

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, March 15, 2023 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting – Wednesday, February 15, 2023 – 6:00 P.M.
4. Delegation: None
5. Bylaws: None
6. Unfinished Business: None
7. New Business: a) Parkland Community Planning Services (PCPS) Agreement – Request for Decision 23-12
b) Disaster Services Shared Services Agreement – Request for Decision 23-13
8. Financial Reports: a) Accounts Payable Cheque Listing – February 15, 2023 – February 27, 2023
b) Bank Reconciliation – February 28, 2023
c) Tax Trial Balance – March 9, 2023
9. Committee Reports: a) World Water Day – Councillor Besuijen
10. Administrative Reports: a) CAO Report
b) Director of Corporate Services Report
11. Correspondence and Information: a) Rebecca Schulz, Minister, Alberta Municipal Affairs – Budget 2023
b) Rebecca Schulz, Minister, Alberta Municipal Affairs – 2023 Funding Allocations
c) Rural Charities AGLC Gaming Revenues Equality – Camrose Casino Relocation Information
d) Camrose Resort Casino – AGLC Decision
e) Town of Tofield – Letter of Support – Relocation of Camrose Casino
f) Parkland Airshed Management Zone 2023 Membership
12. Closed Meeting: a) Foip Section 27 – Privileged Information – Re: Legal Matter
13. Adjournment

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, February 15, 2023, at 6:00 P.M.

Present: Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Public Hearing: a) Proposed Bylaw #476/23

Mayor Fehr called the Public Hearing to order at 6:00 P.M.

Call for Written Submissions:

Mayor Fehr called for written submissions regarding the proposed Bylaw #476/23 for the purpose of closing public travel and disposing of a portion of a public highway.

There were none.

Call for Verbal Submissions:

Mayor Fehr called for verbal submissions regarding the proposed Bylaw #476/23.

There were none.

Resolution #034/23:

Moved by Councillor Gilliat that this Public Hearing of the Village of Alix Council be closed at 6:02 P.M.

CARRIED

Amendments/Deletions to Agenda:

Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #035/23:

Moved by Councillor Gilliat that the Village of Alix Council approve the agenda with the following amendment:

Add: New Business: b) Regular Meeting – March 1, 2023

CARRIED

Minutes:

a) Regular Meeting – February 1, 2023

Resolution #036/23:

Moved by Councillor T. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, February 1, 2023, be accepted as presented.

CARRIED

Delegation:

a) J. Hillman – Award Presentation

Ms. Jill Hillman was unable to attend.

b) Ms. Bev Sliger – Alberta Search and Rescue

Ms. Bev Sliger and Mr. Fraser McInnes entered the meeting at 6:05 P.M.

Ms. Sliger and Mr. McInnes retired from the meeting at 6:49 P.M.

- Resolution #037/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby directs Administration to work with Central Zone Search and Rescue on funding options for the Organization moving forward.
CARRIED
- Bylaws: None
- Unfinished Business: a) 53rd Street Lift Station – Request for Decision 23-11
- Resolution #038/23: Moved by Councillor Gilliat that the Village of Alix Council hereby amends Resolution #018/23 as follows:
Remove the words “53rd Street” and replace with the words “54th Street”
(and)
Remove the words “Phase from the 2024 Budget Year”
CARRIED
- New Business: a) Automated External Defibrillator (AED) and First-Aid Update - Request for Decision 23-10
- Resolution #039/23: Moved by Councillor J. Besuijen that the Village of Alix Council hereby directs Administration to write letters to the Alix Community Hall Board and the Alix Arena Association outlining the need for Automated External Defibrillator equipment updates and further, that the cost for these updates will be at the expense of each respective Board/Association.
CARRIED
- b) Regular Meeting – March 1, 2023
- Resolution #040/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby cancel the March 1, 2023 Regular Meeting of Council.
CARRIED
- Financial Reports: a) Accounts Payable Cheque Listing – December 31, 2022 – January 30, 2023
b) Bank Reconciliation – January 31, 2023
c) Tax Trial Balance – February 10, 2023
- Resolution #041/23: Moved by Councillor Cole that the Village of Alix Council hereby accept the Financial Reports as presented.
CARRIED
- Committee Reports: None
- Administrative Reports: a) Chief Administrative Officer’s Report
- Resolution #042/23: Moved by Councillor T. Besuijen that the Village of Alix Council hereby accept the Administrative Report as presented.
CARRIED

Correspondence and
Information:

a) Town of Fox Creek – Town of Fox Creek Ambulance Services

b) Town of Smoky Lake – Letter of Support: Appeal of Denied
Application to Relocate Camrose Casino to South Edmonton

Resolution #043/23: Moved by Councillor Gilliat that Correspondence Items (a) and (b) be
accepted as information.

CARRIED

Closed Meeting: None

Adjournment:

Resolution #044/23: Moved by Councillor J. Besuijen that this Regular Meeting of the
Village of Alix Council be adjourned at 7:19 P.M.

