

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, April 20, 2022 at 6:00 P.M.

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting - Wednesday, April 6, 2022 – 6:00 P.M.
4. Delegation: None
5. Bylaws: None
6. Unfinished Business: None
7. New Business: a) Policy No. 13 – Purchasing of Goods and Services – Request for Decision 22-17
8. Financial Reports: a) Bank Reconciliation – March 31, 2022
b) Accounts Payable Cheque Listing – February 24 – April 13, 2022
c) Tax Trial Balance – April 14, 2022
9. Committee Reports: None
10. Administrative Reports: a) CAO Report
b) Cyberus Protection Services
11. Correspondence and Information: a) Citizen Concern – Nancy Cannon
b) Lacombe County – Community Peace Officers (CPO) Services – Final Report 2021
c) Alberta Health Services – Community Engagement – EMS 10-Point Plan Update: April 2022
d) Fortis Alberta Inc. – Franchise Presentation
e) Canadian National (CN) Right-of-Way Vegetation Control
f) Government of Alberta – 2022 Alberta Wind Power Projects and Over-Dimensional Loads
12. Closed Meeting: None
13. Adjournment

VILLAGE OF ALIX
MISSION STATEMENT

Through Village Council policies and leadership, we foster an open, cooperative government, that encourages public participation and ensures levels of services our citizens expect and deserve.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, April 6, 2022, at 6:00 P.M.

- Present: Mayor Rob Fehr, Councillors Tim Besuijen, Janice Besuijen, Edwin Cole and Barbara Gilliat
- Also Present: Michelle White, Chief Administrative Officer
- Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.
- Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.
- Approval of Agenda:
- Resolution #078/22: Moved by Councillor Gilliat that the Village of Alix Council approve the agenda with the following amendment:
Add: New Business: (b) 2021 Financial Statements CARRIED
- Minutes: a) Regular Meeting – March 16, 2022
- Resolution #079/22: Moved by Councillor T. Besuijen that the minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, March 16, 2022, be accepted as presented. CARRIED
- Delegation: a) Lacombe Regional Tourism - Mr. Austin Weaver, Executive Director
Mr. Austin Weaver, Executive Director of Lacombe Regional Tourism, entered the meeting at 6:01 P.M.
Mr. Weaver retired from the meeting at 6:23 P.M.
- Bylaws: Moved to New Business (a)
- Unfinished Business: a) 2022 – 2025 Operating Budget
- Resolution #080/22: Moved by Councillor Gilliat that the Village of Alix Council approve the 2022 – 2025 Operating Budget as amended. CARRIED
- New Business: a) 2022 Property Tax Bylaw #473/22
- Resolution #081/22: Moved by Councillor Cole that the Village of Alix Council give first reading to Bylaw #473/22 being a bylaw to authorize the rates of taxation to be levied against assessable property within the Village of Alix for the 2022 taxation year. CARRIED
- Resolution #082/22: Moved by Councillor J. Besuijen that the Village of Alix Council give second reading to Bylaw #473/22. CARRIED
- Resolution #083/22: Moved by Councillor T. Besuijen that the Village of Alix Council give permission for third and final reading to the 2022 Property Tax Bylaw #473/22 at this time. CARRIED UNANIMOUSLY
- Resolution #084/22: Moved by Councillor Gilliat that the Village of Alix Council give third and final reading to Bylaw #473/22. CARRIED

- New Business: (cont.) b) 2021 Financial Statements
- Resolution #085/22: Moved by Councillor Cole that the Village of Alix Council hold a Special Meeting on Wednesday, April 27, 2022 at 6:00 P.M. to present the 2021 Financial Statements.
CARRIED
- Financial Reports: a) Bank Reconciliation – February 28, 2022
- Resolution #086/22: Moved by Councillor T. Besuijen that the Village of Alix Council accept the Financial Report as presented.
CARRIED
- Committee Reports: None
- Administrative Reports: None
- Correspondence and Information: a) Police Funding Model (PFM) 2021/22 Cost Breakdown
b) The City of Red Deer Emergency Services – Next Generation 9-1-1
c) Town of Fox Creek – Increasing Utility Fees
d) National Police Federation – Call to Action to the Government of Alberta
e) American Public Works Association (APWA) – Alberta Chapter – National Public Works Week
- Resolution #087/22: Moved by Councillor Gilliat that Correspondence Items (a) through (e) be accepted as information.
CARRIED
- Closed Meeting: a) FOIP Section 21 – Intergovernmental Relations Re: Lagoon
b) FOIP Section 27 – Privileged Information Re: Sewer Repairs
- Additional Attendee: Mr. Terry Allan, Director of Public Works attended to provide on-sight information.
- Resolution #088/22: Moved by Councillor T. Besuijen that the Village of Alix Council go into a Closed Meeting at 6:49 P.M. to discuss FOIP Section 21– Intergovernmental Relations Re: Lagoon and FOIP Section 27 – Privileged Information Re: Sewer Repairs.
CARRIED
- Resolution #089/22: Moved by Councillor Gilliat that the Village of Alix Council return to the Public Meeting at 7:45 P.M.
CARRIED
- Adjournment:
- Resolution #090/22: Moved by Councillor T. Besuijen that this Regular Meeting of the Village of Alix Council be adjourned at 7:47 P.M.
CARRIED

Mayor

Chief Administrative Officer

ADMINISTRATION REPORT



Date: April 14, 2022 RFD 22-17
Memo To: Village Council
From: Michelle White
Subject: Purchase & Procurement Policy

1. **PURPOSE** – To provide Council with an updated draft of the Village Purchasing of Goods and Services policy.
2. **BACKGROUND** – Approved in 2006, no amendments have been made to this policy since initial adoption.
3. **OPTIONS** –
 1. To approve the attached policy as presented
 2. To approve Policy #13 with amendments
 3. To send the policy back to administration with recommendations
4. **DISCUSSION** – Some purchasing policies have restrictive dollar amounts included that require staff to wait for Council approval on various operational and capital projects. This policy is written with the understanding that Council reviews expenses during budget deliberations.
5. **FINANCIAL IMPLICATIONS** – Items of a significant dollar value (over \$50,000) would be brought to Council for consideration. That way regular operating items such as manhole repair (\$30,000), crack sealing roads (\$20,000) etc. can occur according to schedule.

The capital budget has a limited number of items each year. Council reviews these prior to adoption, so I would recommend the capital purchase level that is brought back to Council for a resolution is raised to \$100,000.
6. **LEGAL** – The section of Policy 13 outlining when local suppliers are to be given preference is no longer legal due to several 'new' trade agreements.
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Please review item #3 on page 1. It can be very helpful to have a bit of flexibility regarding unbudgeted expenses, however if Council would prefer, the amount could be changed or the section could be taken out entirely.

Near the bottom of page 3, I've highlighted "advertising and" – other similar policies use that wording, however since advertising is paid for by size of the ad, do we want to stipulate that it must be included in the tender packages and leave the advertising out?
9. **RECOMMENDATIONS** – Option #2. I anticipate amendments to draft Policy #13 from Council and recommend the following resolution:

"that the Village of Alix Council hereby approves Policy #13: Purchase & Procurement Policy as amended."

Author



Department: **All Departments**

Policy No: **13**

Policy Title: **Purchase & Procurement Policy**

Resolution No: **/22**

Date:

Review Date: **202**

Policy Statement:

The Village of Alix recognizes the need for purchases to be made in an efficient, economical, expedient and fair manner. Further, the Village of Alix recognizes that the need will arise from time to time for purchases that are of an emergent or unforeseen nature. Purchasing shall be done in accordance with Provincial legislation, including Agreement on International Trade (AIT) and New West Partnership Trade Agreement (NWPTA), following these guidelines and procedures.

- 1) The CAO is the Village of Alix Purchasing Agent.
- 2) Expenditures must be provided for by the Village Council in the operating or capital budget.
- 3) Unbudgeted expenditures up to \$3,000.00 may be approved by the CAO or designate or the Director or Public Works.

The Village undertakes to provide a consistent method of choosing suppliers and products that will ensure its operations are cost effective and at the same time supportive of local business. Thus, the Village will purchase products and services locally whenever possible, provided prices are competitive.

In some cases, the Village purchases certain services and goods through one company, without obtaining prices from several sources. This arrangement is established due to the uniqueness, quality and/or type of services or goods provided by the contractor/company. Periodically the Village will review these arrangements to ensure quality service(s)/good(s) are being provided and the Village is receiving competitive pricing. This arrangement of selective purchasing is required to ensure Village business is conducted efficiently and effectively.

Conditions:

The Purchasing of Goods and Services Policy applies to both operating and capital expenditures with exceptions such as: Real estate transactions, postage purchases, payroll expenses, grants to non-profit agencies.

