 kWh	50 kW	\$1,904.50	\$1,968.26	\$63.76	3.2%
		2,590 kWh	7.5 kW	\$467.36	\$478.72	\$11.36	2.4%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$899.08	\$921.85	\$22.77	2.5%
		25,895 kWh	75 kW	\$4,284.27	\$4,394.69	\$110.42	2.5%
		32,137 kWh	100 kW	\$3,828.11	\$3,892.65	\$64.54	1.7%
61	General Service	63,071 kWh	196 kW	\$7,143.33	\$7,270.46	\$127.13	1.7%
		482,055 kWh	1500 kW	\$52,152.08	\$53,129.02	\$976.94	1.8%
		824,585 kWh	2500 kW	\$87,932.39	\$87,418.81	-\$513.58	-0.6%
63	Large General Service	1,529,869 kWh	4638 kW	\$148,716.35	\$147,831.52	-\$884.83	-0.6%
		3,298,338 kWh	10,000 kW	\$311,502.17	\$309,683.77	-\$1,818.40	-0.6%
65	Transmission Connected Service	The Distribution component will increase from \$37.49/day to \$39.17/per day. The Transmission Component is the applicable rate of the AESO.					

Riders Included:

Municipal Franchise Fee
(Average by Rate Class)
Municipal assessment Rider (0.73% on July 1, 2020)
Average EPCOR Default Supply Rate
2020 Q4 QTAR and 2021 Q1 QTAR
January 2020 BPAR and 2021 BPAR

Retail/Energy Price Assumptions

Rates 11 through 44 – October 2019 to September 2020
Average EEAI RRT Rates
Rates 61 and 63 – August 2019 to July 2020-2020 Base TAR and 2021 Base TAR

CUSTOMER CONTRIBUTIONS SCHEDULES **

**Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more**

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,638 per service
Rate 11 Residential Development	\$2,638 per service, less FortisAlberta's costs of metering and final connection
Rate 21 Farm and Rate 23 Grain Drying	\$5,984 base investment, plus \$857 per kVA of Peak Demand
Rate 26 Irrigation	\$5,984 base investment, plus \$952 per kW of Peak Demand
Rate 38 Yard Lighting	\$851 per fixture
Rate 31 Streetlighting (Investment Option)	\$3,080 per fixture
Rate 41 Small General Service	\$5,984 base investment, plus \$952 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$5,984 base investment, plus \$952 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$5,984 base investment, plus \$952 per kW for the first 150 kW, plus \$120 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$108 per kW of Peak Demand, plus \$119 per metre of Customer Extension

**Alberta Utilities Commission (AUC) Decision 24843-D01-2020, Dec. 18, 2020.

Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.



309B Macleod Trail SW
High River, Alberta Canada T1V 1Z5
P: 403.652.2110 F: 403.652.2396
www.highriver.ca

February 3, 2021

OFFICE OF THE MAYOR

VIA E-MAIL: cao@villageofalix.ca

Office of the Mayor,
Village of Alix
PO Box 87
Alix, AB TOC OBO

Attention: Mayor Rob Fehr

RE: Reinstatement of the 1976 Coal Development Policy

Dear His Worship:

In June of 2020, the Government of Alberta rescinded the Coal Development Policy (Coal Policy) without adequate consultation with First Nations, environmental groups, residents, property owners and local governments. This policy was originally developed with the intended purpose to guide coal extraction along the eastern slopes of the Rockies based upon a land use classification system and dictated where and how coal leasing, exploration and development could occur.

The Coal Policy introduced in 1976, guided coal extraction in one of the most important landscapes in Alberta and Canada. The Eastern Slopes provides water to users from the Rockies to the Hudson Bay. For 44 years, the policy provided essential protection of valuable water resources, ensuring downstream communities had access to clean drinking water, that farmers had access to irrigation water to protect their livelihoods and that ecosystems that tourists come to experience remained in their pristine state.

The rescindment of any policy that affects public lands and/or water resources, requires public consultation with First Nations, environmental groups, residents of Alberta, property owners and local municipalities. Without that consultation, our democratic processes are undermined.

In response to the Government of Alberta's action, the Town of High River's Council adopted the following resolution at its Regular Meeting of Council on January 11, 2021:

BE IT RESOLVED THAT Council direct Administration to draft a letter to Premier Jason Kenney, requesting the immediate reinstatement of the 1976 Alberta Coal Policy which was rescinded on June 1, 2020;

AND THAT the letter requests that the Government of Alberta begin public consultation with Indigenous groups, environmental groups and all stakeholders in Alberta on any proposed revisions or replacement to this policy;

AND FURTHER THAT this letter be sent to the Minister of Environment & Parks Honorable Jason Nixon, Minister of Energy Honorable Sonya Savage as well as the MLA for Livingstone-Macleod Roger Reid.

This letter was sent to the Premier and Ministers on January 12, 2021 and a meeting has been requested with the Premier. To date, the Town of High River has neither received a response to our letter nor a meeting with the Premier.

Other local governments, public officials and Albertans have called upon the Government of Alberta to reinstate the Coal Policy. In response, the Government of Alberta has cancelled some of the coal leases but this is not adequate in order to protect water resources for downstream communities, such as High River.

Therefore, at the February 1, 2021 Special Meeting of Council, the following resolution was adopted:

WHEREAS Council adopted resolution #RC 14 -2021 requesting the Province of Alberta immediately re-instate the 1976 Coal Development Policy;

AND WHEREAS coal exploration and open pit mining will impact water resources for downstream communities affecting businesses, residents, ranchers, farmers and ecosystems;

AND WHEREAS coal exploration is causing irreparable damage to the landscapes and watersheds as well as adversely affecting the public's access, use and enjoyment of Crown lands on the Eastern Slopes of Alberta;

AND WHEREAS local First Nations groups, municipalities, landowners and ranchers are legally challenging the Province's rescindment of the 1976 Coal Policy in the Courts;

BE IT RESOLVED THAT Council request all coal exploration be immediately ceased on the Eastern Slopes of Alberta and cease issuance of any new exploration permits on the Eastern Slopes of Alberta until public consultation has taken place regarding the future of coal mining on the Eastern Slopes of Alberta;

AND THAT Council request the Government of Alberta & Premier Jason Kenney issue an immediate stop work order for all existing coal exploration permits on the Eastern Slopes of Alberta and cease issuance of any new exploration permits on the Eastern Slopes of Alberta until public consultation has taken place regarding the future of coal mining on the Eastern Slopes of Alberta;

AND THAT Council direct Administration to investigate legal options relating to the damage caused due to exploration on Alberta's Eastern Slopes.

AND FURTHER THAT Council direct Administration to prepare a letter with a copy of this resolution to all members of the Federation of Canadian Municipalities, Alberta Urban Municipalities Association, Rural Municipalities of Alberta, Municipalities of Saskatchewan, Saskatchewan Association of Rural Municipalities and Association of Manitoba Municipalities requesting their support to re-instate the 1976 Coal Development Policy.

In light of this resolution, the Town of High River is respectfully requesting that you consider drafting a letter of support to the Government of Alberta for the immediate Exploration Stop Work Order as well as the reinstatement of the Coal Policy.

Thank you for considering our request,

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Snodgrass", enclosed within a large, loopy circular scribble.

Craig Snodgrass
Mayor

CS/cp/kr