CARRIED

Mayor

Chief Administrative Officer

DRAFT

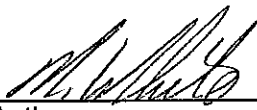
ADMINISTRATION REPORT



Date: March 9, 2023 RFD 23-12
Memo To: Village Council
From: Michelle White
Subject: PCPS Agreement

1. **PURPOSE** – To determine if Council is willing to extend the existing contract agreement for services with Parkland Community Planning Services (PCPS).
2. **BACKGROUND** – The Village has been a longstanding member of PCPS and remains a member in good standing as of now. PCPS helps the Village with high level planning, development and subdivision needs. They also facilitate major projects such as Land Use Bylaw re-writes or statutory plan updates (Municipal Development Plan, Intermunicipal Development Plan etc.). The most recent project PCPS has facilitated for us was the successful completion of the newly required Joint Use Planning Agreement with Wolf Creek School Division. Our current contract for services expires March 31, 2023.
3. **OPTIONS** –
 1. To allow the current contract to expire on March 31, 2023
 2. To approve the attached Contract Extension Agreement
4. **DISCUSSION** – PCPS is in transition after losing their long term Executive Director. An Interim Executive Director has been appointed to see the organization through this transition stage.
5. **FINANCIAL IMPLICATIONS** – The Extension Agreement attached states it is an extension of the Original Contract and that all terms of the Original Contract would still apply. Under the existing contract, the Village pays \$2,500/year as a retainer for services to PCPS. The extension would only be for a 9 month period, meaning a cost of \$1,875 would result from the Contract Extension Agreement.
6. **LEGAL** – We would still be able to secure services from PCPS without executing the Contract Extension Agreement, but we would be charged Non-Member Rates.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Spring is usually the busiest season for development permits etc. If the 2023 season is busy, we are likely to need services from a planning consultant at some point.
9. **RECOMMENDATIONS** – Option #2. I recommend the following resolution:

"that the Village of Alix Council hereby agrees to enter into a Contract Extension Agreement with Parkland Community Planning Services for the period from April 1, 2023 to December 31, 2023."



Author

CONTRACT EXTENSION AGREEMENT

This CONTRACT EXTENSION AGREEMENT ("Extension") made this _____ day of _____, 2023 (the "Effective Date

BETWEEN:

PARKLAND COMMUNITY PLANNING SERVICES
(PCPS)

- and -

VILLAGE OF ALIX
(The Client)

WHEREAS the Parties entered into a PLANNING SERVICES AGREEMENT for the term of April 1, 2020 – March 31, 2023 (the "Original Contract").

WHEREAS the Parties hereby agree to extend the term of the Original Contract in accordance with the terms of the Original Contract as well as the terms provided herein.

In consideration of the mutual covenants contained herein, each of Parkland Community Planning Services (PCPS) and Village of Alix (Client) mutually covenant and agree as follows:

The Original Contract, will end on March 31, 2023.

The parties agree to extend the Original Contract for an additional period, which will begin immediately upon the expiration of the original time period and will end on December 31, 2023.

This Extension binds and benefits both Parties and any successors or assigns. This document, including the Original Contract, is the entire agreement between the Parties.

All other terms and conditions of the Original Contract remain unchanged.

PARKLAND COMMUNITY PLANNING SERVICES
Unit B, 4730 Ross Street
RED DEER, AB T4N 1X2

VILLAGE OF ALIX
Box 87
ALIX, AB T0C 0B0

IN WITNESS WHEREOF the Parties hereto have executed this agreement.

PARKLAND COMMUNITY PLANNING
SERVICES

VILLAGE OF ALIX

Per: _____ Per: _____

Per: _____ Per: _____

ADMINISTRATION REPORT



Date: March 9, 2023 RFD 23-13
Memo To: Village Council
From: Michelle White
Subject: Shared DEM Services

1. **PURPOSE** – To determine if Council is willing to partner with a neighbouring municipality on providing Emergency Management support.
2. **BACKGROUND** – Janene Anderson was re-tasked with a portfolio of protective services related jobs after Council moved the Village away from providing recreation services. Part of Mrs. Anderson's new role with the Village includes Director of Emergency Management (DEM). The Village of Clive is looking to contract out their DEM position through a service agreement with the Village of Alix.
3. **OPTIONS** –
 1. To accept this report as information
 2. To approve entering into the attached agreement
 3. To send this item back to administration for clarification or amendment
4. **DISCUSSION** – Municipalities used to use volunteers for the DEM and Deputy DEM roles, but in recent years, communities are finding it very difficult to get a volunteer willing to take on such a huge job. The list of legislated requirements for what needs to be done for compliance with the Emergency Management Act is very long and very detailed.
5. **FINANCIAL IMPLICATIONS** – Under the terms of this agreement, Alix would see a full cost recovery for services provided to Clive. Because the nature of the charges under section 4.a. of the agreement directly deal with wages of an individual, the amount should not be disclosed publicly (FOIP).
6. **LEGAL** – Each municipality is required to have a DEM under the Emergency Management Act.
7. **POLITICAL/PUBLIC IMPLICATIONS** – Intermunicipal cooperation is in alignment with the following 2022 - 2025 Strategic Plan goals:

**Develop collaborative relationships with external organizations,
neighbouring communities and other levels of government**

8. **OTHER COMMENTS** –
9. **RECOMMENDATIONS** – Option #2 – I recommend the following resolution:

"that the Village of Alix Council hereby approves entering into a Director of Emergency Management Service Agreement with the Village of Clive."