1) **MAXIMUM AUTHORIZED PURCHASING APPROVAL LEVELS:**

Maximum authorized approval levels for purchases of materials and services, which are provided in the operational budget and purchased by Village Personnel and Authorized Village Officials, shall be established as follows:

a) Operating expenditures:

\$50,000.00 plus	Motion of Council
\$50,000.00	CAO
\$ 1,000.00	Fire Chief
\$ 500.00	Other Village Personnel, as approved

b) In the absence of the CAO, the Designated CAO's level will be temporarily increased to \$50,000.00 for emergency purposes.

c) The CAO may approve expenditures exceeding the authorized level, such as contract payments or capital payments, providing:

- i) The expense was allotted for in the Annual Budget and approved by Council.
- ii) A motion was previously passed by Village Council approving purchase.

d) Capital purchases that have been approved as part of the Capital Budget do not require additional approval by Council.

2) **VILLAGE CREDIT CARDS:**

Village credit cards shall be issued to the following Village Personnel and Authorized Village Officials:

Administration	shared credit
Public Works	limit of
Mayor	\$50,000.00

Supporting documentation of all credit card purchases must be provided to the Director of Corporate Services.

3) **TENDERS:**

The "Tender" process should be used when price is the main award factor, providing all specifications, terms and conditions have been satisfied. There is to be no negotiation after closing.

All tenders must include the date and time of the competition closing.

All tenders must indicate that submissions are to be sealed and delivered to the address specified, with the content clearly noted.

All tenders are to be dated and time stamped upon receipt at the location specified and are to remain unopened until the closing time for that competition has passed.

Any submissions which are received after the closing date and time are to be returned unopened to the originator. Such submissions may be opened solely to determine the return address of the submission.

It is the responsibility of the vendor to ensure their bid has been received into competition without exception.

Electronic transmission tenders will not be accepted unless otherwise stated.

All tenders may be subject to public opening. The time, location and conditions of the public opening will be made known in advance and shall be contained in the competition documentation provided to potential suppliers.

Only the name of the supplier and the total cost or price in the submission are to be released during a public opening and thereafter.

The lowest or any tender will not necessarily be accepted.

The following criteria may be considered when a tender decision is made:

- | | |
|-----------------------------------------------------|-------------------------------------|
| - price | - availability |
| - capability to perform work | - brands |
| - past experience with bidder | - warranties |
| - result of reference check | - expertise in product/service area |
| - information relating to financial state of bidder | - quality |
| - length of construction period | - support and service availability |
| - specific time for construction | - resale value of goods/equipment |

The tender will be an irrevocable bid by the vendor.

The following statement is to be included in advertising and tender packages:

“The Village of Alix reserves the right to accept or reject any or all tenders and to waive irregularities and informalities at its discretion. The Village of Alix reserves the right to accept a tender other than the lowest tender.

Without limiting the generality of the foregoing, the Village of Alix may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision, including but not limited to the following:

- a) Any past experience with the Bidder, or lack thereof;
- b) The results of any reference check done by the Village of Alix;
- c) Information relating to the financial state of the bidder, however obtained
- d) List other criteria the Village deems appropriate.”

A specific description of the proposed “conditions of work” should be prepared, outlining in as much detail as possible, exactly what is expected by the supplier or contractor. Items to be considered for inclusion as conditions of work should include but not be limited to the following:

- a) A statement on provision of all necessary labour, equipment and in some cases materials.
- b) A requirement for provision of worker’s compensation board coverage, along with the contractor’s actual account number.
- c) A requirement for the provision of indemnity insurance.
- d) A requirement for the provision of liability insurance.
- e) A requirement that the contractor will ensure that all work done on the Village’s property or site shall be done in a safe manner and that all pertinent sections of the “occupational health and safety act” are to be adhered to.
- f) Any other details that the CAO may deem appropriate.

4) REQUEST FOR PROPOSALS:

The “Request for Proposals” process may be used as an alternative to the tender process, normally for the provision of services or completion of a given project. This method provides the vendor with an opportunity to bid on work or service using their unique skills.

Specifications are general in nature. The selection of the successful supplier is based on Village of Alix’s appreciation of the proposal and the supplier’s ability to complete the project or provide the service. Electronic submissions will be accepted.

If a closing date (and time) is provided for “RFP”, submissions after this date (and time) will not be accepted.

5) EMERGENCY PURCHASES:

An emergency purchase occurs when a situation presents itself which requires serious and immediate attention which may not be reasonably met by another procedure and includes the following limitation:

- a) A condition where lack of supplies or services may adversely affect the function of the Village of Alix, residents, public property, private property, the environment or endanger the health of the public.
- b) Interim contractual arrangements following the expiration, abandonment or breach of a contract; or the receipt of unacceptable bids.

Emergency purchases are to be completed in an expedient manner but should take economy into consideration. In each case the authorizing person is required to report the emergency purchase, in writing, to the CAO.

Mayor

CAO

Date



Department Name: **All Departments**

Department #

Policy No.

13 2006

Policy Title:

Purchasing of Goods and Services

Status:

Approved

Res. #

616/06

Date

Oct. 17 2006

Policy Statement:

The Village of Alix recognizes the need for purchases to be made in an efficient, economical, expedient and fair manner. Further, the Village of Alix recognizes that the need will arise from time to time for purchases that are of an emergent or unforeseen nature. Purchasing shall be done in accordance with the following guidelines and procedures.

Guidelines/Procedures:

The CAO is the Village of Alix Purchasing Agent.

Expenditures must be provided for by the Village Council in the operating or capital budget.

Budgeted expenditures up to \$3,000.00 may be approved by the CAO or designate or Public Works Foreman.

The major consideration in purchasing goods and services are:

- quality, price and service

Local suppliers are to be given preference as follows:

- when readily available goods and purchases in the amount from \$.01 to \$1,500.00 will be purchased locally.
 - purchases of goods and services between \$1,501.00 to \$15,000.00 a price differential of 15% shall be used to determine the supplier.
 - purchases of goods and services between \$15,001 and \$99,999.00 and construction contracts valued up to \$249,999.00 a price differential of \$1,500.00 will be used to determine the supplier.
-

Under the National Agreement on Internal Trade purchasing of goods valued at \$100,000.00 or more and construction costs project tenders of \$250,000.00 or more have to be open and treat all suppliers the same.

All values shall be the amount of supplies FOB Alix.

No local preference is permitted on projects that are partially funded by the Provincial or Federal Government Grants.

All tender offers exceeding the sum of \$15,000.00 shall be received by the CAO and submitted to Council for approval.

Emergency Expenditures

Should an occasion arise when goods or services must be purchased due a situation that is emergent in nature or unforeseen the procedure is as follows:

The expense for the good or service must be brought forward by Administration to a Council meeting in writing; and

A motion to authorize the expenditure must be passed unanimously.


Mayor


CAO


Date

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
March 31, 2022**

SERVUS CREDIT UNION

	CHEQUING	INVESTMENTS
Balance from Bank Statement:	1,819,650.08	4,022.79
Plus: Deposits in Transit	3,862.98	
Less: Outstanding Cheques	(2,840.55)	
 Reconciled Bank Balance:	 <u>1,820,672.51</u>	 <u>4,022.79</u>
 GL balance @ : March 31, 2022	 <u>1,820,672.51</u>	 <u>4,022.79</u>
Variance:	-	-

THIS STATEMENT SUBMITTED TO COUNCIL THIS 20TH DAY OF APRIL , 2022



VILLAGE OF ALIX

Cheque Listing For Council

2022-Apr-14
9:52:52AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20220137	2022-02-24	2253676 ALBERTA LTD., (ALIX FOODS)		PAYMENT		106.33
			JAN. 2022	SUPPLIES	106.33	106.33
20220138	2022-02-24	ACCU-FLO METER SERVICE LTD		PAYMENT		2,415.00
			100932	NEPTUNE 360 AGREEMENT	2,415.00	2,415.00
20220139	2022-02-24	AIRFORCED DAYLIGHTING. LTD.		PAYMENT		971.25
			7142	PROFESSIONAL SERVICES - BUI	971.25	971.25
20220140	2022-02-24	AMSC INSURANCE SERVICES LTD.		PAYMENT		4,682.71
			MARCH 2022	MARCH PREMIUMS	4,682.71	4,682.71
20220141	2022-02-24	BESUIJEN, TIMOTHY W		PAYMENT		450.00
			FEBRUARY 202	FEBRUARY MEETINGS	450.00	450.00
20220142	2022-02-24	CANADIAN PACIFIC RAILWAY CO		PAYMENT		592.00
			1000-11137419	FEBRUARY FLASHERS	592.00	592.00
20220143	2022-02-24	CYBERUS PROTECTION SERVICES		PAYMENT		2,657.82
			202213	MARCH PATROL	2,657.82	2,657.82
20220144	2022-02-24	FEHR, ROBERT LEE		PAYMENT		550.00
			FEBRUARY 202	FEBRUARY MEETINGS	550.00	550.00
20220145	2022-02-24	FINNING (Canada) INTERNATIONAL INC		PAYMENT		1,055.25
			962178052	HOSE REPAIR	355.95	1,055.25
			962178082	INSTALLATION OF NEW HOSE	343.35	
			962178117	INSTALL NEW HARNESS	355.95	
20220146	2022-02-24	HWY 12/21 REGIONAL WATER SERVICES COMM		PAYMENT		14,081.50
			1144	JANUARY WATER CONSUMPTIO	14,081.50	14,081.50
20220147	2022-02-24	LEAD SERVICES		PAYMENT		315.00
			2022-009	TRAINING (RADIO COMM)	315.00	315.00
20220148	2022-02-24	LOCAL AUTHORITIES PENSION PLAN		PAYMENT		6,169.92
			FEB. 2022	FEBRUARY CONTRIBUTIONS	6,169.92	6,169.92
20220149	2022-02-24	MUNISIGHT LTD.		PAYMENT		3,058.13
			220220	EMAILING MODULE-UTILITIES	3,058.13	3,058.13
20220150	2022-02-24	PARKLAND COMMUNITY PLANNING SVCS.		PAYMENT		378.07
			21618	PROFESSIONAL SERVICES	378.07	378.07
20220151	2022-02-24	RAHR, MALTING CANADA LIMITED		PAYMENT		14,871.26
			FTI-129	2021 IRRIGATION COSTS	14,871.26	14,871.26
20220152	2022-02-24	SERVUS CREDIT UNION LTD.		PAYMENT		243.30
			FEB. 2022	FEBRUARY RSP	243.30	243.30
20220153	2022-02-24	TOWN OF BLACKFALDS		PAYMENT		5,500.00
			IVCO53940	2022 LREMP	5,500.00	5,500.00
20220156	2022-03-02	ACCU-FLO METER SERVICE LTD		PAYMENT		346.50
			101077	REGISTERS	346.50	346.50
20220157	2022-03-02	ADVANCED SYSTEMS		PAYMENT		650.24
			MSP-43325	FEBRUARY MONITORING	383.25	650.24
			MSP-43367	FEBRUARY IT SUPPORT	135.74	
			msp-43368	FEBRUARY BACKUPS	131.25	
20220158	2022-03-02	ALIX HOME HARDWARE		PAYMENT		138.52
			140068	SUPPLIES	50.38	138.52
			140101	SUPPLIES	88.14	
20220159	2022-03-02	AMSC INSURANCE SERVICES LTD.		PAYMENT		62,997.62
			39739	2022 ARENA PREMIUMS	2,609.44	62,997.62
			39740	2022 PREMIUMS	59,480.09	
			39746	2022 LIBRARY PREMIUMS	908.09	
20220160	2022-03-02	ANDERSON, JANENE		PAYMENT		80.00
			FEB.. 2022	TRAVEL EXPENSES	80.00	80.00



VILLAGE OF ALIX

Cheque Listing For Council

2022-Apr-14
9:52:52AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20220161	2022-03-02	COLE, EDWIN		PAYMENT		450.00
			FEB.2022	FEBRUARY MEETINGS	450.00	
20220162	2022-03-02	GREGG DISTRIBUTORS CO LTD		PAYMENT		373.88
			563922	SUPPLIES, TOOLS	345.24	
			563923	SUPPLIES	28.64	
20220163	2022-03-02	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2:		PAYMENT		54.44
			9882614	FREIGHT CHARGES	54.44	
20220164	2022-03-02	NEXTGEN AUTOMATION		PAYMENT		690.36
			392162	PHOTOCOPIES	690.36	
20220165	2022-03-02	RED DEER RIVER MUNICIPAL USERS GROUP		PAYMENT		183.50
			FEB. 2022	2022 REQ'N	183.50	
20220166	2022-03-02	UFA CO-OPERATIVE LTD.		PAYMENT		87.36
			8960916	SALT	87.36	
20220167	2022-03-02	VILLAGE OF ALIX		PAYMENT		1,070.11
			50100-FEBRUAR	FEB. BULK WATER	164.76	
			63900-FEBRUAR	FEB. UTILITIES - LIBRARY	118.74	
			69600-FEBRUAR	FEB. UTILITIES - PW	93.63	
			7000-FEBRUAR	FEB. UTILITIES-OFFICE	120.56	
			72700 - FEBRU	FEB UTILITIES - FIREHALL	199.94	
			72800-FEBRUAR	FEB. UTILITIES-BAY 1 & 2	139.46	
			72830-FEBRUAR	FEB UTILITIES-BAY 3	112.46	
			72841-FEBRUAR	FEB. UTILITIES - BAY 4	120.56	
20220168	2022-03-02	WILD ROSE ASSESSMENT SERVICES		PAYMENT		1,319.50
			8539	MARCH PROGRESS PAYMENT	1,319.50	
20220169	2022-03-02	ALIX HOME HARDWARE		PAYMENT		31,858.95
			202203021	CREDIT BALANCE PAID	31,858.95	
20220178	2022-03-16	2253676 ALBERTA LTD., (ALIX FOODS)		PAYMENT		108.25
			FEBRUARY 202	SUPPLIES	108.25	
20220179	2022-03-16	327241 ALBERTA LTD		PAYMENT		283.50
			994	FEBRUARY PATROLS	283.50	
20220180	2022-03-16	ADVANCED SYSTEMS		PAYMENT		371.70
			43533	WEBSITE DOMAIN RENEWAL	82.95	
			43583	IT SUPPORT- SERVER UPDATES	288.75	
20220181	2022-03-16	AIRFORCED DAYLIGHTING. LTD.		PAYMENT		15,776.25
			7184	HYDROVAC- MAIN LIFT STATION	15,776.25	
20220182	2022-03-16	BROWNLEE LLP		PAYMENT		3,849.41
			528374	PROFESSIONAL FEES	3,849.41	
20220183	2022-03-16	CAT BROS. OILFIELD CONST.		PAYMENT		3,895.50
			15078	SNOW REMOVAL	3,895.50	
20220184	2022-03-16	CENTRAL ALBERTA TREE TOPPING SERVICES		PAYMENT		2,625.00
			0068	TREE TRIMMING-BACK ALLEY	2,625.00	
20220185	2022-03-16	CYBERUS PROTECTION SERVICES		PAYMENT		2,657.82
			202215	APRIL PATROLS	2,657.82	
20220186	2022-03-16	DIVERSE SIGNS		PAYMENT		196.46
			8715	DIGITAL PRINT SIGN-SKATEBOAI	196.46	
20220187	2022-03-16	DMD ROCK PRODUCTS LTD		PAYMENT		849.93
			6916	WASHED ROCK	849.93	
20220188	2022-03-16	ENVIRONMENTAL 360 SOLUTIONS LTD.		PAYMENT		5,148.83
			RD182356	FEBRUARY GARBAGE & RECYCI	5,148.83	
20220189	2022-03-16	GILLIAT, BARBARA JEAN		PAYMENT		681.00
			FEBRUARY 202	FEBRUARY MEETINGS, TRAVEL	681.00	
20220190	2022-03-16	GREGG DISTRIBUTORS CO LTD		PAYMENT		37.91
			585256	OIL	37.91	