Author

SERVICE AGREEMENT ENTERED INTO this ____ day of _____, 2023

BETWEEN:

VILLAGE OF ALIX

A Municipal Corporation in the Province of Alberta

("Alix")

OF THE FIRST PART

And

VILLAGE OF CLIVE

A Municipal Corporation in the Province of Alberta

("Clive")

OF THE SECOND PART

DIRECTOR OF EMERGENCY MANAGEMENT ("DEM") SERVICE AGREEMENT

WHEREAS, Alix has in its employment a Director of Emergency Management;

AND WHEREAS, Clive desires to enter into an agreement with Alix to obtain Director of Emergency Management Services within the boundaries of Clive;

AND WHEREAS, Section 54 of the "*Municipal Government Act*" Revised Statutes of Alberta 2000, Chapter M-26, permits a municipality to provide any service that it provides in all or part of the municipality in another municipality with the agreement of the other municipality;

AND WHEREAS, Section 11 of the "*Emergency Management Act*", Revised Statutes of Alberta 2000, Chapter E-6.8 permits a local authority to enter into agreements for the provision of services in the development or implementation of emergency plans or programs;

AND WHEREAS, Alix and Clive recognize the benefits of working together to provide services related to emergency management for the benefits of both municipalities; and

NOW THEREFORE in consideration of the terms and conditions contained in this Agreement, Clive and Alix agree as follows;

1. Scope of Services

Alix agrees to supply to Clive DEM Services through the Director of Emergency Management employed by Alix. The DEM Services provided to Clive shall be in accordance with the Village of Clive's Emergency Management Bylaw #544-20 as amended from time to time;

"The Director of Emergency Management shall:

- a. assist in the preparation and coordination of the Lacombe Regional Emergency Management Plan and prepare and coordinate related plans and programs for the Village of Clive;
- b. act as director of emergency operations, or ensure that someone is designated under the Lacombe Regional Emergency Management Plan to so act, on behalf of the Municipal Emergency Management Agency with the power to delegate authority;
- c. cause an emergency plan or program to be put into operation;
- d. coordinate all emergency services and other resources used in an emergency;
- e. ensure that the command, control, and coordination system prescribed by the Management Director of the Alberta Emergency Management Agency will be used by the Agency; and
- f. ensure that someone is designated to discharge the responsibilities specified in paragraphs a. through e."

2. Term

This Agreement shall commence on the signing date of this Service Agreement and shall continue unless terminated in accordance with Section 8 of this Agreement.

3. Hours

Alix agrees to supply DEM Services subject to the following guidelines;

- a. DEM Service hours will be scheduled mutually between Alix, Clive and the Director of Emergency Management.
- b. It is expected Clive will require five (5) hours of DEM Services per month for preparation, planning, and coordination of emergency management.
- c. Additional hours as required to respond to an emergency within the Village of Clive
- d. Where DEM services are required at the same time in Alix and Clive (a simultaneous emergency), then Alix will take priority and will not be expected to provide DEM Services to Clive.

4. Compensation

- a. Clive will pay Alix based on an hourly rate for DEM Services provided. The hourly rate for 2023 is ~~SXX/hour~~ and will be adjusted on an annual basis equal to the Cost of Living increase as established by the Village of Alix.
- b. Clive will pay Alix for travel expenses incurred by the DEM to supply services to Clive according to Alix's travel reimbursement policy.
- c. Clive will supply office supplies and incidentals as needed to perform DEM Services within Clive.

- d. DEM Services shall be billed at the end of the quarter for the time in which the service was provided. Clive shall pay the billed amount within thirty (30) days of the billing date.

5. Other Expenses

Subject to other provisions in this Agreement, Alix agrees to absorb all other expenses associated with providing DEM Services in Clive, including training and education, and employee salary and benefits.

6. Indemnification

Alix agrees to indemnify and save harmless Clive (or its agents, servants, officers, elected officials, or employees) with respect to any claim, action, suit, proceeding or demand including those relating to negligence, made or brought against Clive (or its agents, servants, officers, elected officials, or employees) by any third party with respect to any occurrence, incident, accident, or happening relating to the provision of DEM Services pursuant to this agreement, excepting any occurrence, incident, accident involving negligence or intentional torts by Clive (or its agents, servants, officers, elected officials, or employees).

Clive agrees to indemnify and save harmless Alix (or its agents, servants, officers, elected officials, or employees) with respect to any claim, action, suit, proceeding or demand including those relating to negligence, made or brought against Alix (or its agents, servants, officers, elected officials, or employees) by any third party with respect to any occurrence, incident, accident, or happening relating to the provision of DEM Services pursuant to this agreement, excepting any occurrence, incident, accident involving negligence or intentional torts by Alix (or its agents, servants, officers, elected officials, or employees).

7. Dispute Resolution

Any dispute with respect to this Agreement shall be resolved using a mediation process. If a dispute is referred to mediation, a mediated process shall be used to reach agreement subject to agreement by all Councils that mediation is necessary. Prior to the start of the mediation process the parties shall:

- a. Appoint an equal number of representatives to participate in the mediation process;
- b. Engage a mediator agreed to by the parties at equal cost to each municipality; and
- c. Approve a mediation process and schedule.

8. Termination

If the appointment of Director of Emergency Management for the jurisdiction of Alix is terminated, then this Agreement will similarly immediately be terminated.

Either party may, at any time, terminate this Agreement without cause by providing the other party with six (6) months written notice of intention to terminate the Agreement.