VILLAGE OF ALIX

Cheque Listing For Council

2022-Apr-14
9:52:52AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220191	2022-03-16	HIRON, PAMELA	FEB. 2022	PAYMENT FEBRUARY FIREHALL CLEANING	100.00	100.00
20220192	2022-03-16	HWY 12/21 REGIONAL WATER SERVICES COMM	1145	PAYMENT FEBRUARY WATER CONSUMPTI	11,687.39	11,687.39
20220193	2022-03-16	LEAD SERVICES	2022-015	PAYMENT FIRE DEP'T TRAINING	315.00	315.00
20220194	2022-03-16	MONSTER CONTROLS	4396	PAYMENT NEW METER-MAIN LIFT STATION	7,037.52	7,037.52
20220195	2022-03-16	MPE ENGINEERING LTD	4420-001-00-76	PAYMENT PROFESSIONAL SERVICES	1,709.40	1,709.40
20220196	2022-03-16	NITSCHKE VACUUM	9141	PAYMENT PROFESSIONAL SVS - LIFT STAT	20,750.63	20,750.63
20220197	2022-03-16	TAXervice	2386594 2386595 2386596	PAYMENT PROFESSIONAL FEES PROFESSIONAL SERVICES PROFESSIONAL SERVICES	73.50 73.50 73.50	220.50
20220198	2022-03-16	THE CITY OF RED DEER	427623	PAYMENT 2022 FIRE DISPATCH FEES	1,945.10	1,945.10
20220214	2022-04-06	ADVANCED SYSTEMS	MSP-43736 MSP-43779 MSP-43780	PAYMENT MARCH IT SUPPORT MARCH- OFFICE 365 MARCH IT SUPPORT	383.25 135.74 131.25	650.24
20220215	2022-04-06	AIRFORCED DAYLIGHTING. LTD.	7209	PAYMENT SNOW REMOVAL	567.00	567.00
20220216	2022-04-06	ALBERTA NWT COMMAND	MARCH 2022	PAYMENT MILITARY SERVICE RECOGNITIO	315.00	315.00
20220217	2022-04-06	AMSC INSURANCE SERVICES LTD.	1775-2022-04	PAYMENT APRIL PREMIUMS	4,682.71	4,682.71
20220218	2022-04-06	ANDERSON, JANENE	MARCH 2022	PAYMENT TRAVEL EXPENSE - CEMP/LREM	22.00	22.00
20220219	2022-04-06	BESUIJEN, JANICE	JAN-MAR 2022	PAYMENT JAN-MARCH MEETINGS, TRAININ	950.00	950.00
20220220	2022-04-06	BESUIJEN, TIMOTHY W	MARCH 2022	PAYMENT MARCH MEETINGS, TRAVEL	702.23	702.23
20220221	2022-04-06	BETH RICHARDSON (CHAUTAUQUA)	APRIL 2022	PAYMENT ADS- SUMMER MOWING	150.00	150.00
20220222	2022-04-06	BROWNLEE LLP	529878	PAYMENT PROFESSIONAL FEES	397.95	397.95
20220223	2022-04-06	CANADIAN PACIFIC RAILWAY CO	1000-11138235	PAYMENT MARCH FLASHERS	592.00	592.00
20220224	2022-04-06	CAT BROS. OILFIELD CONST.	15079	PAYMENT SNOW PLOWING,	1,291.50	1,291.50
20220225	2022-04-06	COLE, EDWIN	FEBRUARY2022	PAYMENT FEBRIUARY MEETINGS	350.00	350.00
20220226	2022-04-06	CONSOLIDATED ENVIRONMENTAL SVCS INC	160	PAYMENT SNOW REMOVAL.	1,240.32	1,240.32
20220227	2022-04-06	COOPER ROOFING	21754 21760	PAYMENT ROOF REPAIRS- OLD SHOP RAILWAY HOUSE ROOF REPAIRS	787.50 2,321.47	3,108.97
20220228	2022-04-06	DB BOBCAT SERVICES LTD.	2200412	PAYMENT CONTRATED SERVICES-LIFT ST	735.00	735.00



VILLAGE OF ALIX

Cheque Listing For Council

2022-Apr-14
9:52:52AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220229	2022-04-06	EMBER GRAPHICS TRIM & SIGNS	4738	PAYMENT BUSINESS CARDA, STAMP	136.61	136.61
20220230	2022-04-06	ENVIRONMENTAL 360 SOLUTIONS LTD.	RD187060	PAYMENT MARCH GARBAGE & RECYCLINC	5,303.30	5,303.30
20220231	2022-04-06	FEHR, ROBERT LEE	MARCH 2022	PAYMENT MARCH MEETINGS	450.00	450.00
20220232	2022-04-06	GIESBRECHT, CHELSIE	MARCH 2022	PAYMENT TRAVEL - PICKUP SIGN	37.20	37.20
20220233	2022-04-06	GOVERNMENT OF ALBERTA	1800027016	PAYMENT POLICE	21,766.00	21,766.00
20220234	2022-04-06	GREGG DISTRIBUTORS CO LTD	606295 615398	PAYMENT FLASHLIGHT, SLING EYEWASH	305.91 28.46	334.37
20220235	2022-04-06	LACOMBE REGIONAL WASTE SVCS COMMISSIC	36900	PAYMENT FIRST QTR REQUISTION	11,927.50	11,927.50
20220236	2022-04-06	LOCAL AUTHORITIES PENSION PLAN	MARCH 2022	PAYMENT MARCH CONTRIBUTIONS	6,718.64	6,718.64
20220237	2022-04-06	LOOMIS EXPRESS, A DIV OF TFI TRANSPORT 2	9910760 9920208	PAYMENT FREIGHT CHARGES FREIGHT CHARGES	82.61 69.23	151.84
20220238	2022-04-06	MUNISIGHT LTD.	224440	PAYMENT APRIL SOFTWARE SUPPORT	469.51	469.51
20220239	2022-04-06	PARKLAND REGIONAL LIBRARY SYSTEMS	220002	PAYMENT 2ND QTR REQ'N PAYMENT	1,748.37	1,748.37
20220240	2022-04-06	SERVUS CREDIT UNION LTD.	MARCH 2022	PAYMENT MARCH RSP	260.67	260.67
20220241	2022-04-06	VILLAGE OF ALIX	50100-MAR.20; 63900-MAR.202 69600-MARCH2 7000-MAR 2022 72700-MAR.202 72800-MAR.202 72830-MAR.202 72841-MAR.22	PAYMENT MARCH BULK WATER MARCH UTILITIES-LIBRARY MARCH UTILITIES - P/W NAR UTILITIES-OFFICE MARCH UTILITIES-FIREHALL MARCH UTILITIES-BAYS 1 & 2 MARCH UTILITIES- BAY 3 MARCH UTILITIES- BAY 4	236.27 119.28 89.85 120.03 111.92 144.32 113.00 127.59	1,062.26
20220242	2022-04-06	WILD ROSE ASSESSMENT SERVICES	8567	PAYMENT APRIL PROGRESS PAYMENT	1,319.50	1,319.50
20220245	2022-04-13		4071	PAYMENT REIMBURSE FOR COSTS-SEWEI	708.75	708.75

Total 306,795.06

*** End of Report ***



VILLAGE OF ALIX

Tax Trial Balance (Full Listing)

Trial Balance As Of 2022-04-14

Roll # Title Holder Accum. Penalty Tax Levy Out. Penalty Outstanding Current 1 Year 2 Years 3 Years Over 3

Sub Ledger		General Ledger						
Tax Levy	1,640,447.07	Local Improvement Levy	0.00					
Additional Tax Levy	0.00	Accumulated Penalty	25,202.35					
		Outstanding Penalty	23,734.34					
Current	(10,593.85)							
1 Year	91,566.53							108,497.99
2 Years	18,918.55							
3 Years	7,441.67							
Over 3	1,165.09							
Outstanding	108,497.99							
		Totals						108,497.99
		3-00-00-00-210						108,497.99
		Total GL						108,497.99
		Total SL						108,497.99
		Proof						0.00

*** End of Report ***

CAO REPORT APRIL 2022

1. Audit – We are wrapping up audit work and are looking forward to presentation of the Financial Statements to Council. This will be done at the Special Meeting (open to the public) scheduled for April 27th. This is one week later than anticipated so unfortunately the April 20th meeting has a very light agenda. We are still on track to have our 2021 Financial Information Return in to Municipal Affairs by the May 1st deadline.
2. Tax Notices – We will be preparing tax notices for mail out once audit work is complete. They were mailed out May 19th of last year so we remain on schedule for the mail out.
3. Staffing – The transition and training of administrative staff and the move to have all admin positions working out of Village Office is well underway. We look forward to having all admin working at 4849 50th Street by month end. A Public Works summer student was recently hired and the advertisement for a full time Public Works employee has been posted.
4. E-mail Utility Billing – Just over 100 people have signed up to have their utility bills e-mailed. Staff have reported this software upgrade is very helpful and saves quite a bit of time during the mail out process.
5. Cemetery – As one of her final projects for the Village, Peggy has successfully cross referenced and compiled cemetery burial information and provided it to our GIS (Geographical Information System) company. This means we will have accurate tracking of burials that will be made available to the public (through the website) and will help those trying to track down family members or do genealogy research.

Cyberus Protection Services

Village of Alix Patrol Report

Summary February 28, 2022 – March 6, 2022

February 28 Incident Report previously handed in over stunting, black GMC/Chev truck (this incident had 2 agents involved one on volunteer hours). March 6, noticed a cargo trailer on Lake Street property with door open, however no suspicious footprints or activities. March 6 a resident returning home at 3:30 a.m. was skidding around a majority of corners and could be heard from across town.

Summary March 7, 2022 – March 13, 2022

March 10, truck was stunting and running aftermarket light bars in town as it dropped off a resident at 3:00 a.m. March 11 noted the beaker box at the bus compound was open.

Summary March 14, 2022 – March 20, 2022

March 18, the semi delivering mail seemed to be traveling a little fast for a residential area. March 19 metal rod noted under the heating unit at the back of Railway House. March 19 noted an individual at 3:40 a.m. talking with a vehicle on Main Street then began sitting on a flower bed in the medium after vehicle drove off (nothing suspicious but noted just in case). March 19 could hear a diesel truck stunting on the outskirts of town, did not enter town.

Summary March 21, 2022 – March 27, 2022

March 25, two occasions of fireworks being discharged within the Village limits, close proximity to houses. March 25 found a pellet rifle in Campground, RCMP advised all officers were busy and informed us to secure and remove from area until RCMP were available in morning (next evening they contacted for pick up). March 27 found books spread on road in west side of Village, ended up being connected to several vehicles that were gone through between rounds in the area. RCMP were notified.