9. Notice

Any notice or other communication required to be given pursuant to the terms of this Agreement shall be in writing and shall be sufficiently given if delivered by hand, courier, mail or email to the service address for each party as follows:

VILLAGE OF ALIX
Box 87, 4849 – 50th Street
Alix, AB T0C 0B0

Phone: (403)747-2495
Email: info@villageofalix.ca

VILLAGE OF CLIVE
Box 90, 5115 – 50th Street
Clive, AB T0C 0Y0

Phone: (403)784-3366
Email: admin@clive.ca

10. Governed in Alberta

This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date and year first above written.

VILLAGE OF ALIX

Per: _____

Per: _____

VILLAGE OF CLIVE

Per: _____

Per: _____



VILLAGE OF ALIX

Cheque Listing For Council

2023-Mar-9
8:58:22AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230091	2023-02-15	2253676 ALBERTA LTD., (ALIX FOODS)		PAYMENT		96.34
			222421	COFFEE	19.98	
			223255	COFFEE SUPPLIES	32.20	
			224159	SUPPLIES	31.12	
			225101	COFFEE CREAMER	13.04	
20230092	2023-02-15	327241 ALBERTA LTD		PAYMENT		283.50
			1121	JAN 2023 PATROLS	283.50	
20230093	2023-02-15	ACCU-FLO METER SERVICE LTD		PAYMENT		567.00
			106406	METER BODY	567.00	
20230094	2023-02-15	ALIX HOME HARDWARE		PAYMENT		182.63
			144310	AEROSOL PAINT SHOP SUPPLIE	19.15	
			144344	SHOP SUPPLIES	6.79	
			144416	KEYS CUT	6.28	
			144448	OFFICE & SHOP SUPPLIES	103.91	
			144480	SHOP SUPPLIES	46.50	
20230095	2023-02-15	ALIX MIRROR WELLNESS SUPPORTS SOCIETY		PAYMENT		495.00
			FEB2023	FIRST AID COURSE X 3	495.00	
20230096	2023-02-15	AMSC INSURANCE SERVICES LTD.		PAYMENT		3,518.80
			1775-2023-02	BENEFIT PREMIUM	3,518.80	
20230097	2023-02-15	BOUNTY ONSITE INC.		PAYMENT		59.60
			001-137634	FLEECE RAGS	59.60	
20230098	2023-02-15	BROWNLEE LLP		PAYMENT		1,117.21
			543576	PROFESSIONAL FEES	1,117.21	
20230099	2023-02-15	CARR, MICHAEL		PAYMENT		400.00
			FEB2023	EMPLOYEE RECOGNITION	400.00	
20230100	2023-02-15	CHAPMAN RIEBEEK		PAYMENT		27.56
			2302016	PROFESSIONAL FEES	27.56	
20230101	2023-02-15	CYBERUS PROTECTION SERVICES		PAYMENT		2,805.47
			202309	MARCH PATROLS	2,805.47	
20230102	2023-02-15	ENVIRONMENTAL 360 SOLUTIONS LTD.		PAYMENT		5,710.29
			RD0000235855	GARBAGE	5,710.29	
20230103	2023-02-15	GAM TECH		PAYMENT		1,286.25
			INV11600	COMPUTER SERVICES	1,286.25	
20230104	2023-02-15	JOHN BROOKS CO. LTD.		PAYMENT		5,819.93
			2499768	54 STREET LIFT STATION	5,819.93	
20230105	2023-02-15	LACOMBE FOUNDATION		PAYMENT		7,595.00
			C-602975	EQUALIZED ASSESSMENT FOR:	7,595.00	
20230106	2023-02-15	LACOMBE REGIONAL TOURISM & MARKETING /		PAYMENT		3,663.00
			417	LRT MEMBERSHIP 2023	3,663.00	
20230107	2023-02-15	MPE ENGINEERING LTD		PAYMENT		868.35
			4420-001-00-81	PROFESSIONAL FEES	868.35	
20230108	2023-02-15	UNITED RENTALS OF CANADA INC.		PAYMENT		1,155.33
			214849027-001	CHRISTMAS DECOR REMOVAL	1,155.33	
20230109	2023-02-15	VILLAGE OF ALIX		PAYMENT		934.45
			50100 JAN2023	BULK WATER UT	73.86	
			63900 JAN2023	LIBRARY UT	151.81	
			69600 JAN 2023	STORAGE YARD UT	97.59	
			7000 JAN2023	VILLAGE OFFICE UT	121.00	
			72700 JAN 2023	FIRE HALL UT	124.93	
			72800 JAN2023	BAY 1 & 2 UT	137.25	
			72830 JAN2023	BAY 3 UT	112.04	
			72841 JAN2023	BAY 4 UT	115.97	
20230110	2023-02-15	WILD ROSE ASSESSMENT SERVICES		PAYMENT		1,319.50



VILLAGE OF ALIX

Cheque Listing For Council

2023-Mar-9
8:58:22AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230110	2023-02-15	WILD ROSE ASSESSMENT SERVICES	8887	PROGRESS PAYMENT FEB 2023	1,319.50	1,319.50
20230120	2023-02-27	ALIX DRUGS LTD.	20-81801	PAYMENT INSTA-GLUCOSE FIRE DEPT.	17.41	17.41
20230121	2023-02-27	AMSC INSURANCE SERVICES LTD.	41912 42124 42530	PAYMENT INSURANCE PREMIUMS 2023 INSURANCE - ALIX PUBLIC LIBR/ INSURANCE - ALIX ARENA	66,298.00 1,027.00 3,068.00	70,393.00
20230122	2023-02-27	ANDERSON, JANENE	FEB2023	PAYMENT PERSONAL EXPENSE CLAIM	96.00	96.00
20230123	2023-02-27	BESUIJEN, JANICE	FEB2023	PAYMENT COUNCIL EXPENSE FEB 2023	346.53	346.53
20230124	2023-02-27	BESUIJEN, TIMOTHY W	FEB2023	PAYMENT COUNCIL EXPENSE FEB 2023	350.00	350.00
20230125	2023-02-27	CANADIAN PACIFIC RAILWAY CO	1000-00111462C	PAYMENT FLASHER MAINT. FEB 2023	592.00	592.00
20230126	2023-02-27	COLE, EDWIN	FEB2023	PAYMENT COUNCIL EXPENSE FEB 2023	346.53	346.53
20230127	2023-02-27	FEHR, ROBERT LEE	FEB2023	PAYMENT COUNCIL EXPENSE FEB 2023	415.58	415.58
20230128	2023-02-27	GAM TECH	INV11987	PAYMENT NEW COMPUTERS FOR PW AND	3,111.15	3,111.15
20230129	2023-02-27	GILLIAT, BARBARA JEAN	FEB2023	PAYMENT COUNCIL EXPENSE FEB 2023	888.78	888.78
20230130	2023-02-27	HWY 12/21 REGIONAL WATER SERVICES COMM	1209	PAYMENT WATER CONSUMPTION JANUAR	13,318.97	13,318.97
20230131	2023-02-27	JUST SAFETY SUPPLIES & SERVICES	7127	PAYMENT PPE - GLOVES	229.20	229.20
20230132	2023-02-27	JUST-IN TIME COMMERCIAL CLEANING, 2453371	10	PAYMENT CLEANING BAY 4 RAILWAY HOU	536.00	536.00
20230133	2023-02-27	LOCAL AUTHORITIES PENSION PLAN	FEB2023	PAYMENT CONTRIBUTIONS FEB 2023	4,050.37	4,050.37
20230134	2023-02-27	[REDACTED]	FEB2023	PAYMENT RSP FEBRUARY 2023	261.25	261.25

Total 132,857.98

*** End of Report ***

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
February 28, 2023**

SERVUS CREDIT UNION

	CHEQUING	INVESTMENTS (1)	INVESTMENTS (2)
Balance from Bank Statement:	2,352,963.27	4,067.92	11,023.57
Plus: Deposits in Transit	10,396.91		
Less: Outstanding Cheques	(138,064.91)		
 Reconciled Bank Balance:	<u>2,225,295.27</u>	<u>4,067.92</u>	11,023.57
 GL balance @ : February 28, 2023	<u>2,225,295.27</u>	<u>4,067.92</u>	11,023.57
Variance:	-	-	

THIS STATEMENT SUBMITTED TO COUNCIL THIS _ 15TH DAY OF MARCH, 2023



VILLAGE OF ALIX

Tax Trial Balance (Full Listing)
 Trial Balance As Of 2023-03-09

Roll # Title Holder Tax Levy Accum. Penalty Out. Penalty Outstanding Current 1 Year 2 Years 3 Years Over 3

Sub Ledger		General Ledger						
Tax Levy	1,669,000.09	Local Improvement Levy	0.00					
Additional Tax Levy	0.00	Accumulated Penalty	28,438.24					
		Outstanding Penalty	27,422.71					
Current	(11,549.63)							
1 Year	97,332.99							133,683.31
2 Years	26,481.29							
3 Years	13,411.90							
Over 3	8,006.76							
Outstanding	133,683.31							
		Totals						133,683.31
		3-00-00-00-210						133,683.31
		Total GL						133,683.31
		Total SL						133,683.31
		Proof						0.00

*** End of Report ***

22

MARCH

10 AM - 2 PM

**RDRWA
SPRING
FORUM**

**Eagle Builders Centre
5302 Broadway Avenue
Blackfolds, AB T0M 0J0**



**WORLD
WATER
DAY**

Join us for this FREE event as we celebrate World Water Day and RDRWA's Spring Forum. You'll hear from inspiring speakers working on water stewardship, education and assessment initiatives in the Red Deer River basin.

Full agenda to be announced soon.

Register by March 15th to save your spot!

**Register via
Eventbrite:**

<https://www.eventbrite.ca/e/world-way-day-event-tickets-534023206787>

We are look forward to celebrating World Water Day at our Spring Forum with Tanya Rushcall and hearing her presentation "Pesticide Monitoring in Alberta Surface Waters"

Tanya Rushcall, is a local Albertan with a B.Sc. in biology from the University of Alberta and has a background in all things aquatic. Tanya has been with the Government of Alberta for 13 years, first working in Fisheries Management and then moving into the world of aquatic invasive species management. She is a certified pesticide applicator in fish and aquatic invertebrates and aquatic vegetation. Her interest in pest management and background led her into the role of the Provincial Pesticide Approvals and Registration Specialist.

You'll also hear from other inspiring speakers working on water stewardship, education and assessment initiatives in the Red Deer River basin.

Presentations include:

- Kerry Wood Nature Centre/RDRWA partnership -The Quest for the Best Water Test school program
- Medicine River Watershed Society -Curious about the Water Quality in the Medicine River

Full agenda to be announced shortly.