Summary March 28, 2022 – April 3, 2022

March 28 remnants of fire on cement floor in Campground cook shack. March 30, property damage possible, attempt to break into the Concession building at Campground. Reported to Village. March 29 noted strange behavior of vehicle tracks in fresh snow. Was unable to find anything suspicious. On March 30 a suspicious vehicle came into town, after seeing the patrol vehicle, left town from the same direction it came from after 2 minutes and not making any stops. March 31, worth noting an individual walking the street asked the patrol vehicle for ride to Mirror. Informed that we do not leave Village limits while on patrol hours. April 2, 1.5 hour patrol was done by new guard not on the system, was unable to log onto computer.

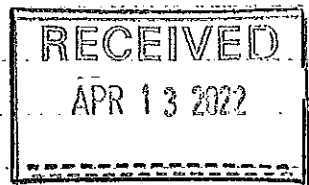
Summary April 4, 2022 – April 10, 2022

April 7, screaming and arguing coming from a residence that had individuals leaving the residence to Main Street and Campground, informed them to find a place and keep the peace, any disturbance will result in a call to RCMP. This led to the rest of the night following complaints on Facebook as well as agent observations, as well as a call to an RCMP member that was previously in town, as well as RCMP dispatch in which no RCMP responded. April 10 received a call from a concerned residence at 1900 hr about a person going door to door asking for things. Responding to the area an individual matching the description running down Main Street patrol to locate the individual. Patrolled streets for an hour, several youths seemed to go home from back allies upon seeing patrol vehicles.

May 13/22

Dear Village of Alix & Council,
This is a letter to ask that
the 2 derelict cars on [REDACTED]
[REDACTED] property be removed
as soon as possible. They are
unsightly, disgusting and are
not repairable. It is not fair
to me as a property owner who
cares deeply about keeping
my property looking nice.
[REDACTED] is in jail & I believe his
mother [REDACTED] [REDACTED] is co owner
of said property. I've asked
before & nothing has been done.
I await an answer to my
problem. Sincerely,

Nancy Cannon
5113 49th St,
Alix
403-741-8905



May 13/22

Dear Alix Council,

Last year I complained to Alix Council & village that the park adjacent to my property was full of leaves & that in the spring they continually blow onto my yard that I so carefully look after. I take great pride in my large yard, but am continually raking up the leaves from the park. It is very disheartening to spend all day raking only to get up the next day & have my yard full again. I am a senior without my husband & this is a huge chore for me.

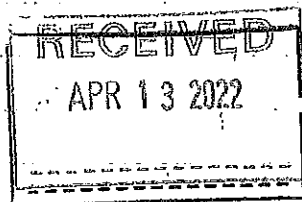
I do understand that eventually in the spring the leaves are picked up by the town of Alix, but not before considerable work by me.

There is no reason that the leaves could not be picked up now instead of later. They are a nuisance and a huge mess. And they all blow directly into my yard. Thank you for acting promptly. I await a reply.

Thank you,

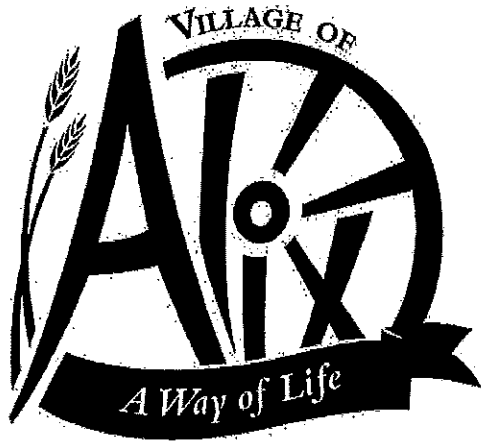
Nancy Cannon
5113 42nd St.
Alix

403-741-8905



FINAL REPORT – 2021

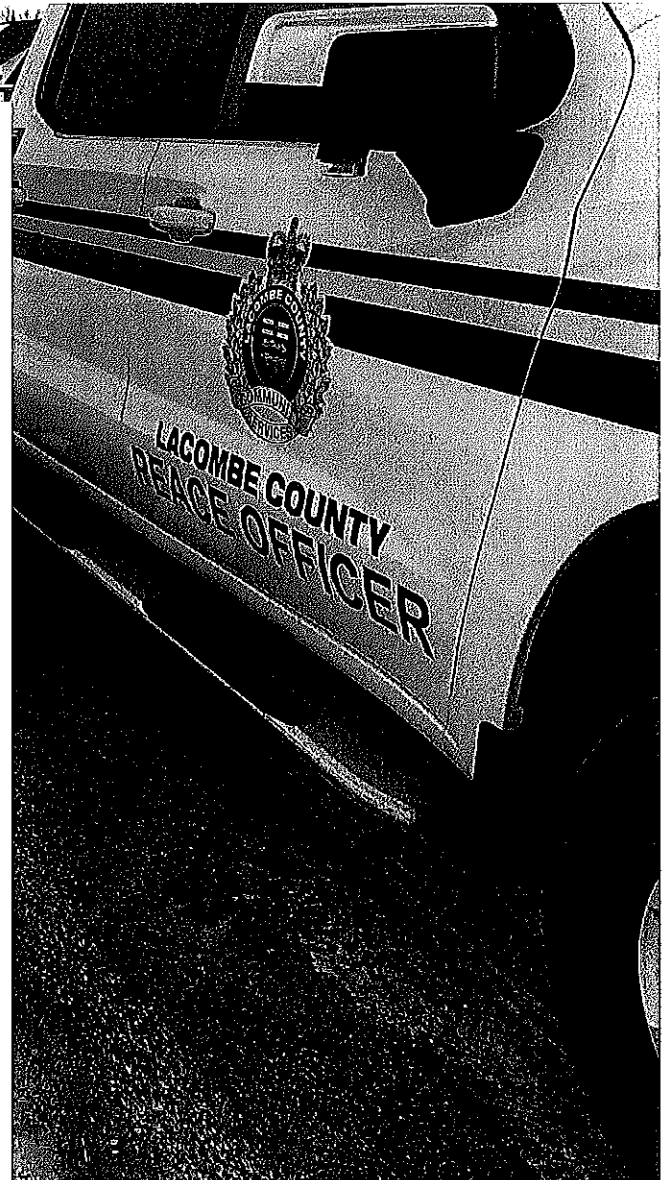
Village of Alix



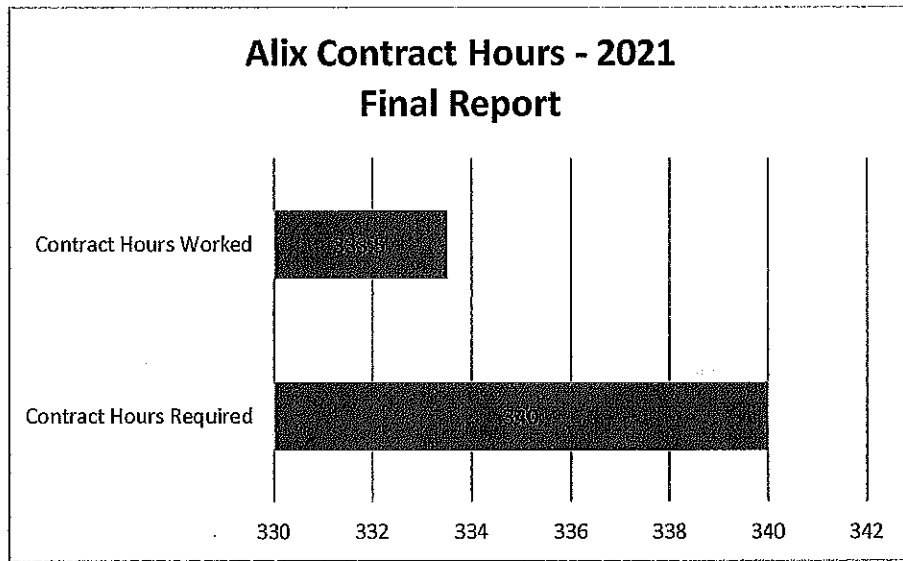
APRIL 11, 2022

Lacombe County – CPO Services

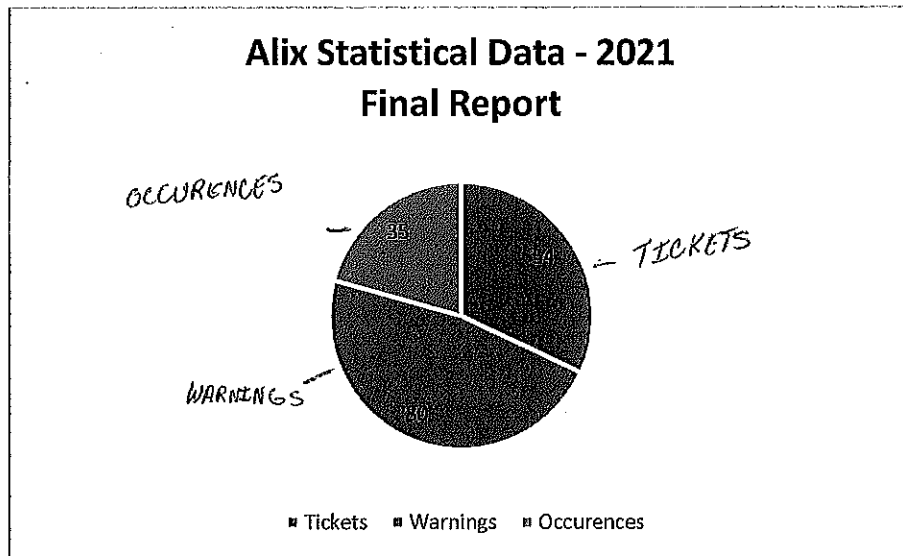
Prepared by: Mark Sproule, Manager



STATISTICAL OVERVIEW



'2021 Peace Officer Services, Schedule E of the Peace Officer Services Agreement.'