To Register: As always, the Spring Forum is free to attend, but please register to save your spot! Register via [Eventbrite](#) or e-mail Kelly at : info@rdrwa.ca. Please advise if you have any dietary issues for lunch and we will do our best to accommodate.

We hope you are able to attend!

CAO REPORT MARCH 2023

1. Bank Account Change – The MGA requires that any remaining proceeds from a Tax Recovery sale be held in a separate bank account until either they are claimed or for a 10 year period. In compliance with the MGA, a separate savings account was set up and \$11,016.60 was transferred from the Village chequing account to the new savings account. You will see this reflected on future Bank Reconciliation statements.
2. Tax Rate Bylaw – Now that the provincial budget has been announced, the new Alberta School Foundation Fund requisition amounts have also been released. This means administration will start the process of preparing the new Tax Rate Bylaw for Council approval. During the fall Strategic Planning, Council said they would possibly be interested in implementing a \$400 minimum tax levy in 2023. Please advise if we should incorporate this into the Tax Rate Bylaw. There will also be some adjustments made to the approved Interim Operating budget at this time. Once adjustments have been calculated, they will be brought to Council for review and consideration as the new 2023 Operating Budget.
3. Parkland Community Planning Services – PCPS is in the process of reviewing their funding model. The Board has worked on the new plan with the interim Executive Director. A meeting was held with member community CAOs to discuss the tentative plan and we will continue working with together to fine tune the organizations funding structure moving forward.
4. Photocopier – I’m happy to say the office will be having a new photocopier brought in this month! This item was in the 2023 Capital Budget and we were able to source a copier at slightly less than half the anticipated cost. Our old copier is being donated to the Alix Fire Department. Since they don’t need to run as many copies as we do, we hope it will serve them well for many years to come.
5. Tax Recovery – We continue waiting for the 2022 tax recovery property to have title transferred to the Village. We also continue waiting for the CRA Writ to be removed from the one tax recovery property we already have title to.

MINIMUM TAX LEVY

A minimum tax may be established by bylaw to increase the amount of taxation revenue generated from lower assessed properties within one or more property classifications. Minimum tax will generally be a specified value or amount.

Your municipal taxes will be the greater of the minimum tax or the *ad valorem* tax calculation. In other words, you will pay either the minimum tax or the *ad valorem* tax. For example, let's assume that the municipality has implemented a minimum tax of \$400.

The mill rate is 10.0 mills and we have two properties - Property "A" has an assessed value of \$81,700 and Property "B" is assessed at \$13,000.

- Using the *ad valorem* tax calculation, the municipal tax levy relative to Property "A" is $\$81,700 \times 10.0 / 1,000 = \817 . As this amount is greater than \$400, the municipal portion of property taxes for Property "A" will be \$817.
- Using the *ad valorem* tax calculation, the municipal tax levy relative to Property "B" is $\$13,000 \times 10.0 / 1,000 = \130 . As this amount is less than \$400, the municipal portion of property taxes for Property "B" will be \$400.

VILLAGES 500-1000 AND THEIR MIN TAX LEVY

SPRING LAKE	1000
BARNWELL	1000
DELBURNE	300
KITSCOTY	550
CLIVE	0
IRMA	850
BEISEKER	853
BOYLE	500
MARWAYNE	850
RYCROFT	750
BRETON	625
FORESTBURG	800
LINDEN	0
ALIX	0
CONSORT	700
BERWYN	500
FOREMOST	0
ACME	0
MANNVILLE	1050
CAROLINE	300

Alix Min Tax Options:

- ◊ \$250 = \$2,528
- ◊ \$300 = \$4,001
- ◊ \$400 = \$8,708
- ◊ \$500 = \$15,305
- ◊ \$1,000 = \$76,289

NOTE: based on 2021 assessment values, above shows extra tax revenue generated for each minimum tax amount shown

Vacant land owners will be most affected. This often encourages them to develop the land. Residents with low assessments have the same access to municipal services such as fire, library, snow plowing etc. as high assessed properties. A minimum levy can be one way of making sure there is equity among residents for cost of services.

Land Titles Office Update – Tanya Meston

On February 16, 2023 I attended an Emerging Trends in Municipal Law workshop presented by Brownlee LPP, with many very interesting topics discussed. One of the topics in particular that we have all been dealing with for over a year is the delay in the land titles process. The Government of Alberta has increased the budget for the Land Titles Office by 9,000,000 in hopes to catch up and have suspended in-person services.

There is currently a four to four and a half month delay in land titles transactions being completed which causes implications to both the purchaser and seller in a transaction. This delay is also impacting planning and development and taxation.

Possible solutions for purchaser and seller, when trying to close a deal, is to purchase title insurance which must be agreed upon by both parties. Another solution being used is the Pending Registration Queue System (PQR). This guarantees that a party registering an interest in a property maintains their position in the workflow queue of the Land Titles Office.

Planning and development processes are being impacted when a party other than the registered owner wants to develop or subdivide the land. Any development permit application received must be signed by the registered owner of the property giving permission for the proposed development.