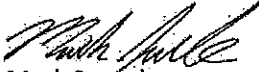
'Data collected from January 1st – December 31st, 2021 as per Section 11, Peace Officer Service Agreement'

PEACE OFFICER HIGHLIGHTS

- **Crime Prevention & Traffic Safety** – Peace Officers engaged local enforcement partners throughout the year delivering stop checks aimed at Crime Reduction through traffic safety. Our officers work closely with Bashaw RCMP and communicate on areas of concern. During 2021 a total of 8 joint forces operations were organized and conducted by CPO Services; Stats from these checks consisted of 28 tickets, 59 warnings, and 14 commercial vehicle inspections.
- **Community Standards & Bylaws** – Officers continue to provide information on municipal Bylaws and remind residents throughout the year regarding the parking of trailers, parking time limits (72 hours), and the clearing of sidewalks. In 2021 there were 9 Bylaw Complaints, 20 warnings, and 27 violation tickets issued for Bylaw related offences.
- **CPO Services** – CPO Services experienced a staffing shortage from July to December of 2021 resulting in officers being short by 6.5 contract hours. A temporary officer was hired for the first part of 2022, and we anticipate being up to full staffing again shortly. Finally, Dion Burlock has taken on the role of Director of Community Services and now oversees CPO Services for Lacombe County.

For more information on Community Peace Officer Services, please contact Lacombe County at 403-782-8959.

Prepared and submitted by,



Mark Sproule
Manager – CPO Services
Lacombe County

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: April 10, 2022 10:39 PM
To: Community Engagement
Subject: EMS 10-Point Plan Update: April 2022

Good Day,

Please see the below message from Darren Sandbeck, Chief Paramedic, Emergency Medical Services, Alberta Health Services.

Community Engagement & External Relations

EMS 10-point Plan Update: April 2022

AHS EMS continues to address ongoing system pressures and create capacity within the system, working on the initiatives first outlined in the EMS 10-Point Plan. This work is focused on managing high volumes of EMS calls, freeing ambulances up for urgent care needs and ensuring our EMS workforce is robust and well supported. Innovative thinking and operational efficiencies are already helping ease pressures.

For example, to ease call volumes, appropriate calls to EMS are now being redirected from a EMS dispatcher to the Poison and Drug Information Service (PADIS). This ensures the best support provided for calls that don't require EMS response, but still require immediate health advice. A similar project with Health Link is being established to allow our EMS dispatchers to refer calls to Health Link or physicians, if they don't require EMS response.

To help keep our ambulances available for urgent responses, EMS has also stopped automatically dispatching ambulances to non-injury motor vehicle collisions. This was implemented in December 2021, and our EMS Emergency Communications Officers have already noted several instances where ambulances were not required to respond, and instead remained available for true urgent care events. This is just one way that we are allowing ambulances to be averted from lower priority assignments and diverted to higher priority assignments, ensuring that we are responding most rapidly to those critical patients who need EMS care the most.

We have also implemented the first parts of the Metro Response Plan (MRP), which is working to keep suburban ambulances in their home communities instead of using these ambulances to cover urban areas when call volumes are highest. This ensures that response to urgent events in suburban areas is swift, and within our target times. Since implementing these first steps in March, unit availability has been increasing already in many places including Stony Plain, Beaumont, Airdrie and Cochrane, to name only a few.

EMS also recently received budget approval to add five new ambulances, each, in both Calgary and Edmonton, every year for the next two years. Adding 20 new ambulances will relieve some of the pressure on the EMS system by adding resources in areas of highest demand. This in turn will have a positive ripple effect on neighbouring communities.

In March, EMS concluded the first phase of a pilot project that reduced the amount of time our ambulances are spending managing non-emergency inter-facility transfers. By allowing patients that do not need acute care to use other means of transferring between facilities, our ambulances are freed up to provide urgent care on the street. Early findings from this first phase were positive, and the project is being extended to all hospitals in Calgary

Zone, while continuing in other areas for an additional six months. A similar project taking place in Red Deer is also currently under development, specifically focusing on the use of EMS transfer units instead of ambulances, for inter-facility transport.

Our people remain our most important asset, and we are investing to ensure our people are supported, and that we have a robust workforce. Since January, EMS has hired a total of 66 staff: 9 temporary full time, and 57 casual staff. EMS has also engaged with contract service partners on an Hours of Work/Fatigue Management project which is focused on mitigating fatigue and the associated risk to our people. An additional \$12.2M has been approved to support implementation of supports for the next phase of this project.

Funding has also been allocated for the implementation of the Calgary Integrated Operations Centre. Set to open in May 2022, this initiative brings our expert people together - paramedic leads and zone and hospital staff - to improve integration, movement of resources and flow of patients.

Finally, work is underway on the overarching Provincial Service Plan, which will guide the next 5 years of EMS operations. EMS is engaging with our people, as well as the public and other partners, to understand current experiences and perceptions of EMS. This will then guide the identification of areas for potential improvement, now and over the coming years. This engagement launched in mid-March, and since that time, EMS has already heard from thousands of Albertans including patients and families, elected officials and AHS staff. Updates are available on the [EMS Together4Health page](#) and anyone is invited to sign up and take part.

EMS continues to be here for all Albertans. We are working together with our people, our patients and our partners, to ensure our system is robust and sustainable. We thank everyone for their involvement and support, and will continue to keep Albertans updated on this effort.

Darren Sandbeck
Senior Provincial Director and Chief Paramedic
Emergency Medical Services
Alberta Health Services



**Alberta Health
Services**

Healthy Albertans.
Healthy Communities.
Together.



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Village of Alix

FortisAlberta Inc. Franchise Presentation

Kayla Law
Stakeholder Relations Manager

It may not always be obvious, but we're working in your community every day. We believe in having a positive impact where we live and work. We're Alberta-proud and we operate across the province in 240 communities with a team of over 1,100 Albertans. Having area offices throughout Alberta with employees living and working in the surrounding area allows us to improve reliability and be more responsive in your community.

Our community investment program is based on the guiding principle that our organization's success depends on the well-being of the communities in which we operate, and where our employees live and work. Our employees take pride in not only delivering an essential service that is both safe and reliable, but also in how our company gives back in meaningful ways that benefit our customers. We strive to be good neighbors and we are committed to creating positive change where we live and work.

In Alix, some of our partnerships and activities include:

- Village of Alix - Face Masks
- Annual community food bank donations - providing food to those in need.
- An active member of the area Chamber of Commerce - to stay closely connected to what matters to the business community.

RELIABILITY RESULTS

YEAR	SAIDI	SAIFI
2020	6.07	3.06
2019	0.24	0.14
2018	0.30	0.12

SAIDI (System Average Interruption Duration Index)

$$\frac{\text{Total Customer-Hours of Interruption}}{\text{Total Customers Served}}$$

SAIFI (System Average Interruption Frequency Index)

$$\frac{\text{Total Customer Interruptions}}{\text{Total Customers Served}}$$

These major event outages have occurred within your Municipality over the last 3 years.

	2018		2019		2020	
	SAIDI	SAIFI	SAIDI	SAIFI	SAIDI	SAIFI
FortisAlberta Average	2.01	1.39	1.88	1.23	1.82	1.20
Canadian Average	8.46	2.82	5.01	2.98	5.49	2.44

The Canadian and FortisAlberta Inc. Averages include significant events (i.e., hurricanes, floods, ice storms etc.)

Please note:

- A major outage is considered to be 500+ customer hours or Outages that impacted the majority municipality residents.
- Customer Hours / Customer Interruptions X times 60 (minutes) = Duration in minutes
- If the municipality is smaller in size, we have adjusted the 500 to show what would be considered a "major outage" within their community based their hours/interruptions.

STREETLIGHT OUTAGES

Total Number of Reported Street Light Outages from January 1 – December 31, 2020		
Total # of Street Light Repairs Reported	Total # of Street Light Repairs Met SLA	Total # of Street Light Repairs SLA
3	3	0

Street Light Penalties
Municipal Franchise Agreement - Schedule C -- Section 1b:

"Lights-out"

The Company will replace or repair a failed light identified in its patrol or reported by customers, within two (2) weeks.

- If the reported light is not replaced or repaired within two (2) weeks, the company will provide a two (2) month credit to the Municipality based on the rate in Distribution Tariff for the failed lights.
- Such two (2) month credit shall continue to apply for each subsequent two (2) week period during which the same failed light(s) have not been replaced.

The Company agrees to use good faith commercially reasonable efforts to replace or repair:

- Failed streetlights at critical locations; or
- Failed street lighting circuits at any location, as the case may be, as soon as possible. The location of the critical streetlights will be agreed to by both Parties.

OUTAGE DETAIL

Cause	Outage Date ▼	Customer Hours	Customer Interruptions
Equipment Failure	10/2/2019	24	22
Foreign Interference	7/5/2020	20	16
	1/23/2020	243	108
	1/24/2020	2390	456
	7/20/2018	54	13
	6/25/2018	43	12

Primary Causes of Interruptions:

Adverse Environment - equipment being subjected to abnormal environment i.e., salt spray, industrial contamination, humidity, corrosion, vibration, fire, or flooding.

Adverse Weather - from rain, ice storms, snow, winds, extreme ambient temperatures, freezing fog, or frost and other extreme conditions.

Equipment Failure - equipment failures due to deterioration from age, incorrect maintenance, or imminent failures detected by maintenance. Does not include outages where equipment failed but the root cause was another primary cause. E.g., transformer fail due to lightning.

Foreign Interference - beyond the control of the utility such as birds, animals, vehicle, dig-ins, vandalism/sabotage, and other foreign objects.

Human Element - interface of the utility staff with the system such as incorrect records, incorrect use of equipment, incorrect construction or installation, incorrect protection settings, switching errors, commissioning errors, deliberate damage, or sabotage by employees/contractors.

FortisAlberta's PLT strategic locations ensure outage time is minimal ensuring your constituents are up and running quicker

Lightning - lightning striking the Distribution System, resulting in an insulation breakdown and/or flashovers.

Loss of Supply - problems in the bulk electricity supply system such as under-frequency load shedding, transmission system transients, or system frequency excursions. During a rotating load shedding cycle, the duration is the total outage time until normal operating conditions resume, while the number of customers affected is the average number of customers interrupted per rotating cycle.

Prearranged Outage - disconnection at a selected time for the purpose of construction or preventive maintenance.

Tree Contacts - trees or tree limbs contacting energized circuits.

Unknown - no apparent cause or reason which could have contributed to the outage.

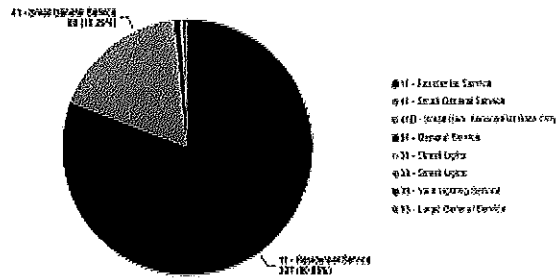
STREETLIGHT INVENTORY

Rate Code	Description	Site ID	Quantity
3174	70 Led Eq Connect/Unmfrd Yardl	0040168314117	6
3180	100 Led Eq Connect/Unmfrd Inve	0040001226668	14
3180	100 Led Eq Connect/Unmfrd Inve	0040168314117	74
3182	150 Led Eq Connect/Unmfrd Inve	0040168314117	15
3186	250 Led Eq Connect/Unmfrd Inve	0040168314117	11
3188	400 Led Eq Connect/Unmfrd Inve	0040168314117	1
3873	100 Hps Connect/Unmfrd Yardlit	0040002140644	1
Grand Total			122

As of December 31, 2020

RATE CODE BY SITE

2021 ALIX SITE COUNT

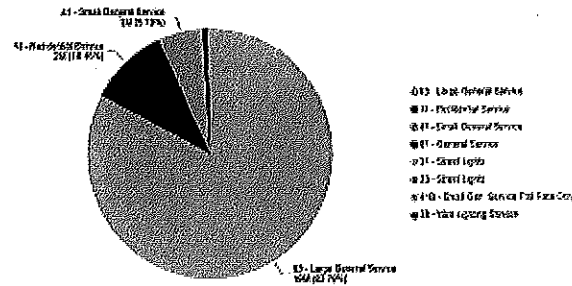


Site Count - Alix

Rate Category	2019	2020	2021
11 - Residential Service	356	380	397
31 - Street Lights	3	3	2
33 - Street Lights	1	1	1
30 - Yard Lighting Service	1	1	1
41 - Small General Service	60	60	60
41D - Small Gen. Service Flat Rate Only	6	6	6
61 - General Service	4	3	3
63 - Large General Service	1	1	1
Total	492	491	491

RATE CODE BY CONSUMPTION KWH

2021 ALIX HISTORICAL CONSUMPTION

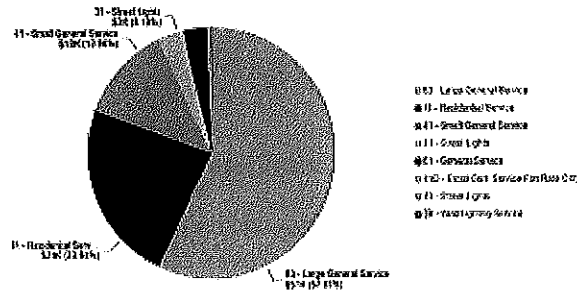


Historical Consumption (kWh) - Alix

Rate Category	2019	2020	2021
11 - Residential Service	2,382,650	2,406,208	2,450,104
31 - Street Lights	27,104	21,018	20,029
33 - Street Lights	21,242	21,314	21,242
38 - Yard Lighting Service	515	515	515
41 - Small General Service	1,192,521	1,329,845	1,325,643
41D - Small Gen. Service Flat Rate Only	13,236	13,274	16,542
61 - General Service	330,872	148,313	161,325
63 - Large General Service	19,934,422	19,972,174	19,342,281
Total	23,901,550	21,654,755	21,442,064

FRANCHISE FEE

2021 ALIX FRANCHISE FEES

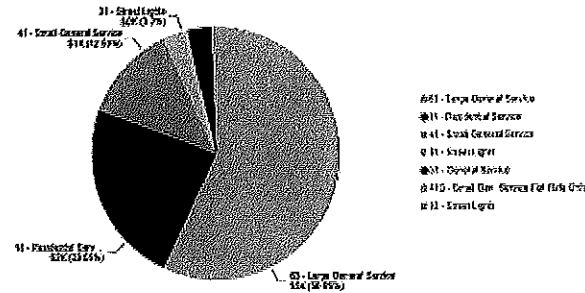


Franchise Fees - Alix

Rate Category	2019	2020	2021
11 - Residential Service	\$26,457	\$22,527	\$23,653
31 - Street Lights	\$1,395	\$3,081	\$3,207
33 - Street Lights	\$247	\$222	\$238
38 - Yard Lighting Service	\$17	\$16	\$17
41 - Small General Service	\$12,548	\$11,887	\$12,620
41D - Small Gen. Service Flat Rate Only	\$303	\$412	\$140
61 - General Service	\$6,361	\$3,392	\$3,033
63 - Large General Service	\$66,746	\$50,226	\$57,232
Total	\$113,776	\$90,763	\$100,500

LINEAR TAX

2021 ALIX LINEAR TAX



Linear Tax - Alix

Rate Category	2019	2020	2021
01 - Residential Service	\$3,473	\$2,292	\$1,005
01 - Street Lights	\$437	\$308	\$259
03 - Street Lights	\$31	\$22	\$19
41 - Small General Service	\$1,593	\$1,194	\$1,019
41B - Small Gen. Service Flat Rate Only	\$39	\$41	\$36
01 - General Service	\$676	\$348	\$244
03 - Large General Service	\$9,108	\$6,003	\$4,609
Total	\$14,068	\$10,207	\$8,092

Linear Tax by Rate Class – the A-1 Municipal Assessment Rider is the collection of taxes assessed to FortisAlberta by each municipality for its distribution facilities (poles, wires, and transformers) within their boundaries, which is administered in accordance with the Municipal Government Act. FortisAlberta’s distribution facilities are classified as “regulated property” within the Alberta taxation model and fall into the “linear property” category. The A-1 Municipal Assessment Rider is commonly referred to as “linear taxes”. **The linear taxes are determined by a taxation authority working on behalf of the municipality.**

Linear Taxes (why was there a fluctuation in revenues)? See calculation information below:

Basically, it’s based on the info provided regarding tax and revenue amounts. Tax and revenue amounts had varied from year to year and may involve under- or over-collection from the previous year.

Calculation

The A-1 Municipal Assessment Rider is calculated annually based on updated tax and revenue amounts. Any under- or over-collection from the previous year would be included as an adjustment to the current year’s calculation. This rider is calculated as a percentage of the distribution component of the tariff.

MAINTENANCE ACTIVITIES

FortisAlberta spent over \$94M in Maintenance activities in 2020 and is forecasted to spend over \$104M in 2021.