Changes in ownership in the months before tax notices are issued, may result in new property owners not receiving property tax assessments and tax notices. As we did last year, municipalities can redact the property owners name and address from the tax notice and issue it to the new owner upon receiving written proof of ownership. A tax notice is still sent to the registered owner of the property. It is the responsibility of the new land owner to report the change in ownership and municipalities are not responsible for taking additional steps to verify property ownership. Non receipt of a tax notice does not relieve a new property owner of the obligation to pay tax levy and any penalties that may accrue.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Shaw

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

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ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

The 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

.../2

From: Rural Charities <ruralcharitiesalberta@gmail.com>
Sent: February 14, 2023 3:13 PM
To: Rural Charities
Subject: Rural Charities AGLC Gaming Revenues Equality
Attachments: Camrose Casino Relocation Information Memo Jan 2023.docx

As you are likely aware, in 2022 the Camrose Casino applied to Alberta Gaming, Liquor and Cannabis (AGLC) to relocate to Edmonton; AGLC subsequently denied the request. You are receiving this email because some or all of your municipality may be located within the Camrose or St. Albert charitable gaming region, and would be directly impacted by the AGLC's decision to not allow the relocation, which may result in the closure of the Camrose casino in the near future.

Under Alberta's current charitable gaming model, rural charitable organizations are significantly disadvantaged compared to their urban counterparts due to lower per-event revenues at rural casinos, and longer wait times between charitable event opportunities for individual charities. In 2018, RMA developed a report and recommendations for a more equitable charitable gaming model, which was submitted to the AGLC. No meaningful response was provided to the report.

While relocating the Camrose casino to Edmonton would not address province-wide issues with the current model, it would benefit charitable organizations currently within the Camrose and St. Albert casino regions (funding is pooled between the regions) as a move from Camrose to Edmonton is projected to significantly increase per-event revenues at the casino, which would likely continue to be the "home casino" for charitable organizations currently in the Camrose region. Camrose and St. Albert currently produce among the lowest per-event revenues and have among the highest wait times in the province, while Edmonton's five casinos currently produce the highest average per event revenues in the province and have among the shortest wait times. Moving the Camrose casino to Edmonton would be a small step in shifting towards a more equitable system, at least for charities in those regions. Despite this, one of the main reasons that the move was rejected was due to advocacy by Edmonton charitable organizations opposed to potentially losing a small portion of the revenues they currently receive due to the addition of another casino within the city for the benefit of rural organizations. It should be noted that Calgary currently has one casino reserved for the surrounding rural region.

The owners of the Camrose casino are appealing the AGLC's decision and are seeking support from impacted municipalities, community groups, and rural residents. I have attached a presentation and memo developed by the casino owners, both of which provide a more detailed overview of the issue and impacts on rural communities. The best way to weigh in on this issue is by submitting a letter directly to the AGLC. Letters can be sent to Nadja Lacroix, Senior Manager, Inspections Gaming, at nadja.lacroix@aglc.ca, as well as AGLC CEO Kandice Machado at kandice.machado@aglc.ca or AGLC Board Chair Len Rhodes at len.rhodes@aglc.ca. The deadline to submit a letter on this issue is **February 21, 2023**. The owners of the Camrose Casino have also developed a website with further information and ideas on how to make your voice heard on this issue: <https://ruralcharities.ca/>.

The Camrose Casino is holding a webinar presenting an overview of the AGLC decision, the appeal process, potential impacts of the AGLC's decision on rural charities in the Camrose and St. Albert casino regions, and other information. There is no need to register in advance, so please feel free to distribute the invite within your

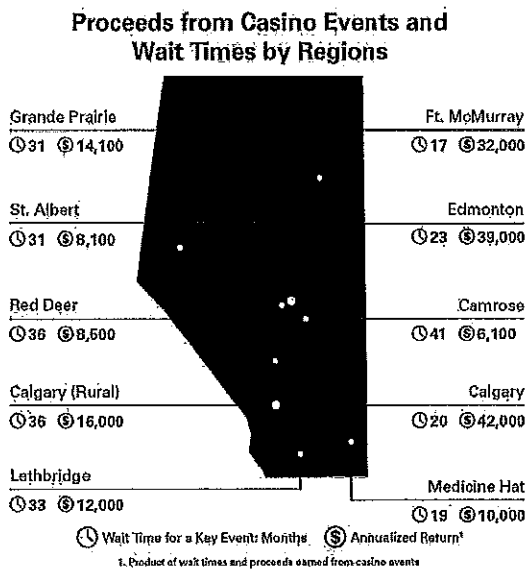


Alberta Rural Charities Set to Lose Out, Again

Edmonton – The Alberta Gaming, Liquor & Cannabis Commission (AGLC) has handed down a decision that will further shortchange rural charities. Already at a distinct disadvantage compared to their urban counterparts, rural charities are set to lose out once again thanks to the AGLC Board’s refusal to let the Camrose Resort Casino relocate to South Edmonton.

The disparity between urban and rural charitable event revenue is significant. It doesn’t matter if an event is held in a major urban centre or a rural community; the volunteers work the same number of hours. At the end of the night, however, a charitable event in the urban centre will bring in up to six times more revenue. What’s more, the average wait time for a gaming event is generally lower, too.

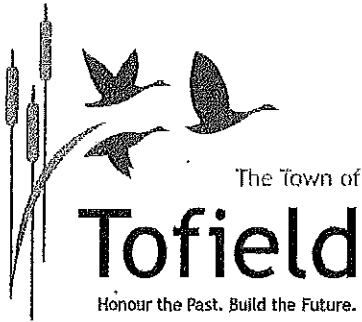
“AGLC’s unfair treatment of rural charities has been going on for decades, shortchanging rural communities hundreds of millions of dollars. Rural communities and their leaders should be alarmed by their mistreatment by AGLC and the failure by the AGLC Board to approve a relocation that would help to resolve this disparity,” said Jason Pechet, president of Capital City Casino, which owns the Camrose Resort Casino.



The proposed relocation would ensure revenues would continue to flow to rural charities. Given the pooling mechanism used by AGLC for the Camrose and St. Albert AGLC-defined regions, the proposed relocation would have benefitted hundreds of thousands of rural Albertans living in communities spanning from the B.C. border to the Saskatchewan border. According to AGLC’s own data, these two regions have the lowest revenues per gaming event (Camrose: \$6,100/event, St. Albert: \$8,100/event) and some of the highest event wait times (Camrose: 41 months, St. Albert: 31 months) in the entire province. By way of comparison, an event in Edmonton will generate \$39,000 in revenue and has a wait time of only 23 months.

“The AGLC Board’s decision is as frustrating as it is perplexing, especially given that AGLC management approved the relocation,” said Pechet. “One of the key recommendations that came out of AGLC’s extensive Charitable Gaming Model Review was to designate a casino in Edmonton to serve rural charities exclusively, just like Calgary has. We offered AGLC the perfect project – one that would create jobs, drive economic development, increase revenues for the province, and provide parity for rural charities. In a baffling move, the AGLC Board rejected our proposal citing concerns that its own management did not feel were issues.”

As the Camrose Resort Casino struggled to generate a sustainable amount of charitable revenues, AGLC made two decisions that effectively doomed the casino’s financial viability. In 2019, AGLC approved the relocation of the Century Mile Race Track Casino from Edmonton to just 60 km away from the Camrose Resort Casino. Then, in 2022, AGLC also green-lit the construction of a new Louis Bull First Nations Casino, which is just 55 km away. The local market isn’t large enough to support a single gaming facility, let alone three. What’s more, none of the revenue from the First Nations Casino or Race Track Casino will support rural charities in the Camrose and St. Albert regions.



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February 14, 2023

Nadja Lacroix
Senior Manager
Inspections Gaming
Nadja.lacroix@aglc.ca

Re: Letter of Support – Relocation of Camrose Casino

Dear Nadja:

Rural Alberta, and their communities are comprised of community groups, clubs, charitable organizations and societies. The culmination of these organizations leads to the betterment of communities on a whole. These organizations work tirelessly on behalf of the community to provide enhancements through projects that would not be possible without their hard work and dedication. However, the key factor to success is funding. These groups are often accessing funding through casinos. As many other communities have stated, accessing funding through casinos is often multiple months away, which could leave these important projects, or enhancements without the ability to move forward.

Having an ability for Tofield to access a larger pool of casino opportunities would provide a higher element of success. Our proximity to a larger urban location, such as Edmonton, or even Saint Albert, is no further than the distance to Camrose. Although we have been thankful when our service groups have been successful in accessing Camrose Casino, it is an exceptionally long wait, and the return is minimal, at best.

Upon review, this appears to be another slight to Rural Alberta, which as of recent seems to be continually accumulating, and enhancing barriers to provide success for the communities each of us represent. We believe there should be an allowance for relocation for the Camrose Casino. The relocation would allow for the betterment of our entire region, as well as Rural Alberta.



PAMZ | Parkland Airshed
Management Zone

January 31, 2023

Village of Alix
P.O. Box 87
Alix, AB
T0C 0B0

Attn: Mayor Fehr & Village Council
Re: Parkland Airshed Management Zone 2023 Membership

The Parkland Airshed Management Zone (PAMZ) is a multi-stakeholder non-profit organization consisting of industry, provincial & local governments, and environmental non-government organizations and the public. It was formed in 1997 to monitor and address air quality issues within the west central region of Alberta.

In 2022, PAMZ's achievements included:

- completion of the twenty-five years of operation and twenty-three years operating the PAMZ Regional Air Quality Monitoring Program;
- community health-based air quality monitoring in the City of Red Deer, Clearwater County, Ponoka and Rimbey;
- representing the region on a Clean Air Strategic Alliance (CASA) team reviewing existing and developing new provincial ambient air quality objectives for implementation by Alberta Environment and Protected Areas;
- working with Alberta Environment and Protected Areas and other regional stakeholders on the implementation of a plan to ensure levels of Fine Particulate and other criterion pollutants do not exceed the Canadian Ambient Air Quality Standards in the future.

At this time we are extending an invitation to the Village of Alix to join other local municipalities such as the City of Red Deer, Clearwater, Lacombe, Mountain View & Red Deer Counties, and the Town of Bentley and join PAMZ. These municipalities have recognized the benefits of participating in a multi-stakeholder consensus-based process aimed at ensuring air quality in our region is maintained or improved into the future.

We have taken the liberty of enclosing an invoice for the Village of Alix's membership fee for 2023, should it decide to become a member of PAMZ. The fee is based on a per capita calculation that is detailed in the attached calculation sheet. If you have any questions about membership in PAMZ please contact the undersigned at your convenience.

Regards,

Kevin Warren
Executive Director, PAMZ

403.862.7046
403.238.6604

P.O. Box 1020
Sundre, Alberta T0M 1X0

www.pamz.org