Municipality	Feeder	Detailed Line Patrol	Pole & Ground Replacement	Vegetation Management
Village of Alix	A7669-30LW	2023	2027	2022

Cable rejuvenation is no longer maintained by feeder it is now by service point.

Line Patrols - The distribution system is patrolled at least once annually. The intent of the patrol is to look for obvious or potential problems (e.g., broken insulator, lightning damage).

Detailed Line Patrols - detailed line patrols are conducted, on each feeder, once every seven years. Deficiencies are prioritized: High priority is fixed immediately; Medium priority is completed within two to six months; and Low priority is completed the following year.

Pole Testing - pole testing is conducted once every seven years, on each feeder, in conjunction with the detailed line patrol. Wood poles with streetlights are included in the feeder pole test program.

Poles that are fifteen years old, and older, receive a three-hole drill test to check for decay. Poles are also assessed for stubbing and replacement based on decay and/or damage.

All grounding replacement work that is identified is completed in the following year.

Pole replacement, stubbing, and external treatment work is normally completed in the year following the pole test.

Ground Testing - resistance testing of distribution system grounds is conducted on a sampling basis, in conjunction with the pole test. All grounding replacement work that is identified is completed in the following year.

Vegetation Management – a vegetation management program is conducted, on each feeder, on a three-year cycle. Emergency trimming takes place annually, where required.

Consenters perform the patrol and obtain landowner permission where vegetation management is required. The brushing crew completes the work within the same year as the patrol.

Repainting – once identified/reported, facilities such as steel streetlight poles, pad mount transformers, and pedestals that require periodic repainting are normally completed with the year identified/reported (weather permitting).

**Please note that the forecasted maintenance for 2021 may change – it is a forecast only.*

SYSTEM PLANNING

Feeder	Planned Projects, Upgrades & Details for 2020/2021	Back Up Guidelines	Transmission Project	Transformer Size for Substation Loading Element)	2020 Estimated Transformer Capacity Remaining by Substation (MVA)	2030 Estimated Capacity Remaining by Feeders (MVA)
A7665-30LW	For the 2021-2023 year there are no planned projects to increase backup capability to the system.	Based on the current backup guidelines for the system under peak system conditions, full service restoration requires the use of a mobile substation.	N/A	13.0	5.6	5.6
<p>All Capacity values are based on a 10 year planning horizon and terminal ampacity. Distance, voltage, local thermal capacity, etc. must be determined through individual load application studies. Capacity available is the lower of the transformer/feeder capacity values. Capacity values include small aggregate load growth as well as secured increased growth.</p> <p>*Feeder Capacity is based on a 10 year planning horizon and 13 MVA feeder loading – temporary loading >13 MVA may be available.</p> <p>Required Capacity increases are planned and constructed when required. All Municipalities will be notified of any construction within their boundaries.</p>						

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April 1, 2022

RE: CN RIGHT-OF-WAY VEGETATION CONTROL

Dear Mayor,

CN remains committed to running its railway safely and efficiently and building a level of trust and collaboration with the communities where we do business.

To that end, we are reaching out to advise you of our vegetation control activities in your area between April and October 2022. A regularly updated schedule is available at www.cn.ca/vegetation

If not managed properly, trees, brush or other vegetation can severely compromise rail and public safety. Vegetation can impede the view motorists have of oncoming trains and increase the risk of crossing accidents. Moreover, unwanted vegetation can damage the integrity of the railbed, interfere with signals and switches, contribute to track side fires, compromise employee and citizens safety, reduce visibility for train crews at road crossings/train control signals and track side warning devices, to name a few of the potential risks.

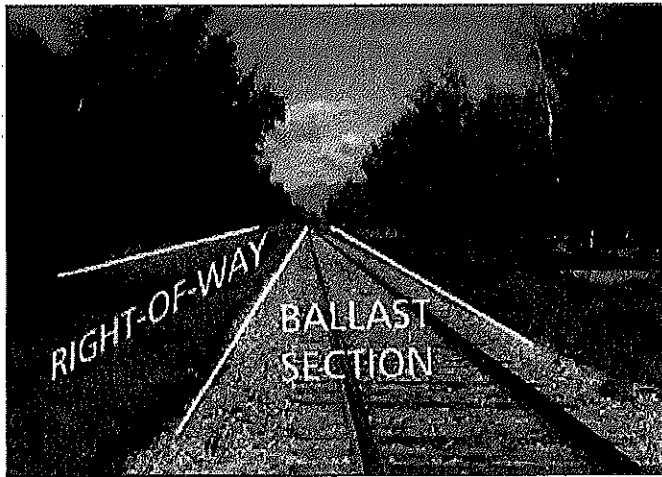
Our annual vegetation control program is designed to mitigate these risks by managing brush, weeds and other undesirable vegetation. CN's vegetation control program is critical to ensure safe operations and contributes to the overall safety of the communities in which we operate.

Control measures

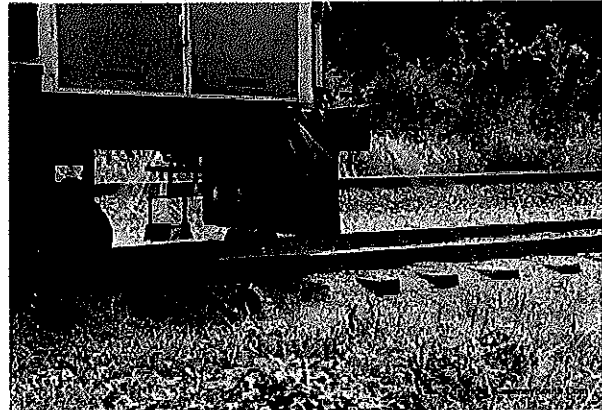
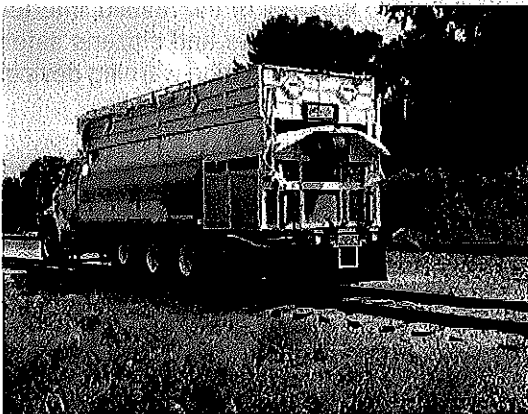
CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation control and I would like to assure you that at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the ballast section typically ranging from 16-24 feet (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 16-24 foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing or brush cutting and may be chemically treated to control noxious or invasive weeds or brush.



CN will use chemical control techniques on the ballast section and specific locations of the right of way throughout the network for safety reasons. Furthermore, when chemicals are applied via spray train or truck, as outlined in the photo below, additives called surfactants are included to make the chemical work better.



CN has retained professional contractors qualified to undertake this work. They are required to comply with all laws and regulations applicable to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca or fill out the form at www.cn.ca/vegetation before June 1, 2022 with the specific information and location. CN will make every effort to include those locations as part of our 2022 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2023 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community.

Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at contact@cn.ca.

Please also find attached a list of FAQs regarding the program that may be of further assistance. Best regards,

A handwritten signature in black ink, appearing to read 'Luanne', with a stylized flourish extending to the right.

Luanne Patterson
Senior System Manager, Environmental Assessment



Frequently asked questions: 2022 Alberta Wind Power Projects and Over-Dimensional Loads

The construction of nine wind power projects are planned across Alberta in 2022. Siemens will be supplying turbines for these projects in Cypress County, Oyen, Vermilion, Drumheller, Hanna, Hilda, and Enchant. Large volumes of over-dimensional components will be transported into Alberta by truck through the Coutts border, or by rail into the Vermilion and Oyen area where they will be transported by truck to their final destination. Many loads are being brought to staging areas prior to transport to project sites.

What is the impact on Alberta municipalities?

It is anticipated that there will be more than 1,500 oversized loads of turbine components – blades, towers, nacells, and hubs – transported throughout Alberta over the next 10 months. Most travel will be on provincial roadways, with some travel required on municipal roads.

When will these loads be moving?

It is anticipated that the turbine loads will take place between April and November 2022.

Are permits required?

The configurations for moving blades can be upwards of 60 metres long and many of the components will be overweight. Carriers must obtain single trip overweight and over-dimensional permits from Alberta Transportation.

Where can a commercial carrier get a permit?

Carriers can apply for a single-trip overweight and over-dimensional permit from Alberta Transportation online at <https://www.trans.gov.ab.ca/TravisWebLogin/welcome.htm>

Applications for overweight loads will be forwarded to municipalities, who will approve or deny overweight permits, as they see fit. This allows municipalities the ability to control heavy vehicle traffic by designating truck routes within their boundaries that use roads with stronger pavement.

Where can I find more information?

If you have questions about the transportation of these loads please contact Andrea Dykens, Permit Program, Alberta Transportation by email at andrea.dykens@gov.ab.ca or toll-free at 310-0000, then 403-340-7145.

